



# **WYFOLD GROUP RIDING FOR THE DISABLED**

**Annual Report and Accounts**

**31 March 2024**

**Wyfold Group Riding for the Disabled  
Annual Report and Accounts for the year ended 31 March 2024**

**Registered Charity Number 1119428**

**Incorporated Company Number 06121720**

**Directors:**

Diane Lee	Chairman
Caroline McKean	Company Secretary
Elizabeth Jones	Treasurer
Adrienne Heriot	
Kim Fry	
Linda Potter	Resigned 17 July 2024
David Walter	
Joy Skipper	
Loraine Maidment	
Pauline Philippe	
Angela Fairweather	

**Minutes Secretary:**

Kim Fry

**Bankers:**

NatWest Bank plc  
250 Bishopsgate  
London  
EC2M 4AA

**Independent Examiner:**

Buffery & Co  
2 West Street  
HENLEY ON THAMES  
RG9 2DU

**Correspondent:**

Mrs D Lee  
Wyfold Group RDA  
Wyfold Court  
Kingwood  
HENLEY ON THAMES  
RG9 5WG

**Governing Document:** Constitution Memorandum and Articles of Association  
Incorporated on 21 February 2007

**Objects:** Providing disabled people with the opportunity to ride and/or carriage drive to benefit their health and wellbeing in the South Oxfordshire and Reading area.

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**TRUSTEES' REPORT:**

**Summary of the main activities in relation to the objects**

Our workforce of 7 horses and ponies continue to give therapeutic riding and driving sessions to 55 individuals. The activities take place in our purpose-built riding arena or on the all-weather track and with rides out through beautiful woods and parkland.

The lessons are conducted by 21 trained riding coaches, 6 driving coaches, and 86 dedicated volunteers. The volunteers also look after the horses and ponies under the guidance of a part time yard manager who is our only paid employee.

**Activities for this year**

Welcome to our 52nd Annual General Meeting.

The main objective of this meeting is to sign off the 2023/2024 accounts and therefore I have to start with yet another huge thank you to Liz Jones, for pulling all of this together. Liz continues to bring a professionalism, efficiency, organisation, and rigour to all that we do. We thank Liz enormously for all her continued support and hard work.

We now have 55 riders including pony therapy and we are almost at capacity. We need to review this constantly as we have a waiting list of 20 children and 20 adults plus a further 23 children on a Saturday, so 63 in total and it grows daily! This time last year it was 49.

We would normally also have 12 drivers, but after several months working with Bumble, who replaced Mary, we reached the sad conclusion that he was unsuitable for us and he was sold while the search continues.

We have reviewed our approach to the waiting list and created processes with new and existing riders to try to give more people the opportunity to benefit from our service. We plan to roll that out by working with the team leaders in the coming months. Massive thanks to Jane Havelock and Gill Sanderson for their work in this matter.

After a large capital expenditure last year replacing the surface to our all-weather arena, and the priority for new equines, the Trustees have been cautious with spending in the last 12 months. That, combined with increasing rider contributions to £60 a month from £40, leaves us with a small surplus despite rising costs.

In the new financial year, we have erected a spectator shelter in memory of Zara Campbell-Harris, and we are very grateful to Kim Fry for coordinating that project.

Special thanks also to Loraine Maidment who stepped into the breach while our Yard Manager, Elizabeth King had surgery, although we are delighted to welcome Elizabeth back and great to see her recovering so well.

**Fundraising**

Another incredible fund raising effort, led by the wonderful Gill Rushworth. A total of £10,115 which is outstanding especially as the 2 largest contributions came from our very own fayres. Both the Summer Fun Day, led by Jill Knight and

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the Monday team, and the Christmas Fayre, led by Loraine delivered a combined £3900, so over a third of our total income. That shows the dedication and passion of all our volunteers who give up their time and donate their belongings, to ensure these are such a success. We are clearly also hugely grateful to all our other fund raisers who go above and beyond in their sporting and other endeavours to ensure our financial security. Thank you!

**Reserves Policy**

It is our policy to maintain a cash reserve in the General Fund to cover approximately 6 months running costs and as can be seen from our accounts we are able to do this thanks to the wonderful fundraising efforts and generous donations each year.

**Coach Reviews**

We currently have 21 riding coaches, plus 5 in training and 6 Driving Whips. All our instructors are reviewed every 3 years to validate our insurance and ensure continued professional development. All our riding coaches are currently up to date with their reviews with 5 due for renew during 2024. All our drivers are due for review but, with carriage driving paused while we source a new pony, these are on hold.

**Safeguarding, First Aid and DBS checks**

Most of our coaches are up to date with First Aid as are many of our volunteers. We have a handful who are required to delegate First Aid to other volunteers during their coaching sessions. These coaches are aware and always ensure a valid First Aider is present.

All our coaches have also had their Safeguarding training as have many of our volunteers.

All our volunteers have their DBS checks in place or are in the process of being renewed.

Jane Havelock, Kim Fry and David Walters continue to work tirelessly on these very important elements to secure our conformance and we are hugely grateful to all 3 of you for doing this. These are not easy tasks, but their patience and determination ensure we are compliant, and that our insurance is kept valid. Thank you so much.

A huge thank you to our Board of Directors who have once again worked very hard to keep things running smoothly.

And finally... a massive thank you to all of you. I know it is said many times, but honestly - without you, this amazing facility would not exist.

**Diane Lee  
Chair of Trustees  
3<sup>rd</sup> June 2024**

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**Independent examiner's report to the Trustees of Wyfold Group Riding for the Disabled on the Accounts for the year ended 31 March 2024**

We report to the trustees of Wyfold Group Riding for the Disabled (charity number: 1119428) on the accounts for the year ended 31 March 2024.

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view, and the report is limited to those matters set out in the statement below.

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that, in any material respect, the requirements:
  - to keep accounting records in accordance with section 130 of the Charities Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

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Mark Buffery FCA

Buffery & Co Ltd  
2 West Street  
Henley on Thames  
Oxfordshire  
RG9 2DU

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**STATEMENT OF FINANCIAL ACTIVITIES - 1 April 2023 - 31 March 2024**

	Unrestricted General Fund	Designated Development Fund	Designated Purchase of Ponies Fund	Total 2024	Total 2023
	£	£	£	£	£
<b>Incoming resources:</b>					
Voluntary income	49,822	0	11,000	60,822	60,180
Grants	325	0	0	325	1,200
Fundraising events	10,115	0	0	10,115	11,036
Income from sale of uniforms	799	0	0	799	441
Bank income	1,249	0	0	1,249	370
Gain on sale of assets	436	0	0	436	7,080
Miscellaneous income	91	0	0	91	378
<b>Total income resources</b>	<b>62,837</b>	<b>0</b>	<b>11,000</b>	<b>73,837</b>	<b>80,655</b>
<b>Resources expended:</b>					
Legal fees	1,174	0	0	1,174	1,098
Purchase of ponies - Bumble net of sale proceeds £751 / Poppy £7,000	0	0	7,751	7,751	4,901
Less: proceeds on sale of ponies - Mary	0	0	-2,000	-2,000	-2,500
Purchase cost of uniforms	784	0	0	784	287
Replacement school surface	0	0	0	0	52,080
Other charitable activities	54,586	0	0	54,586	62,010
<b>Total resources expended</b>	<b>56,544</b>	<b>0</b>	<b>5,751</b>	<b>62,295</b>	<b>117,876</b>
<b>Net movement in funds</b>	<b>6,293</b>	<b>0</b>	<b>5,249</b>	<b>11,542</b>	<b>-37,191</b>
<b>Total funds brought forward</b>	<b>141,966</b>	<b>0</b>	<b>1,299</b>	<b>143,265</b>	<b>180,456</b>
<b>Total funds carried forward</b>	<b>148,259</b>	<b>0</b>	<b>6,548</b>	<b>154,807</b>	<b>143,265</b>

**BALANCE SHEET - 31 March 2024**

	31 March 2024	31 March 2023
<b>Assets:</b>		
Fixed assets	17,695	23,415
Debtors / accounts receivable	2,039	1,040
Cash at bank and in hand	135,803	120,543
Less: liabilities	-730	-1,733
<b>Total net assets</b>	<b>154,807</b>	<b>143,265</b>
<b>Represented by:</b>		
General fund	148,259	141,966
Purchase of ponies fund	6,548	1,299
<b>Total funds</b>	<b>154,807</b>	<b>143,265</b>

Liz Jones  
Treasurer

17 July 2024

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	General fund 2024 £	General fund 2023 £
<b>ANALYSIS OF INCOMING RESOURCES</b>		
<b>Voluntary income:</b>		
Riders' contributions	29,825	26,891
Donations - non-designated	18,296	25,489
Income tax recovered (Gift Aid)	1,701	7,800
	<b>49,822</b>	<b>60,180</b>
<b>Activities for generating funds:</b>		
Fund raising events	9,851	10,377
Cards and calendars	0	70
Adopt a Pony	80	380
Other fundraising (sales through online sites)	184	209
	<b>10,115</b>	<b>11,086</b>
<b>Other income:</b>		
Grants	325	1,200
Uniform sales (costs below)	799	441
Gains on sales of assets - tractor / trailer	436	7,080
Miscellaneous income	91	378
	<b>1,651</b>	<b>9,099</b>
<b>Bank interest</b>	<b>1,249</b>	<b>370</b>
<b>Total income</b>	<b>62,837</b>	<b>80,685</b>
<b>ANALYSIS OF RESOURCES EXPENDED ON CHARITABLE ACTIVITIES</b>		
<b>Costs of generating funds:</b>		
Staff costs	14,977	13,236
Legal fees and governance	1,174	1,098
Equipment, tack and hats	405	1,174
Vet and farrier	7,707	15,963
Feeds and supplements	6,972	7,111
Other general pony expenses	2,694	1,925
Fencing and buildings	1,311	3,931
General maintenance	1,411	1,057
Vehicle maintenance	1,281	306
Depreciation	11,180	10,065
Insurance	3,713	4,243
General administration	841	699
Electricity	186	1,000
Water	236	197
Telephone	442	348
Transport of horses	824	375
Purchase cost of uniforms	784	287
Costs of training volunteers (net of contributions/grants)	180	275
Website costs	115	0
Miscellaneous costs	111	105
New school surface (2022-23)	0	37,057
<b>Total expenditure</b>	<b>56,544</b>	<b>100,452</b>