



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From: 1st February 2024 To: 31st December 2024

Charity name: Stafford University of the Third Age

Charity registration number: 1120043

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The advancement of education and in particular, the education of older people and those who are retired from full time work, by all means, including associated activities conducive to learning and personal development.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	The activities are organised in Groups, each led by a group leader. The activities are many and varied comprising, discussion groups, craft groups, physical activity groups, creativity groups, cultural activity groups etc..
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees comprise the committee which meets to ensure effective management and governance of the charity with regard to CC guidance on public benefit.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	

Contribution made by volunteers	Para 1.38	
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	The charity has enabled elderly and retired people to take part in activities such as: discussion groups, craft groups, physical activity groups, creativity groups, cultural activity groups, day trips, theatre visits, hosteling, and monthly general meetings, which they would otherwise would not be able to take part in. In many cases it has enhanced their knowledge and physical mobility.

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	

Other		
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Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The charity's financial position is set out on the financial statement (submitted and uploaded as part of the annual report)
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The charity aims to hold a reserve which would allow it to run for 4 months as a sinking fund.
Amount of reserves held	Para 1.22	£11395, as on 31st December 2024
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's		
Type of governing document (trust deed, royal charter)	Para 1.25	Registered charity
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Unincorporated association
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more	Para 1.25	As defined by constitution.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Stafford University of the Third Age.
Other name the charity uses	Stafford u3a
Registered charity number	1120043
Charity's principal address	6, St. John's Road Stafford. ST17 9AS.

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Geoffrey Rowlands	Chair		AGM
2	Jeanette Gillen	Treasurer		AGM
3	Henryk Smialewski	Secretary		AGM
4	Helen Hood	Vice-Chair and Groups Coordinator		AGM
5	Audrey Bright	Visits Treasurer		AGM
6	David John Benge	Membership Secretary		AGM
7	June Williams	Vice-Chair and Recruitment and Retention		AGM
8	Raymond Brazier	Newsletter Editor		AGM
9	Graham Millington			AGM
10	Susan Williams-Ashford			AGM
11				
12				
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17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

[illegible]

Name of trustees holding title to property belonging to the charity

[illegible]

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
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Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

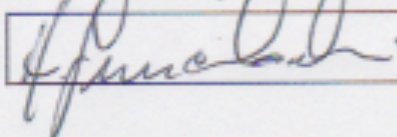
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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

Henryk Smialowski

Position (eg
Secretary, Chair, etc)

Secretary

Date

18th September 2025

Stafford U3A Accounts February 1st 2024 to 31st December 2024

Expenditure	£	Receipts	£
<i>Third Age Trust Payments</i>			
Capitation Fees ,CLA licence renewal,	6,919 ✓	Subscriptions	10,903 ✓
U3A News Direct Mail, Beacon		Gift Aid reclaimed	1,506 ✓
Sub-total a	6,913 ✓	Group Income	15,971 ✓
		Monthly Meeting	1,831 ✓
<i>Asset Costs – see Note 1</i>		Donations	0 ✓
New Treasurer laptop	518 ✓	Sundries (incl TAM)	534 ✓
Sub-total b	518 ✓	Hostelling & Trailwalking receipts	15,022 ✓
		Hostelling & Trailwalking outgoings	-17,177 ✓
<i>Running Costs</i>		Days Out & Theatre Visits receipts	6,314 ✓
Room Hire	13,420 ✓	Days Out & Theatre Visits outgoings	-6,977 ✓
Group Expenditure	2,407 ✓	HF Holidays receipts	15,948 ✓
Committee Costs (Print, post, meetings)	2,537 ✓	HF Holidays outgoings	-18,118 ✓
Group Leaders Lunch	888 ✓	Other Social receipts	4,052 ✓
Sundries (ICT support, honoraria)	692 ✓	Other Social outgoings	-2,843 ✓
Sub-total c	19,944 ✓	Bank interest	312 ✓
		Total Receipts	27,277
<i>Social events</i>		Add Deficit: Expenditure over Receipts	3,987
Monthly Meeting	3,889 ✓		
Sub-total d	3,889 ✓		
Total Expenditure (a + b + c + d)	31,264 ✓		31,264

Liabilities	£	Assets	£
Cheques not presented (No.1)	0 ✓	Balances as at 31-12-24	
Cheques not presented (No.2)	110 ✓	No. 1 account	6,443 ✓
		No. 2 account	2,328 ✓
Sub-total	110 ✓	Reserve Account	1,095 ✓
		Fixed Term Deposit	10,300 ✓
Funds brought forward from 2023-24	24,219	Cash/post in hand	177 ✓
Less Deficit for 2024	-3,987 ✓	Credits to be paid in	
Funds as at 31-12-24	20,232 ✓		
Grand total	20,342	Grand total	20,342
			0.00 ✓

Notes to Accounts

- Costs of Equipment is charged in full in "Expenditure", and written off in full.
No depreciation of assets is therefore required. An Asset custody book is maintained.
- All figures are rounded off to the nearest pound, as per the Charities Commission accounting guidelines.



Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
STAFFORD U3A

On accounts for the year
ended

31.12.24

Charity no
(if any) 1120043

Set out on pages

(remember to include the page numbers of additional sheets)

Respective
responsibilities of
trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed. It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent
examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent
examiner's statement

In connection with my examination, no matter has come to my attention (other than that disclosed below *)

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Acthave not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date: 31.01.2025

Name:

Robert H Adey

Relevant professional
qualification(s) or body
(if any):

ACWA (1966)
AIB (1967)

Address:

59 Weeping Cross

Stafford

ST17 0DQ