

## Annual Report

**01.01.21 - 31.12.21**

Shropshire Bookfest aims to enthuse and inspire children through literature and the arts.

### Reference and Administration Details:

Shropshire Bookfest Registered Charity Number: 1120177

Principal Address: Chaney Plough, Exfords Green, Longden, Shrewsbury, SY5 8HH

Constitution adopted: 21st May 2007

### Trustees:

Sophie Peach (Chair), Sian Marshall (Treasurer), Elly Winter, Lucy Morris, Annabel Warburg (Secretary), Paul Kirkbright & Jane Payton.

Officers nominated at Trustees' meeting (AGM) held via Zoom on 3<sup>rd</sup> December 2020:

- Treasurer: Sian Marshall - term of office: up to 3 years with 6 months' notice (2 years have already now been served)
- Secretary: Annabel Warburg - for the next 12 months
- Chair: Sophie Peach - for the next 12 months

### Additional Committee Members:

Joanna Hughes (Co-ordinator for May Festival/ Book Award from 01.10.12), Alison McGowan (School Co-ordinator), Nelia Byers, Jo Prosser, Ann Spandryk, Jackie Hampson and Julie Holmwood.

### Structure, Governance and Management:

The charity continues to be operated by an elected committee of 7 Trustees, with non-trustee members providing additional assistance and expertise.

A self-employed coordinator, Joanna Hughes, continued in her position as Project and Marketing Coordinator, responsible for the organisation and planning of school-based projects, with major decisions agreed by the Trustees.

Alison McGowan completed her fourth full year in the post of School Coordinator (self-employed) and continues to work alongside Joanna, providing child-centred materials suitable for use in the classroom.

The major operational risks to which the charity is exposed, as identified by the Trustees, have been reviewed and systems have been established to manage and mitigate those risks. A full Covid-19 policy to protect volunteers and schools was drawn up and circulated to all Trustees and volunteers.

All events/financial decisions are presented to the Board of Trustees for approval with estimated budgets.

## Objectives:

The aims and objectives of the Shropshire Bookfest are to encourage children to develop a love of both reading and writing for pleasure.

The main vehicle by which these objectives are achieved is through a structure of two biennial classroom-based projects for Shropshire primary schools. In 2021 it was the turn of Schools Week that aims to take children on the journey from readers to developing their own writing ability.

Key objectives for the year were:

- To complete the successful delivery of **Schools' Week 2021**.
- To **rebrand** the organization to reflect geographical coverage.
- To continue with the roll out of '**Leading in Reading**' accreditation scheme.
- To launch **Book Award 2022**.

## Achievements and Performance:

### Schools' Week 2021

#### Financial Summary:

- Total Costs: £37,630
- Total Income: £39,920

#### Project Timeline Overview:

- Schools sign up to project - September 2020
- Project launch into schools - December 2020:
- Authors/illustrator workshops - February 2021:
- Creative Writing Competition - announcement and narrations - June 2021

#### Key Statistics:

- |   |                               |
|---|-------------------------------|
| • Length of project   | 9 months (Dec '20 – July '21) |
| • Number of paid Shrewsbury Bookfest project staff:         | 2                             |
| • Number of Shrewsbury Bookfest project volunteers:         | 11                            |
| • Total number of primary schools signed up:                | 22                            |
| • Total number of pupils involved:                          | 1,337                         |
| • Number of filmed creative writing workshops:              | 58                            |
| • Number of authors:  | 9                             |
| • Number of books purchased to support in-school workshops: | 1,337                         |
| • Number of Creative Writing Competition entries:           | 1,300                         |

### The Project

Schools' Week is run every two years, in alternate years to Book Award.

It is aimed at Key Stage 1 and Key Stage 2 pupils in Shropshire and Telford & Wrekin primary schools. Each class was assigned an author who delivered bespoke workshop focussing on helping teachers support children in the classroom with their creative writing skills. By the end of the project, every pupil had the opportunity to have written their very own book and enter into a creative writing competition.

Feedback from teachers following Schools' Week 2021 found that this project:

1. Encouraged children to write more than usual.
2. Created a positive impact on attitudes to writing.

*Within my UKS2 class, I have a group of very reluctant writers. As a result of the project, all these children not only wrote a story, but developed writing that was individual; that they were proud of; and that they took care and pride in.*

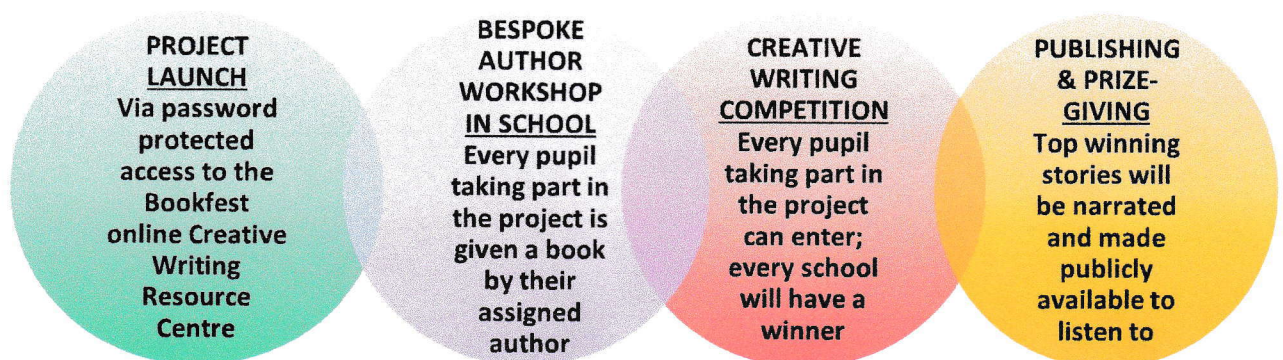


## Schools' Week 2021 Objectives:

Covid-19 caused (and continues to cause) a level of restriction that altered every day and affected the daily routine of school life during the cycle of Schools' Week 2021. Therefore this project needed to have the ability to pivot at a moment's notice as the pandemic circumstances dictated but also maintain the ability to remain on track to deliver the project outcomes without lessening the quality or experience of that delivery. After consulting with a number of schools in September prior to launching Schools' Week 2021, it was clear that teachers wanted this project to run, no matter what the pandemic threw in the way!

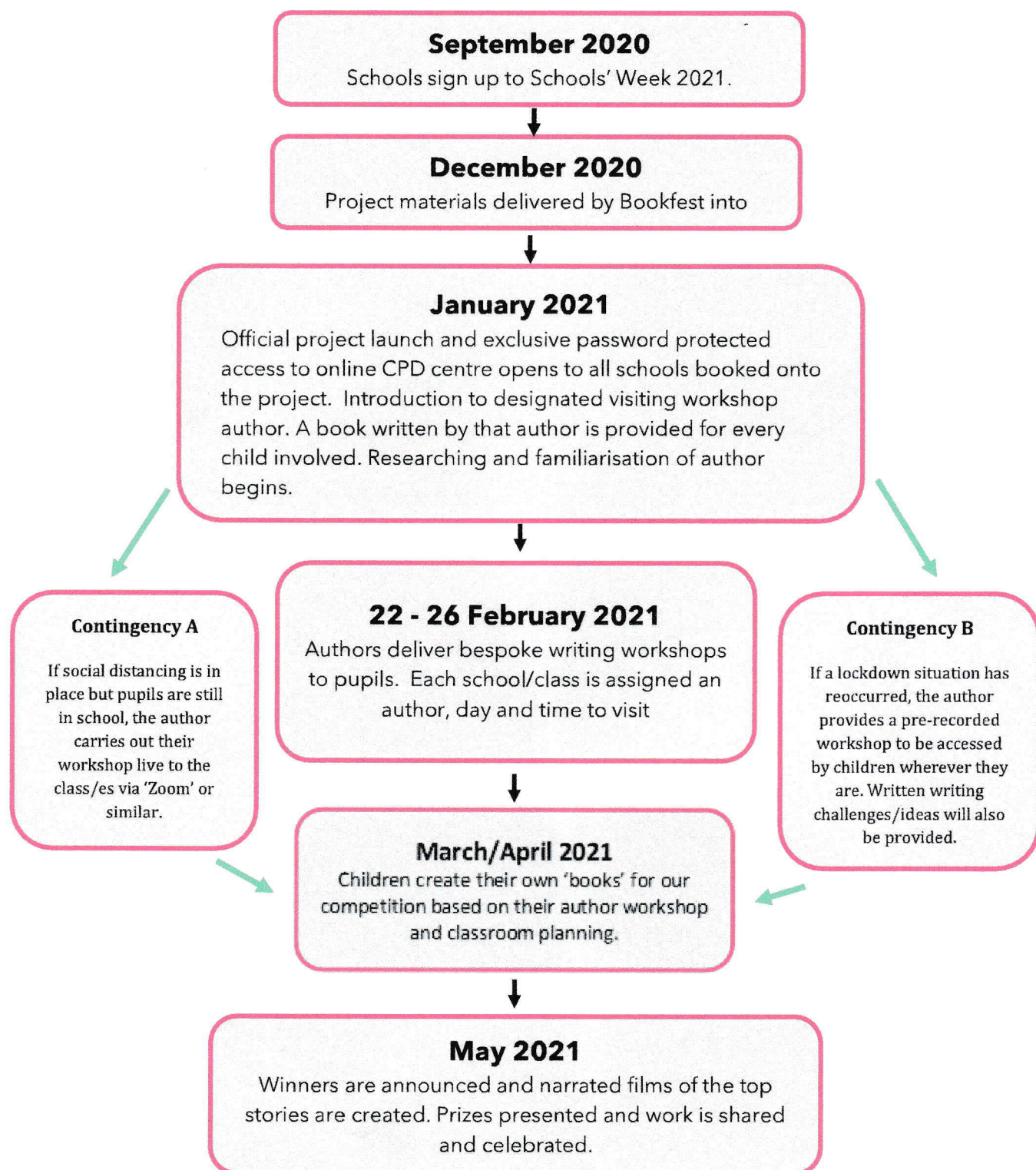
With that in mind, for the first time ever, Shropshire Bookfest ensured that **every child** involved in Schools' Week 2021 received their own copy of a book every by their assigned author delivering the bespoke workshop as part of the project. This was to ensure that any restrictions on the sharing of materials did not affect pupils' access to books.

At the initial planning stage for the project, it was quickly realised that there could be no guarantee that a live conference in November for teachers to launch the project and offer CPD could take place due to uncertainty as to how the pandemic would affect public events. It was important that the project should run with total certainty and confidence at all times and therefore the following objectives were set:





To ensure smooth delivery, Bookfest drew up a clear plan according to what the Covid-19 pandemic would allow, with corresponding budgets:



## Governance/Management:

The project was overseen by Chair of Trustees, Sophie Peach and managed by Jane Payton (Trustee - volunteer), Ali McGowan (Bookfest School Co-ordinator - paid, freelance) and Joanna Hughes (Marketing Co-ordinator - paid, freelance); these 4 people also had a number of schools each to manage as volunteer School Co-ordinators. There were an additional 4 volunteer School Co-ordinators who were assigned a number of schools each to manage throughout the delivery of the project. A further 5 volunteers provided advice, support and back-up throughout the project.

## Cost Structure to Schools:

- **£150** school registration fee, plus **£10 per pupil**.
- For example: For **one** class of 30 pupils, the total cost would be: **£450**  
For **two** classes of 30 pupils each, the total cost would be: **£750**  
(each class receives an author workshop).

This provided schools with:

- A bespoke author workshop on creative writing, specific to age - KS1, KS2 - Years 3 & 4 and KS2 - Years 5 & 6;
- A new book for every pupil by the assigned workshop author;
- Password protected access to the Bookfest online resource centre;
- A blank writing book for every pupil and entry to the county-wide creative writing competition.

## The Workshop Authors:

Publishers, authors, agents were contacted in July 2020 and asked to submit their proposals to deliver one-hour creative writing workshops for their preferred age group (KS1, KS2 - Years 3 & 4 and/or KS2 - Years 5 & 6) together with two or three suggested titles to support their content and on-going mentorship. It was made very clear that the focus of the workshops was to be on giving pupils the relevant skills and inspiration to help them prepare and create their own story for the competition. Authors were guaranteed at least two days' work at a fee equivalent to a standard 3 in-school workshops per day structure - whether the workshops would be in the classroom, live via Zoom or pre-recorded.

*Very proud to be part of Shrewsbury Bookfest this year. Once again they have created something BRILLIANT for local schools!*

Emma Carroll - author

The extensive longlist of submissions was carefully reviewed and researched by Joanna, Ali and Jane and an eventual panel of 9 children's authors were placed on the project - their skills and styles having been carefully matched with schools and classes. It was useful that Bookfest has a good understanding of so many schools in the county which allows for such bespoke and personal management of this aspect of the project and



that the authors responded to their brief with clarity and honesty. The nine authors were: **Emma Carroll , Tom McLaughlin, Frank Cottrell-Boyce, Mo O'Hara, Ben Davis, Tom Percival, Pippa Goodhart, Lisa Thompson, Ross Montgomery**

## School Bookings:

It was apparent very quickly that schools were keen to join this project as soon as bookings opened in September 2021. With a careful eye on the effects that changing Covid-19 related restrictions and possible lockdowns might have on the project administration workload whilst ensuring financial viability, the project was limited to the first 22 schools who applied - 1,375 pupils. These are the primary schools who took part:

Castlefields Primary School Bridgnorth	Prees C/E Primary School
Cheswardine Primary & Nursery School	Rushbury C/E Primary School
Clive C/E Primary School	Shrewsbury High Prep School
Condover C/E Primary School	St Edwards C/E Primary School
Gobowen Primary School	St John's Catholic Primary School
Greenacres Primary School	St Lawrence C/E Primary School
Hinstock Primary School	St Leonard's Primary School
Longden C/E Primary School	St Mary's Catholic Primary School
Meole Brace C/E Primary School	St Winefride's RC School
Muxton Primary School	West Felton C/E Primary School
Packwood Haugh School	Whixall C/E Primary School

## Project Launch to Schools:

Without the conference for teachers providing the platform to launch the project to the schools and offering a programme of speakers to give tips, advice and pedagogy in the art of delivering creative writing inspiration in the classroom, it was decided that the Teacher Resource Centre on the Shropshire Bookfest website would hold all the information teachers and pupils would need to run the project in a creative and exciting format. This resource centre was password protected - passwords were given to the schools who had booked to ensure that only they could access and benefit from the resources.



A monthly newsletter was also set up whereby all class teachers were sent reminders on how to access their resources, any news and tips, flagging up of upcoming dates and deadlines etc.

## Materials into Schools:

With lockdown again looming in December 2020, Bookfest volunteers personally delivered the books for every pupil by the authors assigned to the classes, background information on the format of the author workshops, the blank books for the competition entries and printed Teacher Pack booklets, thus giving schools a chance to prepare to run the project remotely in the following term.



## Teacher Resource Centre:

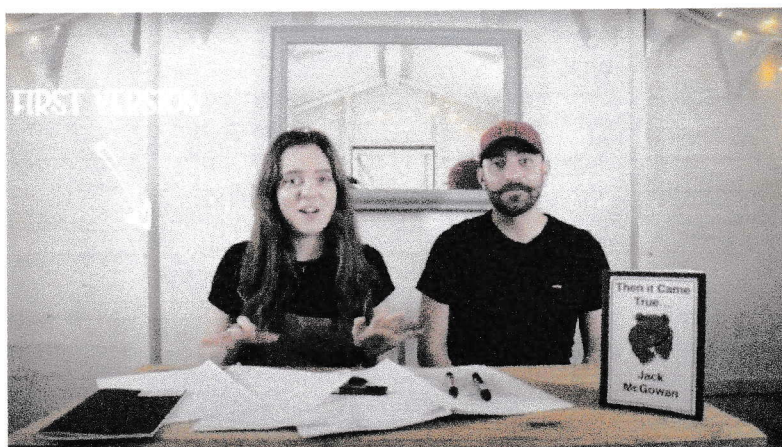
This password protected facility held the following information:

Teacher Pack Downloadable step by step guide on how Schools' Week 2021 worked - competition guidelines, tips, advice.

Teacher Forum Place where teachers could share class displays, discussions, ideas

Guides & Films: Using *Painted Life Productions*, who have an excellent understanding of the Shrewsbury Bookfest ethos, the following topics were imaginatively and sympathetically addressed in a short film format. Bookfest also carefully researched and found suitable and relevant links, activities and guides to accompany each of these topic films:

[Planning](#)  
[Settings](#)  
[Characters](#)  
[Illustrations](#)  
[Editing](#)





A further short film, [Project Overview](#), was a visually digestible form of the Teacher Guide and was useful for teachers and pupils to watch together and/or pupils to watch at home with their parents.

Feedback from teachers has demonstrated that these films were useful to have to hand throughout the whole project.

These films have been viewed 405 times (as at end July 2021)

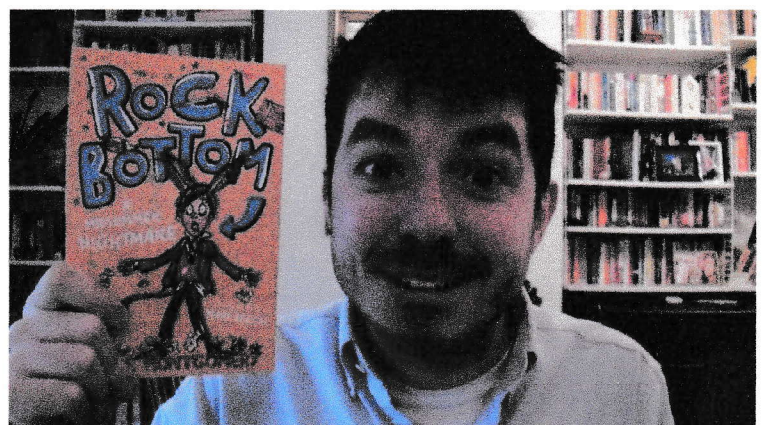
## Author Workshops:

By December 2020 it had become clear that live, in-school author workshops were not going to be possible in February 2021 due to lockdown restrictions.

This meant that also the live streamed format (Contingency Plan B) would also not be possible, owing to the fact that children would still be at home, and so the logistics of ensuring every pupil was online at a certain time to watch their live stream workshop would be unsurmountable.



Therefore, the project swiftly pivoted to Contingency Plan C - implementing pre-recorded workshops by the authors. All 9 authors were advised that they should approach the task and deliver the workshop to camera as if they were in front of a class. All classes were given the opportunity to email in questions for their assigned author which the author answered at the end of their recording. Authors also recorded personal greetings for each and every class's workshop which ensured a truly bespoke and personal feel to the films.



Cameras and sound equipment were hired by Shrewsbury Bookfest and couriered to each of the authors to ensure as consistently high a quality of film as possible. Detailed guidelines and advice on sound, lighting, setting and checking were also issued to every author to support them. The resulting workshop films were edited by Painted Life

Productions and a 'Bookfest themed' introduction and ending stitched onto each one. These films were then uploaded to the Bookfest website for schools to access.

Thanks to the commitment and clear understanding of the project by the 9 authors and efficient editing skills by Painted Life Productions, it was possible to produce some 58 bespoke pre-recorded creative writing films ready for schools to access on 22<sup>nd</sup> February 2021 - the same date as the originally planned live in-school author workshops. Schools were then able to share the films with their pupils throughout lockdown during the spring term. To protect the authors' rights, the films were available until 7<sup>th</sup> June 2021. This proved a very valuable resource for teachers and pupils, as they could revisit their authors' workshop as much as they liked as they prepared their competition entries.

In total, the author workshop films have been viewed 489 times (as at end July 2021).

*Parents really enjoyed having access at home and were able to support their children using the resources.*

## Bookfest Bites

In January 2021, as lockdown descended once more across the country and classrooms emptied, it was important to keep everyone's spirits up and the children and teachers fizzing and buzzing about their creative writing project. Ali McGowan devised and presented a series of hugely successful short films with accompanying worksheets that were released to every teacher on the project on a weekly basis throughout the spring term.

Week 1: [Getting to Know Your Author](#)

Week 2: [Your Favourite Books](#)

Week 3: [Looking Closely at Book Covers](#)

Week 4: [Favourite Front Covers](#)

Week 5: [Writing Your Own Author Biography](#)

Week 6: [Planning Your Story](#)

Week 7: [How to Make a Mini Book](#)

Week 8: [Ideas for Writing the Blurb](#)



*Super films from Ali. The children were really excited for each new film - they were brilliant and gave the children lots of ideas.*

These Bookfest Bites films have been viewed 812 times (as at end July 2021)



## February to June 2020: The Creative Writing Competition:

Pupils were encouraged to enter the creative writing competition. A5 sized blank 'books' had been provided for all pupils in which they could create their own story. The Teacher Resource Centre, the author workshops and Bookfest Bites films had offered a wealth of information, advice and suggestions as to the freedom of expression for this element of the project – pupils could illustrate their stories, design the books so as to look like real life, published books, write on any genre/topic they liked. Line guides and recommendations on removing pages for younger readers was given.

Due to the lockdown at the start of 2021, it was decided to extend the deadline for submitting entries to 11<sup>th</sup> June so as to give schools the maximum opportunity to immerse the pupils in their work. This was warmly received and resulted in over 1300 entries from all 22 schools.

Between 11<sup>th</sup> and 21<sup>st</sup> June School Co-ordinators were given the task of selecting a top winner from Key Stage 1 and from Key Stage 2 in the schools that they were looking after. Guidelines on how to select the top story(ies) were given to all School Co-ordinators.

These 'school winners' were then judged by Ali McGowan, Jane Payton (Trustee) and Jackie Hampson (volunteer, ex-head teacher Castlefields Primary School Bridgnorth) and the top 10 stories selected (1<sup>st</sup> to 3<sup>rd</sup> and two Highly Commendeds for Key Stage 1 and for Key Stage 2).

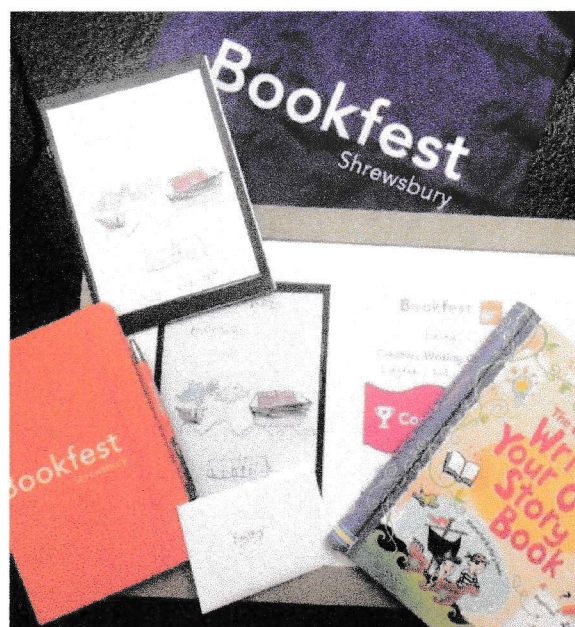
*Once again, the Schools' Week project was a highlight for both children and staff at school. There was a buzz around school for writing, for sharing stories and for celebrating the creation of children's very own stories.*

*As a school, it meant we could facilitate English lessons with a focus on story writing and story development.*

## Publishing & Prize Giving

As it was not possible to deliver a public prize giving event, the announcement of the winners was launched on Wednesday 30<sup>th</sup> June by way of a film shared far and wide on the website and social media.

The 10 top winning stories were narrated by Ali McGowan, filmed and publicised on the Bookfest website for all to enjoy - at home or together in the classroom and further afield.



[Click here](#) to view the announcement film and narrated stories. These films have been viewed 509 times (as at end July 2021).

Winners received a goody bag of prizes including books on furthering their skills as writers and vouchers for Waterstones Bookshop.

*We were blown away by the books that the children produced. The children loved the process and were very proud of the finished item. All enjoyed it. All very proud of their book.*

The winners were:

**KEY STAGE 1:** 1<sup>st</sup> Place: Ryan's Winter Side by Rhea Cross, Whixall C/E Primary School

2<sup>nd</sup> Place: Perfectly Meika by Meika Scott, Greenacres Primary School

3<sup>rd</sup> Place: Time Travel by Nala, Gobowen Primary School

Highly Commended: Ginger Finn & The Three Crabs by Aaron Gibson, Hinstock Primary School

Highly Commended: Ivy Palm & The Secrets of East Stones by Merryn Simms, Clive C/E Primary School

**KEY STAGE 2:** 1<sup>st</sup> Place: The Ring by Nella Devereaux, Castlefields Primary School, Bridgnorth

2<sup>nd</sup> Place: Badger Girl by Tabitha Bishop from St Winefride's School

3<sup>rd</sup> Place: Scroll of Secrets by Fuchsia Tapley, Cheswardine Primary School

Highly Commended: Squeaky The Mechanic by Monty Watkins, Clive C/E Primary School

Highly Commended: The Sabre's Whistle by Sabre Mason-Beddoes from Rushbury C/E Primary School

**SCHOOL WINNERS:**

Cheswardine Primary & Nursery School: Ted Redall - KS1

Condover C/E Primary School: Eva May Hart - KS2

Greenacres Primary School: Lara Styles - KS2

Hinstock Primary School: Alice Stokes - KS2

Longden C/E Primary School: Ruby Metliss - KS2

Longden C/E Primary School: Finlay - KS1

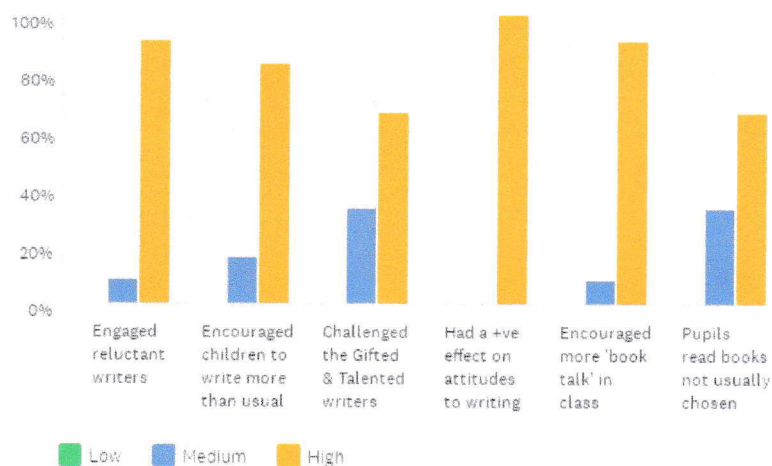
Meole Brace Primary School: Daniel McLeod - KS2

Muxton Primary School:	Oscar Poole - KS2
Packwood Haugh School:	Holly Martin - KS2
Prees C/E Primary School:	Lily - KS1
Rushbury C/E Primary School:	Benji - KS1
Shrewsbury High Prep School:	Jack Jepson - KS2
St Edward's C/E Primary School:	N Rares - KS2
St John's Catholic Primary School:	Nicholas Ainge- KS1
St Lawrence C/E Primary School:	Niamh Prosser - KS2
St Leonard's Primary School:	Tess Dainty - KS2
St Mary's Catholic Primary School:	Bindiya Aujila - KS2
West Felton C/E Primary School:	Eliza Simpson - KS2
Whixall C/E Primary School:	Lily Peile - KS2

## End of Project Survey:

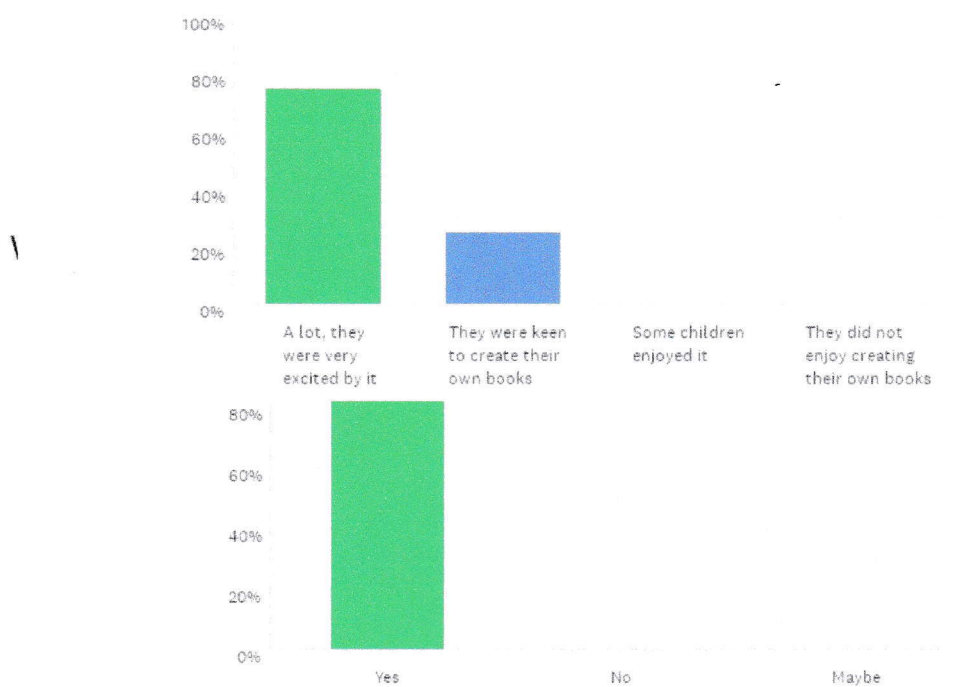
Teachers were asked to complete a short survey at the completion of the project:

What overall effect did the Schools' Week 2021 project have on your pupils?





How do you feel the writing competition supported and inspired your pupils?



## End of Project Case Stories:

The Bookfest project has been a tremendous inspiration to the children in my class; valuable beyond measure for one simple reason, that now they believe themselves to be writers. For one child in particular, the whole process; the books and interview with Frank Cottrell-Boyce, and the subsequent focus on story writing, has been transformative. An extremely reluctant writer beforehand, who found constructing a few sentences tedious, became one the most enthusiastic of the budding authors in our class. He worked with such enthusiasm to create an exciting and unique narrative, clearly structured with a coherent plot line. He loved developing the skills to bring characters to life through action, description and dialogue and greatly appreciated the magic of taking the reader to places, setting scenes which were gritty and atmospheric. It was such a pleasure to see a pupil become so enthralled by writing, a boy who has always had interesting ideas, but never wanted to share them, now thrilled at the idea of painting pictures with words, vivid enough, to transport others to a different world. **Year 5 Teacher - St Winefride's School, Shrewsbury**

(Child's name) has benefitted so much from this project. She has, in the past, been a reluctant writer - full of imaginative ideas, but it has been challenging to transpose these wonderful ideas onto paper! Through the project, (Child's name)

produced a fantastic story that had much more purpose and structure than anything she had written before. She took great care and pride in her work and was enthusiastic throughout.

The children absolutely loved this writing project and all it had to offer. I had reluctant writers writing pages and pages and they really took pride in the book they produced. **Year 5 Teacher - St Winefride's Convent School, Shrewsbury**

For me (*Child's name*) who really struggles with writing did a fantastic job of creating his book, he said he has never written so much in his life which is sweet. Additionally, (*Child's name*) from my class is a high achieving boy but has been a reluctant writer all through Year 5, this project opened him up and he was so excited to write and illustrate his book. I think this writing project has been amazing, I have enjoyed teaching it, the steps were easy to follow and informative, the whole thing installed passion in my class to become successful writers. **Alice Carver - St Mary's Catholic Primary School**

Could I please flag up (*Child's name*) and (*Child's name*), neither child started year 2 seeing themselves as a writer for very different reasons. Both got so much out of the project and whilst (*Child's name*) will always struggle with writing he is now so happy to write and asks to most days and (*Child's name*) couldn't really put pen to paper when he first came to us and has loved the project so much that now he's writing all the time, he's made two years of progress in just six months. A truly invaluable project, thank you very much. **Becky Johnson - Teacher - Prees C/E Primary School**

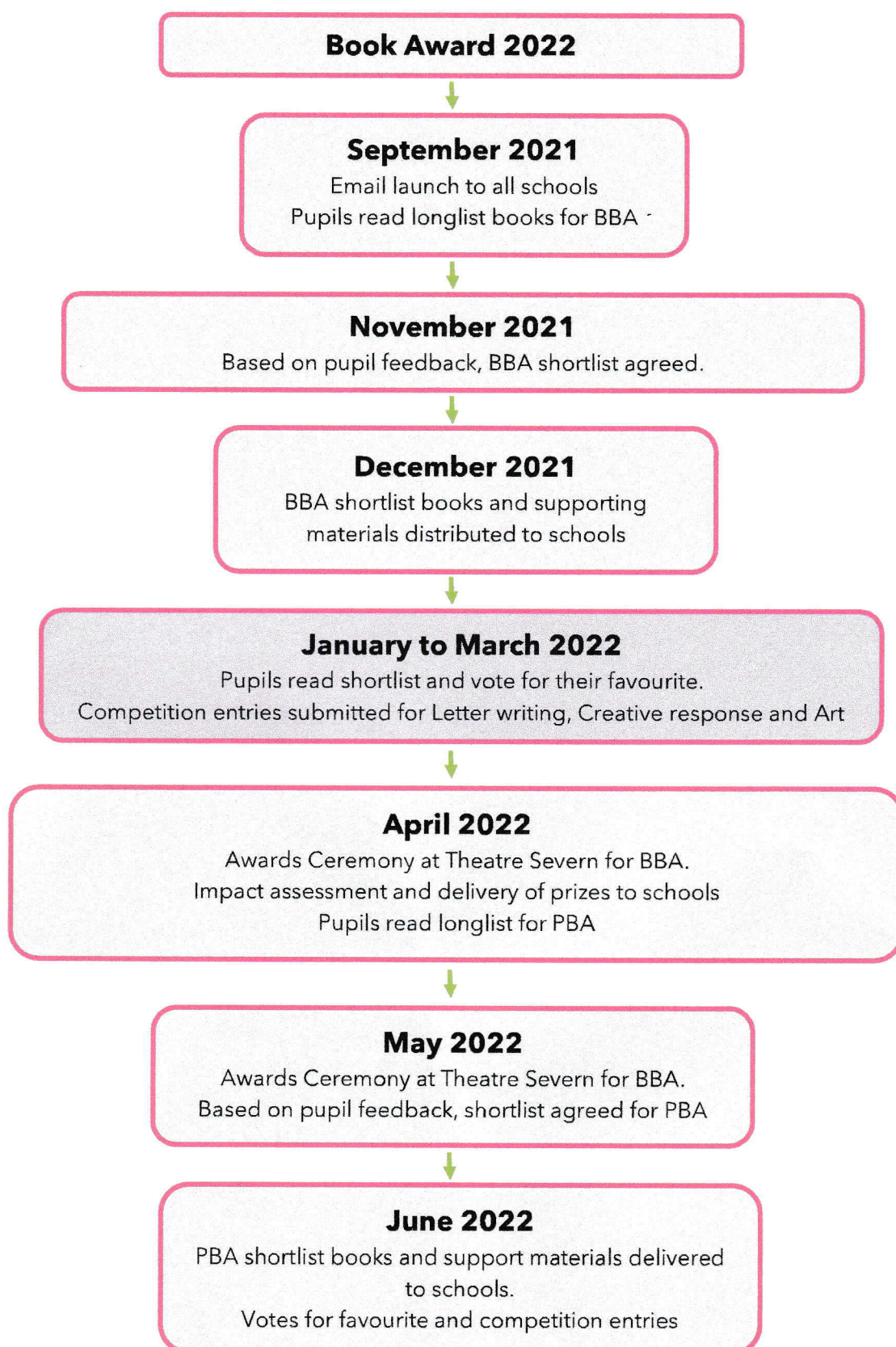
## Rebrand of the organisation

By 2021 Shropshire Bookfest had an active database of nearly 50 Shropshire & Telford & Wrekin Primary schools. With the main growth coming from schools in South Shropshire and Telford, Trustees therefore decided that the name 'Shrewsbury Bookfest' no longer reflected the geographical reach of projects it delivered, or was suitable for the strategic aim of working with as many primary schools as possible across the county. The decision was therefore taken to rename the organization 'Shropshire Bookfest', recognizing the need to still give the organization a geographical identity.

## Book Award 2022

An established part of the Shropshire Bookfest offering to schools and now being run for the 7<sup>th</sup> time, the Book Award project was launched to schools in September 2021. Big Book Award (BBA) is aimed at upper KS2 and Picture Book Award (PBA) is for KS1. Covid-19 still presented schools with challenges and after consultation with a number of teachers, the decision was taken NOT to hold the teachers conference at University Centre Shrewsbury. This has historically been a 'launch' event for the project, important for networking and really kickstarting the project with thought-provoking, relevant, class-based content.







## Leading in Reading - 2021

Following the launch of the ambassador scheme 'Leading in Reading' in partnership with University Centre Shrewsbury, an accreditation scheme to recognize schools that are offering outstanding work to support the development of a love of reading for pleasure, Covid-19 continued to present challenges. School visits were not possible to arrange so a decision was made to defer further applications until 2022.

## Finance

All financial decisions are presented to the Trustees for approval, with detailed and accurate budgets being prepared for all elements of the year's events.

Shropshire Bookfest completed the year with a total balance of £50,816.90

Ring-fenced for a reserve account that had been applied for with CAF Bank was the amount of £11,000. This had been set aside to cover the costs of a 5 yearly, website upgrade and to cover budgeted cancellation costs in the event that a project had to be cancelled part-way through delivery.

The accounts for 2021 will be submitted to a registered independent Financial Examiner.

## Reserves Policy

Shropshire Bookfest is a registered charity set up in 2007. It operates across the county of Shropshire and has an annual income of £50,800. Of this £50,800, approximately £16,000 comes from local primary schools. The charity has no fixed assets and all projects are overseen by two part-time, self-employed coordinators who work on an annual rolling 'agreement'. Each year the charity provides one significant project for Shropshire primary schools, focused on providing a creative initiative to help support teachers in encouraging children to develop a love of reading and writing for pleasure. Shropshire Bookfest has reserves of £11,000.

The Trustees discussed the following factors in arriving at their reserves policy:

- Money should only be kept in reserve for specific reasons. Trustees acknowledge that money should not be hoarded, it is also clear that sensible planning for known events should be catered for.
- The Board of Trustees agreed that the main investment that reoccurs every 5 years is the revamp of the website, therefore £5k has been set aside for this cost. The idea of a website redesign was discussed in 2021 and it was decided that no major overhaul was necessary. This will be revisited on an annual basis.
- Shropshire Bookfest has no fixed overheads but based on an average month it was felt appropriate to keep two month's running costs in reserve (£6k)

Policy: it is the policy of Shropshire Bookfest to keep the 5-yearly website update costs and two months running costs in reserve to cover unforeseen emergencies. Therefore the reserves account now has a balance of £11k.

The Trustees declare that they have approved the Trustees' Report above.

Signed on behalf of the Charity's Trustees:

NAME SIAN MARSHALL

SIGNATURE



SOPHIE PEACH



POSITION

Treasurer

Chair

President: Dame Jacqueline Wilson  
Patrons: NF-nd Rhys: Peter Lee Ly & Ben Whistler

[www.shropshirebookfest.co.uk](http://www.shropshirebookfest.co.uk)  
Reg Charity No: 1147112





CHARITY COMMISSION  
FOR ENGLAND AND WALES

Shropshire Bookfest

1126177

## Receipts and payments accounts

CC16a

For the period from	Period start date	To	Period end date
	01/01/2021		31/12/2021

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds - to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Grants	8,000	-	-	8,000	18,450
Sponsorship	-	-	-	-	1,000
Ticket sales	-	-	-	-	578
schools income - schools week	-	-	-	-	14,301
schools income - book award	23,118	-	-	23,118	-
Income from Fundraising Activities	3,261	-	-	3,261	-
interest / other	3	-	-	3	133
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>34,382</b>	<b>-</b>	<b>-</b>	<b>34,382</b>	<b>34,462</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>34,382</b>	<b>-</b>	<b>-</b>	<b>34,382</b>	<b>34,462</b>
<b>A3 Payments</b>					
Fees artist	8,910	-	-	8,910	850
fees coordinator	11,712	-	-	11,712	11,478
venue hire	-	-	-	-	145
travel/entertainment/accommodation	60	-	-	60	88
Publicity/advertising	94	-	-	94	393
Publicity long term investment	-	-	-	-	-
checks / insurance	477	-	-	477	472
postage	20	-	-	20	7
stationery	5	-	-	5	73
Events materials	2,687	-	-	2,687	1,938
IT	8,580	-	-	8,580	4,318
Sundries / other subscriptions	-	-	-	-	580
sundries / book purchases/ prizes	8,822	-	-	8,822	11,964
<b>Sub total</b>	<b>41,367</b>	<b>-</b>	<b>-</b>	<b>41,367</b>	<b>32,306</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>41,367</b>	<b>-</b>	<b>-</b>	<b>41,367</b>	<b>32,306</b>
<b>Net of receipts/(payments)</b>	<b>- 6,985</b>	<b>-</b>	<b>-</b>	<b>- 6,985</b>	<b>2,156</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>57,802</b>	<b>-</b>	<b>-</b>	<b>57,802</b>	<b>57,802</b>
<b>Cash funds this year end</b>	<b>50,817</b>	<b>-</b>	<b>-</b>	<b>50,817</b>	<b>59,958</b>



## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Main account	50,817	-	-
	Reserve account	-	-	-
			-	-
	<b>Total cash funds</b>	<b>50,817</b>	<b>-</b>	<b>-</b>
(agree balances with receipts and payments account(s))				



	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	SOPHIE PEACH	4/6/22
	SIAN MARSHALL	7/6/22



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Shropshire Bookfest

1126177

## Receipts and payments accounts

CC16a

For the period from	Period start date	To	Period end date
	01/01/2021		31/12/2021

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds - to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Grants	8,000	-	-	8,000	18,450
Sponsorship	-	-	-	-	1,000
Ticket sales	-	-	-	-	578
schools income - schools week	-	-	-	-	14,301
schools income - book award	23,118	-	-	23,118	-
Income from Fundraising Activities	3,261	-	-	3,261	-
interest / other	3	-	-	3	133
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>34,382</b>	<b>-</b>	<b>-</b>	<b>34,382</b>	<b>34,462</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>34,382</b>	<b>-</b>	<b>-</b>	<b>34,382</b>	<b>34,462</b>
<b>A3 Payments</b>					
Fees artist	8,910	-	-	8,910	850
fees coordinator	11,712	-	-	11,712	11,478
venue hire	-	-	-	-	145
travel/entertainment/accommodation	60	-	-	60	88
Publicity/advertising	94	-	-	94	393
Publicity long term investment	-	-	-	-	-
checks / insurance	477	-	-	477	472
postage	20	-	-	20	7
stationery	5	-	-	5	73
Events materials	2,687	-	-	2,687	1,938
IT	8,580	-	-	8,580	4,318
Sundries / other subscriptions	-	-	-	-	580
sundries / book purchases/ prizes	8,822	-	-	8,822	11,964
<b>Sub total</b>	<b>41,367</b>	<b>-</b>	<b>-</b>	<b>41,367</b>	<b>32,306</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>41,367</b>	<b>-</b>	<b>-</b>	<b>41,367</b>	<b>32,306</b>
<b>Net of receipts/(payments)</b>	<b>- 6,985</b>	<b>-</b>	<b>-</b>	<b>- 6,985</b>	<b>2,156</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>57,802</b>	<b>-</b>	<b>-</b>	<b>57,802</b>	<b>57,802</b>
<b>Cash funds this year end</b>	<b>50,817</b>	<b>-</b>	<b>-</b>	<b>50,817</b>	<b>59,958</b>



## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Main account	50,817	-	-
	Reserve account	-	-	-
			-	-
	<b>Total cash funds</b>	<b>50,817</b>	<b>-</b>	<b>-</b>
(agree balances with receipts and payments account(s))				



	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	SOPHIE PEACH	4/6/22
	SIAN MARSHALL	7/6/22



Section A

Independent Examiner's Report

Report to the trustees/  
members of

Charity Name

Shrewsbury Children's Bookfest

On accounts for the year  
ended

31 December 2021

Charity no  
(if any)

1120177

Set out on pages

1-2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/12/2021.

Responsibilities and  
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (~~other than that disclosed below~~ \*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

Signed:

C Moelwyn-Williams

Date:

14-6-22

Name:

C Moelwyn-Williams

Relevant professional  
qualification(s) or body  
(if any):

BSc FCA

Address:

TCA Accountants, Third Floor, 21 St Mary's Street, Shrewsbury, SY1 1ED



Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**

No matters noted