



ASSISTANCE DOGS (UK)
(A COMPANY LIMITED BY GUARANTEE)

**ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED
31 DECEMBER 2021**

ASSISTANCE DOGS (UK)
(A COMPANY LIMITED BY GUARANTEE)

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ASSISTANCE DOGS (UK)
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LEGAL AND ADMINISTRATIVE INFORMATION

Full name	Assistance Dogs (UK)
Trustees	Nicola Martin Sandra Fraser (Left March 2021) Alison Barrett (Joined August 2021) Peter Goring Michele Jennings Claire Guest Rita Howson Timothy Stafford
Charity number	1119538
Company number	6031536
Principal office	The Grange Wycombe Road Saunderton Princes Risborough Buckinghamshire HP27 9NS
Accountants	Charlotte Toemaes BSc FCA Ellacotts LLP Countrywide House 23 West Bar Banbury Oxfordshire OX16 9SA
Bankers	Barclays Bank Plc

ASSISTANCE DOGS (UK)

(A COMPANY LIMITED BY GUARANTEE)

TRUSTEES REPORT (INCLUDING DIRECTORS' REPORT) FOR THE YEAR ENDED 31 DECEMBER 2021

The directors, who are also the charity trustees for the purposes of the Charities Act 2011, submit their report together with the financial statements for the year ended 31 December 2021.

Constitution and Objects

Assistance Dogs (UK) is governed by a Memorandum and Articles of Association adopted on 16 December 2006 and registered at Companies House under company number 6031536. The company was registered with the Charity Commission on 7 June 2007 under charity number 1119538. The registered address at which the charity can be contacted is:
The Grange, Wycombe Road, Saunderton, Princes Risborough, Buckinghamshire HP27 9NS

Organisation

The trustees who have served during the period covered by this Annual Report and Accounts are:

Nicola Martin	
Sandra Fraser	(Left March 2021)
Alison Barret	(Joined August 2021)
Peter Gorbing	(Company Secretary)
Michele Jennings	
Claire Guest	
Rita Howson	
Timothy Stafford	

Membership

The following organisations were Full Members of Assistance Dogs (UK) at 31st December 2021:

- Autism Dogs CIC
- Canine Partners
- Dog A.I.D.
- Dogs for Good
- Hearing Dogs for Deaf People
- Medical Detection Dogs
- Support Dogs
- The Guide Dogs for the Blind Association
- The Seeing Dogs Alliance
- Service Dogs UK

Recruitment and appointment of Trustees

The Board of Trustees currently consists of representatives from across our membership organisations.

Risk management

The trustees have a risk management strategy which includes:
An annual review of the principal risks and uncertainties that ADUK faces,
Policies, systems and procedures to mitigate those risks identified in the annual review,
The implementation of procedures designed to minimise or manage any potential impact should those risks materialise.

Public benefit

The trustees that they have compiled with the duty in section 17 of the Charities Act 2011 to have due regard to the Charity Commission's general guidance on public benefit.

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Assistance Dogs UK is a voluntary coalition of assistance dog charities that work together to promote the freedom, independence, and rights of people with assistance dogs across the UK.

Objectives and Activities

Assistance Dogs UK's main objective is to seek to advance the education of the public and service providers about assistance dogs, and the rights of people who rely on them.

This is done through the following activities: encouraging the exchange of ideas and best practice amongst its members, raising awareness amongst the general public, and promoting behavioural and legislative changes to ensure the freedom, independence and rights of people who rely on assistance dogs as well as the welfare of the dogs.

Achievements and Performance

New members and candidates: In 2021, Assistance Dogs UK created a 'candidate membership' and welcomed 8 assistance dog organisations that were working towards accreditation from Assistance Dogs International.

During that time, two of these organisations achieved full accreditation from Assistance Dogs International and became eligible for full membership of Assistance Dogs UK. Autism Dogs CIC was welcomed as a member of Assistance Dogs UK in August 2021 and Services Dogs was welcomed in October 2021.

Website: In 2021, Assistance Dogs UK developed and launched a new website. The website provides a range of information and resources for the following audiences:

- Individuals looking for assistance dogs
- Individuals who rely on assistance dogs
- Service providers
- The public

The website also has a hub available only to staff and volunteers of member and candidate organisations, through which they can share information, best practice, and pool their knowledge and expertise in order to create guidance and resources for public benefit.

Learning and training: Assistance Dogs UK hosted a range of learning and training opportunities for its members and candidates, promoting and sharing good practice and a consistent approach to furthering Assistance Dogs UK's charitable objects.

Resources: Assistance Dogs UK created a range of informative resources and continued to provide information to a wide range of businesses, agencies, and individuals on access rights.

European Standard for Assistance Dogs: During 2021, Assistance Dogs UK members continue to be active in the CEN TC452 – Assistance Dogs. This Technical Committee seeks to create European standards relating to all aspects of training and supporting assistance dog partnerships.

Future Plans

In 2022, Assistance Dogs UK will continue to provide training and learning for its members and candidates, as well as continuing to create opportunities that encourage and enable members and candidates to share their knowledge and expertise to further Assistance Dogs UK's charitable objects.

They will also produce a new range of educational resources in order to further the charity's objects.

Assistance Dogs UK will strengthen its governance with a review of its Articles of Association (with the appropriate permissions from the Charity Commission) and continue to review and update its policies.

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FOR THE YEAR ENDED 31 DECEMBER 2021**

In 2022, Assistance Dogs UK will seek to expand its knowledge through the meaningful inclusion of a range of people with lived experience of relying on Assistance Dogs UK trained assistance dogs.

Financial review

Income comprises legacies, donations from members of the public and trusts who wish to support the work of the charity.

During 2021 ADUK received a range of legacies which has enabled the charity to plan for the next 5 years of operation.

Investments Policy

The trustees have the power to invest the unrestricted resources of the charity in appropriate investments.

Reserves Policy

As it does no active fundraising, it is the policy of ADUK to maintain a level of free reserves sufficient to cover approximately 3 years of core running costs.

COVID-19

During the continued restrictions brought about by the pandemic, Assistance Dogs UK continued to provide Covid 19 related support its members through monthly online meetings to discuss the developing situation, and latterly, to discuss Covid recovery on an organisational and industry scale.

No ADUK staff have been furloughed.

Statement of Trustees' Responsibilities for the Financial Statements

The trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Generally Accepted Accounting Practice.

Charity Law requires the trustees to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the Company/Charity and of the net incoming resources for that period.

In preparing those financial statements the trustees are required to:

- Select suitable accounting policies and then apply them consistently;
- Make judgments and estimates that are reasonable and prudent;
- State whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the Accounts;
- Prepare the accounts on the going concern basis unless it is inappropriate to presume that the Company/Charity will continue to operate.

ASSISTANCE DOGS (UK)

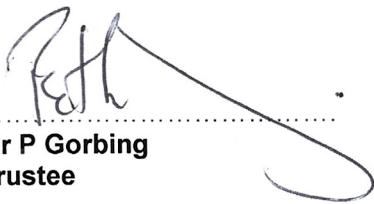
(A COMPANY LIMITED BY GUARANTEE)

TRUSTEES REPORT (INCLUDING DIRECTORS' REPORT) FOR THE YEAR ENDED 31 DECEMBER 2021

The trustees are responsible for keeping accounting records which disclose with reasonable accuracy the financial position of the charity at any time and which enable us as trustees to ensure that the financial statements comply with applicable law. As the trustees, we are also responsible for safeguarding the assets of the charity and for their proper application, and hence for taking reasonable steps for the prevention and detection of fraud.

Under Section 477 of the Companies Act 2006 the Company Accounts are exempted from audit.

Approved by the trustees and signed on their behalf by:



.....

Mr P Gorbing
Trustee

Date: 30/02/2022

ASSISTANCE DOGS (UK)
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**INDEPENDENT EXAMINER'S REPORT
TO THE TRUSTEES OF ASSISTANCE DOGS (UK)**

Independent Examiner's Report to the Trustees of Assistance Dogs (UK) Ltd

I report to the charity trustees on my examination of the accounts of the company for the year ended 31 December 2021.

Responsibilities and basis of report

As the charity trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your company's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Charlotte Toemaes

Charlotte Toemaes BSc FCA

Ellacotts LLP
Chartered Accountants and Registered Auditors
Countrywide House
23 West Bar Street
Banbury
OX16 9SA

Date: 1/9/22

ASSISTANCE DOGS (UK)
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STATEMENT OF FINANCIAL ACTIVITIES
(INCLUDING INCOME AND EXPENDITURE ACCOUNT)
FOR THE YEAR ENDED 31 DECEMBER 2021

		2021 £	2020 £
	Notes		
Income from:			
Donations and legacies		162,211	123,706
Investment income		54	1,042
Total Income	3	<u>162,265</u>	<u>124,748</u>
Expenditure on:			
Charitable activities	4	87,962	381,332
Total Resources Expended		<u>87,962</u>	<u>381,332</u>
Net income and movement in funds		74,303	(256,584)
Funds brought forward at 1 January 2021		<u>471,819</u>	<u>728,403</u>
Funds carried forward at 31 December 2021		<u>546,122</u>	<u>471,819</u>

All activities are continuing.

The notes on pages 9 to 11 form part of these accounts

ASSISTANCE DOGS (UK)
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BALANCE SHEET
AS AT 31 DECEMBER 2021

		2021 £	2020 £
	Notes		
Current assets			
Cash at bank and in hand		564,973	488,319
Prepayments		<u>621</u>	-
		<u>565,594</u>	<u>488,319</u>
Creditors: Amount falling due within one year	6	(19,472)	(16,500)
Net Current Assets		<u>546,122</u>	<u>471,819</u>
Total assets less current liabilities		<u>546,122</u>	<u>471,819</u>
Funds			
Unrestricted funds	7	546,122	471,819
Total Funds		<u>546,122</u>	<u>471,819</u>

For the year ending 31 December 2021 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Trustees responsibilities:

The members have not required the company to obtain an audit for the year in question in accordance with section 476;

The trustees acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

Approved by the Directors on 02/02/2022 and signed on their behalf by:

Mr P Gorbong
Trustee

Company Registration No. 6031536

ASSISTANCE DOGS (UK)

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NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2021

1. ACCOUNTING POLICIES

a) **Charity Information**

The Charity is a Company limited by guarantee, and is a registered Charity. Each member's liability would be limited to an amount not exceeding £1 in the event of the Charity winding up.

b) **Accounting Convention**

The charity constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102), the Charities Act 2011 and the Companies Act 2006.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £1.

c) **Going Concern**

At the time of approving the accounts. The trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. As a result the trustees continue to adopt the going concern basis of accounting in preparing the accounts.

d) **Fund Accounting**

Unrestricted funds are unrestricted funds which are available for use at the discretion of the trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes.

e) **Incoming Resources**

All incoming resources are included in the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

Gifts in kind donated for distribution are included at valuation and recognised as income when they are distributed to the projects. No amounts are included in the financial statements for services donated by volunteers.

f) **Expenditure**

All expenditure is accounted for on an accruals basis and includes irrecoverable VAT. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with use of the resources.

Governance costs are for the running of the charity itself as an organisation.

g) **Cash at Bank and in Hand**

Cash at bank and in hand includes cash, deposits held with banks, and other short-term liquid investments with original maturities of three months or less.

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NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2021

h) Taxation

No tax is payable by the charity by virtue of its charitable status.

i) VAT

The charity is not registered for VAT. Irrecoverable VAT is included within the relevant cost.

2. AVERAGE NUMBER OF EMPLOYEES

The average number of employees for the year was zero (2020: zero).

3. INCOMING RESOURCES

	2021 £	2020 £
Investment Income	54	1,042
Donations	<u>162,211</u>	<u>123,706</u>
	<u>162,265</u>	<u>124,748</u>

4. TOTAL RESOURCES EXPENDED

	2021 £	2020 £
Charitable activities	78,239	375,305
Governance costs (see note 5)	<u>9,723</u>	<u>6,027</u>
	<u>87,962</u>	<u>381,332</u>

5. GOVERNANCE COSTS

	2021 £	2020 £
Indemnity Insurance	870	867
Trustee Expenses	663	-
Legal Fees	6,600	2,400
Trustee Training	-	1,260
Independent Examiner's Fees	<u>1,590</u>	<u>1,500</u>
	<u>9,723</u>	<u>6,027</u>

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NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2021

6. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2021 £	2020 £
Amounts due to member organisations	15,300	15,000
Accruals	<u>4,172</u>	<u>1,500</u>
	<u>19,472</u>	<u>16,500</u>

7. UNRESTRICTED FUNDS

Currently all funds held by Assistance Dogs (UK) are unrestricted in nature.

8. MEMBERS LIABILITY

Each member of the charitable company undertakes to contribute to the assets of the company in the event of it being wound up while he or she is a member, or within one year after he or she ceases to be a member, such amount as may be required, not exceeding £1 for the debts and liabilities contracted before he or she ceases to be a member.

9. PAYMENTS TO TRUSTEES AND CONNECTED PERSONS

None of the trustees were paid any remuneration for their duties as trustees during the year by the charity. Expenses paid to two Trustees for 2021 were £292 (2020: nil).

10. RELATED PARTY TRANSACTIONS

During the year the charity made donations totalling £nil (2020: £360,000) to constituent organisations of which have trustees in common with the charity. At 31 December 2021 the charity owed £15,300 (2020: £15,000) to Hearing Dogs, a constituent organisation to which has trustees in common.