

THE MAYPOLE PROJECT

(Limited by Guarantee)

COMPANY NO.: 06163173

CHARITY NO.: 1120163

“I just wanted to thank you once more for all of your help. I am so grateful that the Maypole Project was able to support me and that I was able to meet such a nice, caring, and supportive person. I feel I've come a long way and couldn't have done it without you, so thank you again” Young Person

REPORT AND ACCOUNTS

**for the year ended
31 May 2022**

**FIELD SULLIVAN LIMITED
CHARTERED ACCOUNTANTS**

**9 Hare & Billet Road
Blackheath
LONDON SE3 0RB**

The Maypole Project

Status: Company Limited by Guarantee No.06163173
Charity registration No. 1120163
The Company's governing document is its Memorandum and Articles of Association dated 15 March 2007

Registered Office: 51 High Street
Green Street Green
Orpington
Kent
BR6 6BQ

Trustees/Directors of The Maypole Project:
Mrs Sally Flatteau Taylor (Founder)
Ms Julie Froggatt (Chair)
Ms Leila Seeney (Parent representative)
Ms Sonia Fleming
Ms Fay Storie (Treasurer)
Ms Bundna Jaswal

Independent examiner: Timothy Sullivan FCA
Field Sullivan Limited
Chartered Accountants
9 Hare & Billet Road
Blackheath
London SE3 0RB

Bankers: Lloyds TSB
142-146 High Street
Chatham
Kent
ME4 6YH

Solicitors: Erica Crump, Partner
Bates Wells & Braithwaite
10 Queen Street Place
London
EC4R 1BE

The Maypole Project

Trustees' report
for the year ended
31 May 2022

INTRODUCTION:

The Maypole Project made a very good survival through the very difficult years of Covid 19 lockdowns. The saying what doesn't stop you makes you stronger is a very appropriate motto for The Maypole Project; in line with our work I always add – when you face the challenges of stopping you can become stronger with sufficient and efficient support; and this is what we have found.

We acknowledge that there are still challenges now and ahead as we are reviewing our funding streams to adapt to funding patterns which have not returned to the previous “normal”; but even these challenges are, we believe strengthening us as an organisation and definitely increasing our ability to reach out to more and more families who need our services. Thus we work towards being able to provide our services to EVERY ONE who needs it.

Our services which are flexibly available either face to face or online/phone mean that we have extended our outreach ACROSS THE UK and will expand on this work across the coming years. We are still receiving increasing referrals reflecting increasing levels of need.

This has been “back up” by our ability to attract and develop an amazing team of volunteers. The foundation for so much of this has been our highly effective programme of communications.

The families we support are now not only increasing as reflected by the numbers of referrals, but families are taking advantage of our “lifeline for a lifetime” because they are feeling the emotional impacts of Covid-19 but are also reaching our long term services at a time when many services are able to offer swift interventions, or are disappearing altogether.

One of the major achievements across this year has been our continued development of support to other organisations; both the families they support but also their staff teams.

The main continuing thrust of the work of our management team and Trustee Board is now to ensure that we can find the resources to continue to respond effectively to what does appear to be a continuingly increased level of need.

ACKNOWLEDGEMENTS:

OUR HEARTFELT THANKS go to

Our amazing staff team - those whose work consistently helps and supports us to keep our services running; through even the most difficult times of lockdown.

The Maypole Project was started WITH families both as beneficiaries but also as key members of our steering committee.

The Maypole Project

Trustees' report
for the year ended
31 May 2022

FAMILIES remain at the heart of our work: their input shapes our services. We will repeat this every year because it is true that we thank FAMILIES for the trust they place in The Maypole Project that we will provide them with a sensitive service, but also to those who understand why they need our therapies and activities.

The Maypole Project also started **with fundraisers** – the dedication of people who continue to give time, commitment and devotion to our service quite simply keeps us going – Thank you!

Another group who are not always seen as volunteers are our **Board of Trustees and Ambassadors** who support us in governing our work, and telling the world about what we do – this is vital.

We start the new financial year to 2023 after a good financial year which has helped us to “restock” our unrestricted reserve level. However uncertainty about Fundraising continues.

In a year when we need to maintain our developments, and expand further, Income Generation will require a strong focus as we continue to identify ways to ensure income strands.

We promise to ensure that we can support all of the families who reach out to us for our support. We can achieve this because increasing numbers of people and organisations are approaching us to work with them through their fundraising, creation of support contracts. There is increased engagement in our specialist training, supervision and counselling as well as our work as consultants in the setting up of psychological support in children’s palliative care.

THE MAYPOLE PROJECT HELPS FAMILIES OVERCOME DIFFICULTIES AND KEEP GOING THROUGH SUCH TOUGH ADVERSITY ... THIS IS WHAT WE NEED TO CONTINUE TO DO IN OUR AIM THAT:

ALL families who have a child with chronic illness or disability should be able to access excellence in the FREE provision of psychological support based on the Maypole Model.

Our support model still stands alone, unique, in the service it provides.

THE MAYPOLE MODEL: YEAR ON YEAR WE REPEAT OUR MESSAGE THAT WE AIM TO ENRICH FAMILIES’ LIVES WITH SERVICES THAT ARE:

Confidential, accessible, professional, holistic, ongoing, independent of other roles with the family

With our PLEDGE to families that:

**Within a SUPPORTIVE RELATIONSHIP families will discover the resources and
resilience to find their way forward**

Working TOGETHER - we support, they lead.

Starting in the present can lead to exploring the past or future when needed

Our research based KNOWLEDGE means we understand issues families MAY face

Our response is HOLISTIC – addressing the multi-layered impacts of a child’s disability/illness

Through our support we aim to help people to help themselves

ENRICHING families’ lives, EVERY STEP OF THE WAY

The Maypole Project

Trustees' report
for the year ended
31 May 2022

THE MAYPOLE MODEL: also applies to Professionals, we strive to enable them in their roles:
Offering professional, knowledgeable, holistic input to teams through services of: Consultancy, Supervision, Debrief and Counselling.

MEETING OUR STRATEGIC AIMS AND OBJECTIVES:

During this financial year we have proven our ability to continually:

- 1. Develop our service provision**
- 2. Ensure and enhance the quality of our service provision**
- 3. Extend our community outreach**
- 4. Influence and raise awareness of issues around children's illness and disability**
- 5. Enhance our resources**

Manage the project as an efficient and sustainable organisation.

Let us demonstrate how:

STRATEGIC AIM 1: DEVELOP OUR SERVICE PROVISION KEY POINTS AND DEVELOPMENTS

We have achieved an amazing 30% increase in activities across our THERAPIES AND ACTIVITIES including inclusive activities, counselling and therapies for all ages, play therapy, drama therapy, couple counselling.

We continue to provide our spaces to families for soft and sensory play.

INDIRECT SUPPORT:

We have achieved 25% increase across TRAINING, CONSULTANCY, SUPERVISION with more organisations. Supporting other professionals in their roles helps them to support children affected by illness or disability in their; classroom, clinic, caseload.

STRATEGIC AIM 2: DEVELOP OUR OUTREACH:

Aim: To increase our ability to reach out in general, and also specifically into the communities we serve to make our services as accessible as possible.

We have continued to develop the use of our AXIS Minibus to very effectively take Maypole into the community; equipped by a variety of course including True Colour Trust.

Through the use of remote service provision we are now engaging with families from ACROSS THE UK and even into EUROPE.

And our volunteers are being recruited from a broad geographical base as well; primarily to engage with clients in an online format. However we are also establishing connections which we hope could develop into face to face services in their home areas.

STRATEGIC AIM 3: ENSURE AND ENHANCE THE QUALITY OF OUR SERVICE PROVISION

MOST importantly this year has seen us focussing on understanding and demonstrating our EXCELLENCE in support. Evaluation continues with 95% Outstanding or Good.

Our strategic plan forward is to develop our ability to measure impact of our services through a more detailed evaluation process.

The Maypole Project

Trustees' report
for the year ended
31 May 2022

STRATEGIC AIM 4: RAISE AWARENESS AND INFLUENCE ISSUES AROUND CHILDREN'S DISABILITY AND ILLNESS

TRAINING

Our training packages have reflected the same level of activities as the previous year
And disseminated TO OVER 20 SETTINGS UK wide, in: Education, social care, health care, charities and the general public.

Training is again now available on a wider geographical base due to our engagement to online provision.
Feedback from Training shows evaluation consistently average OVER 90% TOTAL SATISFACTION

SUPERVISION:

Supervision provided to: 21 professionals from different specialities.
Feedback from Supervision is consistently over 90% satisfaction.

STRATEGIC AIM 5: DEVELOPING OUR RESOURCES TO ENABLE US TO REACH OUR GOALS:

We have managed to maintain a level of not less than 6 months reserves.

Volunteering is still at the heart of the project. The key areas for volunteering and our developing reputation for excellence brings people organically into our recruitment process.

Trustee Board; Our Board have supported us throughout the difficult years of Covid-19 and continue to work tirelessly in their commitment to our work.

INCOME:

Our prediction for this year of spread across income was:

40% General Fundraising. 40% Grants. 15% Contracts. 5% Charitable Activities

Our achievements: 25% general fundraising. 40% grants. 30% contracts. 5% charitable activities

INCOME GENERATION (Grants, Contracts, Charitable Activities)

We recognise that our income patterns have still not reverted to the pre-covid pattern and we need to ensure that we have the financial resources to underpin the developing demand on our services. This is planned through the development of

GRANTS: we have a full programme of grant applications and a record of excellence in working to grants and reporting our impact.

CONTRACTS: We are developing some significant contracts with other organisations. We have created a brilliant partnership with 4 charities, and one example with Battens Disease Family Association our joint working is helping both families affected by Battens Disease; giving them effective specialist, ongoing, counselling. And also support for the BDFA team in knowing we are there to provide this additional support to their families.

The Maypole Project

Trustees' report
for the year ended
31 May 2022

The reported impact by families has been that it is overall OUTSTANDING.

INDIVIDUAL GIVING programme; Engagement in monthly donations has developed across this year and is planned as a development in income in the future.

CHARITABLE AIMS: Our inclusive activities are intensely in demand and continue on a subsidised payment basis. Families are also speaking to us about their potential payment for services and this conversation will continue through the coming year. During Covid lockdown we developed very creative ways to help families through adapting some of our wonderful office into soft and sensory play – this is used for therapies but also “rented” by families to use alone to engage and entertain their children.

- FUNDRAISING: In line with many other charities we have not reverted to our previous level of income in our general fundraising; we continue to aim to develop this through strong line management.

MAYPOLE SUPPORTERS:

We have so many funders many of whom are mentioned in the notes to the accounts. *THANK YOU ALL* However there are some we would also like to mention individually for their ongoing support: Jack Petchey Foundation for volunteer awards PLUS accepting us to the internship programme; This has been a great enhancement to our team.

We are proud to have completed another year in partnership with 4 key charities and aim for these to continue as we are approached by many others.

There are others, too many to mention individually, but who are vital to our work nonetheless. We would like to THANK YOU ALL for supporting us so wholeheartedly, helping to provide us with the essential funds to facilitate the maintenance and development of our work.

TRUSTEE BOARD AND GOVERNANCE: (see also developing our resources)

The directors of the company are also charity trustees for the purposes of charity law and under the company's Articles are known as members of the Management Committee. Under the requirements of the Memorandum and Articles of Association the members of the Management Committee are elected to serve for a period of three years after which they must be re-elected at the next Annual General Meeting. During this year attention has been paid to the skills provided by the Board of Trustees. We continue to bring in skills through advisors to the Board provided by:

Erica Crump (Consultant: charity legals -Partner, Bates Wells Braithwaite)
James Kuykendall (Consultant Advisor on emotional support)
Nikki Taylor Price (Consultant: Developments and Income Generation)

The Maypole Project

Trustees' report
for the year ended
31 May 2022

RISK MANAGEMENT:

The Maypole Project's Board of Trustees have overall responsibility for ensuring that there are appropriate control systems, financial governance to ensure that the charity is assured of effective and efficient operation, protection against unauthorised use or disposition of assets, maintenance of proper records, compliance with relevant legislation. The Board reviews our risk register at each meeting.

Covid-19 has not yet disappeared and the repercussions both to our families physical and mental health continue. So too do they continue with The Maypole Project, however our strength in risk management has developed through this period in all areas.

Risks continue to be mitigated overall by ensuring that there is a broad spread of income streams, maintaining appropriate insurance for staff, clients, buildings. Holding, integrating and reviewing policies and associated training to cover all aspects of our work including: safeguarding, confidentiality, employment, health and safety and equality.

As we go into the year from 1st June 2022 our continuing "recovery" or "readjustment" to Covid-19 will see us monitoring in a similar pattern to last year:

Finances: Firstly our income streams where we believe our developed ability to flex to the current climate will positively support us, as will our ability to provide fundraising activities in different formats, alongside the creation of contracts and positive partnership working with a range of organisations.

People: Our team have demonstrated their resilience throughout this period and we have offered additional support where/as needed (particularly those impacted themselves, or in their families by Covid). We continue to monitor our staffing needs.

Place: At June 2022 can see the use for the spaces in our offices continues to develop in different ways, adjusting to the needs of families by creating offices into wonderful sensory and soft play areas/quiet spaces. This will be continuously reviewed as overall we are now needing to find additional spaces.

Services: Our ability to provide flexibility in support is proving very helpful to our beneficiaries; this is now confirmed as a permanent change in our service provision

We work to The Maypole Project's written standards for psychosocial care for children with complex medical needs as their families (as written for DoH 2012), as no other such standards exist. We also work to specific standards and measures such as BACP, Child Bereavement Network, Bereavement Standards.

The Maypole Project

Trustees' report
for the year ended
31 May 2022

FINANCIAL MANAGEMENT AND REPORTING

The Maypole Project as a charity has met its financial ambition this financial year, and created a sufficient reserve level. However this has been through an uphill struggle, particularly in community fundraising and therefore our strategy for the forthcoming year includes a greater focus on the broadest range of income generation.

The attached financial statements show the current finance of the charity which the trustees consider to be sound. For the year ended 31 May 2022 The Company is entitled to exemption from audit under section 477 of the Companies Act 2006. No members have required the company to obtain an audit of its financial statements for the year ended 31 May 2022, in accordance with section 476 of the Companies Act 2006.

At the end of the period the charity's reserve level was £148,881 (2021: £166,785). Of this £140,548 (2021: £157,285) are unrestricted funds and £8,333 (2021: £9,500) restricted funds.

The Trustees' policy on financial reserves is to aim to hold a contingency equal to a minimum of up to one year to reflect our promise to families' of our ongoing commitment to provide them with psychological/social care turnover of the charity.

PUBLIC BENEFIT:

The trustees have complied with the duty in Section 17 of the Charities Act 2011 to have due regard to the public benefit published by the Charity Commission. All work at The Maypole Project is centred on providing benefit to the public – from counselling, social support for families, support and training for professionals, and awareness raising events and trainings in the community.

The Maypole Project

Trustees' report
for the year ended
31 May 2022

STATEMENT OF TRUSTEES' RESPONSIBILITIES:

The Trustees (who are also directors of the Charitable Company for the purposes of Company law) are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (UK Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the income resources and application of resources, including the income and expenditure of the charitable company for that period. In preparing these financial statements, the trustees are required to:

- 1) select suitable accounting policies and apply them consistently
- 2) observe the methods and principles in the Charities' SORP
- 3) make judgements and accounting estimates that are reasonable and prudent
- 4) prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with The Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the charity and financial information included on the charity's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

This report, which has been prepared in accordance with the special provisions relating to companies subject to the small companies regime within part 15 of the Companies Act 2006 and was approved by the Board on 12/21/2022 and signed on its behalf

DocuSigned by:

Bundna Jaswal

D2E57C371D0A49D...

Bundna Jaswal

Chair of the Board of Trustees

DATE: 12/21/2022

Independent Examiner's report to the trustees of The Maypole Project

I report to the trustees (who are also Directors for the purpose of company law) on my examination of the financial statements of The Maypole Project ('the charitable company') for the year ended 31 May 2022 which comprise the Statement of Financial Activities, the Balance Sheet and related notes.

This report is made solely to the charity's trustees, as a body, in accordance with section 145 of the Charities Act 2011. My work has been undertaken so that I might state to the charity's trustees those matters I am required to state to them in this report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for my work, for this report, or for the opinions I have formed.

Responsibilities and basis of report

As the trustees of charitable company you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the financial statements of the charitable company are not required to be audited under Part 16 of the Act and are eligible for independent examination, I report in respect of my examination of the charitable company's financial statements carried out under section 145 of the Charities Act 2011 ('the 2011 Act') and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

An independent examination does not involve gathering all the evidence that would be required in an audit and consequently does not cover all the matters that an auditor considers in giving their opinion on the financial statements. The planning and conduct of an audit goes beyond the limited assurance that an independent examination can provide. Consequently I express no opinion as to whether the financial statements present a 'true and fair' view and my report is limited to those specific matters set out in the independent examiner's statement.

Independent examiner's statement

Since the charitable company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of ICAEW which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- accounting records were not kept in respect of the charitable company as required by section 386 of the 2006 Act; or
- the financial statements do not accord with those records; or
- the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the financial statements give a 'true and fair view which is not a matter considered as part of an independent examination; or
- the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

Timothy Sullivan FCA

Field Sullivan Limited • Chartered Accountants
9 Hare & Billet Road, Blackheath, London SE3 0RB

Date:

The Maypole Project

Statement of financial activities
Income and expenditure account
for the year ended
31 May 2022

	Note	Restricted funds £	Unrestricted funds £	Total funds 2022 £	Restricted funds £	Unrestricted funds £	Total funds 2021 £
Incoming resources							
Incoming resources from generated funds:							
Voluntary income	3	111,013	76,640	187,653	73,219	33,432	106,651
Investment income		-	-	-	-	6	6
Incoming resources from							
Charitable activities	4	-	63,042	63,042	-	26,294	26,294
Other trading activities	5	-	15,842	15,842	-	99,442	99,442
Other income	6	-	839	839	-	27,264	27,264
Total incoming resources		111,013	156,363	267,376	73,219	186,438	259,657
Resources expended							
Costs of generating funds	7	-	18,220	18,220	-	16,123	16,123
Charitable activities	8	112,180	154,880	267,060	130,194	96,964	227,158
Total resources expended		112,180	173,100	285,280	130,194	113,087	243,281
Net incoming/outgoing resources before transfers		(1,167)	(16,737)	(17,904)	(56,975)	73,351	16,376
Transfers between funds		-	-	-	-	-	-
Net income for the year		(1,167)	(16,737)	(17,904)	(56,975)	73,351	16,376
Reconciliation of funds							
Total funds brought forward		9,500	157,285	166,785	66,475	83,934	150,409
Total funds carried forward		8,333	140,548	148,881	9,500	157,285	166,785

The Maypole Project
Company no. 06163173
 Balance sheet
 as at
31 May 2022

	Note	2022		2021	
		£	£	£	£
Fixed assets					
Tangible assets	12		738		2,118
Investments	13		<u>1</u>		<u>1</u>
Total fixed assets			739		2,119
Current assets					
Debtors	14	10,308		15,084	
Cash at bank and in hand		<u>154,242</u>		<u>184,643</u>	
Total current assets		164,550		199,727	
Creditors: amounts falling due within one year	15	<u>(16,408)</u>		<u>(25,188)</u>	
Net current assets			148,142		174,539
Total assets less current liabilities			<u>148,881</u>		<u>176,658</u>
Creditors: amounts falling due after more than one year	16		-		(9,873)
Net assets	18		<u><u>148,881</u></u>		<u><u>166,785</u></u>
The funds of the charity:					
Restricted funds			8,333		9,500
Unrestricted funds:					
General fund		<u>140,548</u>		<u>157,285</u>	
Total unrestricted funds			140,548		157,285
Total charity funds	19		<u><u>148,881</u></u>		<u><u>166,785</u></u>

For the year ending 31 May 2022 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Trustees' responsibilities:

- The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476
- The trustees acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and the preparation of financial statements.

These financial statements, which have been prepared in accordance with the special provisions relating to the small companies regime within Part 15 of the Companies Act 2006.

Approved by the Board on 12/6/2022 and signed on its behalf by:

DocuSigned by:

Sally Flatteau Taylor

S Flatteau Taylor, trustee

The Maypole Project

Notes to the accounts
for the year ended
31 May 2022

1 General information

The company is a private company limited by guarantee incorporated in England & Wales.

The address of its registered office is:

51 High Street
Green Street Green
Orpington
BR6 6BQ

These financial statements were authorised for issue by the trustees on _____.

The charity meets the definition of a public benefit entity under FRS 102.

The presentation currency is £ sterling.

2 Accounting policies

The principal accounting policies are summarised below. The accounting policies have been applied consistently throughout the year and in the preceding year.

(i) Basis of accounting

The financial statements have been prepared under the historical cost convention, Companies Act 2006, Charities Act 2011 and the Charities Statement of Recommended Practice (FRS102). The Trustees have evaluated the funding and operating activities and reserves position and have no material uncertainties about the Charity's ability to continue as a going concern.

(ii) Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Designated funds are unrestricted funds earmarked by the trustees for particular purposes.

Restricted funds are subject to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

(iii) Incoming resources

All incoming resources are included in the statement of financial activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:

- Voluntary income is received by way of grants, donations and gifts and is included in full when receivable.
- Income from fundraising events is included in the period in which the event takes place.
- Donated services and facilities are included at the value to the charity where this can be quantified. Full details are given in the trustees' report and note 18.
The value of services provided by volunteers has not been included in these accounts.
- Investment income is recognised on an accruals basis.

Where income is received, some or all of which is specifically in relation to future periods, the relevant amount is deferred and credited to the statement of financial activities in the period to which it relates.

(iv) Resources expended

The Maypole Project

Notes to the accounts for the year ended 31 May 2022

Expenditure is accounted for on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates.

- Costs of generating funds comprise the costs associated with attracting voluntary income.
- Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.
- Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity and include the audit fees and costs linked to the strategic management of the charity.
- All costs are allocated between the expenditure categories of the statement of financial activities on a basis designed to reflect the use of the resource. Costs relating to a particular activity are allocated directly, others are apportioned on an appropriate basis.

(v) Fixed assets

Tangible fixed assets are stated at cost less accumulated depreciation. The cost of minor additions or those costing below £500 are not capitalised. Depreciation is provided at rates calculated to write off the cost of each asset over its expected useful life. The rates used are as follows:

Leasehold improvements	20%
Fixtures and fittings	33%
Motor expenses	25%

(vi) Investments

The investment in the subsidiary is valued at cost.

(vii) Operating leases

The cost of operating leases is accounted for on an accruals basis.

(viii) Subsidiary undertaking

The 100% subsidiary, Maypole Trading Limited, has not been consolidated, as the gross income of the group after consolidation adjustments is below the threshold required.

(ix) Cash and cash equivalents

Cash and cash equivalents comprise cash on hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

(X) Trade debtors

Trade debtors are amounts due from customers for merchandise sold or services performed in the ordinary course of business.

Trade debtors are recognised initially at the transaction price. They are subsequently measured at amortised cost using the effective interest method, less provision for impairment. A provision for the impairment of trade debtors is established when there is objective evidence that the charity will not be able to collect all amounts due according to the original terms of the receivables.

(xi) Trade creditors

Trade creditors are obligations pay for goods or services that have been acquired in the ordinary course of business from suppliers. Accounts payable are classified as current liabilities if the charity does not have an unconditional right, at the end of the reporting period, to defer settlement of the creditor for at least twelve months after the reporting date. If there is an unconditional right to defer settlement for at least twelve months after the reporting date, they are presented as non-current liabilities.

Trade creditors are recognised initially at the transaction price and subsequently measured at amortised cost using the effective interest method.

The Maypole Project

Notes to the accounts
for the year ended
31 May 2022

3 Voluntary income

	Restricted funds	Unrestricted funds	Total funds 2022	Total funds 2021
	£	£	£	£
Donations	-	47,941	47,941	-
Grants				
Axis Foundation	-	-	-	1,500
Lawson Trust	-	-	-	10,000
London Community Funders	-	-	-	9,280
Community Links Bromley	9,500	-	9,500	-
Fred Goldfinch Dec Charitable Will Trust	10,000	-	10,000	-
Merchant Taylors	10,000	-	10,000	10,000
Garfield Weston Foundation	-	20,000	20,000	-
Lloyds	-	500	500	15,000
Groundworks	-	-	-	5,000
Sport England	-	-	-	6,144
Metrogavs	-	-	-	8,800
True Colours	-	-	-	5,000
Jack Petchey Foundation	28,833	-	28,833	3,389
London Borough of Bromley	13,680	-	13,680	-
LEGO	-	-	-	10,000
Playing Card Charity	3,000	-	3,000	-
National Lottery	36,000	-	36,000	-
Gift aid receivable	-	903	903	4,238
Gifts in kind (note 19)	-	2,834	2,834	4,000
Other	-	4,462	4,462	14,300
Total	<u>111,013</u>	<u>76,640</u>	<u>187,653</u>	<u>106,651</u>
4 Incoming resources from charitable activities				
Contract income	-	47,540	47,540	20,492
Sundry income	-	15,502	15,502	5,802
Total	<u>-</u>	<u>63,042</u>	<u>63,042</u>	<u>26,294</u>
5 Other trading activities				
Fundraising	-	15,842	15,842	99,442
Total	<u>-</u>	<u>15,842</u>	<u>15,842</u>	<u>99,442</u>
6 Other income				
Government Grant	-	-	-	-
Job Retention Scheme	-	839	839	27,264
Total	<u>-</u>	<u>839</u>	<u>839</u>	<u>27,264</u>

The Maypole Project

Notes to the accounts
for the year ended
31 May 2022

7 Costs of generating funds

	Total funds 2022	Total funds 2021
	£	£
Salaries (note 9)	10,000	10,000
Costs of fundraising	8,115	6,160
Marketing and advertising	105	(37)
Total	<u>18,220</u>	<u>16,123</u>

8 Charitable activities

Activities undertaken directly - Support Services

Salaries (note 9)	201,497	163,521
Volunteers expenses	1,174	-
Activity materials	3,340	3,714

Support costs

Independent examination	2,844	2,508
Miscellaneous staff cost	2,874	3,171
Training	1,526	355
Travel and staff cost	976	244
Rent and rates	21,070	22,426
Printing and stationery	618	191
General office	660	861
Depreciation	2,482	2,118
Telephone	2,054	3,984
Database and computers	4,222	3,533
Utilities	1,259	1,178
Repairs	854	1,893
Insurance	3,195	2,772
Cleaning	942	1,052
Subscriptions	6,677	4,883
Bank charges and Loan Interest	199	151
Bad debt write off	564	545
Motor expenses	318	-
Sundries	364	288
Legal and professional	7,351	7,770

Total	<u>267,060</u>	<u>227,158</u>
-------	----------------	----------------

The Maypole Project

Notes to the accounts
for the year ended
31 May 2022

9 Staff costs and numbers

	<u>2022</u>	<u>2021</u>
	£	£
Staff costs were as follows:		
Salaries and wages	196,583	161,000
Social Security	11,171	9,049
Pension	3,743	3,472
	<u>211,497</u>	<u>173,521</u>

These are included within:

Costs of generating funds (note 7)	10,000	10,000
Charitable activities - undertaken directly (note 8)	201,497	163,521
	<u>211,497</u>	<u>173,521</u>

No employee received emoluments of more than £60,000 (2021: nil)

The average number of employees (all part time) during the year was as follows:

	<u>2022</u>	<u>2021</u>
	No.	No.
Direct charitable and fundraising activities	8	8
Total	<u>8</u>	<u>8</u>

10 Trustee remuneration and expenses

The trustees below were employed during the year under the authority of the memorandum of association. They were employed due to their specific expertise, and in accordance with the Charity Commission's guidance on conflicts of interest. Their remuneration was as follows:

	<u>2022</u>	<u>2021</u>
	£	£
S Flatteau Taylor (Trustee, Founder/Chief Executive)	40,155	39,316
	<u>40,155</u>	<u>39,316</u>

No other trustees received any remuneration for the year.

No trustees received any reimbursed expenses for the year.

The Maypole Project

Notes to the accounts
for the year ended
31 May 2022

11 Related party transactions**Trustees and connected persons**

The premises are leased from James Hay (trustees of D Taylor SIPP, the husband of S Flatteau Taylor). Payments have now reverted to full value. D Taylor will be donating an amount which will reduce the rent payable to the previously discounted rate. There were no amounts due to or from Mr Taylor at the year end.

	<u>2022</u>	<u>2021</u>
	£	£
Rent and service charge	16,000	16,000
	<u>16,000</u>	<u>16,000</u>

Subsidiary company

The charity pays out amounts on behalf of the trading company, and charges a franchise fee to the trading company. Amounts for the year are:

	<u>2022</u>	<u>2021</u>
Amount due from subsidiary undertaking (note 14)	-	-

12 Tangible fixed assets

	<u>Motor vehicles</u>	<u>Leasehold improvements</u>	<u>Fixtures and fittings</u>	<u>Total</u>
Cost	£	£	£	£
At 1 June 2021	46,372	44,235	8,127	98,734
Additions	-	-	1,102	1,102
Disposals	-	-	-	-
At 31 May 2022	<u>46,372</u>	<u>44,235</u>	<u>9,229</u>	<u>99,836</u>
Accumulated depreciation				
At 1 June 2021	46,372	42,117	8,127	96,616
Charge for the year	-	2,118	364	2,482
At 31 May 2022	<u>46,372</u>	<u>44,235</u>	<u>8,491</u>	<u>99,098</u>
Net book value				
At 31 May 2022	<u>-</u>	<u>-</u>	<u>738</u>	<u>738</u>
At 31 May 2021	<u>-</u>	<u>2,118</u>	<u>-</u>	<u>2,118</u>

13 Investments

The charity's only investment is its 100% ownership of Maypole Project Trading Limited, which operates one charity shop. Its financial statements for the year ended 31 May 2022 include:

	<u>2022</u>	<u>2021</u>
	£	£
Aggregate of share capital and reserves (net current liabilities)	(29,034)	(28,470)
(Loss)/Profit for the year before gift aid donation	(588)	(564)
Turnover	<u>-</u>	<u>-</u>

The Maypole Project

Notes to the accounts
for the year ended
31 May 2022

14 Debtors

	2022	2021
	£	£
Amount due from subsidiary undertaking (note 11)	-	-
Prepayments	8,263	15,084
Other debtors	834	
Contracts receivable	1,211	-
Total	<u>10,308</u>	<u>15,084</u>

15 Creditors: amounts falling due within one year

	2022	2021
	£	£
Taxation and social security	-	2,749
Trade creditors and accruals	12,468	15,189
Deferred income	3,940	7,250
Total	<u>16,408</u>	<u>25,188</u>

Creditors amounts falling due within one year includes deferred income:

	2022	2021
	£	£
As at 1 June 2021	7,250	-
Amount released to incoming resources	(7,250)	-
Amount deferred in the year	3,940	7,250
As at 31 May 2022	<u>3,940</u>	<u>7,250</u>

16 Creditors: amounts falling due after more than one year

	2022	2021
	£	£
Grant provisions	-	9,873
Total	<u>-</u>	<u>9,873</u>

The Maypole Project

Notes to the accounts
for the year ended
31 May 2022

17 Analysis of net assets between funds

	<u>General funds</u> £	<u>Designated funds</u> £	<u>Restricted funds</u> £	<u>Total funds</u> £
Tangible fixed assets	738	-	-	738
Investments	1	-	-	1
Current assets	156,217	-	8,333	164,550
Current liabilities	(16,408)	-	-	(16,408)
Non current liabilities	-	-	-	-
Net assets at 31 May 2022	<u>140,548</u>	<u>-</u>	<u>8,333</u>	<u>148,881</u>
	<u>General funds</u> £	<u>Designated funds</u> £	<u>Restricted funds</u> £	<u>Total funds</u> £
Tangible fixed assets	2,118	-	-	2,118
Investments	1	-	-	1
Current assets	190,227	-	9,500	199,727
Current liabilities	(25,188)	-	-	(25,188)
Non current liabilities	(9,873)	-	-	(9,873)
Net assets at 31 May 2021	<u>157,285</u>	<u>-</u>	<u>9,500</u>	<u>166,785</u>

18 Movements in funds

	<u>At 1 June 2021</u> £	<u>Incoming resources</u> £	<u>Outgoing resources</u> £	<u>Transfers between funds</u> £	<u>At 31 May 2022</u> £
<i>Restricted funds:</i>					
Community Links Bromley	-	9,500	(9,500)	-	-
Fred Goldfinch Dec Charitable Will Trust	-	10,000	(10,000)	-	-
Merchant Taylors	7,500	10,000	(9,167)	-	8,333
London Borough of Bromley	-	13,680	(13,680)	-	-
Playing Card Charity	-	3,000	(3,000)	-	-
National Lottery	-	36,000	(36,000)	-	-
True Colours	2,000	-	(2,000)	-	-
Jack Petchey Foundation	-	28,833	(28,833)	-	-
Total restricted funds	<u>9,500</u>	<u>111,013</u>	<u>(112,180)</u>	<u>-</u>	<u>8,333</u>
<i>Unrestricted funds</i>					
General	157,285	156,363	(173,100)	-	140,548
Total unrestricted funds	<u>157,285</u>	<u>156,363</u>	<u>(173,100)</u>	<u>-</u>	<u>140,548</u>
Total funds	<u>166,785</u>	<u>267,376</u>	<u>(285,280)</u>	<u>-</u>	<u>148,881</u>

The Maypole Project

Notes to the accounts
for the year ended
31 May 2022

	At 1 June				At 31 May
	<u>2020</u>	<u>resources</u>	<u>resources</u>	<u>between funds</u>	<u>2021</u>
	£	£	£	£	£
<i>Restricted funds:</i>					
Axis Foundation	-	1,500	(1,500)	-	-
Big Lottery	9,000	-	(9,000)	-	-
City Bridge Trust	4,000	-	(4,000)	-	-
Peter Stebbings Trust	4,167	-	(4,167)	-	-
Merchant Taylors	8,000	10,000	(10,500)	-	7,500
Community Links Bromley	9,500	-	(9,500)	-	-
Edward Gostling Foundation	7,443	-	(7,443)	-	-
Groundworks	-	5,000	(5,000)	-	-
CAF Charity Fund	6,000	-	(6,000)	-	-
Metrogavs	7,365	8,800	(16,165)	-	-
True Colours		5,000	(3,000)	-	2,000
Lawson Trust	-	10,000	(10,000)	-	-
Lego	11,000	10,000	(21,000)	-	-
Jack Petchey Foundation	-	3,389	(3,389)	-	-
London Community Funders	-	9,280	(9,280)	-	-
BioMarin UK Limited		6,250	(6,250)	-	-
Gift in kind	-	4,000	(4,000)	-	-
Total restricted funds	<u>66,475</u>	<u>73,219</u>	<u>(130,194)</u>	<u>-</u>	<u>9,500</u>
<i>Unrestricted funds</i>					
General	83,934	186,438	(113,087)	-	157,285
Total unrestricted funds	<u>83,934</u>	<u>186,438</u>	<u>(113,087)</u>	<u>-</u>	<u>157,285</u>
Total funds	<u>150,409</u>	<u>259,657</u>	<u>(243,281)</u>	<u>-</u>	<u>166,785</u>

Community Links Bromley - for two new therapy groups, one for children (5+) and one for Young People (12+).

Merchant Taylors - for 'Advocacy to you' project.

London Borough of Bromley - funds for 'Food for Children'.

Playing card - funds for play therapy sessions.

National Lottery - funds for 'Maypole for siblings' project.

True Colours Trust - To provide sensory play and creative sessions (eg at Christmas and Easter) to children with complex medical needs and their siblings directly in their community, or even street through the adaptation of our minibus into a sensory play bus.

Jack Petchey Foundation - funds to support full time interns through the 'Internship Programme'.

The Maypole Project

Notes to the accounts
for the year ended
31 May 2022

19 Gifts in kind

Included within the financial statements are the following donated services and facilities:

	2022	2021
	£	£
Rent	834	-
HR advice	-	1,000
Payroll processing fee	2,000	2,000
Legal advice	-	1,000
	<u>2,834</u>	<u>4,000</u>

Donated services and facilities are included at the value to the charity where this can be quantified.

20 COVID- 19

As we go into the year from 1st June 2022 our continuing “recovery” or “readjustment” to Covid-19 will see us monitoring in a similar pattern to last year:

Finances: Firstly our income streams where we believe our developed ability to flex to the current climate will positively support us, as will our ability to provide fundraising activities in different formats, alongside the creation of contracts and positive partnership working with a range of organisations.

People: Our team have demonstrated their resilience throughout this period and we have offered additional support where/as needed (particularly those impacted themselves, or in their families by Covid). We continue to monitor our staffing needs.

Place: At June 2022 can see the use for the spaces in our offices continues to develop in different ways, adjusting to the needs of families by creating offices into wonderful sensory and soft play areas/quiet spaces. This will be continuously reviewed as overall we are now needing to find additional spaces.

Services: Our ability to provide flexibility in support is proving very helpful to our beneficiaries; this is now