

**AFRICAN CARIBBEAN LEUKAEMIA TRUST
(A.C.L.T)
(A COMPANY LIMITED BY GUARANTEE)**

**Registered Charity Number 1119516
Registered Company Number 04956925**

**FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST JULY 2021**

**AFRICAN CARIBBEAN LEUKAEMIA TRUST
(A.C.L.T)**

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**AFRICAN CARIBBEAN LEUKAEMIA TRUST
(A.C.L.T)**

Reference and Administrative Information

Registered Charity Number 1119516

Registered Company Number 04956925

Trustees

Laverne Walker *

Charlotte Dawkins*

Paula Sofowora* (resigned 10 June 2020)

Jeremie Alamazani *

Dean Forbes *

Monica Mead (appointed 3 August 2021)

Sharon Julien (appointed 7 October 2021)

*These Trustees act as directors of the Charitable Company.

Chief Executive

Orin Cadogan - Lewis OBE

Registered Office

2a Garnet Road

Thornton Heath

Croydon

Surrey

CR7 8RD

Treasurer

Verna Brackett

Bankers

CAF Bank Ltd

PO BOX 289

25 Kings Hill

West Malling

Kent

ME19 4PD

Independent Examiner

Gilbert Allen & Co

Churchdown Chambers

Bordyke

Tonbridge

Kent TN9 1NR

**AFRICAN CARIBBEAN LEUKAEMIA TRUST
(A.C.L.T)**

**TRUSTEES' REPORT
YEAR ENDED 31ST JULY 2021**

The Trustees present their Report and Financial Statements for the year ended 31st July 2021.

The Financial statements have been prepared in accordance with the accounting policies set out in note 1 and comply with the Memorandum and Articles of Association, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland published on 16 July 2014.

Structure, Governance and Management

Governing Document

The African Caribbean Leukaemia Trust (ACLT) is a registered charity, number 1119516. It is also a Company with no share capital, limited by guarantee.

The governing document is the Memorandum and Articles of Association incorporated 7.11.2003.

Appointment of New Trustees

When a need arises the power of appointing new Trustees vests with the Trustees at that time.

Risk Management

The Trustees of the ACLT constantly monitor and review the major practical and financial risks to the Trust. The balance sheet highlights the overall financial state of the Trust.

Public Benefit

The Trustees have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the Trust's aims and objectives.

Objects

The ACLT is dedicated to raising the awareness of the shortage of Black, Asian, Mixed Race and Minority Ethnic (BAME) donors on the UK Bone Marrow/Stem Cell (Bone Marrow), Blood and Organ registers, recruits potential donors to come forward at ACLT registration drives via cheek swabs or blood donation and is involved in the process of offering hope and a healthy future to someone whose disorder/condition may otherwise prove fatal. The likelihood of finding a matching donor is considerably greater if the patient and the donor are from the same ethnic background. To relieve, counsel and support persons, in particular those from Minority Ethnic communities suffering with bone marrow/stem cell disorders such as leukaemia, blood disorders such as sickle cell disease and those in need of an organ transplant.

Our mission is to tackle the health inequalities in the BAME community by increasing the number of lifesaving donors from this group. The ACLT is committed to providing the most convenient, culturally sensitive and most friendly healthcare and wellbeing service to the BAME community in the UK. The ACLT aims to give BAME individuals diagnosed with bone marrow/blood cancers the ability to hope. The charity's ultimate aim is to accelerate the saving of more lives within the BAME community.

Activities and achievements

The ACLT adopts a consultative approach to its work and has evolved to create a service in direct response to what people in the BAME community have told us they need. This has resulted in the following:

Increasing the number of BAME individuals on the donor registers.

Provision of support, comfort and hope to children, adults and families in need of lifesaving donors.

Creating a better understanding of donation among BAME's.

Improving community cohesion by bringing together people from different ethnic backgrounds and cultures under a common aspiration to save lives.

Driving the issue of the lack of donors within the BAME community up the political and social agenda.

On a cumulative basis raising the number of Black and Ethnic Minority people on the UK Stem Cell (Bone Marrow) register from 550 to over 170,000.

Helping save over 170 lives by finding matching Stem Cell (Bone Marrow) donors.

Orin Lewis is a founder member of the UK Stem Cell Strategic Forum and UK Stem Cell Strategy Oversight Committee.

Orin Lewis is the Co-Chair of the National BAME Transplant Alliance (NBTA), the coordinating group for Black, Asian, Mixed Race and Minority Ethnic Transplant donations.

We achieve our aims through a variety of activities including:

Donation recruitment drives. 2020-21 brought many challenges and we don't know exactly what 2022 will bring, however, we sincerely hope that whatever it does, it has you and your family and friends, smiling from within.

**AFRICAN CARIBBEAN LEUKAEMIA TRUST
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**TRUSTEES' REPORT
YEAR ENDED 31ST JULY 2021**

- Donation recruitment drives. 2020-21 brought many challenges and we don't know exactly what 2022 will bring, however, we sincerely hope that whatever it does, it has you and your family and friends, smiling from within. Although the team had previously discussed delivering our content for registration drives in a video format, it was the COVID-19 pandemic which forced our hand to change to this new way of working and although it's early days, it has proven to be a great way to communicate our lifesaving work although we are now migrating back to face to face registration drives.
- Education and training sessions to challenge and address social taboos, myths and fears around bone marrow, blood and organ donation in places of worship, schools, colleges, community centres and gatherings.
- Working with partner organisations to improve relations and trust within the BAME community.
- This year, ACLT did something new. In our commitment to deepen our engagement with the community, we embarked on creating a platform to address other health topics/issues affecting the Black British community, (outside of our current remit of stem cell, blood, and organ donation), by introducing a series of health webinars including COVID-19 VACCINES, blood donation and organ donation hesitancy
- And most importantly finding 10 Stem Cell Donors in the calendar year of 2021. Plus, many more individuals have signed up to donate 1 unit of blood and to join the organ donor registry which will also save or enhance countless lives.
- This year ACLT were privileged to lead on two major blood donation campaigns which honoured the lives of two young black men; Evan Nathan Smith and Richard Okoroghyeye with 2092 people from the community choosing to book a blood donation appointment to honour their lives, under the campaign names United by Blood: Donating and Bonded by Blood.

Reference and Administrative Information

Details are shown on page 2.

Reserves policy

The Trustees are endeavouring to build up its financial donor base with a view to having reserves of up to four months operating expenditure.

Financial review

In the year to 31 July 2021 total income for the year amounted to £266,906 (2020: £271,391). The charity ended the year with a net surplus of £89,247 (2020: surplus £38,253) before charging depreciation of £988 (2020: £956). Expenses are detailed in the Statement of Financial Activities on page 7 and analysed in notes 4, 5, 6 and 7. The reserves at 31 July 2021 were £221,637 (2020: £133,378).

Trustees' responsibilities in relation to the financial statements

The charity trustees (who are also the directors of the African Caribbean Leukaemia Trust for the purposes of company law) are responsible for preparing a trustees' annual report and financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the charity trustees to prepare financial statements for each year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing the financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK accounting standards have been followed, subject to any
- material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume
- that the charity will continue in business.

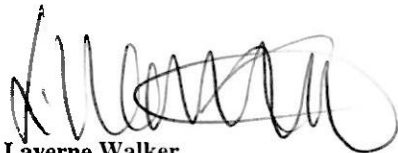
**AFRICAN CARIBBEAN LEUKAEMIA TRUST
(A.C.L.T)**

**TRUSTEES' REPORT
YEAR ENDED 31ST JULY 2021**

Trustees' responsibilities in relation to the financial statements (continued)

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and the group and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.



Laverne Walker

Trustee/Director



Orin Cadogan-Lewis

Chief Executive

Date: 31-3-22

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE
AFRICAN CARIBBEAN LEUKAEMIA TRUST**

Independent examiner's report to the trustees of African Caribbean Leukaemia Trust

I report to the trustees on my examination of the accounts of African Caribbean Leukaemia Trust Charitable Company (the Company) for the year ended 31 July 2021 which are set out on pages 7 to 12.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in records were not kept in accordance with section 386 of the Companies Act 2006; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with relevant accounting requirements under section 396 of the Companies Act 2006 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the Charities SORP (FRS102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



John Duncan FCA

**Gilbert Allen & Co
Chartered Accountants
Churchdown Chambers
Bordyke
Tonbridge
TN9 1NR**

Date: 25.4.22

**AFRICAN CARIBBEAN LEUKAEMIA TRUST
(A.C.L.T)**

**STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31ST JULY 2021**

| | Note | 2021 Unrestricted Funds £ | 2020 Unrestricted Funds £ |
|---|--------|------------------------------------|------------------------------------|
| INCOME AND ENDOWMENTS FROM | | | |
| Donations and legacies | 3 | 254,556 | 258,234 |
| Other income - Job Retention Scheme grants | | 12,349 | 13,084 |
| Other | | 1 | 73 |
| TOTAL | | <u>266,906</u> | <u>271,391</u> |
| EXPENDITURE ON | | | |
| Raising funds | 4 | 36,055 | 38,373 |
| Charitable activities | 5 | <u>142,592</u> | <u>195,721</u> |
| TOTAL | | <u>178,647</u> | <u>234,094</u> |
| NET INCOME/(EXPENDITURE) | | 88,259 | 37,297 |
| THE FUNDS OF THE CHARITY | | | |
| Funds brought forward at 1 August 2020 | | 133,378 | 96,081 |
| Funds carried forward at 31st July 2021 | 12 | <u><u>221,637</u></u> | <u><u>133,378</u></u> |

Note

The Statement of Financial Activities includes all gains and losses in the year.
All income and expenditure derive from continuing activities.

**AFRICAN CARIBBEAN LEUKAEMIA TRUST
(A.C.L.T)**

**BALANCE SHEET
AT 31ST JULY 2021**

| | Notes | 2021 | 2020 |
|--|-------|----------------|----------------|
| | | £ | £ |
| FIXED ASSETS | | | |
| Tangible assets | 8 | 1,173 | 2,009 |
| CURRENT ASSETS | | | |
| Cash at bank and in hand | 9 | 221,199 | 154,747 |
| LIABILITIES | | | |
| Creditors: Amounts falling due within one year | 10 | <u>735</u> | <u>23,378</u> |
| NET CURRENT ASSETS | | 220,464 | 131,369 |
| TOTAL NET ASSETS | | <u>221,637</u> | <u>133,378</u> |

THE FUNDS OF THE CHARITY:

| | | | |
|--------------------|----|----------------|----------------|
| Unrestricted Funds | 12 | 221,637 | 133,378 |
| | | <u>221,637</u> | <u>170,675</u> |

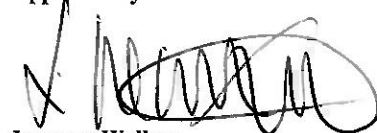
For the financial year ended 31st July 2021 the company was entitled to exemption from audit under section 477 Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476; and
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

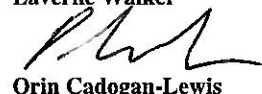
These financial statements have been prepared in accordance with the special provisions relating to companies subject to the small companies regime within Part 15 of the Companies Act 2006.

Approved by :



Laverne Walker

Trustee/Director



Orin Cadogan-Lewis

Chief Executive

Date: 31-3-22

AFRICAN CARIBBEAN LEUKAEMIA TRUST
(A.C.L.T)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST JULY 2021

1. Accounting policies

a) Basis of preparation and assessment of going concern

The financial statements have been prepared in accordance with the Statement of Recommended Practice Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 and the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011.

The trustees consider that there are no material uncertainties about the Trust's ability to continue as a going concern.

b) Income recognition

Income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of income can be measured reliably.

c) Expenditure recognition

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the Fund to that expenditure, it is probable that settlement will be required and the amount of obligation can be measured reliably.

In case of unconditional grant, this is accrued once the recipient is notified. Grant awards subject to conditions are accrued when the recipient was notified and any remaining conditions are outside of the Trust's control.

d) Legacies and donations

Legacies and donations received are credited to income and transferred to endowment if so specified or resolved by the Trustees.

e) Fixed assets

Tangible fixed assets are capitalised over the value of £500 and valued at historical cost.

Depreciation is charged at the following rates:

| | | |
|--------------------|-----|------------------------|
| Motor vehicles | 25% | reducing balance basis |
| Computer equipment | 25% | straight line basis |

f) Pensions

Employees of the charity are entitled to join a defined contribution scheme.

The money purchase plan is managed by NEST, the workplace pension scheme set up by the government.

2. Legal status

African Caribbean Leukaemia Trust is a company limited by guarantee and has no share capital.

3. Analysis of income from donations and legacies

| | 2021 | 2020 |
|--------------|---------------------|---------------------|
| | Unrestricted | Unrestricted |
| | £ | £ |
| Donations | 124,329 | 179,593 |
| Grants | 90,227 | 78,641 |
| Other income | - | - |
| | <u>254,556</u> | <u>258,234</u> |

**AFRICAN CARIBBEAN LEUKAEMIA TRUST
(A.C.L.T)**

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST JULY 2021**

4. Analysis of expenditure on raising funds

| | 2021 Unrestricted £ | 2020 Unrestricted £ |
|------------------------|---------------------------|---------------------------|
| Advertising | - | - |
| Share of support costs | 36,055 | 38,373 |
| | <u>36,055</u> | <u>38,373</u> |

5. Analysis of expenditure on charitable activities

| | 2021 Unrestricted £ | 2020 Unrestricted £ |
|--|---------------------------|---------------------------|
| T-shirts | - | 842 |
| London Marathon/5k run | 584 | - |
| Computer database | 6,583 | 5,595 |
| Gift of Life Ball | - | 54,253 |
| Share of support and governance costs (Note 6) | 135,425 | 135,031 |
| | <u>142,592</u> | <u>195,721</u> |

6. Allocation of support and governance costs

| | 2021 Unrestricted Total £ | 2021 Raising funds £ | 2021 Charitable activities £ | 2020 Unrestricted Total £ |
|--|------------------------------------|-------------------------------|---------------------------------------|------------------------------------|
| Support costs | | | | |
| Office expenses | 3,874 | 775 | 3,099 | 2,987 |
| Staff costs | 105,720 | 31,716 | 74,004 | 109,271 |
| Consulting fees | 64,280 | - | 64,280 | 32,640 |
| Rent | - | - | - | 3,300 |
| Computer and IT | 4,002 | 1,201 | 2,801 | 4,561 |
| General expenses | 6,021 | 1,204 | 4,817 | 9,124 |
| Internet costs | 748 | - | 748 | 736 |
| Telephone | 4,025 | - | 4,025 | 4,174 |
| Printing and stationery | 573 | 115 | 458 | 369 |
| Sundry | 697 | - | 697 | 168 |
| Travel and motor expenses | 4,385 | 877 | 3,508 | 4,385 |
| Depreciation | 836 | 167 | 669 | 956 |
| Prior year adjustment | (27,369) | - | (27,369) | - |
| Total support costs | <u>170,746</u> | <u>36,055</u> | <u>134,691</u> | <u>172,671</u> |
| Governance costs - Independent examination | 734 | - | 734 | 733 |
| Total support and governance costs | <u>171,480</u> | <u>36,055</u> | <u>135,425</u> | <u>173,404</u> |

**AFRICAN CARIBBEAN LEUKAEMIA TRUST
(A.C.L.T)**

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST JULY 2021**

7. Staff costs

| | 2021 | 2020 |
|-----------------------|---------------------|---------------------|
| | Unrestricted | Unrestricted |
| | £ | £ |
| Salaries and wages | 91,427 | 94,978 |
| Social security costs | 9,482 | 9,482 |
| Pension costs | 4,811 | 4,811 |
| | <u>105,720</u> | <u>109,271</u> |

No employees received employee benefits (excluding employer pension costs) for the reporting period of more than £60,000.

| | 2021 | 2020 |
|-------------------------------|-------------|-------------|
| Average headcount in the year | <u>3</u> | <u>3</u> |

8. Fixed assets

| | Motor Vehicle £ | Computer equipment £ | Total £ |
|--------------------------|--------------------------------|-------------------------------------|--------------------|
| Cost | | | |
| At 1.8.2020 | 10,775 | 1,902 | 12,677 |
| Additions | - | - | - |
| Disposals | - | - | - |
| At 31.7.2021 | <u>10,775</u> | <u>1,902</u> | <u>12,677</u> |
| Depreciation | | | |
| At 1.8.2020 | 9,337 | 1,331 | 10,668 |
| Eliminated on disposal | - | - | - |
| Charge for the year | 360 | 476 | 836 |
| At 31.7.2021 | <u>9,697</u> | <u>1,807</u> | <u>11,504</u> |
| Net Book Value 31.7.2021 | <u>1,078</u> | <u>95</u> | <u>1,173</u> |
| Net Book Value 31.7.2020 | <u>1,438</u> | <u>571</u> | <u>2,009</u> |

9. Cash at bank and in hand

| | 2021 | 2020 |
|-------------------------------|---------------------|---------------------|
| | Unrestricted | Unrestricted |
| | £ | £ |
| Current Account | 78,759 | 30,454 |
| Deposit Account | 5,601 | 39,661 |
| CafCash Gold Account | 11,408 | 7,407 |
| CafCash High Interest Account | 125,431 | 77,225 |
| | <u>221,199</u> | <u>154,747</u> |

10. Creditors: amounts falling due within one year

| | 2021 | 2020 |
|------------------------------|---------------------|---------------------|
| | Unrestricted | Unrestricted |
| | £ | £ |
| Accruals | 735 | 725 |
| Taxation and social security | - | 22,653 |
| | <u>735</u> | <u>23,378</u> |

**AFRICAN CARIBBEAN LEUKAEMIA TRUST
(A.C.L.T)**

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST JULY 2021**

11. Trustees' remuneration and expenses

The Trustees received no remuneration or reimbursement of expenses during the year.
There were no related party transactions in the year.

12. Analysis of fund movements

| | 2021 | 2020 |
|----------------------|---------------------|---------------------|
| | Unrestricted | Unrestricted |
| | £ | £ |
| Balance at 1.8.2020 | 133,378 | 96,081 |
| Income | 266,906 | 271,391 |
| Expenditure | (178,647) | (234,094) |
| Balance at 31.7.2021 | <u>221,637</u> | <u>133,378</u> |

13. Allocation of support and governance costs - comparative information

| | 2020 | 2020 | 2020 |
|--|---------------------|----------------|-------------------|
| | Unrestricted | Raising | Charitable |
| | Total | funds | activities |
| | £ | £ | £ |
| Support costs | | | |
| Volunteers expenses | - | - | - |
| Office expenses | 2,987 | 597 | 2,390 |
| Staff costs | 109,271 | 32,781 | 76,490 |
| Consulting fees | 32,640 | - | 32,640 |
| Rent | 3,300 | 660 | 2,640 |
| Computer and IT | 4,561 | 1,368 | 3,193 |
| General expenses | 9,124 | 1,825 | 7,299 |
| Internet costs | 736 | - | 736 |
| Telephone | 4,174 | - | 4,174 |
| Printing and stationery | 369 | 74 | 295 |
| Sundry | 168 | - | 168 |
| Travel and motor expenses | 4,385 | 877 | 3,508 |
| Depreciation | 956 | 191 | 765 |
| Total support costs | <u>172,671</u> | <u>38,373</u> | <u>134,298</u> |
| Governance costs - Independent examination | 733 | - | 733 |
| Total support and governance costs | <u>173,404</u> | <u>38,373</u> | <u>135,031</u> |

14 Going concern

In assessing the Charity's ability to continue as a going concern, the trustees have considered its liquidity position. The charity has significant reserves to draw upon, which would be available to meet cash flow requirements.

For this reason, the Trustees believe it is appropriate to continue to adopt the going concern basis in preparing these accounts.