

# **The Medina Partnership**

**Report and financial statements**

**For the year ended 5 April 2023**

**The Medina Partnership**  
**Charity Reference Number: 1120075**  
**Contents**

	<b><u>Page</u></b>
Reference and administrative details	1
Trustees' Report	2-3
Independent Examiner's Report	4
Statement of Financial Activities	5
Balance Sheet	6
Notes to the accounts	7-9

**The Medina Partnership**  
**Reference and administrative details**  
**for the year ended 5 April 2023**

Charity Registration No: 1120075

Principal Office: The Mount - Clitheroe Mosque  
93-97 Lowergate  
Clitheroe  
BB7 1AG

Trustees: Mr Farouk Hussain  
Mr Sheraz Arshad  
Mrs Shabana Begum  
Mrs Farzana Hussain

Bankers: Barclays Bank Plc  
8/14 Darwen Street  
Blackburn  
BB2 2BZ

Accountants: H&A Consultancy Services Ltd  
Ground Floor Front  
185 Audley Range  
Blackburn  
Lancashire  
BB1 1TH

**The Medina Partnership**  
**Charity Reference Number: 1120075**

**Trustee's Annual Report**  
**for the year ended 5 April 2023**

The Trustees present their report and accounts for the year ended 5 April 2023.

The accounts have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the Charity's Trust Deed, the Charities Act 2011 and the Statement of Recommended Practice, "Accounting and Reporting by Charities", issued in March 2005.

**Principal Activity and Objectives**

The principal activity and objective of the charity in the year under review was to provide religious education to the local community and to make available facilities for the performance of the congregational prayers.

**Structure, Governance and Management**

Trustees are appointed or reappointed at the Annual General Meeting.

**Achievements and performance**

The Medina Partnership (TMP) continues to serve the community of the Ribble Valley, especially Clitheroe and the surrounding areas.

Facilities are provided for the daily 5 times prayers with congregation with opportunities for individual prayer as well. Residents, workers from out of town, visitors and people living in neighbourhood areas also benefit from the facilities provided, especially the weekly Friday prayers, the prayers during the month of Ramadhan and the 2 Eid prayers.

In addition to the above, marriage ceremonies, counselling, funeral services, interfaith programmes, school visits and social gatherings were also catered for by the TMP. Another major facility provided is the provision of education classes on weekday evenings. Approximately 20 children attended on a regular basis, who were taught and supervised by the Imam and his wife. From September 2021, we employed 1 full time Imam and his wife as a teacher.

We started on major renovation and refurbishment work in 2017/2018 to bring the first floor into use. The first floor is now completed. It has classrooms for education together with a large open prayer area for ladies and also conferences and meetings. A lift has also been installed.

A number of local families and also families from local towns such as Blackburn, Bolton and Preston have set up standing orders, which helps with the running of the Mosque.

Since the establishment of the TMP, there has been a lot of engagement with the neighbourhood, local schools, churches etc etc. A number of interfaith programmes were organised at the Mosque with very good turnouts. Food parcels were distributed to the neighbourhood and beyond during the Covid pandemic.

Due to medical reasons, the Imam and his wife have tendered in their resignations and will be leaving their posts as soon as replacements are found. The vacancy has been advertised widely and there has been a fairly positive response. Interviews took place during the latter part of the year and replacements should be in place by the new year.

**The Medina Partnership**  
**Charity Reference Number: 1120075**

**Trustee's Annual Report**  
**for the year ended 5 April 2023**

**Financial Review**

**Risk management**

The trustees actively review the major risk which the charity faces on a regular basis and believe that maintaining reserves at current levels, combined with an annual review of the controls over key financial systems, will provide sufficient resources in the event of adverse conditions. The trustees have also examined the operational and business risks faced by the charity and confirm that they have established systems to mitigate the significant risks.

**Reserves policy**

The Reserve Fund represents unrestricted funds. The Trustees aim to maintain sufficient reserves so as to give flexibility to cover temporary timing differences for donations received, adequate working capital for core costs and which will allow them to respond quickly to the needs of the Charity.

The main source of charity's income is donations received from its members and the availability of private loans at no fixed period of repayment. The charity also have credit balance at the bank which is available for use by the committee members for everyday expense like light & heat costs, also these fund are used for any emergency costs such as building repairs and maintenance.

**Trustees' responsibilities**

The Charities Act require the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the surplus of the charity for that period. In preparing those financial statements the trustees are required to:

- select suitable accounting policies and apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in existence

The trustees are responsible for keeping proper accounting records, which disclose with reasonable accuracy at any time the financial position of the trust. They are also responsible for safeguarding the assets of the trust and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the trustees on 29 August 2023 and signed on its behalf by:

Farouk Hussain  
Trustee

**The Medina Partnership**  
**Charity Reference Number: 1120075**  
**Independent Examiner's Statement, Report and Opinion on the Accounts**

I report on the accounts of the charity for the year ended 5 April 2023.

**Responsibilities and basis of report**

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

I Mulla (AFA MIPA) for and behalf of  
H&A Consultancy Services Ltd  
Ground Floor Front  
185 Audley Range  
Blackburn  
Lancashire  
BB1 1TH

29 August 2023

**The Medina Partnership**  
**Charity Reference Number: 1120075**  
**Statement of Financial Activities**  
**for the year ended 5 April 2023**

		<b><u>Unrestricted</u></b> <b><u>Funds</u></b> <b><u>2023</u></b> <b><u>£</u></b>	<b><u>Unrestricted</u></b> <b><u>Funds</u></b> <b><u>2022</u></b> <b><u>£</u></b>
<b><u>Incoming resources from generated funds</u></b>			
Donations		64,824	76,198
Gift aid		9,050	-
		<hr/> 73,874 <hr/>	<hr/> 76,198 <hr/>
<b><u>Resources expended</u></b>			
Charitable activities	2	59,967	49,763
Governance costs	3	360	300
		<hr/> 60,327 <hr/>	<hr/> 50,063 <hr/>
<b><u>Total resources expended</u></b>			
		<hr/> 13,547 <hr/>	<hr/> 26,135 <hr/>
<b><u>Net incoming/(outgoing) resources for the year</u></b>			
		13,547	26,135
<b><u>Total funds brought forward at 6 April 2022</u></b>			
		105,063	78,928
<b><u>Total funds carried forward at 5 April 2023</u></b>			
		<hr/> 118,610 <hr/>	<hr/> 105,063 <hr/>

There are no gains or losses other than those recognised in the Statement of Financial Activities.

All incoming resources and resources expended are derived from continuing activities.

The notes attached on pages 7 to 9 form part of these accounts

**The Medina Partnership**  
**Charity Reference Number: 1120075**  
**Balance Sheet**  
**for the year ended 5 April 2023**

	Notes	<u>2023</u> <u>£</u>	<u>2022</u> <u>£</u>
<b>Fixed assets</b>			
Tangible assets	4	58,240	64,644
<b>Current assets</b>			
Debtors	5	2,279	-
Cash at bank and in hand		58,451	41,011
		<u>60,730</u>	<u>41,011</u>
<b>Current liabilities</b>			
Other liabilities and accruals	6	360	592
		<u>360</u>	<u>592</u>
<b>Net current assets</b>		60,370	40,419
<b>Net assets</b>		<u>118,610</u>	<u>105,063</u>
<b>Funded by</b>			
Unrestricted Funds		118,610	105,063
<b>Total Funds</b>		<u>118,610</u>	<u>105,063</u>

Approved by the trustees on 29 August 2023 and signed on its behalf by:

Farouk Hussain  
Trustee



**The Medina Partnership**  
**Charity Reference Number: 1120075**  
**Notes to the Accounts**  
**for the year ended 5 April 2023**

**1 Accounting policies**

**Basis of preparation**

The accounts have been prepared under the historical cost convention.

The Charity has taken advantage of the exemption in Financial Reporting Standard No 1 from the requirement to produce a cash flow statement on the grounds that it is a small charity.

The accounts have been prepared in accordance with applicable accounting standards, the Statement of Recommended Practice, "Accounting and Reporting by Charities", issued in March 2005 and the Charities Act 2011.

**Recognition of incoming resources**

These are included in the Statement of Financial Activities (SoFA) when:

- the charity becomes entitled to the resources;
- trustees are virtually certain they will receive the resources; and
- the monetary value can be measured with sufficient reliability.

**Incoming resources with related expenditure**

Where incoming resources have related expenditure (as with fundraising or contract income) the coming resources and related expenditure are reported gross in the SoFA.

**Grants and donations**

Grants and donations are only included in the SoFA when the charity has been given notification of entitlement is received and the amount receivable can be measured with sufficient reliability.

**Tax reclaims on donations and gifts**

Incoming resources from tax reclaims are included in the SoFA at the same time as the gift to which they relate.

**Gift in kind**

Gifts in kind are accounted for at a reasonable estimate of their value to the charity or the amount actually realised.

**Donated services and facilities**

These are only included in incoming resources (with an equivalent amount in resources expended) where the benefit to the charity is reasonably quantifiable, measurable and material. The value placed on these resources is the estimated value to the charity of the service or facility received.

**Volunteer help**

The value of any voluntary help received is not included in the accounts.

**Resources expended**

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with use of the resources.

**Tangible fixed assets**

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life:-

Fixtures and fittings	20% reducing balance
Plant and machinery	20% reducing balance
Motor vehicles	20% reducing balance

**The Medina Partnership**  
**Charity Reference Number: 1120075**  
**Notes to the Accounts**  
**for the year ended 5 April 2023**

**Debtors**

Debtors are measured at their recoverable amounts at the balance sheet date.

**Creditors**

Creditors and provision are measured and accounted for in accordance with usually accepted accruals principles.

**Taxation**

As a registered charity, the organisation is exempt from income and corporation tax to the extent that its income and gains are applied towards the charitable objects of the charity and for no other purpose. Value Added Tax is not recoverable by the charity, and is therefore included in the relevant costs in the Statement of Financial Activities.

<b>2 Charitable activities</b>	<b><u>2023</u></b> <b><u>£</u></b>	<b><u>2022</u></b> <b><u>£</u></b>
Employee costs:		
Wages and salaries	25,330	23,061
Pensions	587	256
	<u>25,917</u>	<u>23,317</u>
Premises costs:		
Insurances	2,642	2,447
Rates	822	722
Light and heat	12,201	5,801
Rent	6,800	1,800
	<u>22,465</u>	<u>10,770</u>
Car, van and travel costs:		
Motor expenses	58	-
	<u>58</u>	<u>-</u>
General administrative expenses:		
Repairs and maintenance	682	2,803
Telephone, stationery and printing	719	275
Refreshments and sundries	776	3,292
Depreciation	6,685	8,286
	<u>8,862</u>	<u>14,656</u>
Legal and professional costs:		
Professional fees	2,665	1,020
	<u>2,665</u>	<u>1,020</u>
<b>Total</b>	<u>59,967</u>	<u>49,763</u>
<b>3 Governance</b>	<b><u>2023</u></b> <b><u>£</u></b>	<b><u>2022</u></b> <b><u>£</u></b>
Accountants fees	360	300
	<u>360</u>	<u>300</u>

**The Medina Partnership**  
**Charity Reference Number: 1120075**  
**Notes to the Accounts**  
**for the year ended 5 April 2023**

**4 Tangible fixed assets**

	<b>Improvements to Property £</b>	<b>Fixtures &amp; Fittings £</b>	<b>Equipment £</b>	<b>Motor Vehicles £</b>	<b>Total £</b>
<b>Cost</b>					
At 6 April 2022	31,500	20,229	35,385	2,200	89,314
Additions	-	-	280	-	280
Disposals	-	-	-	-	-
At 5 April 2023	<u>31,500</u>	<u>20,229</u>	<u>35,665</u>	<u>2,200</u>	<u>89,594</u>
<b>Depreciation</b>					
At 6 April 2022	-	11,061	13,169	440	24,670
Charge for the period	-	1,833	4,499	352	6,684
At 5 April 2023	<u>-</u>	<u>12,894</u>	<u>17,668</u>	<u>792</u>	<u>31,354</u>
<b>Net book value</b>					
At 5 April 2023	<u>31,500</u>	<u>7,335</u>	<u>17,997</u>	<u>1,408</u>	<u>58,240</u>
At 5 April 2022	<u>31,500</u>	<u>9,168</u>	<u>22,216</u>	<u>1,760</u>	<u>64,644</u>

**5 Debtors**

	<b><u>2023</u> £</b>	<b><u>2022</u> £</b>
Other debtors	<u>2,279</u>	<u>-</u>
	<u>2,279</u>	<u>-</u>

**6 Creditors: amounts falling due within one year**

	<b><u>2023</u> £</b>	<b><u>2022</u> £</b>
Other creditors	<u>360</u>	<u>592</u>
	<u>360</u>	<u>592</u>