



2nd BALSALL COMMON (METHODIST) SCOUT GROUP

ANNUAL REPORT

YEAR ENDED 31 MARCH 2024

Group Registration Number with The Scout Association 44776

Registered Charity Number 1119637

2nd BALSALL COMMON (METHODIST) SCOUT GROUP

ANNUAL REPORT

YEAR ENDED 31 MARCH 2024

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**2nd BALSALL COMMON (METHODIST) SCOUT GROUP
REFERENCE AND ADMINISTRATIVE DETAILS
YEAR ENDED 31 MARCH 2024**

Charity name: 2nd Balsall Common (Methodist) Scout Group

Registered Charity Number: 1119637

Group Registration Number
with The Scout Association: 44776

Charity's Principal Address: 3 Speedwell Drive
Balsall Common
Coventry
CV7 7AU

Trustees:	<i>Ex-Officio:</i>	Group Chair	Jill Bowman
		Group Secretary	Charlotte Pearce
		Group Treasurer	Nicola Burns
		Co-Treasurer	Louis Burns
		Group Scout Leader	Alison Lowe
		Deputy Group Scout Leader	Andrew Lloyd
		Scout Leader	Martyn Pilley
		Scout Leader	Andrew Chalklen
		Cub Leader	Alexander Dickson
		Cub Leader	Stewart Beck
		Beaver Leader	Garry Palmer
		Beaver Leader	Carl Davies
		Squirrel Leader	Lauren Booth
		<i>Nominated:</i>	Church Representative

Bankers: NatWest, 4 High Street, Solihull, B91 3TF

Scrutineer: Ann Hulme

**2nd BALSALL COMMON (METHODIST) SCOUT GROUP
TRUSTEES' REPORT
YEAR ENDED 31 MARCH 2024**

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing Document and Constitution

The Group's governing documents are those of The Scout Association. They consist of a Royal Charter which in turn gives authority to the By Laws of the Association and The Policy, Organisation and rules of The Scout Association.

The Group is a trust, established under its rules which are common to all Scout Groups. The formal governing document is the constitution adopted 14 June 2007.

Trustees and Management

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

The Group is managed by the Group Board of Trustees, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees, they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

The committee consists of 3 independent representatives, Chairman, Treasurer and Secretary together with the Group Scout Leader, individual section leaders, parent and church representatives, and meets regularly.

This Group Board of Trustees exists to support the Group Scout Leader in meeting the responsibilities of their appointments and is responsible for:

- The raising of funds and the administration of Group finance;
- The insurance of persons, property and equipment;
- Group public occasions;
- Assisting in the recruitment of leaders and other adult support;
- Appointing any sub committees that may be required;
- Appointing Group administrators and advisers other than those who are elected.

Risk and internal control

The Group Board of Trustees has identified the major risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:

- Damage to/loss of equipment. Equipment is mostly stored at the Church Hall and the Guide Hut on Holly Lane. The Group has sufficient insurance in place to mitigate against permanent loss.
- Injury to leaders, helpers, supporters and members. The Group, through the capitation fees, contributes to the Scout Association's national accident insurance policy. A separate policy is held to cover parent helpers. Risk Assessments are undertaken before all activities.
- Reduced income from fund raising. The Group is primarily reliant upon income from subscriptions and fundraising. The Group does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Committee could raise the value of subscriptions to increase the income to the group on an ongoing basis, either temporarily or permanently.
- Reduction or loss of leaders. The Group is totally reliant upon volunteers to run and administer the activities of the Group. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the Group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

**2nd BALSALL COMMON (METHODIST) SCOUT GROUP
TRUSTEES' REPORT
YEAR ENDED 31 MARCH 2024**

Risk and Internal Control (Continued)

The Group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include 2 signatories for all payments and comprehensive insurance policies to ensure that insurable risks are covered.

OBJECTIVES AND ACTIVITIES

The objectives of the Group are as a unit of The Scout Association. The aim of The Scout Association is to promote the development of young people in achieving their full physical, intellectual, social and spiritual potential as individuals, as responsible citizens and members of their local, national and international communities. The method of achieving the Aim of the Association is by providing an enjoyable and attractive scheme of progressive training, based on the Scout Promise and Law and guided by adult leadership.

Public Benefit

Under the Charities Act 2011, charities must demonstrate that their purposes are for the public benefit. Key features of public benefit include: an identifiable benefit, the benefit must be to the public or a section of the public and people on low incomes must be able to benefit. The trustees have concluded that the Group meets the key principles as described above.

ACHIEVEMENTS AND PERFORMANCE

The Group

This year the Group has continued to enable some 120 young people to enjoy the benefits of a wide range of Scouting activities.

The Group has been able to expand this year with the Introduction of a new Squirrel section which is a new section open for children aged 4 to 6. This takes the number of sections now up to 7.

Mercury Beavers and Saturn Cubs meet on a Tuesday evening, Tethys Scout troop and Jupiter Cubs (the new pack) on a Wednesday whilst Mars Beavers and Titan Scouts meet on a Friday evening. Arcturus Squirrels (the new Drey) meet on a Friday night. All of the sections continue to meet in the Methodist Church Hall.

Our leadership team has stayed reasonably stable this year and we have also welcomed some new adults. All the leaders juggle their busy life with Scouting so that we can continue to operate as one of the most successful groups in the County.

I would like to thank all those who give up their time to help this Group.

Scouting Activities

All sections have continued to attach great importance to earning badges, and the desire for learning and development remains strong. We continue to follow the new badge scheme, where there is an emphasis throughout the sections on adventure outdoors, our place in our world and developing our skills.

**2nd BALSALL COMMON (METHODIST) SCOUT GROUP
TRUSTEES' REPORT
YEAR ENDED 31 MARCH 2024**

FINANCIAL REVIEW

Net payments for the year amounted to £379 (2023: net receipts of £3,665), with cash reserves at the end of the financial year standing at £24,106 (2023: £24,485). With the addition of a new Squirrels pack, subscriptions income increased to £13,080 in the year and due to the increased number of members, capitation also increased to £7,521. The Squirrels, Beavers, Cubs and Scouts groups were very active in the year running various camps, hikes and other activities. A further £9,700 was raised in deposits for a Scouts trip to Switzerland in Summer 2024. Outgoings during the year relating to this trip was £3,742. £450 was raised in donations and £2,112 from Gift Aid.

Reserves Policy

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the Group should income and fundraising activities fall short. The Group Board of Trustees considers that the Group should hold a sum equivalent to six months running costs, circa £4,000. No transfers were made to or from the reserves during the year ended 31 March 2024.

Investment Policy

The Group does not have sufficient funds to consider investment in longer-term investments. The Group has therefore adopted a risk averse strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies.

DECLARATION

The trustees declare that they approved the trustees' report above on **18th September** 2024.

Signed on behalf of the charity's trustees by

 J BOWMAN

Chairman

 A LOWE

Group Scout Leader

Scrutineer's Report to the Trustees of the 2nd Balsall Common (Methodist) Scout Group

I report on the accounts of the Group for the year ended 31 March 2024.

Respective responsibilities of Trustees and Scrutineer

As the Group's trustees you are responsible for the preparation of the accounts; you consider that neither the audit nor independent examination requirements of the Charities Act 2011 apply. It is my responsibility without carrying out an audit or independent examination to scrutinise the accounts and to report to you.

Basis of Scrutineer's Statement

In accordance with the directions given in the Group's constitution, I have scrutinised the records and the accounts set out on pages 6-8.

Scrutineer's Statement

In my opinion the accounts are in accordance with the records produced to me and comply with the constitution.

Signed: A Hulme



Name: Ann Hulme
Address: 2 Chattaway Drive
Balsall Common
CV7 7QH

Date: 18th September 2024

2nd BALSALL COMMON (METHODIST) SCOUT GROUP
Receipts and Payments Accounts for the Year Ended 31 March 2024

	2024 £	2024 £	2023 £	2023 £
Receipts				
Donations, legacies and similar income				
Membership subscriptions	13,080		11,141	
Donations	450		400	
		13,530		11,541
Member contributions to activities				
Activity weekend	-		168	
Beavers climbing	720		595	
Cub camp	670		-	
Cubs bowling	373		904	
Cubs Hado	371		-	
Cubs laser quest	814		519	
Cubs sleepover event	662		627	
Group camp	3,128		12,715	
Group leaders' 40th anniversary celebration	183		-	
Pantomime and theatre shows	-		149	
Rough Close fun days	-		280	
Scout group Switzerland trip 2024 deposits	9,700		4,500	
Scouts activity expenses	249		-	
Scouts frisbee golf	192		-	
Scouts hiking and camping weekends	1,603		1,917	
Scouts ice skating	411		294	
Scouts summer camp	5,730		1,510	
Scouts Operation Chameleon	1,110		1,380	
		25,916		25,558
Other group income				
Gift Aid	2,112		1,885	
		2,112		1,885
Investment income				
Bank Interest	162		52	
		162		52
Total gross income		41,720		39,036
Asset and investment sales, etc.		-		-
Total Receipts		41,720		39,036

2nd BALSALL COMMON (METHODIST) SCOUT GROUP
Receipts and Payments Accounts for the Year Ended 31 March 2024

	2024 £	2024 £	2023 £	2023 £
Payments				
Youth programme and activities				
Beavers camp	-		173	
Beavers climbing/bouldering	720		1,668	
Beavers sleepover	420		-	
Cub camp	1,358		-	
Cubs bowling	216		198	
Cubs Hado	360		170	
Cubs laser quest	256		519	
Group camp	5,259		7,332	
Other Beavers activity expenses	422		520	
Other Cubs activity expenses	405		194	
Other Scout activity expenses	-		30	
Pantomime and theatre shows	-		290	
Rough Close fun day	-		206	
Group leaders' 40th anniversary celebration	414		-	
Scout group Switzerland trip 2024	3,742		633	
Scout summer camp	5,515		6,296	
Scouts activity expenses	629		-	
Scouts bowling	612		-	
Scouts camping and hiking events	1,330		1,819	
Scouts frisbee golf	188		-	
Scouts ice skating	417		437	
Scouts Operation Chameleon	1,080		1,380	
		23,343		21,865
Group expenses				
Uniform, neckers and badges	2,601		1,956	
Capitation	7,521		6,318	
Rent	3,094		2,399	
Insurance	877		1,090	
Admin/establishment/sundry	37		69	
Equipment repairs	707		-	
Group equipment	454		-	
Donations out	-		250	
GoCardless Charges	1,207		1,159	
OSM Charges	66		28	
		16,564		13,269
Total gross expenditure		39,907		35,134
Asset and investment purchases, etc.		2,192		237
Total payments		42,099		35,371
Net (payments)/receipts		(379)		3,665
Cash funds last year end		24,485		20,820
Cash funds this year end		24,106		24,485

2nd BALSALL COMMON (METHODIST) SCOUT GROUP
Statement of assets and liabilities at 31 March 2024

		2024 £	2024 £	2023 £	2023 £
Cash funds					
Bank Current Account			11,877		12,418
Deposit Account			12,229		12,067
Total cash funds			<u>24,106</u>		<u>24,485</u>
Other monetary assets/(liabilities)					
Tax claim			2,554		2,112
			<u>2,554</u>		<u>2,112</u>
Non monetary assets for Group's own use					
Scouting equipment	Brought forward	4,643		5,348	
	Additions:				
	Canoes	-		-	
	Other equipment	<u>2,192</u>		<u>237</u>	
			6,835		5,585
	Disposals		-		-
	Depreciation		(1,103)		(942)
	Carried forward		<u>5,731</u>		<u>4,643</u>

Future obligations

Rent is payable for hire of the church hall three times a year. The current rent is £1,170 per term. There is no formal lease and the rent is agreed annually.

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on 18th September 2024 and are signed on their behalf by :

J Bowman

J BOWMAN

Chairman

N Burns

N BURNS

Treasurer

2nd BALSALL COMMON (METHODIST) SCOUT GROUP
YEAR ENDED 31 MARCH 2024

Depreciation

		NBV B/fwd £	Acquisitions £	Disposal £	Net £	Depn £	NBV c/fwd £
Equipment	15%	3,860	2,192	-	6,052	(908)	5,144
Canoes	25%	783	-	-	783	(196)	587
		4,643	2,192	-	6,835	(1,103)	5,731

**2nd BALSALL COMMON (METHODIST) SCOUT GROUP
YEAR ENDED 31 MARCH 2024**

	£	£
Balance per bank statement 31.03.24		11,887
Less unpresented payments :		
Expense claim	(10)	
	<hr/>	(10)
		<hr/>
		11,877
Balance per cash book 31.3.24		<hr/>
		11,877