

REGISTERED COMPANY NUMBER: 05982733 (England and Wales)
REGISTERED CHARITY NUMBER: 1119912

Report of the Trustees and
Unaudited Financial Statements
for the Year Ended 31 March 2022
for
Hart Voluntary Action Limited

Gilroy & Brookes Accountants Ltd
Suite 15
The Enterprise Centre
Coxbridge Business Park
Farnham
Surrey
GU10 5EH

Hart Voluntary Action Limited

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for the Year Ended 31 March 2022

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Hart Voluntary Action Limited

Report of the Trustees
for the Year Ended 31 March 2022

REFERENCE AND ADMINISTRATIVE DETAILS

Company Registered number	598273 (England and Wales)
Registered Charity number	1119912
Registered Office	Civic Offices Harlington Way Fleet Hampshire GU51 4AE
Trustees	W Roberts (Chairman) (reappointed 24/01/22) M Covacic (Vice Chairman (reappointed 24/01/22) B East (Treasurer) L Alderson M Rawlins S Parker A West (resigned 29/04/2022) G Woods (reappointed 24/01/22)
Ex- Officio Appointed by Hart District Council	Cllr Stuart Bailey
Company Secretary	Caroline Winchurch
Independent Examiner	Anna Coote MAAT Gilroy & Brookes Accountants Ltd Chartered Accountants Suite 15 The Enterprise Centre Coxbridge Business Park Farnham Surrey GU10 5EH
Bankers	National Westminster Bank 176 Fleet Road Fleet Hampshire GU51 4DE

Hart Voluntary Action Limited
Report of the Trustees
for the Year Ended 31 March 2022

The Trustees, who are also Directors of the Charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2022. The Trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing Document

Hart Voluntary Action Limited is a charitable company limited by guarantee and was incorporated on 30 October 2006. It took over the operations, assets, (excluding the fixed assets which were held at nil value) and liabilities of Hart Voluntary Action on 1 April 2008. The governing documents are the Articles of Association, which were replaced with the approval of the membership at Hart Voluntary Action's Annual General Meeting on 12 November 2018..

Organisational structure

The Trustees are responsible for governance, including setting the Charity's strategy and policies, and reviewing progress against objectives. The Chief Executive, working closely with the Trustees, carries out the day-to-day management of the Charity. However, all Trustees are encouraged to take an interest in the Charity's programme of activity and services as mentors to staff service leads.

Appointment of Trustees

The Annual General Meeting approves the appointment of Trustees, who will be members of the Charity. During the year, additional trustees may be co-opted by the Board of Trustees for formal adoption at the next AGM. New trustees are recruited by formal appeal to the Charity membership, through personal contacts of staff and the existing trustees and via the Hart Volunteer Centre.

Trustee induction and training

Trustees are formally inducted in the work of the Charity and their own responsibilities as a Trustee over a period of months. This initially involves discussions with Honorary Officers and other Trustees, briefings by the Chairman and Chief Executive; a review of the latest Annual Report, Annual Accounts, and current services. Any training for new or existing Trustees is scheduled as required.

Related parties

The only related parties are the Trustees. They receive no remuneration, but expenses reimbursed are as shown in the notes to the Financial Statements. As a Council for Voluntary Services (CVS), the Charity is part of the wider Hampshire CVS Network, and is a member of national bodies such as the National Association for Voluntary and Community Action (NAVCA). An essential function of the Charity is to work with local voluntary and community organisations, in partnership with the local authority and other statutory bodies at district, county and health region level.

Risk Assessment

A formal risk assessment procedure is in place using Charity Commission guidelines. The Trustees review the major risks and their implications and measures are taken to mitigate potentially adverse effects. The procedures continue to be maintained and monitored on an ongoing basis. Regular reviews of the Charity's policies and governance procedures fall to the Human Resources and Governance Sub-Committee, and the Finance and Strategy Sub-Committee is responsible for reviewing financial and strategic planning for the Charity.

Public Benefit Statement

The Trustees, in carrying out their duties, have due regard to the guidance published by the Charity Commission on public benefit. This report addresses the public benefit reporting requirements published by the Charity Commission.

The Objectives and Activities section provides a summary of activities and explains how these activities provide benefit to the local community in the area of operation. More detailed information about activities is reported in the Achievements and Performance section of this report.

Hart Voluntary Action Limited

Report of the Trustees
for the Year Ended 31 March 2022

OBJECTIVES AND ACTIVITIES

The core objectives of the Charity are:

- Firstly, to promote and improve the capacity of the voluntary sector throughout Hart District through the one-to-one support, provision of information and training, and representation of the voluntary sector in consultation with statutory agencies and with due regard to guidance published by the Charity Commission on public benefit. As such, eligible voluntary and community organisations and social enterprises are invited to become members of Hart Voluntary Action
- Secondly, through the Hart Volunteer Centre, the Charity aims to promote and sustain voluntary organisations by helping groups recruit and retain volunteers and by putting potential volunteers in touch with volunteering opportunities.

In addition to its core activities, the Charity has a community development role in identifying unmet needs and gaps in provision of services primarily in Hart District and in neighbouring areas where applicable. The Charity is also awarded the responsibility for the administration of grants for specific initiatives aimed at further promoting community engagement and community activities in Hart District. In so doing, the Charity is mindful of the guidance published by the Charity Commission on Public Benefit.

The 2021-2022 Financial Year continued to be dominated by the Covid-19 pandemic with Hart Voluntary Action's frontline role in providing a local volunteering response growing, particularly in the areas of vaccinations support, pulse oximeter home delivery, and lateral flow testing. Government restrictions continued to impact how Hart Voluntary Action delivered its services with the continuation of remote as well as in-person support where permitted.

During the reporting period Hart Voluntary Action continued to deliver the following frontline services alongside its core support for the wider voluntary and community sector serving Hart residents:

- **Counselling Services (121 Youth Counselling, 121 Adult Counselling and Sunshine and Showers Depression Support Groups, Level 5 Counselling Adolescents Diploma)**
- **Hart and Rushmoor Young Carers**
- **Hart Health Walks**
- **The Annexe Counselling Rooms**

During the year, the Charity launched two new services:

- **Family Therapy**
- **Minding the Garden**

Hart Voluntary Action acts as a link between the voluntary and community sector and the statutory sector where active consultation and formal partnership representation has become an increasingly important role played by the Charity. Hart Voluntary Action is a pro-active participant in various partnerships at Hart District and Hampshire County level, for example: Hart Local Children's Partnership, the Here for Hart Working Group, and other strategic groups co-ordinated by Frimley and Hampshire and Isle of Wight Clinical Commissioning Groups. As such, the Charity plays a significant role through its objectives and activities in achieving the community and wellbeing goals in Hart District Council's Corporate Plan, and contributing to Hampshire County Council's strategic priorities

Hart Voluntary Action Limited
Report of the Trustees
for the Year Ended 31 March 2022

STRATEGIC REPORT

Achievement and performance : Covid-19 Community Response in Hart District

Hart Voluntary Action maintained the Hart Response Hub facility under the supervision of the Hart Volunteer Centre staff team, supporting volunteer matches with local residents needing support with shopping, prescription collection etc. New requests for support were sporadic and the focus remained on supporting existing volunteer/client relationships, many of which had started in the previous year during the height of government restrictions.

Far more time was spent on maintaining and managing the volunteer teams of behalf of local GP surgeries operating Covid-vaccination centres in Fleet and Yateley. With the expansion of the age ranges of who could be offered vaccinations, volunteer shift schedules were at times running five or six days a week to meet demand. This would not have been possible without the enthusiasm and ongoing commitment of a team of around 210 volunteers, including a number of volunteers who stepped forward to act as volunteer team co-ordinators.

During the financial year, the Volunteer Centre was overseeing running a total team of 310 volunteers. As well as vaccinations hub support, 37 volunteers were dealing with Covid-19 community response, 28 providing trips to medical and vaccinations appointments, and 30 transporting pulse 599 pulse oximeters to the homes of Covid-positive residents in Farnham, Fleet and Yateley areas.

At the beginning of the financial year, Hart District Council invited Hart Voluntary Action to recruit volunteers for a temporary Lateral Flow Testing Centre based at the Council Offices. The Volunteer Centre was again heartened by the response, particularly from young people aged 16 years+ for whom it was an opportunity to gain experience in the search for future paid employment or to go towards their college/university applications. Lateral Flow Testing continued for a period of three months between April and June.

The combination of new variants of coronavirus and the need to provide booster vaccinations resulted in the Volunteer Centre managing volunteer teams for far longer than expected. At the end of 2021, volunteer management for the Yateley vaccinations hub passed over to the Oakley Health Group, and many of the vaccinations support volunteers made the move as well. Responsibility for the volunteer team at the vaccination hub at the Harlington in Fleet continued under Hart Voluntary Action's management for the remainder of the financial year.

There are many people to thank for their time and contributions, but the Trustees would particularly like to thank Sue Vincent, Hart Volunteer Centre Manager for her significant contribution in making all of the 1000's of hours of Covid-19 community volunteering response so successful.

Support for the Voluntary and Community Sector

Hart Voluntary Action worked in partnership with Hart District Council to distribute small grants to community organisations working with clinically vulnerable residents or responding to the impact of the pandemic on certain sections of the local population. Just over £14,300 was distributed to 11 community initiatives, one example being a new informal group of young adults aged 18-30 in the Hartley Wintney/Hook area, who wanted to address social isolation amongst this age group and the lack of organised social activity.

During the year, all Councils for Voluntary Services in Hampshire received additional funding via Hampshire County Council's Public Health department - the Covid Outbreak Management Fund (COMF). Part of the COMF grant was used to carry out one-to-one assessments of the impacts of the pandemic the voluntary and community sector across Hampshire. During summer 2021, Hart Voluntary Action carried out "check-ins" with 70 of its 150+ member organisations. Only 10 of those organisations had temporarily ceased activity completely during the 2020/21 and 47 had adapted their services to address needs to work differently during the pandemic for example by using digital solutions, whilst others had run on a reduced service delivery basis. Financial sustainability was a concern for 15 organisations, but at the year end, all of these organisations were still in operation demonstrating their ongoing resilience, despite all of the challenges created by the pandemic. Twenty-eight organisations were concerned about the pandemic's impact on the wellbeing and welfare of their beneficiaries, and were monitoring the situation, and there was expectation that demand on services would continue to be higher than previously. Hart Voluntary Action's research was fed into a whole of Hampshire State of the Sector - The Covid Edition Report collated by Action Hampshire, and launched in October 2021.

Hart Voluntary Action Limited

Report of the Trustees for the Year Ended 31 March 2022

Achievement and performance: Hart Voluntary Action's Services

Hart Voluntary Action's **Counselling Services** include 121 Youth Counselling, 121 Adult Counselling, Sunshine and Showers Depression/Anxiety Support groups. All services continued to run either in-person or virtually during the year. 121 Youth Counselling provides a confidential counselling service of up to 20 weekly sessions per client aged 11-25 years. The service is designed to complement children and young people's mental health services provided through the NHS and in schools and colleges, and meets a gap for supporting young people who do not need to meet the thresholds for Child and Adolescent Mental Health Services (CAHMS). During the year the service received 154 referrals and 110 new clients were supported alongside clients already in service at the beginning of the year, and the service was able to maintain the waiting list times to no longer than 12 weeks. 48% of clients reported an improvement using the CORE outcomes measurement tool used with all clients.

121 Adult Counselling started as a pilot in the previous financial year and continued its activity seeing a further 26 clients during the year who were dealing with issues around suicidal thinking or self-harm. The service provided placement opportunities for 2 counsellors in training for their Level 4 Counselling Diploma.

Sunshine and Showers, one of Hart Voluntary Action's most long-standing services offering facilitated peer group support for adults dealing with depression and anxiety, continued to hold weekly group sessions at Odiham Cottage Hospital. Group members can participate for as long as they wish and evening groups are available to suit people who are in employment.

During the year, Hart Voluntary Action was successful in receiving a grant via Hampshire County Council's Supporting Families programme to set up a new **Family Therapy** service for the Hart and Rushmoor council areas. Based on the experience of providing youth counselling, family counselling had been identified as an area for development to provide shared counselling as well as individual counselling and play therapy support for different family members, to ensure a holistic approach to supporting family mental health. The service launched in November 2021, with priority being given to family referrals received from the Hart and Rushmoor Early Help Hub co-ordinated by Hampshire County Council's Children's Services.

Counselling students on the first **Level 5 Diploma in Counselling Adolescents** training course launched by Hart Voluntary Action in September 2020 completed their training in May 2021. Twelve counsellors participated, six of whom carried out their counselling placement with 121 Youth Counselling providing a total of 486 counselling hours for clients aged 11-17 years over the 2020-21 academic year. Six other counsellors undertook the training on a fee-paying basis and carried out their placements with sixth form colleges and other community youth counselling organisations in Hampshire and Berkshire, delivering an estimated 360 counselling hours for their clients.

Due to the success of the first course, Hart Voluntary Action set up a new Level 5 course in September 2021, with another 11 students enrolled, four of whom are carrying out their placement with 121 Youth Counselling providing the service with valuable volunteer hours in support of Hart young people.

Of all of Hart Voluntary Action's frontline services, **Hart Health Walks** was the service most adversely affected by Covid-19 government restrictions on numbers of people who could get together to participate. But by September 2021, it was possible to resume arrangements for Health Walks as they were before the start of the pandemic with no pre-booking and no restrictions on walker numbers. It was a pleasure to see how many of our former walkers wanted to re-join alongside new walkers who had taken up walking during the pandemic, with 149 walkers registered during the year. All six weekly walks resumed with walker numbers increasing to pre-pandemic levels in most cases. During the year, Hart District Council committed additional funding related to Covid-19 community recovery to Hart Health Walks, which will allow Hart Voluntary Action to further develop its walks programme in 2022-23.

Hart Voluntary Action Limited
Report of the Trustees
for the Year Ended 31 March 2022

Referrals continued to increase for the **Hart and Rushmoor Young Carers** service, which provides young people aged 7-25 years with the opportunity to take time out from their caring responsibilities, and to participate in organised youth club-style activity during term-time and outings and trips during school holidays. For the older age group of "young adult carers" aged 16-25 years one to one support and assistance with accessing further/higher education and employment opportunities also increased over the reporting period. Higher numbers of young carers engaged in the service overall has resulted in young carers only being able to access their respective young carers' club session on a fortnightly basis, with the service providing three term-time club sessions per week by age group/school year: 7-11 year olds, 11-15 year olds, and 16-25 year olds.

It is nearly 10 years since members of Hart Voluntary Action were first shown the location for a proposed community garden within a country park linked to a new housing development in Fleet. In 2019, Edenbrook Country Park was handed over to Hart District Council for future development and management, and the first designs for the layout of a community garden were produced combining individual plots and a shared community garden area. Due to delays caused by the pandemic, final groundworks on developing what is now known as Hart's Green Garden, contractors were only able to start in late spring 2021 and completed early 2022. During the last year, Hart Voluntary Action worked on the development of its paid membership model for the **Minding the Garden** community garden whilst waiting for the site to be accessible. The aim is to provide opportunities for individuals and groups to make use of the garden for social and horticultural activity to aid wellbeing. The Minding the Garden area of the site is fully accessible with a range of growing areas, two polytunnels and a gazebo. A number of promotional events over the autumn 2021 were delivered to start attracting interest in Minding the Garden, and access to the garden was granted in early February 2022, with the first members joining soon after.

None of the above services would have been possible without the grants and contract funding secured through Hart Voluntary Action's community development and fundraising activity. The Trustees would like to thank Hampshire County Council, Hart District Council, and Odiham Cottage Hospital Combined Trusts, for their ongoing support of the Charity's core Council for Voluntary Services activity and/or our frontline services.

Funding from the statutory sector and the National Lottery Community Fund has also been received through Hart Voluntary Action's ongoing membership of the Hampshire Youth Access network of youth counselling agencies (led by No Limits South) and of the Hampshire Young Carers Alliance. Both of these networks aim to ensure there is a consistent offer of support for children and young people across the county. In this year, the Trustees would also like to also thank the following organisations for their charitable grants/donations: Hampshire and Isle of Wight Community Foundation, Hampshire and Isle of Wight Clinical Commissioning Group, Garfield Weston Foundation, 7stars foundation, Rushmoor Community Lottery, Hook Fun Run, the Co-operative Foundation, Waitrose Community Matters, and Farnborough Rotary Club.

The Trustees would also like to thank the following organisations: Church Crookham and Fleet Men's Shed for all the wood-working they have undertaken to make staging, signage and accessible tables for Minding the Garden; the volunteers at St John's Hartley Wintney, St John's Hook and Café 46 for making the refreshments for our walkers and walk leaders; Hart Foodbank for the donations of food and refreshments for the young carers clubs; Yelabus for young carers transport; and Heckfield Place for hosting young carers' visits. Vaccinations volunteering support would not have been possible without volunteers from Yateley United Football Club, Yateley Waitrose, Church Crookham and Fleet Men's Shed, and Yateley, Fleet and Hart Lions Clubs, joining the two vaccination hub teams. The extremely positive way in which community organisations in Hart have worked together has again been demonstrated during this challenging year.

Volunteers

The involvement of volunteers in the Covid community response activity took Hart Voluntary Action's total volunteer team up to around 400 during the year. It would have been impossible to deliver the level of achievements and performance without volunteer involvement, which enables the Charity to deliver a cost-effective and professional service to the local community. Regular volunteer roles include: young leaders, club assistants and drivers for the Hart and Rushmoor Young Carers Service, walk leaders for Hart Health Walks, group facilitators, counsellors and reception volunteers for our Counselling Services.

Hart Voluntary Action Limited

Report of the Trustees
for the Year Ended 31 March 2022

Staff

The Trustees would like to thank the staff team for all of their contributions to the management for services and the day-to-day running of the Charity's activities.

Changes to the Trustee Board

Andrea West resigned from the Trustee Board on 29 April 2022.

Strategic Report: Plans for the Future Period: 2022-2023

Ukrainian Refugees - towards the end of the financial year, Hart Voluntary Action was asked to help support the community response led by the local authorities to support Ukrainian refugees arriving into Hart District. The community response will evolve to meet identified demands of Ukrainian refugees, eg English language and practical support to be able to adjust to living in the UK.

Climate Emergency - Hart Voluntary Action will be working alongside other Hampshire Councils for Voluntary Services to raise awareness about the climate strategy priorities and actions of the local authorities in the county, and to support its voluntary and community sector membership to explore ways in which they can make the processes and projects greener or more environmentally aware.

Quality Assurance - Hart Voluntary Action is taking part in a pilot to test the new NAVCA Local Infrastructure Quality Award (LIQA).

Hart Voluntary Action Services - expansion of the Hart Health Walks programme, increasing individual and group access to the Minding the Garden community garden, development of the support available to young adult carers, and creating a satellite training centre for youth counsellors are all planned for the 2022-2023 financial year alongside existing activity.

Hart Voluntary Action Limited
Report of the Trustees
for the Year Ended 31 March 2022

Financial Review

Trustees' Responsibilities

The Law applicable to charities in England and Wales requires the Trustees to prepare financial statements for each financial year, which give a true and fair view of the Charity's financial activities during the year and of its financial position at the end of the year. In preparing those financial statements the Trustees are required to:

- Select suitable accounting policies and then apply them consistently;
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable accounting standards and statements of recommended practice have been followed subject to any departures disclosed and explained in the financial statements; and
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in business.

The Trustees are responsible for keeping accounting records, which disclose with reasonable accuracy at any time the financial position of the Charity, and enable them to ensure that the financial statements comply with the Charities Act 2011 and the Companies Act 2006. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Trustees are also responsible for regularly reviewing the Charity's policies and ensuring that they remain fit for purpose. During the last year the Charity's HR and Governance Committee has investigated current legislation, researched relevant policies and updated all relevant policies as per its bi-annual review schedule.

Reserves

There was a deficit on the unrestricted fund of £59,454 and a surplus of £144,172 on the restricted fund, giving an overall surplus of £84,708.

Essentially, all restricted funds and frontline services are externally funded, and do not impose a charge on Hart Voluntary Action's unrestricted funds. Fees for the central administration and governance expenditure, based on full cost recovery, are earned from these services.

The main sources of unrestricted income are the core grants received from Hampshire County Council and Hart District Council which fund the delivery of the Council for Voluntary Services function. This income supports staff responsible for community development/membership support and the running of the Volunteer Centre.

Reserve funds are held on deposit in interest-bearing accounts at Nationwide Building Society and NatWest Bank.

Reserves Policy

The purpose of the reserves is to ensure that the Charity is capable of meeting any shortfall in funding which would result in a reduction in the organisation's activities and its inability to meet immediate financial commitments.

During the last year, the Board of Trustees have decided to establish a new Development Fund of £34,379 as a designated fund to be invested in raising income to provide longer term stability for the charity.

For the 2022/23 financial year, the designated reserves are £101,500 which represents approximately nine months' unrestricted running costs. Hart Voluntary Action's reserves are currently in excess of the designated amount held, as the charity faces a potential shortfall in the funding of its core activities in the coming year, and uncertainty over the level of funding for future years. The Board of Trustees keeps this situation under regular review.

Independent Examiner

Gilroy & Brookes Accountants Ltd has been re-appointed as Independent Examiner for the ensuing year.

Hart Voluntary Action Limited

Report of the Trustees
for the Year Ended 31 March 2022

Statement of disclosure of information to the Independent Examiners

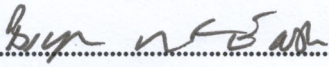
All directors of the company who held office at the date of approval of these Financial Statements, as set out below, each confirm so far as they are aware, that:

- There is no relevant information of which the company's independent examiners are unaware; and
- They have taken all the steps that they ought to have taken as directors in order to make themselves aware of any relevant information and to establish that the company's independent examiners are aware of that information.

SMALL COMPANY PROVISIONS

This report has been prepared in accordance with the provisions applicable to companies entitled to the small companies' exemption.

The Report of the trustees, incorporating a strategic report, approved by order of the Board of Trustees, as the company directors, on and signed on the board's behalf by:


.....
B East - Treasurer

Independent Examiner's Report to the Trustees of
Hart Voluntary Action Limited

Independent examiner's report to the trustees of Hart Voluntary Action Limited ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2022.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a registered member of MAAT which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Anna Coote
MAAT
Gilroy & Brookes Accountants Ltd
Suite 15
The Enterprise Centre
Coxbridge Business Park
Farnham
Surrey
GU10 5EH

Date: A. Coote

23 December 2022

Hart Voluntary Action Limited

Statement of Financial Activities
for the Year Ended 31 March 2022

	Notes	Unrestricted fund £	Restricted fund £	2022 Total funds £	2021 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies	2	85,225	421,800	507,025	485,618
Investment income	3	226	-	226	219
Total		<u>85,451</u>	<u>421,800</u>	<u>507,251</u>	<u>485,837</u>
EXPENDITURE ON					
Charitable activities	4				
Expenditure on charitable activities		144,915	277,629	422,544	446,997
NET INCOME/(EXPENDITURE)		<u>(59,464)</u>	<u>144,171</u>	<u>84,707</u>	<u>38,840</u>
Transfers between funds	12	<u>102,954</u>	<u>(102,954)</u>	<u>-</u>	<u>-</u>
Net movement in funds		<u>43,490</u>	<u>41,217</u>	<u>84,707</u>	<u>38,840</u>
RECONCILIATION OF FUNDS					
Total funds brought forward		<u>150,362</u>	<u>132,259</u>	<u>282,621</u>	<u>243,781</u>
TOTAL FUNDS CARRIED FORWARD		<u><u>193,852</u></u>	<u><u>173,476</u></u>	<u><u>367,328</u></u>	<u><u>282,621</u></u>

The notes form part of these financial statements

Hart Voluntary Action Limited

Balance Sheet
31 March 2022

	Notes	Unrestricted fund £	Restricted fund £	2022 Total funds £	2021 Total funds £
CURRENT ASSETS					
Debtors	10	15,278	39,804	55,082	40,029
Cash at bank and in hand		225,385	133,672	359,057	289,720
		<u>240,663</u>	<u>173,476</u>	<u>414,139</u>	<u>329,749</u>
CREDITORS					
Amounts falling due within one year	11	(46,811)	-	(46,811)	(47,128)
		<u>193,852</u>	<u>173,476</u>	<u>367,328</u>	<u>282,621</u>
NET CURRENT ASSETS					
		<u>193,852</u>	<u>173,476</u>	<u>367,328</u>	<u>282,621</u>
TOTAL ASSETS LESS CURRENT LIABILITIES					
		<u>193,852</u>	<u>173,476</u>	<u>367,328</u>	<u>282,621</u>
NET ASSETS					
		<u>193,852</u>	<u>173,476</u>	<u>367,328</u>	<u>282,621</u>
FUNDS	12				
Unrestricted funds				193,852	150,362
Restricted funds				173,476	132,259
TOTAL FUNDS				<u>367,328</u>	<u>282,621</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2022.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2022 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

The financial statements were approved by the Board of Trustees and authorised for issue on
and were signed on its behalf by:

.....
B East - Treasurer

The notes form part of these financial statements

1. ACCOUNTING POLICIES

BASIS OF PREPARING THE FINANCIAL STATEMENTS

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

FINANCIAL REPORTING STANDARD 102 - REDUCED DISCLOSURE EXEMPTIONS

The charitable company has taken advantage of the following disclosure exemptions in preparing these financial statements, as permitted by FRS 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland':

- the requirements of Section 7 Statement of Cash Flows.

INCOME

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

EXPENDITURE

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

TANGIBLE FIXED ASSETS

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Fixtures and fittings	- 20% on cost
Plant & machinery	-100% on cost

TAXATION

The charity is exempt from corporation tax on its charitable activities.

FUND ACCOUNTING

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

PENSION COSTS AND OTHER POST-RETIREMENT BENEFITS

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

Hart Voluntary Action Limited

Notes to the Financial Statements - continued
for the Year Ended 31 March 2022

2. DONATIONS AND LEGACIES

	2022	2021
	£	£
Donations	16,138	23,143
Gift Aid	-	139
Hampshire County Council Core and Restricted Grants	82,377	70,180
Hart District Council Core and Restricted Grants	168,330	50,430
Odiham Cottage Hospital Combined Trusts	27,742	23,096
National Lottery Community Fund	34,005	50,406
North East Farnham Clinical Commissioning Group	82	149,433
Other Charitable Income	53,923	87,802
Other Grants	85,568	20,590
Children in Need	10,399	10,399
Frimley CCG	28,461	-
	<u>507,025</u>	<u>485,618</u>

3. INVESTMENT INCOME

	2022	2021
	£	£
Bank Interest	<u>226</u>	<u>219</u>

4. CHARITABLE ACTIVITIES COSTS

	Direct Costs £	Support costs (see note 5) £	Totals £
Expenditure on charitable activities	<u>399,744</u>	<u>22,800</u>	<u>422,544</u>

5. SUPPORT COSTS

	Management £
Expenditure on charitable activities	<u>22,800</u>

6. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2022 nor for the year ended 31 March 2021.

TRUSTEES' EXPENSES

There were no trustees' expenses paid for the year ended 31 March 2022 nor for the year ended 31 March 2021.

Hart Voluntary Action Limited

Notes to the Financial Statements - continued
for the Year Ended 31 March 2022

7. STAFF COSTS

	2022 £	2021 £
Wages and salaries	254,586	287,939
Social security costs	14,753	17,326
Other pension costs	9,808	11,321
	<u>279,147</u>	<u>316,586</u>

The average monthly number of employees during the year was as follows:

	2022	2021
Employees	<u>22</u>	<u>29</u>

No employees received emoluments in excess of £60,000.

8. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund £	Restricted fund £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	87,773	397,845	485,618
Investment income	219	-	219
Total	<u>87,992</u>	<u>397,845</u>	<u>485,837</u>
EXPENDITURE ON			
Charitable activities			
Expenditure on charitable activities	127,294	319,703	446,997
NET INCOME/(EXPENDITURE)	<u>(39,302)</u>	<u>78,142</u>	<u>38,840</u>
Transfers between funds	54,396	(54,396)	-
Net movement in funds	<u>15,094</u>	<u>23,746</u>	<u>38,840</u>
RECONCILIATION OF FUNDS			
Total funds brought forward	135,268	108,513	243,781
TOTAL FUNDS CARRIED FORWARD	<u>150,362</u>	<u>132,259</u>	<u>282,621</u>

Hart Voluntary Action Limited

Notes to the Financial Statements - continued
for the Year Ended 31 March 2022

9. TANGIBLE FIXED ASSETS

	Plant and machinery £	Fixtures and fittings £	Totals £
COST			
At 1 April 2021 and 31 March 2022	7,560	6,539	14,099
	<hr/>	<hr/>	<hr/>
DEPRECIATION			
At 1 April 2021 and 31 March 2022	7,560	6,539	14,099
	<hr/>	<hr/>	<hr/>
NET BOOK VALUE			
At 31 March 2022	-	-	-
	<hr/>	<hr/>	<hr/>
At 31 March 2021	-	-	-
	<hr/>	<hr/>	<hr/>

10. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2022 £	2021 £
Trade debtors	47,989	34,624
Other debtors	4,738	3,116
Prepayments and accrued income	2,355	2,289
	<hr/>	<hr/>
	55,082	40,029
	<hr/>	<hr/>

11. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2022 £	2021 £
Trade creditors	10,905	5,437
Other creditors	1,186	33,649
Social security and other taxes	3,835	6,215
Pensions	-	380
Accrued expenses	30,885	1,447
	<hr/>	<hr/>
	46,811	47,128
	<hr/>	<hr/>

Hart Voluntary Action Limited

Notes to the Financial Statements - continued
for the Year Ended 31 March 2022

12. MOVEMENT IN FUNDS

	At 1.4.21 £	Net movement in funds £	Transfers between funds £	At 31.3.22 £
Unrestricted funds				
Unrestricted funds	150,362	(59,464)	102,954	193,852
Restricted funds				
Restricted funds	132,259	144,171	(102,954)	173,476
TOTAL FUNDS	<u>282,621</u>	<u>84,707</u>	<u>-</u>	<u>367,328</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
Unrestricted funds	85,451	(144,915)	(59,464)
Restricted funds			
Restricted funds	421,800	(277,629)	144,171
TOTAL FUNDS	<u>507,251</u>	<u>(422,544)</u>	<u>84,707</u>

Comparatives for movement in funds

	At 1.4.20 £	Net movement in funds £	Transfers between funds £	At 31.3.21 £
Unrestricted funds				
Unrestricted funds	135,268	(39,302)	54,396	150,362
Restricted funds				
Restricted funds	108,513	78,142	(54,396)	132,259
TOTAL FUNDS	<u>243,781</u>	<u>38,840</u>	<u>-</u>	<u>282,621</u>

Hart Voluntary Action Limited

Notes to the Financial Statements - continued
for the Year Ended 31 March 2022

12. MOVEMENT IN FUNDS - continued

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
Unrestricted funds	87,992	(127,294)	(39,302)
Restricted funds			
Restricted funds	397,845	(319,703)	78,142
TOTAL FUNDS	<u>485,837</u>	<u>(446,997)</u>	<u>38,840</u>

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.4.20 £	Net movement in funds £	Transfers between funds £	At 31.3.22 £
Unrestricted funds				
Unrestricted funds	135,268	(98,766)	157,350	193,852
Restricted funds				
Restricted funds	108,513	222,313	(157,350)	173,476
TOTAL FUNDS	<u>243,781</u>	<u>123,547</u>	<u>-</u>	<u>367,328</u>

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
Unrestricted funds	173,443	(272,209)	(98,766)
Restricted funds			
Restricted funds	819,645	(597,332)	222,313
TOTAL FUNDS	<u>993,088</u>	<u>(869,541)</u>	<u>123,547</u>

Hart Voluntary Action Limited

Notes to the Financial Statements - continued
for the Year Ended 31 March 2022

13. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 March 2022.

14. DESIGNATED FUNDS

During the last year, the Board of Trustees have decided to establish a new Development Fund of £34,379 as a designated fund to be invested in raising income to provide longer term stability for the charity.

15. TRANSFER BETWEEN FUNDS

Transfers between funds includes £54,396 in respect of management charges attributed to certain restricted funds for administration and other office costs paid through the unrestricted general funds..

Hart Voluntary Action Limited

Detailed Statement of Financial Activities
for the Year Ended 31 March 2022

	2022 £	2021 £
INCOME AND ENDOWMENTS		
Donations and legacies		
Donations	16,138	23,143
Gift Aid	-	139
Hampshire County Council Core and Restricted Grants	82,377	70,180
Hart District Council Core and Restricted Grants	168,330	50,430
Odiham Cottage Hospital Combined Trusts	27,742	23,096
National Lottery Community Fund	34,005	50,406
North East Farnham Clinical Commissioning Group	82	149,433
Other Charitable Income	53,923	87,802
Other Grants	85,568	20,590
Children in Need	10,399	10,399
Frimley CCG	28,461	-
	<hr/> 507,025	<hr/> 485,618
Investment income		
Bank Interest	226	219
	<hr/>	<hr/>
Total incoming resources	507,251	485,837
 EXPENDITURE		
Charitable activities		
Wages	254,586	287,939
Social security	14,753	17,326
Pensions	9,808	11,321
Insurance	2,540	2,561
Telephone	5,641	7,230
Postage and stationery	246	2,575
Advertising	488	1,215
Sundries	2,433	643
Staff expense	528	2,557
Staff Mileage	6,260	6,774
Volunteer Expense	9,323	5,209
Website Cost	758	288
Computer expense	15,633	5,689
Office costs	573	1,946
Subscriptions	519	536
Project specific costs	49,704	60,771
Supervision Expenses	8,080	6,325
Carried forward	381,873	420,905

This page does not form part of the statutory financial statements

Hart Voluntary Action Limited

Detailed Statement of Financial Activities
for the Year Ended 31 March 2022

	2022 £	2021 £
Charitable activities		
Brought forward	381,873	420,905
Staff Training	1,415	931
External Accountancy Costs	9,308	9,164
AGM / Vol Sector Forum	86	158
Premises cost	6,233	-
Trustee Training	829	-
	<hr/>	<hr/>
	399,744	431,158
 Support costs		
Management		
Accommodation lease	15,600	8,400
Accountancy fees	6,456	6,709
Bank Charges	716	640
Meeting expenses	28	90
	<hr/>	<hr/>
	22,800	15,839
 Total resources expended	<hr/>	<hr/>
	422,544	446,997
 Net income	<hr/>	<hr/>
	84,707	38,840

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