

Trustees Annual Report

to be included in Annual Return for 2020/21

Objectives and activities

	SORP ref.	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The aim of the Charity (no. 1119990) is to translate, publish and disseminate the Christian Bible in British Sign Language (BSL), recognised by government in 2003 as a national minority language of the United Kingdom.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 & 1.19	<ul style="list-style-type: none"> ▪ Continuation of translation of the Gospel of Mark and preparations for future work upon completion; managing processes of consultation, reviewing and revising the translation, and final filming. ▪ Development of explanatory and visual resources to accompany the translation. ▪ Design of a new website in consultation with web designer, and researching into skills and technologies needed for web-delivery of our translation ▪ Maintenance of awareness of the Project and some fund-raising; continued dissemination of the completed early chapters by DVD and on the old website, while the new website is made ready for the publication of these and of the new chapters and resources. ▪ Consultation with the Deaf Bible Society. ▪ Formation of focus groups to ensure translation is accessible to BSL users. ▪ Recruitment of more Biblical scholars and translators with a view to increasing workload. ▪ Introduction of new people to our work with a view to them becoming Trustees.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The objectives are targeted, and activities carried out, for the public benefit as described in the guidance. The longer term aim benefits the UK Deaf community with incremental access to books of the Bible in BSL. In the shorter term the Project is building capacity among BSL users in linguistic, exegetical, translational and presentational skills to make this aim achievable and sustainable. The UK Deaf community is also offered opportunities to learn new skills by getting involved in charity work in different roles such as Trustee.
Additional information (optional)		
Policy on social investment	Para 1.38	The Project is building capacity among BSL users in linguistic, exegetical, translational and presentational skills to make the aim of translating and publishing the Bible in BSL achievable and sustainable. New focus group leaders have been recruited and their skills further developed. Hearing BSL users have the opportunity to improve their signing and translation skills.
Contribution made by volunteers	Para 1.38	Some people give all their work voluntarily: e.g., trustees, the web designer and some biblical scholars work voluntarily. Some translators and co-ordinators who claim for some of the hours they work also do additional hours on a voluntary basis. In these ways, in the year in question, 30 people worked for the Project as volunteers.

Achievements and performance

Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<ul style="list-style-type: none"> • Building capacity among BSL users in linguistic, exegetical, translational and presentational skills. • Continued dissemination of the completed early chapters on the old website, while the new website is designed and built for relaunch (Spring 2022) for the publication of all chapters completed, and accompanying resources. • Covid 19 pandemic: during this time we continued some operations on-line such as review groups, focus groups and trustee meetings. • Completion of the design and build of the new website.
---	-----------	--

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The net incoming resources of the Charity were £32,325.15 (2020: £46,767). Total expenditure was £3,348.95 (2020: £12,044).
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Our policy is to hold sufficient reserves, as a minimum, to cover any forecast operational deficit for the next four months, which at our current rate of translation work means a minimum of £4,000.
Amount of reserves held	Para 1.22	The financial statement shows the Charity has reserves of £68,624.58. This continues to be higher than in previous years because the Covid pandemic made it impossible to undertake work together such as filming. We are preparing to accelerate our work rate in 2022.
Reasons for holding zero reserves	Para 1.22	n/a
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	n/a
Details of fund materially in deficit	Para 1.24	n/a

Additional information (optional)

The charity's principal sources of funds (including any fundraising)	Para 1.47	Our funding has been through personal donations and small grants.
Investment policy and objectives including any social investment policy adopted	Para 1.46	Our financial resources do not currently warrant investment. Our social investment is integral to that aspect of public benefit which relates to building capacity among BSL users in linguistic, exegetical, translational and presentational skills: this is a necessary element in our key aim of translating the Bible into BSL.
A description of the principal risks facing the charity	Para 1.46	<ol style="list-style-type: none"> 1. The recruitment of suitable trustees. The current board is capable of managing this phase of the project but as we draw to the finish of the pilot stage (the completion of the first of the biblical books to be translated), we need to recruit trustees with particular management skills for moving the project forward in its next phase 2. The slow rate of translation work. We need to sustain our reputation for scholarly work but also address our speed of progress once the pilot stage is completed. 3. Loss of volunteers, especially Trustees, due to burn-out caused by too much work needing doing and not having

		<p>sufficient funding to pay appropriate people to carry out the tasks and provide management and supervision.</p> <p>4. The continued impact of the pandemic, with regard to not being able to meet in person to complete work and filming, and also loss of donations due to financial hardship of donors.</p> <p>5. We evaluate other risks (compliance with legislation and good governance, cash flow, access to documents) as low level of threat, apply mitigating processes and keep them under review.</p>
--	--	---

Structure, governance and management

Description of charity's trusts:		
Type of governing document: e.g., trust deed, memorandum and articles of association etc.	Para 1.25	Memorandum and Articles of Association dated 3rd June 2007.
How is the charity constituted? e.g., limited company, unincorporated association, CIO	Para 1.25	The company (no. 06278694) was incorporated and began trading on 13th June 2007.
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<p>We advertise for potential new Trustees and also seek those with suitable skills and experience to enhance those of the existing Board through our existing network of contacts, and those of our advisers. This includes an active search for Deaf trustees as part of maintenance of a good reputation. No other person or body appoints trustees. Trustees subscribe to the doctrinal beliefs underpinning the Charity as laid out in the governing document's Statement of Belief.</p> <p>Our policy of Trustee resignations: at each annual general meeting one-third of the Trustees, subject to retirement by rotation, retire; if their number is not divisible by three, trustees of the number nearest to one third retire from office.</p>
Additional information (optional)		
The charity's organisational structure and any wider network with which the charity works	Para 1.51	Strategic and policy decisions are made collectively by the trustees, often in consultation with advisers. We have agreed, and keep under review, policies on: complaints procedure, conflicts of interest, equal opportunities, financial procedures, privacy, risk register, and volunteer management. Operational decisions are taken by co-ordinators of teams and reported to meetings of trustees. Trustees meetings are used to update or induct fellow trustees on points of good governance, with advice from the Company Secretary.
Relationship with any related parties	Para 1.51	Trinity College Bristol offers room and hospitality for translation team meetings. St Joseph's Deaf Club, Manchester, from whom we hire rooms for translation team meetings, also offers storage for our studio equipment.

[Skip to main content](#)

Registered Number 06278694

BSL BIBLE TRANSLATION PROJECT

Micro-entity Accounts

31 July 2021

BSL BIBLE TRANSLATION PROJECT**Registered Number 06278694****Micro-entity Balance Sheet as at 31 July 2021**

	<i>Notes</i>	<i>2021</i>	<i>2020</i>
		£	£
Fixed Assets	-	-	-
Current Assets	68,919	39,648	
Prepayments and accrued income	-	-	
Creditors: amounts falling due within one year	(295)	0	
Net current assets (liabilities)	<u>68,624</u>	<u>39,648</u>	
Total assets less current liabilities	<u>68,624</u>	<u>39,648</u>	
Creditors: amounts falling due after more than one year	0	0	
Provisions for liabilities	0	0	
Accruals and deferred income	0	0	
Total net assets (liabilities)	<u>68,624</u>	<u>39,648</u>	
Reserves	<u>68,624</u>	<u>39,648</u>	

- For the year ending 31 July 2021 the company was entitled to exemption under section 477 of the Companies Act 2006 relating to small companies.
- The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.
- The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of accounts.
- The accounts have been prepared in accordance with the micro-entity provisions and delivered in accordance with the provisions applicable to companies subject to the small companies regime.

Approved by the Board on 10 March 2022

And signed on their behalf by:

Elisabeth Heyburn, Director**Gillian Behenna, Director**

BSL BIBLE TRANSLATION PROJECT**Registered Number 06278694****Notes to the Micro-entity Accounts for the period ended 31 July 2021****1 Employees**

	<i>2021</i>	<i>2020</i>
Average number of employees during the period	0	0



Section A

Independent Examiner's Report

Report to the
trustees/directors/
members of

BRITISH SIGN LANGUAGE BIBLE TRANSLATION
PROJECT

On accounts for the year
ended

31st July 2021

Charity no.:

1119990

Company no.:

6278694

Set out on pages

Responsibilities and
basis of report

I report to the charity trustees on my examination of the accounts of the Company for the year ended

As the charity's trustees of the Company (who are also the directors of the company for the purposes of company law), you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ("the 2006 Act").

Having satisfied myself that the accounts of the Company are not required to be audited for this year under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ("the 2011 Act"). In carrying out my examination, I have followed the Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act).

Independent
examiner's statement

~~[The company's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [] if not applicable.~~

I have completed my examination. I confirm that no material matters have come to my attention (~~other than that disclosed below~~ *) which gives me cause to believe that:

- accounting records were not kept in accordance with section 386 of the Companies Act 2006; or
- the accounts do not accord with such records; or
- the accounts do not comply with relevant accounting requirements under section 396 of the Companies Act 2006 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
- the accounts have not been prepared in accordance with the Charities SORP (FRS102).

* Please delete the words in the brackets if they do not apply.

Maria

7/4/22

MICHAEL PARSONS

CIPFA

30 GILBERT ROAD
CAMBRIDGE
MA 02142

Disclosure

Give here brief details of any items that the examiner wishes to disclose.