

# CancerCare

Suzee Tylee — Nutritionist

(North Lancashire & South Cumbria)

## ANNUAL REPORT

Registered charity no. 1120048

**and accounts for the year ending 31 March 2021**

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# STATEMENT FROM THE CHAIR OF TRUSTEES & CHIEF EXECUTIVE OFFICER

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We are proud to present our 2020/21 Annual Report, which illustrates not only our financial performance, but also some of the exceptional work undertaken by CancerCare throughout the period.

The year combined both the best of times and the worst of times, for there was much to celebrate – opening our new centre in Barrow for example; but there was much to challenge us as well. Like all charities, we commenced the 2020/21 financial year amid the national lockdown arising from the global Covid-19 pandemic.

The effect of the resulting, ever-changing landscape should not be underestimated in terms of the impact it had upon organisations like CancerCare. However the ability of the management team and staff to adapt our ways of working and find new methods of continuing to support those who rely upon CancerCare has been nothing short of inspirational.

We took a proactive approach, ensuring the organisation was positioned to meet or exceed all aspects of recommended hygiene necessary to protect our clients, staff, therapists and volunteers. Our centres were closed for part of the year and where possible we moved services and fundraising online. In addition, we diversified the work we undertook in response to the pandemic and developed new work in a number of areas, not least by offering therapy support to our NHS colleagues. The combination of all of this demanded a significant change in the ways of working for therapists and staff members.

We considered those roles where we could furlough staff in line with the government's job retention scheme and we are grateful to those staff that supported the charity by taking furlough.

The opening of our new centre in Barrow was delayed partly due to Covid-19, from early 2020 to September and our planned grand opening has had to be postponed. This has not impacted upon the centre's reception by the local community, which has far exceeded our expectations.

*Continued on next page...*



# STATEMENT FROM THE CHAIR OF TRUSTEES & CHIEF EXECUTIVE OFFICER

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Following the departure of Maria Chambers in January 2021, we welcomed Alison Stainthorpe to the role of CEO. Having been with CancerCare for 11 years, Alison has extensive understanding of the organisation, its people and operation.

Those of you reading this and who are familiar with CancerCare will see a change in our branding and visual style. A decision was made in 2020 to refresh our brand identity and evidence of this will begin to appear in 2021. This was a big project and will support our activity for some time to come, assisting CancerCare to remain relevant and reach a wider audience.

In December 2020 and after much groundwork, we agreed to extend our services into Morecambe. During March 2021 we signed a three-year lease on a centrally located property to prove our groundwork, much in the same way as we did in Barrow. We plan to open the Morecambe Centre during May 2021.

All in all the period of our 2020/21 financial year has been turbulent and unpredictable. The events brought about by the Covid-19 pandemic have left many charities both larger and smaller than CancerCare in dire straits. We have been more fortunate than some, in that we finished our financial year with a net surplus due to the combination of our diversity of income streams and our ability to re-focus and adapt. In addition, the emergency Covid income from the government's furlough scheme provided gratefully received assistance.

As ever, we recognise and thank our staff, therapists and volunteers, who this year have demonstrated an exceptional commitment to CancerCare and to those who rely upon its services. Without their efforts we would be unable to keep our ambition in step with the challenges faced by those we seek to help.

Times ahead will continue to be challenging and it is our duty to ensure a sustainable service for the people who rely upon CancerCare. We thank all our supporters for making this possible, and to our potential supporters, we urge you to join us.



Andrew Birchall, Chairman



Alison Stainthorpe, CEO



# REPORT OF THE TRUSTEES

The trustees have pleasure in presenting their report and financial statements of the charity for the year ended 31 March, 2021. This report includes the requirements of a directors' report as required by company law.

## Our Mission, Vision & Values

### Our Mission

**Providing therapies, help and support free to people of all ages affected by cancer or bereavement.**

### Our Vision:

**To improve the quality of life for everyone affected by cancer or bereavement within local communities.**



### Our Values

#### Compassionate

**We promise to care deeply about our clients, their families and carers, and our colleagues. We have empathy, we are open and honest and we act with kindness, consideration and integrity at all times.**

#### Committed

**We promise to provide the energy, expertise and determination to deliver the highest standard of support to all affected by cancer in our region and are committed to working with healthcare professionals and partner organisations to ensure the best professional care.**

#### Professional

**We promise to continually develop our expertise, knowledge and skills to provide a wide range of psychological and complementary therapies.**

# REPORT OF THE TRUSTEES

## Objectives & activities

At CancerCare, we understand that facing cancer or bereavement is more than just a physical issue, indeed its impact reaches beyond the patient, often affecting those around them.

We aim to:

- Provide a comprehensive support service for individuals facing cancer or bereavement including support to their carers, families and friends
- The period of support should extend from diagnosis, through treatment to the survivorship or terminal phase, working with, and supporting, colleagues within the National Health Service
- Support all clients to attain and maintain the maximum level of mental, social and physical well-being compatible with their illness
- Build upon the 38 years of heritage
- Develop a platform for the future that will ensure sustainability

We cover a wide geographical area across North Lancashire and South Cumbria with centres in Lancaster, Kendal, Barrow and Morecambe.

We are proud to have helped more than 35,000 local people since our formation in 1983. It is clear that we cannot stand still and through the delivery of our three-year plan we are committing to continue to develop the services and reach of CancerCare.

**Helen Stonell — Former client who helped secure around £15k in grant funding from her employer Nationwide**





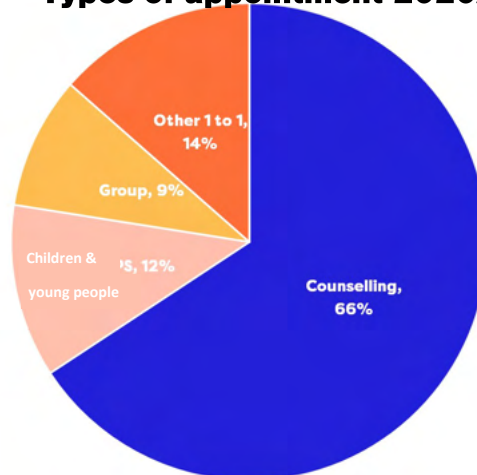
# REPORT OF THE TRUSTEES

## Achievements & Performance.... The impact of Covid in numbers

**The Covid pandemic resulted in a shift away from face-to-face sessions to phone/online services.**

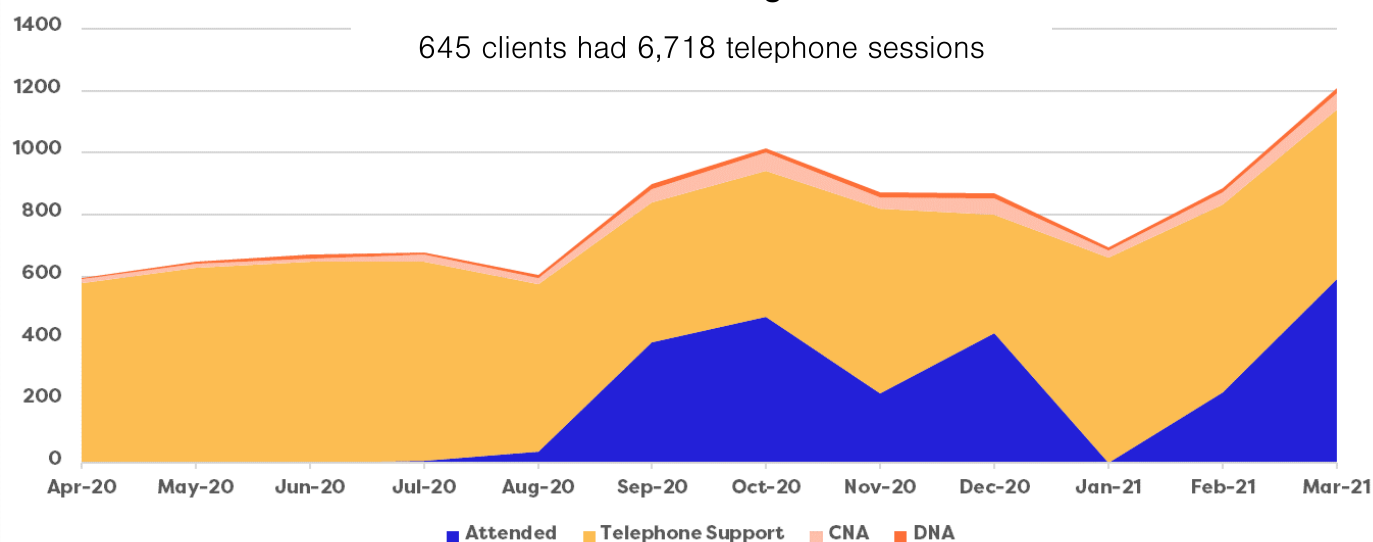
**It also encouraged an increase in the geographical spread of clients who were no longer restricted to having to physically attend our centres.**

**Types of appointment 2020/21**

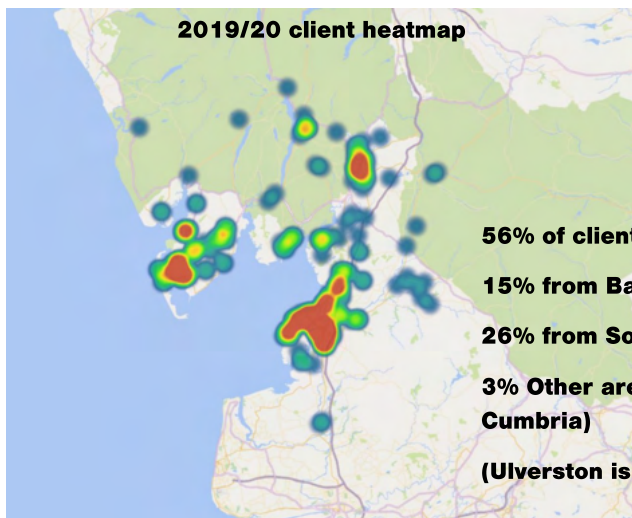


**Attendances during 2020/21**

645 clients had 6,718 telephone sessions

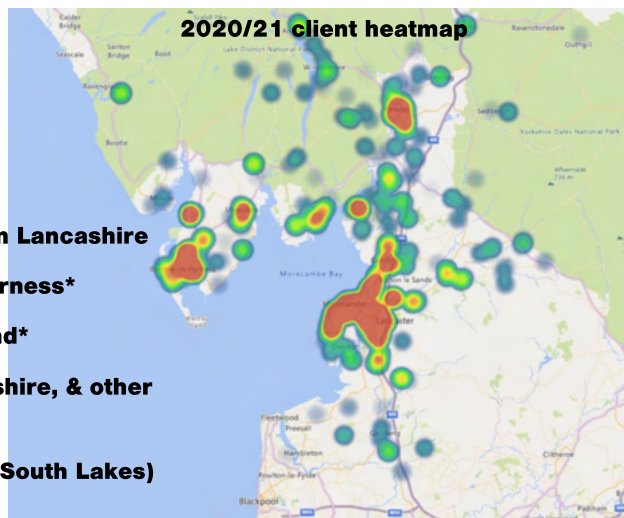


**2019/20 client heatmap**



**56% of clients were from Lancashire**  
**15% from Barrow-in-Furness\***  
**26% from South Lakeland\***  
**3% Other areas (N Yorkshire, & other Cumbria)**  
**(Ulverston is classed as South Lakes)**

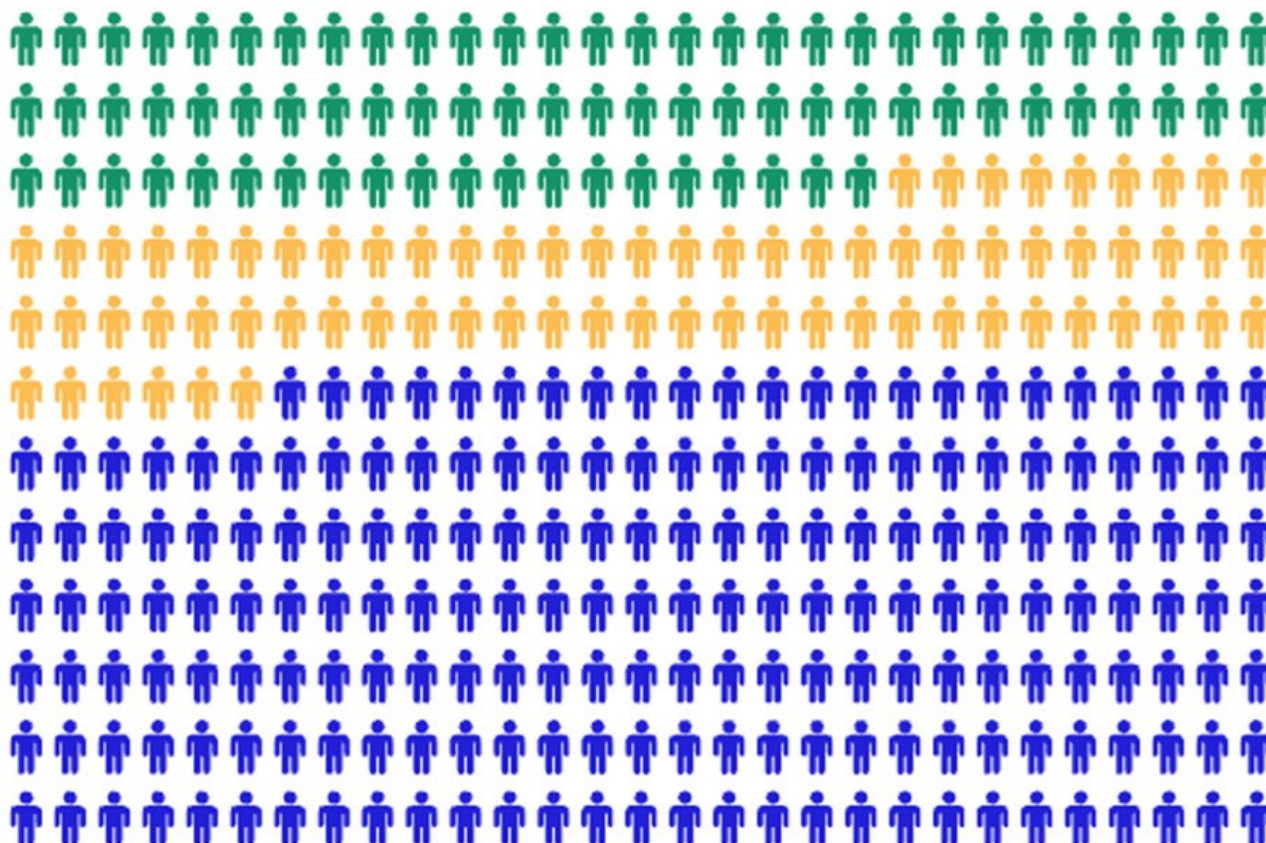
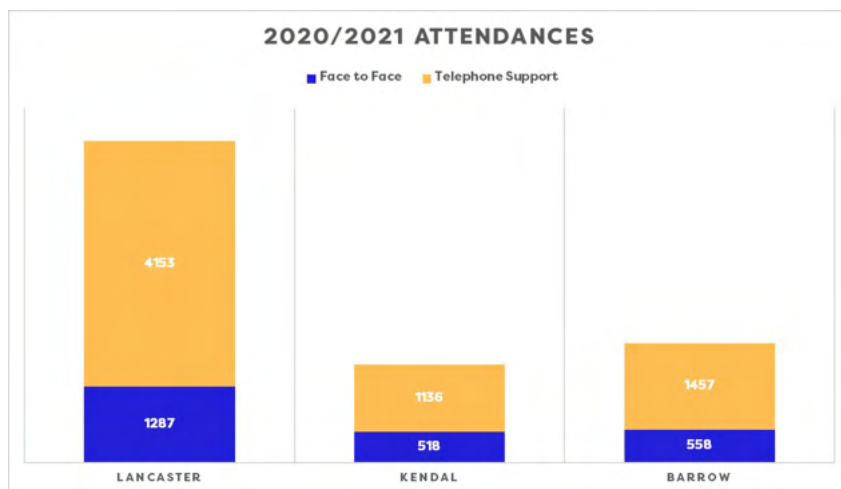
**2020/21 client heatmap**





# REPORT OF THE TRUSTEES

## Achievements & Performance.... The impact of Covid in numbers (cont)



● Barrow ● Kendal ● Lancaster

### Our clients said...

*"After treatment was finished, and the hospital appointments are drying up, I can feel the scars of my experience. CancerCare has offered me several therapies, and for me that is a valuable support for the future, to know they are there. CancerCare offer me ways to help myself move forward and back to good health, and to know that i can use their support now and in the future means a great deal. Thank you."*

# REPORT OF THE TRUSTEES

## Achievements & Performance—Outcomes

**When outcomes are measured and reported, it fosters improvement and adoption of best practices, thus further improving outcomes.**

**We measure our outcomes in three main ways:**

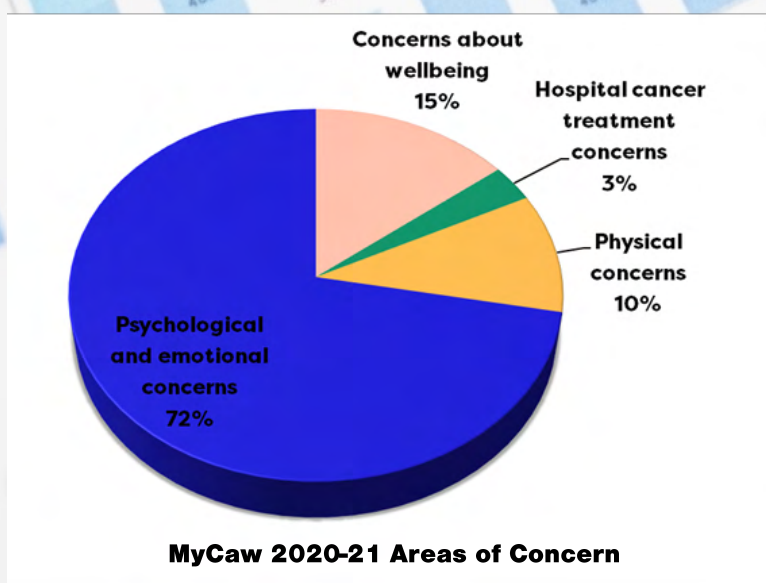
- 1) A Questionnaire- this is sent out to all appropriate clients and we ask questions such as how welcoming was CancerCare, the benefit of therapy and to rate their experience. This provides a simple snapshot with free text sections for improvements and other comments.

Benefit of Therapy	Total
1 - Not at all	0.8%
2 - A little	3.2%
3 - A lot	25.6%
4 - Greatly	70.4%

Has CancerCare Been Welcoming	Total
1 - Not at all	0.0%
2 - A little	0.8%
3 - A lot	13.6%
4 - Greatly	85.6%

- 2) MYCaW – Measure Yourself Concerns and Wellbeing – University of Exeter – we use this tool with all appropriate adult clients. Rather than a snapshot, the aim of this is to focus on a before and after score and to track the nature of the client's journey. The client is asked to name two areas with which they would like help and their general wellbeing – each of these is scored between 0 – 6 during their first session. The client is asked to rescore these at their final session, and then is provided opportunity to describe other factors or comments. These are collated, categorised and the difference in scores is tracked by CancerCare. We use these scores to also look at the nature of assistance sought.

- 3) SDQ – Strengths and Difficulties Questionnaire – Robert Goodman – King's College London – an assessment tool used for under 18s. Under 11s are expected to have the questionnaire completed by their parents on their behalf. The client is asked around 25 questions at their first session which are graded between 1-5 on various issues – on interacting with others, stresses or issues. The same questions are then asked again on the final session. These scores are then input into an online matrix to give a scoring summary.





# REPORT OF THE TRUSTEES

## Achievements & Performance

### Last year we said we'd do this... but did we?

Build digital capacity through the implementation of a digital solution HOW—provided laptops to many staff to enable remote working. Therapies went online via zoom or telephone	<b>ACHIEVED</b>
Improve systems & processes through the implementation of Microsoft 365 HOW—installed Microsoft 365 across the network & started using TEAMS	<b>ACHIEVED</b>
Build three strategic partnerships that benefit our clients HOW—identify opportunities in line with our strategic plan	<b>ONGOING</b>
Pilot outreach services in central Morecambe and Lancaster to increase access to services. HOW—secured premises in Morecambe for 3 years from March 21.	<b>REVISED</b>
Extend our children and young people's service to reach 250 young people to our centres in Kendal and Barrow. HOW— recruit a South Cumbria youth worker in 2021	<b>ONGOING</b>
Develop our South Lakes service offer based upon the research undertaken in 2019 HOW – looking at opportunities to utilise the Lakes Centre in Kendal	<b>REVISED</b>
To increase success rates of grant applications to fund three new projects HOW - Morecambe project, COVID Helpline and NHS Staff Counselling support	<b>ACHIEVED</b>
Finalise our three-year strategy HOW – This work was paused to concentrate on priorities caused by the pandemic	<b>ONGOING</b>





# REPORT OF THE TRUSTEES

## Achievements & Performance - Client Services & Development

### Service provision during the pandemic

The onset of the Covid pandemic early last year saw us faced with unprecedented challenges as to how we would continue to provide services to our clients. We acted quickly and decisively and put in place a number of measures within a matter of days of the first lockdown announcement.

These included:

- Providing online services where possible including group mindfulness and yoga classes, distant reiki and nutritional therapy
- Around 21 counsellors carried out their sessions with clients online or via the telephone
- Therapists who could not work therapeutically with their clients either in groups or hands on therapy made regular contact with their clients over the telephone to continue to provide support
- We set up a dedicated, staffed helpline so that clients could ring with any requests or concerns. If we could help we did.
- We set up new services of shopping for clients until other organisations developed that capability, or clients could get a supermarket delivery slot
- We started to collect and deliver oncology drugs from the hospital pharmacy for clients who were shielding
- We set up a weekly Zoom drop in social support group for people feeling isolated. We worked hard behind the scenes to make centres as covid secure as possible, provided staff and therapists with training, wrote risk assessments and opened up in a small way in September 2020 before having to close again at Christmas and not open up again until March 2021



Rachel Walker

**Therapist Rachel Walker hit upon an arty new way to keep our clients in contact with each other during lockdown.**

**Rachel noticed some of her clients were struggling to maintain social contact during lockdown, so hit upon an idea to help them be creative and stay in touch with people in the process.**

**She came up with a scheme which involved making up special packs of art materials and distributing them to the homes of around 100 clients, inviting them to create an image or piece of writing that encapsulates a mood or a moment during their experience of lockdown. The individual pieces were then be collected and combined to create a larger, unique piece of art-work**

# REPORT OF THE TRUSTEES

## Achievements & Performance - Client Services & Development

### Our fabulous volunteers

CancerCare has long used the services of a dedicated group of volunteers and during the pandemic they certainly came to the fore. Selfless people such as Ian Whitehouse, Jon Howes, Cliff Kilshaw, Harry Jackson, Jane Hague, Sally Walsh, Alan Powell and dozens more stepped up and offered their time to our clients who needed help even more during the pandemic.

They helped by carrying out shopping and essential medication deliveries for our clients in self-isolation and unable to get the things they desperately needed.

They helped us cover a wide area from Millom and Kirkby Stephen in Cumbria to Garstang near Lancaster and everywhere in between.

They ended up being more than just a delivery service, providing peace of mind and a very welcome social contact for people isolating indoors.

We were also overwhelmed by offers of support and an appeal for new volunteers in South Lakeland prompted almost more enquiries than we could answer.



**Medicine deliveries by motorcyclist Ian Ledward**



**MP Tim Farron volunteering**



**Barrow MP Simon Fell's office doing deliveries**



***"it is really nice to be able to give something back to support CancerCare. It is amazingly rewarding to see how grateful everyone is for my small contribution."***

**Ian Whitehouse, volunteer**



**Student volunteer Ben**



# REPORT OF THE TRUSTEES

## Achievements & Performance—Development & Engagement

Like many other areas of our operation, our development and engagement work was disrupted by the pandemic. Our new Development & Engagement Officer (DEO) Sarah Drake had only been in post a week when first lockdown hit and her Barrow-based equivalent Rachel Minshull was furloughed from work.

With much of the role reliant on meeting partners face-to-face, which was rendered impossible, Sarah threw herself into helping to set up and co-ordinate our new shopping and medication delivery service.

As the pandemic moved on, she began hosting online meetings with health professionals including Cancer Nurse Specialists, and, in July hosted a cancer health and well-being seminar for the Lancaster Health Festival. Meanwhile, Rachel returned in August to prepare Duke Street for its opening on 1 September.

In the New Year they both set up a weekly, virtual social drop-in session which aimed to help combat isolation and began hosting a monthly virtual cancer support group alongside Macmillan.

Sarah was asked to be a guest speaker at Lancaster University, talking to 10 post grad medical students, and her collaboration with 3D reconstructive nipple tattoo expert, and CancerCare supporter, Jodie Hegarty gained a lot of interest from regional, and national media.

Rachel has continued to manage Duke Street and until we recruited our new centre administrator Linda Rollinson in February 2021. Sarah has also supported more than 10 clients as a 1-2-1 “buddy”.



**Sarah Drake & Jodie Hegarty**



**Launch of online support group**



**Opening of Barrow Centre**



# REPORT OF THE TRUSTEES

## Achievements & Performance— The impact of covid on the Therapy Co-ordination Team

The Therapy Co-ordination Team are responsible for taking all our referrals, arranging assessments and allocating all of that work to our therapists. Work changed for them dramatically during the covid pandemic for many reasons.

Everyone who could work from home set themselves up with a home office, so instead of working side-by-side in the same office with therapists popping in for a chat, they had to develop other ways of communicating and staying on top of their work. This involved them finding a number of ways round routine tasks – therapists could not drop into the office and couldn't always access our client data-base. Coordinators Pam and Tracey therefore kept everything moving swiftly for clients by adapting how they worked.

In addition to this they had an increase in the number of calls they received from clients, or potential clients, fearful of both Covid and their cancer progressing during lockdown but also afraid of attending hospitals for appointments/treatment. Referrals for bereavement support for adults was opened up to anyone who had been bereaved by any cause. This resulted in some quite complex issues ranging from suicide to decades old bereavements that had resurfaced now that people had the time to reflect and think.



**Kim Keith taking calls at the Kendal Centre**

# REPORT OF THE TRUSTEES

## Achievements & Performance— The impact of covid: a therapist's story

**Mike McNabb is one of our counsellors, covering our Lancaster and Morecambe Centres. Like everyone Mike had to adapt quickly when the pandemic struck but the circumstances in which he found himself made an already often difficult job, even tougher**

“As for everyone, the effect of Coronavirus was felt far and wide. As a practising therapist this was something very new to me, holding lots of questions that I found difficult to answer. Apart from close family my main objective/question was one of 'How am I able to support my clients'? At this time I felt very restricted living and trying to work with so much uncertainty that I had never experienced before.

“I had never worked within the home environment previously and found this a huge challenge, living in a small house with other family members and trying to separate my work and leisure space.

“There was also the issue of trying to establish a therapeutic relationship over the phone or online. This was very different to seeing clients in person. I found that clients were becoming more vulnerable due to their cancer treatments being cancelled or losing a loved one or friend during a pandemic, whether to the virus or not. As a therapist there were times I felt "stuck" and "lost" as I felt unable to support clients in the way I was used to. However many clients were happy to have a 'listening ear' and all were very grateful that CancerCare could operate to some sort of degree.

“As a therapist I found the organisation extremely supportive of clients in many ways, including moving our counselling provision online, collecting and delivering medication to the most vulnerable and expanding our services to NHS staff. Even though this experience was tough I was left feeling very proud to be part of such a fabulous team.”



# REPORT OF THE TRUSTEES

## Achievements & Performance—Client Services & Development

### ReFresh Young People's Peer Support Group

All work with the Re-Fresh Peer Support group was suspended in mid-March after the decision was made to close the centres and furlough our Action Researcher. After only one month, however, it became apparent that our young teenagers were struggling more than ever with their mental and emotional health during lockdown and they continued to reach out to us for support.

The decision was made to bring back our Action Researcher in mid-May and we began to offer socially distanced walks with young people and used the minibus as a space for private conversation.

We also set up a virtual art club using our WhatsApp group and we delivered bespoke art boxes containing a range of craft materials to 15 young people who then began submitting their images using the group app. This then developed into a Cooks Club which was also a great success in re-engaging the young people with us and each other.

By late July, following government guidelines, and with the worry of further lockdowns looming we decided to enable the Peer Support group to start meeting outdoors in small groups of up to 6. We used the grounds at Slynedales for den building, bushcraft sessions and cooked sausages and marshmallows over an open fire-pit. We also used the minibus to travel to the Keppleway Centre for outdoor activities and walks.

We discovered that some young people had an issue with access to technology for schoolwork so we reached out to the business community and were awarded 10 workbooks to give out to those who needed them. We also received grant funding to buy laptops to loan out.

In September our doors re-opened and we began refurbishing the top floor of Fisher Block at Slynedales to create a dedicated youth space. We also began running two groups each week and launched a new “drop-in” service before the main group session.

We were joined by a new youth worker Chris Wadeson who has been a fantastic addition to our team, as has his therapy dog Velvet.

At Christmas, the group helped brighten up Lancaster City Centre by using their art skills to decorate a shop window as part of a festive scheme from Lancaster BID.





# REPORT OF THE TRUSTEES

## Achievements & Performance— Developing staff

### **Apprentice Holly making an impact**

Often, when people come to work for CancerCare, one of the things that keeps them here is the sense of reward and supportive atmosphere at the charity.

This is certainly the case with Holly Salisbury, who joined us as nearly two years ago as part of her Higher Apprenticeship at Level 4 in Business and Professional Administration from Lancaster and Morecambe College (LMC).

Holly, has proven herself to be a wonderful asset for us with her willingness to get involved and throw herself wholeheartedly into any challenge that comes her way from administration to fundraising.

Last year Holly even took it upon herself to help boost her colleagues' mental well-being during the Covid lockdown. She ran a special Health and Happiness Challenge, a six-week campaign designed to get colleagues active and engaging with each other at a time when many were working from home and feeling isolated.

With Holly's motivation, staff got active outdoors, interacted with each other in "teams" and had lots of fun with quizzes, cookery, photography competitions and quirky challenges such as "dress your desk" and "guess the baby."

Even though her experience in the office was cut short due to Covid, Holly still managed to complete her apprenticeship within the stipulated 18 month period and she has now been invited to stay on at CancerCare as our new Volunteer Coordinator.

Holly said: "I have had an incredible amount of support from everyone, especially my line manager, Alison Stainthorpe who has always been there to motivate and support me throughout this journey. I am very excited to continue working for CancerCare and I'm looking forward to getting to know our wonderful volunteers even better."



# REPORT OF THE TRUSTEES

## Achievements & Performance—Fundraising



The past year presented the fundraising team with challenges never faced before. Overnight everything we took for granted in fundraising, face-to-face contact, challenges and mass participation events stopped and we had to look at alternative ways of generating income.

There have been a lot of firsts in the last 12 months! During the first week of the first lockdown we trialled an online balloon race which gave us a good grounding for developing virtual events. We hosted our first live Facebook event: a virtual dog show, we moved our flagship Santa Dash to the JustGiving platform and had our most successful year ever and hosted an online auction in February to celebrate the month of love!

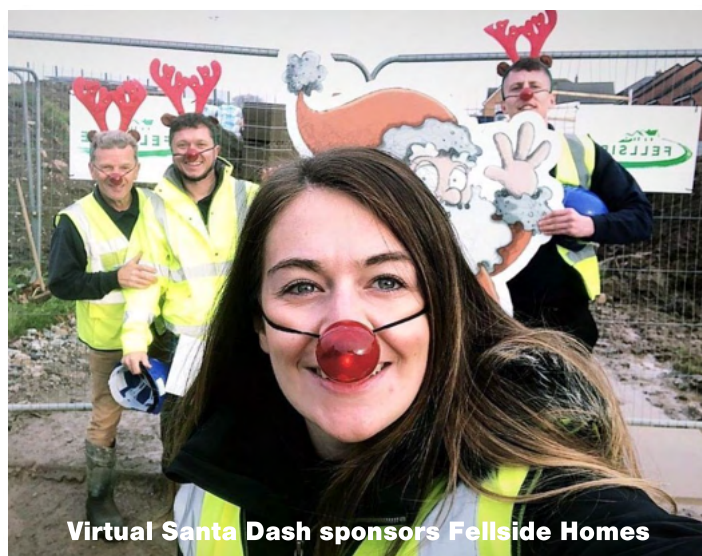
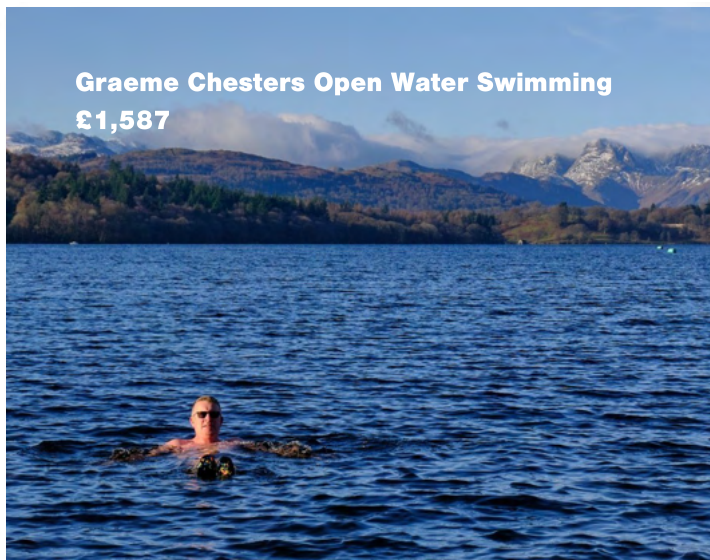
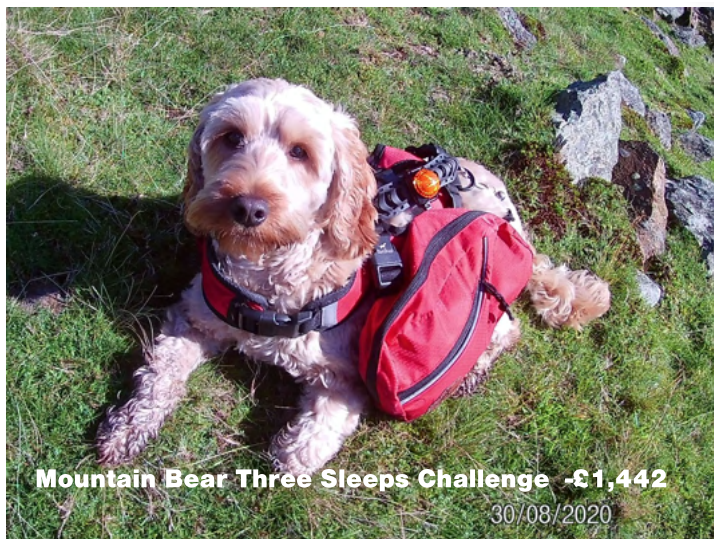
We have evaluated and innovated and are proud of the way we have adapted during such a difficult year not to mention our amazing community supporters found creative ways to keep fundraising: from socially distanced outdoor challenges and skydives to online Bridge tournaments. We are, as always, extremely grateful to our lottery players and monthly donors who have continued to support us through this difficult time.





# REPORT OF THE TRUSTEES

## Achievements & Performance - Our Fundraising Year in Pictures





# REPORT OF THE TRUSTEES

## Achievements & Performance—Communications & Marketing

### PR & comms

The onset of the pandemic and subsequent lockdowns necessitated clear and compelling communications both internally and externally.

The rapid pace of developments regarding our services were disseminated using all our digital platforms and also via the local media and our innovative response and launch of new provision for our clients gained us a lot of publicity on a local and regional scale.

A feature on our new helpline appeared on BBC North West Tonight which was an excellent vehicle for us to promote the charity to a whole new audience. Good “old fashioned” PR such as this also helped raise our exposure and boosted our profile with the many grant providers we were applying for financial support from.

**BBC NWT interviewing our CEO and Sarah Drake about our services during the pandemic**



### Social Media growth

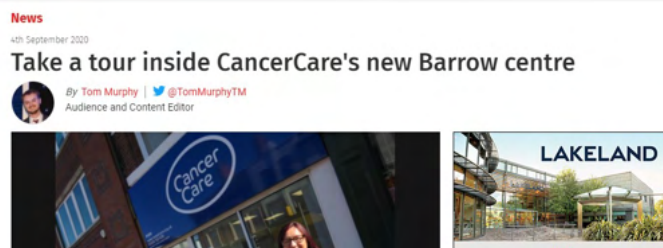
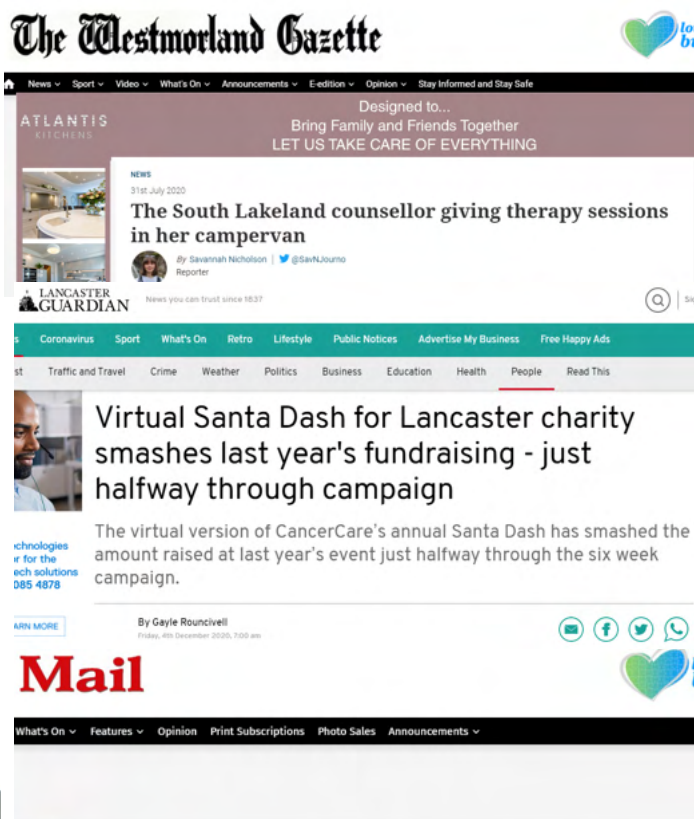
**Facebook likes—5,823 up 7%**

**Twitter followers—2,375 up 0.3%**

**Instagram followers—660 up 30%**

**LinkedIn followers—1,034**

### Hitting the headlines



Performance for your post		
23,778 People Reached		
650 Reactions, comments & shares		
389 Likes	111 On post	278 On shares
79 Love	36 On post	43 On shares
1 Wow	0 On post	1 On shares
103 Comments	37 On Post	66 On Shares
78 Shares	78 On Post	0 On Shares
1,829 Post Clicks		
77 Photo views	3 Link clicks	1,749 Other Clicks

### Best Facebook post of 2020/21

# REPORT OF THE TRUSTEES

## Achievements & Performance—Client stories



### Seb Clifford-Hirst

Twelve-year-old Seb took part in the Great North Swim to say “thank you” to us after we supported him following the sudden death of his sister Rhiannon in 2018.

Over the last 12 months, Seb had begun struggling to cope with his grief and an already tough time was amplified by the additional worries caused by the Covid pandemic.

Seb’s mum Alex said: “This grief and stress was causing him to have issues with anger, anxiety and low self-esteem. We hadn’t realised that CancerCare offered support for grieving children, but we are so glad we found out.”

Seb has been visiting our Lakes Centre in Kendal for specialist therapy with Tina Allonby.

“Since Seb has been having his weekly sessions we have seen a big difference in him. He is dealing with his emotions better and seems much happier in himself. Seb really appreciates and looks forward to his sessions and decided to do the swim and raise money as he wanted to give something back to this brilliant charity,” Alex added.

Seb trained hard for his challenge and smashed his fundraising target with a final total of more than £1,000.

### James Thorp

Student James Thorp from Lancaster was diagnosed with cancer last summer, in the midst of the Covid pandemic.

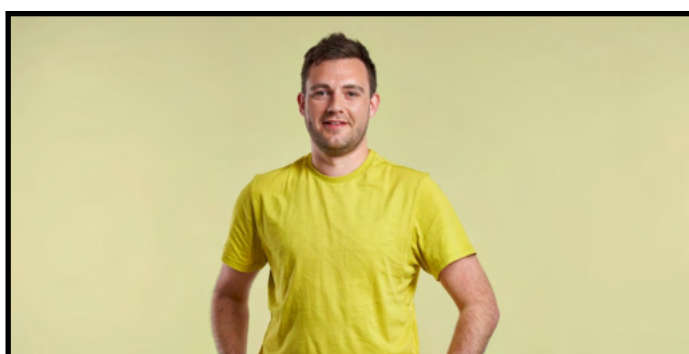
The diagnosis began to have an impact on James’s mental health, so, his nurse put him in touch with CancerCare and he started receiving telephone counselling with David, one of our professional therapists.

“It felt like a weight had been lifted. It was also really good to be able to talk to someone about my cancer. I was always imagining the worst about situations, but David helped me to think things through and together we could work out practical ways to alleviate the uncertainties I had.

“We didn’t always spend 45 minutes talking about cancer. We talked about other things that were on my mind too. It was all part of feeling better,” said James.

James has now resumed his PhD studies and is hoping to qualify by December before possibly embarking on a career in teaching. He is also urging others to seek support if they are worried about their physical or mental health.

“Don’t hesitate to get help. If you find a lump, go to your doctor, but if you need support mentally too, reach out,” he said.



# REPORT OF THE TRUSTEES

## Looking Forward—In 2021/22 we will...

**Following stakeholder engagement & listening to the views of our community we hope to open a new centre in Morecambe**

**Our Lancaster Peer Support Group has proven to be a huge success and we would like to roll this out in south Cumbria**

**Complete a piece of research to try to find a new approach to working with the GRT community around cancer, effecting earlier diagnosis & more effective treatment & recovery**

**Recommence our 3-5 year strategic review**

**Refresh our branding and develop a new website to create a vibrant, distinctive new image and make info about our services more accessible online**

**Improve our supporter donation experience by providing digital donation points & make it easier access to make a donation on our website**



# REPORT OF THE TRUSTEES

## Governance, Structure and Management

### Legal Entity

CancerCare North Lancashire and South Cumbria is a company limited by guarantee and is governed by its Articles of Association.

The charitable objectives of the charity have been very recently reviewed and checked.

### Charitable Objectives

- To relieve sickness and suffering of people facing cancer and other chronic or life-limiting illnesses, and of their carers, families and friends during and after such illness or illnesses.
- To provide or assist in providing forms of therapies and support to meet individual needs.
- To educate the public in order to broaden understanding and knowledge of vital aspects of cancer, such as prevention, detection, relief and treatment.

To undertake or promote research into prevention, detection, relief and treatment and to encourage the dissemination of the results of such research for public benefit.

### Trustees: appointment and induction

CancerCare recognises that a robust, independent and effective board of trustees is essential if the charity is to achieve its objects; that the board must have available to it all of the knowledge and skills required to govern the charity.

New trustees are recruited through advertisements in the media and a range of networks in line with the charity's Recruitment of Trustees Policy and Equal Opportunities.

They are appointed by a sub-committee of the board and formally appointed at the Annual General Meeting of the charity to serve for a three

year term, renewable to a maximum of nine years.

All new trustees receive a formal induction and are encouraged to spend time over the course of their first six months in office with each member of the management team.

They also receive a Trustee induction pack that includes various key documents as well as Charity Commission guidance on effective non-profit governance.

In addition Trustees are asked to undertake various online training modules in relationship to Information Governance and Safeguarding. An annual away day is also held with the Trustee Board. Trustees receive no remuneration for their time and can claim only documented expenses incurred in carrying out their duties in line with the volunteer policy.

No employee benefits were paid to any of the Trustees' during the current or period year except for the payment for services as Chief Executive as detailed per note 13.



# REPORT OF THE TRUSTEES

## Governance, Structure and Management

### Our clients said...

*"Considering my sessions were mainly done over the phone, the connection and quality of counselling was amazing!"*

### Organisational structure, Governance and Management

The board of trustees meets bi-monthly but delegates the daily running to the CEO and leadership team comprising of Director of Operations, Director of Client Services and Development, Director of Fundraising and Marketing and Head of Finance and HR. A management committee meets bi-monthly comprising of the Chair, Vice-Chair, Treasurer, CEO and the leadership team. This meeting is in advance of the trustee meeting.

In addition, certain work is delegated to one of three sub committees:

- Finance sub-committee – responsible for detailed financial analysis, managing investment and risk and review of reserves policy
- Service development group—responsible for the development of new service recommendations
- Remuneration committee – responsible for all matters relating to paid staff, including key management personnel.
- Income generation sub-group –to advise and oversee the development and implementation of a comprehensive

income strategy for CancerCare.

Each group comprises trustees and staff and reports to the trustee board

### Volunteers

The trustees recognise the extremely valuable contribution made by volunteers and wish to place on record their thanks for their commitment.

Volunteering at CancerCare covers many areas of work including reception, driving, supporting events, campaigning and running of various cancer support groups and drop in networks.

The list is endless. No amounts are included in the financial statements to reflect the value of the work undertaken by our volunteers.

### Staff

The trustees are grateful to all members of staff, PAYE and our sessional team for the outstanding work they do.

CancerCare seeks to be an employer of choice and reviews on an annual basis the level of remuneration and other benefits awarded to staff.



# REPORT OF THE TRUSTEES

## Risk Management

### **The Trustee Board is sensitive to potential risks to which the charity may be exposed.**

The board has approved a detailed risk map and this is reviewed fully every 12 months.

The main areas covered include:

- Finance and Fundraising
- Governance and Compliance

In addition, all reports to the Board of Trustees requiring a decision contain an explicit section covering risk to ensure that these are understood and mitigating actions are covered as appropriate.

There are also some inherent risks associated with the management of confidential client data.

CancerCare has developed robust information governance procedures and associated training for all staff.

To maintain operational integrity, policies and procedures covering all aspects of day to day operations are subject to formal review on a rolling one to three year basis including a business continuity plan.

### **Public Benefit**

From April 1, 2008, the Charities Act has required all charities to meet the legal requirements that its aims are for the public benefit.

The Charity Commission in its 'Charities and public benefit' guidance states that there are two key principles to be met in order to show that an organisation's aims are for the public benefit. Firstly, there must be an identifiable benefit and secondly, the benefit must be to the public or a section of the public.

The trustees are satisfied that the aims and objectives of the charity, and the activities reported on in this annual report to achieve those aims, meet these principles.

### **Fundraising Standards**

The charity undertakes fundraising activity via events, lottery, charity places, sponsored events, and other such activities. The Trustees abide by the Fundraising Code of Practice set by the Fundraising Regulator in overseeing the fundraising activities of CancerCare and any third parties fundraising on its behalf.

We train our fundraising staff and volunteers to reinforce our fundraising ethics, policies and procedures. Our volunteers are supervised in their activities by charity staff to ensure compliance.

We received three complaints in total to the period 31st March 2021. One relating to the lottery, one relating to fundraising and one relating to a corporate partnership.

### **Working with Others**

CancerCare is committed to working in collaboration with others who share an interest in improving outcomes for people of all ages impacted by cancer or bereavement to access support and help when they need it.

The charity will not duplicate work that is already meeting the needs of people impacted by cancer.

### **Our clients said...**

*"I just wish I'd started sooner, but my late husband became very ill just as lockdown started so it was all a bit uncertain. Therapy has helped me begin to turn my life around. Thank you so much!"*

# REPORT OF THE TRUSTEES

## Financial Review

### Our clients said...

*"The kindness and support I received from Diana was wonderful- Even through lockdown when we were in touch regular. It was something to look forward to each week especially during chemotherapy. The warm comforting massage were super. Thank you so much."*

The financial statements have been prepared in accordance with the accounting policies set out in the notes to the accounts and comply with the charity's governing document, the Charities Act 2011 and Accounting and Reporting by charities.

### Income and expenditure

Total income for the year was up £187,358 at £1,419,367 (2020: £1,232,009) This was an exceptional performance given the negative impact of the pandemic on traditional fundraising in the community and the postponement of events, hitherto seen as relatively secure income streams. We were successful with bids to several national covid response funds, but also benefitted from significant awards by local trusts and foundations. It is heartening to have received this support when we most needed it, and the implied recognition of our value to the community.

During lockdowns we were forced to close the centres to clients and pause our usual complementary therapies and group activities. We also identified staff not directly involved in the pandemic response and placed them on furlough to take advantage of the Governments Job Retention Scheme. Both measures helped considerably to control costs throughout the

period with Total Expenditure falling to £1,289,215 (2020: £1,491,752). Whilst disappointing on one hand to report cost reductions arising from reduced service provision, it was essential to protect our financial position and emerge from restrictions in a strong position, ready for the inevitable surge in demand.

A Net Gain of £130,152 was further enhanced by an unrealised gain on investments of £144,741. This more than recovered the £75,286 loss recorded at the end of the previous year, as the markets recovered strongly after the initial Covid-19 induced market weakness.

### Investment Policy

This was the first full year since the appointment of Rathbones Investment Management on a discretionary management basis. Given the exceptional circumstances we are delighted with their performance, and it is pleasing to note the recovery has continued since the year end.

We receive quarterly performance reports, and our Investment Manager is invited to finance sub group meetings as required.

We have an Investment Policy in place which is reviewed on an annual basis.

### Going Concern

The Trustees are able to confirm that they are of the opinion there are no material uncertainties related to events or conditions that cast significant doubt over the ability of the charity to continue as a going concern.



# REPORT OF THE TRUSTEES

## Financial Review

### Reserves Policy

The Trustees have adopted a Reserves Policy based on a detailed risk assessment of all the charity's income streams. Perhaps unsurprisingly this approach did not predict the volatility in those income streams most affected by Covid 19 and previously considered low risk. These were truly exceptional circumstances, matched by an equally exceptional response from the government and funders meaning our Reserves remained intact.

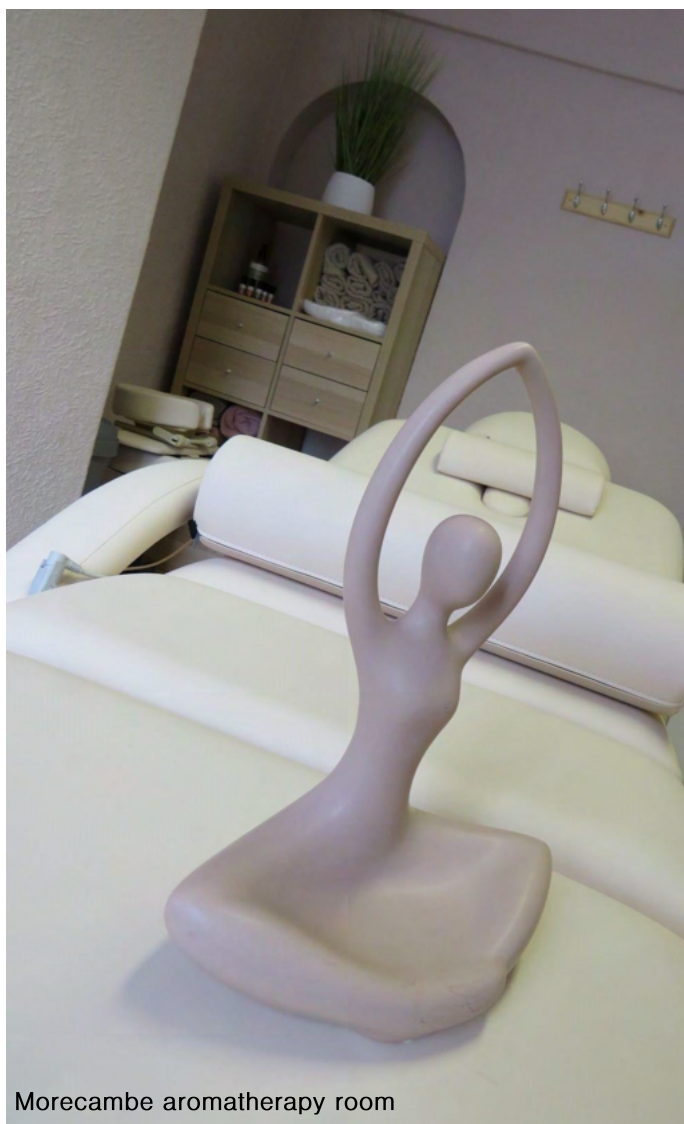
We are confident with the methodology employed which allows us to alter the relative risks of each income stream.

Based on the latest analysis, the targeted Reserves level remains at £550,000 with a tolerance of £100,000 either way. Only if the wider limits are breached do Trustees require the Executive Leadership Team to present plans for re-alignment.

Total Funds at the Year ended 31 March 2021 amounted to £2,086,009 (2020: £1,811,116) comprising:-

	2021	2020
Restricted Building Funds	£1,012,365	£974,981
Restricted Income Funds	£126,096	£48,349
Trustee Designated Funds	£198,143	£271,085
General Funds (RESERVES)	£749,405	£516,701

Reserves are well ahead of the targeted level at year end but Trustees have approved a deficit budget for the year to March 2022, which will realign the figure. As societal restrictions are



Morecambe aromatherapy room

gradually lifted, we expect our charitable activities and costs to rebound more quickly than some of our fundraising channels and our surplus reserves will allow us to absorb this short-term deficit position.

Designated funds are created to meet specific identifiable future project spends and are detailed in the main body of the accounts.

# STATEMENT OF TRUSTEES RESPONSIBILITY

The trustees (who are also the directors of CancerCare (North Lancashire and South Cumbria) for the purposes of company law) are responsible for preparing the Trustees Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice). The trustees have taken advantage of the small companies' exemption in the Companies Act 2006.

Company law requires the directors to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period.

Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the company and of the income and expenditure of the charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in operation.

The trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the company's transactions and disclose with reasonable accuracy at any time the financial position of the company & enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the

assets of the company & hence for taking reasonable steps for the prevention & detection of fraud and other irregularities.

Insofar as each of the directors of the charitable company at the date of approval of this report is aware there is no relevant audit information (information needed by the company's auditors in connection with preparing the audit/report) of which the company's auditors are unaware. Each director has taken all the steps that he/she should have as a director to make themselves aware of any relevant audit information and to establish that the company's auditors are aware of that information.

Auditor

MHA Moore and Smalley are deemed to be re-appointed under section 487(2) of the Companies Act 2006.

Approval was given by the trustees for this report and is signed on the board's behalf by

.....

**Ms A. Stainthorpe. Company Secretary**

.....

**Mrs F.J Weir. Trustee**



# INDEPENDENT AUDITOR'S REPORT

## To the trustees of CancerCare (North Lancashire and South Cumbria)

**Year ended March 31, 2021**

### Opinion

We have audited the financial statements of CancerCare (North Lancashire & South Cumbria) (the 'charitable company') for the year ended 31 March 2021 which comprise Statement of Financial Activities, Balance Sheet, Cash Flow Statement, and notes to the financial statements, including significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2021, and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

This report is made solely to the charitable company's trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's trustees as a body, for our audit work, for this report, or for the opinions we have formed.

### Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK))

and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

### Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

### Other information

The other information comprises the information included in the trustees annual report, other than the financial statements and our auditor's report thereon. The trustees are responsible for the other information contained within the annual report. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements, or our knowledge obtained in the course of the audit or otherwise appears to be materially misstated

# INDEPENDENT AUDITOR'S REPORT

## To the trustees of CancerCare (North Lancashire and South Cumbria)

If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

### Matters on which we are required to report by exception

We have nothing to report in respect of the following matters in relation to which the Charities (Accounts and Reports) Regulations 2008 require us to report to you if, in our opinion:

- the information given in the financial statements is inconsistent in any material respect with the trustees' report; or
- the charitable company has not kept adequate accounting records; or
- the financial statements are not in agreement with the accounting records and returns; or
- we have not received all the information and explanations we require for our audit.

### Responsibilities of trustees

As explained more fully in the trustees' responsibilities statement set out on page 24, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

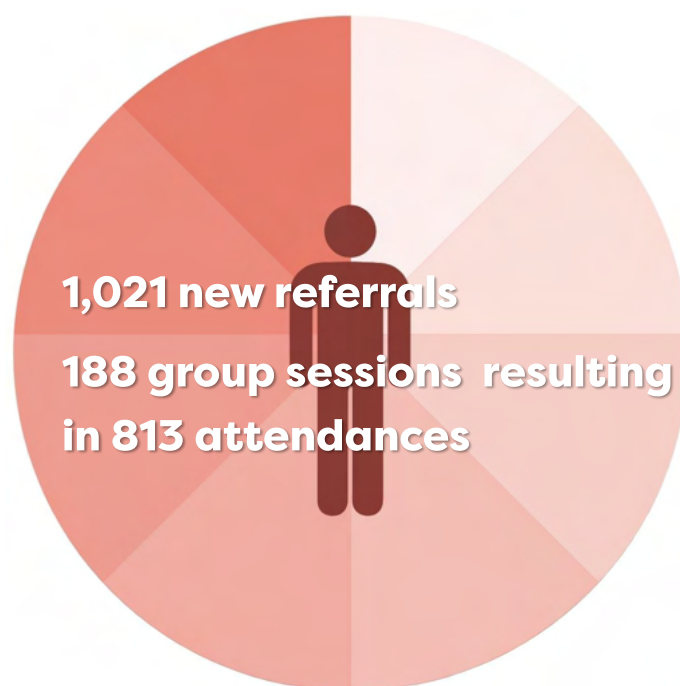
In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

### Auditor's responsibilities for the audit of the financial statements

We have been appointed as auditor under section 144 of the Charities Act 2011 and report in accordance with regulations made under section 154 of that Act.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:





# INDEPENDENT AUDITOR'S REPORT

## To the trustees of CancerCare (North Lancashire and South Cumbria)

- Enquiries with the board about any known or suspected instances of non-compliance with laws and regulations, including fraud;
- Challenging assumptions and judgements made by the board in their significant accounting estimates, in particular in relation to provisions and future performance of the charity in light of the impact of Covid-19;
- An evaluation of the risk of management override of controls and subsequent testing, including through testing journal entries and other adjustments for appropriateness;
- An evaluation of the charity's internal control environment; and
- A review of board minutes and resolutions.

MHA Moore and Smalley  
Statutory Auditor

Priory Close  
St Mary's Gate  
Lancaster  
LA1 1XB

Date: .....

**MHA Moore and Smalley is eligible to act as an auditor in terms of section 1212 of the Companies Act 2006.**

Because of the industry in which the charity operates, we identified the following areas as those most likely to have a material impact on the financial statements: Health and Safety, compliance with Gambling Commission rules, (in particular, holding the relevant lottery licence), GDPR, employment law, and compliance with the UK Charities Act.

Because of the inherent limitations of an audit, there is a risk that we will not detect all irregularities, including those leading to a material misstatement in the financial statements or non-compliance with regulation. This risk increases the more that compliance with a law or regulation is removed from the events and transactions reflected in the financial statements, as we will be less likely to become aware of instances of non-compliance. The risk is also greater regarding irregularities occurring due to fraud rather than error, as fraud involves intentional concealment, forgery, collusion, omission or misrepresentation.[6]

A further description of our responsibilities is available on the Financial Reporting Council's website at: <https://www.frc.org.uk/Our-Work/Audit/Audit-and-assurance/Standards-and-guidance/Standards-and-guidance-for-auditors/Auditors-responsibilities-for-audit/Description-of-auditors-responsibilities-for-audit.aspx>. This description forms part of our auditor's report.



# STATEMENT OF FINANCIAL ACTIVITIES

(incorporating the income and expenditure account)

Year ended March 31, 2021

		Unrestricted funds £	Restricted funds £	Total 2021 £	Total 2020 £
<b>Income from:</b>					
Donations and legacies	3	312,778	408,155	720,933	371,190
Other trading activities	4	465,703	-	465,703	622,837
Investments	5	21,684	-	21,684	38,784
Charitable activities	6	127,491	-	127,491	179,515
Other	7	83,556	-	83,556	19,683
<b>Total</b>		<b>1,011,212</b>	<b>408,155</b>	<b>1,419,367</b>	<b>1,232,009</b>
<b>Expenditure on:</b>					
Raising funds	8	298,856	-	298,856	346,497
Charitable activities	9	631,198	359,161	990,359	1,145,255
<b>Total</b>		<b>930,054</b>	<b>359,161</b>	<b>1,289,215</b>	<b>1,491,752</b>
<b>Net (expenditure)/income before other gains/(losses)</b>		<b>81,158</b>	<b>48,994</b>	<b>130,152</b>	<b>(259,743)</b>
Net gains/(losses) on investments		144,741	-	144,741	(75,286)
<b>Net (expenditure)/income before transfers</b>		<b>225,899</b>	<b>48,994</b>	<b>274,893</b>	<b>(335,029)</b>
Transfer between funds	12	(66,137)	66,137	-	-
<b>Net movement in funds</b>		<b>159,762</b>	<b>115,131</b>	<b>274,893</b>	<b>(335,029)</b>
<b>Reconciliation of funds:</b>					
Total funds brought forward		787,786	1,023,330	1,811,116	2,146,145
<b>Total funds carried forward</b>		<b>947,548</b>	<b>1,138,461</b>	<b>2,086,009</b>	<b>1,811,116</b>

The Statement of Financial Activities includes all recognised gains and losses in the year.

All of the above amounts relate to continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.



# BALANCE SHEET

As at 31 March, 2021

		2021		2020	
		£	£	£	£
<b>Fixed assets</b>					
Tangible assets	14	1,019,685		977,620	
Investments	15	881,936		857,195	
			1,901,621		1,834,815
<b>Current assets</b>					
Debtors	16	14,160		143,627	
Cash at bank and in hand		312,001		165,450	
			326,161		309,077
<b>Creditors:</b> amounts falling due within one year	17	(141,773)		(332,776)	
<b>Net current assets</b>			184,388		(23,699)
<b>Total assets less current liabilities</b>			2,086,009		1,811,116
<b>Net assets</b>			2,086,009		1,811,116
<b>Funds:</b>					
Restricted funds	18	1,138,461		1,023,330	
Unrestricted funds	20	947,548		787,786	
<b>Total funds</b>			2,086,009		1,811,116

For the year ending 31 March 2021 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies but as this company is a charity, it is subject to audit under the Charities Act 2011.

Directors' responsibilities:

- The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476;
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts were approved by the members of the committee and authorised for issue on the ..... and are signed on their behalf by:

.....

Mrs F J Weir

Trustee (Company Registration Number: 06241210)

The notes on pages 35 to 55 form part of these financial statements.

# CASH FLOW STATEMENT

**Year ended March 31, 2021**

	<b>Total 2021 £</b>	<b>Total 2020 £</b>
<b>Cash generated/(used) in operating activities</b>	<b>74,125</b>	<b>(195,542)</b>
<b>Cashflows from investing activities</b>		
Investment income	<b>21,684</b>	38,784
Purchase of tangible fixed assets	<b>(69,258)</b>	(243,319)
Sale of investments	<b>120,000</b>	-
<b>Cash (used in)/provided by investing activities</b>	<b>146,551</b>	<b>(400,077)</b>
<b>(Decrease)/Increase in cash and cash equivalents in the year</b>	<b>146,551</b>	<b>(400,077)</b>
Cash and cash equivalents b/fwd	<b>165,450</b>	565,527
<b>Cash and cash equivalents c/fwd</b>	<b>312,001</b>	<b>165,450</b>
<b>Reconciliation of net movement in funds to net cashflow from operating activities</b>		
Net movement in funds	<b>274,893</b>	(335,029)
Investment income received	<b>(21,684)</b>	(38,784)
Depreciation	<b>27,193</b>	14,499
Decrease/(increase) in debtors	<b>129,467</b>	(114,723)
(Increase)/decrease in creditors	<b>(191,003)</b>	203,209
Loss/(gain) on revaluation of investments	<b>(144,741)</b>	75,286
<b>Net cash generated in operating activities</b>	<b>74,125</b>	<b>(195,542)</b>
<b>Components of cash and cash equivalents</b>		
Cash at bank and in hand	<b>312,001</b>	165,450
	<b>312,001</b>	<b>165,450</b>

**The notes on pages 35 to 55 form part of these financial statements.**



# NOTES TO FINANCIAL STATEMENTS

Year ended March 31, 2021

## 1 Accounting policies

### Legal form

CancerCare (North Lancashire & South Cumbria) is a registered charity and a limited company, limited by guarantee, as defined by the Companies Act 2006, incorporated in England and Wales. The registered office of the charity, the nature of its operations and its principal activities are all detailed in the Trustees' report within these financial statements.

The Charity meets the definition of a public benefit entity under FRS102. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102), the Charities Act 2011 and the Companies Act 2006.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts are rounded to the nearest £.

The financial statements have been prepared on a going concern basis under the historical cost convention. The particular accounting policies adopted by the trustees are described below. These policies have been consistently applied to all years presented unless otherwise stated.

The significant accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all years presented, unless otherwise stated.

### Going concern

The Trustees make an annual assessment whether the use of the going concern basis of accounts preparation is appropriate – and consider any material uncertainties exist relating to events or conditions that may cast significant doubt on the ability of the charity to continue as a going concern.

The Trustees have made this assessment, considering the impact of Covid-19 as described in the Trustees report, for a period of at least one year from approval of these financial statements. The Trustees conclude that the charity has adequate resources to continue in operational existence for the foreseeable future and therefore adopt the going concern basis of accounting in preparation the financial statements.

# NOTES TO FINANCIAL STATEMENTS

Year ended March 31, 2021

## 1 Accounting policies (continued)

### Income

Income including donations and gifts receivable is credited to the Statement of Financial Activities in the period in which it is receivable.

Legacies are regarded as receivable once probate has been granted, there is sufficient evidence regarding the certainty of the receipt and there is a sufficiently reliable measurement of the amount in accordance with the recognition criteria of the SORP. In practice this is rarely before the receipt of a letter advising of an intended payment or transfer. Interim receipts are treated as being receivable on receipt.

Income for other charitable activities includes grants received from clinical commissioning groups. Income is received in exchange for the delivery of services and is recognised when entitlement has occurred.

Income from other trading activities includes income earned from fundraising events and trading activities to raise funds for the charity, including the operation of a lottery.

Investment income is earned through holding assets for investment purposes. It includes dividends and interest and is included when the amounts are received.

Other income includes government grants receivable under the Coronavirus Job Retention Scheme (CJRS) to reimburse the charity of costs incurred in retaining staff who were furloughed due to the impact of closure due to COVID-19. CJRS grants are recognised to match the costs incurred by the company for the period claims are made.

### Expenditure

All expenditure is accounted for on an accruals basis in the expense categories required by the SORP. Expenditure is recognised where there is a legal or constructive obligation to make payments to third parties, it is probable that the settlement will be required, and the amount of the obligation can be measured reliably. Costs are further allocated between the activities undertaken on a basis consistent with the use of the resources. Expenditure includes irrecoverable VAT.

Charitable activities expenditure includes costs incurred in the delivery of the charity's activities and services. It includes both direct costs, including staff costs, that are incurred in the delivery of the activities and services and indirect costs which are required to support the delivery of the charitable objects.

Costs of raising funds include those costs in relation to the charity's operations which are used to generate further income which is integral to the charity in meeting its charitable objectives.

Where support costs cannot be directly attributed to particular headings, they have been allocated to expenditure on charitable activities on a basis consistent with use of the resources.



# NOTES TO FINANCIAL STATEMENTS

Year ended March 31, 2021

## 1 Accounting policies (continued)

### Donated services and facilities

Donated services and facilities are recognised as income when the charity has control over the item, any conditions associated with the donated item have been met, the receipt of economic benefit is probable, and that economic benefit can be reliably measured. In accordance with SORP (FRS 102) no amounts are included in the financial statements for services donated by volunteers.

On receipt, donated professional services and donated facilities are recognised on the basis of the value of the gift to the charity which is the amount the charity would have been willing to pay to obtain services or facilities of equivalent economic benefit on the open market; a corresponding amount is then recognised in expenditure on period of receipt.

### Investments

Investments are recognised initially at fair value which is normally the transaction price excluding transaction costs. Investments are subsequently stated at fair value if the shares are publicly traded or their fair value can otherwise be measured reliably. The SOFA included the net gains and losses arising on revaluations and disposals throughout the year.

### Fixed assets

All fixed assets are initially recorded at cost. Depreciation is provided at rates calculated to write off the cost of fixed assets, less their residual value, over their expected useful lives on the following bases:

Freehold property	-	1% straight line
Equipment	-	20-33% straight line
Freehold property improvements	-	20% straight line
Fixtures and fittings	-	20% straight line

Assets under construction are not depreciated until they are in use by the charity.

### Debtors and creditors within one year

Debtors and creditors with no stated interest rate and receivable and payable within one year are recorded at transaction price. Any losses arising from impairment are recognised in expenditure.

# NOTES TO FINANCIAL STATEMENTS

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**Year ended March 31, 2021**

## **1 Accounting policies (continued)**

### **Cash and cash equivalents**

Cash is a basic financial asset and includes cash in hand and deposits held on call with banks.

### **Fund accounting**

*Unrestricted funds* - General funds are available for use at the discretion of the Trustees in furtherance of the general objectives of the charity

*Designated funds* - Designated funds are unrestricted funds set aside by the Trustees for particular purposes.

*Restricted funds* - Restricted funds arise where there is a donor-imposed restriction on the use of the funds or the funds have arisen in response to an appeal for a specified purpose.

### **Pensions**

The charity operates a defined contribution scheme. Contributions are charged in the Statement of Financial Activities as they become payable in accordance with the rules of the scheme.

### **Taxation**

HM Revenue & Customs considers the CancerCare (North Lancashire and South Cumbria) to be a charity and therefore they are entitled to exemption from tax afforded by Sections 478-489 of the Corporation Taxes Act 2010 to the extent that income is applied exclusively for charitable purposes.

### **Financial instruments**

The Charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the Charity's balance sheet when the Charity becomes party to contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to offset the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

# NOTES TO FINANCIAL STATEMENTS

Year ended March 31, 2021

## 1 Accounting policies (continued)

### *Basic financial assets*

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price and are subsequently carried at amortised cost. Financial assets classified as receivable within one year are not amortised.

Financial assets are assessed for indicators of impairment at each reporting end date.

Financial assets are impaired where there is objective evidence that the estimated future cash flows have been affected. The impairment loss is recognised in the statement of financial activities.

Financial assets are derecognised only when the contractual rights to the cash flows from the asset expire or are settled, or when the company transfers the financial asset and substantially all the risks and rewards of ownership to another entity.

### *Basic financial liabilities*

Basic financial liabilities, including creditors, are initially recognised at transaction price, where the debt instrument is measured at the present value of the future receipts discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised. Debt instruments are subsequently carried at amortised cost.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of business from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities.

Financial liabilities are derecognised when the company's contractual obligations expire or are discharged or cancelled.

## 2 Judgements and key sources of estimation uncertainty

In the application of the Charity's accounting policies, the Trustees are required to make judgements, estimates and assumptions about the carrying amounts of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.



# NOTES TO FINANCIAL STATEMENTS

Year ended March 31, 2021

## 2 Judgements and key sources of estimation uncertainty (continued)

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

### Key assumptions, judgements and estimates

In the opinion of the Trustees' there have been no significant judgements made in the process of applying the above accounting policies. There have been no key assumptions concerning future and other key sources of estimation uncertainty at the reporting date that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year.



# NOTES TO FINANCIAL STATEMENTS

Year ended March 31, 2021

## 3 Income from donations and legacies

	Unrestricted funds £	Restricted funds £	Total 2021 £	Total 2020 £
Donations	115,079	-	<b>115,079</b>	159,975
Legacies	136,057	-	<b>136,057</b>	157,489
Grants	61,642	408,155	<b>469,797</b>	53,726
	<b>312,778</b>	<b>408,155</b>	<b>720,933</b>	371,190

At the year end the Trustees had been notified of legacies of approximately £nil (2020: £nil) which do not meet the recognition criteria for inclusion within the current year's financial statements.

In the comparative period income from donations and legacies included £318,964 of unrestricted funds, and £52,226 of restricted funds.

## 4 Income from trading activities

	Unrestricted funds £	Restricted funds £	Total 2021 £	Total 2020 £
Sale of goods	4,265	-	<b>4,265</b>	13,302
Fundraising events	65,421	-	<b>65,421</b>	194,288
Income from lottery	396,017	-	<b>396,017</b>	415,247
	<b>465,703</b>	-	<b>465,703</b>	622,837

All income from trading activities in the comparative period was unrestricted.

## 5 Income from investments

	Unrestricted funds £	Restricted funds £	Total 2021 £	Total 2020 £
Bank interest receivable	10	-	<b>10</b>	6
Other interest receivable	21,674	-	<b>21,674</b>	38,778
	<b>21,684</b>	-	<b>21,684</b>	38,784

All income from investments in the prior period was unrestricted.

# NOTES TO FINANCIAL STATEMENTS

Year ended March 31, 2021

## 6 Income from charitable activities

	Unrestricted funds £	Restricted funds £	Total 2021 £	Total 2020 £
University Hospitals of Morecambe Bay Charitable Funds	-	-	-	52,024
Lancashire North CCG and Cumbria CCG	127,491	-	127,491	127,491
	<b>127,491</b>	<b>-</b>	<b>127,491</b>	<b>179,515</b>

In the comparative period income from charitable activities included £127,491 of unrestricted funds, and £52,024 of restricted funds.

## 7 Other income

	Unrestricted funds £	Restricted funds £	Total 2021 £	Total 2020 £
Coronavirus Job Retention Scheme	81,599	-	81,599	-
Other income	1,957	-	1,957	19,683
	<b>83,556</b>	<b>-</b>	<b>83,556</b>	<b>19,683</b>

All other income in the comparative period was unrestricted.

## 8 Expenditure on raising funds

	Unrestricted funds £	Restricted funds £	Total 2021 £	Total 2020 £
Fundraising, advertising and promotion	158,491	-	158,491	182,478
Goods for resale	1,836	-	1,836	2,820
Lottery expenditure	138,529	-	138,529	161,199
	<b>298,856</b>	<b>-</b>	<b>298,856</b>	<b>346,497</b>

In the comparative period expenditure on raising funds included £346,122 against unrestricted funds and £375 against restricted funds.



# NOTES TO FINANCIAL STATEMENTS

Year ended March 31, 2021

## 9 Expenditure on charitable activities

	Note	Unrestricted	Restricted	Total 2021	Total 2020
		£	£	£	£
Provision of charitable services		398,297	314,465	<b>712,762</b>	832,503
Support costs	<b>10</b>	232,901	44,696	<b>277,597</b>	312,752
		<b>631,198</b>	<b>359,161</b>	<b>990,359</b>	1,145,255

In the comparative period expenditure on charitable activities included £962,551 against unrestricted funds, and £182,704 against restricted funds.

## 10 Support costs

	Unrestricted funds	Restricted funds	Total 2021	Total 2020
	£	£	£	£
Wages and salaries	121,041	14,762	<b>135,803</b>	171,362
Other expenses	86,523	205	<b>86,728</b>	96,812
Audit fees	5,800	-	<b>5,800</b>	5,794
Legal fees	18,268	2,536	<b>20,804</b>	21,899
Compliance costs	1,269	-	<b>1,269</b>	2,386
Depreciation	-	27,193	<b>27,193</b>	14,499
	<b>232,901</b>	<b>44,696</b>	<b>277,597</b>	312,752

In the comparative period support costs included £289,814 against unrestricted funds, and £22,938 against restricted funds.

## 11 Net income/expenditure

	2021 £	2020 £
<b>Net income is stated after charging:</b>		
<b>Charity</b>		
Staff pension contributions	<b>23,718</b>	22,384
Payment to Directors for services as Chief Executive	<b>62,406</b>	32,503
Auditors' remuneration		
- audit of the financial statements	<b>5,800</b>	5,794
Depreciation of tangible assets		
- owned by the charity	<b>27,193</b>	14,499

# NOTES TO FINANCIAL STATEMENTS

Year ended March 31, 2021

## 12 Fund transfers

During the year transfers were made to restricted building funds in respect of three properties. These transfers reflect spends of previously designated funds set aside by Trustees for the purchase and refurbishment of our recently completed centre in Barrow, the refurbishment of our new leased premises at Morecambe and planned improvements at our two existing centres.

## 13 Analysis of staff costs, trustee remuneration & the cost of key management personnel

Total staff costs were as follows:	2021 £	2020 £
Wages and salaries	557,578	534,768
Social security costs	38,970	38,858
Pension costs	23,718	22,384
	<b>620,266</b>	<b>596,010</b>

### Particulars of employees:

The average number of employees during the year, calculated on the basis of full-time equivalents was as follows:

	2021 No	2020 No
Administrative staff	14	14
Direct charity workers	14	12
	<b>28</b>	<b>26</b>

No employee received remuneration of more than £60,000 during the current or prior year.

The number of trustees for whom retirement benefits are accruing under money purchase schemes amounts to 1 (2020: 1).

The total amount of employee benefits received by key management personnel, as determined by the charity, is £211,291 (2020: £137,476) during the current period.

The Charity operates a defined contribution pension scheme. The contributions paid into these two schemes in respect of eligible employees for the year ended 31 March 2021 amounted to £23,718 (2020: £22,384).

# NOTES TO FINANCIAL STATEMENTS

## Year ended March 31, 2021

### 14 Tangible fixed assets

	Freehold Property	Freehold Property Improvements	Fixtures & Fittings	Equipment	Assets under Construction	Totals
	£	£	£	£	£	£
<b>Cost</b>						
At 1 April 2020	780,000	33,255	29,741	-	180,323	1,023,319
Additions	-	6,276	41,812	5,836	15,334	69,258
Disposals	195,657	-	-	-	(195,657)	-
Transfers						
<b>At 31 March 2021</b>	<b>975,657</b>	<b>39,531</b>	<b>71,553</b>	<b>5,836</b>	<b>-</b>	<b>1,092,577</b>
<b>Depreciation</b>						
At 1 April 2020	39,000	4,434	2,265	-	-	45,699
Charge for the year	8,778	7,174	9,926	1,315	-	27,193
Eliminated on disposals	-	-	-	-	-	-
<b>At 31 March 2021</b>	<b>47,778</b>	<b>11,608</b>	<b>12,191</b>	<b>1,315</b>	<b>-</b>	<b>72,892</b>
<b>Net book value</b>						
<b>At 31 March 2021</b>	<b>927,879</b>	<b>27,923</b>	<b>59,362</b>	<b>4,521</b>	<b>-</b>	<b>1,019,685</b>
At 1 April 2020	741,000	28,821	27,476	-	180,323	977,620

### 15 Investments

	Unrestricted funds £	Restricted funds £	Total 2021 £	Total 2020 £
<b>Listed investments</b>				
UK Quoted fixed interest securities	107,102	-	<b>107,102</b>	251,886
UK Equities	286,054	-	<b>286,054</b>	505,921
International Equities	314,448	-	<b>314,448</b>	42,470
Other Equities	-	-	-	11,400
Alternative investments	129,023	-	<b>129,023</b>	24,580
Cash held as part of investment portfolio	45,309	-	<b>45,309</b>	20,938
	<b>881,936</b>	<b>-</b>	<b>881,936</b>	857,195
<b>Historical Cost</b>			<b>762,646</b>	856,475



# NOTES TO FINANCIAL STATEMENTS

## Year ended March 31, 2021

### 15 Investments (continued)

	Total 2021 £	Total 2020 £
<b>Quoted investments</b>		
Balance brought forward	857,195	932,481
Acquisitions at cost	-	200,000
Disposals	(120,000)	(200,000)
Change in market value	144,741	(75,286)
<b>Total investments at 31 March 2021</b>	<b>881,936</b>	<b>857,195</b>

### 16 Debtors

	2021 £	2020 £
Trade debtors	1,157	131,123
Prepayments	13,003	12,504
	<b>14,160</b>	<b>143,627</b>

### 17 Creditors: Amounts falling due within one year

	2021 £	2020 £
Trade creditors	52,527	124,053
Taxation and social security	10,940	11,817
Other creditors	5,065	11,790
Accruals and deferred income	73,241	185,116
	<b>141,773</b>	<b>332,776</b>

Included in accruals and deferred income is £nil of income for charitable services received in advance of 2021-22 (2020: £127,491 received in advance of 2020-21).

# NOTES TO FINANCIAL STATEMENTS

## Year ended March 31, 2021

### 18 Restricted income funds: Current year

	At 1 April 2020 £	Income £	Expenditure £	Transfers £	At 31 March 2021 £
<b>Restricted funds</b>					
Slynedales building fund	434,342	-	(18,349)	45,119	<b>461,112</b>
Lakes centre building fund	359,852	-	(7,317)	-	<b>352,535</b>
Barrow building fund	180,787	-	(1,527)	19,458	<b>198,718</b>
Morecambe building fund	-			4,681	<b>4,681</b>
YPS Development - South Lakes	11,663	-	-	-	<b>11,663</b>
Domiciliary Care Service	11,379	-	-	-	<b>11,379</b>
Sir John Fisher Foundation fund	4,003	40,000	(37,984)	(3,106)	<b>2,913</b>
Tesco Centenary	(6,107)	18,750	(11,076)	-	<b>1,567</b>
Francis C Scott	15,129	14,000	(17,633)	-	<b>11,496</b>
Lymphedema	2,000	-	(115)	-	<b>1,885</b>
Children in Need	4,099	-	(4,099)	-	-
Peoples Project	4,224	-	(4,224)	-	-
Rosemere/Bay Hosp Charity	1,959	-	(1,959)	-	-
Discovery Grant (Digital)	-	8,801	(4,926)	-	<b>3,875</b>
YWCA	-	5,252	(847)	-	<b>4,405</b>
Global	-	28,359	(21,044)	-	<b>7,315</b>
Pappagallino Fund	-	75,000	(25,000)	-	<b>50,000</b>
Cumbria Community Fund	-	10,240	(10,240)	-	-
Lancs Community Fund	-	5,000	(5,000)	-	-
Duchy of Lancaster	-	5,000	(5,000)	-	-
Lancaster CVS	-	1,000	(1,000)	-	-
Lancaster Urgent Response	-	1,000	(1,000)	-	-
Lancaster Bereavement	-	25,000	(24,987)	(13)	-
National Lottery	-	52,208	(51,685)	-	<b>523</b>
Merck (GTR)	-	9,870	(2,536)	-	<b>7,334</b>
St James Place	-	10,000	(2,940)	-	<b>7,060</b>
CAF Resilience	-	98,675	(98,673)	(2)	-
<b>Total funds</b>	<b>1,023,330</b>	<b>408,155</b>	<b>(359,161)</b>	<b>66,137</b>	<b>1,138,461</b>

The Slynedales Building Fund and the Lakes centre Building Fund are funds created to cover the carrying value of the two properties, being the two buildings from which the charity operates and delivers its services.

The Barrow Building Fund relates to the carrying value of the property in Duke Street, Barrow, which was purchased during the year utilising funds previously designated for the purpose. It was nearing the end of a refurbishment program at the year end.

The Morecambe Building Fund is a fund created to cover the carrying value of items held in a recently leased property from which the charity operates and delivers its services.

# NOTES TO FINANCIAL STATEMENTS

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## Year ended March 31, 2021

### **18 Restricted income funds (continued): Current year**

The YPS Development Fund is to be spent on developing our service for young people in South Lakes.

The Domiciliary Care Fund is to pay for a domiciliary service for South Lakes residents at end of life.

The Sir John Fisher Foundation fund represents funding for the development of CancerCare services in Barrow and the surrounding Furness Peninsula.

The Tesco Centenary fund represents funding for counselling for young people, activities and sessions and transport costs.

The Francis C Scott fund is funding to extend the ReFresh action research project in South Cumbria.

The Lymphedema fund represents funding for decongestive lymphatic therapy.

The Children in Need funding is supporting the employment of a Youth action researcher two days per week for three years.

The Peoples Project is funded by the National Lottery to run a programme of creative, physical and mental well-being groups for people affected by cancer in the Barrow and the Furness Peninsular.

The Bay Hospitals Charity Fund have provided funding to deliver aromatherapy to patients in all three hospitals across Morecambe Bay in the three oncology units and to palliative patients on the ward.

YWCA is a grant for the Kendal Re-Fresh project working with young people aged 12-18 years of age.

Global Make Some Noise grant is for helping young people through cancer and loss, with counsellor hours, including provision for working in community settings, room hire for 1:1 counselling sessions, transport budget for a peripatetic counsellor, cost of outreach programmes and cost of youth worker, 20 hours per week.

Pappagallino Fund - funding for one to one sessions and helpline costs in Cumbria.

CAST Discovery Grant - is a grant towards the development of new digital services for young people.

Lancaster City Council Bereavement Fund - a grant to support those affected by bereavement, for any reason, in the Lancaster District.

The National Lottery Community Fund - awarded for community support during COVID-19

MSD 2020 Cancer Community Grant - awarded for research into health inequalities and improving cancer survival rates in the Gypsy, Traveller, Roma Community.

St. James's Place Charitable Foundation is a grant for to contribute to the funding of Re-Fresh - a Teen bereavement support programme to include staff salaries and activity costs for peer support groups for young people (aged 12-18) in North Lancashire and South Cumbria area.

CAF Resilience Fund - to provide counselling and support to people affected by cancer and bereavement, and who were disproportionately impacted by the pandemic.



# NOTES TO FINANCIAL STATEMENTS

## Year ended March 31, 2021

### 19 Restricted income funds: Prior year

The movement on restricted fund balances in the prior year were as follows:

	At 1 April 2019 £	Income £	Expenditure £	Transfers £	At 31 March 2020 £
<b>Restricted funds</b>					
Slynedales building fund	384,000	-	(9,496)	59,838	<b>434,342</b>
Lakes centre building fund	364,800	-	(4,948)	-	<b>359,852</b>
Barrow building fund	-	-	(55)	180,842	<b>180,787</b>
YPS Development - South Lakes	17,305	-	(5,642)	-	<b>11,663</b>
Domiciliary Care Service	18,301	-	(6,922)	-	<b>11,379</b>
Michelle Kershaw research fund	10,859	-	(10,859)	-	-
Sir John Fisher Foundation fund	40,003	4,000	(40,000)	-	<b>4,003</b>
Eric Wright	-	5,000	(5,000)	-	-
Tesco Centenary	-	-	(6,107)	-	<b>(6,107)</b>
Francis C Scott	-	18,000	(2,871)	-	<b>15,129</b>
Coop Community	-	5,826	(5,830)	4	-
Walney Community extention fund	78	-	(78)	-	-
Lymphedema	-	2,000	-	-	<b>2,000</b>
Galbraith Trust	-	2,400	-	(2,400)	-
Children in Need	5,383	10,000	(11,284)	-	<b>4,099</b>
Peoples Project	21,479	-	(17,255)	-	<b>4,224</b>
Tesco fund	1,667	5,000	(6,667)	-	-
Rosemere/Bay Hosp Charity	-	52,024	(50,065)	-	<b>1,959</b>
<b>Total funds</b>	<b>863,875</b>	<b>104,250</b>	<b>(183,079)</b>	<b>238,284</b>	<b>1,023,330</b>

Funds that remain in place at the balance sheet date are detailed in note 18.

# NOTES TO FINANCIAL STATEMENTS

Year ended March 31, 2021

## 20 Unrestricted income funds: Current year

	At 1 April 2020 £	Income £	Expenditure £	Transfers £	Gains/ (losses) £	At 31 March 2021 £
<b>Designated Funds</b>						
Barrow service provision	145,745	(70)	(28,671)	(526)	-	<b>116,478</b>
IT upgrade	1,995	-	(1,995)	-	-	-
Barrow Building Project	20,710	-	(2,388)	(18,322)	-	-
YP Project	69,119	-	(761)	-	-	<b>68,358</b>
Capital Improvement	20,209	-	-	(20,209)	-	-
Research fund	13,307	-	-	-	-	<b>13,307</b>
<b>General Funds</b>	516,701	1,011,282	(896,239)	(27,080)	144,741	<b>749,405</b>
<b>Unrestricted funds</b>	<b>787,786</b>	<b>1,011,212</b>	<b>(930,054)</b>	<b>(66,137)</b>	<b>144,741</b>	<b>947,548</b>

Designated funds are set aside by the Trustees for the following purposes:

Barrow service provision – to meet the predicted deficit during the early stages of service provision in Barrow and the surrounding areas.

IT upgrade – to fund ongoing IT upgrade projects.

Barrow Building Project – to fund the purchase and refurbishment of a property in Barrow that will firmly establish our services in the area.

YP Project – to meet initial project costs associated with research and development of our service provision for young people.

Capital Improvements Fund- to meet the cost of an essential capital improvements program including driveway resurfacing and a new boiler at Slynedaes and replacement windows at the Lakes Centre.

Research Fund – to undertake a research project aimed at a better understanding of our service provision in South Lakeland.

# NOTES TO FINANCIAL STATEMENTS

Year ended March 31, 2021

## 21 Unrestricted income funds: Prior year

	At 1 April 2019 £	Income £	Expenditure £	Transfers £	Gains/ (losses) £	At 31 March 2020 £
<b>Designated Funds</b>						
Barrow service provision	180,425	60,025	(94,186)	(519)	-	145,745
IT upgrade	13,145	-	(11,150)	-	-	1,995
Barrow Building Project	172,836	-	(1,803)	(150,323)	-	20,710
YP Project	78,574	3,044	(12,499)	-	-	69,119
Capital Improvement	80,533	-	(2,886)	(57,438)	-	20,209
Research fund	14,000	-	(693)	-	-	13,307
<b>General Funds</b>	742,757	1,064,690	(1,185,456)	(30,004)	(75,286)	516,701
<b>Unrestricted funds</b>	<b>1,282,270</b>	<b>1,127,759</b>	<b>(1,308,673)</b>	<b>(238,284)</b>	<b>(75,286)</b>	<b>787,786</b>

Designated funds at the balance sheet date are described in note 20.

## 22 Analysis of net assets between funds: Current year

	Tangible fixed assets £	Fixed asset investments £	Net current assets/ liabilities £	Long term liabilities £	Total £
Restricted Income Funds	1,019,685	-	118,776	-	1,138,461
Designated Funds	-	198,143	-	-	198,143
General Funds	-	683,793	65,612	-	749,405
<b>Total funds</b>	<b>1,019,685</b>	<b>881,936</b>	<b>184,388</b>	<b>-</b>	<b>2,086,009</b>



# NOTES TO FINANCIAL STATEMENTS

Year ended March 31, 2021

## 23 Analysis of net assets between funds: Prior year

	Tangible fixed assets £	Fixed asset investments £	Net current assets £	Long term liabilities £	Total £
Restricted Income Funds	977,620	-	45,710	-	1,023,330
Designated Funds	-	271,085	-	-	271,085
General Funds	-	586,110	(69,409)	-	516,701
<b>Total funds</b>	<b>977,620</b>	<b>857,195</b>	<b>(23,699)</b>	<b>-</b>	<b>1,811,116</b>

## 24 Control and related party transactions

The charity was under the control of the Board of Trustees' who are also directors for the purposes of company law in both the current and prior period.

No employee benefits were paid to any of the Trustees' during the current or period year except for the payment for services as Chief Executive as detailed per note 13.

Travel and related expenses of £46 (2020: £700) were reimbursed to one (2020: one) trustee during the year for their role as Chief Executive. Insurance costs include £7,712 (2020: £7,270) to cover trustees' and officer insurance.

## 25 Company Limited by guarantee

The company is limited by guarantee. In the event of the company being wound up or dissolved, each member undertakes to contribute such amount as is required, not exceeding £10, for payment of any debts or liabilities.

# NOTES TO FINANCIAL STATEMENTS

## Trust and Foundation grants received in 2020/21

**Pappagallino Flow Through Fund**

**Cumbria Community Foundation – Cumbria  
Covid 19 Response fund**

**Lancashire Community Foundation - Lancashire  
COVID-19 Community Support Fund**

**Duchy of Lancaster**

**Lancaster CVS**

**Yorkshire Building Society**

**Lancaster City Council**

**National Lottery/Big Lottery**

**CAF Resilience Fund**

**Nationwide/ Nationwide Colleague Grant Bid**

**Community Foundation**

**Tesco Centenary**

**Children in Need**

**People's Project**

**Discovery Grant (Catalyst)**

**YWCA, Kendal**

**Francis C Scott Trust**

**Global Make Some Noise**

**Merck GTR research (MSD)**

**St James' Place**

**Morecambe Bay CCG - Population Health  
Investment Fund**

**Sir John Fisher Foundation**

**Chris Dickson—former client and Profit Pledge scheme member**



# REFERENCES & ADMINISTRATIVE DETAILS

## Registered charity name:

CancerCare North Lancashire and South Cumbria

## Charity registration number:

1120048

## Company registration number:

6241210

## Registered office:

Slynedales,  
Slyne Road,  
Lancaster, LA2 6ST

## Our Trustees

### The trustees who served the company during the period were as follows:

Mr A.S Birchall (Chair) Registered: 8.4.14

Prof G.A Baynes (Vice Chair) 8.4.14

Dr D.J Eaton 4.3.14

Mr P.J Harrison 3.10.16

Mrs K.E Hodgson 3.10.16

Mrs N.M Mercer 6.2.17 (resigned Aug 2020)

Dr K Oliver 3.10.16

Mrs F.J Weir (Treasurer) 8.4.14

Mrs K. Hine 25.3.19

Mrs S. Thompson 14.10.19

### Patron

Lady Anne Shuttleworth

### President

Prof Malcolm McIlImurray

### Vice-President

Mr Robert Webb

### Chief Executive

Mrs M. Chambers 2.9.19 (resigned Jan 2021)

Ms A Stainthorpe (appointed Jan 2021)

### Company Secretary

Ms A Stainthorpe

### Auditor

MHA Moore & Smalley

Priory Close, St Mary's Gate

Lancaster, LA1 1XE

### Bankers

National Westminster Bank Plc

68 Church Street, Lancaster, LA1 1LN



# ACKNOWLEDGEMENTS



The Board of Trustees wishes to acknowledge the following for their outstanding support :

Our Patron, President and Vice-President

Our Trustee Board and advisors

Our volunteers

Our individual donors and fundraisers

Morecambe Bay Clinical Commissioning Group

Ambleside Drop In group

Kendal Drop In group

Windermere Drop In Group

Members of all the Cancer Support Groups who meet in Lancaster, Kendal and Barrow

Phoenix Group

## **Our Corporate Supporters:**

Lakeland Limited

A Lamb Associates

Ocean Construction

SCS Logistics

Joseph A Jones

Reid Hamilton

FGH Security

MHA Moore and Smalley

3-1-5 Gym

Pizza Margherita

ASDA Lancaster, Kendal and Barrow

BAE Systems

Thebestofbarrowandfurness

Lancaster BID

Independent Asset Management

Maya Maya

Arnold Greenwood

Thomson Hayton Winkley

Morecambe Bay Wills and Estates

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Lanes Vets

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Motmot Consulting

Generation Investment Management LLP

Kelly Dominic Books

BK-Feet

The Plastic Bottles Company Ltd

James Cropper plc

Fellside Homes

Oxleys

HSBC

Nationwide

Printing Plus

## **We received Gifts in Wills from the following people:**

Jonathan de Fonblanque Somervell

Teresa Stanislawa Woodhead

Irene Dixey

Rita Elliott

Mary Slee

Simon Temple

Denise Doyle

Bernard John Dale

**CancerCare is an independent charity dedicated to improving the quality of life of everyone affected by cancer or bereavement in our local communities**

**Our mission is to provide therapies, help and support free to people of all ages affected by cancer or bereavement**



CancerCareCharity



CancerCareLocal



CancerCareCharity



CancerCare North Lancashire and South Cumbria

# CancerCare

## CancerCare North Lancashire and South Cumbria

**HEAD OFFICE** Slynedales, Slyne Road, Lancaster, Lancashire, LA2 6ST, 01524 381 820

**The Lakes Centre**, Blackhall Road, Kendal, Cumbria, LA9 4BT, 01539 735 800

**Furness Centre**, 76 Duke Street, Barrow, Cumbria, LA14 1RX, 01229 836 926

**Morecambe Centre**, 34 Northumberland Street, Morecambe, Lancashire, LA4 4AY, 01524 381 820

**Email:** [info@cancercare.org.uk](mailto:info@cancercare.org.uk) **Web:** [www.cancercare.org.uk](http://www.cancercare.org.uk) **Registered Charity Number:** 1120048



Registered with  
**FUNDRAISING  
REGULATOR**