



# Trustees' Annual Report for the period



	Period start date			Period end date		
	Day 01	Month 09	Year 2020	Day 31	Month 08	Year 2021

**From** **To**

## Section A Reference and administration details

**Charity name** Goytre After School Club

**Other names charity is known by** GASC

**Registered charity number (if any)** 1119483

**Charity's principal address**

Goytre Fawr Community Centre, The Old School  
School Lane, Penperlleni  
via Pontypool, Monmouthshire

**Postcode** NP4 0AH

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Mike Page	Chairman		
2	Kate Morris	Secretary		
3	Kate Sheppard	Treasurer		
4	Roger Howells	Registered Person		
5	Rhianne Pollard	Vice-chair		
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### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
None	

### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

### Name of chief executive or names of senior staff members (Optional information)

Joan Howells	Senior Play Leader
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## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Association
Trustee selection methods (eg. appointed by, elected by)	Elected at AGM

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- ☐ policies and procedures adopted for the induction and training of trustees;
- ☐ the charity's organisational structure and any wider network with which the charity works;
- ☐ relationship with any related parties;
- ☐ trustees' consideration of major risks and the system and procedures to manage them.

The charity is governed by a committee of members, mainly drawn from the parents of the children who attend the Club. The committee consists of: chairman; treasurer; secretary; vice-chair (if appointed); fundraiser (if appointed); the registered person(s); the senior play leader and any other person wishing to participate and who is elected at the AGM.

## Section C Objectives and activities

**Summary of the objects of the charity set out in its governing document**

***a) To provide out of school care for the children of Goetre Fawr and surrounding areas.***

***b) To advance the education and training of the persons employed by the Charity.***

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

***a) Providing out of school care for the children of Goetre Fawr and surrounding areas.***

***b) Training of the persons employed by the Charity.***

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- ☐ policy on grantmaking;
- ☐ policy programme related investment;
- ☐ contribution made by volunteers.

- ☐ The interest on long term savings is to be used to provide after school care to allow parents to return to work.

## Section D

## Achievements and performance

**Summary of the main achievements of the charity during the year**

- Very positive responses from parents and children.
- Very healthy financial position in spite of Covid-19 lockdown.
  - o 6 furlough grants received.
  - o 5 other grants received.
- Strong committee of members, committee meetings took place online.
- Change to an Incorporated Charitable Organisation is progressing, the new charity has been approved.

□

**Brief statement of the charity's policy on reserves**

- ☐ More than three months salary is held in reserve.
- ☐ Short term reserves are held in a separate bank savings account, long term savings are held in a building society account.

**Details of any funds materially in deficit**

None

**Further financial review details (Optional information)**

You **may choose** to include additional information, where relevant about:

- ☐ the charity's principal sources of funds (including any fundraising);
- ☐ how expenditure has supported the key objectives of the charity;
- ☐ investment policy and objectives including any ethical investment policy adopted.

The charity's principal source of funding is the fees paid by the parents of the children and a small amount of fundraising primarily for awareness of GASC in the community.

The main items of expenditure are the salaries paid to the staff (play leaders); the materials used for craft and associated activities; the purchase of new toys and equipment; and the repair of the existing toys and equipment for the children.

Some funds are used for the training of the staff, the rent for the building and some to maintain the environment of the Club at a suitable standard.

Loss of income due to Covid-19 has meant that some funds have been withdrawn from short term savings, these, together with furlough grants, have enabled the Club to keep all of the staff on the payroll.

**Section F Other optional information**

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**Section G Declaration**

**The trustees declare that they have approved the trustees' report above.**

**Signed on behalf of the charity's trustees**

<b>Signature(s)</b>		
<b>Full name(s)</b>	Roger Phillip Howells	
<b>Position (eg Secretary, Chair, etc)</b>	Registered Person	
<b>Date</b>	16/6/2021	

**GOYTRE AFTER SCHOOL CLUB**  
**CHARITY NUMBER : 1119483**  
**RECEIPTS AND PAYMENTS ACCOUNT**  
**YEAR ENDED 31 AUGUST 2021**

	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
<b>RECEIPTS:</b>		
Club takings	26,219.10	31,035.51
School Fundraising	147.50	779.15
Donation	0.00	266.00
Interest received	122.81	152.84
Grants received -HMRC JRS+MCC	20,936.87	9,057.08
<b>TOTAL RECEIPTS</b>	<b>47,426.28</b>	<b>41,290.58</b>
<b>PAYMENTS:</b>		
Wages and pension costs	41,725.61	45,570.65
Activity costs	1,146.93	762.60
Refreshments	476.73	572.96
Rent	3,766.50	2,860.50
Insurance	309.52	319.69
Office and administration	2,541.54	2,345.38
Equipment and repairs	2,139.71	839.55
Travelling and trips	22.80	22.80
<b>TOTAL PAYMENTS</b>	<b>52,129.34</b>	<b>53,294.13</b>
<b>NET RECEIPTS/(PAYMENTS)</b>	<b>(4,703.06)</b>	<b>(12,003.55)</b>
<b>CASH FUNDS 1 SEPTEMBER 2020</b>	<b>43,415.27</b>	<b>55,418.82</b>
<b>CASH FUNDS 31 AUGUST 2021</b>	<b>38,712.21</b>	<b>43,415.27</b>



**GOYTRE AFTER SCHOOL CLUB**  
**CHARITY NUMBER 1119483**  
**INDEPENDENT EXAMINERS REPORT TO THE TRUSTEES**  
**ACCOUNTS YEAR ENDED 31 AUGUST 2021**

I report on the accounts of the charity for the year ended 31 August 2021 which are set out on the following page

**Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

**Basis of independent examiner's report**

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

- 1 which gives me reasonable cause to believe that, in any material respect, the requirements:
  - to keep accounting records in accordance with section 130 of the 2011 Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Acthave not been met; or
- 2 to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



**P E Lea FCA**  
**Dorrell Oliver Ltd**  
Chartered Accountants  
Linden House  
Monk Street  
Abergavenny  
Monmouthshire

May 2022