



The Cabin Crew 'Out of School Club'

ANNUAL REPORT FROM TRUSTEES

Registered Charity Number: 1119785

Financial Year: 1st January 2024 to 31st December 2024

Trustees during 2024

Mrs Karen Myall - Chairperson

Mrs Susan Ramsey - Secretary

Mrs Amy Barker (club finance manager)

Committee Members

Mrs Lynne Newson (acting club manager)

Mr Murray Brunning - Treasurer

Mrs Suzanne Andrews

Mrs Lauren Brunning

Mrs Natasha Clifton

Miss Lianne Fountain

Mr John Carswell

Mrs Jessica Cable-Davey

Report

We are pleased to present the Trustee's Annual Report for the period 1st January 2024 to 31st December 2024.

At The Cabin Crew we aim to provide a safe, secure and relaxed environment, offering a range of activities to reflect the interests of the children in our care.

All our clubs continue to flourish, and our intake of Reception children for the beginning of the academic year in September 2024 was high with 18 joining the club.

In the Easter and Summer holidays we again worked with Suffolk County Council to deliver the Holiday Activity and Food (HAF) Programme. The aim of the programme is to provide fun filled days for kids, lots of physical activity, enrichment, and some delicious and nutritious food. Places are free of charge for those eligible for benefits-related free school meals. The programme was again very successful, with a lot of positive feedback from families attending, and the club benefitted greatly from the HAF funding provided by SCC, which was £8,640.

We were also awarded a £13,500 grant from Activities Unlimited to support all our holiday clubs across the year. The funding was awarded as we have a high number of SEN children who regularly access our holiday clubs and enables us to enhance the staff ratio to support them and provide different workshops, experiences, activities and respite throughout the holidays.

In October 2024 we applied for Local Authority funding to help us expand our breakfast and after school places and were awarded a Wraparound grant of £40,600. The funding included refurbishment of the toilets in the garden room, replacing all the interior lighting, new fencing, toys and equipment as well as money towards additional staffing costs for the increased places.

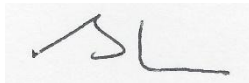
Our staff numbers increased from 28 members in January 2024 to 34 at the end of December 2024. Across the year we had 11 new staff members joining and 6 leaving.

Income from our breakfast, after school and holiday clubs was significantly higher than in 2023, which resulted in a combined increase of £33,417. Our overall expenditure in 2024 was also significantly higher than the previous year, by £22,499. In 2024 we invested in some new play equipment and craft resources. The cost of refreshments increased as we began to offer more hot food options at after school club. With the wraparound grant included, we ended with a surplus of £72,136, which is very encouraging.

In November 2024 we held our AGM and welcomed Jessica Cable-Davey as a new parent representative.

Auditor: I propose next years' Auditor – Chris Regan Limited.

Signed:

A handwritten signature in dark ink, appearing to be 'AB', on a light grey rectangular background.

Amy Barker, Finance Manager & Trustee

The Cabin Crew
Profit and Loss Account
for the year ended 31 December 2024

	2024	2023
	£	£
Sales	-	-
After school fees	106,050	83,717
Registration Fees	1,050	940
Holiday Playschemes	35,994	33,121
Breakfast Club	54,916	46,705
Little Acorns	3,040	3,598
Fundraising	63,422	22,048
Sundry Income	41	-
Bank Deposit Interest	657	490
Covid Levy	-	-
Deposits	3,719	1,176
	<u>268,889</u>	<u>191,795</u>
Expenses		
Wages and Salaries	153,505	134,060
Staff Training	1,703	1,432
Premises Costs	6,967	8,372
Repairs and Maintenance	7,646	3,250
Equipment Expensed	8,024	7,042
Advertising and Promotion	-	-
General Administrative expenses	6,120	5,624
Staff Uniform	372	250
Legal and Professional Fees	300	2,873
Refreshments	10,991	9,890
Sundry Expenses	-	90
Bank Charges	722	662
Bad Debts	387	699
Charity Donation	16	10
	<u>196,753</u>	<u>174,254</u>
Profit	<u>72,136</u>	<u>17,541</u>
Cash and Bank Balances	184,750	109,298
Debtors	1,959	3,303
Creditors	(8,424)	(6,321)
	<u>178,285</u>	<u>106,280</u>
Total Funds b/f	106,280	88,739
Prior Year Adjustment	(131)	-
Surplus/(deficit) for the year	72,136	17,541
Total Funds	<u>178,285</u>	<u>106,280</u>

I approve the accounts which comprise of
the Profit and Loss Account, the Balance Sheet and the related notes

Amy Barker

07/10/2025



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name:
The Cabin Crew out of school club

**On accounts for the year
ended**

31st December 2024

**Charity no
(if any)**

1119785

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31 / 12 / 2024**.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date:

15th October 2025

Name:

Chris Regan

**Relevant professional
qualification(s) or body
(if any):**

MAAT, ATT.

Address:

Citygate House

r/o 197-199 Baddow Road

Chelmsford CM2 7PZ

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.