

South Leicestershire Mobile Toy Library
(Registered charity, number 1119837)
Financial statements
for the year ended 31 March 2023

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**South Leicestershire Mobile Toy Library
Trustees' annual report
for the year ended 31 March 2023**

Full name South Leicestershire Mobile Toy Library

Registered charity number 1119837

Principal address

Office 3, Snapethorpe House, Rugby Road, Lutterworth, LE17 4HN

Trustees

Mr Chris Wood, Chair
Ms Maria Lee, Secretary
Mr Rob Wakefield

Mr Christopher Pillar
Ms Karen McMahon

Independent examiner

John O'Brien, employee of Community Accounting Plus, Units 1 & 2, North West,
41 Talbot Street, Nottingham, NG1 5GL

Governance and management

We are governed by our Constitution which was adopted on 6th March 2007. We are a charitable organisation with a Board of Trustees. Trustees are appointed or reappointed annually at the Annual General Meeting.

It is the responsibility of the trustees to ensure our policies and procedures are up to date. Currently we have the following policies in place:

- Safeguarding Children Policy and Procedure;
- Equality, Fairness and Diversity Policy;
- Health and Safety Policy;
- Grievance Procedure;
- Disciplinary Procedure;
- Sickness Absence Policy;
- Financial Reserves Policy;
- Trustee Recruitment Policy.

Methods Adopted for Recruitment of Trustees:

A Trustee Recruitment procedure has been agreed and established. Trustee positions are advertised on the REACH platform and through contacts locally. Interested or targeted individuals begin by submitting a CV, and then an informal discussion with the Chair and Co-ordinator is arranged where further information is given to the prospective trustee. Next is guest attendance at the next Board meeting, after which, should both the prospective trustee wish to continue with their application, and the full Board are happy to accept the prospective trustee, a conditional offer is made, pending satisfactory DBS check and two references.

South Leicestershire Mobile Toy Library

Objectives and activities

The Charity's objects are to provide therapeutic educational and stimulating toys and equipment to relieve and educate children with special needs within South Leicestershire.

We supply toys and equipment specifically to meet the needs of young children who are experiencing disadvantage, rural isolation or have a developmental delay or disability, in order to improve their access to appropriate quality toys and equipment and support their early years development. The toys are delivered to both play settings and family homes throughout the Harborough District and Oadby and Wigston Borough on a monthly lending cycle, enabling us to cover the large area without the huge cost running fixed base libraries in each area.

Families can receive help in choosing the right toys, activities or play equipment for their child from the Co-ordinator, and can book on-line, by email or by telephone.

Public benefit statement

The Trustees confirm that they have complied with the duty in section 17 of the Charities Act 2011 to have due regard to the Charity Commission's general guidance on public benefit, 'Charities and Public Benefit'.

Summary of the main activities undertaken for the public benefit

All our services for children and families are delivered free of charge to them and we have established an outcomes framework to explain the benefits of our projects and services. We also maintain monitoring processes for recording outcomes, providing evidence of how we recognise when these benefits have been achieved.

Summary of the main achievements during the period

This year we have had uninterrupted deliveries throughout the year, with no pandemic restrictions interfering with our services. Membership numbers have remained steady, with on average 150 children benefitting each year, with members extending from Market Harborough to Broughton Astley and Oadby and Wigston, and extending as far as Thurnby and Tilton on the Hill.

We naturally lose members as children grow up, go to school, and no longer need to borrow toys, but there continues to be a steady stream of new members joining throughout the year. Since the launch of the new website last year, many of these are now families who are self-referring after finding out about the toy library online, which is fantastic as it is helping us to reach even more children who can benefit from the service. We also continue to have a good referring relationship with Home-Start South Leicestershire, and have recently re-established our connection with Menphys, who are keen to help us promote the Toy Library to as many families as possible.

We also continue to invest in new toys when funding allows, consulting with members on a regular basis about the kind of toys that they would like us to buy. We were lucky enough to receive £2,000 from the Central Co-op's Community Dividend

South Leicestershire Mobile Toy Library

Fund this year, to spend on new toys, and plan to spend this money over the next few months in consultation with families.

Financial Review

Our 3 year grant from BBC Children in Need ended in January 2023. Although our bank balance is healthy, with over 12 months running costs currently in the bank, we do need to start fundraising to secure the future of the organisation later this year.

The money that is in the bank has come from a number of grants received towards the end of 2022. These include; £10,000 from Awards for All, £8,551 from Market Harborough and the Bowden's Charity, and £5,000 from Howard Watson Symmington Memorial charity. This funding gives us the breathing space to re-apply to BBC Children in Need for further funding, with the aim of having an answer by the end of 2023, giving us the time to explore other options if unsuccessful.

As always, the majority of our expenditure is on Co-ordinator salary and expenses for running the charity from a home office, and the running costs of the van, including all insurances, and we expect the running costs to increase this year due to the current cost of living crisis.

The charity's policy on reserves

The charity has adopted a specific policy in relation to reserves. We run the organisation with the aim of retaining 6 months of reserves to meet unexpected costs such as van breakdown or the need for a replacement, or loss of funding income. This is reviewed every 3 years.

Additional Information:

We are grateful to our volunteers who help to maintain the toys and to the time donated by the Trustees to manage the governance of the charity and provide supervision to the Co-ordinator.

Signed on behalf of the charity's trustees:

Signed _____

C Wood, Trustee



Date 13/11/2023

**Independent examiner's report to the trustees of
South Leicestershire Mobile Toy Library
for the year ended 31 March 2023**

I report to the trustees on my examination of the accounts of South Leicestershire Mobile Toy Library (the charity) for the year ended 31 March 2023.

Responsibilities and basis of report

As the trustees of the charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

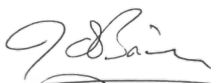
I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed  Date 24/11/2023
John O'Brien MSc, FCCA, FCIE
Employee of Community Accounting Plus

South Leicestershire Mobile Toy Library
Receipts & payments account
for the year ended 31 March 2023

2022				2023
Total		Unrestricted	Restricted	Total
Funds		Funds	Funds	Funds
£	Note	£	£	£
Receipts				
26759	Grants & donations	2500	39069	41569
<u>6</u>	Sundry receipts	<u>-</u>	<u>-</u>	<u>-</u>
26765	Total receipts	2500	39069	41569
Payments				
72	Bank charges	-	72	72
1800	Employee home office allowance	-	1800	1800
1054	Equipment & repairs	-	1275	1275
474	Insurance	-	630	630
476	Legal & professional fees	-	469	469
113	Marketing & website	-	114	114
283	Payroll services	-	259	259
905	Printing & stationery	-	1111	1111
2460	Storage	-	2472	2472
17	Sundry expenses	-	95	95
18	Telephone, internet & postage	-	106	106
2186	Vehicle expenses	-	2084	2084
16479	Wages, NI & pension	-	17382	17382
<u>335</u>	Travel expenses	<u>-</u>	<u>448</u>	<u>448</u>
26672	Total payments	-	28317	28317
93	Net receipts/(payments)	2500	10752	13252
<u>27641</u>	Cash funds at start of this period	<u>20495</u>	<u>7239</u>	<u>27734</u>
27734	Cash funds at end of this period	22995	17991	40986

South Leicestershire Mobile Toy Library
Statement of assets and liabilities
at 31 March 2023

2022			2023
£		Note	£
<u>27734</u>	Cash assets		<u>40986</u>
<u>27734</u>	Bank accounts		<u>40986</u>
	Other monetary assets		
<u>2241</u>	Debtors	4	<u>2062</u>
<u>2241</u>			<u>2062</u>
	Assets retained for the charity's own use		
	General equipment.		
	Liabilities		
<u>(492)</u>	Creditors	5	<u>(582)</u>
<u>(492)</u>			<u>(582)</u>

These financial statements are accepted on behalf of the charity by:

Signed  Dated 13/11/2023
C W Pillar, Trustee

South Leicestershire Mobile Toy Library
Notes to the accounts
for the year ended 31 March 2023

1. Receipts & payments accounts

Receipts and payments accounts contain a summary of money received and money spent during the period and a list of assets and liabilities at the end of the period. Usually, cash received and cash spent will include transactions through bank accounts and cash in hand.

2. Grants & donations

	Unrestricted £	Restricted £	Total £
BBC Children in Need	-	13518	13518
National Lottery Community Fund	-	10000	10000
Market Harborough & The Bowden's Charity	-	8551	8551
The Howard Watson Symington Memorial Charity	-	5000	5000
Central Co-op's Community Dividend Fund	-	2000	2000
Maud Elkington	1000	-	1000
The Alchemy Foundation	500	-	500
Trust deed	500	-	500
JR Corah Foundation	500	-	500
	2500	39069	41569

3. Funds analysis

	Opening balance £	Receipts (Payments) £		Closing balance £
Restricted funds				
BBC Children in Need (service delivery)	7239	13518	(20757)	-
Running costs	-	23551	(7560)	15991
Toys	-	2000	-	2000
	7239	39069	(28317)	17991
Unrestricted funds				
General fund	20495	2500	-	22995
	20495	2500	-	22995

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4. Debtors

	£
HMRC	1037
Repayment of employee payment	130
Prepayment: Insurance	231
Prepayment: Marketing & website	75
Prepayment: Vehicle expenses	589
	<u>2062</u>

5. Creditors

	£
Independent examination fee	480
Pension contributions	102
	<u>582</u>

6. Trustees' remuneration

Trustees received no expenses, remuneration or benefits in this period.

7. Glossary of terms

Creditors: These are amounts owed by the charity, but not paid during the accounting period.

Debtors: These are amounts owed to the charity, but not received in the accounting period.

Prepayments: These are services that the charity has paid for in advance, but not used during the accounting period.

Restricted funds: These are funds given to the charity, subject to specific restrictions set by the donor, but still within the general objects of the charity.

