

HART VOLUNTARY ACTION LIMITED

England & Wales · Charity number 1119912

Details

Status	Registered
Legal form	Charitable company
Company number	05982733
Registered	2007-07-03
Register	View on the Charity Commission register

Contact

Address	Civic Offices Harlington Way Fleet GU51 4AE
Phone	01252815652
Email	info@hartvolaction.org.uk
Website	www.hartvolaction.org.uk

Activities

Objects: 1.4 THE CHARITY'S OBJECTIVES (THE OBJECTIVES) ARE TO : 1.4.1 PROMOTE ANY CHARITABLE PURPOSES FOR THE BENEFIT OF THE COMMUNITY IN THE AREA OF HART DISTRICT COUNCIL AND SURROUNDING AREAS INCLUDING THE ADVANCEMENT OF EDUCATION, THE FURTHERANCE OF HEALTH AND THE RELIEF OF POVERTY, DISTRESS AND SICKNESS.1.4.2 PROMOTE AND ORGANISE CO-OPERATION IN THE ACHIEVEMENT OF THE OBJECTIVES AND TO THAT END TO BRING TOGETHER MEMBERS OF THE ASSOCIATION REPRESENTATIVES OF THE STATUTORY AUTHORITIES AND VOLUNTARY ORGANISATIONS ENGAGED IN THE FURTHERANCE OF THE OBJECTIVES WITHIN THE HAMPSHIRE DISTRICT OF HART AND ITS SURROUNDING AREAS.

Activities: HVA is a Council for Voluntary Services which offers support to voluntary and community groups in order to strengthen voluntary and community action across Hart District. We link the voluntary sector, local authorities and other statutory bodies. HVA also manages a Volunteer Centre which promotes and increases volunteering and has expertise in the recruitment and management of volunteers.

Classification

- **How:** Provides Buildings/facilities/open Space, Provides Services, Provides Advocacy/advice/information, Sponsors Or Undertakes Research, Acts As An Umbrella Or Resource Body
- **What:** General Charitable Purposes, Education/training, The Advancement Of Health Or Saving Of Lives, Disability, The Prevention Or Relief Of Poverty, Environment/conservation/heritage, Economic/community Development/employment
- **Who:** Children/young People, Elderly/old People, People With Disabilities, People Of A Particular Ethnic Or Racial Origin, Other Charities Or Voluntary Bodies

Geography

- **Area of benefit:** THE AREA OF HART DISTRICT COUNCIL AND SURROUDING AREAS.
- Hampshire

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£454,519	£487,736	-	-
2024-03-31	£401,484	£452,596	-	-
2023-03-31	£476,739	£538,151	-	-
2022-03-31	£507,251	£422,544	£367,328	22
2021-03-31	£485,837	£446,997	-	-

Trustees

Name	Role	Appointed
Ian Anthony Booth	Chair	2023-10-27
Bryan East		2017-03-31
David Phillip Astles		2023-04-28
Mark Steven Gaynor		2025-02-21
Michael James Dolan		2025-02-21
Michael Rawlins		2019-11-18

HART VOLUNTARY ACTION LIMITED

England & Wales - Charity number 1119912

Accounts

**Report of the Trustees and
Unaudited Financial Statements
for the year ended 31 March 2025
for
Hart Voluntary Action Limited**



Registered Company Number: 05982733 (England and Wales)

Registered Charity Number: 1119912

Hart Voluntary Action Limited

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Hart Voluntary Action Limited

Report of the Trustees for the year ended 31 March 2025

Reference and Administrative Details

Company Registered number	05982733 (England & Wales)
Registered Charity number	1119912
Registered Office	Civic Offices Harlington Way Fleet Hampshire GU51 4AE
Trustees	I Booth (Chairman) M Rawlins (Vice-Chairman) B East (Treasurer) L Alderson D Astles M Covacic (resigned 20 January 2025) M Dolan (co-opted 21 February 2025) M Gaynor (co-opted 21 February 2025) NI Phillips (resigned 1 July 2024) W Roberts (resigned 20 January 2025) G Woods (resigned 20 January 2025)
Ex-Officio Appointed by Hart District Council	Cllr Peter Wildsmith
Company Secretary	Caroline Winchurch
Independent Examiner	Anna Coote MAAT Gilroy & Brookes Accountants Ltd Chartered Accountants Suite 15, The Enterprise Centre Coxbridge Business Park Farnham Surrey GU10 5EH
Bankers	National Westminster Bank plc 31-37 Victoria Road Farnborough Hampshire GU14 7NR

Hart Voluntary Action Limited

Report of the Trustees for the year ended 31 March 2025

The Trustees, who are also Directors of the Charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2025. The Trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

Structure, Governance and Management

Governing Document

Hart Voluntary Action Limited is a charitable company limited by guarantee and was incorporated on 30 October 2006. It took over the operations, assets (excluding the fixed assets which were held at nil value) and liabilities of Hart Voluntary Action on 1 April 2008. The governing documents are the Articles of Association, which were replaced with the approval of the membership at Hart Voluntary Action's Annual General Meeting on 12 November 2018.

Organisational Structure

The Trustees are responsible for governance, including setting the Charity's strategy and policies, and reviewing progress against objectives. The Chief Executive, working closely with the Trustees, carries out the day-to-day management of the Charity. However, all Trustees are encouraged to take an interest in the Charity's programme of activities and provide additional support to staff service leads.

Appointment of Trustees

The appointment of Trustees is approved at the Annual General Meeting (AGM). During the year, additional Trustees may be co-opted by the Board of Trustees for formal adoption at the next AGM. New Trustees are recruited by formal appeal to the Charity's member organisations, through personal contacts of staff and the existing Trustees and via the Hart Volunteer Centre.

Trustee induction and training

Trustees are formally inducted in the work of the Charity and their own responsibilities as a Trustee over a period of months. This initially involves discussions with Honorary Officers and other Trustees, briefings by the Chairman and Chief Executive, and a review of the latest Annual Report, Annual Accounts and current services. Any training for new or existing Trustees is scheduled as required.

Risk Assessment

A formal risk assessment procedure is in place using Charity Commission guidelines. The Trustees review the major risks and their implications and measures are taken to mitigate potentially adverse effects. The procedures continue to be maintained and monitored on an ongoing basis. Regular reviews of the Charity's policies and governance procedures fall to the Human Resources and Governance Sub-Committee, whilst the Financial and Strategy Sub-Committee is responsible for reviewing financial and strategic planning for the Charity.

Hart Voluntary Action Limited

Report of the Trustees for the year ended 31 March 2025

Public Benefit Statement

The Trustees, in carrying out their duties, have due regard to the guidance published by the Charity Commission on public benefit. This report addresses the public benefit reporting requirements published by the Charity Commission.

The Objectives and Activities section provides a summary of activities and explains how these activities provide benefit to the local community in the area of operation. More detailed information about activities is reported in the Achievements and Performance section of this report.

Objectives and Activities

The core objectives of the Charity are:

- Firstly, to promote and improve the capacity of the voluntary sector throughout Hart District through the one-to-one support, provision of information and training, and representation of the voluntary sector in consultation with statutory agencies and with due regard to guidance published by the Charity Commission on public benefit. As such, eligible voluntary and community organisations and social enterprises are invited to become members of Hart Voluntary Action.
- Secondly, through the Hart Volunteer Centre, the Charity aims to promote and sustain voluntary organisations by helping groups recruit and retain volunteers and by putting potential volunteers in touch with volunteering opportunities.

In addition to its core activities, the Charity provides a community development role in identifying unmet needs and gaps in provision of services primarily in Hart District and in neighbouring areas where applicable. The Charity is also awarded the responsibility for the administration of grants for specific initiatives aimed at further promoting community engagement and community activities in Hart District. In so doing, the Charity is mindful of the guidance published by the Charity Commission on public benefit.

During the reporting period Hart Voluntary Action continued to deliver the following frontline services alongside its core support for the wider voluntary and community sector serving Hart residents:

- Counselling Services (121 Youth Counselling, 121 Adult Counselling and Sunshine and Showers Depression Support Groups, Level 5 Counselling Adolescents Diploma, Family Counselling)
- Hart and Rushmoor Young Carers
- Hart Health Walks
- Hart's Community Garden
- The Annexe Counselling Rooms
- Ukrainian Refugee Support.

Hart Voluntary Action acts as a link between the voluntary and community sector and the statutory sector where active consultation and formal partnership representation has become an increasingly important role played by the Charity. Hart Voluntary Action is a pro-active participant in various partnerships at Hart District and Hampshire County level, for example: Hart and Rushmoor Local Children's Partnership, the Here for Hart Working Group, and other strategic groups co-ordinated by Frimley and Hampshire and Isle of Wight Integrated Care Boards. As such, the charity plays a significant role through its objectives and activities in achieving the community and wellbeing goals in Hart District Council's Corporate Plan, and contributing to Hampshire County Council's strategic priorities.

Hart Voluntary Action Limited

Report of the Trustees for the year ended 31 March 2025

Objectives and Activities (continued)

Hart Voluntary Action is a member of NAVCA (National Association for Voluntary and Community Action), which represents Local Infrastructure Organisations (LIOs) at the national level in England. Hart Voluntary Action works in partnership with other LIOs in Hampshire through the Community Infrastructure Partnership CIC, and the Hampshire CVS Network.

Achievements and Performance

New branding and website

Hart Voluntary Action launched a completely refreshed website and branding for its services in October 2024. The new website makes it easier for all users to navigate to the different services the charity offers, as well as placing more focus on how external stakeholders can engage with or support Hart Voluntary Action. The Trustees would like to thank the Lions Club of Fleet for their donation towards the cost of the new website.

Local Infrastructure Quality Accreditation (LIQA)

Hart Voluntary Action was awarded the Local Infrastructure Quality Accreditation by its umbrella organisation NAVCA (National Association of Voluntary and Community Action) in July. This means that the charity has been reviewed by its peers as successfully meeting the four functions of local infrastructure support: Leadership & Advocacy, Partnerships & Collaboration, Capacity Building, Volunteering.

Local Infrastructure Support for the Voluntary and Community Sector

Hart Voluntary Action's work in support of the voluntary and community sector in Hart covers:

One-to-one guidance on topics ranging from governance to fundraising; promoting the activity of the voluntary and community sector, providing training and networking opportunities and help with volunteer recruitment. Hart Voluntary Action also advocates on behalf of the local voluntary and community sector at multi-agency meetings, especially those involving the statutory sector.

Over the year, the charity provided one-to-one support to 28 community organisations and charities, held 7 networking and training events, and continued to update and expand the amount of information about the activities of our local voluntary sector on the online Here for Hart community directory. The number of member organisations of Hart Voluntary Action has remained static at 150. Membership of Hart Voluntary Action is free of charge and guarantees access to regular news bulletins, invitations to events and assistance with individual enquiries.

Hart Voluntary Action and Rushmoor Voluntary Services ran 2 shared Voluntary Sector Forum events for their member organisations during the year, as a starting point for more combined collaboration around voluntary sector engagement with the reduction in infrastructure grant funding from Hampshire County Council.

The Hart Volunteer Centre facilitated the placement of 186 local residents into regular volunteering roles, mainly with other voluntary and community organisations, but also with the charity's own frontline services. As part of a wider initiative in Hampshire, the charity also recorded separately how many volunteers were being placed into "micro" or one-off/short-term volunteering opportunities (a total of 25 placements during the financial year). This is in response to an ongoing trend in the UK that fewer people are interested in committing to regular or long-term volunteering activity.

Hart Voluntary Action Limited

Report of the Trustees for the year ended 31 March 2025

Achievements and Performance (continued)

The Hart Volunteer Centre saw the number of volunteering opportunities it was promoting on the Volunteer North Hampshire online platform that is shared with the Volunteer Centres operated by Basingstoke Voluntary Action and Rushmoor Voluntary Services increase during the year to 176 “live” opportunities.

To help 13 of Hart’s local charities attract new trustee volunteers, the Hart Volunteer Centre organised an information evening for prospective trustees at the Elvetham Hotel in Hartley Wintney. This information evening was held to help volunteers to feel more comfortable with the idea of becoming a trustee whilst learning a little more about the charities exhibiting. The event welcomed a steady stream of prospective trustees with organisations sharing that they had had meaningful and ongoing conversations and a total of 9 new trustees were placed as a result.

At the end of March, the Hart Volunteer Centre, in partnership with the Lions Club of Fleet, held another “Get Involved” Volunteer Fair in Hart Shopping Centre, Fleet providing the opportunity for 18 organisations to promote their volunteering roles. This was well received with a high level of engagement from the public, and new volunteer recruitments as a result.

The charity continued to be an active member of the Here for Hart Working Group, co-ordinated by Hart District Council, and maintained responsibility for managing the project co-ordination of the Hart and Rushmoor Local Children’s Partnership, which is supported by Hampshire County Council.

Achievement and performance: Hart Voluntary Action’s Community Services

Hart Voluntary Action’s **Counselling Services** include 121 Youth Counselling, 121 Adult Counselling, Family Counselling, and Sunshine and Showers Depression/Anxiety Support groups.

121 Youth Counselling provides a confidential counselling service of up to 10 weekly sessions per client aged 11-25 years. The service is designed to complement children and young people’s mental health services provided through the NHS and in schools and colleges, and meets a gap for supporting young people who do not need to meet the thresholds for Child and Adolescent Mental Health Services (CAMHS). During the year the service received 149 referrals and 63 new clients were supported alongside clients already in service at the beginning of the year.

121 Adult Counselling continued its activity seeing 74 new clients (an 34% increase on 23-24) during the year, who would not be able to afford private counselling and dealing with issues that were negatively impacting their mental health. Demand for this service has continued to grow during the year, and at year-end there were a total of 73 people on the waiting list. Counselling sessions are delivered by a mix of paid and volunteer counsellors on counselling training placements.

Sunshine and Showers, one of Hart Voluntary Action’s most long-standing services offering facilitated peer group support for adults dealing with depression and anxiety, continued to hold weekly group sessions at Odiham Cottage Hospital. Group members can participate for as long as they wish an evening group is available to suit people who are in employment.

Hart Voluntary Action’s **Family Counselling** service, which provides counselling and play therapy for the whole family group was able to support 10 new family groups during the year.

The charity launched an online version of its **Level 5 Diploma in Counselling Adolescents** training course in January 2025 which will finish in October 2025. This has meant that counsellors from anywhere in the country can attend. Eight counsellors have been taking part in this training course.

Hart Voluntary Action Limited

Report of the Trustees for the year ended 31 March 2025

Achievements and Performance (continued)

Counselling training helps to generate income to contribute to the continuation of the charity's Counselling Services. Additional income has been generated through the provision of an in-school counselling service for Oakmoor School in Bordon, and the promotion of the Annexe Counselling Rooms at Odiham Cottage Hospital for hire for private and NHS/charity talking therapy/counselling sessions. The charity continues to look for such income generation opportunities to replace or complement charitable fundraising activity.

Hart Health Walks is another long-standing service provided by Hart Voluntary Action. Thanks to the commitment and flexibility of the Health Walks volunteers, the charity was able to sustain its 7 weekly walks programme (walk locations: Blackwater, Crookham Village, Fleet, Hartley Wintney, Hook, Odiham and Yateley). The service welcomed 58 new walkers during the year, with around 188 individual walkers taking part, with a high proportion taking part in 2 or 3 Health Walks each week. All of the 75 walkers who responded to the 2025 Health Walks Survey stated that health walks had a positive or very positive impact on their health and wellbeing, with positive impacts on physical and mental wellbeing and social connections also scoring highly.

The staff/volunteer team who run the **Hart and Rushmoor Young Carers** service have continued to offer a wide variety of respite activity both during term-time and school holidays. Hart and Rushmoor Young Carers provide young people aged 7-25 years with the opportunity to take time out from their caring responsibilities. For the older age group of young adult carers aged 16-25 years one-to-one support and assistance with accessing further/higher education and employment opportunities also increased over the reporting period. Due to a higher number of young carers being engaged in the service overall, young carers were only able to access their respective young carers' club session on a fortnightly basis, with the service providing three term-time club sessions per week by age group/school year. At year-end there were 154 young carers engaged in the service. During the year, the "Young Carers Voice" Board was introduced, involving a small group of young carers representing all age groups in feeding in their views and ideas about the service for future club and school holiday activity and raising awareness external issues they are facing.

Hart's Community Garden entered into its third growing season, with a total of 42 people engaged as individual members, and more of the garden area under cultivation. Alongside, regular members' gardening sessions, a total of 16 workshops and 30 other events were organised by the Hart's Community Garden team, either at the community garden or at other community venues. The aim of the events and workshops is to bring the Hart's Community Garden to a wider audience and ensure that the community garden is available to as many local residents to visit and enjoy. Thanks to new grant funding from the Coronation Food Project, Hart's Community Garden has extended its links with the Yateley Community Pantry run by Yateley Industries and The Fleet Community Pantry run by Hart Foodbank to donate excess produce (fruit, vegetables and herbs) for distribution to community pantry members (people who are on low incomes or who need to budget for food and other essentials).

Hart's Community Garden is a member of the RHS "In Bloom" initiative, and was awarded Level 4: Thriving in the "It's Your Neighbourhood" category of community horticultural activity.

Ukrainian Refugee Support – the charity has continued to provide support for Ukrainian refugees who first came to Hart District under the Homes for Ukraine initiative launched by the UK government in spring 2022. Working with staff at Hart District Council, Hart Voluntary Action's focus in this current year has been on supporting Ukrainian families who have moved into independent accommodation. Help has taken the form of volunteer transport for medical and job appointments, assistance with finding employment, scoping education provision for children and young people, and any practical arrangements with setting up in their new homes.

Hart Voluntary Action Limited

Report of the Trustees for the year ended 31 March 2025

Achievements and Performance (continued)

Achievements and performance: New Activity Launched in 2024-25

Walk and Talk Counselling Service – thanks to start-up funding from grants and a crowdfunding campaign, Hart Voluntary Action launched another way for local residents to engage in counselling – Walk and Talk Counselling – in July. Counselling face-to-face in a room is not for everyone, and engaging in counselling whilst walking outdoors is becoming more popular as an alternative. During the year, the service worked with 18 clients who each received up to 10 counselling sessions provided by two trained counsellors, with sessions starting and finishing at Hart’s Community Garden. Walk and Talk counsellors have been able to observe that being outside can encourage people, especially men, to open up about their emotions more and over 75% of the adults who have receiving counselling to date reported an improvement in their mental health on completing their counselling sessions.

Thermal Imaging Volunteering Pilot Project – Hart Voluntary Action worked in partnership with Hart District Council’s Climate Engagement Team to run a new short-term volunteering scheme to involve volunteers in thermal imaging Hart residents’ homes. Just over 250 local residents registered their interest in having images taken of their homes with a with a thermal imaging camera to assess where there might be issues affecting heat loss. The team of 20 volunteers managed to visit 136 properties between November 2024 and February 2025, taking 1000s of images to help residents with finding the cold spots in their homes and providing information on possible support with measures such as roof insulation. Feedback from residents was very positive with a majority expressing interest in making further upgrades to improve the energy and thermal efficiency of their homes.

Support to Hart Voluntary Action

None of the above services would have been possible without the grants and contract funding secured through Hart Voluntary Action’s community development and fundraising activity. The Trustees would like to thank Hart District Council, Hampshire County Council, and Odiham Cottage Hospital Combined Trusts, for their ongoing support of the Charity’s core Council for Voluntary Services activity and/or our community services.

Funding from the statutory sector and the National Lottery Community Fund has also been received through Hart Voluntary Action’s ongoing membership of the Hampshire Youth Access network of youth counselling agencies (led by No Limits South) and of the Hampshire Young Carers Alliance (led by One Community). Both of these networks aim to ensure there is a consistent offer of support for children and young people across the county. For the 24-25 financial year, the Trustees would also like to also thank the following organisations for their charitable grants/donations: Frimley Integrated Care Board, Lions Club of Fleet, the Coronation Food Project, the Chapman Trust, Big Give, Rushmoor Borough Council, the Veolia Sustainability Fund, Hook & Odiham Rotary Club, Farnborough Rotary Club, Hart Rotary Club, Waitrose Fleet, 3H Foundation, Childbase, John Lewis, IDS Group, and Microsoft.

The Trustees would also like to thank the volunteers at St John’s Hartley Wintney, St John’s Hook and Café 46 for making the refreshments for our walkers and walk leaders; Hart and Farnborough Foodbanks for the donations of food and refreshments for the young carers’ clubs; Yelabus for young carers’ transport; The Elvetham Hotel for hosting our Trustee recruitment event; and Heckfield Place for hosting young carers’ farm visits.

Hart Voluntary Action Limited

Report of the Trustees for the year ended 31 March 2025

Hart Voluntary Action Volunteers

Hart Voluntary Action has a team of just under 100 regular volunteers helping across all of the services. It would have been impossible to deliver the level of achievements and performance without volunteer involvement, which enables the charity to deliver a cost-effective and professional service to the local community. Regular volunteer roles include: young leaders, club assistants and drivers for the Hart and Rushmoor Young Carers Service, walk leaders and back markers for Hart Health Walks, group facilitators, counsellors and reception volunteers for our Counselling Services, and gardening session support for Hart's Community Garden.

Staff

The Trustees would like to thank the staff team for all of their contributions to the management of services and the day-to-day running of the Charity's activities, which has enabled the charity to engage with an estimated 350 individuals per month across all of our community service activity.

Changes to the Trustee Board

Maureen Covacic, Wyn Roberts, George Woods resigned from the Trustee Board Annual General Meeting on 22 January 2025, they had all completed their full three terms of service. Ian Booth was appointed to the role of Chairman to take over from Wyn Roberts, and Mike Rawlins as Vice Chairman to take over from Maureen Covacic. Michael Dolan and Mark Gaynor were co-opted to the board of Trustees on 21 February 2025, and their appointment will be confirmed at the next Annual General Meeting. Maureen Covacic agreed to stay on as a co-opted volunteer to assist the HR & Governance Sub-Committee.

Strategic Report: Plans for the Future Period: 2025-2026

Hart Voluntary Action Infrastructure Support to the Voluntary and Community Sector – as notified in the 2023-2024 Trustees' Annual Report, Hart Voluntary Action along with all other Hampshire CVS's lost its infrastructure grant funding from Hampshire County Council. This will place pressures on the funding of its core infrastructure support functions, and the Trustees will be regularly reviewing future capacity to make Hart Voluntary Action's core infrastructure support activity financially viable for the future.

Hampshire Devolution and Local Government Reorganisation

In early 2025, it was announced that Hampshire and the unitary authorities of Portsmouth, Southampton and Isle of Wight's application for the new government's priority devolution and local government re-organisation scheme was approved. Hart Voluntary Action will work with the local authorities to ensure that its voluntary and community sector membership is aware of proposed changes and potential impacts, particularly generated by the setting up of new unitary authorities to replace the current two-tier local authority arrangements currently in place.

Hart Eco Hub

At the end of the year, Hart Voluntary Action was awarded a Climate Change grant from Hart District Council to re-establish a hub space at Hart Shopping Centre, this time to create the Hart Eco Hub. The plans are to be open in summer 2025 to promote volunteering and community activity at the local level in support of the environment and to address climate change.

Hart Voluntary Action Limited

Report of the Trustees for the year ended 31 March 2025

Financial Review

Trustees' Responsibilities

The Law applicable to charities in England and Wales requires the Trustees to prepare financial statements for each financial year, which give a true and fair view of the Charity's financial activities during the year and of its financial position at the end of the year. In preparing those financial statements the Trustees are required to:

- Select suitable accounting policies and then apply them consistently;
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable accounting standards and statements of recommended practice have been followed subject to any departures disclosed and explained in the financial statements; and
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in business.

The Trustees are responsible for keeping accounting records, which disclose with reasonable accuracy at any time the financial position of the Charity, and enable them to ensure that the financial statements comply with the Charities Act 2011 and the Companies Act 2006. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees are also responsible for regularly reviewing the Charity's policies and ensuring that they remain fit for purpose.

Results for the year

During the financial year here was a deficit for the year on the unrestricted fund of £26,095 and a total deficit on the restricted funds of £7,122, giving an overall deficit for the year of £33,217.

All restricted funds and frontline services are externally funded, and do not impose a charge on Hart Voluntary Action's unrestricted funds. Fees for the central administration and governance expenditure, based on full cost recovery, are earned from these services.

The main sources of unrestricted income during the year were the core grants received from Hampshire County Council and Hart District Council which funded the delivery of the Local Infrastructure Support function. This income supports staff responsible for community development, membership support and the running of the Volunteer Centre.

Reserve funds are held on deposit in interest-bearing accounts at Nationwide Building Society and National Westminster Bank.

Reserves Policy

The Trustees are committed to maintaining a robust and appropriate level of reserves to ensure the charity's long-term sustainability and to manage unforeseen events effectively. Our policy on reserves is reviewed annually and is based on a thorough assessment of our financial risks and strategic objectives.

Reserves are that part of the charity's unrestricted funds that are freely available to spend on any of the charity's general purposes. Our total unrestricted funds at the year-end amounted to £140,300.

The charity's unrestricted funds are held for the following purposes:

- Free reserves: We aim to maintain a level of free reserves to ensure a smooth transition in the event of an unplanned event, such as a significant drop in income or unexpected expenditure. This target is set at six months of average unrestricted operating costs, which is considered sufficient to cover

Hart Voluntary Action Limited

Report of the Trustees for the year ended 31 March 2025

any short-term cash flow deficits and allow for a period of strategic review and adjustment. At the year-end, our free reserves, held in the General Fund, stood at £66,621.

- Designated funds: In addition to our free reserves, the Trustees have set aside a portion of unrestricted funds into designated funds for specific future purposes. At the year-end, our designated funds totalled £73,679, comprising the following:
 - Development Fund: This fund is aimed at raising income to provide long-term stability for the charity. The value of the fund at the year end was £9,228.
 - Contingency Fund: The Trustees have designated £64,451 to the Contingency Fund. This fund is intended to cover potential wind-down costs, including statutory redundancy payments for staff and the settlement of other final liabilities should the charity need to cease its operations.

The Trustees believe this reserves policy strikes an appropriate balance between safeguarding the charity's future and ensuring that funds are being effectively used for our charitable purposes. The policy is reviewed as part of the annual financial planning process, and our free reserve levels are actively monitored throughout the year to ensure they remain within the target range. At the end of the financial year, our reserves are on target.

Independent Examiner

Gilroy & Brookes Accountants Ltd has been re-appointed as Independent Examiner for the next year.

Statement of disclosure of information to the Independent Examiners

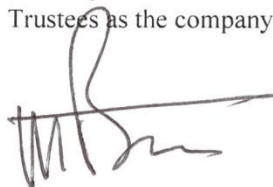
All directors of the company who held office at the date of approval of these Financial Statements, as set out below, each confirm so far as they are aware, that:

- There is no relevant information of which the company's independent examiners are unaware; and
- They have taken all the steps that they ought to have taken as directors in order to make themselves aware of any relevant information and to establish that the company's independent examiners are aware of that information.

Small Company Provisions

This report has been prepared in accordance with the provisions applicable to companies entitled to the small companies' exemption.

The Report of the Trustees incorporating a strategic report, was approved by order of the Board of Trustees as the company directors, on 30 October 2025 and signed on the Board's behalf by:



Ian Booth
Chairman

Hart Voluntary Action Limited

Independent Examiner's Report to the Trustees of Hart Voluntary Action Limited

Independent Examiner's report to the Trustees of Hart Voluntary Action Limited ('the Company')

I report to the Charity Trustees on my examination of the accounts of the Company for the year ended 31 March 2025.

Responsibilities and basis of report

As the charity's Trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under Section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under Section 145(5) (b) of the 2011 Act.

Independent examiner's statement

Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a member of the MAAT which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. Accounting records were not kept in respect of the Company as required by Section 386 of the 2006 Act; or
2. The accounts do not accord with those records; or
3. The accounts do not comply with the accounting requirements of Section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. The accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Anna Coote MAAT
Gilroy & Brookes Accountants Ltd
Suite 15, The Enterprise Centre
Coxbridge Business Park
Farnham
Surrey GU10 5EH

Hart Voluntary Action Limited
Statement of Financial Activities
for the year ended 31 March 2025

	Notes	Unrestricted funds £	Restricted funds £	2025 Total funds £	2024 Total funds £
Income from:					
Donations and legacies	2	7,481	27,865	35,346	21,705
Charitable activities	3	85,357	305,383	390,740	366,915
Other trading activities	4	-	22,788	22,788	8,058
Investment income	5	5,645	-	5,645	4,806
Total		98,483	356,036	454,519	401,484
Expenditure on:					
Charitable activities	6	(124,578)	(363,158)	(487,736)	(452,596)
Net expenditure for the year and net movement on funds		(26,095)	(7,122)	(33,217)	(51,112)
Reconciliation of funds					
Total funds brought forward		166,395	88,409	254,804	305,916
Total funds carried forward		140,300	81,287	221,587	254,804

The notes form part of these financial statements.

Hart Voluntary Action Limited
Balance Sheet as at 31 March 2025

	Notes	Unrestricted funds £	Restricted funds £	2025 Total funds £	2024 Total Funds £
Current assets					
Debtors	12	2,729	19,795	22,524	24,958
Cash at bank and in hand		144,208	107,444	251,652	282,331
		146,937	127,239	274,176	307,289
Creditors:					
Amounts falling due within one year	13	(6,637)	(45,952)	(52,589)	(52,485)
		(6,637)	(45,952)	(52,589)	(52,485)
Net current assets and net assets		140,300	81,287	221,587	254,804
Funds					
	14				
Unrestricted funds		140,300	-	140,300	166,395
Restricted funds		-	81,287	81,287	88,409
		-	81,287	81,287	88,409
Total funds		140,300	81,287	221,587	254,804

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2025.

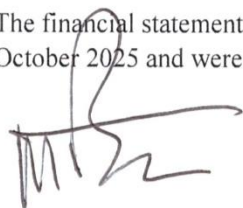
The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2025 in accordance with Section 476 of the Companies Act 2006.

The Trustees acknowledge their responsibilities for

- Ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006; and
- Preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 30 October 2025 and were signed on its behalf by:



Ian Booth
Chairman

The notes form part of these financial statements.

Hart Voluntary Action Limited

Notes to the Financial Statements for the year ended 31 March 2025

1 Accounting Policies

Basis of preparing the Financial Statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019), Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Going concern

Despite the financial losses incurred over the past year and uncertainties over grant funding arrangements, Hart Voluntary Action Limited remains committed to its objectives of supporting, promoting and sustaining the charity sector in Hart District. The Management and Trustees continue to explore new revenue streams, fundraising initiatives and cost reduction measures.

The Trustees believe that, with the continued support of our donors, partners, and volunteers, the Charity has sufficient resources to continue its operations for the foreseeable future. The Charity will continue to seek additional funding and manage its finances prudently. Therefore, the Trustees have a reasonable expectation that the Charity will continue as a going concern, fulfilling its objectives and serving its beneficiaries.

Financial Reporting Standard 102 – reduced disclosure exemptions

The charitable company has taken advantage of the exemption from presenting a cash flow statement, as permitted by FRS 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland'

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Fixtures and fittings	-	20% on cost
Plant and machinery	-	100% on cost

Hart Voluntary Action Limited

Notes to the Financial Statements for the year ended 31 March 2025

1 Accounting Policies (continued)

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the Trustees.

Restricted funds can only be used for particular restricted purposes within the objectives of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Designated funds are determined by the Trustees from time to time as being held for specific purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Pension costs and other post-retirement benefits

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

2 Income from donations and legacies

	Unrestricted Funds £	Restricted Funds £	2025 Total funds £	2024 Total funds £
Donations	7,476	27,320	34,796	21,108
Gift Aid	5	545	550	209
Other Charitable Income	-	-	-	388
	7,481	27,865	35,346	21,705

Hart Voluntary Action Limited

Notes to the Financial Statements for the year ended 31 March 2025

3 Income from charitable activities

	Unrestricted Funds £	Restricted Funds £	2025 Total funds £	2024 Total funds £
Grants				
Hampshire County Council				
Core and Restricted Grants	32,500	53,462	85,962	62,620
Hart District Council Core				
and Restricted Grants	50,010	37,870	87,880	69,327
Rushmoor Borough Council	-	2,928	2,928	1,464
Odiham Cottage Hospital				
Combined Trusts	-	32,692	32,692	27,692
The National Lottery				
Community Fund	-	68,868	68,868	18,664
The National Lottery Awards				
for All Grant	-	9,863	9,863	9,220
The National Lottery				
Community Fund:				
Community Organisations				
Cost of Living Fund	-	-	-	55,342
NHS Hampshire & IoW ICB	-	4,962	4,962	9,976
Other Grants	2,847	24,785	27,632	26,563
	85,357	235,430	320,787	280,868
Government contracts				
Hampshire County Council				
Contracts	-	27,146	27,146	38,919
NHS Hampshire & IoW ICB				
Contract	-	26,670	26,670	30,496
	-	53,816	53,816	69,415
Other charitable income	-	16,137	16,137	16,632
	85,357	305,383	390,740	366,915

Hart Voluntary Action Limited

Notes to the Financial Statements for the year ended 31 March 2025

4 Income from other trading activities

	Unrestricted Funds £	Restricted Funds £	2025 Total funds £	2024 Total funds £
Room Hire	-	10,005	10,005	3,843
Events	-	5,580	5,580	4,215
Counselling Training	-	7,203	7,203	-
	-	22,788	22,788	8,058

5 Investment income

	Unrestricted Funds £	Restricted Funds £	2025 Total funds £	2024 Total funds £
Bank Interest	5,645	-	5,645	4,806
	5,645	-	5,645	4,806

Hart Voluntary Action Limited

Notes to the Financial Statements for the year ended 31 March 2025

6 Expenditure on charitable activities

	Unrestricted Funds £	Restricted Funds £	2025 Total funds £	2024 Total funds £
Wages & Salaries	124,835	217,458	342,293	302,749
Staff costs	2,673	3,973	6,646	6,934
Trustee training	-	-	-	420
Volunteer expenses	64	6,266	6,330	6,149
Project costs	365	80,291	80,656	77,794
Computer costs	11,930	897	12,827	11,329
Website costs	4,161	-	4,161	4,463
Subscriptions	895	668	1,563	1,532
Insurance	2,746	-	2,746	2,763
Office costs	12,530	1,044	13,574	14,033
Advertising, marketing and publicity	636	3,446	4,082	246
Legal and professional costs	11,056	-	11,056	19,093
AGM and other meetings	820	-	820	857
Bad debt provision	(149)	-	(149)	3,086
Bank charges	859	-	859	867
Management fee	(48,933)	48,933	-	-
Miscellaneous costs	90	182	272	281
Expenditure on charitable activities	124,578	363,158	487,736	452,596

7 Trustees' remuneration, benefits and expenses

There were no Trustees' remuneration or other benefits for the year ended 31 March 2025 (31 March 2024: *Nil*).

There were no Trustees' expenses paid for the year ended 31 March 2025 (31 March 2024: *Nil*).

8 Amounts payable to the Independent Examiner

Charitable expenditure includes the following amounts payable to the Charity's Independent Examiner:

	2025 £	2024 £
Fee payable for independent examination	600	600
Accountancy services	-	5,616
	600	6,216

Hart Voluntary Action Limited

Notes to the Financial Statements for the year ended 31 March 2025

9 Staff costs

	2025 £	2024 £
Wages and salaries	315,911	277,616
Social security costs	15,020	14,106
Other pension costs	11,362	11,027
	<u>342,293</u>	<u>302,749</u>

The average monthly number of employees during the year was as follows:

	2025 £	2024 £
Employees	<u>21</u>	<u>20</u>

No employees received emoluments in excess of £60,000.

10 Comparatives for the Statement of Financial Activities

	Unrestricted funds £	Restricted funds £	Total funds £
Income from			
Donations and legacies	2,074	19,631	21,705
Charitable activities	84,230	282,685	366,915
Other trading activities	-	8,058	8,058
Investment income	4,806	-	4,806
Total	<u>91,110</u>	<u>310,374</u>	<u>401,484</u>
Expenditure on			
Charitable activities			
Expenditure on charitable activities	<u>(108,009)</u>	<u>(344,587)</u>	<u>(452,596)</u>
Net expenditure for the year and net movement in funds	<u>(16,899)</u>	<u>(34,213)</u>	<u>(51,112)</u>
Reconciliation of funds			
Total funds brought forward	<u>183,294</u>	<u>122,622</u>	<u>305,916</u>
Total funds carried forward	<u>166,395</u>	<u>88,409</u>	<u>254,804</u>

Hart Voluntary Action Limited

Notes to the Financial Statements for the year ended 31 March 2025

11 Tangible Fixed Assets

	Plant and machinery £	Fixtures and fittings £	Totals £
Cost			
At 1 April 2024 and 31 March 2025	7,560	6,539	14,099
Depreciation			
At 1 April 2024 and 31 March 2025	7,560	6,539	14,099
Net Book Value			
At 31 March 2025	-	-	-
At 31 March 2024	-	-	-

12 Debtors: Amounts falling due within one year

	2025 £	2024 £
Trade debtors	16,749	21,155
Other debtors	296	2,169
Prepayments and accrued income	5,479	1,634
	22,524	24,958

13 Creditors: Amounts falling due within one year

	2025 £	2024 £
Trade creditors	4,826	22,989
Other creditors	41,517	22,524
Social security and other taxes	4,139	6,102
Accrued expenses	2,107	870
	52,589	52,485

Hart Voluntary Action Limited

Notes to the Financial Statements for the year ended 31 March 2025

14 Movement in funds

	At 1 April 2024 £	Incoming resources £	Resources expended £	Transfers between funds £	At 31 March 2025 £
Unrestricted funds					
General fund	138,032	96,183	(95,939)	(71,655)	66,621
Designated funds					
Development Fund	28,363	2,300	(28,639)	7,204	9,228
Contingency Fund	-	-	-	64,451	64,451
Total unrestricted funds	166,395	98,483	(124,578)	-	140,300
Restricted funds					
Counselling Services	13,313	148,323	(143,708)	-	17,928
Young Carers	63,777	80,802	(111,050)	-	33,529
Community Garden	-	63,531	(46,397)	-	17,134
Other restricted funds	11,319	63,380	(62,003)	-	12,696
Total restricted funds	88,409	356,036	(363,158)	-	81,287
Total funds	254,804	454,519	(487,736)	-	221,587

Comparatives for movement in funds

	At 1 April 2023 £	Incoming resources £	Resources expended £	Transfers between funds £	At 31 March 2024 £
Unrestricted funds					
General fund	148,555	91,110	(101,633)	-	138,032
Designated fund – Development Fund	34,739	-	(6,376)	-	28,363
Total unrestricted funds	183,294	91,110	(108,009)	-	166,395
Restricted funds					
Counselling Services	19,993	111,504	(127,333)	9,149	13,313
Young Carers	39,577	127,795	(103,595)	-	63,777
Community Garden	3,780	38,537	(42,979)	662	-
Other restricted funds	59,272	32,538	(70,680)	(9,811)	11,319
Total restricted funds	122,622	310,374	(344,587)	-	88,409
Total funds	305,916	401,484	(452,596)	-	254,804

Hart Voluntary Action Limited

Notes to the Financial Statements for the year ended 31 March 2025

15 Purpose of funds

Unrestricted funds

General fund	These funds are held available for the ordinary purposes of the charity.
Designated fund – Development Fund	The Development Fund has been established to be invested in raising income to provide longer term stability for the charity.
Designated fund – Contingency Fund	The Contingency Fund was established in the year to cover potential wind-down costs, including statutory redundancy payments for staff and the settlement of other final liabilities should the charity need to cease its operations

Restricted funds

Counselling Services	This fund is used to provide a range of counselling services to the residents of Hart District. Services include 121 Youth Counselling, 121 Adult Counselling, Sunshine & Showers Depression/Anxiety Support Groups.
Young Carers	This fund provides support to young carers and their families who live in Hart District or the Borough of Rushmoor.
Community Garden	This fund has been established to support the Community Garden at Edenbrook Country Park. The garden provides an inclusive space to enhance the wellbeing of members and the local community.
Other restricted funds	These funds include Hart Health Walks and other smaller restricted funds.

16 Related party disclosures

There were no related party transactions for the year ended 31 March 2025.

17 Management fees

Management fees of £48,933 (31 March 2024 - £48,085) were charged to certain restricted funds for administration and other office costs paid through the unrestricted general fund.

HART VOLUNTARY ACTION LIMITED

England & Wales - Charity number 1119912

Accounts



**Report of the Trustees and
Unaudited Financial Statements
for the year ended 31 March 2024
for
Hart Voluntary Action Limited**

Registered Company Number: 05982733 (England and Wales)

Registered Charity Number: 1119912

Hart Voluntary Action Limited

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Hart Voluntary Action Limited

Report of the Trustees for the year ended 31 March 2024

Reference and Administrative Details

Company Registered number	05982733 (England & Wales)
Registered Charity number	1119912
Registered Office	Civic Offices Harlington Way Fleet Hampshire GU51 4AE
Trustees	W Roberts (Chairman) M Covacic (Vice Chairman) B East (Treasurer) L Alderson D Astles (appointed 28 April 2023) I Booth (appointed 27 October 2023) NI Phillips (appointed 28 April 2023, resigned 1 July 2024) M Rawlins (reappointed 22 January 2024) G Woods
Ex-Officio Appointed by Hart District Council	Cllr Stuart Bailey
Company Secretary	Caroline Winchurch
Independent Examiner	Anna Coote MAAT Gilroy & Brookes Accountants Ltd Chartered Accountants Suite 15, The Enterprise Centre Coxbridge Business Park Farnham Surrey GU10 5EH
Bankers	National Westminster Bank plc 31-37 Victoria Road Farnborough Hampshire GU14 7NR

Hart Voluntary Action Limited

Report of the Trustees for the year ended 31 March 2024

The Trustees, who are also Directors of the Charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2024. The Trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

Structure, Governance and Management

Governing Document

Hart Voluntary Action Limited is a charitable company limited by guarantee and was incorporated on 30 October 2006. It took over the operations, assets (excluding the fixed assets which were held at nil value) and liabilities of Hart Voluntary Action on 1 April 2008. The governing documents are the Articles of Association, which were replaced with the approval of the membership at Hart Voluntary Action's Annual General Meeting on 12 November 2018.

Organisational Structure

The Trustees are responsible for governance, including setting the Charity's strategy and policies, and reviewing progress against objectives. The Chief Executive, working closely with the Trustees, carries out the day-to-day management of the Charity. However, all Trustees are encouraged to take an interest in the Charity's programme of activities and serve as mentors to staff service leads.

Appointment of Trustees

The appointment of Trustees, who will be members of the Charity, is approved at the Annual General Meeting (AGM). During the year, additional trustees may be co-opted by the Board of Trustees for formal adoption at the next AGM. New trustees are recruited by formal appeal to the Charity membership, through personal contacts of staff and the existing trustees and via the Hart Volunteer Centre.

Trustee induction and training

Trustees are formally inducted in the work of the Charity and their own responsibilities as a Trustee over a period of months. This initially involves discussions with Honorary Officers and other Trustees, briefings by the Chairman and Chief Executive, and a review of the latest Annual Report, Annual Accounts and current services. Any training for new or existing Trustees is scheduled as required.

Related parties

The only related parties are the Trustees. They receive no remuneration, but expenses reimbursed are shown in the notes to the Financial Statements. As a Council for Voluntary Services (CVS), the Charity is part of the wider Hampshire CVS Network, and is a member of national bodies such as the National Association for Voluntary and Community Action (NAVCA). An essential function of the Charity is to work with local voluntary and community organisations, in partnership with the local authority and other statutory bodies at district, county and health region levels.

Risk Assessment

A formal risk assessment procedure is in place using Charity Commission guidelines. The Trustees review the major risks and their implications and measures are taken to mitigate potentially adverse effects. The procedures continue to be maintained and monitored on an ongoing basis. Regular reviews of the Charity's policies and governance procedures fall to the Human Resources and Governance Sub-Committee, whilst the Financial and Strategy Sub-Committee is responsible for reviewing financial and strategic planning for the Charity.

Hart Voluntary Action Limited

Report of the Trustees for the year ended 31 March 2024

Structure, Governance and Management (continued)

Public Benefit Statement

The Trustees, in carrying out their duties, have due regard to the guidance published by the Charity Commission on public benefit. This report addresses the public benefit reporting requirements published by the Charity Commission.

The Objectives and Activities section provides a summary of activities and explains how these activities provide benefit to the local community in the area of operation. More detailed information about activities is reported in the Achievements and Performance section of this report.

Objectives and Activities

The core objectives of the Charity are:

- Firstly, to promote and improve the capacity of the voluntary sector throughout Hart District through the one-to-one support, provision of information and training, and representation of the voluntary sector in consultation with statutory agencies and with due regard to guidance published by the Charity Commission on public benefit. As such, eligible voluntary and community organisations and social enterprises are invited to become members of Hart Voluntary Action.
- Secondly, through the Hart Volunteer Centre, the Charity aims to promote and sustain voluntary organisations by helping groups recruit and retain volunteers and by putting potential volunteers in touch with volunteering opportunities.

In addition to its core activities, the Charity has a community development role in identifying unmet needs and gaps in provision of services primarily in Hart District and in neighbouring areas where applicable. The Charity is also awarded the responsibility for the administration of grants for specific initiatives aimed at further promoting community engagement and community activities in Hart District. In so doing, the Charity is mindful of the guidance published by the Charity Commission on public benefit.

During the reporting period Hart Voluntary Action continued to deliver the following frontline services alongside its core support for the wider voluntary and community sector serving Hart residents:

- Counselling Services (121 Youth Counselling, 121 Adult Counselling and Sunshine and Showers Depression Support Groups, Level 5 Counselling Adolescents Diploma, Family Counselling)
- Hart and Rushmoor Young Carers
- Hart Health Walks
- Hart's Community Garden
- The Annexe Counselling Rooms
- Ukrainian Refugee Support.

Hart Voluntary Action acts as a link between the voluntary and community sector and the statutory sector where active consultation and formal partnership representation has become an increasingly important role played by the Charity. Hart Voluntary Action is a pro-active participant in various partnerships at Hart District and Hampshire County level, for example: Hart and Rushmoor Local Children's Partnership, the Here for Hart Working Group, and other strategic groups co-ordinated by Frimley and Hampshire and Isle of Wight Integrated Care Boards. As such, the charity plays a significant role through its objectives and activities in achieving the community and wellbeing goals in

Hart Voluntary Action Limited

Report of the Trustees for the year ended 31 March 2024

Objectives and Activities (continued)

Hart District Council's Corporate Plan, and contributing to Hampshire County Council's strategic priorities.

Hart Voluntary Action is a member of NAVCA (National Association for Voluntary and Community Action), which represents Local Infrastructure Organisations (LIOs) at the national level in England. Hart Voluntary Action works in partnership with other Councils for Voluntary Services in Hampshire through the Hampshire CVS Network, and the Community Infrastructure Partnership CIC.

Achievement and Performance

Local Infrastructure Support for the Voluntary and Community Sector

Hart Voluntary Action's work in support of the voluntary and community sector in Hart covers:

One-to-one guidance on topics ranging from governance to fundraising; promoting the activity of the voluntary and community sector, providing training and networking opportunities and help with volunteer recruitment. Hart Voluntary Action also advocates on behalf of the local voluntary and community sector at multi-agency meetings, especially those involving the statutory sector.

Over the year, the charity provided one-to-one support to 48 community organisations and charities, held 9 networking and training events, and continued to update and expand the amount of information about the activities of our local voluntary sector on the online Here for Hart community directory. Membership of Hart Voluntary Action dropped slightly to just below 150 member organisations. Membership of Hart Voluntary Action is free of charge and guarantees access to regular news bulletins, invitations to events and assistance with individual enquiries.

The Hart Volunteer Centre helped to place 176 local residents into regular volunteering placements, mainly with other community organisations, but also with the Charity's own frontline services. As part of a wider initiative in Hampshire, the Charity also recorded separately how many volunteers were being placed into "micro" or one-off/short-term volunteering opportunities (a total of 19 placements during the financial year). This is in response to an identified trend in the UK that fewer people are interested in committing to ongoing or long-term volunteering activity.

The Hart Volunteer Centre saw the number of volunteering opportunities it was promoting on the Volunteer North Hampshire online platform that is shared with the Volunteer Centres operated by Basingstoke Voluntary Action and Rushmoor Voluntary Services increase during the year to 144 "live" opportunities. This is an indication that voluntary and community organisations are resuming and increasing their activity following the Covid-19 pandemic.

In March, the Hart Volunteer Centre, in partnership with the Lions Club of Fleet, held their first "Get Involved" volunteer promotion event in Hart Shopping Centre since 2018 providing the opportunity for 18 organisations to promote their volunteering roles. This was well received with a high level of engagement from the public, and new volunteer recruitments as a result.

Hart Voluntary Action joined with other Councils for Voluntary Services and umbrella organisations to help with the design and delivery of a new Alliance between the voluntary and community sector and health and social care services covering the Frimley Integrated Care System geography. The Frimley VCSE Alliance is aiming to create a platform for voluntary and community organisations to engage more strategically on health and social care issues.

Hart Voluntary Action Limited

Report of the Trustees for the year ended 31 March 2024

Achievements and Performance (continued)

The charity continued to be an active member of the Here for Hart Working Group, co-ordinated by Hart District Council, and maintained responsibility for managing the project co-ordination of the Hart and Rushmoor Local Children's Partnership, which is supported by Hampshire County Council.

Achievement and performance: Hart Voluntary Action's Community Services

Hart Voluntary Action's **Counselling Services** include 121 Youth Counselling, 121 Adult Counselling, Family Counselling, Sunshine and Showers Depression/Anxiety Support groups. All services continued to run either in-person or virtually during the year. 121 Youth Counselling provides a confidential counselling service of up to 10 weekly sessions per client aged 11-25 years. The service is designed to complement children and young people's mental health services provided through the NHS and in schools and colleges, and meets a gap for supporting young people who do not need to meet the thresholds for Child and Adolescent Mental Health Services (CAMHS). During the year the service received 147 referrals and 116 new clients were supported alongside clients already in service at the beginning of the year.

121 Adult Counselling continued its activity seeing a further 55 new clients during the year who would not be able to afford private counselling and dealing with issues that are negatively impacting their mental health. Demand for this service grew during the year, and at year end there were a total of 59 people on the waiting list. Counselling sessions are delivered by a mix of paid and volunteer counsellors on counselling training placements.

Sunshine and Showers, one of Hart Voluntary Action's most long-standing services offering facilitated peer group support for adults dealing with depression and anxiety, continued to hold weekly group sessions at Odiham Cottage Hospital for 18 adults. Group members can participate for as long as they wish and evening groups are available to suit people who are in employment.

Hart Voluntary Action continued to run its newest counselling service - **Family Counselling** - combined with the introduction of a Hampshire County Council contract to deliver a **Family Therapy** service focusing on families where parental conflict was having an impact on the whole family group. The two services ran alongside each other with Hart Voluntary Action providing the Family Therapy service in partnership with Off the Record, Havant to provide coverage across the whole of Hampshire. The service supported 16 families during the year.

The charity ran another **Level 5 Diploma in Counselling Adolescents** training course, starting in September 2023 and finishing in May 2024. This time the training course was run only for 5 counsellors undertaking their counselling placement with 121 Youth Counselling, and thanks to an Awards for All grant from the National Lottery Community Fund.

To raise income for the continuation of all of Hart Voluntary Action's counselling activity, the charity continued to provide an in-school counselling service for Oakmoor School in Bordon, and continued to promote the Annexe Counselling Rooms at Odiham Cottage Hospital for hire for private and NHS/charity talking therapy/counselling sessions. The charity continues to look for such income generation opportunities to replace or complement charitable fundraising activity.

Hart Health Walks is another long-standing service provided by Hart Voluntary Action. During the year, a new weekly walk was launched in Blackwater, taking the walks programme to 7 walks a week (the other walk locations are: Crookham Village, Fleet, Hartley Wintney, Hook, Odiham and Yateley). Walker participation continued to grow with 47 new walkers joining during the year and a total of 285 walkers registered. During the autumn, Hart Health Walks took part in the **"Greening for Wellbeing"**

Hart Voluntary Action Limited

Report of the Trustees for the year ended 31 March 2024

Achievements and Performance (continued)

community research project led by Action Hampshire. This involved working alongside walkers and volunteer walk leaders to create a feedback survey to assess the impact that Hart Health Walks had on the physical and mental wellbeing of walkers. A total of 61 walkers completed the survey over a 4-week period. Responses to the survey highlighted the positive impact Hart Health Walks. 92% of survey respondents stated that participating in Hart Health Walks maintained or improved their level of fitness and 61% reported improved mental wellbeing. Arguably the most interesting findings are around social connectedness. 89% of people shared that they had increased their social connections as a result of attending Hart Health Walks and positively 85% indicated they believe they have a high level of social wellbeing.

Demand for the **Hart and Rushmoor Young Carers** service continued to be high. Hart and Rushmoor Young Carers provide young people aged 7-25 years with the opportunity to take time out from their caring responsibilities, and to participate in organised youth club-style activity during term-time and outings and trips during school holidays. For the older age group of “young adult carers” aged 16-25 years one to one support and assistance with accessing further/higher education and employment opportunities also increased over the reporting period. Higher numbers of young carers engaged in the service overall has resulted in young carers only being able to access their respective young carers’ club session on a fortnightly basis, with the service providing three term-time club sessions per week by age group/school year: 7-11 year olds, 11-15 year olds, and 16-25 year olds (young adult carers). At year-end there were 144 young carers in service. Alongside the term-time activity, the service continued to offer a wide range of school holiday activity for all age groups, including the opportunity to take part in the annual Young Carers’ Festival for young carers across the country. During the year, and working with the Hook Open Duke of Edinburgh’s Award Centre, 11 young adult carers embarked on their Bronze Duke of Edinburgh’s Award.

During the year Hart and Rushmoor Young Carers Service was successful in receiving a DCMS Cost of Living grant via the National Lottery Community Fund in recognition of their work in support of young carers, the majority of whose families are on low incomes and being adversely impacted by the cost of living pressures.

Hart’s Community Garden (formerly Minding the Garden) has continued to evolve its activity at the community garden site within Edenbrook County Park. Attracting individual and group members has been a primary goal, and this is still challenging, however existing and new members have contributed to the development of what is grown and produced in the community garden and to looking at ways to continue make it as welcoming and inclusive to as many people as possible. A new focus for the garden was linking up with the Yateley Community Pantry run by Yateley Industries for the Disabled to donate excess produce (fruit, vegetables and herbs) for distribution to community pantry members (people who are on low incomes or who need to budget for food and other essentials).

Ukrainian Refugee Support – the charity has continued to provide support for Ukrainian refugees who first came to Hart District under the Homes for Ukraine initiative launched by the UK government in spring 2022. Working with staff at Hart District Council, Hart Voluntary Action’s focus in this current year has been mainly on supporting Ukrainian families who have moved into independent accommodation. Help has taken the form of volunteer transport for medical and job appointments, assistant with finding employment, scoping education provision for children and young people, and any practical arrangements with setting up in their new homes.

Hart Voluntary Action Limited

Report of the Trustees for the year ended 31 March 2024

Support to Hart Voluntary Action

None of the above services would have been possible without the grants and contract funding secured through Hart Voluntary Action's community development and fundraising activity. The Trustees would like to thank Hampshire County Council, Hart District Council, and Odiham Cottage Hospital Combined Trusts, for their ongoing support of the Charity's core Council for Voluntary Services activity and/or our community services.

Funding from the statutory sector and the National Lottery Community Fund has also been received through Hart Voluntary Action's ongoing membership of the Hampshire Youth Access network of youth counselling agencies (led by No Limits South) and of the Hampshire Young Carers Alliance (led by One Community). Both of these networks aim to ensure there is a consistent offer of support for children and young people across the county. For the 23-24 financial year, the Trustees would also like to also thank the following organisations for their charitable grants/donations: Chapman Charitable Trust, Co-op Local Community Fund, Fleet Mortgages, Hampshire & Isle of Wight Integrated Care Board, the Hedley Foundation, Henry Smith Charity, James Cowper Kreston Foundation, Rotary Clubs (Hook & Odiham, Hart and Rushmoor clubs), Rushmoor Borough Council, SC Johnson, the Shanly Foundation, South East Water Community Chest Fund, UK Youth, and VIVID Housing,

The Trustees would also like to thank the following organisations: Church Crookham and Fleet Men's Shed, Lions Club of Fleet and the Wooden Spoon charity for all of their help in making improvements to Hart's Community Garden site, the volunteers at St John's Hartley Wintney, St John's Hook and Café 46 for making the refreshments for our walkers and walk leaders; Hart and Farnborough Foodbanks for the donations of food and refreshments for the young carers clubs; Yelabus for young carers transport; and Heckfield Place for hosting young carers' visits.

Hart Voluntary Action Volunteers

Hart Voluntary Action has a team of just under 100 regular volunteers helping across all of the services. It would have been impossible to deliver the level of achievements and performance without volunteer involvement, which enables the charity to deliver a cost-effective and professional service to the local community. Regular volunteer roles include: young leaders, club assistants and drivers for the Hart and Rushmoor Young Carers Service, walk leaders for Hart Health Walks, group facilitators, counsellors and reception volunteers for our Counselling Services, and volunteer drivers for the Ukrainian refugee support.

Staff

The Trustees would like to thank the staff team for all of their contributions to the management of services and the day-to-day running of the Charity's activities.

Changes to the Trustee Board

Mike Rawlins was re-appointed to the Trustee Board at the Annual General Meeting on 22 January 2024. David Astles and Nigel Ian Phillips were appointed to the Trustee Board on 28 April 2023, and Ian Booth was appointed to the Trustee Board on 27 October 2023. These three appointments were all confirmed at the Annual General Meeting on 22 January 2024. Nigel Ian Phillips subsequently resigned as a Trustee on 1 July 2024.

Hart Voluntary Action Limited

Report of the Trustees for the year ended 31 March 2024

Strategic Report: Plans for the Future Period: 2024-2025

Hart Voluntary Action Infrastructure Support to the Voluntary and Community Sector – during the financial year, Hart Voluntary Action along with the other Hampshire CVS's were informed of a 30% reduction in the Hampshire County Council's Infrastructure Grant for the 24-25 financial year. Due to pressure to make further significant savings to local authority spending, Hampshire County Council also launched the new Future Services Consultation in January 2024, which includes the proposal to completely cut the Hampshire CVS Infrastructure Grant from 2025-26 onwards. Hart Voluntary Action is therefore looking at all measures that can be taken to mitigate this expected change in income, which will impact on its capacity to deliver its core infrastructure support functions.

Quality Assurance – Hart Voluntary Action aims to complete the assessment process for the new NAVCA Local Infrastructure Quality Accreditation (LIQA) in the first half of 24-25, which is used to assess the charity's local infrastructure support on community development and voluntary and community sector capacity-building in Hart District.

Hart Volunteer Centre – Hart Voluntary Action will be exploring ways to develop more opportunities for people to volunteer on short-term volunteering activity

Hart Voluntary Action's Community Services – all services will continue to work with new and existing residents living in North East Hampshire, and expand their overall reach where possible. A Walk & Talk Counselling service for adults based at Hart's Community Garden will be added to Counselling Services. Hart's Community Garden will be exploring new ways to reach out to more individual and group members, such as expanding its offer to donate fresh produce to both Yateley and Fleet Community Pantries.

Corporate Partnerships Development – Hart Voluntary Action is investing designated funds into preparing the charity for establishing new partnerships with businesses – this will include refreshing its branding, introducing a new website and marketing.

Financial Review

Trustees Responsibilities

The Law applicable to charities in England and Wales requires the Trustees to prepare financial statements for each financial year, which give a true and fair view of the Charity's financial activities during the year and of its financial position at the end of the year. In preparing those financial statements the Trustees are required to:

- Select suitable accounting policies and then apply them consistently;
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable accounting standards and statements of recommended practice have been followed subject to any departures disclosed and explained in the financial statements; and
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in business.

The Trustees are responsible for keeping accounting records, which disclose with reasonable accuracy at any time the financial position of the Charity, and enable them to ensure that the financial statements comply with the Charities Act 2011 and the Companies Act 2006. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Hart Voluntary Action Limited

Report of the Trustees for the year ended 31 March 2024

Financial Review (continued)

The Trustees are also responsible for regularly reviewing the Charity's policies and ensuring that they remain fit for purpose.

Reserves

There was a deficit for the year on the unrestricted fund of £16,899 and a total deficit on the restricted funds of £34,213, giving an overall deficit for the year of £51,112.

All restricted funds and frontline services are externally funded, and do not impose a charge on Hart Voluntary Action's unrestricted funds. Fees for the central administration and governance expenditure, based on full cost recovery, are earned from these services.

The main sources of unrestricted income are the core grants received from Hampshire County Council and Hart District Council which fund the delivery of the Council for Voluntary Services function. This income supports staff responsible for community development, membership support and the running of the Volunteer Centre.

Reserve funds are held on deposit in interest-bearing accounts at Nationwide Building Society and National Westminster Bank.

Reserves Policy

The purpose of the reserves is to ensure that the Charity is capable of meeting any shortfall in funding which would result in a reduction in the organisation's activities and its inability to meet immediate financial commitments.

The Development Fund is a designated fund, aimed at raising income to provide longer term stability for the Charity.

For the 2024/25 financial year, the designated reserves are £101,500, which represent approximately nine month's unrestricted running costs. Hart Voluntary Action's reserves are currently in excess of the designated amount, as the Charity faces a potential shortfall in the funding of its core activities in the coming year, and uncertainty over the level of funding for future years. The Board of Trustees keeps this situation under regular review.

Independent Examiner

Gilroy & Brookes Accountants Ltd has been re-appointed as Independent Examiner for the next year.

Statement of disclosure of information to the Independent Examiners

All directors of the company who held office at the date of approval of these Financial Statements, as set out below, each confirm so far as they are aware, that:

- There is no relevant information of which the company's independent examiners are unaware; and
- They have taken all the steps that they ought to have taken as directors in order to make themselves aware of any relevant information and to establish that the company's independent examiners are aware of that information.

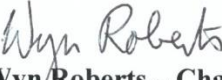
Small Company Provisions

This report has been prepared in accordance with the provisions applicable to companies entitled to the small companies' exemption.

Hart Voluntary Action Limited

Report of the Trustees for the year ended 31 March 2024

The Report of the Trustees incorporating a strategic report, was approved by order of the Board of Trustees as the company directors, on 25 October 2024 and signed on the Board's behalf by:


Wyn Roberts – Chairman

Hart Voluntary Action Limited

Independent Examiner's Report to the Trustees of Hart Voluntary Action Limited

Independent Examiner's report to the Trustees of Hart Voluntary Action Limited ('the Company')

I report to the Charity Trustees on my examination of the accounts of the Company for the year ended 31 March 2024.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under Section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under Section 145(5) (b) of the 2011 Act.

Independent examiner's statement

Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a member of the MAAT which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. Accounting records were not kept in respect of the Company as required by Section 386 of the 2006 Act; or
2. The accounts do not accord with those records; or
3. The accounts do not comply with the accounting requirements of Section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. The accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Anna Coote MAAT
Gilroy & Brookes Accountants Ltd
Suite 15, The Enterprise Centre
Coxbridge Business Park
Farnham
Surrey GU10 5EH

Hart Voluntary Action Limited
Statement of Financial Activities
for the year ended 31 March 2024

	Notes	Unrestricted funds £	Restricted funds £	2024 Total funds £	2023 Total funds £
Income from:					
Donations and legacies	2	2,074	19,631	21,705	24,728
Charitable activities	3	84,230	282,685	366,915	404,499
Other trading activities	4	-	8,058	8,058	45,172
Investment income	5	4,806	-	4,806	2,340
Total		91,110	310,374	401,484	476,739
Expenditure on:					
Charitable activities	6	(108,009)	(344,587)	(452,596)	(538,151)
Net expenditure for the year and net movement in funds		(16,899)	(34,213)	(51,112)	(61,412)
Reconciliation of funds					
Total funds brought forward		183,294	122,622	305,916	367,328
Total funds carried forward		166,395	88,409	254,804	305,916

The notes form part of these financial statements.

Hart Voluntary Action Limited

Notes to the Financial Statements for the year ended 31 March 2024

	Notes	Unrestricted funds £	Restricted funds £	2024 Total funds £	2023 Total Funds £
Current assets					
Debtors	12	15,676	9,282	24,958	47,929
Cash at bank and in hand		180,934	101,397	282,331	315,525
		196,610	110,679	307,289	363,454
Creditors:					
Amounts falling due within one year	13	(30,215)	(22,270)	(52,485)	(57,538)
		(30,215)	(22,270)	(52,485)	(57,538)
Net current assets and net assets		166,395	88,409	254,804	305,916
Funds					
	14				
Unrestricted funds				166,395	183,294
Restricted funds				88,409	122,622
Total funds				254,804	305,916

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2024.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2024 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- Ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006; and
- Preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 29 October 2024 and were signed on its behalf by:


Wyn Roberts – Chairman

The notes form part of these financial statements.

Hart Voluntary Action Limited

Notes to the Financial Statements for the year ended 31 March 2024

1 Accounting Policies

Basis of preparing the Financial Statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019), Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Going concern

Despite the financial losses incurred over the past year and uncertainties over existing grant funding arrangements continuing in future years, Hart Voluntary Action Limited remains committed to its objectives of supporting, promoting and sustaining the charity sector in Hart District. The Management and Trustees continue to explore new revenue streams, fundraising initiatives and cost reduction measures.

The Trustees believe that, with the continued support of our donors, partners, and volunteers, the Charity has sufficient resources to continue its operations for the foreseeable future. The Charity will continue to seek additional funding and manage its finances prudently. Therefore, the Trustees have a reasonable expectation that the Charity will continue as a going concern, fulfilling its objectives and serving its beneficiaries.

Financial Reporting Standard 102 – reduced disclosure exemptions

The charitable company has taken advantage of the exemption from presenting a cash flow statement, as permitted by FRS 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland'

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Fixtures and fittings	-	20% on cost
Plant and machinery	-	100% on cost

Taxation

The charity is exempt from corporation tax on its charitable activities.

Hart Voluntary Action Limited

Notes to the Financial Statements for the year ended 31 March 2024

1 Accounting Policies (continued)

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objectives of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Pension costs and other post-retirement benefits

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

2 Income from donations and legacies

	2024 £	2023 £
Donations	21,108	23,356
Gift Aid	209	1,372
Other Charitable Income	388	-
	21,705	24,728

3 Income from charitable activities

	2024 £	2023 £
Hampshire County Council Core and Restricted Grants	101,539	99,429
Hart District Council Core and Restricted Grants	69,327	82,845
Rushmoor Borough Council	1,464	-
Odiham Cottage Hospital Combined Trusts	27,692	32,692
The National Lottery Community Fund	18,664	26,957
The National Lottery Awards for All Grant	9,220	-
The National Lottery Community Fund: Community Organisations Cost of Living Fund	55,342	-
NHS Hampshire, Southampton & IOW ICB	9,976	-
Frimley Integrated Care Board	-	86,406
Other Grants	57,059	61,725
Other Charitable Income	16,632	14,445
	366,915	404,499

Hart Voluntary Action Limited

Notes to the Financial Statements for the year ended 31 March 2024

4 Income from other trading activities

	2024 £	2023 £
Room Hire	3,843	8,942
Events	4,215	1,647
Counselling training	-	34,583
	<u>8,058</u>	<u>45,172</u>

5 Investment income

	2024 £	2023 £
Bank Interest	<u>4,806</u>	<u>2,340</u>

6 Expenditure on charitable activities

	2024 £	2023 £
Wages & Salaries	302,749	311,215
Staff costs	6,934	15,129
Trustee training	420	829
Volunteer expenses	6,149	8,026
Project costs	77,794	143,546
Computer costs	11,329	12,839
Website costs	4,463	1,607
Subscriptions	1,532	1,334
Insurance	2,763	2,609
Office costs	14,033	22,314
Advertising, marketing and publicity	246	205
Legal and professional costs	19,093	16,351
AGM and other meetings	857	195
Bad debt provision	3,086	-
Bank charges	867	882
Miscellaneous costs	<u>281</u>	<u>1,070</u>
Expenditure on charitable activities	<u>452,596</u>	<u>538,151</u>

Hart Voluntary Action Limited

Notes to the Financial Statements for the year ended 31 March 2024

7 Trustees' remuneration, benefits and expenses

There were no trustees' remuneration or other benefits for the year ended 31 March 2024 (31 March 2023: £nil).

There were no trustees' expenses paid for the year ended 31 March 2024 (31 March 2023: £nil).

8 Amounts payable to the Independent Examiner

Charitable expenditure includes the following amounts payable to the Charity's Independent Examiner:

	2024 £	2023 £
Fee payable for independent examination	600	1,268
Accountancy services	5,616	5,616
	<u>6,216</u>	<u>6,884</u>

9 Staff costs

	2024 £	2023 £
Wages and salaries	277,616	284,584
Social security costs	14,106	15,035
Other pension costs	11,027	11,596
	<u>302,749</u>	<u>311,215</u>

The average monthly number of employees during the year was as follows:

	2024 £	2023 £
Employees	<u>20</u>	<u>26</u>

No employees received emoluments in excess of £60,000.

Hart Voluntary Action Limited

Notes to the Financial Statements for the year ended 31 March 2024

10 Comparatives for the Statement of Financial Activities

	Unrestricted fund £	Restricted fund £	Total funds £
Income from			
Donations and legacies	1,315	23,413	24,728
Charitable activities	85,930	318,569	404,499
Other trading activities	2,400	42,772	45,172
Investment income	2,340	-	2,340
Total	91,985	384,754	476,739
Expenditure on			
Charitable activities			
Expenditure on charitable activities	(144,184)	(393,967)	(538,151)
Net expenditure for the year	(52,199)	(9,213)	(61,412)
Transfers between funds	41,641	(41,641)	-
Net movement in funds	(10,558)	(50,854)	(61,412)
Reconciliation of funds			
Total funds brought forward	193,852	173,476	367,328
Total funds carried forward	183,294	122,622	305,916

11 Tangible Fixed Assets

	Plant and machinery £	Fixtures and fittings £	Totals £
Cost			
At 1 April 2023 and 31 March 2024	7,560	6,539	14,099
Depreciation			
At 1 April 2023 and 31 March 2024	7,560	6,539	14,099
Net Book Value			
At 31 March 2024	-	-	-
At 31 March 2023	-	-	-

Hart Voluntary Action Limited

Notes to the Financial Statements for the year ended 31 March 2024

12 Debtors: Amounts falling due within one year

	2024 £	2023 £
Trade debtors	21,155	42,136
Other debtors	2,169	110
Prepayments and accrued income	1,634	5,683
	<u>24,958</u>	<u>47,929</u>

13 Creditors: Amounts falling due within one year

	2024 £	2023 £
Trade creditors	22,989	9,474
Other creditors	22,524	7,599
Social security and other taxes	6,102	3,894
Accrued expenses	870	36,571
	<u>52,485</u>	<u>57,538</u>

14 Movement in funds

	At 1 April 2023 £	Incoming resources £	Resources expended £	Transfers between funds £	At 31 March 2024 £
Unrestricted funds					
General fund	148,555	91,110	(101,633)	-	138,032
Designated fund – Development Fund	34,739	-	(6,376)	-	28,363
Total unrestricted funds	<u>183,294</u>	<u>91,110</u>	<u>(108,009)</u>	<u>-</u>	<u>166,395</u>
Restricted funds					
Counselling Services	19,993	111,504	(127,333)	9,149	13,313
Young Carers	39,577	127,795	(103,595)	-	63,777
Community Garden	3,780	38,537	(42,979)	662	-
Other restricted funds	59,272	32,538	(70,680)	(9,811)	11,319
Total restricted funds	<u>122,622</u>	<u>310,374</u>	<u>(344,587)</u>	<u>-</u>	<u>88,409</u>
Total funds	<u>305,916</u>	<u>401,484</u>	<u>(452,596)</u>	<u>-</u>	<u>254,804</u>

Hart Voluntary Action Limited

Notes to the Financial Statements for the year ended 31 March 2024

14 Movement in funds (continued) - comparatives for movement in funds

	At 1 April 2022 £	Incoming resources £	Resources expended £	Transfers between funds £	At 31 March 2023 £
Unrestricted funds					
General fund	193,852	91,985	(144,184)	6,902	148,555
Designated fund	-	-	-	34,739	34,739
Total unrestricted funds	193,852	91,985	(144,184)	41,641	183,294
Restricted funds					
Counselling Services	33,507	117,579	(137,255)	6,162	19,993
Young Carers	37,319	88,426	(86,168)	-	39,577
Community Garden	9,814	19,814	(53,624)	27,776	3,780
Other restricted funds	92,836	158,935	(116,920)	(75,579)	59,272
Total restricted funds	173,476	384,754	(393,967)	(41,641)	122,622
Total funds	367,328	476,739	(538,151)	-	305,916

15 Purpose of funds

Unrestricted funds

General fund	These funds are held available for the ordinary purposes of the charity.
Designated fund – Development Fund	The Development Fund has been established to be invested in raising income to provide longer term stability for the charity.

Restricted funds

Counselling Services	This fund is used to provide a range of counselling services to the residents of Hart District. Services include 121 Youth Counselling, 121 Adult Counselling, Sunshine & Showers Depression/Anxiety Support Groups.
Young Carers	This fund provides support to young carers and their families who live in Hart District or the Borough of Rushmoor.
Community Garden	This fund has been established to support the Community Garden at Edenbrook Country Park. The garden provides an inclusive space to enhance the wellbeing of members and the local community.
Other restricted funds	These funds include Hart Health Walks and other smaller restricted funds.

Hart Voluntary Action Limited

Notes to the Financial Statements for the year ended 31 March 2024

16 Related party disclosures

There were no related party transactions for the year ended 31 March 2024.

17 Management fees

Management fees of £48,085 (*31 March 2023 - £54,396*) were charged to certain restricted funds for administration and other office costs paid through the unrestricted general fund.

HART VOLUNTARY ACTION LIMITED

England & Wales - Charity number 1119912

Accounts

Report of the Trustees and
Unaudited Financial Statements
for the Year Ended 31 March 2023
for
Hart Voluntary Action Limited

Gilroy & Brookes Accountants Ltd
Suite 15
The Enterprise Centre
Coxbridge Business Park
Farnham
Surrey
GU10 5EH

Hart Voluntary Action Limited

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for the Year Ended 31 March 2023

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Hart Voluntary Action Limited

Report of the Trustees
for the Year Ended 31 March 2023

REFERENCE AND ADMINISTRATIVE DETAILS

Company Registered number	598273 (England and Wales)
Registered Charity number	1119912
Registered Office	Civic Offices Harlington Way Fleet Hampshire GU51 4AE
Trustees	W Roberts (Chairman) M Covacic (Vice Chairman) B East (Treasurer) L Alderson M Rawlins S Parker (resigned 23/01/2023) D Astles (Appointed 28/04/2023) N Philips (Appointed 28/04/2023) I Booth (Appointed 27/10/2023) A West (resigned 29/04/2022) G Woods
Ex- Officio Appointed by Hart District Council	Cllr Stuart Bailey
Company Secretary	Caroline Winchurch
Independent Examiner	Anna Coote MAAT Gilroy & Brookes Accountants Ltd Chartered Accountants Suite 15 The Enterprise Centre Coxbridge Business Park Farnham Surrey GU10 5EH
Bankers	National Westminster Bank 31-37 Victoria Road, Farnborough, Hampshire GU14 7NR

Hart Voluntary Action Limited
Report of the Trustees
for the Year Ended 31 March 2023

The Trustees, who are also Directors of the Charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2023. The Trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing Document

Hart Voluntary Action Limited is a charitable company limited by guarantee and was incorporated on 30 October 2006. It took over the operations, assets, (excluding the fixed assets which were held at nil value) and liabilities of Hart Voluntary Action on 1 April 2008. The governing documents are the Articles of Association, which were replaced with the approval of the membership at Hart Voluntary Action's Annual General Meeting on 12 November 2018.

Organisational structure

The Trustees are responsible for governance, including setting the Charity's strategy and policies, and reviewing progress against objectives. The Chief Executive, working closely with the Trustees, carries out the day-to-day management of the Charity. However, all Trustees are encouraged to take an interest in the Charity's programme of activity and services as mentors to staff service leads.

Appointment of Trustees

The Annual General Meeting approves the appointment of Trustees, who will be members of the Charity. During the year, additional trustees may be co-opted by the Board of Trustees for formal adoption at the next AGM. New trustees are recruited by formal appeal to the Charity membership, through personal contacts of staff and the existing trustees and via the Hart Volunteer Centre.

Trustee induction and training

Trustees are formally inducted in the work of the Charity and their own responsibilities as a Trustee over a period of months. This initially involves discussions with Honorary Officers and other Trustees, briefings by the Chairman and Chief Executive; a review of the latest Annual Report, Annual Accounts, and current services. Any training for new or existing Trustees is scheduled as required.

Related parties

The only related parties are the Trustees. They receive no remuneration, but expenses reimbursed are as shown in the notes to the Financial Statements. As a Council for Voluntary Services (CVS), the Charity is part of the wider Hampshire CVS Network, and is a member of national bodies such as the National Association for Voluntary and Community Action (NAVCA). An essential function of the Charity is to work with local voluntary and community organisations, in partnership with the local authority and other statutory bodies at district, county and health region levels.

Risk Assessment

A formal risk assessment procedure is in place using Charity Commission guidelines. The Trustees review the major risks and their implications and measures are taken to mitigate potentially adverse effects. The procedures continue to be maintained and monitored on an ongoing basis. Regular reviews of the Charity's policies and governance procedures fall to the Human Resources and Governance Sub-Committee, whilst the Finance and Strategy Sub-Committee is responsible for reviewing financial and strategic planning for the Charity.

Public Benefit Statement

The Trustees, in carrying out their duties, have due regard to the guidance published by the Charity Commission on public benefit. This report addresses the public benefit reporting requirements published by the Charity Commission.

The Objectives and Activities section provides a summary of activities and explains how these activities provide benefit to the local community in the area of operation. More detailed information about activities is reported in the Achievements and Performance section of this report.

Hart Voluntary Action Limited

Report of the Trustees for the Year Ended 31 March 2023

OBJECTIVES AND ACTIVITIES

The core objectives of the Charity are:

- Firstly, to promote and improve the capacity of the voluntary sector throughout Hart District through the one-to-one support, provision of information and training, and representation of the voluntary sector in consultation with statutory agencies and with due regard to guidance published by the Charity Commission on public benefit. As such, eligible voluntary and community organisations and social enterprises are invited to become members of Hart Voluntary Action.

- Secondly, through the Hart Volunteer Centre, the Charity aims to promote and sustain voluntary organisations by helping groups recruit and retain volunteers and by putting potential volunteers in touch with volunteering opportunities.

In addition to its core activities, the Charity has a community development role in identifying unmet needs and gaps in provision of services primarily in Hart District and in neighbouring areas where applicable. The Charity is also awarded the responsibility for the administration of grants for specific initiatives aimed at further promoting community engagement and community activities in Hart District. In so doing, the Charity is mindful of the guidance published by the Charity Commission on Public Benefit.

The 2022-2023 Financial Year started with a new demand on Hart Voluntary Action's frontline role in providing a local volunteering response - meeting the needs of Ukrainian refugees arriving in Hart District under the UK government's "Homes for Ukraine" scheme, as well as continuing the support for one of the primary care network Covid-19 vaccinations hubs.

During the reporting period Hart Voluntary Action continued to deliver the following frontline services alongside its core support for the wider voluntary and community sector serving Hart residents:

- **Counselling Services (121 Youth Counselling, 121 Adult Counselling and Sunshine and Showers Depression Support Groups, Level 5 Counselling Adolescents Diploma, Family Counselling)**
- **Hart Response Hub**
- **Hart and Rushmoor Young Carers**
- **Hart Health Walks**
- **Minding the Garden**
- **The Annexe Counselling Rooms**

Hart Voluntary Action acts as a link between the voluntary and community sector and the statutory sector where active consultation and formal partnership representation has become an increasingly important role played by the Charity. Hart Voluntary Action is a pro-active participant in various partnerships at Hart District and Hampshire County level, for example: Hart and Rushmoor Local Children's Partnership, the Here for Hart Working Group, and other strategic groups co-ordinated by Frimley and Hampshire and Isle of Wight Integrated Care Boards. As such, the Charity plays a significant role through its objectives and activities in achieving the community and wellbeing goals in Hart District Council's Corporate Plan, and contributing to Hampshire County Council's strategic priorities.

Hart Voluntary Action is a member of NAVCA (National Association for Voluntary and Community Action), which represents Local Infrastructure Organisations (LIOs) at the national level in England. Hart Voluntary Action works in partnership with other Councils for Voluntary Services in Hampshire through the Hampshire CVS Network. Hart Voluntary Action also collaborates with 6 other CVS's in Hampshire through the Community Infrastructure Partnership CiC to improve support for the voluntary and community sector in the county.

Hart Voluntary Action Limited

Report of the Trustees for the Year Ended 31 March 2023

ACHIEVEMENT AND PERFORMANCE

Hart Response Hub

Hart Voluntary Action maintained the Hart Response Hub facility under the supervision of the Hart Volunteer Centre staff team, supporting volunteer matches with local residents needing support with shopping and prescription collections. This was supported as a pilot longer-term solution to enabling local residents to be supported at home. However, referrals to the service and subsequent take-up were low, and Hart Voluntary Action volunteers were diverted to assisting with supporting Ukrainian refugees, who started to arrive in Hart District in late March/early April 2022.

When the Homes for Ukraine scheme was launched, local management of host/refugee matches was led by Hampshire County Council in partnership with Hart District Council. Hart Voluntary Action was invited to become involved with building links between community organisations and Ukrainian refugees and their hosts, and to assist with the recruitment of volunteers. During the year, 13 volunteers were recruited to support Ukrainians with transport to appointments and 10 volunteers were recruited to assist with English conversation sessions in local libraries, community venues and online.

The Volunteer Centre Manager also assisted with practical support, involving Hart Voluntary Action member organisations where appropriate, to help Ukrainians who were moved to independent accommodation with accessing local services and employment opportunities.

In the first quarter of the year, Hart Voluntary Action completed its work of providing volunteer assistance to the Covid-19 vaccination hub at the Harlington in Fleet. This coincided with the stepping down of the vaccination programme at the national level.

Support for the Voluntary and Community Sector

A key achievement during the year was the launch of the online directory of community information and services - the Here for Hart Directory. The directory has been commissioned to Hart Voluntary Action by Hart District Council with the aim of focusing on services available to Hart residents in the areas of social care, health and wellbeing, social and leisure activities, transport, and sports and exercise. The directory received a soft launch in June, followed by a regular communications campaign to raise awareness about how to access the directory led by Hart District Council. This helps Hart Voluntary Action meet one of its core objectives as a Council for Voluntary Services, which is to promote the work and services provided by the local voluntary and community sector.

The rising cost of living in the UK became a new dominant issue during the year. Hart Voluntary Action assisted Citizens Advice Hart to promote its new "Advice First Aid" training sessions to members of community organisations to help raise awareness of how to access information provided by Citizens Advice and the range of advice areas that are covered.

At the year end, Hart Voluntary Action was able to secure a small grant of £5,000 via NAVCA to five Hart community organisations to address cost of living support and to provide "warm hub" venues.

Membership of Hart Voluntary Action remained at just over 150 organisations, with the main types of support continuing to be: assistance from Hart Volunteer Centre to recruit new volunteers - 205 volunteers were placed into volunteering roles during 2022-23; one-to-one guidance on governance and funding queries, and training and networking events.

Achievement and performance: Hart Voluntary Action's Services

Hart Voluntary Action's **Counselling Services** include 121 Youth Counselling, 121 Adult Counselling, Sunshine and Showers Depression/Anxiety Support groups. All services continued to run either in-person or virtually during the year. 121 Youth Counselling provides a confidential counselling service of up to 20 weekly sessions per client aged 11-25 years. The service is designed to complement children and young people's mental health services provided through the NHS and in schools and colleges, and meets a gap for supporting young people who do not need to meet the thresholds for Child and Adolescent Mental Health Services (CAHMS). During the year the service received 190 referrals (an increase of 40 on the previous year) and 123 new clients were supported alongside clients already in service at the beginning of the year.

121 Adult Counselling continued its activity seeing a further 32 clients during the year who were dealing with issues around suicidal thinking or self-harm. The service provided placement opportunities for 2 counsellors in training for their Level 4 Counselling Diploma.

Hart Voluntary Action Limited

Report of the Trustees for the Year Ended 31 March 2023

Sunshine and Showers, one of Hart Voluntary Action's most long-standing services offering facilitated peer group support for adults dealing with depression and anxiety, continued to hold weekly group sessions at Odiham Cottage Hospital for 16 adults. Group members can participate for as long as they wish and evening groups are available to suit people who are in employment.

Hart Voluntary Action continued to run its newest counselling service - **Family Counselling** for the Hart and Rushmoor council areas. Based on the experience of providing youth counselling, family counselling had been identified as an area for development to provide shared counselling as well as individual counselling and play therapy support for different family members, to ensure a holistic approach to supporting family mental health. The service supported 17 families during the year.

Counselling students on the second **Level 5 Diploma in Counselling Adolescents** training course completed their training in May 2022. Eleven counsellors participated, four of whom carried out their counselling placement with 121 Youth Counselling. A third course was launched in September 2022, with another 4 counselling trainees undertaking the placement for 121 Youth Counselling.

Hart Health Walks was awarded a Covid-19 recovery grant from Hart District Council to help grow and develop the service over an 18-month period. This enabled Hart Voluntary Action to recruit a Health Walks Development Officer to assist with reviewing all of the Hart Health Walks programme, build up walker participation, and develop one new walk to add to the existing 6 weekly walks. By the end of the year, there were a total of 231 walkers registered with Hart Health Walks, with 81 new walkers joining during the year. Plans had also been put in place to set up a new health walk in Blackwater & Hawley.

Referrals continued to increase for the **Hart and Rushmoor Young Carers** service, which provides young people aged 7-25 years with the opportunity to take time out from their caring responsibilities, and to participate in organised youth club-style activity during term-time and outings and trips during school holidays. For the older age group of "young adult carers" aged 16-25 years one to one support and assistance with accessing further/higher education and employment opportunities also increased over the reporting period. Higher numbers of young carers engaged in the service overall has resulted in young carers only being able to access their respective young carers' club session on a fortnightly basis, with the service providing three term-time club sessions per week by age group/school year: 7-11 year olds, 11-15 year olds, and 16-25 year olds. At year-end there were 147 young carers in service.

One of the new activities introduced to the service was a "Cook and Eat" programme for young carers in school years 6 and 7, to enable them to learn new cooking skills and enjoy a cooked meal as part of their respite activity.

The Minding the Garden community garden celebrated its first year of opening at its base in Edenbrook County Park. Work concentrated on building membership numbers and starting cultivation of the growing areas. Whilst individual membership of Minding the Garden steadily increased to 40 during the year, it was harder to attract community group membership. However, Autism Friendly Fleet did join as group member, starting with a monthly session at a quiet time on the garden just for their supporters with a focus on young people on the autistic spectrum aged 11 years plus. A number of workshops were trialled at the community garden with Christmas wreath workshops being the most popular.

None of the above services would have been possible without the grants and contract funding secured through Hart Voluntary Action's community development and fundraising activity. The Trustees would like to thank Hampshire County Council, Hart District Council, and Odiham Cottage Hospital Combined Trusts, for their ongoing support of the Charity's core Council for Voluntary Services activity and/or our frontline services.

Funding from the statutory sector and the National Lottery Community Fund has also been received through Hart Voluntary Action's ongoing membership of the Hampshire Youth Access network of youth counselling agencies (led by No Limits South) and of the Hampshire Young Carers Alliance. Both of these networks aim to ensure there is a consistent offer of support for children and young people across the county. In this year, the Trustees would also like to thank the following organisations for their charitable grants/donations: Hampshire and Isle of Wight Clinical Commissioning Group, the Rayne Foundation, SC Johnson, Rushmoor and Hart Community Lotteries, Yateley 10k, Hook & Odiham Rotary Club, Waitrose Community Matters.

Hart Voluntary Action Limited

Report of the Trustees for the Year Ended 31 March 2023

The Trustees would also like to thank the following organisations: Church Crookham and Fleet Men's Shed for all the wood-working they have undertaken for Minding the Garden; the volunteers at St John's Hartley Wintney, St John's Hook and Café 46 for making the refreshments for our walkers and walk leaders; Hart and Farnborough Foodbanks for the donations of food and refreshments for the young carers clubs; Yelabus for young carers transport; and Heckfield Place for hosting young carers' visits.

Volunteers

The involvement of volunteers in the Hart Response Hub activity took Hart Voluntary Action's total volunteer team up to around 100 during the year. It would have been impossible to deliver the level of achievements and performance without volunteer involvement, which enables the Charity to deliver a cost-effective and professional service to the local community. Regular volunteer roles include: young leaders, club assistants and drivers for the Hart and Rushmoor Young Carers Service, walk leaders for Hart Health Walks, group facilitators, counsellors and reception volunteers for our Counselling Services.

Staff

The Trustees would like to thank the staff team for all of their contributions to the management for services and the day-to-day running of the Charity's activities.

Changes to the Trustee Board

Stephen Parker resigned from the Trustee Board on 22 January 2023. David Astles and Nigel Ian Phillips were appointed to the Trustee Board on 28 April 2023 and Ian Booth was appointed on 27 October 2023.

Strategic Report: Plans for the Future Period: 2023-2024

Climate Emergency - Hart Voluntary Action will be working alongside other Hampshire Councils for Voluntary Services to raise awareness about the climate strategy priorities and actions of the local authorities in the county, and to support its voluntary and community sector membership to explore ways in which they can make the processes and projects greener or more environmentally aware.

Quality Assurance - Hart Voluntary Action will be participating in the new NAVCA Local Infrastructure Quality Award (LIQA), which is used to assess the charity's local infrastructure support on community development and voluntary and community sector capacity in Hart District.

Hart Voluntary Action Services - expansion of the Hart Health Walks programme, increasing individual and group access to the Minding the Garden community garden, increasing access to physical and skills development activities for young carers are all planned for the 2023-2024 financial year alongside existing activity.

Fundraising - diversifying Hart Voluntary Action's fund base, including taking on more staff time to explore corporate and community fundraising options, using the charity's designated fund.

Hart Voluntary Action Limited

Report of the Trustees for the Year Ended 31 March 2023

FINANCIAL REVIEW

Trustees' Responsibilities

The Law applicable to charities in England and Wales requires the Trustees to prepare financial statements for each financial year, which give a true and fair view of the Charity's financial activities during the year and of its financial position at the end of the year. In preparing those financial statements the Trustees are required to:

- Select suitable accounting policies and then apply them consistently;
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable accounting standards and statements of recommended practice have been followed subject to any departures disclosed and explained in the financial statements; and
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in business.

The Trustees are responsible for keeping accounting records, which disclose with reasonable accuracy at any time the financial position of the Charity, and enable them to ensure that the financial statements comply with the Charities Act 2011 and the Companies Act 2006. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Trustees are also responsible for regularly reviewing the Charity's policies and ensuring that they remain fit for purpose. During the last year the Charity's HR and Governance Committee has investigated current legislation, researched relevant policies and updated all relevant policies as per its bi-annual review schedule.

Reserves

There was a deficit on the unrestricted fund of £52,199 and a deficit of £9,213 on the restricted fund, giving an overall deficit of £61,412

Essentially, all restricted funds and frontline services are externally funded, and do not impose a charge on Hart Voluntary Action's unrestricted funds. Fees for the central administration and governance expenditure, based on full cost recovery, are earned from these services. For the 22-23 financial year, there was a transfer of £41,641 from restricted to unrestricted fund.

The main sources of unrestricted income are the core grants received from Hampshire County Council and Hart District Council which fund the delivery of the Council for Voluntary Services function. This income supports staff responsible for community development/membership support and the running of the Volunteer Centre.

Reserve funds are held on deposit in interest-bearing accounts at Nationwide Building Society and NatWest Bank.

Reserves Policy

The purpose of the reserves is to ensure that the Charity is capable of meeting any shortfall in funding which would result in a reduction in the organisation's activities and its inability to meet immediate financial commitments.

During the 22-23 financial year, the Board of Trustees have decided to establish a new Development Fund of £34,379 as a designated fund to be invested in raising income to provide longer term stability for the charity.

For the 2023/24 financial year, the designated reserves are £101,500 which represents approximately nine months' unrestricted running costs. Hart Voluntary Action's reserves are currently in excess of the designated amount held, as the charity faces a potential shortfall in the funding of its core activities in the coming year, and uncertainty over the level of funding for future years. The Board of Trustees keeps this situation under regular review.

Independent Examiner

Gilroy & Brookes Accountants Ltd has been re-appointed as Independent Examiner for the ensuing year.

Statement of disclosure of information to the Independent Examiners

All directors of the company who held office at the date of approval of these Financial Statements, as set out below, each confirm so far as they are aware, that:

- There is no relevant information of which the company's independent examiners are unaware; and
- They have taken all the steps that they ought to have taken as directors in order to make themselves aware of any relevant information and to establish that the company's independent examiners are aware of that information.

Hart Voluntary Action Limited

Report of the Trustees
for the Year Ended 31 March 2023

SMALL COMPANY PROVISIONS

This report has been prepared in accordance with the provisions applicable to companies entitled to the small companies' exemption.

The Report of the Trustees incorporating a strategic report, approved by order of the Board of Trustees as the company directors, on and signed on the Board's behalf by:


.....
Wyn Roberts - Chairman

Independent Examiner's Report to the Trustees of
Hart Voluntary Action Limited

Independent examiner's report to the trustees of Hart Voluntary Action Limited ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2023.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under Section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under Section 145(5) (b) of the 2011 Act.

Independent examiner's statement

Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a member of the MAAT which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by Section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of Section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Anna Coote

Gilroy & Brookes Accountants Ltd
Suite 15
The Enterprise Centre
Coxbridge Business Park
Farnham
Surrey
GU10 5EH

11 December 2023

Hart Voluntary Action Limited

Statement of Financial Activities
for the Year Ended 31 March 2023

	Notes	Unrestricted fund £	Restricted fund £	2023 Total funds £	2022 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies	2	89,645	384,754	474,399	507,025
Investment income	3	<u>2,340</u>	<u>-</u>	<u>2,340</u>	<u>226</u>
Total		<u>91,985</u>	<u>384,754</u>	<u>476,739</u>	<u>507,251</u>
 EXPENDITURE ON					
Charitable activities	4				
Expenditure on charitable activities		<u>144,184</u>	<u>393,967</u>	<u>538,151</u>	<u>422,544</u>
 NET INCOME/(EXPENDITURE)					
Transfers between funds	12	(52,199) <u>41,641</u>	(9,213) <u>(41,641)</u>	(61,412) <u>-</u>	84,707 <u>-</u>
Net movement in funds		(10,558)	(50,854)	(61,412)	84,707
 RECONCILIATION OF FUNDS					
Total funds brought forward		<u>193,852</u>	<u>173,476</u>	<u>367,328</u>	<u>282,621</u>
 TOTAL FUNDS CARRIED FORWARD		<u><u>183,294</u></u>	<u><u>122,622</u></u>	<u><u>305,916</u></u>	<u><u>367,328</u></u>

The notes form part of these financial statements

Hart Voluntary Action Limited

Balance Sheet
31 March 2023

	Notes	Unrestricted fund £	Restricted fund £	2023 Total funds £	2022 Total funds £
CURRENT ASSETS					
Debtors	10	29,622	18,307	47,929	55,082
Cash at bank and in hand		<u>211,210</u>	<u>104,315</u>	<u>315,525</u>	<u>359,057</u>
		240,832	122,622	363,454	414,139
CREDITORS					
Amounts falling due within one year	11	(57,538)	-	(57,538)	(46,811)
NET CURRENT ASSETS		<u>183,294</u>	<u>122,622</u>	<u>305,916</u>	<u>367,328</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>183,294</u>	<u>122,622</u>	<u>305,916</u>	<u>367,328</u>
NET ASSETS		<u>183,294</u>	<u>122,622</u>	<u>305,916</u>	<u>367,328</u>
FUNDS	12				
Unrestricted funds				183,294	193,852
Restricted funds				<u>122,622</u>	<u>173,476</u>
TOTAL FUNDS				<u>305,916</u>	<u>367,328</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2023.

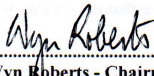
The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2023 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 11 December 2023 and were signed on its behalf by:


 Wyn Roberts - Chairman

The notes form part of these financial statements

1. ACCOUNTING POLICIES

BASIS OF PREPARING THE FINANCIAL STATEMENTS

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

FINANCIAL REPORTING STANDARD 102 - REDUCED DISCLOSURE EXEMPTIONS

The charitable company has taken advantage of the following disclosure exemptions in preparing these financial statements, as permitted by FRS 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland':

- the requirements of Section 7 Statement of Cash Flows.

INCOME

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

EXPENDITURE

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

TANGIBLE FIXED ASSETS

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Fixtures and fittings	- 20% on cost
Plant & machinery	-100% on cost

TAXATION

The charity is exempt from corporation tax on its charitable activities.

FUND ACCOUNTING

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

PENSION COSTS AND OTHER POST-RETIREMENT BENEFITS

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

Hart Voluntary Action Limited

Notes to the Financial Statements - continued
for the Year Ended 31 March 2023

2. DONATIONS AND LEGACIES

	2023	2022
	£	£
Donations	76,133	16,138
Gift Aid	1,372	-
Hampshire County Council Core and Restricted Grants	99,429	82,377
Hart District Council Core and Restricted Grants	82,845	168,330
Odiham Cottage Hospital Combined Trusts	32,692	27,742
National Lottery Community Fund	26,957	34,005
Frimley Clinical Commissioning Group	-	82
Other Charitable Income	-	53,923
Other Grants	68,566	85,568
Children in Need	-	10,399
Frimley Integrated Care Board	<u>86,405</u>	<u>28,461</u>
	<u>474,399</u>	<u>507,025</u>

3. INVESTMENT INCOME

	2023	2022
	£	£
Bank Interest	<u>2,340</u>	<u>226</u>

4. CHARITABLE ACTIVITIES COSTS

	Direct Costs £	Support costs (see note 5) £	Totals £
Expenditure on charitable activities	<u>514,448</u>	<u>23,570</u>	<u>538,018</u>

5. SUPPORT COSTS

	Management £
Expenditure on charitable activities	<u>23,570</u>

6. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2023 nor for the year ended 31 March 2022.

TRUSTEES' EXPENSES

There were no trustees' expenses paid for the year ended 31 March 2023 nor for the year ended 31 March 2022.

Hart Voluntary Action Limited

Notes to the Financial Statements - continued
for the Year Ended 31 March 2023

7. STAFF COSTS

	2023 £	2022 £
Wages and salaries	284,584	254,586
Social security costs	15,035	14,753
Other pension costs	<u>11,596</u>	<u>9,808</u>
	<u>311,215</u>	<u>279,147</u>

The average monthly number of employees during the year was as follows:

	2023	2022
Employees	<u>26</u>	<u>22</u>

No employees received emoluments in excess of £60,000.

8. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund £	Restricted fund £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	85,225	421,800	507,025
Investment income	<u>226</u>	<u>-</u>	<u>226</u>
Total	<u>85,451</u>	<u>421,800</u>	<u>507,251</u>
EXPENDITURE ON			
Charitable activities			
Expenditure on charitable activities	<u>144,915</u>	<u>277,629</u>	<u>422,544</u>
NET INCOME/(EXPENDITURE)	(59,464)	144,171	84,707
Transfers between funds	<u>102,954</u>	<u>(102,954)</u>	<u>-</u>
Net movement in funds	43,490	41,217	84,707
RECONCILIATION OF FUNDS			
Total funds brought forward	<u>150,362</u>	<u>132,259</u>	<u>282,621</u>
TOTAL FUNDS CARRIED FORWARD	<u>193,852</u>	<u>173,476</u>	<u>367,328</u>

Hart Voluntary Action Limited

Notes to the Financial Statements - continued
for the Year Ended 31 March 2023

9. TANGIBLE FIXED ASSETS

	Plant and machinery £	Fixtures and fittings £	Totals £
COST			
At 1 April 2022 and 31 March 2023	<u>7,560</u>	<u>6,539</u>	<u>14,099</u>
DEPRECIATION			
At 1 April 2022 and 31 March 2023	<u>7,560</u>	<u>6,539</u>	<u>14,099</u>
NET BOOK VALUE			
At 31 March 2023	<u>-</u>	<u>-</u>	<u>-</u>
At 31 March 2022	<u>-</u>	<u>-</u>	<u>-</u>

10. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2023 £	2022 £
Trade debtors	42,136	47,989
Other debtors	110	4,738
Prepayments and accrued income	<u>5,683</u>	<u>2,355</u>
	<u>47,929</u>	<u>55,082</u>

11. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2023 £	2022 £
Trade creditors	9,474	10,905
Other creditors	7,599	1,186
Social security and other taxes	3,894	3,835
Accrued expenses	<u>36,571</u>	<u>30,885</u>
	<u>57,538</u>	<u>46,811</u>

12. MOVEMENT IN FUNDS

	At 1.4.22 £	Net movement in funds £	Transfers between funds £	At 31.3.23 £
Unrestricted funds				
Unrestricted funds	193,852	(52,199)	41,641	183,294
Restricted funds				
Restricted funds	173,476	(9,213)	(41,641)	122,622
	<u>367,328</u>	<u>(61,412)</u>	<u>-</u>	<u>305,916</u>
TOTAL FUNDS	<u>367,328</u>	<u>(61,412)</u>	<u>-</u>	<u>305,916</u>

Hart Voluntary Action Limited

Notes to the Financial Statements - continued
for the Year Ended 31 March 2023

12. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
Unrestricted funds	91,985	(144,184)	(52,199)
Restricted funds			
Restricted funds	384,754	(393,967)	(9,213)
TOTAL FUNDS	<u>476,739</u>	<u>(538,151)</u>	<u>(61,412)</u>

Comparatives for movement in funds

	At 1.4.21 £	Net movement in funds £	Transfers between funds £	At 31.3.22 £
Unrestricted funds				
Unrestricted funds	150,362	(59,464)	102,954	193,852
Restricted funds				
Restricted funds	132,259	144,171	(102,954)	173,476
TOTAL FUNDS	<u>282,621</u>	<u>84,707</u>	<u>-</u>	<u>367,328</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
Unrestricted funds	85,451	(144,915)	(59,464)
Restricted funds			
Restricted funds	421,800	(277,629)	144,171
TOTAL FUNDS	<u>507,251</u>	<u>(422,544)</u>	<u>84,707</u>

Hart Voluntary Action Limited

Notes to the Financial Statements - continued
for the Year Ended 31 March 2023

12. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.4.21 £	Net movement in funds £	Transfers between funds £	At 31.3.23 £
Unrestricted funds				
Unrestricted funds	150,362	(111,663)	144,595	183,294
Restricted funds				
Restricted funds	132,259	134,958	(144,595)	122,622
TOTAL FUNDS	<u>282,621</u>	<u>23,295</u>	<u>-</u>	<u>305,916</u>

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
Unrestricted funds	177,436	(289,099)	(111,663)
Restricted funds			
Restricted funds	806,554	(671,596)	134,958
TOTAL FUNDS	<u>983,990</u>	<u>(960,695)</u>	<u>23,295</u>

13. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 March 2023.

14. DESIGNATED FUNDS

During the last year, the Board of Trustees have decided to establish a new Development Fund of £34,379 as a designated fund to be invested in raising income to provide longer term stability for the charity.

15. TRANSFER BETWEEN FUNDS

Transfers between funds includes £54,396 in respect of management charges attributed to certain restricted funds for administration and other office costs paid through the unrestricted general funds..

Hart Voluntary Action Limited

Detailed Statement of Financial Activities
for the Year Ended 31 March 2023

	2023 £	2022 £
INCOME AND ENDOWMENTS		
Donations and legacies		
Donations	76,133	16,138
Gift Aid	1,372	-
Hampshire County Council Core and Restricted Grants		
Hart District Council Core and Restricted Grants	99,429	82,377
Odiham Cottage Hospital Combined Trusts	82,845	168,330
National Lottery Community Fund	32,692	27,742
North East Farnham Clinical Commissioning Group	26,957	34,005
Other Charitable Income	-	82
Other Grants	-	53,923
Children in Need	68,566	85,568
Frimley CCG	-	10,399
	<u>86,405</u>	<u>28,461</u>
	474,399	507,025
Investment income		
Bank Interest	<u>2,340</u>	<u>226</u>
Total incoming resources	476,739	507,251
EXPENDITURE		
Charitable activities		
Wages	284,584	254,586
Social security	15,035	14,753
Pensions	11,596	9,808
Insurance	2,609	2,540
Telephone	4,112	5,641
Postage and stationery	285	246
Advertising	205	488
Sundries	1,070	2,433
Staff expense	2,902	528
Staff Mileage	6,624	6,260
Volunteer Expense	8,026	9,323
Website Cost	1,607	758
Computer expense	12,839	15,633
Office costs	2,317	573
Subscriptions	1,334	519
Project specific costs	125,295	49,704
Supervision Expenses	9,975	8,080
Staff Training	5,603	1,415
External Accountancy Costs	9,367	9,308
AGM / Vol Sector Forum	91	86
Premises cost	8,276	6,233
Trustee Training	<u>829</u>	<u>829</u>
	514,581	399,744

This page does not form part of the statutory financial statements

Hart Voluntary Action Limited

Detailed Statement of Financial Activities
for the Year Ended 31 March 2023

	2023 £	2022 £
Support costs		
Management		
Accommodation lease	15,600	15,600
Accountancy fees	6,984	6,456
Bank Charges	882	716
Meeting expenses	<u>104</u>	<u>28</u>
	<u>23,570</u>	<u>22,800</u>
Total resources expended	<u>538,151</u>	<u>422,544</u>
Net (expenditure)/income	<u>(61,412)</u>	<u>84,707</u>

This page does not form part of the statutory financial statements

HART VOLUNTARY ACTION LIMITED

England & Wales - Charity number 1119912

Accounts

REGISTERED COMPANY NUMBER: 05982733 (England and Wales)
REGISTERED CHARITY NUMBER: 1119912

Report of the Trustees and
Unaudited Financial Statements
for the Year Ended 31 March 2022
for
Hart Voluntary Action Limited

Gilroy & Brookes Accountants Ltd
Suite 15
The Enterprise Centre
Coxbridge Business Park
Farnham
Surrey
GU10 5EH

Hart Voluntary Action Limited

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for the Year Ended 31 March 2022

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Hart Voluntary Action Limited

Report of the Trustees
for the Year Ended 31 March 2022

REFERENCE AND ADMINISTRATIVE DETAILS

Company Registered number	598273 (England and Wales)
Registered Charity number	1119912
Registered Office	Civic Offices Harlington Way Fleet Hampshire GU51 4AE
Trustees	W Roberts (Chairman) (reappointed 24/01/22) M Covacic (Vice Chairman (reappointed 24/01/22) B East (Treasurer) L Alderson M Rawlins S Parker A West (resigned 29/04/2022) G Woods (reappointed 24/01/22)
Ex- Officio Appointed by Hart District Council	Cllr Stuart Bailey
Company Secretary	Caroline Winchurch
Independent Examiner	Anna Coote MAAT Gilroy & Brookes Accountants Ltd Chartered Accountants Suite 15 The Enterprise Centre Coxbridge Business Park Farnham Surrey GU10 5EH
Bankers	National Westminster Bank 176 Fleet Road Fleet Hampshire GU51 4DE

Hart Voluntary Action Limited
Report of the Trustees
for the Year Ended 31 March 2022

The Trustees, who are also Directors of the Charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2022. The Trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing Document

Hart Voluntary Action Limited is a charitable company limited by guarantee and was incorporated on 30 October 2006. It took over the operations, assets, (excluding the fixed assets which were held at nil value) and liabilities of Hart Voluntary Action on 1 April 2008. The governing documents are the Articles of Association, which were replaced with the approval of the membership at Hart Voluntary Action's Annual General Meeting on 12 November 2018..

Organisational structure

The Trustees are responsible for governance, including setting the Charity's strategy and policies, and reviewing progress against objectives. The Chief Executive, working closely with the Trustees, carries out the day-to-day management of the Charity. However, all Trustees are encouraged to take an interest in the Charity's programme of activity and services as mentors to staff service leads.

Appointment of Trustees

The Annual General Meeting approves the appointment of Trustees, who will be members of the Charity. During the year, additional trustees may be co-opted by the Board of Trustees for formal adoption at the next AGM. New trustees are recruited by formal appeal to the Charity membership, through personal contacts of staff and the existing trustees and via the Hart Volunteer Centre.

Trustee induction and training

Trustees are formally inducted in the work of the Charity and their own responsibilities as a Trustee over a period of months. This initially involves discussions with Honorary Officers and other Trustees, briefings by the Chairman and Chief Executive; a review of the latest Annual Report, Annual Accounts, and current services. Any training for new or existing Trustees is scheduled as required.

Related parties

The only related parties are the Trustees. They receive no remuneration, but expenses reimbursed are as shown in the notes to the Financial Statements. As a Council for Voluntary Services (CVS), the Charity is part of the wider Hampshire CVS Network, and is a member of national bodies such as the National Association for Voluntary and Community Action (NAVCA). An essential function of the Charity is to work with local voluntary and community organisations, in partnership with the local authority and other statutory bodies at district, county and health region level.

Risk Assessment

A formal risk assessment procedure is in place using Charity Commission guidelines. The Trustees review the major risks and their implications and measures are taken to mitigate potentially adverse effects. The procedures continue to be maintained and monitored on an ongoing basis. Regular reviews of the Charity's policies and governance procedures fall to the Human Resources and Governance Sub-Committee, and the Finance and Strategy Sub-Committee is responsible for reviewing financial and strategic planning for the Charity.

Public Benefit Statement

The Trustees, in carrying out their duties, have due regard to the guidance published by the Charity Commission on public benefit. This report addresses the public benefit reporting requirements published by the Charity Commission.

The Objectives and Activities section provides a summary of activities and explains how these activities provide benefit to the local community in the area of operation. More detailed information about activities is reported in the Achievements and Performance section of this report.

Hart Voluntary Action Limited
Report of the Trustees
for the Year Ended 31 March 2022

OBJECTIVES AND ACTIVITIES

The core objectives of the Charity are:

- Firstly, to promote and improve the capacity of the voluntary sector throughout Hart District through the one-to-one support, provision of information and training, and representation of the voluntary sector in consultation with statutory agencies and with due regard to guidance published by the Charity Commission on public benefit. As such, eligible voluntary and community organisations and social enterprises are invited to become members of Hart Voluntary Action
- Secondly, through the Hart Volunteer Centre, the Charity aims to promote and sustain voluntary organisations by helping groups recruit and retain volunteers and by putting potential volunteers in touch with volunteering opportunities.

In addition to its core activities, the Charity has a community development role in identifying unmet needs and gaps in provision of services primarily in Hart District and in neighbouring areas where applicable. The Charity is also awarded the responsibility for the administration of grants for specific initiatives aimed at further promoting community engagement and community activities in Hart District. In so doing, the Charity is mindful of the guidance published by the Charity Commission on Public Benefit.

The 2021-2022 Financial Year continued to be dominated by the Covid-19 pandemic with Hart Voluntary Action's frontline role in providing a local volunteering response growing, particularly in the areas of vaccinations support, pulse oximeter home delivery, and lateral flow testing. Government restrictions continued to impact how Hart Voluntary Action delivered its services with the continuation of remote as well as in-person support where permitted.

During the reporting period Hart Voluntary Action continued to deliver the following frontline services alongside its core support for the wider voluntary and community sector serving Hart residents:

- **Counselling Services (121 Youth Counselling, 121 Adult Counselling and Sunshine and Showers Depression Support Groups, Level 5 Counselling Adolescents Diploma)**
- **Hart and Rushmoor Young Carers**
- **Hart Health Walks**
- **The Annexe Counselling Rooms**

During the year, the Charity launched two new services:

- **Family Therapy**
- **Minding the Garden**

Hart Voluntary Action acts as a link between the voluntary and community sector and the statutory sector where active consultation and formal partnership representation has become an increasingly important role played by the Charity. Hart Voluntary Action is a pro-active participant in various partnerships at Hart District and Hampshire County level, for example: Hart Local Children's Partnership, the Here for Hart Working Group, and other strategic groups co-ordinated by Frimley and Hampshire and Isle of Wight Clinical Commissioning Groups. As such, the Charity plays a significant role through its objectives and activities in achieving the community and wellbeing goals in Hart District Council's Corporate Plan, and contributing to Hampshire County Council's strategic priorities

Hart Voluntary Action Limited
Report of the Trustees
for the Year Ended 31 March 2022

STRATEGIC REPORT

Achievement and performance : Covid-19 Community Response in Hart District

Hart Voluntary Action maintained the Hart Response Hub facility under the supervision of the Hart Volunteer Centre staff team, supporting volunteer matches with local residents needing support with shopping, prescription collection etc. New requests for support were sporadic and the focus remained on supporting existing volunteer/client relationships, many of which had started in the previous year during the height of government restrictions.

Far more time was spent on maintaining and managing the volunteer teams of behalf of local GP surgeries operating Covid-vaccination centres in Fleet and Yateley. With the expansion of the age ranges of who could be offered vaccinations, volunteer shift schedules were at times running five or six days a week to meet demand. This would not have been possible without the enthusiasm and ongoing commitment of a team of around 210 volunteers, including a number of volunteers who stepped forward to act as volunteer team co-ordinators.

During the financial year, the Volunteer Centre was overseeing running a total team of 310 volunteers. As well as vaccinations hub support, 37 volunteers were dealing with Covid-19 community response, 28 providing trips to medical and vaccinations appointments, and 30 transporting pulse 599 pulse oximeters to the homes of Covid-positive residents in Farnham, Fleet and Yateley areas.

At the beginning of the financial year, Hart District Council invited Hart Voluntary Action to recruit volunteers for a temporary Lateral Flow Testing Centre based at the Council Offices. The Volunteer Centre was again heartened by the response, particularly from young people aged 16 years+ for whom it was an opportunity to gain experience in the search for future paid employment or to go towards their college/university applications. Lateral Flow Testing continued for a period of three months between April and June.

The combination of new variants of coronavirus and the need to provide booster vaccinations resulted in the Volunteer Centre managing volunteer teams for far longer than expected. At the end of 2021, volunteer management for the Yateley vaccinations hub passed over to the Oakley Health Group, and many of the vaccinations support volunteers made the move as well. Responsibility for the volunteer team at the vaccination hub at the Harlington in Fleet continued under Hart Voluntary Action's management for the remainder of the financial year.

There are many people to thank for their time and contributions, but the Trustees would particularly like to thank Sue Vincent, Hart Volunteer Centre Manager for her significant contribution in making all of the 1000's of hours of Covid-19 community volunteering response so successful.

Support for the Voluntary and Community Sector

Hart Voluntary Action worked in partnership with Hart District Council to distribute small grants to community organisations working with clinically vulnerable residents or responding to the impact of the pandemic on certain sections of the local population. Just over £14,300 was distributed to 11 community initiatives, one example being a new informal group of young adults aged 18-30 in the Hartley Wintney/Hook area, who wanted to address social isolation amongst this age group and the lack of organised social activity.

During the year, all Councils for Voluntary Services in Hampshire received additional funding via Hampshire County Council's Public Health department - the Covid Outbreak Management Fund (COMF). Part of the COMF grant was used to carry out one-to-one assessments of the impacts of the pandemic the voluntary and community sector across Hampshire. During summer 2021, Hart Voluntary Action carried out "check-ins" with 70 of its 150+ member organisations. Only 10 of those organisations had temporarily ceased activity completely during the 2020/21 and 47 had adapted their services to address needs to work differently during the pandemic for example by using digital solutions, whilst others had run on a reduced service delivery basis. Financial sustainability was a concern for 15 organisations, but at the year end, all of these organisations were still in operation demonstrating their ongoing resilience, despite all of the challenges created by the pandemic. Twenty-eight organisations were concerned about the pandemic's impact on the wellbeing and welfare of their beneficiaries, and were monitoring the situation, and there was expectation that demand on services would continue to be higher than previously. Hart Voluntary Action's research was fed into a whole of Hampshire State of the Sector - The Covid Edition Report collated by Action Hampshire, and launched in October 2021.

Hart Voluntary Action Limited

Report of the Trustees for the Year Ended 31 March 2022

Achievement and performance: Hart Voluntary Action's Services

Hart Voluntary Action's **Counselling Services** include 121 Youth Counselling, 121 Adult Counselling, Sunshine and Showers Depression/Anxiety Support groups. All services continued to run either in-person or virtually during the year. 121 Youth Counselling provides a confidential counselling service of up to 20 weekly sessions per client aged 11-25 years. The service is designed to complement children and young people's mental health services provided through the NHS and in schools and colleges, and meets a gap for supporting young people who do not need to meet the thresholds for Child and Adolescent Mental Health Services (CAHMS). During the year the service received 154 referrals and 110 new clients were supported alongside clients already in service at the beginning of the year, and the service was able to maintain the waiting list times to no longer than 12 weeks. 48% of clients reported an improvement using the CORE outcomes measurement tool used with all clients.

121 Adult Counselling started as a pilot in the previous financial year and continued its activity seeing a further 26 clients during the year who were dealing with issues around suicidal thinking or self-harm. The service provided placement opportunities for 2 counsellors in training for their Level 4 Counselling Diploma.

Sunshine and Showers, one of Hart Voluntary Action's most long-standing services offering facilitated peer group support for adults dealing with depression and anxiety, continued to hold weekly group sessions at Odiham Cottage Hospital. Group members can participate for as long as they wish and evening groups are available to suit people who are in employment.

During the year, Hart Voluntary Action was successful in receiving a grant via Hampshire County Council's Supporting Families programme to set up a new **Family Therapy** service for the Hart and Rushmoor council areas. Based on the experience of providing youth counselling, family counselling had been identified as an area for development to provide shared counselling as well as individual counselling and play therapy support for different family members, to ensure a holistic approach to supporting family mental health. The service launched in November 2021, with priority being given to family referrals received from the Hart and Rushmoor Early Help Hub co-ordinated by Hampshire County Council's Children's Services.

Counselling students on the first **Level 5 Diploma in Counselling Adolescents** training course launched by Hart Voluntary Action in September 2020 completed their training in May 2021. Twelve counsellors participated, six of whom carried out their counselling placement with 121 Youth Counselling providing a total of 486 counselling hours for clients aged 11-17 years over the 2020-21 academic year. Six other counsellors undertook the training on a fee-paying basis and carried out their placements with sixth form colleges and other community youth counselling organisations in Hampshire and Berkshire, delivering an estimated 360 counselling hours for their clients.

Due to the success of the first course, Hart Voluntary Action set up a new Level 5 course in September 2021, with another 11 students enrolled, four of whom are carrying out their placement with 121 Youth Counselling providing the service with valuable volunteer hours in support of Hart young people.

Of all of Hart Voluntary Action's frontline services, **Hart Health Walks** was the service most adversely affected by Covid-19 government restrictions on numbers of people who could get together to participate. But by September 2021, it was possible to resume arrangements for Health Walks as they were before the start of the pandemic with no pre-booking and no restrictions on walker numbers. It was a pleasure to see how many of our former walkers wanted to re-join alongside new walkers who had taken up walking during the pandemic, with 149 walkers registered during the year. All six weekly walks resumed with walker numbers increasing to pre-pandemic levels in most cases. During the year, Hart District Council committed additional funding related to Covid-19 community recovery to Hart Health Walks, which will allow Hart Voluntary Action to further develop its walks programme in 2022-23.

Hart Voluntary Action Limited
Report of the Trustees
for the Year Ended 31 March 2022

Referrals continued to increase for the **Hart and Rushmoor Young Carers** service, which provides young people aged 7-25 years with the opportunity to take time out from their caring responsibilities, and to participate in organised youth club-style activity during term-time and outings and trips during school holidays. For the older age group of "young adult carers" aged 16-25 years one to one support and assistance with accessing further/higher education and employment opportunities also increased over the reporting period. Higher numbers of young carers engaged in the service overall has resulted in young carers only being able to access their respective young carers' club session on a fortnightly basis, with the service providing three term-time club sessions per week by age group/school year: 7-11 year olds, 11-15 year olds, and 16-25 year olds.

It is nearly 10 years since members of Hart Voluntary Action were first shown the location for a proposed community garden within a country park linked to a new housing development in Fleet. In 2019, Edenbrook Country Park was handed over to Hart District Council for future development and management, and the first designs for the layout of a community garden were produced combining individual plots and a shared community garden area. Due to delays caused by the pandemic, final groundworks on developing what is now known as Hart's Green Garden, contractors were only able to start in late spring 2021 and completed early 2022. During the last year, Hart Voluntary Action worked on the development of its paid membership model for the **Minding the Garden** community garden whilst waiting for the site to be accessible. The aim is to provide opportunities for individuals and groups to make use of the garden for social and horticultural activity to aid wellbeing. The Minding the Garden area of the site is fully accessible with a range of growing areas, two polytunnels and a gazebo. A number of promotional events over the autumn 2021 were delivered to start attracting interest in Minding the Garden, and access to the garden was granted in early February 2022, with the first members joining soon after.

None of the above services would have been possible without the grants and contract funding secured through Hart Voluntary Action's community development and fundraising activity. The Trustees would like to thank Hampshire County Council, Hart District Council, and Odiham Cottage Hospital Combined Trusts, for their ongoing support of the Charity's core Council for Voluntary Services activity and/or our frontline services.

Funding from the statutory sector and the National Lottery Community Fund has also been received through Hart Voluntary Action's ongoing membership of the Hampshire Youth Access network of youth counselling agencies (led by No Limits South) and of the Hampshire Young Carers Alliance. Both of these networks aim to ensure there is a consistent offer of support for children and young people across the county. In this year, the Trustees would also like to also thank the following organisations for their charitable grants/donations: Hampshire and Isle of Wight Community Foundation, Hampshire and Isle of Wight Clinical Commissioning Group, Garfield Weston Foundation, 7stars foundation, Rushmoor Community Lottery, Hook Fun Run, the Co-operative Foundation, Waitrose Community Matters, and Farnborough Rotary Club.

The Trustees would also like to thank the following organisations: Church Crookham and Fleet Men's Shed for all the wood-working they have undertaken to make staging, signage and accessible tables for Minding the Garden; the volunteers at St John's Hartley Wintney, St John's Hook and Café 46 for making the refreshments for our walkers and walk leaders; Hart Foodbank for the donations of food and refreshments for the young carers clubs; Yelabus for young carers transport; and Heckfield Place for hosting young carers' visits. Vaccinations volunteering support would not have been possible without volunteers from Yateley United Football Club, Yateley Waitrose, Church Crookham and Fleet Men's Shed, and Yateley, Fleet and Hart Lions Clubs, joining the two vaccination hub teams. The extremely positive way in which community organisations in Hart have worked together has again been demonstrated during this challenging year.

Volunteers

The involvement of volunteers in the Covid community response activity took Hart Voluntary Action's total volunteer team up to around 400 during the year. It would have been impossible to deliver the level of achievements and performance without volunteer involvement, which enables the Charity to deliver a cost-effective and professional service to the local community. Regular volunteer roles include: young leaders, club assistants and drivers for the Hart and Rushmoor Young Carers Service, walk leaders for Hart Health Walks, group facilitators, counsellors and reception volunteers for our Counselling Services.

Hart Voluntary Action Limited

Report of the Trustees
for the Year Ended 31 March 2022

Staff

The Trustees would like to thank the staff team for all of their contributions to the management of services and the day-to-day running of the Charity's activities.

Changes to the Trustee Board

Andrea West resigned from the Trustee Board on 29 April 2022.

Strategic Report: Plans for the Future Period: 2022-2023

Ukrainian Refugees - towards the end of the financial year, Hart Voluntary Action was asked to help support the community response led by the local authorities to support Ukrainian refugees arriving into Hart District. The community response will evolve to meet identified demands of Ukrainian refugees, eg English language and practical support to be able to adjust to living in the UK.

Climate Emergency - Hart Voluntary Action will be working alongside other Hampshire Councils for Voluntary Services to raise awareness about the climate strategy priorities and actions of the local authorities in the county, and to support its voluntary and community sector membership to explore ways in which they can make the processes and projects greener or more environmentally aware.

Quality Assurance - Hart Voluntary Action is taking part in a pilot to test the new NAVCA Local Infrastructure Quality Award (LIQA).

Hart Voluntary Action Services - expansion of the Hart Health Walks programme, increasing individual and group access to the Minding the Garden community garden, development of the support available to young adult carers, and creating a satellite training centre for youth counsellors are all planned for the 2022-2023 financial year alongside existing activity.

Hart Voluntary Action Limited
Report of the Trustees
for the Year Ended 31 March 2022

Financial Review

Trustees' Responsibilities

The Law applicable to charities in England and Wales requires the Trustees to prepare financial statements for each financial year, which give a true and fair view of the Charity's financial activities during the year and of its financial position at the end of the year. In preparing those financial statements the Trustees are required to:

- Select suitable accounting policies and then apply them consistently;
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable accounting standards and statements of recommended practice have been followed subject to any departures disclosed and explained in the financial statements; and
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in business.

The Trustees are responsible for keeping accounting records, which disclose with reasonable accuracy at any time the financial position of the Charity, and enable them to ensure that the financial statements comply with the Charities Act 2011 and the Companies Act 2006. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Trustees are also responsible for regularly reviewing the Charity's policies and ensuring that they remain fit for purpose. During the last year the Charity's HR and Governance Committee has investigated current legislation, researched relevant policies and updated all relevant policies as per its bi-annual review schedule.

Reserves

There was a deficit on the unrestricted fund of £59,454 and a surplus of £144,172 on the restricted fund, giving an overall surplus of £84,708.

Essentially, all restricted funds and frontline services are externally funded, and do not impose a charge on Hart Voluntary Action's unrestricted funds. Fees for the central administration and governance expenditure, based on full cost recovery, are earned from these services.

The main sources of unrestricted income are the core grants received from Hampshire County Council and Hart District Council which fund the delivery of the Council for Voluntary Services function. This income supports staff responsible for community development/membership support and the running of the Volunteer Centre.

Reserve funds are held on deposit in interest-bearing accounts at Nationwide Building Society and NatWest Bank.

Reserves Policy

The purpose of the reserves is to ensure that the Charity is capable of meeting any shortfall in funding which would result in a reduction in the organisation's activities and its inability to meet immediate financial commitments.

During the last year, the Board of Trustees have decided to establish a new Development Fund of £34,379 as a designated fund to be invested in raising income to provide longer term stability for the charity.

For the 2022/23 financial year, the designated d reserves are £101,500 which represents approximately nine months' unrestricted running costs. Hart Voluntary Action's reserves are currently in excess of the designated amount held, as the charity faces a potential shortfall in the funding of its core activities in the coming year, and uncertainty over the level of funding for future years. The Board of Trustees keeps this situation under regular review.

Independent Examiner

Gilroy & Brookes Accountants Ltd has been re-appointed as Independent Examiner for the ensuing year.

Hart Voluntary Action Limited

Report of the Trustees
for the Year Ended 31 March 2022

Statement of disclosure of information to the Independent Examiners

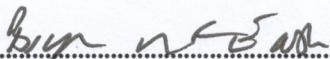
All directors of the company who held office at the date of approval of these Financial Statements, as set out below, each confirm so far as they are aware, that:

- There is no relevant information of which the company's independent examiners are unaware; and
- They have taken all the steps that they ought to have taken as directors in order to make themselves aware of any relevant information and to establish that the company's independent examiners are aware of that information.

SMALL COMPANY PROVISIONS

This report has been prepared in accordance with the provisions applicable to companies entitled to the small companies' exemption.

The Report of the trustees, incorporating a strategic report, approved by order of the Board of Trustees, as the company directors, on and signed on the board's behalf by:


.....
B East - Treasurer

Independent Examiner's Report to the Trustees of
Hart Voluntary Action Limited

Independent examiner's report to the trustees of Hart Voluntary Action Limited ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2022.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a registered member of MAAT which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Anna Coote
MAAT
Gilroy & Brookes Accountants Ltd
Suite 15
The Enterprise Centre
Coxbridge Business Park
Farnham
Surrey
GU10 5EH

Date: A. Coote

23 December 2022

Hart Voluntary Action Limited

Statement of Financial Activities
for the Year Ended 31 March 2022

	Notes	Unrestricted fund £	Restricted fund £	2022 Total funds £	2021 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies	2	85,225	421,800	507,025	485,618
Investment income	3	226	-	226	219
Total		<u>85,451</u>	<u>421,800</u>	<u>507,251</u>	<u>485,837</u>
EXPENDITURE ON					
Charitable activities	4				
Expenditure on charitable activities		144,915	277,629	422,544	446,997
NET INCOME/(EXPENDITURE)		<u>(59,464)</u>	<u>144,171</u>	<u>84,707</u>	<u>38,840</u>
Transfers between funds	12	<u>102,954</u>	<u>(102,954)</u>	<u>-</u>	<u>-</u>
Net movement in funds		<u>43,490</u>	<u>41,217</u>	<u>84,707</u>	<u>38,840</u>
RECONCILIATION OF FUNDS					
Total funds brought forward		<u>150,362</u>	<u>132,259</u>	<u>282,621</u>	<u>243,781</u>
TOTAL FUNDS CARRIED FORWARD		<u><u>193,852</u></u>	<u><u>173,476</u></u>	<u><u>367,328</u></u>	<u><u>282,621</u></u>

The notes form part of these financial statements

Hart Voluntary Action Limited

Balance Sheet
31 March 2022

	Notes	Unrestricted fund £	Restricted fund £	2022 Total funds £	2021 Total funds £
CURRENT ASSETS					
Debtors	10	15,278	39,804	55,082	40,029
Cash at bank and in hand		225,385	133,672	359,057	289,720
		<u>240,663</u>	<u>173,476</u>	<u>414,139</u>	<u>329,749</u>
CREDITORS					
Amounts falling due within one year	11	(46,811)	-	(46,811)	(47,128)
		<u>193,852</u>	<u>173,476</u>	<u>367,328</u>	<u>282,621</u>
NET CURRENT ASSETS					
		<u>193,852</u>	<u>173,476</u>	<u>367,328</u>	<u>282,621</u>
TOTAL ASSETS LESS CURRENT LIABILITIES					
		<u>193,852</u>	<u>173,476</u>	<u>367,328</u>	<u>282,621</u>
NET ASSETS					
		<u>193,852</u>	<u>173,476</u>	<u>367,328</u>	<u>282,621</u>
FUNDS	12				
Unrestricted funds				193,852	150,362
Restricted funds				173,476	132,259
TOTAL FUNDS				<u>367,328</u>	<u>282,621</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2022.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2022 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

The financial statements were approved by the Board of Trustees and authorised for issue on
and were signed on its behalf by:

.....
B East - Treasurer

The notes form part of these financial statements

Hart Voluntary Action Limited

Notes to the Financial Statements
for the Year Ended 31 March 2022

1. ACCOUNTING POLICIES

BASIS OF PREPARING THE FINANCIAL STATEMENTS

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

FINANCIAL REPORTING STANDARD 102 - REDUCED DISCLOSURE EXEMPTIONS

The charitable company has taken advantage of the following disclosure exemptions in preparing these financial statements, as permitted by FRS 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland':

- the requirements of Section 7 Statement of Cash Flows.

INCOME

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

EXPENDITURE

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

TANGIBLE FIXED ASSETS

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Fixtures and fittings	- 20% on cost
Plant & machinery	-100% on cost

TAXATION

The charity is exempt from corporation tax on its charitable activities.

FUND ACCOUNTING

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

PENSION COSTS AND OTHER POST-RETIREMENT BENEFITS

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

Hart Voluntary Action Limited

Notes to the Financial Statements - continued
for the Year Ended 31 March 2022

2. DONATIONS AND LEGACIES

	2022	2021
	£	£
Donations	16,138	23,143
Gift Aid	-	139
Hampshire County Council Core and Restricted Grants	82,377	70,180
Hart District Council Core and Restricted Grants	168,330	50,430
Odiham Cottage Hospital Combined Trusts	27,742	23,096
National Lottery Community Fund	34,005	50,406
North East Farnham Clinical Commissioning Group	82	149,433
Other Charitable Income	53,923	87,802
Other Grants	85,568	20,590
Children in Need	10,399	10,399
Frimley CCG	28,461	-
	<u>507,025</u>	<u>485,618</u>

3. INVESTMENT INCOME

	2022	2021
	£	£
Bank Interest	<u>226</u>	<u>219</u>

4. CHARITABLE ACTIVITIES COSTS

	Direct Costs £	Support costs (see note 5) £	Totals £
Expenditure on charitable activities	<u>399,744</u>	<u>22,800</u>	<u>422,544</u>

5. SUPPORT COSTS

	Management £
Expenditure on charitable activities	<u>22,800</u>

6. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2022 nor for the year ended 31 March 2021.

TRUSTEES' EXPENSES

There were no trustees' expenses paid for the year ended 31 March 2022 nor for the year ended 31 March 2021.

Hart Voluntary Action Limited

Notes to the Financial Statements - continued
for the Year Ended 31 March 2022

7. STAFF COSTS

	2022 £	2021 £
Wages and salaries	254,586	287,939
Social security costs	14,753	17,326
Other pension costs	9,808	11,321
	<u>279,147</u>	<u>316,586</u>

The average monthly number of employees during the year was as follows:

	2022	2021
Employees	<u>22</u>	<u>29</u>

No employees received emoluments in excess of £60,000.

8. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund £	Restricted fund £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	87,773	397,845	485,618
Investment income	219	-	219
Total	<u>87,992</u>	<u>397,845</u>	<u>485,837</u>
EXPENDITURE ON			
Charitable activities			
Expenditure on charitable activities	127,294	319,703	446,997
NET INCOME/(EXPENDITURE)	(39,302)	78,142	38,840
Transfers between funds	<u>54,396</u>	<u>(54,396)</u>	<u>-</u>
Net movement in funds	15,094	23,746	38,840
RECONCILIATION OF FUNDS			
Total funds brought forward	135,268	108,513	243,781
TOTAL FUNDS CARRIED FORWARD	<u>150,362</u>	<u>132,259</u>	<u>282,621</u>

Hart Voluntary Action Limited

Notes to the Financial Statements - continued
for the Year Ended 31 March 2022

9. TANGIBLE FIXED ASSETS

	Plant and machinery £	Fixtures and fittings £	Totals £
COST			
At 1 April 2021 and 31 March 2022	7,560	6,539	14,099
DEPRECIATION			
At 1 April 2021 and 31 March 2022	7,560	6,539	14,099
NET BOOK VALUE			
At 31 March 2022	-	-	-
At 31 March 2021	-	-	-

10. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2022 £	2021 £
Trade debtors	47,989	34,624
Other debtors	4,738	3,116
Prepayments and accrued income	2,355	2,289
	55,082	40,029

11. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2022 £	2021 £
Trade creditors	10,905	5,437
Other creditors	1,186	33,649
Social security and other taxes	3,835	6,215
Pensions	-	380
Accrued expenses	30,885	1,447
	46,811	47,128

Hart Voluntary Action Limited

Notes to the Financial Statements - continued
for the Year Ended 31 March 2022

12. MOVEMENT IN FUNDS

	At 1.4.21 £	Net movement in funds £	Transfers between funds £	At 31.3.22 £
Unrestricted funds				
Unrestricted funds	150,362	(59,464)	102,954	193,852
Restricted funds				
Restricted funds	132,259	144,171	(102,954)	173,476
TOTAL FUNDS	<u>282,621</u>	<u>84,707</u>	<u>-</u>	<u>367,328</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
Unrestricted funds	85,451	(144,915)	(59,464)
Restricted funds			
Restricted funds	421,800	(277,629)	144,171
TOTAL FUNDS	<u>507,251</u>	<u>(422,544)</u>	<u>84,707</u>

Comparatives for movement in funds

	At 1.4.20 £	Net movement in funds £	Transfers between funds £	At 31.3.21 £
Unrestricted funds				
Unrestricted funds	135,268	(39,302)	54,396	150,362
Restricted funds				
Restricted funds	108,513	78,142	(54,396)	132,259
TOTAL FUNDS	<u>243,781</u>	<u>38,840</u>	<u>-</u>	<u>282,621</u>

Hart Voluntary Action Limited

Notes to the Financial Statements - continued
for the Year Ended 31 March 2022

12. MOVEMENT IN FUNDS - continued

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
Unrestricted funds	87,992	(127,294)	(39,302)
Restricted funds			
Restricted funds	397,845	(319,703)	78,142
TOTAL FUNDS	<u>485,837</u>	<u>(446,997)</u>	<u>38,840</u>

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.4.20 £	Net movement in funds £	Transfers between funds £	At 31.3.22 £
Unrestricted funds				
Unrestricted funds	135,268	(98,766)	157,350	193,852
Restricted funds				
Restricted funds	108,513	222,313	(157,350)	173,476
TOTAL FUNDS	<u>243,781</u>	<u>123,547</u>	<u>-</u>	<u>367,328</u>

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
Unrestricted funds	173,443	(272,209)	(98,766)
Restricted funds			
Restricted funds	819,645	(597,332)	222,313
TOTAL FUNDS	<u>993,088</u>	<u>(869,541)</u>	<u>123,547</u>

Hart Voluntary Action Limited

Notes to the Financial Statements - continued
for the Year Ended 31 March 2022

13. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 March 2022.

14. DESIGNATED FUNDS

During the last year, the Board of Trustees have decided to establish a new Development Fund of £34,379 as a designated fund to be invested in raising income to provide longer term stability for the charity.

15. TRANSFER BETWEEN FUNDS

Transfers between funds includes £54,396 in respect of management charges attributed to certain restricted funds for administration and other office costs paid through the unrestricted general funds..

Hart Voluntary Action Limited

Detailed Statement of Financial Activities
for the Year Ended 31 March 2022

	2022 £	2021 £
INCOME AND ENDOWMENTS		
Donations and legacies		
Donations	16,138	23,143
Gift Aid	-	139
Hampshire County Council Core and Restricted Grants	82,377	70,180
Hart District Council Core and Restricted Grants	168,330	50,430
Odiham Cottage Hospital Combined Trusts	27,742	23,096
National Lottery Community Fund	34,005	50,406
North East Farnham Clinical Commissioning Group	82	149,433
Other Charitable Income	53,923	87,802
Other Grants	85,568	20,590
Children in Need	10,399	10,399
Frimley CCG	28,461	-
	507,025	485,618
Investment income		
Bank Interest	226	219
Total incoming resources	507,251	485,837
 EXPENDITURE		
Charitable activities		
Wages	254,586	287,939
Social security	14,753	17,326
Pensions	9,808	11,321
Insurance	2,540	2,561
Telephone	5,641	7,230
Postage and stationery	246	2,575
Advertising	488	1,215
Sundries	2,433	643
Staff expense	528	2,557
Staff Mileage	6,260	6,774
Volunteer Expense	9,323	5,209
Website Cost	758	288
Computer expense	15,633	5,689
Office costs	573	1,946
Subscriptions	519	536
Project specific costs	49,704	60,771
Supervision Expenses	8,080	6,325
Carried forward	381,873	420,905

This page does not form part of the statutory financial statements

Hart Voluntary Action Limited

Detailed Statement of Financial Activities
for the Year Ended 31 March 2022

	2022 £	2021 £
Charitable activities		
Brought forward	381,873	420,905
Staff Training	1,415	931
External Accountancy Costs	9,308	9,164
AGM / Vol Sector Forum	86	158
Premises cost	6,233	-
Trustee Training	829	-
	399,744	431,158
 Support costs		
Management		
Accommodation lease	15,600	8,400
Accountancy fees	6,456	6,709
Bank Charges	716	640
Meeting expenses	28	90
	22,800	15,839
 Total resources expended		
	422,544	446,997
 Net income		
	84,707	38,840

This page does not form part of the statutory financial statements

HART VOLUNTARY ACTION LIMITED

England & Wales - Charity number 1119912

Accounts

REGISTERED COMPANY NUMBER: 05982733 (England and Wales)
REGISTERED CHARITY NUMBER: 1119912

Report of the Trustees and
Unaudited Financial Statements
for the Year Ended 31 March 2021
for
Hart Voluntary Action Limited

Gilroy & Brookes Accountants Ltd
Suite 15
The Enterprise Centre
Coxbridge Business Park
Farnham
Surrey
GU10 5EH

Hart Voluntary Action Limited

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for the Year Ended 31 March 2021

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Detailed Statement of Financial Activities	19 to 20

Hart Voluntary Action Limited

Report of the Trustees for the Year Ended 31 March 2021

The Trustees, who are also Directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2021. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

REFERENCE AND ADMINISTRATIVE DETAILS

Company Registered number	598273 (England and Wales)
Registered Charity number	1119912
Registered Office	Civic Offices Harlington Way Fleet Hampshire GU51 4AE
Trustees	W Roberts (Chairman) M Covacic (Vice Chairman) B East (Treasurer) L Alderson (appointed 4 May 2020) M Rawlins S Parker G Woods
Ex- Officio Appointed by Hart District Council	Cllr Stuart Bailey
Company Secretary	Caroline Winchurch
Independent Examiner	Anna Coote MAAT Gilroy & Brookes Accountants Ltd Chartered Accountants Suite 15 The Enterprise Centre Coxbridge Business Park Farnham Surrey GU10 5EH
Bankers	National Westminster Bank 176 Fleet Road Fleet Hampshire GU51 4DE

Hart Voluntary Action Limited

Report of the Trustees for the Year Ended 31 March 2021

OBJECTIVES AND ACTIVITIES

The core objectives of the Charity are:

- Firstly, to promote and improve the capacity of the voluntary sector throughout Hart District through the one-to-one support, provision of information and training, and representation of the voluntary sector in consultation with statutory agencies and with due regard to guidance published by the Charity Commission on public benefit.
- Secondly, through the Hart Volunteer Centre, the Charity aims to promote and sustain voluntary organisations by helping groups recruit and retain volunteers and by putting potential volunteers in touch with volunteering opportunities.

In addition to its core activities, the Charity has a community development role in identifying unmet needs and gaps in provision of services primarily in Hart District and in neighbouring areas where applicable. The Charity has also been awarded the responsibility for the administration of grants for specific initiatives aimed at further promoting community engagement and community activities in Hart District. In so doing, the Charity is mindful of the guidance published by the Charity Commission on Public Benefit.

Covid-19 Pandemic

The 2020/21 Financial Year was dominated by the Covid-19 pandemic, which affected all operations of the charity, as well as putting Hart Voluntary Action into the frontline of the local volunteering response. The Trustees followed the Charity Commission's Covid-specific guidance on charity management - an example of this being the move to virtual board meetings and Annual General Meeting. See further detail in the Achievements and Performance section below.

During the reporting period the Charity continued to deliver the following services:

- **121 Youth Counselling**
- **Hart and Rushmoor Young Carers**
- **Hart Health Walks**
- **Home from Hospital Service for North East Hampshire residents**
- **North East Hampshire and Farnham Making Connections (ended June 2020)**
- **Sunshine and Showers Depression Support Groups**
- **The Annexe Counselling Rooms**

During the year, the Charity launched two new initiatives as an extension to its counselling services listed above:

- **Level 5 Counselling Adolescents Diploma training**
- **121 Adult Counselling pilot**

The Charity also acts as a link between the voluntary and community sector and public sector when active consultation and formal partnership representation have become increasingly important. The Charity has continued to be an active participant in various partnerships at the Hart district and county of Hampshire level: the Hart Starting Well Network, Hart Ageing Well Network, Hart Health and Wellbeing Partnership, and various strategic groups of the North East Hampshire & Farnham Clinical Commissioning Group. As such, the Charity plays a significant role through its objectives and activities in achieving the community goals in Hart District Council's Corporate and Health and Wellbeing Strategic Plans, and contributing to Hampshire County Council's Strategic Plans.

STRATEGIC REPORT

Achievement and performance

Covid-19 Pandemic Response in Hart District

Hart Response Hub

Working in partnership with Hampshire County Council and Hart District Council, Hart Voluntary Action launched the Hart Response Hub in late March 2020 as part of a network of Local Response Centres across Hampshire. Requests for support, for example shopping for essentials or prescription collections, made by local residents and their relatives via the Hampshire County Council's central Coronavirus Support Helpline were passed to the Hart Response Hub for follow-up. Hart Voluntary Action's Volunteer Centre processed around 700 enquiries to volunteer during March and April 2020, as well as linking up with local parish-level volunteer groups to ensure all requests for support were matched with the most suitable volunteer solution.

A joint team of Hart District Council and Hart Voluntary Action staff provided the Hart Response Hub contact centre between April and September 2021 handling hundreds of individual requests for support and matches with volunteers, some of who continued to support the residents they had been matched with for many months. In October 2021, the lead for the ongoing management of the Hart Response Hub passed to Hart Voluntary Action and continued to the end of the financial year and into the following financial year.

The volunteer response to supporting others in Hart during the height of the pandemic, especially during lockdown periods was fantastic, and the Trustees would like to thank everyone who worked with Hart Voluntary Action to provide this support. In particular the Trustees would like to thank all of those people who were key points of contact for Hart Voluntary Action in their local communities in support of Covid-response volunteers: Mark Cooper from Fleet Lions (covering Fleet and Elvetham Heath), Jenny Radley and Julia Ambler (covering Church Crookham and Crookham Village), Dorothy Harvey (covering Hartley Wintney), Hartley Wintney Voluntary Care Group (covering Bramshill, Heckfield, Hartley Wintney and Mattingley), Colin Ive (covering Yateley and Eversley), Cllr Angela McFarlane (covering Odiham), Anne Atkins, Hook Parish Council (covering Hook and Rotherwick), and Veronica Cannan (covering South Warnborough).

The Trustees would also like to thank the Hart Volunteer Centre staff and volunteers who put in many extra hours, to meet the many hundreds of requests to volunteer, but also following up with volunteers who were in a number of cases dealing with residents in distress or with complex health issues, and providing that link back into statutory services where needed.

Covid-vaccinations volunteering support

In early December 2020, Hart Voluntary Action was approached by the local Clinical Commissioning Group to provide non-clinical volunteer support to the GP surgery (primary care network PCN) level Covid-vaccinations activity. Again, the Hart Volunteer Centre responded quickly in working firstly with the Yateley PCN which started vaccinations in late December and then with the Fleet PCN which started vaccinations in mid-February. This involved recruiting and scheduling volunteer shifts often at short notice due to the availability of vaccine. Volunteers acted as marshals in car parks and on reception duties, providing that first point of contact to people arriving for their appointments. Again, the level of response from local residents who came forward to volunteer has been essential in the success of the roll-out of the local vaccination hubs, and the Hart Volunteer Centre team could not have managed without the 1000s of volunteer hours put in by a team of around 200 volunteers over the reporting period.

Alongside vaccinations hub volunteering, Hart Voluntary Action took on volunteer car drivers to handle transport to medical and vaccinations appointments whilst some of the voluntary car driver groups were not operating. Whilst transport to hospital and surgery appointments were greatly reduced during the year, volunteer drivers were essential for transporting older people to their vaccinations, particularly older and clinically extremely vulnerable residents many of whom had not left their homes since the start of the first lockdown in March.

Hart Voluntary Action volunteer drivers were also taken on to handle the delivery of oximeter kits to Covid-positive patients at home, so that their oxygen levels could be monitored, thus reducing the need for treatment in hospital unless it was an emergency. Volunteer drivers worked in teams covering the Fleet, Yateley and Farnham PCN areas.

Hart Voluntary Action Limited

Report of the Trustees for the Year Ended 31 March 2021

Support for the Voluntary and Community Sector

Hart Voluntary Action worked in partnership with Hart District Council to distribute small grants to community organisations, including parish and town councils, which were providing emergency community response to residents and clients. When lockdown restrictions were eased in September 2020, grants were also made to community organisations to help restart face to face activity safely for example to meet the increased costs of putting additional hygiene and Covid-secure procedures in place. During the financial year, just under £11,000 was donated in small grants to 32 organisations/groups.

Achievement and performance: Hart Voluntary Action's Services

Core Council for Voluntary Services Support - HVA's usual support for the voluntary and community sector was greatly reduced during the 2020/21 as the focus for the whole sector switched to pandemic response. In between the first and second lockdown, the charity managed to hold one face to face voluntary sector forum under the prevailing government guidance, and produced one issue of its Hart Matters newsletter highlighting activity that was returning as lockdown restrictions eased in September 2020 before lockdown was again re-imposed at the end of December 2020. Navigating and sharing guidance around what activity it was possible and not possible for community organisations to provide in terms of face to face support and activity was one way in which Hart Voluntary Action could continue to provide support to its voluntary and community sector membership.

The **Making Connections** social prescription service for the North East Hampshire and Farnham area was passed over to the new contract holder Family Action in July 2020. Up to that point Making Connections project staff were also engaged in providing vital support remotely to people with ongoing health issues who were identified by health and social care professionals as being at risk of increased social isolation created by lockdown restrictions. Making Connections clients who required ongoing support to access social and wellbeing activities once restrictions were eased were passed to the new Family Action North East Hampshire and Social Prescribing service to ensure continuity.

The **Home from Hospital Service for North East Hampshire** saw reduced numbers of referrals for patients requiring low level support following hospital discharge, but more requests to assist patients being discharged from care homes or needing to be linked to ongoing voluntary Covid response services. The service continued to meet the varied and specific requests for support - one example being furnishing and equipping a rented property for a patient who had been hospitalised shortly after moving to the area - from the Hampshire Adults' Health and Care Team at Frimley Park Hospital. During the reporting period, the contract for the delivery of a new Home from Hospital service expanding to cover Surrey Heath and Farnham, as well as North East Hampshire was put out to tender, and the contract awarded to the British Red Cross as of 1 April 2021.

121 Youth Counselling moved swiftly to virtual and online counselling support for its young clients aged 11-25 years, following professional guidance and shared training provided for and by counselling professionals, and had re-established its counselling provision by April 2020. Counsellors worked with their clients by phone or video/online, ensuring continuity of support during an extremely stressful time for children and young people. Thanks to additional grant funding, 121 Youth Counselling also put in place some interim short-term counselling support (up to six sessions) for children and young people, who would not usually be displaying stress or anxiety or need a counselling service. During the year the 121 Youth Counselling service worked with 117 clients.

When restrictions eased in September, 121 Youth Counselling was able to restart face to face counselling sessions for most of its clients at the **Annexe Counselling Rooms** at Odiham Cottage Hospital. The venue, which is managed by the charity was the only counselling venue that was open to HVA during the year, and HVA Trustees would like to thank Odiham Cottage Hospital Trustees for their continued support and to Hart District Council for the award of business interruption grant funding to partially compensate for loss of income from room hire to external counsellors.

In late 2020, HVA was awarded a grant from the Hampshire and Isle of Wight Suicide Innovation Prevention Fund administered by Southampton City Council for a pilot adult counselling service. **121 Adult Counselling** launched in January 2021 with additional staff/volunteer resource to provide targeted counselling to adults aged 18 years+ who are dealing with suicidal ideation or self-harm. Seven clients were referred to the service during the financial year.

Hart Voluntary Action Limited

Report of the Trustees for the Year Ended 31 March 2021

Sunshine and Showers depression support groups for adults dealing with depression or anxiety continued to run from Odiham Cottage Hospital when restrictions allowed, and an online group was also set up to provide peer support.

In September, HVA launched its first **Level 5 Counselling Adolescents Diploma** training course with a full cohort of twelve students, of whom five were on placement with HVA's 121 Youth Counselling project providing just over 400 client counselling sessions to young people aged 11-16 years. Other counsellors were on placement with youth counselling services in other parts of Hampshire as well as Berkshire and Surrey. The course ran until May 2021 with all twelve counsellors successfully completing their training and gaining accreditation via the CPCAB (Counselling and Psychotherapy Central Awarding Body). Funding earned from fee-paying students plus a small outstanding grant from the Berkeley Foundation means that the course can be repeated in the new financial year. HVA Trustees would like to thank the two tutors Sue Byrne and Ed Magee for all of their work in making this course a success, and giving the opportunity to HVA to be registered as a CPCAB training centre.

Hart Health Walks was the one HVA service that had to stop completely during the financial year because of government Coronavirus guidance. HVA re-opened walks on a much reduced basis when restrictions permitted and only in Fleet and Crookham Village. In spite of this new walkers joined and the service provided a much needed opportunity for exercise and socialising for those who were on their own, or who had remained at home for most of the early months of the pandemic.

The **Hart and Rushmoor Young Carers** service was extremely busy throughout the year. Whilst lockdown restrictions were in place, members of the team visited young carers' families at the entrances to their homes with donations of food and supplies and to be able to check on their welfare. Work was carried out to ensure that no young carer or their family members were short of food and that they knew how to access support from the local authority response centres or other charities. Young carers were supported to access education and housing support. Whilst respite club sessions were closed, meetings moved online. Over the summer months, young carers had the opportunity to take part in outdoor activities organised by the staff/volunteer team. In mid-September, respite club sessions were able to re-open under government guidance for youth work and continued with some breaks up to the end of March. The service received a high number of new referrals for young carers - a total of 67 - and a total of 93 young carers engaged in activity during the reporting period.

None of the above services would have been possible without the grant and contract funding secured through HVA's fundraising activity. HVA Trustees would like to thank Hampshire County Council, Hart District Council, Odiham Cottage Hospital Combined Trusts and No Limits (South) for their ongoing support of HVA's core activity and frontline mental health services. The Trustees would also like to thank North East Hampshire & Farnham Clinical Commissioning Group (now part of Frimley Clinical Commissioning Group), the National Lottery Community Fund, Children in Need, Aldershot Charities, Groundwork/Tescos Bags of Help, the Shanly Foundation, Hook and Odiham Rotary Club, Hampshire and IoW Community Foundation, Scottish and Southern Electric Resilient Communities Fund for financial donations and grants made during 2020-21. Towards the end of the financial year, HVA received small grants from Church Crookham, Elvetham Heath and Fleet Town/Parish Councils towards volunteer transport for vaccinations and from local businesses - the Spice Merchant, Christopher Coyle and North Hampshire Homes, which will be mostly spent in the new financial year.

In addition, HVA Trustees would like to thank the following organisations for their support during the past financial year which has enabled HVA to make certain services happen: Crookham Street Social Club, Oakley Health Group, Yateley Town Council, and YelaBUS.

Reserves Policy

The purpose of the reserves is to ensure that the Charity is capable of meeting any shortfall in funding which would result in a reduction in the organisation's activities and its inability to meet immediate financial commitments.

The Trustees have reviewed the Charity's reserves policy for the coming year and have agreed that the Board will make a fresh assessment annually of the amount the charity needs to hold in designated reserve.

For the 2021/22 financial year, the designated reserves are £101,500 which represents approximately 9 months' unrestricted running costs. HVA's reserves are currently in excess of the designated amount held as HVA faces a potential shortfall in the funding of its core activities in the coming year and uncertainty over the level of funding future years.

Hart Voluntary Action Limited

Report of the Trustees for the Year Ended 31 March 2021

Risk Assessment

A formal risk assessment procedure is in place using Charity Commission guidelines. The Trustees review the major risks and their implications and steps are taken to mitigate potentially adverse effects. The procedures continue to be maintained and monitored on an on-going basis.

Regular reviews of the policies and governance procedures of the Charity fall to Human Resources and Governance Sub-Committee, and the Finance and Strategy Sub-Committee continue to meet to review financial and strategic planning for the Charity.

Volunteers

The involvement of volunteers in the delivery of Covid-response, medical transport and vaccinations support has at times taken HVA's total volunteer team up to around 450 active volunteers with many more on the waiting list to be deployed during the pandemic. It would have been impossible to deliver the level of achievements and performance without all of the new volunteers who stepped forward during the year. Alongside the pandemic response HVA has continued to rely on volunteers for variety of roles which enables the charity to deliver a cost-effective service to the community. Regular volunteer roles include: young leaders, club assistants and drivers for the Hart and Rushmoor Young Carers service, walk leaders for Hart Health Walks, group co-facilitators for Sunshine and Showers, counsellors and reception volunteers for our Counselling Services..

We would like to offer our thanks to all of our volunteers who give up their time willingly to help with our projects or in the Volunteer Centre. Whether it is on a regular basis or being called upon on an ad-hoc basis, without them we could not achieve as much as we do.

Staff

The Trustees would like to thank the staff team for all their contributions to the day-to-day running of the Charity's activities.

Changes to the Trustee Board

Laura Alderson was formally appointed to the Trustee Board on 4 May 2020, a decision that was ratified at the 2020 Annual General Meeting in February 2021. Keith Hawkswell resigned as a Trustee in April 2021.

Financial review

There was a deficit on the general fund of £39,302 and a surplus of £78,141 on the restricted funds for the year ended 31 March 2021 giving an overall surplus of £38,839.

Essentially all restricted funds and service delivery projects are externally funded, and do not impose a charge on HVA's own funds. Management fees, which are normally based on full cost recovery, are earned from these projects.

The main sources of unrestricted income are the core grants received from Hampshire County Council and Hart District Council, which fund the core Council for Voluntary Services (CVS) function. This income supports three members of staff: the Chief Executive, the Volunteer Centre Development Officer, and the Administrator as well as the financial management services for the Charity.

Reserve funds are held on deposit in an interest bearing account at Nationwide Building Society.

Hart Voluntary Action Limited

Report of the Trustees for the Year Ended 31 March 2021

STRATEGIC REPORT

Plans for the future period

Covid-response: HVA will continue to play a role in the Hart Response Hub and it is anticipated that this service will be in place until at least January 2022. Covid-vaccinations volunteering support will also be part of the charity's ongoing extra activity in the new financial year. HVA is a member of the Here for Hart Community Recovery working group of agencies focusing on the communities of people most impacted by the pandemic in Hart District and how partnership working can improve support and services in the areas such as mental health, employment, housing and household income.

CVS collaboration: Towards the end of the financial year, a new single purpose vehicle - the Community Infrastructure Partnership was registered with the CIC (Community Interest Company) Regulator bringing together the following CVS's alongside HVA: Action Hampshire, Basingstoke Voluntary Action, Gosport Voluntary Action, One Community, Rushmoor Voluntary Services and Unity. The aim of the CIC is to provide more opportunities for these seven organisations to collaborate on contracts and projects to meet the needs of capacity development for the voluntary and community sector in Hampshire, bringing further expertise and financial resources into the county of Hampshire.

The Charity will continue to work closely with Hampshire County Council and Hart District Council to look at ways the voluntary and community sector can add value to the work of the local authorities, especially in the areas of health and wellbeing for the general population and targeted health and social care support for older people and vulnerable children and families. For Hampshire County Council this will include additional community development support for local voluntary and community organisations, which support residents most directly impacted by the Coronavirus pandemic and for Hart District Council this will include the launching of the Minding the Garden community gardening plot within Hart's Green Garden in Edenbrook Country Park.

INDEPENDENT EXAMINER

Gilroy & Brookes Accountants has been re-appointed as independent examiner for the ensuing year.

SMALL COMPANY PROVISIONS

This report has been prepared in accordance with the provisions applicable to companies entitled to the small companies exemption.

Hart Voluntary Action Limited

Report of the Trustees for the Year Ended 31 March 2021

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing Document

Hart Voluntary Action Limited (HVA) is a charitable company limited by guarantee and was incorporated on 30th October 2006. It took over the operations, assets, (excluding the fixed assets which were held at nil value) and liabilities of Hart Voluntary Action on 1st April 2008. The governing documents are the Articles of Association, which were replaced with the approval of the membership at the HVA Annual General Meeting on 12th November 2018.

Organisational structure

The Trustees are responsible for governance, including setting the Charity's strategy and policies, and reviewing progress against objectives. The Chief Executive, working closely with the Trustees, carries out the day-to-day management of the Charity. However, all Trustees are encouraged to take an interest in the Charity's programme of activity and services as mentors to staff leads.

Appointment of Trustees

The Annual General Meeting elects Trustees and Honorary Officers, who have to be members of the Charity. During the year, additional trustees may be co-opted by the Board of Trustees for formal adoption at the next AGM. New trustees are recruited by formal appeal to the Charity membership, through personal contacts of staff and the existing trustees and via the Hart Volunteer Centre.

Trustee induction and training

Trustees are formally inducted in the work of the Charity and their own responsibilities as a Trustee over a period of months. This initially involves discussions with Honorary Officers and other Trustees, briefing by the Chairman and Chief Executive; a review of the latest Annual Report, Annual Accounts, and current projects. Any training or education the new trustee needs is scheduled as required.

Related parties

The only related parties are the Trustees. They receive no remuneration, but expenses reimbursed are as shown in the notes to the Financial Statements. As a Council for Voluntary Service (CVS) the Charity is part of the wider network of Hampshire CVSs, and is a member of national bodies such as the National Association for Voluntary and Community Action, and Small Charities Coalition. An essential function of the Charity is to work with local voluntary and community organisations, in partnership with the Local Authority and other statutory bodies at district and county level.

Risk Management

The Trustees have a risk management strategy, which comprises:

- An annual review of the risks the Charity may face;
- The establishment of systems and procedures to mitigate those risks identified;
- The implementation of procedures designed to minimise any potential impact on the Charity should those risks materialise;
- Ongoing reviews carried out during the year to ensure continued awareness particularly with regard to specific projects.

Trustees' Responsibilities

The Law applicable to charities in England and Wales requires the Trustees to prepare financial statements for each financial year, which give a true and fair view of the Charity's financial activities during the year and of its financial position at the end of the year. In preparing those financial statements the Trustees are required to:

- Select suitable accounting policies and then apply them consistently;
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable accounting standards and statements of recommended practice have been followed subject to any departures disclosed and explained in the financial statements; and

Hart Voluntary Action Limited

Report of the Trustees
for the Year Ended 31 March 2021

-Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in business.

The Trustees are responsible for keeping accounting records, which disclose with reasonable accuracy at any time the financial position of the Charity, and enable them to ensure that the financial statements comply with the Charities Act 2011 and the Companies Act 2006. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Trustees are also responsible for regularly reviewing the Charity's policies and ensuring that they remain fit for purpose. During the last year the Charity's HR and Governance Committee has investigated current legislation, researched relevant policies and updated 22 policies and procedures including the Charity's Service User Complaints' policy and Health and Safety Policy.

Statement of disclosure of information to Independent Examiners

All directors of the company who held office at the date of approval of these Financial Statements, as set out above, each confirm so far as they are aware, that:

-There is no relevant information of which the company's independent examiners are unaware; and

-They have taken all the steps that they ought to have taken as directors in order to make themselves aware of any relevant information and to establish that the company's independent examiners are aware of that information.

Public Benefit Statement

The Trustees, in carrying out their duties, have due regard to the guidance published by the Charity Commission on public benefit. This report addresses the public benefit reporting requirements published by the Charity Commission. The Objectives and Activities section provides a summary of activities and explains how these activities provide benefit to the community. More detailed information about the activities and their success is reported in the Achievements and Performance section of this report.

REFERENCE AND ADMINISTRATIVE DETAILS

Report of the trustees, incorporating a strategic report, approved by order of the board of trustees, as the company directors, on 29 October 2021 and signed on the board's behalf by:


.....
W Roberts - Trustee

Independent Examiner's Report to the Trustees of
Hart Voluntary Action Limited

Independent examiner's report to the trustees of Hart Voluntary Action Limited ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2021.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a registered member of MAAT which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Anna Coote
MAAT
Gilroy & Brookes Accountants Ltd
Suite 15
The Enterprise Centre
Coxbridge Business Park
Farnham
Surrey
GU10 5EH

Date: 3 December 2021

Hart Voluntary Action Limited

Statement of Financial Activities
for the Year Ended 31 March 2021

	Notes	Unrestricted fund £	Restricted fund £	2021 Total funds £	2020 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies	2	87,773	397,845	485,618	553,402
Investment income	3	219	-	219	816
Total		87,992	397,845	485,837	554,218
EXPENDITURE ON					
Charitable activities	4				
Expenditure on charitable activities		127,294	319,703	446,997	556,228
NET INCOME/(EXPENDITURE)		(39,302)	78,142	38,840	(2,010)
Transfers between funds	13	54,396	(54,396)	-	-
Net movement in funds		15,094	23,746	38,840	(2,010)
RECONCILIATION OF FUNDS					
Total funds brought forward		135,268	108,513	243,781	245,791
TOTAL FUNDS CARRIED FORWARD		150,362	132,259	282,621	243,781

The notes form part of these financial statements

Hart Voluntary Action Limited

Balance Sheet

31 March 2021

	Notes	Unrestricted fund £	Restricted fund £	2021 Total funds £	2020 Total funds £
CURRENT ASSETS					
Debtors	11	16,140	23,889	40,029	87,878
Cash at bank and in hand		181,350	108,370	289,720	178,686
		<u>197,490</u>	<u>132,259</u>	<u>329,749</u>	<u>266,564</u>
CREDITORS					
Amounts falling due within one year	12	(47,128)	-	(47,128)	(22,783)
NET CURRENT ASSETS		<u>150,362</u>	<u>132,259</u>	<u>282,621</u>	<u>243,781</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>150,362</u>	<u>132,259</u>	<u>282,621</u>	<u>243,781</u>
NET ASSETS		<u>150,362</u>	<u>132,259</u>	<u>282,621</u>	<u>243,781</u>
FUNDS	13				
Unrestricted funds				150,362	135,268
Restricted funds				132,259	108,513
TOTAL FUNDS				<u>282,621</u>	<u>243,781</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2021.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2021 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

The financial statements were approved by the Board of Trustees and authorised for issue on 29 October 2021 and were signed on its behalf by:


W Roberts - Trustee

The notes form part of these financial statements

1. ACCOUNTING POLICIES

BASIS OF PREPARING THE FINANCIAL STATEMENTS

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

FINANCIAL REPORTING STANDARD 102 - REDUCED DISCLOSURE EXEMPTIONS

The charitable company has taken advantage of the following disclosure exemptions in preparing these financial statements, as permitted by FRS 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland':

- the requirements of Section 7 Statement of Cash Flows.

INCOME

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

EXPENDITURE

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

TANGIBLE FIXED ASSETS

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Fixtures and fittings	- 20% on cost
Plant & machinery	-100% on cost

TAXATION

The charity is exempt from corporation tax on its charitable activities.

FUND ACCOUNTING

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

PENSION COSTS AND OTHER POST-RETIREMENT BENEFITS

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

Hart Voluntary Action Limited

Notes to the Financial Statements - continued
for the Year Ended 31 March 2021

2. DONATIONS AND LEGACIES

	2021	2020
	£	£
Donations	23,143	10,281
Gift Aid	139	79
Hampshire County Council Core and Restricted Grants	70,180	65,900
Hart District Council Core and Restricted Grants	50,430	40,230
Odiham Cottage Hospital Combined Trusts	23,096	27,692
National Lottery Community Fund	50,406	33,890
North East Farnham Clinical Commissioning Group	149,433	321,833
Other Charitable Income	87,802	52,447
HVA Training Income	-	1,050
Other Grants	20,590	-
Children in Need	10,399	-
	<u>485,618</u>	<u>553,402</u>

3. INVESTMENT INCOME

	2021	2020
	£	£
Bank Interest	<u>219</u>	<u>816</u>

4. CHARITABLE ACTIVITIES COSTS

	Direct Costs £	Support costs (see note 5) £	Totals £
Expenditure on charitable activities	<u>431,158</u>	<u>15,839</u>	<u>446,997</u>

5. SUPPORT COSTS

	Management £
Expenditure on charitable activities	<u>15,839</u>

6. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	2021	2020
	£	£
Depreciation - owned assets	<u>-</u>	<u>953</u>

Notes to the Financial Statements - continued
for the Year Ended 31 March 2021

7. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2021 nor for the year ended 31 March 2020.

TRUSTEES' EXPENSES

There were no trustees' expenses paid for the year ended 31 March 2021 nor for the year ended 31 March 2020.

8. STAFF COSTS

	2021 £	2020 £
Wages and salaries	287,939	336,766
Social security costs	17,326	18,548
Other pension costs	11,321	12,396
	<u>316,586</u>	<u>367,710</u>

The average monthly number of employees during the year was as follows:

	2021	2020
Employees	<u>29</u>	<u>33</u>

No employees received emoluments in excess of £60,000.

9. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund £	Restricted fund £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	80,456	472,946	553,402
Investment income	<u>816</u>	<u>-</u>	<u>816</u>
Total	<u>81,272</u>	<u>472,946</u>	<u>554,218</u>
EXPENDITURE ON			
Charitable activities			
Expenditure on charitable activities	139,202	417,026	556,228
NET INCOME/(EXPENDITURE)	<u>(57,930)</u>	<u>55,920</u>	<u>(2,010)</u>
Transfers between funds	<u>79,905</u>	<u>(79,905)</u>	<u>-</u>
Net movement in funds	<u>21,975</u>	<u>(23,985)</u>	<u>(2,010)</u>
RECONCILIATION OF FUNDS			
Total funds brought forward	<u>113,293</u>	<u>132,498</u>	<u>245,791</u>
TOTAL FUNDS CARRIED FORWARD	<u>135,268</u>	<u>108,513</u>	<u>243,781</u>

Hart Voluntary Action Limited

Notes to the Financial Statements - continued
for the Year Ended 31 March 2021

10. TANGIBLE FIXED ASSETS

	Plant and machinery £	Fixtures and fittings £	Totals £
COST			
At 1 April 2020 and 31 March 2021	7,560	6,539	14,099
DEPRECIATION			
At 1 April 2020 and 31 March 2021	7,560	6,539	14,099
NET BOOK VALUE			
At 31 March 2021	-	-	-
At 31 March 2020	-	-	-

11. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2021 £	2020 £
Trade debtors	34,624	80,048
Other debtors	3,116	3,309
Prepayments and accrued income	2,289	4,521
	40,029	87,878

12. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2021 £	2020 £
Trade creditors	5,437	13,666
Other creditors	33,649	-
Social security and other taxes	6,215	6,323
Pensions	380	-
Accrued expenses	1,447	2,794
	47,128	22,783

13. MOVEMENT IN FUNDS

	At 1.4.20 £	Net movement in funds £	Transfers between funds £	At 31.3.21 £
Unrestricted funds				
Unrestricted funds	135,268	(39,302)	54,396	150,362
Restricted funds				
Restricted funds	108,513	78,142	(54,396)	132,259
TOTAL FUNDS	243,781	38,840	-	282,621

Hart Voluntary Action Limited

Notes to the Financial Statements - continued
for the Year Ended 31 March 2021

13. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
Unrestricted funds	87,992	(127,294)	(39,302)
Restricted funds			
Restricted funds			
	397,845	(319,703)	78,142
TOTAL FUNDS	<u>485,837</u>	<u>(446,997)</u>	<u>38,840</u>

Comparatives for movement in funds

	At 1.4.19 £	Net movement in funds £	Transfers between funds £	At 31.3.20 £
Unrestricted funds				
Unrestricted funds	113,293	(57,930)	79,905	135,268
Restricted funds				
Restricted funds				
	132,498	55,920	(79,905)	108,513
TOTAL FUNDS	<u>245,791</u>	<u>(2,010)</u>	<u>-</u>	<u>243,781</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
Unrestricted funds	81,272	(139,202)	(57,930)
Restricted funds			
Restricted funds			
	472,946	(417,026)	55,920
TOTAL FUNDS	<u>554,218</u>	<u>(556,228)</u>	<u>(2,010)</u>

Hart Voluntary Action Limited

Notes to the Financial Statements - continued
for the Year Ended 31 March 2021

13. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.4.19 £	Net movement in funds £	Transfers between funds £	At 31.3.21 £
Unrestricted funds				
Unrestricted funds	113,293	(97,232)	134,301	150,362
Restricted funds				
Restricted funds	132,498	134,062	(134,301)	132,259
TOTAL FUNDS	<u>245,791</u>	<u>36,830</u>	<u>-</u>	<u>282,621</u>

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
Unrestricted funds	169,264	(266,496)	(97,232)
Restricted funds			
Restricted funds	870,791	(736,729)	134,062
TOTAL FUNDS	<u>1,040,055</u>	<u>(1,003,225)</u>	<u>36,830</u>

14. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 March 2021.

15. TRANSFER BETWEEN FUNDS

Transfers between funds includes £54,396 in respect of management charges attributed to certain restricted funds for administration and other office costs paid through the unrestricted general funds..

Hart Voluntary Action Limited

Detailed Statement of Financial Activities
for the Year Ended 31 March 2021

	2021 £	2020 £
INCOME AND ENDOWMENTS		
Donations and legacies		
Donations	23,143	10,281
Gift Aid	139	79
Hampshire County Council Core and Restricted Grants		
Hart District Council Core and Restricted Grants	70,180	65,900
Odiham Cottage Hospital Combined Trusts	50,430	40,230
National Lottery Community Fund	23,096	27,692
North East Farnham Clinical Commissioning Group	50,406	33,890
Other Charitable Income	149,433	321,833
HVA Training Income	87,802	52,447
Other Grants	-	1,050
Children in Need	20,590	-
	10,399	-
	485,618	553,402
Investment income		
Bank Interest	219	816
Total incoming resources	485,837	554,218
 EXPENDITURE		
Charitable activities		
Wages	287,939	336,766
Social security	17,326	18,548
Pensions	11,321	12,396
Insurance	2,561	2,531
Telephone	7,230	6,708
Postage and stationery	2,575	1,648
Advertising	1,215	2,680
Sundries	643	3,025
Staff expense	2,557	2,272
Staff Mileage	6,774	14,155
Volunteer Expense	5,209	7,108
Website Cost	288	944
Computer expense	5,689	7,562
Office costs	1,946	1,080
Subscriptions	536	1,420
HVA Training expense	-	1,634
Project specific costs	60,771	101,115
Supervision Expenses	6,325	7,175
Staff Training	931	1,134
External Accountancy Costs	9,164	9,349
AGM / Vol Sector Forum	158	-
Penalty	-	350
	431,158	539,600

This page does not form part of the statutory financial statements

Hart Voluntary Action Limited

Detailed Statement of Financial Activities
for the Year Ended 31 March 2021

	2021 £	2020 £
Support costs		
Management		
Accommodation lease	8,400	8,400
Accountancy fees	6,709	6,312
Bank Charges	640	734
Meeting expenses	90	229
Fixtures and fittings	-	953
	15,839	16,628
Total resources expended	446,997	556,228
Net income/(expenditure)	38,840	(2,010)