

# FRIENDS OF UNDY PRIMARY SCHOOL

England & Wales · Charity number 1119988

## Details

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**Other names** FRIENDS OF UNDAY PRIMARY SCHOOL

**Status** Registered

**Legal form** Other

**Registered** 2007-07-09

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** Undy Primary School  
Pennyfarthing Lane  
Undy  
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**Website** <https://sites.google.com/schoolsedu.org.uk/undyprimaryschool/our-school/foups?authuser=0>

## Activities

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**Objects:** TO ADVANCE THE EDUCATION OF PUPILS IN THE SCHOOL IN PARTICULAR BY2.1 DEVELOPING EFFECTIVE RELATIONSHIPS BETWEEN THE STAFF, PARENTS AND OTHERS ASSOCIATED WITH THE SCHOOL;2.2 ENGAGING IN ACTIVITIES OR PROVIDING FACILITIES OR EQUIPMENT WHICH SUPPORT THE SCHOOL AND ADVANCE THE EDUCATION OF PUPILS.

**Activities:** We are committed to raising additional funds for the school by organising regular charitable events

## Classification

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- **How:** Makes Grants To Organisations
- **What:** Education/training
- **Who:** Children/young People

## Geography

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- **Area of benefit:** MONMOUTHSHIRE
- Monmouthshire

## Finances

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Period end	Income	Expenditure	Assets	Employees
2025-08-31	£26,265	£22,949	-	-
2024-08-31	£27,727	£27,874	-	-
2023-08-31	£22,992	£24,100	-	-
2022-08-31	£11,938	£11,070	-	-
2021-08-31	£7,321	£5,358	-	-
2020-08-31	£4,967	£1,455	-	-

## Trustees

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Name	Role	Appointed
Lisa Wilson		2025-08-20

**FRIENDS OF UNDY PRIMARY SCHOOL**

England & Wales - Charity number 1119988

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# Accounts

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2023	2024	2025	Total
<b>£8,137.24</b>	<b>£16,919.49</b>	<b>£16,369.18</b>	<b>£41,425.91</b>

		Income	Expenditure	Profit
All Year	Non Uniform Day	£822.18	£0.00	£822.18
All Year	Your School Lottery	£572.67	£0.00	£572.67
All Year	Easyfundraising	£180.60	£0.00	£180.60
All Year	Clothes Recycling	£254.25	£0.00	£254.25
Oct	Cauliflower Cards	£589.75	£0.00	£589.75
Oct	Halloween Disco	£1,185.46	£0.00	£1,185.46
Nov	Christmas Raffle	£1,758.00	£82.50	£1,675.50
Nov	Christmas Fayre	£963.88	£191.66	£772.22
Dec	Elfridges	£2,549.61	£1,411.64	£1,137.97
Dec	Santa Visit	£1,619.78	£794.21	£825.57
Jan	Break the rules day	£860.00	£0.00	£860.00
Feb	Films & Fairytales Disco	£863.36	£33.58	£829.78
Mar	Mothers Day	£689.58	£291.80	£397.78
Mar	Wonka	£1,320.01	£669.87	£650.14
April	Floor is Lava	£951.00	£276.86	£674.14
June	Fathers Day	£198.42	£64.01	£134.41
June	Sports Day	£712.64	£62.75	£649.89
June	Summer Fayre	£1,471.13	£379.11	£1,092.02
July	Undy Wipe Out	£2,504.82	£113.56	£2,391.26
July	Themed Raffle	£673.59	£0.00	£673.59
<b>TOTAL</b>		<b>£20,740.73</b>	<b>£4,371.55</b>	<b>£16,369.18</b>

		Income	Expenditure	Profit
All Year	Non Uniform Day	£683.83	£0.00	£683.83
All Year	Your School Lottery	£110.47	£0.00	£110.47
All Year	Easyfundraising	£284.35	£0.00	£284.35
All Year	Clothes Recycling	£123.29	£0.00	£123.29
Jul/Aug	Summer half marathon challenge	£601.50	£0.00	£601.50
Oct	Cauliflower Cards	£517.50	£0.00	£517.50
Oct	Halloween Disco	£978.22	£151.15	£827.07
Nov	Horse Racing Night	£0.00	£0.00	£0.00
Nov	Christmas Raffle	£1,615.00	£71.54	£1,543.46
Nov	Christmas Fayre	£1,054.20	£541.27	£512.93
Dec	Elfridges	£2,080.36	£1,050.72	£1,029.64
Dec	Santa Visit	£1,478.47	£823.60	£654.87
Feb	Rock Star Disco	£977.09	£64.17	£912.92
Mar	Mothers Day	£886.01	£392.16	£493.85
Mar	Willy wonka/Cinema Event	£2,557.72	£1,403.02	£1,154.70
May	Crazy Hair Day/Smarties Challenge	£809.59	£181.58	£628.01
June	Fathers Day	£479.08	£112.53	£366.55
June	Sports Day	£388.17	£24.24	£363.93
July	Summer Circus	£8,515.80	£3,211.32	£5,304.48
July	Rainbow Raffle	£629.99	£0.00	£629.99
July	End of Year Performance Refreshments	£176.15	£0.00	£176.15
<b>TOTAL</b>		<b>£23,568.70</b>	<b>£8,027.30</b>	<b>£16,919.49</b>

		Income	Expenditure	Profit
All Year	Non Uniform Day	£664.70	£0.00	£664.70
Oct	Halloween Disco	£623.00	£18.50	£604.50
Nov	Cauliflower cards	£975.05	£0.00	£975.05
Dec	Elfridges	£1,841.52	£934.77	£906.75
Dec	Christmas Fayre	£1,246.93	£481.16	£765.77
Dec	Santa Visit	£1,373.67	£680.47	£693.20
Feb	Valentines Disco	£604.98	£37.22	£567.76
March	Rabbit Run	£2,621.31	£1,965.25	£656.06
March	Mother Day	£291.45	£99.85	£191.60
May	Fundraisin	£411.94	£55.65	£356.29
May	Coronation Bear	£40.73	£6.06	£34.67
June	Fathers Day	£173.66	£90.50	£83.16
July	Sports Day	£297.12	£46.30	£250.82
July	Summer Fete	£2,945.05	£1,634.64	£1,310.41
All Year	Roberts Recycling	£76.50	£0.00	£76.50
				£0.00
<b>TOTAL</b>		<b>£14,187.61</b>	<b>£6,050.37</b>	<b>£8,137.24</b>

**FRIENDS OF UNDY PRIMARY SCHOOL**

England & Wales - Charity number 1119988

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# Accounts

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simplestExample.xls

Payment from:-			Analysis of income											
			Paid to:-		Trading Income									
DAY	DETAILS	REF No.	CASH A/C	CHEQUE A/C	SPONSORED EVENT	FATHERS DAY	MOTHERS DAY	ELFRIDGES SANTA VISIT	XMAS FETE	DISCOS	WONKA	SUMMER CIRCUS	OWN CLOTHES DAY	CLOTHES RECYCLING
1	Matchfunding		1000.00											
1	Plant Sale		100.00											
1	Parentpay		91.59				0.00				91.59			
1	Parentpay		2.96								2.96			
5	Parentpay		2.96								2.96			
11	C Lewis		35.00		35.00									
12	Parentpay		29.56								29.56			
19	Parentpay		26.60								26.60			
21	Tata Steel		500.00											
26	Parentpay		182.17										182.17	
26	Banked Cash		566.50		566.50									
<b>TOTALS</b>			2537.34	0.00	601.50	0.00	0.00	0.00	0.00	0.00	153.67	0.00	182.17	0.00

1a

2a

10

11

12

13

14

15

16

17

18

19

Checksum

2537.34

2537.34

**EXPENDITURE**

September 2023 - August 2024 \_\_\_\_\_

Month Name: September-23

simplestExample.xls

<i>Payment details</i>			<i>Analysis of payments</i>											
			<i>Paid by:-</i>		<i>Direct Costs</i>									
DAY	DETAILS	REF No.	CASH A/C	CHEQUE A/C	SPONSORED EVENT	FATHERS DAY	MOTHERS DAY	ELFRIDGES SANTA VISIT	XMAS FETE	DISCOS	WONKA	SUMMER CIRCUS	OWN CLOTHES DAY	CLOTHES RECYCLING
1	CN001	6&8	363.67					363.67						
1	CN002	5	261.36					261.36						
1	CN003	1&3	92.27							42.27	50.00			
1	CN004	2	500.00									500.00		
1	CN005	4	241.36											
4	Amazon	9	14.49							14.49				
14	Books for Bugs	7	140.00					140.00						
25	Shein	10	9.75							9.75				
29	Cut Price Wholesale		200.22					200.22						
<b>TOTALS</b>			1823.12	0.00	0.00	0.00	0.00	965.25	0.00	66.51	50.00	500.00	0.00	0.00

Checksum

1823.12

1823.12

**TRADING SUMMARY**

September 2023 - August 2024

Month Name: September-23

-----Accounts-----		Analysis of income										
		Trading Income										
CASH A/C	CHEQUE A/C	SPONSORED EVENT	FATHERS DAY	MOTHERS DAY	ELFRIDGES SANTA VISIT	XMAS FETE	DISCOS	WONKA	SUMMER CIRCUS	OWN CLOTHES DAY	RECYCLING	
<b>OPENING BALANCE</b>	3095.97											
<small>Closing Balance last month</small>												
<b>INCOME</b>	2537.34	0.00	601.50	0.00	0.00	0.00	0.00	153.67	0.00	182.17	0.00	
	1a	2a	10	11	12	13	14	15	16	17	18	
			Analysis of payments									19
			Direct Costs									
<b>EXPENDITURE</b>	1823.12	0.00	0.00	0.00	0.00	965.25	0.00	66.51	50.00	500.00	0.00	
	1b	2b	30	31	32	33	34	35	36	37	38	
<b>CLOSING BALANCE</b>	3810.19	0.00										
<small>Opening Balance for next month</small>												
<b>MOVEMENT</b>	714.22	0.00										
	1c	2c										

  

<b>Trading Report</b>		<b>Value Added</b>
Trading Income	Sum 10 to 17	
Direct Costs	Sum 30 to 40	
<b>Gross Profit</b>		<b>-826.59</b>
<small>Trading Income minus Direct Costs</small>		
Other Income		
Donations	19	0.00
R/Grants & Other Income		182.17
	18+21	182.17
<b>Total Income</b>		<b>-644.42</b>
<small>Gross Profit + Other Income</small>		
Overheads	Sum 40 to 41	0.00
Depreciation		0.00
<small>Calculate elsewhere or leave at 0</small>		0.00
<b>Profit (Loss) for the month</b>		<b>-644.42</b>
<small>Total Income minus O'heads &amp; Depreciation</small>		
Drawings	42	0.00
		<b>-644.42</b>

  

<b>Changes to Balance Sheet</b>		
<b>Assets:</b>		
Capital equipment acquired	44	0.00
LESS: Depreciation on assets	as Trading Report	0.00
Capital equipment sold	24	0.00
		-
		0.00
		<b>Nett amount</b>
		<b>0.00</b>
<b>Change in Assets</b>		<b>0.00</b>
<b>Liabilities:</b>		
VAT due to Customs & Excise	25 minus 45	0.00
New Outside loans	23	0.00
New Personal loans	22	1600.00
LESS: Loan repaym'ts (ex.Intr'st)	43	241.36
		-
		241.36
		<b>Standard Ho</b>
		<b>1358.64</b>
<b>Change in Liabilities</b>		<b>1358.64</b>
<b>Accounts:</b>		
Movement in Cash account	1c	714.22
Movement in Bank account	2c	0.00
LESS: Grants for capital equip.	20	0.00
		-
		0.00
		<b>Standard Ho</b>
		<b>714.22</b>
<b>Change in Accounts</b>		<b>714.22</b>
		Note 1
		Note 2
<b>Change in Nett worth</b>		<b>-644.42</b>
<small>Assets minus Liabilities plus change in Accounts</small>		

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Month No.

1
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Other Income

CAULIFLOWER CARDS	GRANTS	DONATIONS REC'VD	OTHER INCOME	CAPITAL SALES	V.A.T.
		1000.00			
		100.00			
		500.00			
0.00	0.00	1600.00	0.00	0.00	0.00
20	21	22	23	24	25

Month No. 1

Indirect costs (Overheads)					
CAULIFLOWER CARDS	MEMBER SHIPS	OTHER EXP'S	UPS DONATIONS	CAPITAL EXPEND	V.A.T.
			241.36		
0.00	0.00	0.00	241.36	0.00	0.00
40	41	42	43	44	45

Month No. 1

**Other Income**

CAULIFLOWER CARDS	GRANTS	DONATIONS REC'V'D	OTHER INCOME	CAPITAL SALES	V.A.T.
0	0	1600.00	0.00	0.00	0.00
20	21	22	23	24	25

*Indirect costs  
(Overheads)*

CAULIFLOWER CARDS	MEMBER SHIPS	OTHER EXP'S	UPS DONATIONS	CAPITAL EXPEND	V.A.T.
0.00	0.00	0.00	241.36	0.00	0.00
40	41	42	43	44	45

**Tax**

Customs & Excise on sales	25	0.00
able from C&E on expenditure	45	0.00

**owed to Customs & Excise**  **0.00**

Sales (excl. VAT)	Sum 10 to 17 plus 19+21+24	755.17
Purchases (excl. VAT)	Sum 30 to 41 plus 44	1581.76

**ur Calculation**

this month   
 rden Sum 41 to 42 0.00

**ur cost** **0.00**

ed by Billed hours

Errors can occur in spreadsheets. Always check the results before acting on them. The Trading Reports on this page are for guidance only. More information is needed for a full Profit & Loss Account and a full Balance Sheet.







			EVENT	DAY	DAY	SANTA VISIT	FETE			CIRCUS	CLOTHES DAY
<b>EXPENDITURE</b>	682.19	0.00	0.00	0.00	0.00	64.78	471.54	84.64	36.00	0.00	0.00
<b>CLOSING BALANCE</b>	1b 4067.62	2b 0.00	30	31	32	33	34	35	36	37	38
<b>MOVEMENT</b>	257.43	0.00									
	1c	2c									

  

<b>Trading Report</b>			
Trading Income	Sum 10 to 17	659.44	
Direct Costs	Sum 30 to 40	656.96	
<b>Gross Profit</b>		<u>2.48</u>	
<i>Trading Income minus Direct Costs</i>			
Other Income			
Donations	19	32.10	
R/Grants & Other Income		248.08	
	18+21	<u>280.18</u>	
<b>Total Income</b>		<u><u>282.66</u></u>	
<i>Gross Profit + Other Income</i>			
Overheads	Sum 4 to 42	0.00	
Depreciation		<span style="border: 1px solid red; padding: 2px;">0.00</span>	
	<i>Calculate elsewhere or leave at 0</i>	<u>0.00</u>	
<b>Profit (Loss) for the month</b>		<u>282.66</u>	
<i>Total Income minus O'heads &amp; Depreciation</i>			
Drawings	42	21.48	
		<u>261.18</u>	

  

<b>Changes to Balance Sheet</b>			
<b>Assets:</b>			
Capital equipment acquired	44		0.00
LESS: Depreciation on assets	as Trading Report	0.00	
Capital equipment sold	24	0.00	
		<u>-</u>	0.00
<b>Change in Assets</b>			<b>0.00</b>
<b>Liabilities:</b>			
VAT due to Customs & Excise	25 minus 45		0.00
New Outside loans	23		0.00
New Personal loans	22		0.00
LESS: Loan repaym'ts (ex.Intr'st)	43	3.75	
		<u>-</u>	3.75
<b>Change in Liabilities</b>			<b>-3.75</b>
<b>Accounts:</b>			
Movement in Cash account	1c		257.43
Movement in Bank account	2c		0.00
LESS: Grants for capital equip.	20	0.00	
		<u>-</u>	0.00
<b>Change in Accounts</b>			<b>257.43</b>
<b>Change in Nett worth</b>			<b>261.18</b>
<i>Assets minus Liabilities plus change in Accounts</i>			







	CARDS	SHIPS	EXP'S	DONATIONS	EXPEND	
0.00	0.00	0.00	21.48	3.75	0.00	0.00
39	40	41	42	43	44	45

### **Value Added Tax**

V.A.T. due to Customs & Excise on sales	25	0.00
V.A.T. reclaimable from C&E on expenditure	45	0.00

***Nett amount owed to Customs & Excise*** **0.00**

VAT due minus VAT reclaimable

Total value of Sales (excl. VAT)	Sum 10 to 17 plus 21+24	659.44
Total value of Purchases (excl. VAT)	Sum 30 to 42 plus 44	678.44

### **Standard Hour Calculation**

'Billed' hours this month		
Overhead burden	Sum 40 to 42	21.48

**Standard Hour cost** **0.00**

Overhead Burden divided by Billed hours

Note 1	Errors can occur in spreadsheets. Always check the results before acting on them.
Note 2	The Trading Reports on this page are for guidance only. More information is needed for a full Profit & Loss Account and a full Balance Sheet.





22	Home Bargains	R5	23.47										
27	Tesco	R10	21.00										
27	Chepstow Garden Centre	R8	24.29										
27	Asda	R7	25.15				15.75						
27	Cheap fabrics		19.06										
27	Morrisons		171.00				171.00						
29	The Range		17.50				17.50						
29	Home Bargains		33.49				33.49						
29	Amazon		57.95										
30	Home Bargains		13.75				13.75						
30	Morrisons		50.00				50.00						
<b>TOTALS</b>			933.59	0.00	0.00	0.00	0.00	436.49	122.94	0.00	0.00	0.00	0.00
			1b	2b	30	31	32	33	34	35	36	37	38

Checksum

933.59  
1b plus 2b

933.59  
Sum 30 to 45

**TRADING SUMMARY**

September 2023 - August 2024

Month Name: November-23

-----Accounts-----

**OPENING BALANCE**

Closing Balance last month

**INCOME**

CASH A/C		CHEQUE A/C	Analysis of income									
CASH A/C		CHEQUE A/C	Trading Income									
CASH A/C		CHEQUE A/C	SPONSORED EVENT	FATHERS DAY	MOTHERS DAY	ELFRIDGES SANTA VISIT	XMAS FETE	DISCOS	WONKA	SUMMER CIRCUS	OWN CLOTHES DAY	
4067.62												
3880.79	0.00		0.00	0.00	0.00	520.58	2659.20	344.69	0.00	0.00	108.34	
1a	2a		10	11	12	13	14	15	16	17	18	
			Analysis of payments									
			Direct Costs									
			SPONSORED	FATHERS	MOTHERS	ELFRIDGES	XMAS	DISCOS	WONKA	SUMMER	OWN	

			EVENT	DAY	DAY	SANTA VISIT	FETE			CIRCUS	CLOTHES DAY
<b>EXPENDITURE</b>	933.59	0.00	0.00	0.00	0.00	436.49	122.94	0.00	0.00	0.00	0.00
<b>CLOSING BALANCE</b>	1b 7014.82	2b 0.00	30	31	32	33	34	35	36	37	38
<i>Opening Balance for next month</i>											
<b>MOVEMENT</b>	2947.20	0.00									
	1c	2c									
<b>Trading Report</b>											
Trading Income	Sum 10 to 17	3524.47									
Direct Costs	Sum 30 to 40	559.43									
<b>Gross Profit</b>		<u>2965.04</u>									
<i>Trading Income minus Direct Costs</i>											
Other Income											
Donations	19	0.00									
R/Grants & Other Income		108.34									
	18+21	<u>108.34</u>									
<b>Total Income</b>		<u><u>3073.38</u></u>									
<i>Gross Profit + Other Income</i>											
Overheads	Sum 41 to 42	350.41									
Depreciation		<span style="border: 1px solid red; padding: 2px;">350.41</span>									
<i>Calculate elsewhere or leave at 0</i>		350.41									
<b>Profit (Loss) for the month</b>		<u>2722.97</u>									
<i>Total Income minus O'heads &amp; Depreciation</i>											
Drawings	42	<u>2722.97</u>									
<b>Changes to Balance Sheet</b>											
<b>Assets:</b>											
Capital equipment acquired								44			0.00
LESS: Depreciation on assets								as Trading Report		0.00	
Capital equipment sold								24		0.00	
										<u>-</u>	0.00
											<b>0.00</b>
<b>Change in Assets</b>											
<b>Liabilities:</b>											
VAT due to Customs & Excise								25 minus 45			0.00
New Outside loans								23			22.98
New Personal loans								22			225.00
LESS: Loan repaym'ts (ex.Intr'st)								43		23.75	
										<u>-</u>	23.75
											<b>224.23</b>
<b>Change in Liabilities</b>											
<b>Accounts:</b>											
Movement in Cash account								1c			2947.20
Movement in Bank account								2c			0.00
LESS: Grants for capital equip.								20		0.00	
										<u>-</u>	0.00
											<b>2947.20</b>
<b>Change in Accounts</b>											
<b>Change in Nett worth</b>											
											<b>2722.97</b>
											<i>Assets minus Liabilities plus change in Accounts</i>



0.00	0.00	0.00	225.00	22.98	0.00	0.00
19	20	21	22	23	24	25

Month No.

		<i>Indirect costs (Overheads)</i>					
RECYCLING	CAULIFLOWER CARDS	MEMBER SHIPS	OTHER EXP'S	UPS DONATIONS	CAPITAL EXPEND	V.A.T.	
			33.42				
				23.75			
			3.50				
			20.79				
			20.99				
			64.25				
			8.99				
			29.30				
			14.00				

			23.47			
			21.00			
			24.29			
			9.40			
			19.06			
			57.95			
0.00	0.00	0.00	350.41	23.75	0.00	0.00
39	40	41	42	43	44	45

	Month No.	3
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Other Income						
RECYCLING	CAULIFLOWER CARDS	GRANTS	DONATIONS REC'VD	OTHER INCOME	CAPITAL SALES	V.A.T.
0.00	0	0	225.00	22.98	0.00	0.00
19	20	21	22	23	24	25

Indirect costs (Overheads)						
RECYCLING	CAULIFLOWER MEMBER	OTHER	UPS	CAPITAL	V.A.T.	

	CARDS	SHIPS	EXP'S	DONATIONS	EXPEND	
0.00	0.00	0.00	350.41	23.75	0.00	0.00
39	40	41	42	43	44	45

### **Value Added Tax**

V.A.T. due to Customs & Excise on sales	25	0.00
V.A.T. reclaimable from C&E on expenditure	45	0.00

***Nett amount owed to Customs & Excise*** **0.00**

VAT due minus VAT reclaimable

Total value of Sales (excl. VAT)	Sum 10 to 17 plus 19+21+24	3524.47
Total value of Purchases (excl. VAT)	Sum 30 to 42 plus 44	909.84

### **Standard Hour Calculation**

'Billed' hours this month		
Overhead burden	Sum 40 to 42	350.41

**Standard Hour cost** **0.00**

Overhead Burden divided by Billed hours

Note 1	Errors can occur in spreadsheets. Always check the results before acting on them.
Note 2	The Trading Reports on this page are for guidance only. More information is needed for a full Profit & Loss Account and a full Balance Sheet.

# 1st QUATER TRADING SUMMARY

September 2023 - August 2024

Totals from Months 1, 2 and 3

-----Accounts-----

## OPENING BALANCE

Closing Balance last Year

## INCOME

## EXPENDITURE

## CLOSING BALANCE

Opening Balance for next month

## MOVEMENT

## Trading Report

Trading Income

Direct Costs

## Gross Profit

Trading Income minus Direct Costs

Other Income

Donations

R/Grants & Other Income

18+21

## Total Income

Gross Profit + Other Income

		Analysis of income									
		Trading Income									
CASH A/C	CHEQUE A/C	SPONSORED EVENT	FATHERS DAY	MOTHERS DAY	ELFRIDGES SANTA VISIT	XMAS FETE	DISCOS	WONKA	SUMMER CIRCUS	OWN CLOTHES DAY	
3095.97	0.00	601.50	0.00	0.00	520.58	2679.20	984.13	153.67	0.00	538.59	
1a	2a	10	11	12	13	14	15	16	17	18	
		Analysis of payments									
		Direct Costs									
CASH A/C	CHEQUE A/C	SPONSORED EVENT	FATHERS DAY	MOTHERS DAY	ELFRIDGES SANTA VISIT	XMAS FETE	DISCOS	WONKA	SUMMER CIRCUS	OWN CLOTHES DAY	
3438.90	0.00	0.00	0.00	0.00	1466.52	594.48	151.15	86.00	500.00	0.00	
1b	2b	30	31	32	33	34	35	36	37	38	

## Changes to Balance Sheet

### Assets:

Capital equipment aquired	44	0.00
LESS: Depreciation on assets	as Trading Repor	0.00
Capital equipment sold	24	0.00
		-
		0.00

### Change in Assets

### Liabilities:

VAT due to Customs & Excise	25 minus 45	0.00
New Outside loans	23	22.98
New Personal loans	22	1825.00
LESS: Loan repaym'ts (ex.Intr'st)	43	268.86
		-
		268.86

### Change in Liabilities

### Accounts:

Movement in Cash account	1c	3918.85
--------------------------	----	---------

2140.93

570.69

2711.62

0.00

0.00

22.98

1825.00

268.86

268.86

1579.12

3918.85

Overheads	Sum 31 to 41	2798.15	
Depreciation		<span style="border: 1px solid red; display: inline-block; width: 50px; height: 15px;"></span>	
	Calculate elsewhere or leave at 0		2798.15
<b>Profit (Loss) for the Period</b>			<b>-86.53</b>
	Total Income minus O'heads & Depreciation		
Drawings	42		
			<b>-86.53</b>

Movement in Bank account	2c		0.00
LESS: Grants for capital equip.	20	0.00	
		-	0.00
<b>Change in Accounts</b>			<b>3918.85</b>
<b>Change in Nett worth</b>			<b>2339.73</b>
	Assets minus Liabilities plus change in Accounts		

Year

Other Income						
RECYCLING	CAULIFLOWER CARDS	GRANTS	DONATIONS REC'V'D	OTHER INCOME	CAPITAL SALES	V.A.T.
32.10	0	0	1825.00	22.98	0.00	0.00
19	20	21	22	23	24	25

Indirect costs (Overheads)						
RECYCLING	CAULIFLOWER CARDS	MEMBER SHIPS	OTHER EXP'S	UPS DONATIONS	CAPITAL EXPEND	V.A.T.
0.00	0.00	0.00	371.89	268.86	0.00	0.00
39	40	41	42	43	44	45

**Value Added Tax**

V.A.T. due to Customs & Excise on sales	25	0.00
V.A.T. reclaimable from C&E on expenditure	45	0.00

**Nett amount owed to Customs & Excise** 0.00

VAT due minus VAT reclaimable

Total value of Sales (excl. VAT)	Sum 10 to 17 plus 19+21+24	4971.18
Total value of Purchases (excl. VAT)	Sum 30 to 41 plus 44	3170.04

**Standard Hour Calculation**

Billed' hours this Period		<input style="border: 2px solid red;" type="text"/>
Overhead burden	Sum 41 to 42	371.89

**Standard Hour cost****0.00**

Overhead Burden divided by Billed hours

Note 1	Errors can occur in spreadsheets. Always check the results before acting on them.
Note 2	The Trading Reports on this page are for guidance only. More information is needed for a full Profit & Loss Account and a full Balance Sheet.





Opening Balance for next month

<b>MOVEMENT</b>		3066.36	0.00
		1c	2c

### Trading Report

Trading Income	Sum 10 to 17	2377.20	
Direct Costs	Sum 30 to 40	423.67	
<b>Gross Profit</b>		<u>1953.53</u>	
<i>Trading Income minus Direct Costs</i>			
Other Income			
Donations	19	27.60	
R/Grants & Other Income		1087.06	
	18+21		<u>1114.66</u>
<b>Total Income</b>			<u><u>3068.19</u></u>
<i>Gross Profit + Other Income</i>			
Overheads	Sum 41 to 42	59.78	
Depreciation			
	Calculate elsewhere or leave at 0		59.78
<b>Profit (Loss) for the month</b>			<u>3008.41</u>
<i>Total Income minus O'heads &amp; Depreciation</i>			
Drawings	42		
			<u>3008.41</u>

### Changes to Balance :

#### **Assets:**

Capital equipment aqu  
LESS: Depreciatic  
Capital equ

#### **Change in**

#### **Liabilities:**

VAT due to Customs &  
New Outside loans  
New Personal loans  
LESS: Loan repay

#### **Change in**

#### **Accounts:**

Movement in Cash acc  
Movement in Bank acc  
LESS: Grants for c

#### **Change in**

### **Change in Nett worth**

*Assets minus Liabilities plus change in*



								54.88
24.99								4.90
		6.00						
24.99	0.00	6.00	0.00	0.00	0.00	0.00	0.00	59.78
34	35	36	37	38	39	40	41	42

Month Name: December-23

**Analysis of income**

<b>Income</b>							<b>Other I</b>	
XMAS FETE	DISCOS	WONKA	SUMMER CIRCUS	OWN CLOTHES DAY	RECYCLING	CAULIFLOWER CARDS	GRANTS	DONATIONS REC'VD
0.00	0.00	0.00	0.00	29.56	27.60	0	1057.5	0.00
14	15	16	17	18	19	20	21	22

**Analysis of payments**

<b>Direct Costs</b>							<b>Indirect costs (Overheads)</b>	
XMAS FETE	DISCOS	WONKA	SUMMER CIRCUS	OWN CLOTHES DAY	RECYCLING	CAULIFLOWER CARDS	MEMBER SHIPS	OTHER EXP'S
24.99	0.00	6.00	0.00	0.00	0.00	0.00	0.00	59.78
34	35	36	37	38	39	40	41	42

**Sheet**

**Value Added Tax**

ired	44		0.00	V.A.T. due to Customs & Excise on sales
on assets	as Trading Report	0.00		V.A.T. reclaimable from C&E on expenditure
ipment sold	24	0.00		
			<hr/>	
		-	0.00	<b>Nett amount owed to Customs &amp; Excise</b>

<b>Assets</b>			<b>0.00</b>	<b>VAT due minus VAT reclaimable</b>
				Total value of Sales (excl. VAT)
Excise	25 minus 45		0.00	Total value of Purchases (excl. VAT)
	23		57.95	
	22		0.00	

ments (ex.Intr'st)	43	0.00		<b>Standard Hour Calculation</b>
			<hr/>	
		-	0.00	

<b>Liabilities</b>			<b>57.95</b>	'Billed' hours this month
				Overhead burden <span style="float:right">Sum 41 to 42</span>

ount	1c		3066.36	
ount	2c		0.00	<b>Standard Hour cost</b>
capital equip.	20	0.00		<b>Overhead Burden divided by Billed hours</b>
			<hr/>	
		-	0.00	

<b>Accounts</b>			<b>3066.36</b>	<b>Note 1</b> Errors can occur in spreadsheets. check the results before acting on
				<b>Note 2</b> The Trading Reports on this page guidance only. More information is for a full Profit & Loss Account and Balance Sheet.
			<b>3008.41</b>	

Accounts





25	0.00
45	0.00
<hr/>	
	<b>0.00</b>

Sum 10 to 17 plus 19+21+24	3462.30
Sum 30 to 40 plus 44	423.67



59.78

**0.00**

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1c                      2c

**Trading Report**

Trading Income	Sum 10 to 17	837.40	
Direct Costs	Sum 30 to 39 plus 42	166.22	
<b>Gross Profit</b>		<u>671.18</u>	
<i>Trading Income minus Direct Costs</i>			
Other Income			
Donations	19	0.00	
R/Grants & Other Income		19.69	
	18+21		<u>19.69</u>
<b>Total Income</b>			<u><u>690.87</u></u>
<i>Gross Profit + Other Income</i>			
Overheads	41	153.00	
Depreciation			
	Calculate elsewhere or leave at 0		153.00
<b>Profit (Loss) for the month</b>			<u>537.87</u>
<i>Total Income minus O'heads &amp; Depreciation</i>			
Drawings	42		
			<u>537.87</u>

Capital equipment aqu  
 LESS: Depreciatic  
 Capital equ

**Change in Liabilities:**  
 VAT due to Customs &  
 New Outside loans  
 New Personal loans  
 LESS: Loan repay

**Change in Accounts:**  
 Movement in Cash acc  
 Movement in Bank acc  
 LESS: Grants for c

**Change in**

**Change in Nett worth**  
*Assets minus Liabilities plus change in*

Month Name: January-24

*Analysis of income*

<i>Income</i>							<i>Other I</i>	
XMAS FETE	DISCOS	WONKA	SUMMER CIRCUS	OWN CLOTHES DAY	RECYCLING	CAULIFLOWER CARDS	GRANTS	DONATIONS REC'VD
						499		
	86.17			19.69				
	86.18							
0.00	172.35	0.00	0.00	19.69	0.00	499.00	0.00	0.00
14	15	16	17	18	19	20	21	22

Month Name: January-24

*Analysis of payments*

<i>Direct Costs</i>							<i>Indirect costs (Overheads)</i>	
XMAS FETE	DISCOS	WONKA	SUMMER CIRCUS	OWN CLOTHES DAY	RECYCLING	CAULIFLOWER CARDS	MEMBER SHIPS	OTHER EXP'S



ired	44		0.00	V.A.T. due to Customs & Excise on sales
on assets	as Trading Report	0.00		V.A.T. reclaimable from C&E on expenditure
ipment sold	24	0.00		
		<hr/>	-	0.00 <b>Nett amount owed to Customs &amp; Excise</b>
<b>Assets</b>			0.00	<b>0.00</b> VAT due minus VAT reclaimable
				Total value of Sales (excl. VAT)
Excise	25 minus 45		0.00	Total value of Purchases (excl. VAT)
	23		0.00	
	22		0.00	
rm'ts (ex.Intr'st)	43	0.00		<b>Standard Hour Calculation</b>
		<hr/>	-	0.00
<b>Liabilities</b>			0.00	'Billed' hours this month
				Overhead burden <span style="float:right">41</span>
ount	1c		1036.87	
ount	2c		0.00	<b>Standard Hour cost</b>
capital equip.	20	499.00		Overhead Burden divided by Billed hours
		<hr/>	-	499.00
<b>Accounts</b>			537.87	Note 1 Errors can occur in spreadsheets. check the results before acting on
			537.87	Note 2 The Trading Reports on this page guidance only. More information is for a full Profit & Loss Account and Balance Sheet.

Month No.

Income

OTHER INCOME	CAPITAL SALES	V.A.T.
0.00	0.00	0.00

23 24 25

Month No.

UPS DONATIONS	CAPITAL EXPEND	V.A.T.
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25	0.00
45	0.00
<hr/>	
	<b>0.00</b>

Sum 10 to 17 plus 19+21+24	837.40
Sum 30 to 39 plus 42	319.22

153.00

**0.00**

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d a full

**INCOME**

September 2023 - August 2024

simplestExample.xls

Payment from:-			Paid to:-		Trading			
DAY	DETAILS	REF No.	CASH A/C	CHEQUE A/C	SPONSORED EVENT	FATHERS DAY	MOTHERS DAY	ELFRIDGES SANTA VISIT
2	Cauliflower Group		18.50					
6	Parentpay		204.33				137.86	
9	Sumup		129.17					
13	Parentpay		391.44				206.79	
13	Banked Cash		354.60					
13	E Williams		10.82					
21	Parentpay		99.84				31.02	
27	Parentpay		130.97				110.29	
27	RWE Renewables		500.00					
<b>TOTALS</b>			1839.67	0.00	0.00	0.00	485.96	0.00
			1a	2a	10	11	12	13

Checksum

1839.67  
1a plus 2a

1839.67  
Sum 10 to 25

**EXPENDITURE**

September 2023 - August 2024

simplestExample.xls

Payment details			Paid by:-					
-----------------	--	--	-----------	--	--	--	--	--

DAY	DETAILS	REF No.	CASH A/C	CHEQUE A/C	SPONSORED EVENT	FATHERS DAY	MOTHERS DAY	ELFRIDGES SANTA VISIT
1	TTS Group		1403.94					
5	Farmfoods		124.25					
5	Ikea		80.00				80.00	
5	Bookers		351.17					
7	Asda		20.00					
8	Bookers		21.37					
12	BnM		7.00					
15	Emma J Williams		44.59				21.65	
26	Discount Dragon		31.89					
28	Doxdirect		43.33					
	<b>TOTALS</b>		2127.54	0.00	0.00	0.00	101.65	0.00
			1b	2b	30	31	32	33

Checksum  
2127.54  
1b plus 2b

2127.54  
Sum 30 to 45

**TRADING SUMMARY**

September 2023 - August 2024

-----Accounts-----

**OPENING BALANCE**

Closing Balance last month

**INCOME**

CASH A/C	CHEQUE A/C	<i>Trading</i>			
SPONSORED EVENT	FATHERS DAY	MOTHERS DAY	ELFRIDGES SANTA VISIT		
11118.05					
1839.67	0.00	0.00	0.00	485.96	0.00
1a	2a	10	11	12	13

		SPONSORED	FATHERS	MOTHERS	ELFRIDGES
		EVENT	DAY	DAY	SANTA VISIT
<b>EXPENDITURE</b>	2127.54	0.00	0.00	101.65	0.00
<b>CLOSING BALANCE</b>	10830.18	0.00			
<small>Opening Balance for next month</small>					
<b>MOVEMENT</b>	-287.87	0.00			
	<small>1c</small>	<small>2c</small>	<small>30</small>	<small>31</small>	<small>32</small>
				<small>33</small>	

**Changes to Balance :**

**Assets:**

Capital equipment aqu  
 LESS: Depreciatic  
 Capital equ

**Change in**

**Liabilities:**

VAT due to Customs &  
 New Outside loans  
 New Personal loans  
 LESS: Loan repay

**Change in**

**Accounts:**

Movement in Cash acc  
 Movement in Bank acc  
 LESS: Grants for (

**Change in**

**Change in Nett worth**

Assets minus Liabilities plus change in

**Trading Report**

Trading Income	<small>Sum 10 to 17</small>	1296.55	
Direct Costs	<small>Sum 30 to 39 plus 42</small>	723.60	
<b>Gross Profit</b>			<b>572.95</b>
<small>Trading Income minus Direct Costs</small>			
Other Income			
Donations	<small>19</small>	0.00	
R/Grants & Other Income		24.62	
<small>18+21</small>			24.62
<b>Total Income</b>			<b>597.57</b>
<small>Gross Profit + Other Income</small>			
Overheads	<small>Sum 31 to 41</small>		
Depreciation			
<small>Calculate elsewhere or leave at 0</small>			0.00
<b>Profit (Loss) for the month</b>			<b>597.57</b>
<small>Total Income minus O'heads &amp; Depreciation</small>			
Drawings	<small>42</small>		
			<b>597.57</b>

Month Name: February-24

*Analysis of income*

<i>Income</i>							<i>Other I</i>	
XMAS FETE	DISCOS	WONKA	SUMMER CIRCUS	OWN CLOTHES DAY	RECYCLING	CAULIFLOWER CARDS	GRANTS	DONATIONS REC'VD
						18.5		
	66.47							
	129.17							
	179.72			4.93				
	354.60							
	10.82							
	49.13			19.69				
		20.68						
								500.00
0.00	789.91	20.68	0.00	24.62	0.00	18.50	0.00	500.00
<small>14</small>	<small>15</small>	<small>16</small>	<small>17</small>	<small>18</small>	<small>19</small>	<small>20</small>	<small>21</small>	<small>22</small>

Month Name: February-24

*Analysis of payments*

<i>Direct Costs</i>	<i>Indirect costs</i>
---------------------	-----------------------

							(Overheads)	
XMAS FETE	DISCOS	WONKA	SUMMER CIRCUS	OWN CLOTHES DAY	RECYCLING	CAULIFLOWER CARDS	MEMBER SHIPS	OTHER EXP'S
		124.25						
								351.17
	20.00							
	21.37							
								7.00
		10.74						12.20
		12.50						19.39
		43.33						
0.00	41.37	190.82	0.00	0.00	0.00	0.00	0.00	389.76
34	35	36	37	38	39	40	41	42

Month Name: February-24

*Analysis of income*

Income							Other I	
XMAS FETE	DISCOS	WONKA	SUMMER CIRCUS	OWN CLOTHES DAY	RECYCLING	CAULIFLOWER CARDS	GRANTS	DONATIONS REC'VD
0.00	789.91	20.68	0.00	24.62	0.00	18.5	0	500.00
14	15	16	17	18	19	20	21	22

**Analysis of payments**

Direct Costs							Indirect costs (Overheads)	
XMAS FETE	DISCOS	WONKA	SUMMER CIRCUS	OWN CLOTHES DAY	RECYCLING	CAULIFLOWER CARDS	MEMBER SHIPS	OTHER EXP'S
0.00	41.37	190.82	0.00	0.00	0.00	0.00	0.00	389.76
34	35	36	37	38	39	40	41	42

**Sheet**

**Value Added Tax**

ired	44		0.00	V.A.T. due to Customs & Excise on sales
on assets	as Trading Report	0.00		V.A.T. reclaimable from C&E on expenditure
ipment sold	24	0.00		
		-	0.00	<b>Nett amount owed to Customs &amp; Excise</b>
<b>Assets</b>			<b>0.00</b>	VAT due minus VAT reclaimable
Excise	25 minus 45		0.00	Total value of Sales (excl. VAT)
	23		0.00	Total value of Purchases (excl. VAT)
	22		500.00	
m'ts (ex.Intr'st)	43	1403.94		<b>Standard Hour Calculation</b>
		-	1403.94	
<b>Liabilities</b>			<b>-903.94</b>	'Billed' hours this month
				Overhead burden <span style="float:right">Sum 31 to 42</span>
ount	1c		-287.87	
ount	2c		0.00	<b>Standard Hour cost</b>
capital equip.	20	18.50		Overhead Burden divided by Billed hours
		-	18.50	
<b>Accounts</b>			<b>-306.37</b>	
			<b>597.57</b>	Note 1 Errors can occur in spreadsheets. check the results before acting on
				Note 2 The Trading Reports on this page guidance only. More information is for a full Profit & Loss Account and Balance Sheet.





UPS DONATIONS	CAPITAL EXPEND	V.A.T.
1403.94	0.00	0.00
43	44	45

25	0.00
45	0.00
<hr/>	
	<b>0.00</b>

Sum 10 to 17 plus 21+24	1296.55
Sum 30 to 42 plus 44	723.60



**0.00**

<p>Always them. are for s needed d a full</p>
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## 2nd QUATER TRADING SUMMARY

September 2023 - August 2024

-----Accounts-----

	CASH A/C	CHEQUE A/C	<i>Trading Income</i>				
			SPONSORED EVENT	FATHERS DAY	MOTHERS DAY	ELFRIDGES SANTA VISIT	XMAS FETE
<b>OPENING BALANCE</b> <small>Closing Balance last Year</small>	7014.82	0.00					
<b>INCOME</b>	6745.57	0.00	0.00	0.00	485.96	3042.25	0.00
	1a	2a	10	11	12	13	14
			<i>Direct</i>				
			SPONSORED EVENT	FATHERS DAY	MOTHERS DAY	ELFRIDGES SANTA VISIT	XMAS FETE
<b>EXPENDITURE</b>	2930.21	0.00	0.00	0.00	131.15	392.68	24.99
	1b	2b	30	31	32	33	34
<b>CLOSING BALANCE</b> <small>Opening Balance for next month</small>	10830.18	0.00					
<b>MOVEMENT</b>	3815.36	0.00					
	1c	2c					

### Trading Report

Trading Income	Sum 10 to 17	4511.15
Direct Costs	30	903.73
<b>Gross Profit</b>		<b>3607.42</b>
<small>Trading Income minus Direct Costs</small>		
Other Income		
Donations	19	27.60
R/Grants & Other Income		1131.37
	18+21	1158.97
<b>Total Income</b>		<b>4766.39</b>
<small>Gross Profit + Other Income</small>		
Overheads	Sum 31 to 41	622.54
Depreciation		622.54
<small>Calculate elsewhere or leave at 0</small>		
<b>Profit (Loss) for the Period</b>		<b>4143.85</b>
<small>Total Income minus O'heads &amp; Depreciation</small>		
Drawings	42	
		<b>4143.85</b>

### Changes to Balance Sheet

**Assets:**  
 Capital equipment acquired  
 LESS: Depreciation on asset  
 Capital equipment sold

### Change in Assets

**Liabilities:**  
 VAT due to Customs & Excise  
 New Outside loans  
 New Personal loans  
 LESS: Loan repaym'ts (ex.In

### Change in Liabilities

**Accounts:**  
 Movement in Cash account  
 Movement in Bank account  
 LESS: Grants for capital equ

### Change in Accounts

### Change in Nett worth

Assets minus Liabilities plus change in Accounts

**Totals from Months 4, 5 and 6**

Year

Analysis of income									
						Other Income			
DISCOS	WONKA	SUMMER CIRCUS	OWN CLOTHES DAY	RECYCLING	CAULIFLOWER CARDS	GRANTS	DONATIONS REC'VD	OTHER INCOME	CAPITAL SALES
962.26	20.68	0.00	73.87	27.60	517.5	1057.5	500.00	57.95	0.00
15	16	17	18	19	20	21	22	23	24

Analysis of payments									
Costs						Indirect costs (Overheads)			
DISCOS	WONKA	SUMMER CIRCUS	OWN CLOTHES DAY	RECYCLING	CAULIFLOWER CARDS	MEMBER SHIPS	OTHER EXP'S	UPS DONATIONS	CAPITAL EXPEND
148.53	206.38	0.00	0.00	0.00	0.00	153.00	469.54	1403.94	0.00
35	36	37	38	39	40	41	42	43	44

**Value Added Tax**

44	0.00	V.A.T. due to Customs & Excise on sales	25
as Trading Repor	0.00	V.A.T. reclaimable from C&E on expenditure	45
24	0.00		
	-	<b>0.00</b> <i>Nett amount owed to Customs &amp; Excise</i>	
		<b>0.00</b> <i>VAT due minus VAT reclaimable</i>	
		Total value of Sales (excl. VAT)	Sum 10 to 17 plus 19+21+24
25 minus 45	0.00	Total value of Purchases (excl. VAT)	Sum 30 to 41 plus 44
23	57.95		
22	500.00		
tr'st)	43	1403.94	
	-	1403.94	
	-845.99	Billed' hours this Period	
		Overhead burden	Sum 31 to 42
1c	3815.36		622.54
2c	0.00	<b>Standard Hour cost</b>	<b>0.00</b>
ip.	20	517.50	<i>Overhead Burden divided by Billed hours</i>
	-	517.50	
		<b>3297.86</b>	
		<b>4143.85</b>	

Note 1 Errors can occur in spreadsheets. Always check the results before acting on them.  
 Note 2 The Trading Reports on this page are for guidance only. More information is needed for a full Profit & Loss Account and a full Balance Sheet.

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V.A.T.
<b>0.00</b>

25

V.A.T.
<b>0.00</b>

45

0.00  
0.00

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**0.00**

5596.25  
1526.27

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DAY	DETAILS	No.	A/C	A/C	EVENT	DAY	DAY	SANTA VISIT
6	Ikea		50.00				50.00	
11	Asda		6.60					
11	Chepstow Garden Centre		7.45				7.45	
11	Morris of Usk		195.00				195.00	
11	Tesco		12.50					
12	postage		8.19					
12	Tesco		30.30					
12	Corrina Lewis		8.56				8.56	
12	Jenine Hughes		39.99					
12	Ceri Campion		6.99					
13	Bookers		244.75					
13	Cutprice Wholesales		655.04					655.04
14	Emma J Williams		12.70					
18	Bookers		466.02					
18	Home Bargains		2.58					
20	Emma J Williams		13.05					
21	Undy Primary School		5000.00					
27	Ruby McLeod		135.00					
27	Parentpay		3.50				3.50	
<b>TOTALS</b>			6898.22	0.00	0.00	0.00	264.51	655.04
			1b	2b	30	31	32	33

Checksum

6898.22                      6898.22  
1b plus 2b                      Sum 30 to 45

**TRADING SUMMARY**

September 2023 - August 2024

**-----Accounts-----**

**OPENING BALANCE**  
Closing Balance last month

**INCOME**

		<i>Trading</i>					
CASH A/C	CHEQUE A/C	SPONSORED EVENT	FATHERS DAY	MOTHERS DAY	ELFRIDGES SANTA VISIT		
10830.18							
2840.32	0.00	0.00	0.00	400.05	0.00		
1a	2a	10	11	12	13		

			SPONSORED EVENT	FATHERS DAY	MOTHERS DAY	ELFRIDGES SANTA VISIT
<b>EXPENDITURE</b>	6898.22	0.00	0.00	0.00	264.51	655.04
<b>CLOSING BALANCE</b>	1b 6772.28	2b 0.00	30	31	32	33
<b>MOVEMENT</b>	-4057.90	0.00				
	1c	2c				
<b>Trading Report</b>						
Trading Income	Sum 10 to 17	2786.29				
Direct Costs	30	0.00				
<b>Gross Profit</b>		<u>2786.29</u>				
<i>Trading Income minus Direct Costs</i>						
Other Income						
Interest	19	27.00				
R/Grants & Other Income		27.03				
	18+21				54.03	
<b>Total Income</b>		<u>2840.32</u>				
<i>Gross Profit + Other Income</i>						
Overheads	Sum 31 to 41	1843.05				
Depreciation						
	Calculate elsewhere or leave at 0				1843.05	
<b>Profit (Loss) for the month</b>		<u>997.27</u>				
<i>Total Income minus O'heads &amp; Depreciation</i>						
Drawings	42	55.17				
		<u>942.10</u>				

### Changes to Balance Sheet

#### Assets:

Capital equipment acquired  
 LESS: Depreciated  
 Capital equipment

#### Change in

#### Liabilities:

VAT due to Customs & Excise  
 New Outside loans  
 New Personal loans  
 LESS: Loan repayments

#### Change in

#### Accounts:

Movement in Cash accounts  
 Movement in Bank accounts  
 LESS: Grants for capital equipment

#### Change in

### Change in Nett worth

Assets minus Liabilities plus change in



FETE			CIRCUS	CLOTHES DAY		CARDS	SHIPS	EXP'S
		6.60						
		12.50						
								8.19
		30.30						
								39.99
								6.99
		244.75						
		12.70						
		466.02						
		2.58						
		13.05						
		135.00						
0.00	0.00	923.50	0.00	0.00	0.00	0.00	0.00	55.17
34	35	36	37	38	39	40	41	42

Month Name: March-24

*Analysis of income*

<i>Income</i>							<i>Other I</i>	
XMAS FETE	DISCOS	WONKA	SUMMER CIRCUS	OWN CLOTHES DAY	RECYCLING	CAULIFLOWER CARDS	GRANTS	DONATIONS REC'VD
0.00	0.00	2386.24	0.00	27.03	27.00	0.00	0.00	0.00
14	15	16	17	18	19	20	21	22

*Analysis of payments*

Direct Costs							Indirect costs (Overheads)	
XMAS FETE	DISCOS	WONKA	SUMMER CIRCUS	OWN CLOTHES DAY	RECYCLING	CAULIFLOWER CARDS	MEMBER SHIPS	OTHER EXP'S
0.00	0.00	923.50	0.00	0.00	0.00	0.00	0.00	55.17
34	35	36	37	38	39	40	41	42

**Sheet**

**Value Added Tax**

ired	44		0.00	V.A.T. due to Customs & Excise on sales
on assets	as Trading Report		0.00	V.A.T. reclaimable from C&E on expenditure
ipment sold	24		0.00	
			-	<b>Nett amount owed to Customs &amp; Excise</b>
<b>Assets</b>			0.00	<b>0.00</b> VAT due minus VAT reclaimable
				Total value of Sales (excl. VAT)
z Excise	25 minus 45		0.00	Total value of Purchases (excl. VAT)
	23		0.00	
	22		0.00	
m'ts (ex.Intr'st)	43	5000.00		<b>Standard Hour Calculation</b>
			-	5000.00
<b>Liabilities</b>			-5000.00	'Billed' hours this month
				Overhead burden <span style="float: right;">Sum 31 to 42</span>
ount	1c		-4057.90	
ount	2c		0.00	<b>Standard Hour cost</b>
capital equip.	20	0.00		Overhead Burden divided by Billed hours
			-	0.00
<b>Accounts</b>			-4057.90	Note 1 Errors can occur in spreadsheets. check the results before acting on
				Note 2 The Trading Reports on this page guidance only. More information is for a full Profit & Loss Account and Balance Sheet.
			942.10	
Accounts				





UPS DONATIONS	CAPITAL EXPEND	V.A.T.
5000.00	0.00	0.00

43

44

45

25	0.00
45	0.00
<hr/>	
	<b>0.00</b>

Sum 10 to 17 plus 21+24	2786.29
Sum 30 to 41 plus 44	1843.05

1898.22

**0.00**

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Opening Balance for next month

<b>MOVEMENT</b>		551.98	0.00
		1c	2c
<b>Trading Report</b>			
Trading Income	Sum 10 to 17	673.86	
Direct Costs	30	0.00	
<b>Gross Profit</b>			<b>673.86</b>
<i>Trading Income minus Direct Costs</i>			
Other Income			
Interest	19	0.00	
R/Grants & Other Income		19.71	
	18+21		19.71
<b>Total Income</b>			<b>693.57</b>
<i>Gross Profit + Other Income</i>			
Overheads	Sum 31 to 41	129.28	
Depreciation			
	Calculate elsewhere or leave at 0		129.28
<b>Profit (Loss) for the month</b>			<b>564.29</b>
<i>Total Income minus O'heads &amp; Depreciation</i>			
Drawings	42	12.31	
			<b>551.98</b>

### **Changes to Balance :**

#### **Assets:**

Capital equipment aqu  
LESS: Depreciatic  
Capital equ

#### **Change in**

#### **Liabilities:**

VAT due to Customs &  
New Outside loans  
New Personal loans  
LESS: Loan repay

#### **Change in**

#### **Accounts:**

Movement in Cash acc  
Movement in Bank acc  
LESS: Grants for c

#### **Change in**

### **Change in Nett worth**

*Assets minus Liabilities plus change in*





**Sheet**

**Value Added Tax**

ired	44		0.00	V.A.T. due to Customs & Excise on sales
on assets	as Trading Report	0.00		V.A.T. reclaimable from C&E on expenditure
ipment sold	24	0.00		
			<hr/>	
		-	0.00	<b>Nett amount owed to Customs &amp; Excise</b>

<b>Assets</b>			<b>0.00</b>	<b>VAT due minus VAT reclaimable</b>
				Total value of Sales (excl. VAT)
Excise	25 minus 45		0.00	Total value of Purchases (excl. VAT)
	23		0.00	
	22		0.00	

ments (ex.Intr'st)	43	0.00		<b>Standard Hour Calculation</b>
			<hr/>	
		-	0.00	

<b>Liabilities</b>			<b>0.00</b>	'Billed' hours this month
				Overhead burden

ount	1c		551.98	
ount	2c		0.00	<b>Standard Hour cost</b>
capital equip.	20	0.00		Overhead Burden divided by Billed hours
			<hr/>	
		-	0.00	

<b>Accounts</b>			<b>551.98</b>	<b>Note 1</b> Errors can occur in spreadsheets. check the results before acting on
				<b>Note 2</b> The Trading Reports on this page guidance only. More information is for a full Profit & Loss Account and Balance Sheet.
			<b>551.98</b>	

Accounts

Sum 31 to 42

Month No.

Income

OTHER INCOME	CAPITAL SALES	V.A.T.
0.00	0.00	0.00

23                      24                      25

Month No.

Income

UPS DONATIONS	CAPITAL EXPEND	V.A.T.
---------------	----------------	--------



25	0.00
45	0.00
<hr/>	
	<b>0.00</b>

Sum 10 to 17 plus 21+24	673.86
Sum 30 to 41 plus 44	129.28



141.59

**0.00**

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Opening Balance for next month

<b>MOVEMENT</b>	1381.37	0.00
	1c	2c

### Trading Report

Trading Income	Sum 10 to 17	2148.22	
Direct Costs	30	0.00	
<b>Gross Profit</b>		<u>2148.22</u>	
<small>Trading Income minus Direct Costs</small>			
Other Income			
Interest	19	36.59	
R/Grants & Other Income		14.78	
	18+21		51.37
<b>Total Income</b>			<u><u>2199.59</u></u>
<small>Gross Profit + Other Income</small>			
Overheads	Sum 31 to 41	856.19	
Depreciation			
	Calculate elsewhere or leave at 0		856.19
<b>Profit (Loss) for the month</b>			<b>1343.40</b>
<small>Total Income minus O'heads &amp; Depreciation</small>			
Drawings	42	179.16	
		<u>179.16</u>	
			<b>1164.24</b>

### Changes to Balance :

#### **Assets:**

Capital equipment aqu  
LESS: Depreciatic  
Capital equ

#### **Change in**

#### **Liabilities:**

VAT due to Customs &  
New Outside loans  
New Personal loans  
LESS: Loan repay

#### **Change in**

#### **Accounts:**

Movement in Cash acc  
Movement in Bank acc  
LESS: Grants for c

#### **Change in**

### **Change in Nett worth**

Assets minus Liabilities plus change in





**Sheet**

**Value Added Tax**

ired	44		0.00	V.A.T. due to Customs & Excise on sales
on assets	as Trading Report	0.00		V.A.T. reclaimable from C&E on expenditure
ipment sold	24	0.00		
			<hr/>	
		-	0.00	<b>Nett amount owed to Customs &amp; Excise</b>

<b>Assets</b>			<b>0.00</b>	VAT due minus VAT reclaimable
				Total value of Sales (excl. VAT)
Excise	25 minus 45		0.00	Total value of Purchases (excl. VAT)
	23		217.13	
	22		0.00	

ments (ex.Intr'st)	43	0.00		<b>Standard Hour Calculation</b>
			<hr/>	
		-	0.00	

<b>Liabilities</b>			<b>217.13</b>	'Billed' hours this month
				Overhead burden <span style="float:right">Sum 31 to 42</span>

ount	1c		1381.37	
ount	2c		0.00	<b>Standard Hour cost</b>
capital equip.	20	0.00		Overhead Burden divided by Billed hours
			<hr/>	
		-	0.00	

<b>Accounts</b>			<b>1381.37</b>	<b>Note 1</b> Errors can occur in spreadsheets. check the results before acting on
				<b>Note 2</b> The Trading Reports on this page guidance only. More information is for a full Profit & Loss Account and Balance Sheet.
			<hr/>	
			<b>1164.24</b>	

Accounts



0.00	0.00	0.00
<small>43</small>	<small>44</small>	<small>45</small>

Month No.

<b>Income</b>		
OTHER INCOME	CAPITAL SALES	V.A.T.
217.13	0.00	0.00
<small>23</small>	<small>24</small>	<small>25</small>

UPS DONATIONS	CAPITAL EXPEND	V.A.T.
0.00	0.00	0.00
<small>43</small>	<small>44</small>	<small>45</small>

25	0.00
45	0.00
<hr/>	
	<b>0.00</b>

Sum 10 to 17 plus 21+24	2148.22
Sum 30 to 41 plus 44	856.19

1035.35

**0.00**

Always  
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### 3rd QUATER TRADING SUMMARY

September 2023 - August 2024

-----Accounts-----

		<i>Trading Income</i>					
CASH A/C	CHEQUE A/C	SPONSORED EVENT	FATHERS DAY	MOTHERS DAY	ELFRIDGES SANTA VISIT	XMAS FETE	
<b>OPENING BALANCE</b> <small>Closing Balance last Year</small>	10830.18	0.00					
<b>INCOME</b>	5950.61	0.00	0.00	96.51	400.05	14.08	0.00
	1a	2a	10	11	12	13	14
		<i>Direct</i>					
			SPONSORED EVENT	FATHERS DAY	MOTHERS DAY	ELFRIDGES SANTA VISIT	XMAS FETE
<b>EXPENDITURE</b>	8075.16	0.00	0.00	98.04	264.51	655.04	0.00
	1b	2b	30	31	32	33	34
<b>CLOSING BALANCE</b> <small>Opening Balance for next month</small>	8705.63	0.00					

MOVEMENT

-2124.55 0.00  
1c 2c

### Trading Report

Trading Income	Sum 10 to 17	5608.37
Direct Costs	30	0.00
<b>Gross Profit</b>		<b>5608.37</b>
<small>Trading Income minus Direct Costs</small>		
Other Income		
Interest	19	63.59
R/Grants & Other Income		61.52
	18+21	125.11
<b>Total Income</b>		<b>5733.48</b>
<small>Gross Profit + Other Income</small>		
Overheads	Sum 31 to 41	2828.52
Depreciation		
	Calculate elsewhere or leave at 0	2828.52
<b>Profit (Loss) for the Period</b>		<b>2904.96</b>
<small>Total Income minus O'heads &amp; Depreciation</small>		
Drawings	42	246.64
		<b>2658.32</b>

### Changes to Balance Sheet

#### **Assets:**

Capital equipment acquired  
LESS: Depreciation on asset  
Capital equipment sold

#### **Change in Assets**

#### **Liabilities:**

VAT due to Customs & Excise  
New Outside loans  
New Personal loans  
LESS: Loan repay'mts (ex.In)

#### **Change in Liabilities**

#### **Accounts:**

Movement in Cash account  
Movement in Bank account  
LESS: Grants for capital equ

#### **Change in Accounts**

### **Change in Nett worth**

Assets minus Liabilities plus change in Accounts

**Totals from Months 7, 8 and 9**

Year

Analysis of income									
						Other Income			
DISCOS	WONKA	SUMMER CIRCUS	OWN CLOTHES DAY	RECYCLING	CAULIFLOWER CARDS	GRANTS	DONATIONS REC'VD	OTHER INCOME	CAPITAL SALES
0.00	2486.69	2611.04	61.52	63.59	0	0	0.00	217.13	0.00
15	16	17	18	19	20	21	22	23	24

Analysis of payments									
Costs						Indirect costs (Overheads)			
DISCOS	WONKA	SUMMER CIRCUS	OWN CLOTHES DAY	RECYCLING	CAULIFLOWER CARDS	MEMBER SHIPS	OTHER EXP'S	UPS DONATIONS	CAPITAL EXPEND
0.00	1340.78	470.15	0.00	0.00	0.00	0.00	246.64	5000.00	0.00
35	36	37	38	39	40	41	42	43	44

**Value Added Tax**

44	0.00	V.A.T. due to Customs & Excise on sales	25
as Trading Repor	0.00	V.A.T. reclaimable from C&E on expenditure	45
24	0.00		
	-	<b>0.00</b> <i>Nett amount owed to Customs &amp; Excise</i>	
		<b>0.00</b> <i>VAT due minus VAT reclaimable</i>	
		Total value of Sales (excl. VAT)	Sum 10 to 17 plus 21+24
25 minus 45	0.00	Total value of Purchases (excl. VAT)	Sum 30 to 41 plus 44
23	217.13		
22	0.00		
tr'st)	43	5000.00	
	-	5000.00	
	-4782.87	Billed' hours this Period	
		Overhead burden	Sum 31 to 42
			3075.16
1c	-2124.55		
2c	0.00	<b>Standard Hour cost</b>	<b>0.00</b>
ip.	20	0.00	<i>Overhead Burden divided by Billed hours</i>
	-	0.00	
	-2124.55	Note 1	Errors can occur in spreadsheets. Always check the results before acting on them.
		Note 2	The Trading Reports on this page are for guidance only. More information is needed for a full Profit & Loss Account and a full Balance Sheet.
	2658.32		

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V.A.T.
<b>0.00</b>

25

V.A.T.
<b>0.00</b>

45

0.00  
0.00

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**0.00**

5608.37  
2828.52

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**INCOME**

September 2023 - August 2024

simplestExample.xls

Payment from:-			Paid to:-		Trading			
DAY	DETAILS	REF No.	CASH A/C	CHEQUE A/C	SPONSORED EVENT	FATHERS DAY	MOTHERS DAY	ELFRIDGES SANTA VISIT
4	Parentpay		102.91			93.06		
4	Your School Lottery		43.60				0.00	
5	Banked Cash		276.34					
5	Sum Up		11.80					
6	Banked Cash		339.70					
6	Emma Williams		56.00					
7	Banked Cash		272.00					
7	Banked Cash		26.36					
10	Temu		9.59					
10	Ready, Steady, Go		14.00					
11	Parentpay		117.18			117.18		
11	Sum Up		11.80					
12	Sum Up		5.90					
13	Your School Lottery		1.67					
13	Sum Up		5.90					
14	Sum Up		67.85					
17	Sum Up		11.80					
18	Parentpay		172.33			172.33		
18	Sum Up		29.50					
20	Sum Up		267.40					
21	Banked Cash		72.80					
21	Banked Cash		228.50			3.50		
25	Amy King		100.00					
25	Your School Lottery		8.70					
26	The Welsh Italian Pizza Co		40.00					
26	Sum Up		17.70					
27	Sum Up		31.46					
27	The Topsy Trailer		40.00					
28	Banked Cash		136.00					
28	Sum Up		5.90					
<b>TOTALS</b>			2524.69	0.00	0.00	386.07	0.00	0.00
			1a	2a	10	11	12	13

Checksum

2524.69  
1a plus 2a

2524.69  
Sum 10 to 25

**EXPENDITURE**

September 2023 - August 2024

simplestExample.xls

Payment details		Paid by:-	
-----------------	--	-----------	--

DAY	DETAILS	REF No.	CASH A/C	CHEQUE A/C	SPONSORED EVENT	FATHERS DAY	MOTHERS DAY	ELFRIDGES SANTA VISIT
4	Wristbands		186.96					
10	Books for bugs		124.74					124.74
11	Amazon		17.99					
14	Booker		35.36			14.49		
17	Iceland		45.30					
19	Tesco		2.44			2.44		
19	Tesco		21.80			21.80		
21	Cash		50.00					
24	Buyology		12.90					
25	Little Top Entertainment		1999.99					
26	Gemma Polak		200.00					
<b>TOTALS</b>			<b>2697.48</b>	<b>0.00</b>	<b>0.00</b>	<b>38.73</b>	<b>0.00</b>	<b>124.74</b>

1b                  2b                  30                  31                  32                  33

Checksum

2697.48                  2697.48  
1b plus 2b                  Sum 30 to 45

**TRADING SUMMARY**

September 2023 - August 2024

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-----Accounts-----

**OPENING BALANCE**

Closing Balance last month

**INCOME**

CASH A/C	CHEQUE A/C	<i>Trading</i>			
		SPONSORED EVENT	FATHERS DAY	MOTHERS DAY	ELFRIDGES SANTA VISIT
8705.63					
2524.69	0.00	0.00	386.07	0.00	0.00
<small>1a</small>	<small>2a</small>	<small>10</small>	<small>11</small>	<small>12</small>	<small>13</small>
		SPONSORED EVENT	FATHERS DAY	MOTHERS DAY	ELFRIDGES SANTA VISIT

<b>EXPENDITURE</b>	2697.48	0.00	0.00	38.73	0.00	124.74
<b>CLOSING BALANCE</b>	1b 8532.84	2b 0.00	30	31	32	33
Opening Balance for next month						
<b>MOVEMENT</b>	-172.79	0.00				
	1c	2c				
<b>Trading Report</b>						
Trading Income	Sum 10 to 17	1718.47				
Direct Costs	30	0.00				
<b>Gross Profit</b>		<b>1718.47</b>				
Trading Income minus Direct Costs						
Other Income						
Interest	19	0.00				
R/Grants & Other Income		9.85				
	18+21			9.85		
<b>Total Income</b>				<b>1728.32</b>		
Gross Profit + Other Income						
Overheads	Sum 31 to 41	2241.34				
Depreciation						
	Calculate elsewhere or leave at 0			2241.34		
<b>Profit (Loss) for the month</b>				<b>-513.02</b>		
Total Income minus O'heads & Depreciation						
Drawings	42	250.25				
				<b>-763.27</b>		

**Changes to Balance Sheet**

**Assets:**  
 Capital equipment acquired  
 LESS: Depreciation  
 Capital equipment

**Change in Liabilities:**  
 VAT due to Customs & Excise  
 New Outside loans  
 New Personal loans  
 LESS: Loan repayment

**Change in Accounts:**  
 Movement in Cash account  
 Movement in Bank account  
 LESS: Grants for capital equipment

**Change in**

**Change in Nett worth**  
 Assets minus Liabilities plus change in

Month Name: June-24

*Analysis of income*

<i>Income</i>							<i>Other I</i>	
XMAS FETE	DISCOS	WONKA	SUMMER CIRCUS	OWN CLOTHES DAY	RECYCLING	CAULIFLOWER CARDS	GRANTS	DONATIONS REC'VD
				9.85				
			11.80					
			56.00					
			272.00					
			9.59					
			14.00					
			11.80					
			5.90					
			5.90					
			67.85					
			11.80					
			29.50					
			267.40					
			72.80					
			225.00					
								100.00
			40.00					
			17.70					
			31.46					
			40.00					
			136.00					
			5.90					
0.00	0.00	0.00	1332.40	9.85	0.00	0.00	0.00	100.00
14	15	16	17	18	19	20	21	22

Month Name: June-24

*Analysis of payments*

*Direct Costs*

*Indirect costs*



0.00	0.00	0.00	2077.87	0.00	0.00	0.00	0.00	250.25
34	35	36	37	38	39	40	41	42

**Sheet**

**Value Added Tax**

ired	44		0.00	V.A.T. due to Customs & Excise on sales
on on assets	as Trading Report	0.00		V.A.T. reclaimable from C&E on expenditure
ipment sold	24	0.00		
		-	0.00	<b>Nett amount owed to Customs &amp; Excise</b>
<b>Assets</b>			<b>0.00</b>	<b>VAT due minus VAT reclaimable</b>
				Total value of Sales (excl. VAT)
Excise	25 minus 45		-5.89	Total value of Purchases (excl. VAT)
	23		696.37	
	22		100.00	
mts (ex.Intr'st)	43	200.00		<b>Standard Hour Calculation</b>
		-	200.00	
<b>Liabilities</b>			<b>590.48</b>	'Billed' hours this month
				Overhead burden <span style="float: right;">Sum 31 to 42</span>
ount	1c		-172.79	
ount	2c		0.00	<b>Standard Hour cost</b>
capital equip.	20	0.00		Overhead Burden divided by Billed hours
		-	0.00	
<b>Accounts</b>			<b>-172.79</b>	Note 1 Errors can occur in spreadsheets. check the results before acting on
				Note 2 The Trading Reports on this page guidance only. More information is for a full Profit & Loss Account and Balance Sheet.
			<b>-763.27</b>	

1 Accounts





200.00	0.00	5.89
43	44	45

25	0.00
45	5.89
<hr/>	
	<b>-5.89</b>

Sum 10 to 17 plus 21+24      1718.47  
Sum 30 to 41 plus 44      2241.34

   
2491.59

**0.00**

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<b>CLOSING BALANCE</b>		1712.44	0.00
<small>Opening Balance for next month</small>			
<b>MOVEMENT</b>		-6820.40	0.00
		<small>1c</small>	<small>2c</small>

**Trading Report**

Trading Income	<small>Sum 10 to 17</small>	2339.82	
Direct Costs	<small>30</small>	0.00	
<b>Gross Profit</b>		<b>2339.82</b>	
<small>Trading Income minus Direct Costs</small>			
Other Income			
Interest	<small>19</small>	0.00	
R/Grants & Other Income		0.00	
	<small>18+21</small>		0.00
<b>Total Income</b>			<b>2339.82</b>
<small>Gross Profit + Other Income</small>			
Overheads	<small>Sum 31 to 41</small>	250.77	
Depreciation		250.77	
<small>Calculate elsewhere or leave at 0</small>			250.77
<b>Profit (Loss) for the month</b>			<b>2089.05</b>
<small>Total Income minus O'heads &amp; Depreciation</small>			
Drawings	<small>42</small>	91.30	
			<b>1997.75</b>

**Changes to Balance :**

**Assets:**  
 Capital equipment aqu  
 LESS: Depreciatic  
 Capital equ

**Change in**

**Liabilities:**  
 VAT due to Customs &  
 New Outside loans  
 New Personal loans  
 LESS: Loan repay

**Change in**

**Accounts:**  
 Movement in Cash acc  
 Movement in Bank acc  
 LESS: Grants for c

**Change in**

**Change in Nett worth**

Assets minus Liabilities plus change in



FETE			CIRCUS	CLOTHES DAY		CARDS	SHIPS	EXP'S
			230.00					
								77.80
			14.35					
			6.42					
								13.50
0.00	0.00	0.00	250.77	0.00	0.00	0.00	0.00	91.30
34	35	36	37	38	39	40	41	42

Month Name: July-24

**Analysis of income**

Income							Other I	
XMAS FETE	DISCOS	WONKA	SUMMER CIRCUS	OWN CLOTHES DAY	RECYCLING	CAULIFLOWER CARDS	GRANTS	DONATIONS REC'VD
0.00	0.00	0.00	2339.82	0	0.00	0	0	800.00
14	15	16	17	18	19	20	21	22

**Analysis of payments**

Direct Costs							Indirect costs (Overheads)	
XMAS FETE	DISCOS	WONKA	SUMMER CIRCUS	OWN CLOTHES DAY	RECYCLING	CAULIFLOWER CARDS	MEMBER SHIPS	OTHER EXP'S
0.00	0.00	0.00	250.77	0.00	0.00	0.00	0.00	91.30
34	35	36	37	38	39	40	41	42

**Sheet**

**Value Added Tax**

ired	44		0.00	V.A.T. due to Customs & Excise on sales
on assets	as Trading Report	0.00		V.A.T. reclaimable from C&E on expenditure
ipment sold	24	0.00		
		-	0.00	<b>Nett amount owed to Customs &amp; Excise</b>
<b>Assets</b>			<b>0.00</b>	<b>VAT due minus VAT reclaimable</b>
				Total value of Sales (excl. VAT)
Excise	25 minus 45		0.00	Total value of Purchases (excl. VAT)
	23		481.85	
	22		800.00	
ments (ex.Intr'st)	43	10100.00		<b>Standard Hour Calculation</b>
		-	10100.00	
<b>Liabilities</b>			<b>-8818.15</b>	'Billed' hours this month
				Overhead burden <span style="float:right">Sum 31 to 42</span>
ount	1c		-6820.40	
ount	2c		0.00	<b>Standard Hour cost</b>
capital equip.	20	0.00		Overhead Burden divided by Billed hours
		-	0.00	
<b>Accounts</b>			<b>-6820.40</b>	Note 1 Errors can occur in spreadsheets. check the results before acting on
				Note 2 The Trading Reports on this page guidance only. More information is for a full Profit & Loss Account and Balance Sheet.
			<b>1997.75</b>	

Accounts

Month No. 11

Income		
OTHER INCOME	CAPITAL SALES	V.A.T.
45.60		
5.00		
8.10		
423.15		
481.85	0.00	0.00

23                  24                  25

Month No. 11

UPS	CAPITAL	V.A.T.



25	0.00
45	0.00
<hr/>	
	<b>0.00</b>

Sum 10 to 17 plus 21+24	2339.82
Sum 30 to 41 plus 44	250.77

342.07

**0.00**

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**INCOME**

September 2023 - August 2024

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simplestExample.xls

Payment from:-			Paid to:-		Trading			
DAY	DETAILS	REF No.	CASH A/C	CHEQUE A/C	SPONSORED EVENT	FATHERS DAY	MOTHERS DAY	ELFRIDGES SANTA VISIT
	Credit note		655.04					655.04
	Credit note		124.74					124.74
	Credit note		289.40					
2	Roberts Recycling		20.80					
6	Your School Lottery		52.40					
13	Easyfundraising		32.07					
	Groundworks _ Tesco Blue Token		352.50					
<b>TOTALS</b>			1526.95	0.00	0.00	0.00	0.00	779.78

1a                      2a                      10                      11                      12                      13

Checksum	1526.95	1526.95
	1a plus 2a	Sum 10 to 25

**EXPENDITURE**

September 2023 - August 2024

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simplestExample.xls

Payment details			Paid by:-		Trading			
DAY	DETAILS	REF No.	CASH A/C	CHEQUE A/C	SPONSORED EVENT	FATHERS DAY	MOTHERS DAY	ELFRIDGES SANTA VISIT



Opening Balance for next month

<b>MOVEMENT</b>	1237.55	0.00
	1c	2c

### Trading Report

Trading Income	Sum 10 to 17	779.78
Direct Costs	30	0.00
<b>Gross Profit</b>		<b>779.78</b>

Trading Income minus Direct Costs

Other Income		
Interest	19	20.80
R/Grants & Other Income		0.00
	18+21	20.80

<b>Total Income</b>		<b>800.58</b>
---------------------	--	---------------

Gross Profit + Other Income

Overheads	Sum 31 to 41	0
Depreciation		
	Calculate elsewhere or leave at 0	0.00

<b>Profit (Loss) for the month</b>		<b>800.58</b>
------------------------------------	--	---------------

Total Income minus O'heads & Depreciation

Drawings	42	289.40
		<b>511.18</b>

### Changes to Balance :

#### **Assets:**

Capital equipment aqu  
LESS: Depreciatic  
Capital equ

#### **Change in**

#### **Liabilities:**

VAT due to Customs &  
New Outside loans  
New Personal loans  
LESS: Loan repay

#### **Change in**

#### **Accounts:**

Movement in Cash acc  
Movement in Bank acc  
LESS: Grants for c

#### **Change in**

### **Change in Nett worth**

Assets minus Liabilities plus change in





**Sheet**

**Value Added Tax**

ired	44		0.00	V.A.T. due to Customs & Excise on sales
on assets	as Trading Report	0.00		V.A.T. reclaimable from C&E on expenditure
ipment sold	24	0.00		
			<hr/>	
		-	0.00	<b>Nett amount owed to Customs &amp; Excise</b>

<b>Assets</b>			<b>0.00</b>	<b>VAT due minus VAT reclaimable</b>
				Total value of Sales (excl. VAT)
Excise	25 minus 45		0.00	Total value of Purchases (excl. VAT)
	23		373.87	
	22		352.50	

ments (ex.Intr'st)	43	0.00		<b>Standard Hour Calculation</b>
			<hr/>	
		-	0.00	

<b>Liabilities</b>			<b>726.37</b>	'Billed' hours this month
				Overhead burden

ount	1c		1237.55	
ount	2c		0.00	<b>Standard Hour cost</b>
capital equip.	20	0.00		<b>Overhead Burden divided by Billed hours</b>
			<hr/>	
		-	0.00	

<b>Accounts</b>			<b>1237.55</b>	<b>Note 1</b> Errors can occur in spreadsheets. check the results before acting on
				<b>Note 2</b> The Trading Reports on this page guidance only. More information is for a full Profit & Loss Account and Balance Sheet.
			<b>511.18</b>	

Accounts



0.00	0.00	0.00
43	44	45

Month No. 

12
----

Income		
OTHER INCOME	CAPITAL SALES	V.A.T.
373.87	0.00	0.00
23	24	25

UPS DONATIONS	CAPITAL EXPEND	V.A.T.
0.00	0.00	0.00
43	44	45

25	0.00
45	0.00
<hr/>	
	<b>0.00</b>

Sum 10 to 17 plus 21+24	779.78
Sum 30 to 41 plus 44	0.00



289.40

**0.00**

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**4th QUATER TRADING SUMMARY**

September 2023 - August 2024

-----Accounts-----

	CASH A/C	CHEQUE A/C	Trading Income				
			SPONSORED EVENT	FATHERS DAY	MOTHERS DAY	ELFRIDGES SANTA VISIT	XMAS FETE
<b>OPENING BALANCE</b> <small>Closing Balance last Year</small>	8705.63	0.00					
<b>INCOME</b>	7673.31	0.00	0.00	386.07	0.00	779.78	0.00
	1a	2a	10	11	12	13	14
			Direct				
			SPONSORED EVENT	FATHERS DAY	MOTHERS DAY	ELFRIDGES SANTA VISIT	XMAS FETE
<b>EXPENDITURE</b>	13428.95	0.00	0.00	38.73	0.00	124.74	0.00
	1b	2b	30	31	32	33	34
<b>CLOSING BALANCE</b> <small>Opening Balance for next month</small>	2949.99	0.00					
<b>MOVEMENT</b>	-5755.64	0.00					
	1c	2c					

**Changes to Balance Sheet**

**Assets:**

Capital equipment acquired  
 LESS: Depreciation on asset  
 Capital equipment sold

**Change in Assets**

**Liabilities:**

VAT due to Customs & Excise  
 New Outside loans  
 New Personal loans  
 LESS: Loan repaym'ts (ex.In

**Change in Liabilities**

**Accounts:**

Movement in Cash account  
 Movement in Bank account  
 LESS: Grants for capital equ

**Change in Accounts**

**Trading Report**

Trading Income	Sum 10 to 17	4838.07
Direct Costs	30	0.00
<b>Gross Profit</b>		<b>4838.07</b>
<small>Trading Income minus Direct Costs</small>		
Other Income		
Interest	19	20.80
R/Grants & Other Income		9.85
	18+21	30.65
<b>Total Income</b>		<b>4868.72</b>
<small>Gross Profit + Other Income</small>		
Overheads	Sum 31 to 41	2492.11
Depreciation		
	Calculate elsewhere or leave at 0	2492.11
<b>Profit (Loss) for the Period</b>		<b>2376.61</b>
<small>Total Income minus O'heads &amp; Depreciation</small>		
Drawings	42	630.95
		<b>1745.66</b>

**Change in Nett worth**

Assets minus Liabilities plus change in Accounts

**Totals from Months 10, 11 and 12**

Year

Analysis of income									
						Other Income			
DISCOS	WONKA	SUMMER CIRCUS	OWN CLOTHES DAY	RECYCLING	CAULIFLOWER CARDS	GRANTS	DONATIONS REC'VD	OTHER INCOME	CAPITAL SALES
0.00	0.00	3672.22	9.85	20.80	0	0	1252.50	1552.09	0.00
15	16	17	18	19	20	21	22	23	24

Analysis of payments									
Costs						Indirect costs (Overheads)			
DISCOS	WONKA	SUMMER CIRCUS	OWN CLOTHES DAY	RECYCLING	CAULIFLOWER CARDS	MEMBER SHIPS	OTHER EXP'S	UPS DONATIONS	CAPITAL EXPEND
0.00	0.00	2328.64	0.00	0.00	0.00	0.00	630.95	10300.00	0.00
35	36	37	38	39	40	41	42	43	44

**Value Added Tax**

	44		0.00	V.A.T. due to Customs & Excise on sales	25
IS	as Trading Repor		0.00	V.A.T. reclaimable from C&E on expenditure	45
ld	24		0.00		
			-	<b>Nett amount owed to Customs &amp; Excise</b>	
			0.00	VAT due minus VAT reclaimable	
				Total value of Sales (excl. VAT)	Sum 10 to 17 plus 21+24
	25 minus 45		-5.89	Total value of Purchases (excl. VAT)	Sum 30 to 41 plus 44
	23		1552.09		
	22		1252.50		
tr'st)	43		10300.00	<b>Standard Hour Calculation</b>	
			-	10300.00	
			-7501.30	Billed' hours this Period	
				Overhead burden	Sum 31 to 42
					3123.06
	1c		-5755.64		
	2c		0.00	<b>Standard Hour cost</b>	0.00
ip.	20		0.00	Overhead Burden divided by Billed hours	
			-	0.00	
			-5755.64	Note 1 Errors can occur in spreadsheets. Always check the results before acting on them.	
			1745.66	Note 2 The Trading Reports on this page are for guidance only. More information is needed for a full Profit & Loss Account and a full Balance Sheet.	

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V.A.T.
<b>0.00</b>

25

V.A.T.
<b>5.89</b>

45

0.00  
5.89

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**-5.89**

4838.07  
2492.11

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**YEAR INCOME**

September 2023 - August 2024

**Monthly Totals**

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Period	Paid to:-		Analysis of income									
	CASH A/C	CHEQUE A/C	SPONSORED EVENT	FATHERS DAY	MOTHERS DAY	ELFRIDGES SANTA VISIT	XMAS FETE	DISCOS	WONKA	SUMMER CIRCUS	OWN CLOTHES DAY	RECYCLING
<b>FIRST QUARTER</b>												
Month 1	2537.34	0.00	601.50	0.00	0.00	0.00	0.00	0.00	153.67	0.00	182.17	0
Month 2	939.62	0.00	0.00	0.00	0.00	0.00	20.00	639.44	0.00	0.00	248.08	32.1
Month 3	3880.79	0.00	0.00	0.00	0.00	520.58	2659.20	344.69	0.00	0.00	108.34	0
<b>1st Quarter TOTALS</b>	<b>7357.75</b>	<b>0.00</b>	<b>601.50</b>	<b>0.00</b>	<b>0.00</b>	<b>520.58</b>	<b>2679.20</b>	<b>984.13</b>	<b>153.67</b>	<b>0.00</b>	<b>538.59</b>	<b>32.10</b>
<b>SECOND QUARTER</b>												
Month 4	3549.81	0.00	0.00	0.00	0.00	2377.20	0.00	0.00	0.00	0.00	29.56	27.6
Month 5	1356.09	0.00	0.00	0.00	0.00	665.05	0.00	172.35	0.00	0.00	19.69	0
Month 6	1839.67	0.00	0.00	0.00	485.96	0.00	0.00	789.91	20.68	0.00	24.62	0
<b>2nd Quarter TOTALS</b>	<b>6745.57</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>485.96</b>	<b>3042.25</b>	<b>0.00</b>	<b>962.26</b>	<b>20.68</b>	<b>0.00</b>	<b>73.87</b>	<b>27.60</b>
<b>THIRD QUARTER</b>												
Month 7	2840.32	0.00	0.00	0.00	400.05	0.00	0.00	0.00	2386.24	0.00	27.03	27
Month 8	693.57	0.00	0.00	0.00	0.00	14.08	0.00	0.00	100.45	559.33	19.71	0
Month 9	2416.72	0.00	0.00	96.51	0.00	0.00	0.00	0.00	0.00	2051.71	14.78	36.59
<b>3rd Quarter TOTALS</b>	<b>5950.61</b>	<b>0.00</b>	<b>0.00</b>	<b>96.51</b>	<b>400.05</b>	<b>14.08</b>	<b>0.00</b>	<b>0.00</b>	<b>2486.69</b>	<b>2611.04</b>	<b>61.52</b>	<b>63.59</b>
<b>FORTH QUARTER</b>												
Month 10	2524.69	0.00	0.00	386.07	0.00	0.00	0.00	0.00	0.00	1332.40	9.85	0
Month 11	3621.67	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2339.82	0.00	0
Month 12	1526.95	0.00	0.00	0.00	0.00	779.78	0.00	0.00	0.00	0.00	0.00	20.8
<b>4th Quarter TOTALS</b>	<b>7673.31</b>	<b>0.00</b>	<b>0.00</b>	<b>386.07</b>	<b>0.00</b>	<b>779.78</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>3672.22</b>	<b>9.85</b>	<b>20.80</b>
<b>YEAR TOTALS</b>	<b>27727.24</b>	<b>0.00</b>	<b>601.50</b>	<b>482.58</b>	<b>886.01</b>	<b>4356.69</b>	<b>2679.20</b>	<b>1946.39</b>	<b>2661.04</b>	<b>6283.26</b>	<b>683.83</b>	<b>144.09</b>

1a

2a

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11

12

13

14

15

16

17

18

19

Checksum

27727.24

27727.24

1a plus 2a

Sum 10 to 25

simplest.xls

Period		Analysis of payments											
		Paid by:-		Direct Costs									
		CASH A/C	CHEQUE A/C	SPONSORED EVENT	FATHERS DAY	MOTHERS DAY	ELFRIDGES SANTA VISIT	XMAS FETE	DISCOS	WONKA	SUMMER CIRCUS	OWN CLOTHES DAY	RECYCLING
<b>FIRST QUARTER</b>													
Month	1	1823.12	0.00	0.00	0.00	0.00	965.25	0.00	66.51	50.00	500.00	0.00	0
Month	2	682.19	0.00	0.00	0.00	0.00	64.78	471.54	84.64	36.00	0.00	0.00	0
Month	3	933.59	0.00	0.00	0.00	0.00	436.49	122.94	0.00	0.00	0.00	0.00	0
<b>1st Quarter TOTALS</b>		<b>3438.90</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1466.52</b>	<b>594.48</b>	<b>151.15</b>	<b>86.00</b>	<b>500.00</b>	<b>0.00</b>	<b>0.00</b>
<b>SECOND QUARTER</b>													
Month	4	483.45	0.00	0.00	0.00	0.00	392.68	24.99	0.00	6.00	0.00	0.00	0
Month	5	319.22	0.00	0.00	0.00	29.50	0.00	0.00	107.16	9.56	0.00	0.00	0
Month	6	2127.54	0.00	0.00	0.00	101.65	0.00	0.00	41.37	190.82	0.00	0.00	0
<b>2nd Quarter TOTALS</b>		<b>2930.21</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>131.15</b>	<b>392.68</b>	<b>24.99</b>	<b>148.53</b>	<b>206.38</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>THIRD QUARTER</b>													
Month	7	6898.22	0.00	0.00	0.00	264.51	655.04	0.00	0.00	923.50	0.00	0.00	0
Month	8	141.59	0.00	0.00	21.00	0.00	0.00	0.00	0.00	27.28	81.00	0.00	0
Month	9	1035.35	0.00	0.00	77.04	0.00	0.00	0.00	0.00	390.00	389.15	0.00	0
<b>3rd Quarter TOTALS</b>		<b>8075.16</b>	<b>0.00</b>	<b>0.00</b>	<b>98.04</b>	<b>264.51</b>	<b>655.04</b>	<b>0.00</b>	<b>0.00</b>	<b>1340.78</b>	<b>470.15</b>	<b>0.00</b>	<b>0.00</b>
<b>FORTH QUARTER</b>													
Month	10	2697.48	0.00	0.00	38.73	0.00	124.74	0.00	0.00	0.00	2077.87	0.00	0
Month	11	10442.07	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	250.77	0.00	0
Month	12	289.40	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
<b>4th Quarter TOTALS</b>		<b>13428.95</b>	<b>0.00</b>	<b>0.00</b>	<b>38.73</b>	<b>0.00</b>	<b>124.74</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>2328.64</b>	<b>0.00</b>	<b>0.00</b>
<b>YEAR TOTALS</b>		<b>27873.22</b>	<b>0.00</b>	<b>0.00</b>	<b>136.77</b>	<b>395.66</b>	<b>2638.98</b>	<b>619.47</b>	<b>299.68</b>	<b>1633.16</b>	<b>3298.79</b>	<b>0.00</b>	<b>0.00</b>

1b

2b

30

31

32

33

34

35

36

37

38

39

Checksum

27873.22

27873.22

1b plus 2b

Sum 30 to 45

**YEAR TRADING SUMMARY**

September 2023 - August 2024

**Year to Date Totals**

-----Accounts-----

		Analysis of income										
		Trading Income										
CASH A/C	CHEQUE A/C	SPONSORED EVENT	FATHERS DAY	MOTHERS DAY	ELFRIDGES SANTA VISIT	XMAS FETE	DISCOS	WONKA	SUMMER CIRCUS	OWN CLOTHES DAY	RECYCLING	
<b>OPENING BALANCE</b>	2949.99	0.00										
<small>Closing Balance last Year</small>												
<b>INCOME</b>	27727.24	0.00	601.50	482.58	886.01	4356.69	2679.20	1946.39	2661.04	6283.26	683.83	144.09
	1a	2a	10	11	12	13	14	15	16	17	18	19
		Analysis of payments										
		Direct Costs										
		SPONSORED EVENT	FATHERS DAY	MOTHERS DAY	ELFRIDGES SANTA VISIT	XMAS FETE	DISCOS	WONKA	SUMMER CIRCUS	OWN CLOTHES DAY	RECYCLING	
<b>EXPENDITURE</b>	27873.22	0.00	0.00	136.77	395.66	2638.98	619.47	299.68	1633.16	3298.79	0.00	0.00
	1b	2b	30	31	32	33	34	35	36	37	38	39
<b>CLOSING BALANCE</b>	2804.01	0.00										
<small>Opening Balance for next month</small>												

**Changes to Balance Sheet**

<b>Assets:</b>				
Capital equipment aquired	44		0.00	V.A.T. due t
LESS: Depreciation on assets	as Trading Repor		0.00	V.A.T. recla
Capital equipment sold	24		0.00	
			-	0.00

**Value Add**

**Change in Assets**

<b>Liabilities:</b>				
VAT due to Customs & Excise	25 minus 45		-5.89	Total value
New Outside loans	23		1850.15	Total value
New Personal loans	22		3577.50	
LESS: Loan repaym'ts (ex.Intr'st)	43		16972.80	<b>Standard</b>
			-	16972.80

**Change in Liabilities**

<b>Accounts:</b>				
Movement in Cash account	1c		-145.98	Overhead
Movement in Bank account	2c		0.00	<b>Standard</b>
LESS: Grants for capital equip.	20		517.50	Overhead Burden
			-	517.50

**Change in Accounts**

			-663.48	Note 1
				Note 2

**Change in Nett worth**

			10887.56	
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**Trading Report**

Trading Income	Sum 10 to 17	20954.17	
Direct Costs	30	10741.53	
<b>Gross Profit</b>			<b>10212.64</b>
<small>Trading Income minus Direct Costs</small>			
Other Income			
Interest	19	144.09	
R/Grants & Donations		827.92	
	18+21		972.01
<b>Total Income</b>			<b>11184.65</b>
<small>Gross Profit + Other Income</small>			
Overheads	Sum 31 to 41		
Depreciation			
<small>Calculate elsewhere or leave at 0</small>			0.00
<b>Profit (Loss) for the Period</b>			<b>11184.65</b>
<small>Total Income minus O'heads &amp; Depreciation</small>			
Drawings	42		

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**11184.65**

Assets minus Liabilities plus change in Accounts



Year 23/24

Other Income					
CAULIFLOWER CARDS	GRANTS	DONATIONS REC'VD	OTHER INCOME	CAPITAL SALES	V.A.T.
0	0	1600.00	0.00	0.00	0
0	0	0.00	0.00	0.00	0
0	0	225.00	22.98	0.00	0
<b>0.00</b>	<b>0.00</b>	<b>1825.00</b>	<b>22.98</b>	<b>0.00</b>	<b>0.00</b>
0	1057.5	0.00	57.95	0.00	0
499	0	0.00	0.00	0.00	0
18.5	0	500.00	0.00	0.00	0
<b>517.50</b>	<b>1057.50</b>	<b>500.00</b>	<b>57.95</b>	<b>0.00</b>	<b>0.00</b>
0	0	0.00	0.00	0.00	0
0	0	0.00	0.00	0.00	0
0	0	0.00	217.13	0.00	0
<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>217.13</b>	<b>0.00</b>	<b>0.00</b>
0	0	100.00	696.37	0.00	0
0	0	800.00	481.85	0.00	0
0	0	352.50	373.87	0.00	0
<b>0.00</b>	<b>0.00</b>	<b>1252.50</b>	<b>1552.09</b>	<b>0.00</b>	<b>0.00</b>
<b>517.50</b>	<b>1057.50</b>	<b>3577.50</b>	<b>1850.15</b>	<b>0.00</b>	<b>0.00</b>

20 21 22 23 24 25

Year 23/24

CAULIFLOWER CARDS	Indirect costs (Overheads)		UPS DONATIONS	CAPITAL EXPEND	V.A.T.
	MEMBER SHIPS	OTHER EXP'S			
0	0.00	0.00	241.36	0.00	0
0	0	21.48	3.75	0.00	0
0	0	350.41	23.75	0.00	0
<b>0.00</b>	<b>0.00</b>	<b>371.89</b>	<b>268.86</b>	<b>0.00</b>	<b>0.00</b>
0	0	59.78	0.00	0.00	0
0	153	20.00	0.00	0.00	0
0	0	389.76	1403.94	0.00	0
<b>0.00</b>	<b>153.00</b>	<b>469.54</b>	<b>1403.94</b>	<b>0.00</b>	<b>0.00</b>
0	0	55.17	5000.00	0.00	0
0	0	12.31	0.00	0.00	0
0	0	179.16	0.00	0.00	0
<b>0.00</b>	<b>0.00</b>	<b>246.64</b>	<b>5000.00</b>	<b>0.00</b>	<b>0.00</b>
0	0	250.25	200.00	0.00	5.89
0	0	91.30	10100.00	0.00	0
0	0	289.40	0.00	0.00	0
<b>0.00</b>	<b>0.00</b>	<b>630.95</b>	<b>10300.00</b>	<b>0.00</b>	<b>5.89</b>
<b>0.00</b>	<b>153.00</b>	<b>1719.02</b>	<b>16972.80</b>	<b>0.00</b>	<b>5.89</b>

40 41 42 43 44 45

Year 23/24

Other Income					
CAULIFLOWER CARDS	GRANTS	DONATIONS REC'VD	OTHER INCOME	CAPITAL SALES	V.A.T.
517.50	1057.50	3577.50	1850.15	0.00	0.00
20	21	22	23	24	25

Indirect costs (Overheads)					
CAULIFLOWER CARDS	MEMBER SHIPS	OTHER EXP'S	UPS DONATIONS	CAPITAL EXPEND	V.A.T.
0.00	153.00	1719.02	16972.80	0.00	5.89
40	41	42	43	44	45

**led Tax**

to Customs & Excise on sales	25	0.00
imable from C&E on expenditure	45	5.89
<b>int owed to Customs &amp; Excise</b>		<b>-5.89</b>

<small>AT reclaimable</small>		
of Sales (excl. VAT)	Sum 10 to 17 plus 21+24	20954.17
of Purchases (excl. VAT)	Sum 30 to 41 plus 44	9175.51

**Hour Calculation**

rs this Period   
 burden Sum 31 to 42

**Hour cost** **0.00**

divided by Billed hours

Errors can occur in spreadsheets. Always check the results before acting on them. The Trading Reports on this page are for guidance only. More information is needed for a full Profit & Loss Account and a full

