

Knutsford Community First Responders Trust

Charity Number 1119568

Annual Report and Financial Statements

Year ended 31st March 2023

Knutsford Community First Responders Trust

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity Number	1119568
Trustees	A J Rees S Thompson M Weddle P Coffey S S Thompson L Johnson
Contact address	Cedar House Hayton Street Knutsford WA16 0DR
Independent Examiner	Mark Heaton FCCA FCIE KM Chartered Accountants 1 st Floor, Block C, The Wharf Manchester Rd, Burnley, BB11 1JG
Bankers	HSBC

Knutsford Community First Responders Trust

TRUSTEES ANNUAL REPORT

The trustees present their report with the financial statements of the charity for the year ended 31st March 2023.

OBJECTIVES AND ACTIVITIES

The objects of the charity as set out in its constitution are:

- 1 to relieve persons suffering injury or illness residing in Knutsford, Mobberley and the surrounding area (herein after to be called the area of benefit), by provision of emergency medical care.
- 2 to preserve and protect health by arranging and supporting emergency life support (els) training free of charge to the general public within the area of benefit.

Achievements and Performance

After two years of the Covid 19 pandemic restricting activities of the trust, we were able to resume most activities this year.

Nine Heartstart courses were held during the year, with 109 attendees. Attendance levels are much lower than were the norm pre-pandemic, despite the production of new marketing materials and the use of social media outlets.

Two screening days were organised by the Trust and held in association with the charity Cardiac Risk In the Young. 198 people were screened which resulted in five referrals for further investigation.

We now have a total of 40 AEDs, with six added in the year. We continue with 5 volunteers to make monthly checks on all our AED's, advising The Circuit monthly and changing batteries & pads as and when needed.

KCFRT continues to operate a first response service, although the team of First Responders is now down to only three active members.

Public Benefit

In accordance with their objectives for this year, and with due regard to the published Charity Commission guidance on the operation of the Public Benefit requirements of the Charities Act 2006, the trustees have undertaken appropriate activities in furtherance of these aims for the public benefit.

Knutsford Community First Responders Trust

TRUSTEES ANNUAL REPORT (continued)

FINANCIAL REVIEW

With the increase in activities there has been a corresponding increase in both income and expenditure. Total funds held at the year end in bank balances amounted to £62,113 of which £20,966 is designated for future cardiac screening events. Receipts and payments in the year are shown on page 7.

Major sources of income came from the Delamere Foundation, Booths' sponsorship, donations via CAF, Bev Devereaux's various fundraising events and of course Terry's amazing recycling activities!

RESERVES POLICY

KCFRT has not yet adopted a formal reserves policy.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing Document

The charity is unincorporated and governed by its constitution adopted 4 January 2006 and amended 14 May 2007 and 21 May 2018.

HOW DOES THE CHARITY OPERATE?

The Knutsford Community First Responder Trust acts as an umbrella for four initiatives.

- **First Responders:** a group of volunteers who are trained by and work with the North West Ambulance Service. Their aim is to preserve life and promote recovery in an emergency before the ambulance arrives. The team works in conjunction with the ambulance service to provide a rapid response to emergency situations. When a member of the public dials for an ambulance in the Knutsford area, the Duty First Responder is also advised of the call and is asked to attend.
- **Defibrillators:** an initiative to provide and manage the upkeep of Community Public Accessible Defibrillators (CPADs) and Automatic External Defibrillators (AEDs) in and around the Knutsford area.
- **Heartstart:** the aim of which is to teach Emergency Life Support Skills, free of charge, to as many members of the public who would like to learn.
- **Cardiac Screening:** offering cardiac screening to the young people of Knutsford in association with the charity Cardiac Risk in the Young (CRY). Cardiac screening involves providing ECGs and Echocardiograms to young people between the ages of 14 & 35.

Knutsford Community First Responders Trust

TRUSTEES ANNUAL REPORT (continued)

Each initiative has a member of the KCFRT committee nominated as the "Lead" person responsible for organising and reporting on the activities undertaken to support the initiative. These leads, plus the Treasurer form the executive committee. Executive committee meetings normally take place 3 times per year, with an additional Annual General Meeting.

Risk Assessment

The Trustees have carried out a detailed review of the charity's activities and produced a comprehensive plan setting out the risks to which it was exposed. A strategy has been implemented to establish systems and procedures to mitigate those risks identified. These will be reviewed annually.

Approved by the trustees on 24 January 2024 and signed on its behalf by:

A handwritten signature in black ink, appearing to read 'M Weddle', written in a cursive style.

Mr M Weddle

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF KNUTSFORD COMMUNITY FIRST RESPONDERS TRUST

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31st March 2023.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

- (1) accounting records were not kept in respect of the charity as required by Section 130 of the Act; or
- (2) the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Mark Heaton FCCA FCIE
KM, Chartered Accountants
1st Floor, Block C
The Wharf Manchester Road
Burnley
BB11 1JG

24 January 2024

Knutsford Community First Responders Trust

RECEIPTS AND PAYMENTS ACCOUNT

	Unrestricted Funds (£)
RECEIPTS (by initiative)	
First Responders	92
HeartStart	160
Defibrillator	5,654
Fundraising	15,654
CRY	5,000
Admin / General	167
Devereaux Screening	3,138
Total receipts	<u>29,865</u>
PAYMENTS (by initiative)	
First Responders	476
HeartStart	341
Defibrillator	5,470
Fundraising	72
CRY	120
Vehicle	1,013
Admin / General	1,145
Mat Hodge	7,500
Total payments	<u>16,137</u>
Net receipts less payments	13,728
Balances brought forward	<u>48,385</u>
Balances carried forward	<u>62,113</u>

STATEMENT OF ASSETS AND LIABILITIES AS AT 31st MARCH 2023

Bank balances	£62,113
Liabilities: Independent examination	£900

These accounts were approved by the trustees on 24 January 2024 and signed on their behalf by:

Mr M Weddle – Trustee



Knutsford Community First Responders Trust

NOTES TO THE FINANCIAL STATEMENTS

- 1 **Basis of preparation**
These accounts have been prepared on the Receipts and Payments basis in accordance with the Charities Act 2011.
- 2 **Fund Accounting**
Unrestricted funds are those that can be expended at the discretion of the trustees in the furtherance of the objects of the charity
- 3 **Taxation**
The charity is not liable to tax on its charitable activities.
The charity is not registered for VAT. Irrecoverable VAT is included in the expense to which it relates.
- 4 **Transactions with trustees**
No remuneration nor expenses were paid to trustees or any persons connected with them during the period.