

UPHOLLAND AND DISTRICT U3A

England & Wales · Charity number 1119682

Details

Status Registered

Legal form Other

Registered 2007-06-15

Register [View on the Charity Commission register](#)

Contact

Address 10 Coronation Walk
Billinge
Wigan
WN5 7QE

Phone 07732 455985

Email secretary@uphollandu3a.org

Website www.uphollandu3a.org

Activities

Objects: THE ADVANCEMENT OF EDUCATION AND, IN PARTICULAR, THE EDUCATION OF OLDER PEOPLE AND THOSE WHO ARE RETIRED FROM FULL TIME WORK, BY ALL MEANS INCLUDING ASSOCIATED ACTIVITIES CONDUCIVE TO LEARNING AND PERSONAL DEVELOPMENT.

Activities: Provision of educational, social, and recreational activities through the voluntary efforts of U3A members

Classification

- **How:** Other Charitable Activities
- **What:** General Charitable Purposes, Education/training, Arts/culture/heritage/science, Amateur Sport, Recreation
- **Who:** Elderly/old People, Other Defined Groups

Geography

- **Area of benefit:** UP HOLLAND AND ITS SURROUNDING LOCALITY.
- Lancashire

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£74,249	£71,166	-	-
2024-03-31	£64,145	£61,639	-	-
2023-03-31	£62,112	£63,090	-	-
2022-03-31	£36,264	£34,223	-	-
2021-03-31	£9,437	£13,864	-	-

Trustees

Name	Role	Appointed
Alan Hough		2017-05-10
Anne Scott		2025-06-18
Barbara Beesley		2025-06-18
EDITH MAUREEN ECCLES		2025-07-16
Elizabeth Turton		2016-05-17
Hazel Pemberton		2021-09-16
Kathleen Elizabeth Higgins		2024-06-18
Marion Logan		2025-06-18
Neil Duncan Stevenson		2026-01-05
Pauline Occleshaw		2023-06-20
Stella Esther Connor		2023-06-20
Valerie Garner		2024-06-18

UPHOLLAND AND DISTRICT U3A

England & Wales - Charity number 1119682

Accounts

UP Holland & District u3a TRUSTEES REPORT 2024 - 2025

On 15th June 2007 the Up Holland & District u3a was registered as a Charity and is administered by Trustees who are also the members of the Management Committee. The u3a is subject to the Charities Act and associated regulations, and the Trustees are accountable to the Charity Commission, as well as members, for the administration of the u3a.

The Trustees (Management Committee) for the year 2024 – 2025 are:

Chair	Julian Finch	Vice Chair	Val Garner
Secretary	Beth Turton	Assistant Secretary	Kathy Higgins
Treasurer	Alan Hough	Assistant Treasurer	Pauline Occleshaw
Membership Secretary	Hazel Pemberton	Asst. Membership Secretary	Stella Connor
Beacon Administrator	Jane Taylor	Website Manager	Mike Crickett
Group Co-ordinator	Kevin Griffin	Communications/Publicity Co-ordinator	Viv Newman

The Objects and Activities of the u3a are set out and governed by the amended (model) Constitution, adopted by the membership at the AGM held on 15th June 2021 and amended at a Special General Meeting called for that purpose on 16th April 2024.

OBJECTS

The charitable purpose of the u3a is:

The advancement of education, and in particular the education of older people and those who are retired from full time work, including associated activities conducive to learning and personal development in Up Holland and its surrounding locality.

FINANCIAL RESOURCES

The membership fee for the year has proved to be adequate to meet the u3a running expenses.

At the end of our 20th year, Up Holland & District u3a is again in a reasonable financial position. As a result, the Trustees have decided to keep the membership fee for 2024/2025 at £10 pa, with an additional admin. fee of £2.50 for all new members.

However, in accordance with the resolution passed at the AGM in 2024, Members who wish to receive the u3a matters magazine will pay an additional fee of £4.00 to cover postage. Existing

members who do not renew before the 31st May will also be charged the admin. fee as they will be deemed to be a new member. Members who can show current membership of another u3a are charged a reduced fee.

The accounts have been prepared on a 'receipts and payments' basis, and therefore any surplus/deficit on the group accounts arises solely from the timing of receipts and payments. Capital expenditure within the general accounts is fully written off in the year of purchase.

Balances in the General Account and the Investment Funds are healthy, as the Annual Accounts show. The principal source of income this year is from subscriptions. The main items of expenditure are Capitation Fees payable to the Third Age Trust, licences, insurances, printing and postage for 'u3a Matters' and voting papers, and the cost of speakers at monthly meetings etc.

Financial reserves are in line with our current policy guidelines, and the effect of any potential changes will continue to be monitored by the Trustees during 2025/2026.

Money surplus to immediate requirements is invested in the Charities Official Investment Fund (COIF) where interest is paid without deduction of tax. In common with most investments, the returns of interest have improved this year.

ACTIVITIES

Up Holland & District u3a was started in 2005 by a small group of enthusiasts. During the year from 1st April 2024 to 31st March 2025 membership has increased slightly and at the end of March stands at 752. The affairs of the u3a are administered by the management committee which meets regularly. The committee also meets with group leaders every six months. Up Holland & District u3a is affiliated to the Third Age Trust, the provider of Third Age Matters (now u3a matters) magazine, insurances, resources and advice. We are associated with other u3as in Lancashire, Merseyside and other areas through the NW Region of u3as and our local network.

Up Holland u3a members have been pro-active in the NW Region and the wider u3a movement. The Region provides contacts and information flow and study days for committee members and members of the various u3as within the region. The Beacon Management System enables us to manage our membership information, financial systems and group records, as well as providing secure record storage. Members are issued with a plastic bar-coded membership card which is scanned at coffee mornings, speaker meetings and some of the larger group meetings, and speeds up entry to the hall. Attendance numbers can also be monitored.

We have actively sought ideas about keeping our u3a vibrant and increased the opportunities

to inform members about what is happening in our u3a and how it is managed. This is done at our monthly coffee mornings, through consultation at biannual meetings with all group leaders and through our monthly Newsletter.

This year, we marked u3a Week in September with a series of manned recruitment and information stalls in seven local villages. These provided us with the opportunity to raise awareness of our own u3a and the u3a movement as a whole and were complemented by a celebratory event, where visitors were invited to participate in group activities, group leaders displayed information boards and were on hand to talk to prospective members. Approximately 40 new members were recruited during the week.

On January 29th the committee organised a very successful Volunteers Lunch and Quiz as a thank you for Group Leaders.

Other highlights in 2024 /2025 included numerous day trips, evening outings, some fantastic group holidays, excellent variety shows, and an interesting programme of speakers.

Although there were some changes during the year we have 53 interest groups providing a wide range of activities for our members. We continue to encourage and support the formation of new groups.

THE FUTURE

In summary, this has been a very good year, but some challenges persist for Up Holland u3a which we are now endeavouring to address. We are encouraging members to attend committee meetings as visitors to raise awareness of the work behind the scenes. Hopefully, this will encourage more members to come forward and offer their services and provide new ideas.

The Trustees have approved the Trustees report as above.

Signed on behalf of the Charity's Trustees

Julian Finch

Date: 26.04.25

Chair

MINUTES OF THE 20th ANNUAL GENERAL MEETING OF

UP HOLLAND & DISTRICT U3A

HELD AT 10.00 AM ON 18 JUNE 2025 AT ST TERESA'S SOCIAL CLUB, UP HOLLAND.

Purpose:	20th Annual General Meeting		
Date & Time:	18 June 2025 at 10.00 am		
Meeting Place:	St Teresa's	Minutes by:	Beth Turton
Distribution:	All current members of Up Holland u3a.		
Date Issued:		Approved for Issue:	J Finch
Committee Members present:			
Julian Finch	Chair	Val Garner	Vice Chair
Beth Turton	Secretary	Kathy Higgins	Assistant Secretary
Alan Hough	Treasurer	Pauline Occleshaw	Asst. Treasurer
Hazel Pemberton	Membership Secretary	Mike Crickett	Webmaster
Kevin Griffin	Group Co-ordinator & Beacon Manager		

Plus 82 members of Up Holland & District U3A

1. Welcome

The Chair welcomed everyone to the meeting and thanked them for their attendance. He also expressed his thanks to the Group Leaders for their vibrant display boards which showcased the variety of activities the u3a has to offer. The system of voting was explained by the Secretary We have continued the use of online, postal voting and via the ballot box. This allows all our members to participate. Members were given the opportunity to submit any questions prior to voting – none were received. 161 votes have been received therefore all decisions are quorate.

2. Minutes of the 18th AGM held on 21st June 2024

The minutes, which had previously been circulated, were approved as a true record and signed by the Chair.

Proposed: Alma Harrison

Seconded: Mo Eccles

3. Matters arising from the minutes of the AGM held on 18 June 2024

- The Secretary reported that the date of the AGM was changed to 18th June 2025 as the social club was not available on the planned date.
- A new Independent Examiner was appointed as sadly, the person appointed last year had passed away.

4. Trustees' Report & Chair's Remarks

The Trustees' Report had been circulated to all members. No queries had been received.

The Trustees' Report was **ACCEPTED** and **APPROVED (FOR: 159, AGAINST: 0 ABSTENTIONS: 2)**

The Chair said it had been an honour and a privilege serving as Vice Chair and then Chair of the u3a. He also thanked the Group Leaders, Committee members, Refreshment teams and RUG members for their help and support during his two years as Chair.

5. The Accounts for the year ended 31st March 2025

The accounts and the examiner's report had been circulated to all members prior to the meeting. No questions or queries were received. The Treasurer gave a brief overview of the balances in the general account, group account and investment account. Overall, the finances are in a healthy position with the contingency fund in line with charity commission recommendations.

The Treasurer thanked the Group Leaders and the Group Treasurers for their prompt submission of accounts and the Membership Team for their sterling work in collecting subscriptions.

The Accounts were **ACCEPTED** and **APPROVED. (FOR: 159, AGAINST: 0 ABSTENTIONS: 2)**

6. Independent Examiner's Report

The Independent Examiner was not present but confirmed that the accounts had been compiled accurately and efficiently by the Treasurer and Secretary and had been inspected, approved and signed by the Examiner.

The Report was **ACCEPTED** and **APPROVED. (FOR: 159, AGAINST: 0 ABSTENTIONS: 2)**

7. Appointment of Independent Examiner

It is not possible at this point to appoint an Independent Examiner for 2026 as the current examiner is planning to retire next year. The Treasurer will ask for committee approval when the new examiner is appointed.

8. Resolution 1.

It is proposed that the committee be given the authority to automatically increase the annual subscription relating to receipt of the Third Age Trust magazine commensurate with any increase in postage rates charged by the Third Age Trust. (the current rate being £4.00).

Members to be informed prior to the subscription renewal date and be given the opportunity to cancel receipt of the magazine.

Any such changes to be approved by the committee and recorded in the minutes.

The Resolution was ACCEPTED and APPROVED (FOR: 158, AGAINST: 0 ABSTENTIONS: 3)

9. Award of Fellowships of Up Holland u3a

Fellowship of Up Holland u3a may be awarded to members who have contributed their time and efforts 'above and beyond the call of duty'.

This year the award was presented to **Kevin Griffin** and **Beth Turton** who received free life membership, a framed certificate of Fellowship and a Fellowship membership card.

10. Election of Honorary Officers to the Management Committee:

As there were fewer nominations than posts available the following were elected as Honorary Officers. **(FOR: 159, ABSTENTIONS: 0, AGAINST: 2)**

Honorary Officers Elected to the Management Committee 2025/2026			
Val Garner	Chair	Vacancy	Vice Chair
Alam Hough	Treasurer	Beth Turton	Secretary

11. Election of Members of the Management Committee

As there were fewer nominations than posts available the following were elected as members of the Management Committee. **(FOR: 159, ABSTENTIONS: 0, AGAINST: 2)**

Voting Members elected to the Management Committee 2025/2026			
Kathy Higgins	Assistant Secretary	Pauline Occleshaw	Assistant Treasurer
Hazel Pemberton	Membership Secretary	Stella Connor	Ass't Membership Secretary
Anne Scott	Committee member	Marion Logan	Beacon Administrator

There are vacancies on the committee for the post of Vice Chair, Group Co-ordinator and Publicity Co-ordinator. The new chair explained that we may have people interested in these positions.

12. Date of the Annual General Meeting 2026:

Tuesday 17th June 2026

13. Closing address from the Chair

The new Chair said that when she was first asked last year if she felt able to step up as Chair, her initial reaction was no. However, over the past year she felt she had learned a lot, experienced a lot and grown in confidence. She said that everyone in the u3a had played their part in helping her to make that decision and she was now looking forward to the challenge.

Meeting closed at 10.27 am.

Signed:

Chair

17.06.26

UPHOLLAND U3A AGM FINANCIAL REPORT 2024/2025

Upholland U3A holds 3 bank accounts, and a minimal amount of petty cash.

In total we had funds of £36825 as at 31st March 2025, compared to £33742 as at 31st March 2024, an increase of £3083. This increase is explained later in this report.

An amount of £11693 is held in a reserve investment fund. This has increased in the year by £552 due to interest received on this account, as interest rates continued at similar levels to last year.

An amount of £1180 is held in the current account. This account includes income from membership fees, payments to the Third Age Trust, and other income and expenditure associated with the general running of Upholland U3a.

It has decreased in the year by £1799. This was partly due to fixed capital expenditure of £871 on new sound equipment. Payments to the Third age Trust have been made in the year amounting to £5026, re membership fees, Beacon licence, and postage costs re the distribution of the U3A magazine. Other significant expense was for rent from St Teresa's club re usage for the monthly coffee and speaker meetings amounting to £2733. Major income derives from membership fees amounting to £7339 in the year (similar to the previous year).

An amount of £23947 is held in the bank by the various groups in the Upholland U3A, increasing by £4330 in the year. This represents the timing differences between group activity receipt and payments. In particular a surplus was recorded in the final month for a number of groups who organised events for the Spring and received monies for events which have not yet been paid for

Bank balances are reconciled monthly. No payments can be made without authorisation by the treasurer and one other member of the

committee. Accounts are reported monthly to the committee, and the bank balances and transactions are available to view online at any time by the chairman and secretary in addition to the treasurer. Online banking is now used for both the current and groups accounts. Direct online payments by bacs still require dual authorisation.

In 2020 we more clearly stated the policy for financial reserves, being more specific on how the amount required in reserve should be calculated. Based on this calculation reserves of cash should be £13700 at the end of the year (based on expenditure in 2024/2025). Actual reserves are £12873. This means we are below the requirement.

It is for that reason that a resolution was made at the 2024 Agm to charge members for the postage cost on the National U3a magazine if they still wanted to receive it. The postage cost in 2024/5 was £1553 and by introducing this policy this has reduced to £332 for 2025/6 which will be fully funded by increased subscriptions for those members still receiving it. This will consequently reduce our reserve requirements and lower the risk of subsequent deficits on the current account. Overall therefore the accounts will return to a more healthy position, with contingency for any unforeseen circumstances, yet being financially able to improve facilities and support existing and new interest groups where required.

As a final point please can I thank all the volunteer group leaders and their treasurers for reporting all their financial transactions so timely to myself. Thanks also to the membership team for their efforts in collecting fees.

A Hough

Treasurer

30th April 2025.

UPHOLLAND AND DISTRICT U3A ACCOUNTS 2024/2025

	Balances at	31/03/2025	31/03/2024
		£	£
CURRENT		1179.67	2978.88
GROUPS		23946.93	19617.10
PETTY CASH		5.04	5.04
CHARITIES INVESTMENT FUND		11692.89	11140.97
TOTAL		<u>36824.53</u>	<u>33741.99</u>

TREASURER
A HOUGH

SECRETARY
E TURTON

INDEPENDENT EXAMINER
R LUCKHURST

DATED 08/05/2025

UPHOLLAND AND DISTRICT U3A ACCOUNTS 2024/2025

	YEAR TO 31/03/2025		YEAR 2023/2024
CURRENT ACCOUNT	INCOME	EXPENDITURE	
	£	£	£
Membership fees	7339.00		7473.00
Sale of books	375.00		375.00
Door receipts	1817.90		1458.95
Gift Aid	872.06		884.73
Third Age Trust membership fee		-2744.00	-2836.00
Cups		-230.49	-239.21
AGM costs/ training expenses		-78.70	-194.56
Guest speakers		-618.00	-625.00
Rent and wifi - st teresas/artz		-2732.87	-2557.07
Stationery and printing		-847.22	-935.35
Diaries		-0.80	-43.24
Refreshments		-693.50	-408.00
Beacon		-729.00	-749.00
Capital expenditure		-871.00	-373.87
Computer expenses		-174.00	-202.78
U3A magazine postage		-1553.40	-1375.41
Electrical testing		-154.00	-69.00
Coronation day event		0.00	5.44
Plants		-62.47	0.00
Group transfers / set up		-25.31	624.46
U3A week		16.82	-13.91
Hospitality		-622.80	-373.75
Xmas event		-82.43	-5.65
Totals ytd	10403.96	-12203.17	
DEFICIT ON CURRENT ACCOUNT	-1799.21		-180.22
Brought forward 1/4/24	2978.88		
BALANCE AT 31/3/2025	1179.67		

Note - details of capital expenditure

Sound equipment	871.00
	871.00

UPHOLLAND AND DISTRICT U3A ACCOUNTS 2024/2025

	YEAR TO	31/03/2025		YEAR 2023/2024
GROUP ACCOUNT		INCOME	EXPENDITURE	
		£	£	£
Group Event Income		52480.28		43325.07
Group Meetings Income		10812.96		10111.70
Group Event Expense			-30875.69	-24723.70
Group Coach Hire			-17000.00	-15495.00
Group Hall Hire			-10395.22	-9571.22
Group Meeting Expense			-692.50	-806.00
Group closure balances transferred to general			0.00	-671.46
Sub-totals		63293.24	-58963.41	
SURPLUS ON GROUP ACCOUNT		4329.83		2169.39
Brought forward 1/4/2024		19617.10		
BALANCE AT 31/3/2025		23946.93		

UPHOLLAND AND DISTRICT U3A ACCOUNTS 2024/2025

	YEAR TO 31/03/2025	YEAR 2023/2024
CONSOLIDATED ACCOUNTS	INCOME £	EXPENDITURE £
Membership fees	7339.00	7473.00
Sale of books	375.00	375.00
Door receipts	1817.90	1458.95
Gift Aid	872.06	884.73
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Cups		-230.49
AGM costs/ training expenses		-78.70
Guest speakers		-618.00
Rent and wifi - st teresas/artz		-2732.87
Stationery and printing		-847.22
Diaries		-0.80
Refreshments		-693.50
Beacon		-729.00
Capital expenditure		-871.00
Computer expenses		-174.00
U3A magazine postage		-1553.40
Electrical testing		-154.00
Coronation day event		0.00
Picnic in the park event		-62.47
Group transfers / set up		-25.31
U3A Day		16.82
Hospitality		-622.80
Xmas event		-82.43
Group Event Income	52480.28	43325.07
Group Meetings Income	10812.96	10111.70
Group Event Expense		-30875.69
Group Coach Hire		-17000.00
Group Hall Hire		-10395.22
Group Meeting Expense		-692.50
Group closure balances transferred to general		0.00
Interest received on investment account	551.92	516.50
Sub totals	74249.12	-71166.58
SURPLUS ON CONSOLIDATED ACCOUNTS	3082.54	2505.67
Brought forward 1/4/2024	33741.99	
BALANCE AT 31/3/2025	36824.53	



Section A Independent Examiner's Report

Report to the trustees	UPHOLLAND AND DISTRICT U3A		
On accounts for the year ended	31 ST MARCH 2025	Charity no (if any)	1119682
	Set out on pages 1 and 2		

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/~~2024~~ 2025.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:  Date: 8/5/25

Name: ROGER LUCKHURST

Relevant professional qualification(s) or body (if any):

Address: 16 HAZELWOOD ROAD, WIGAN WN1 2PE

UPHOLLAND AND DISTRICT U3A

England & Wales - Charity number 1119682

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TRUSTEES REPORT 2023 – 2024

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At the end of our 19th year, Up Holland & District u3a is again in a reasonable financial position. As a result, the Trustees have decided to keep the membership fee for 2024/2025 at £10 pa, with an additional admin. fee of £2.50 for all new members. Existing members who do not renew before the 31st May will also be charged this admin. fee as they will be deemed to be a new member. Members who can show current membership of another u3a are charged a reduced fee.

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We have actively sought ideas about keeping our u3a vibrant and increased the opportunities to inform members about what is happening in our u3a and how it is managed. This is done at our monthly coffee mornings, through consultation at biannual meetings with all group leaders

and through our monthly Newsletter.

On May 4th, Up Holland u3a marked the occasion of King Charles Coronation, with a very special event at St. Teresa's showcasing an array of entertaining talents, planting trees, and creating a large commemorative raised bed of flowers.

This year also, we marked u3a Week in September with a series of manned recruitment stalls over two weekends in principal shopping areas: the Concourse in Skelmersdale and the Galleries in Wigan. This was complemented by other well-presented displays of photos and publicity, strategically placed in shop windows and a local church. Just over 40 members volunteered their help in some way. Only a small number of new people joined, but it raised our profile and awareness of the u3a movement within the wider community.

On January 31st the committee organised a very successful Volunteers Lunch and Quiz as a thank you for Group Leaders.

Other highlights in 23 /24 included numerous day trips, evening outings, some fantastic group holidays, excellent variety shows, and an interesting programme of speakers.

Although there were some changes during the year we have 58 interest groups providing a wide range of activities for our members. We continue to encourage the formation of new groups.

THE FUTURE

In summary, this has been a very good year, but some challenges persist for Up Holland u3a which we are now endeavouring to address. We are aiming for a teamwork approach to the various functions of the committee, secretarial, financial, publicity and communications, group development and co-ordination, membership administration, logistics, catering, technology, policy development, special events etc. In this way, work can be shared out and we can avoid over-reliance on just one person.

The Trustees have approved the Trustees report as above.

Signed on behalf of the Charity's Trustees

Julian Finch

Date: 30 April 2024

Chair

UPHOLLAND AND DISTRICT U3A ACCOUNTS 2023/2024

	Balances at	31/03/2024	31/03/2023
		£	£
CURRENT		2978.88	3159.10
GROUPS		19617.10	17447.71
PETTY CASH		5.04	5.04
CHARITIES INVESTMENT FUND		11140.97	10624.47
TOTAL		<u>33741.99</u>	<u>31236.32</u>

TREASURER
A HOUGH

A. Hough

SECRETARY
E TURTON

E. Turton

INDEPENDENT EXAMINER
G SMITH

G. Smith

DATED

30/04/2024

UPHOLLAND AND DISTRICT U3A ACCOUNTS 2023/2024

YEAR TO 31/03/2024

YEAR 2022/2023

CONSOLIDATED ACCOUNTS	INCOME £	EXPENDITURE £	
Membership fees	7473.00		7517.50
Donations	0.00		0.00
Sale of books	375.00		400.00
Sale of cards	0.00		3.00
Door receipts	1458.95		1535.00
Gift Aid	884.73		485.05
Tree donations	0.00		32.90
Purchase of trees		0.00	-534.90
Third Age Trust membership fee		-2836.00	-2824.00
Cups		-239.21	-603.00
AGM costs/ training expenses		-194.56	-78.70
Guest speakers		-625.00	-709.00
Rent and wifi - st teresas/artz		-2557.07	-2225.08
Stationery and printing		-935.35	-865.70
Diaries		-43.24	37.75
Refreshments		-408.00	-250.63
Beacon		-749.00	-739.00
Capital expenditure		-373.87	-521.49
Computer expenses		-202.78	-231.44
U3A magazine postage		-1375.41	-1139.17
Electrical testing		-69.00	-62.00
Relaunch		0.00	0.00
Coronation day event		5.44	0.00
Picnic in the park event		0.00	-170.30
Copyright licence		0.00	0.00
Group transfers / set up		624.46	88.90
U3A Day		-13.91	0.00
Zoom licences		0.00	0.00
Hospitality		-373.75	0.00
Xmas event		-5.65	-35.31
Group Event Income	43325.07		43911.81
Group Meetings Income	10111.70		8041.78
Group event refunds		0.00	0.00
Group Event Expense		-24723.70	-28523.11
Group Coach Hire		-15495.00	-14390.00
Group Hall Hire		-9571.22	-8766.56
Group Meeting Expense		-806.00	-547.00
Group closure balances transferred to general		-671.46	0.00
Interest received on investment account	516.50		185.09
Sub totals	64144.95	-61639.28	
SURPLUS ON CONSOLIDATED ACCOUNTS	2505.67		-977.61
Brought forward 1/4/2023	31236.32		
BALANCE AT 31/3/2024	33741.99		

UPHOLLAND AND DISTRICT U3A ACCOUNTS 2023/2024

YEAR TO 31/03/2024

YEAR 2022/2023

CURRENT ACCOUNT	INCOME £	EXPENDITURE £	£
Membership fees	7473.00		7517.50
Donations	0.00		0.00
Sale of books	375.00		400.00
Sale of cards	0.00		3.00
Door receipts	1458.95		1535.00
Gift Aid	884.73		485.05
Tree donations	0.00		32.90
Purchase of trees		0.00	-534.90
Third Age Trust membership fee		-2836.00	-2824.00
Cups		-239.21	-603.00
AGM costs/ training expenses		-194.56	-78.70
Guest speakers		-625.00	-709.00
Rent and wifi - st teresas/artz		-2557.07	-2225.08
Stationery and printing		-935.35	-865.70
Diaries		-43.24	37.75
Refreshments		-408.00	-250.63
Beacon		-749.00	-739.00
Capital expenditure		-373.87	-521.49
Computer expenses		-202.78	-231.44
U3A magazine postage		-1375.41	-1139.17
Electrical testing		-69.00	-62.00
Relaunch		0.00	0.00
Coronation day event		5.44	0.00
Picnic in the park event		0.00	-170.30
Copyright licence		0.00	0.00
Group transfers / set up		624.46	88.90
U3A Day		-13.91	0.00
Zoom licences		0.00	0.00
Hospitality		-373.75	0.00
Xmas event		-5.65	-35.31
Totals ytd	10191.68	-10371.90	
DEFICIT ON CURRENT ACCOUNT	-180.22		-889.62
Brought forward 1/4/23	3159.10		
BALANCE AT 31/3/2024	2978.88		

Note - details of capital expenditure

Filing cabinet (incl locks)	113.99
Pickleball equipment	199.98
Whiteboard (Italian group)	59.90
	<u>373.87</u>

UPHOLLAND AND DISTRICT U3A ACCOUNTS 2023/2024

GROUP ACCOUNT	YEAR TO	31/03/2024	YEAR 2022/2023
		INCOME £	EXPENDITURE £
Group Event Income		43325.07	43911.81
Group Meetings Income		10111.70	8041.78
Group event refunds			0.00
Group Event Expense			-24723.70
Group Coach Hire			-15495.00
Group Hall Hire			-9571.22
Group Meeting Expense			-806.00
Group closure balances transferred to general			671.46
Sub-totals		53436.77	51267.38
SURPLUS ON GROUP ACCOUNT		2169.39	-273.08
Brought forward 1/4/2023		17447.71	
BALANCE AT 31/3/2024		19617.10	

UPHOLLAND U3A AGM FINANCIAL REPORT 2023/2024

Upholland U3A holds 3 bank accounts, and a minimal amount of petty cash.

In total we had funds of £33742 as at 31st March 2024, compared to £31236 as at 31st March 2023, an increase of £2506.

This increase is explained later in this report.

An amount of £11141 is held in a reserve investment fund. This has increased in the year by £517 due to interest received on this account, appreciably higher than previous years due to interest rate changes.

An amount of £2979 is held in the current account. This account includes income from membership fees, payments to the Third Age Trust, and other income and expenditure associated with the general running of Upholland U3a.

It has decreased in the year by £180. Payments to the Third age Trust have been made in the year amounting to £4960, re membership fees, Beacon licence, and postage costs re the distribution of the U3A magazine. Other significant expense was for rent from St Teresa's club re usage for the monthly coffee and speaker meetings amounting to £2557. Major income derives from membership fees amounting to £7473 in the year (similar to the previous year).

An amount of £19617 is held in the bank by the various groups in the Upholland U3A, Increasing by £2169 in the year. This represents the timing differences between group activity receipt and payments. In particular a surplus was recorded in the final month for a number of groups who organised events for the Spring and received monies for events which have not yet been paid for.

Bank balances are reconciled monthly. No payments can be made without authorisation by the treasurer and one other member of the committee. Accounts are reported monthly to the committee, and the bank balances and transactions are available to view online at any time by the chairman and secretary in addition to the treasurer.

Online banking is now used for both the current and groups accounts. Direct online payments by bacs still require dual authorisation.

Payment of membership fees direct to our current account continued to be used in the year (approx. 33% uptake) and proved successful with less dependence on cash and cheques. This facility will continue in 2024/5.

In 2020 we more clearly stated the policy for financial reserves, being more specific on how the amount required in reserve should be calculated. Based on this calculation reserves of cash should be £12300 at the end of the year (based on expenditure in 2023/2024). Actual reserves are £14125. This means we are over the requirement.

Overall therefore the accounts are in a healthy position, with contingency for any unforeseen circumstances, yet being financially able to improve facilities and support existing and new interest groups where required.

As a final point please can I thank all the volunteer group leaders and their treasurers for reporting all their financial transactions so timely to myself. Thanks also to the membership team for their efforts in collecting fees.

A Hough

Treasurer

30th April 2024.



Section A

Independent Examiner's Report

Report to the trustees

Charity Name
UPHOLLAND AND DISTRICT U3A

On accounts for the year ended

31ST MARCH 2024
Charity no (if any) 1119682

Set out on pages

1 and 2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2024.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: *J. G. Smith*

Date: 10.5.24

Name: James Gerald Smith

Relevant professional qualification(s) or body (if any):

Retired Banker

Address:

Flat 4, 249 Wigan Road, Standish, Wigan WN1 2RF

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

UPHOLLAND AND DISTRICT U3A

England & Wales - Charity number 1119682

Accounts

TRUSTEES REPORT 2022 - 2023

On 15th June 2007 the Up Holland & District u3a was registered as a Charity and is administered by Trustees who are also the members of the Management Committee. The u3a is subject to the Charities Act and associated regulations, and the Trustees are accountable to the Charity Commission, as well as Members, for the administration of the u3a.

The Trustees (Management Committee) for the year 2022 – 2023 are:

Chair	Viv Newman	Vice Chair	Julian Finch
Secretary	Beth Turton	Assistant Secretary	Vacancy
Treasurer	Alan Hough	Assistant Treasurer	Linda Oakes
Membership Secretary	Jan Johnson	Asst. Membership Secretary	Hazel Pemberton
Beacon Administrator	Kevin Griffin	Communications/Publicity	Vacancy
Group Co-ordinator	Vacancy	Speaker Secretary	Hazel Pemberton

The Objects and Activities of the u3a are set out and governed by the amended (model) Constitution, adopted by the membership at the AGM held on 15th June 2021.

OBJECTS

The charitable purpose of the u3a is:

The advancement of education, and in particular the education of older people and those who are retired from full time work, by all means including associated activities conducive to learning and personal development in Up Holland and its surrounding locality.

ACTIVITIES

General

Up Holland & District u3a was started in 2005 by a small group of enthusiasts. During the year from 1st April 2022 to 31st March 2023 membership has increased very slightly and at the end of March stands at 749. The affairs of the u3a are administered by the management committee which meets regularly. The committee also meets with group leaders every six months. Up Holland & District u3a is affiliated to the Third Age Trust, the provider of Third Age Matters magazine, insurances, resources and advice. We are associated with other u3as in Lancashire, Merseyside and other areas through the NW Region of u3a and our local network.

The NW Region exists to provide contacts and information flow and to arrange study days for group leaders and members of the various u3as within the region.

The Beacon Management System enables us to manage our membership information, financial systems and group records, as well as providing secure record storage. Members are issued with a plastic bar-coded membership card which is scanned at coffee mornings, speaker meetings and some of the larger group meetings, and speeds up entry to the hall. Attendance numbers can also be monitored.

We have actively sought ideas about keeping our u3a vibrant and increased the opportunities to inform members about our u3a and how it is managed. U3a Day was celebrated by holding an event at St Teresa's Hall to showcase our activities. Most of the attendees were current members with a small number of visitors, only a few of whom went on to join our u3a.

Interest Groups

At the end of the period 52 groups were running. No waiting lists were reported. Efforts were being made to encourage the introduction of a number of new groups, which it is hoped will interest sufficient people, to begin in the coming weeks.

RESOURCES

The membership fee for the year has proved to be adequate to meet the u3a running expenses.

FINANCIAL RESOURCES

At the end of our 18th year, Up Holland & District u3a is again in a reasonable financial position. As a result, the Trustees have decided to keep the membership fee for 2023/2024 at £10 pa, with an additional admin. fee of £2.50 for all new members. Existing members who do not renew before the 31st May will also be charged this admin. fee as they will be deemed to be a new member. Members who can show current membership of another U3A are charged a reduced fee.

The accounts have been prepared on a 'receipts and payments' basis, and therefore any surplus/deficit on the group accounts arises solely from the timing of receipts and payments. Capital expenditure within the general accounts is fully written off in the year of purchase.

Balances in the General Account and the Investment Funds are healthy, as the Annual Accounts show. The principal source of income this year is from subscriptions. The main items of expenditure are Capitation Fees payable to the Third Age Trust, licences, insurances, printing and postage for 'Third Age Matters' and voting papers and the cost of speakers at monthly meetings etc.

Future expenditure is forecast to rise with an increase in the Third Age Trust membership subscription fee and Beacon administration charges being under review.

Financial reserves are however very slightly higher than our current policy guidelines, and the effect of any potential changes will continue to be monitored by the Trustees during 2023/2024.

Money surplus to immediate requirements is invested in the Charities Official Investment Fund (COIF) where interest is paid without deduction of tax. In common with most investments, the returns of interest have again remained low but stable.

THE FUTURE

Despite the enthusiasm of group leaders, members and committee our u3a is still struggling to reach the membership numbers it attained pre-covid; membership at the end of March 2023 was 749 against the 2020 figure of 891. A number of people are also coming to the end of their tenure as committee members and, at the time of reporting, efforts were being made to recruit officers, without whom our u3a cannot continue. Despite this, current committee members are looking ahead to the organisation of an event to mark the coronation in May and the next u3a Day in September.

The Trustees have approved the Trustees report as above

Signed on behalf of the Charity's Trustees

V A Newman

Date: 20 April 2023

Chair

UPHOLLAND AND DISTRICT U3A ACCOUNTS 2022/2023

YEAR TO 31/03/2023

2021/2022

CONSOLIDATED ACCOUNTS	INCOME £	EXPENDITURE £	
Membership fees	7517.50		4345.00
Donations	0.00		0.00
Sale of books	400.00		130.00
Sale of cards	3.00		0.00
Door receipts	1535.00		391.30
Gift Aid	485.05		1006.04
Tree donations	32.90		1152.00
Purchase of trees		-534.90	-650.00
Third Age Trust membership fee		-2824.00	-2523.50
Cups		-603.00	-151.00
AGM costs/ training expenses		-78.70	-2.80
Guest speakers		-709.00	-420.00
Rent and wifi - st teresas/artz		-2225.08	-1356.93
Stationery and printing		-865.70	-1490.17
Diaries		37.75	-18.49
Refreshments		-250.63	-100.63
Beacon		-739.00	-771.00
Capital expenditure		-521.49	-279.57
Computer expenses		-231.44	-256.02
U3A magazine postage		-1139.17	-1721.12
Electrical testing		-62.00	-61.00
Relaunch		0.00	-355.02
Picnic in the park event		-170.30	0.00
Copyright licence		0.00	-60.00
Group transfers / set up		88.90	-35.00
U3A Day		0.00	-160.44
Zoom licences		0.00	-167.90
Hospitality		0.00	-52.96
Xmas event		-35.31	-120.64
Group Event Income	43911.81		23148.15
Group Meetings Income	8041.78		6086.60
Group event refunds		0.00	-24.00
Group Event Expense		-28523.11	-14369.81
Group Coach Hire		-14390.00	-2690.00
Group Hall Hire		-8766.56	-5871.25
Group Meeting Expense		-547.00	-513.40
Interest received on investment account	185.09		4.44
Sub totals	62112.13	-63089.74	
DEFICIT ON CONSOLIDATED ACCOUNTS	-977.61		2040.88
Brought forward 1/4/2022	32213.93		
BALANCE AT 31/3/2023	31236.32		

UPHOLLAND AND DISTRICT U3A ACCOUNTS 2022/2023

YEAR TO 31/03/2023

2021/2022 YEAR

CURRENT ACCOUNT	INCOME £	EXPENDITURE £	£
Membership fees	7517.50		4345.00
Donations	0.00		0.00
Sale of books	400.00		130.00
Sale of cards	3.00		0.00
Door receipts	1535.00		391.30
Gift Aid	485.05		1006.04
Tree donations	32.90		1152.00
Purchase of trees		-534.90	-650.00
Third Age Trust membership fee		-2824.00	-2523.50
Cups		-603.00	-151.00
AGM costs/ training expenses		-78.70	-2.80
Guest speakers		-709.00	-420.00
Rent and wifi - st teresas/artz		-2225.08	-1356.93
Stationery and printing		-865.70	-1490.17
Diaries		37.75	-18.49
Refreshments		-250.63	-100.63
Beacon		-739.00	-771.00
Capital expenditure		-521.49	-279.57
Computer expenses		-231.44	-256.02
U3A magazine postage		-1139.17	-1721.12
Electrical testing		-62.00	-61.00
Relaunch		0.00	-355.02
Picnic in the park event		-170.30	0.00
Copyright licence		0.00	-60.00
Group transfers / set up		88.90	-35.00
U3A Day		0.00	-160.44
Zoom licences		0.00	-167.90
Hospitality		0.00	-52.96
Xmas event		-35.31	-120.64
Totals ytd	9973.45	-10863.07	
DEFICIT ON CURRENT ACCOUNT	-889.62		-3729.85
Brought forward 1/4/22	4048.72		
BALANCE AT 31/3/2023	3159.10		

Note - details of capital expenditure

Beacon for walking	150.60
Defibrillator (share)	370.89
	<u>521.49</u>

UPHOLLAND AND DISTRICT U3A ACCOUNTS 2022/2023

GROUP ACCOUNT	YEAR TO 31/03/2023		YEAR 2021/2022
	INCOME £	EXPENDITURE £	£
Group Event Income	43911.81		23148.15
Group Meetings Income	8041.78		6086.60
Group event refunds		0.00	-24.00
Group Event Expense		-28523.11	-14369.81
Group Coach Hire		-14390.00	-2690.00
Group Hall Hire		-8766.56	-5871.25
Group Meeting Expense		-547.00	-513.40
Sub-totals	51953.59	-52226.67	
DEFICIT ON GROUP ACCOUNT	-273.08		5766.29
Brought forward 1/4/2022	17720.79		
BALANCE AT 31/3/2023	17447.71		



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

UPHOLLAND AND DISTRICT U3A

**On accounts for the year
ended**

31st MARCH 2023

**Charity no
(if any)**

1119682

Set out on pages

1&2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2023

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

J. G. Smith

Date:

10/05/2023

Name:

JAMES GERALD SMITH

**Relevant professional
qualification(s) or body
(if any):**

RETIRED BANKER

Address:

FLAT 4, 249 WIGAN ROAD, STANDISH, WIGAN WN1 2RF

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

NONE

UPHOLLAND AND DISTRICT U3A ACCOUNTS 2022/2023

	Balances at	31/03/2023	31/03/2022
		£	£
CURRENT		3159.10	4048.72
GROUPS		17447.71	17720.79
PETTY CASH		5.04	5.04
CHARITIES INVESTMENT FUND		10624.47	10439.38
TOTAL		<u>31236.32</u>	<u>32213.93</u>

TREASURER
A HOUGH

A. Hough

SECRETARY
E TURTON

E. Turton

INDEPENDENT EXAMINER
G SMITH

G. Smith

DATED

10/05/2023

UPHOLLAND AND DISTRICT U3A

England & Wales - Charity number 1119682

Accounts

TRUSTEES REPORT 2021 - 2022

On 15th June 2007 the Up Holland & District u3a was registered as a Charity and is administered by Trustees who are also the members of the Management Committee. The u3a is subject to the Charities Act and associated regulations, and the Trustees are accountable to the Charity Commission, as well as Members, for the administration of the u3a.

The Trustees (Management Committee) for the year 2021 – 2022 are:

Chair	Viv Newman	Secretary	Beth Turton
Treasurer	Alan Hough	Assistant Treasurer	Linda Oakes
Membership Secretary	Jan Johnson	Asst. Membership Secretary	Barb Beesley
Beacon Administrator	Kevin Griffin		
Group Co-ordinator	Dave Willcock	Speaker Secretary	Hazel Pemberton

The Objects and Activities of the u3a are set out and governed by the amended Constitution, as approved at the SGM held on 14th April 2021 adopted by the membership at the AGM held on 15th June 2021.

OBJECTS

The charitable purpose of the u3a is:

The advancement of education, and in particular the education of older people and those who are retired from full time work, by all means including associated activities conducive to learning and personal development in Up Holland and its surrounding locality.

ACTIVITIES

General

Up Holland & District u3a was started in 2005 by a small group of enthusiasts. During the year from 1st April 2021 to 31st March 2022 membership numbers have decreased and at the end of March stands at 739. The affairs of the u3a are administered by the management committee which meets regularly. The committee also meets with group leaders every six months. Up Holland & District u3a is affiliated to the Third Age Trust, the provider of Third Age Matters magazine, insurances, resources and advice. We are associated with other u3as in Lancashire, Merseyside and other areas through the NW Region of u3a.

The NW Region exists to provide contacts and information flow and to arrange study days for group leaders and members of the various u3as within the region.

The Beacon Management System enables us to manage our membership information, financial systems and group records as well as providing secure record storage. Members are issued with a plastic bar-coded membership card which is scanned at coffee mornings and speaker meetings and speeds up entry to the hall. Attendance numbers can also be monitored. Some larger groups are now using the scanner.

We have actively sought ideas about keeping our u3a vibrant and increased the opportunities to inform members about our u3a and how it is managed. A shop display, two information points and heritage walk were organised to celebrate the first national u3a day and a tree was planted as part of our delayed 15th birthday celebration.

Throughout the period of this report Up Holland and District u3a has operated in line with changing government guidance. In September, as restrictions were relaxed, coffee mornings and speaker meetings resumed. As a precaution against overcrowding coffee mornings were initially run as three sessions and members were required to book into a session; after gauging attendance at each session, this was reduced to two bookable sessions. Members wishing to attend speaker meetings were also required to book.

Interest Groups

Most group meetings were able to resume, again with appropriate precautions, others have continued to use Zoom. Despite restrictions being eased, a planned Christmas show had to be cancelled when one of the participants tested positive. Organised visits and outings have restarted with appropriate Covid measures. Groups which required more physical proximity, such as Come Dancing, did not resume within the reporting year.

RESOURCES

The committee had agreed that the membership fee should be halved for the year beginning April 2021. The membership fee for the year, together with reduced expenditure on monthly speaker meetings, has proved to be adequate to meet the u3a running expenses.

FINANCIAL RESOURCES

At the end of our 17th year, Up Holland & District u3a is again in a reasonable financial position. As a result, the Trustees have decided to keep the membership fee for 2022/2023 at £10 pa, with an additional admin. fee of £2.50 for all new members. Existing members who do not renew before the 31st May will also be charged this admin. fee as they will be deemed to be a new member. Members who can show current membership of another U3A are charged a reduced fee.

Note that the accounts have been prepared on a 'receipts and payments' basis, and therefore any surplus/deficit on the group accounts arises solely from the timing of receipts and payments. Capital expenditure within the general accounts is fully written off in the year of purchase.

Balances in the General Account and the Investment Funds are healthy, as the Annual Accounts show. The principal source of income this year is from subscriptions. The main items of expenditure are Capitation Fees payable to the Third Age Trust, licences, insurances, printing and postage for 'Third Age Matters' and voting papers and the cost of speakers at monthly meetings etc. together with the purchase of Zoom licenses.

Future expenditure is forecast to rise with an increase in the Third Age Trust membership subscription fee and Beacon administration charges being under review.

Financial reserves are however slightly higher than our current policy guidelines, and the effect of any potential changes will continue to be monitored by the Trustees during 2022/2023.

Money surplus to immediate requirements is invested in the Charities Official Investment Fund (COIF) where interest is paid without deduction of tax. In common with most investments, the returns of interest have again remained low but stable.

THE FUTURE

During the year and despite best efforts, some groups have closed, some are reaching capacity and there is a need to start a second or third group for the same interest. Members who can form or lead a group are always supported and offered assistance by members of the Management Committee. The committee will arrange meetings for prospective group leaders and has agreed to provide start-up funds for new groups, as appropriate. The funds are repaid when the group becomes financially viable. Group leaders are the engine of the u3a and their vital role, is critical. Other members who ensure the smooth running of our u3a in many ways, are also important for our success. It is recognised that volunteering is vital for the operation of our u3a and has its own rewards.

The Trustees have approved the Trustees report as above

Signed on behalf of the Charity's Trustees

V A Newman

Date: 20 April 2022

Chair

UPHOLLAND AND DISTRICT U3A

Registered Charity No : 1119682

Financial Statement for the Year

1 April 2021 to 31 March 2022

UPHOLLAND AND DISTRICT U3A ACCOUNTS 2021/2022

	Balances at	31/03/2022	31/03/2021
		£	£
CURRENT		4048.72 ✓	7778.57 ✓
GROUPS		17720.79 ✓	11954.50 ✓
PETTY CASH		5.04 ✓	5.04 ✓
CHARITIES INVESTMENT FUND		10439.38 ✓	10434.94 ✓
TOTAL		<u>32213.93 ✓</u>	<u>30173.05 ✓</u>

TREASURER
A HOUGH

A. Hough

SECRETARY
E TURTON

E. Turton

INDEPENDENT EXAMINER
G SMITH

G. G. Smith

DATED

30/04/2022

UPHOLLAND AND DISTRICT U3A ACCOUNTS 2021/2022

YEAR TO 31/03/2022

2020/2021

CONSOLIDATED ACCOUNTS	INCOME £	EXPENDITURE £	
Membership fees	4345.00		7294.00
Donations	0.00		150.00
Sale of books	130.00		0.00
Sale of cards	0.00		0.00
Door receipts	391.30		0.00
Gift Aid	1006.04		1075.99
Tree donations	1152.00		0.00
Purchase of trees		-650.00	0.00
Third Age Trust membership fee		-2523.50	0.00
Cups		-151.00	0.00
AGM costs/ training expenses		-2.80	-21.17
Guest speakers		-420.00	-160.00
Rent and wifi - st teresas		-1356.93	-91.99
Stationery and printing		-1490.17	-1489.84
Diaries		-18.49	0.00
Refreshments		-100.63	0.00
Beacon		-771.00	-889.00
Capital expenditure		-279.57	0.00
Computer expenses		-256.02	-78.00
U3A magazine postage		-1721.12	-1282.80
Electrical testing		-61.00	0.00
Relaunch		-355.02	0.00
Copyright licence		-60.00	-60.00
Group transfers/setup		-35.00	89.94
U3a Day		-160.44	0.00
Anniversary event costs		0.00	-20.00
Zoom licences		-167.90	-206.29
Hospitality		-52.96	0.00
Xmas Event		-170.64	-326.98
Sale of asset		0.00	120.00
Group Event Income	23148.15		455.00
Group Meetings Income	6086.60		449.75
Group event refunds		-24.00	-8173.00
Group Event Expense		-14369.81	0.00
Group Coach Hire		-2690.00	0.00
Group Hall Hire		-5871.25	-948.00
Group Meeting Expense		-513.40	-327.00
Interest received on investment account	4.44		12.38
Sub totals	36263.53	-34222.65	
SURPLUS ON CONSOLIDATED ACCOUNTS	2040.88		-4427.01
Brought forward 1/4/2021	30173.05		
BALANCE AT 31/3/2022	32213.93		

UPHOLLAND AND DISTRICT U3A ACCOUNTS 2021/2022

YEAR TO 31/03/2022

2020/2021 YEAR

CURRENT ACCOUNT	INCOME £	EXPENDITURE £	£
Membership fees	4345.00		7294.00
Donations	0.00		150.00
Sale of books	130.00		0.00
Sale of cards	0.00		0.00
Door receipts	391.30		0.00
Gift Aid	1006.04		1075.99
Tree donations	1152.00		0.00
Purchase of trees		-650.00	0.00
Third Age Trust membership fee		-2523.50	0.00
Cups		-151.00	0.00
AGM costs/ training expenses		-2.80	-21.17
Guest speakers		-420.00	-160.00
Rent and wifi - st teresas		-1356.93	-91.99
Stationery and printing		-1490.17	-1489.84
Diaries		-18.49	0.00
Refreshments		-100.63	0.00
Beacon		-771.00	-889.00
Capital expenditure		-279.57	0.00
Computer expenses		-256.02	-78.00
U3A magazine postage		-1721.12	-1282.80
Electrical testing		-61.00	0.00
Relaunch		-355.02	0.00
Copyright licence		-60.00	-60.00
Group transfers/setup		-35.00	89.94
U3a Day		-160.44	0.00
Anniversary event costs		0.00	-20.00
Zoom licences		-167.90	-206.29
Hospitality		-52.96	0.00
Xmas Event		-120.64	-326.98
Sale of asset		0.00	120.00
Totals ytd	7024.34	-10754.19	
DEFICIT ON CURRENT ACCOUNT	-3729.85		4103.86
Brought forward 1/4/21	7778.57		
BALANCE AT 31/3/2022	4048.72		

Note - details of capital expenditure

Catering equipment	56.61
Table tennis table	95.00
Book trolley	41.98
Computer adaptor	15.99
Barcode scanner	69.99
	<u>279.57</u>

UPHOLLAND AND DISTRICT U3A ACCOUNTS 2021/2022

GROUP ACCOUNT	YEAR TO	31/03/2022		YEAR 2020/2021
		INCOME	EXPENDITURE	
		£	£	£
Group Event Income		23148.15		455.00
Group Meetings Income		6086.60		449.75
Group event refunds			-24.00	-8173.00
Group Event Expense			-14369.81	0.00
Group Coach Hire			-2690.00	0.00
Group Hall Hire			-5871.25	-948.00
Group Meeting Expense			-513.40	-327.00
Sub-totals		29234.75	-23468.46	
SURPLUS ON GROUP ACCOUNT		5766.29		-8543.25
Brought forward 1/4/2021		11954.50		
BALANCE AT 31/3/2022		17720.79		



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

UPHOLLAND AND DISTRICT U3A

**On accounts for the year
ended**

31st MARCH 2022

**Charity no
(if any)**

1119682

Set out on pages

1&2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2020

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

G. G. Smith

Date:

27.4.22

Name:

JAMES GERALD SMITH

**Relevant professional
qualification(s) or body
(if any):**

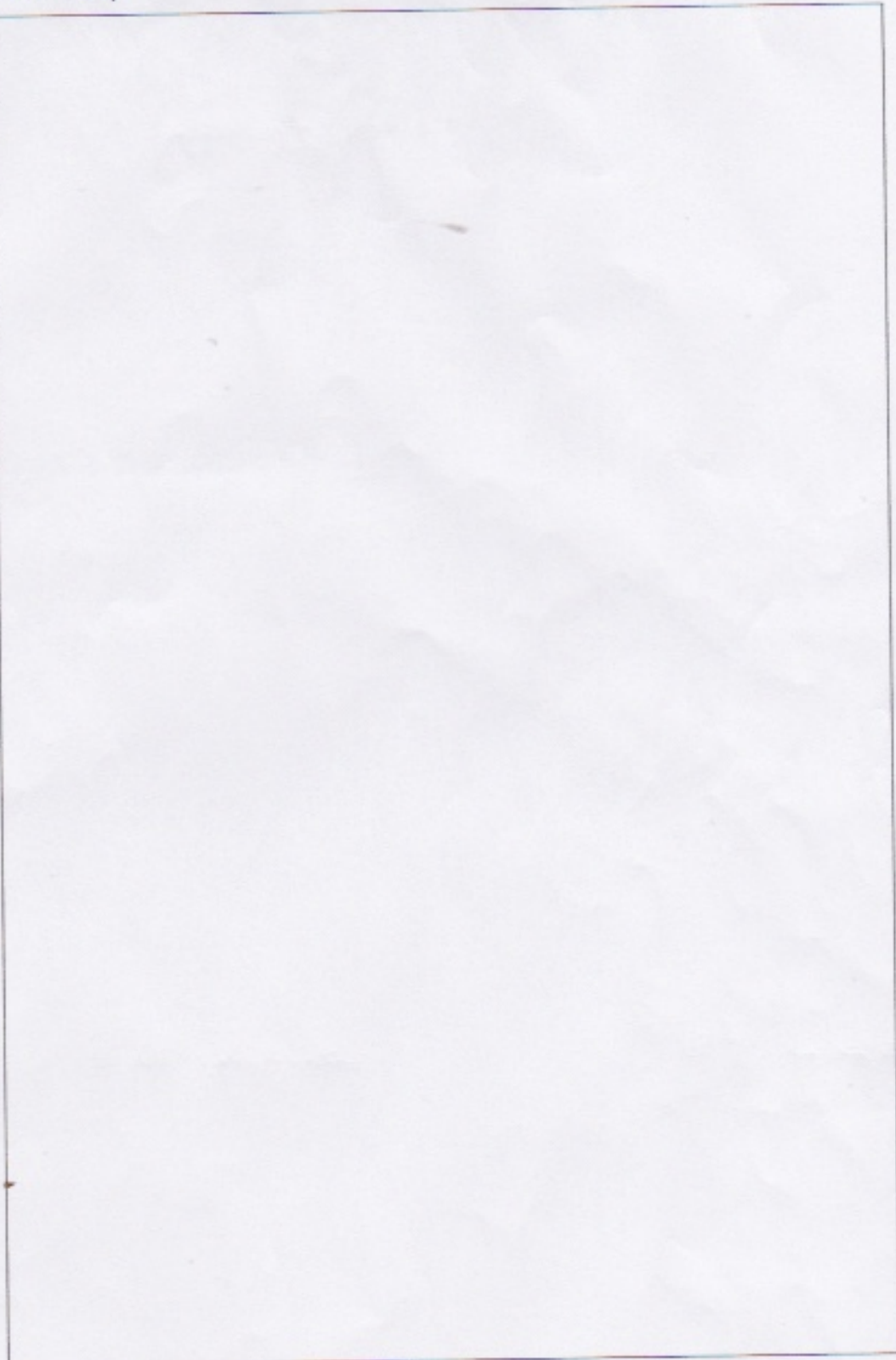
RETIRED BANKER

Address:

FLAT 4, 249 WIGAN ROAD, STANDISH, WIGAN WN1 2RF

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.



MINUTES OF THE 16TH ANNUAL GENERAL MEETING OF

UP HOLLAND & DISTRICT U3A

HELD AT 10.00 AM ON 21 JUNE 2022 AT ST TERESA'S CHURCH HALL, UP HOLLAND.

Purpose:	17th Annual General Meeting		
Date & Time:	21 June 2022 at 10.00 am		
Meeting Place:	St Teresa's	Minutes by:	Beth Turton
Distribution:	All current members of Up Holland u3a.		
Date Issued:		Approved for Issue:	Viv Newman
Committee Members present:			
Viv Newman	Chair	Alan Hough	Treasurer
Beth Turton	Secretary	Jan Johnson	Membership Secretary
Kevin Griffin	Beacon Administrator	Hazel Pemberton	Speaker Secretary
Linda Oakes	Ass't Treasurer		

Plus 75 members of Up Holland & District U3A

1. Welcome

The Chair welcomed everyone to the meeting, and thanked them for their attendance. The system of voting was explained as, although we are now able to meet in person, we have continued the use of online and postal voting. This allows all our 701 members to participate. Members were given the opportunity to submit any questions prior to voting – none were received. 185 votes have been received therefore all decisions are quorate.

2. Minutes of the 16th Annual General Meeting held on 15 June 2021

The minutes, which had previously been circulated, were approved as a true record and signed by the Chair. **(FOR: 178, ABSTENTIONS: 7, AGAINST: 0)**

3. Matters arising from the minutes of the AGM held on 15 June 2021

There were no matters arising

4. Trustees Report & Chair's Remarks

The Trustee's Report had been circulated to all members prior to the meeting and it is pleasing to see that all groups have now resumed and u3a activities are fully operational again.

The Trustees Report was **ACCEPTED** and **APPROVED (FOR: 181, ABSTENTIONS: 4 AGAINST: 0)**

5. The Accounts for the year ended 31st March 2021

The accounts and the examiner's report had been circulated to all members prior to the meeting. The Treasurer reported that u3a finances were again in a healthy position though the current account balance was lower than in previous years as a result of the reduced membership fee last year.

We now have online banking for both the current account and the group account. 35% of members now pay their subscription via BACS which is easier for many members and much safer for the Treasurer.

The Treasurer thanked the Group Leaders and Membership Team for their support during the year.

A question was raised about the planned use of the surplus of funds raised for the planting of our copse in the 40th Anniversary Woodland. This has been earmarked for the planting of trees in our local area. The Chair explained that this would not be done until September/October.

The Accounts were **ACCEPTED** and **APPROVED**. (**FOR: 174, ABSTENTIONS: 11, AGAINST: 0**)

6. Independent Examiner's Report

The Independent Examiner was not present but confirmed that the accounts had been compiled accurately and efficiently by the Treasurer and Secretary and had been inspected, approved and signed by the Examiner.

The Report was **ACCEPTED** and **APPROVED**. (**FOR: 174, ABSTENTIONS 11, AGAINST: 0**)

7. Appointment of Fellowship of Up Holland u3a

Fellowship of Up Holland u3a may be awarded to members who have contributed their time and efforts 'above and beyond the call of duty'.

This year the award was presented to **Mike Crickett** who received free life membership, a framed certificate of Fellowship and a Fellowship membership card.

8. Election of Honorary Officers to the Management Committee:

As there were fewer nominations than posts available the following were elected as Honorary Officers. (**FOR: 182 ABSTENTIONS: 3, AGAINST: 0**)

Honorary Officers Elected to the Management Committee 2022/2023			
Viv Newman	Chair	Alan Hough	Treasurer
Beth Turton	Secretary	Vice Chair	Julian Finch

9. Election of Members of the Management Committee

As there were fewer nominations than posts available the following were elected as members of the Management Committee. **(FOR: 182, ABSTENTIONS: 3, AGAINST: 0)**

Voting Members elected to the Management Committee 2022/2023			
Kevin Griffin	Beacon Administrator	Linda Oakes	Assistant Treasurer
Janet Johnson	Membership Secretary	Hazel Pemberton	Ass't Membership Secretary

The Chair explained that Barb Beesley had stood down from the committee this year having served nine years. Barb has worked tirelessly over this period for the benefit of our u3a and we know she will continue to do so. The Chair formally thanked Barb for her commitment and service.

10. Appointment of Independent Examiner:

This year's Independent Examiner, Gerald Smith, has agreed to act as Independent Examiner again next year. This was **ACCEPTED** by the voting members prior to the meeting.

(FOR: 181, ABSTENTIONS: 4, AGAINST: 0)

11. Date of the Annual General Meeting 2023

Tuesday 20th June 2023

12. Any Other Business

None raised.

Meeting closed at 10.25 am

Signed:

V. Newman

Chair