



**WYFOLD GROUP RIDING FOR THE DISABLED**

**Annual Report and Accounts**

**31 March 2021**

**Wyfold Group Riding For The Disabled  
Annual Report And Accounts For The Year Ended 31 March 2021**

**Registered Charity Number 1119428**

**Incorporated Company Number 06121720**

**Directors:**

Diane Lee	Chairman
Caroline McKean	Company Secretary
Lynda Rothbarth	Treasurer

Lee Austin  
Adrienne Heriot  
Philip Rushworth

Kim Fry  
Linda Potter  
David Walters  
Jane Bowen

**Minutes Secretary**

Linda Potter

**Bankers:**

NatWest Bank plc  
Market Place  
HENLEY-ON-THAMES  
RG9 2AP

**Independent Examiner**

Buffery & Co  
2 West Street  
HENLEY ON THAMES  
RG9 2DU

**Correspondent:**

Mrs D Lee  
Wyfold Group RDA  
Wyfold Court  
Kingwood  
HENLEY ON THAMES  
RG9 5WG

**Governing Document:** Constitution Memorandum and Articles of Association Incorporated on 21 February 2007

**Objects:** Providing disabled people with the opportunity to ride and/or carriage drive to benefit their health and wellbeing in the South Oxfordshire and Reading area.

# **Wyfold Group Riding For The Disabled Annual Report And Accounts For The Year Ended 31 March 2021**

## **TRUSTEES' REPORT:**

### **Summary of the main activities in relation to the objects**

Our workforce of 8 horses and ponies, continue to give therapeutic riding and driving sessions to approximately 70 riders and carriage drivers each week. The activities take place in our purpose built riding arena or on the all-weather track and with rides out through beautiful woods and parkland.

The lessons are conducted by 18 trained riding coaches and 6 driving coaches, and approximately 86 dedicated volunteers. The volunteers also look after the horses and ponies under the guidance of a part time yard manager who is our only paid employee.

### **Summary of the main achievements of the charity during the year**

#### **Navigating Covid 19 – the majority of this financial year has been in lockdown**

We were closed from the 20/03/2020 to the 14/07/2021, and then again between the 18/12/2020 and the 08/03/2021.

Detailed planning and communication was put in place for our closure, as our ponies still needed to be cared for by a core of volunteers as we restricted the number of visitors to the yard. Once the first lockdown was eased, even more detailed planning was required to ensure that our Covid protocols were sufficiently robust to allow certain riders safely back in. We focussed on those riders that were able to independently mount and dismount and didn't require side walkers. That equated to 10 out of our potential 70.

Since the easing of the second lockdown, we have been following the government road map back to full opening and with guidance from RDA National Office, we have slowly relaxed some protocols, allowing family and carers to support riders with mounting, dismounting and side walking and allowing carriage driving with masks. Our numbers are slowly increasing and we are now at 45 riders and drivers.

It is a testament to our Trustees and Volunteers that we were only the 14<sup>th</sup> centre to get back up and running safely.

#### **Risk Assessment**

Risk assessments for all our activities are undertaken regularly and had more focus than ever during these unprecedented times

#### **New Stable Block**

Wyfold RDA had been left a legacy of £30k from the Mother-in-Law of one of our volunteers, which had been ring fenced for a special project. As our existing stalls were dilapidated and prone to move in a strong wind, the Trustees voted to spend that money on a new stable block that houses 5 horses. The second lockdown provided us with the ideal opportunity to get it built and it now stands proudly on slightly larger foundations and looks fantastic. We had a small Covid friendly ceremonial opening early in 2021

We then installed a new security system to help to protect the premises.

#### **Fundraising**

Clearly fundraising was going to be a challenge during Covid times, but an inspired crowd funding effort led by Head of Fundraising, Gill Rushworth, secured us £5.4k. We also had sponsored activities from our volunteers and the wider community raising £2.2k. Many of our riders, despite not being able to ride, continued to support us by donating their contributions raising £21.6k and

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thanks to Liz Jones at Henley Council, we were prompted to apply for SODC Covid Grants of £19.9k. these contributions have clearly been a lifeline in what could have been a disastrous year.

### **Reserves Policy**

It is our policy to maintain a cash reserve in the General Fund to cover approximately 6 months running costs and as can be seen from our accounts we are able to do this thanks to the wonderful fundraising efforts each year.

### **Coach Reviews**

All our instructors are reviewed every 3 years in order to validate our insurance and ensure continued professional development. On advice from National Office, these were put on hold and we currently have 7 of our 18 coaches where reviews should have taken place and so will be rolled over to this year

### **Safeguarding and First Aid Training**

We have been unable to carry out First Aid training while Social Distancing continues to be in place, but a course is booked for later in July when restrictions will hopefully be eased. We did however complete Safeguarding training for all those whose certificates had expired

**Diane Lee**  
**Chairman**

**June 2021**



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**Independent examiner's report to the Trustees of Wyfold Group Riding for the Disabled  
on the Accounts for the year ended 31 March 2021**

We report to the trustees of Wyfold Group Riding for the Disabled (charity number: 1119428) on the accounts for the year ended 31 March 2021.

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

In connection with my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
  - to keep accounting records in accordance with section 130 of the Charities Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Mark Buffery FCA

Buffery & Co Ltd  
2 West Street  
Henley on Thames  
Oxfordshire  
RG9 2DU

17 September 2021

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**STATEMENT OF FINANCIAL ACTIVITIES 1 April 2020 - 31 March 2021**

£	Unrestricted General Fund	Designated Development Fund	Total 2021	Total 2020
<b>Incoming Resources</b>				
Voluntary Income	24,236	-	24,236	57,183
Grants for Covid	19,907	-	19,907	-
Activities for generating funds	8,420	-	8,086	3,884
Investment Income	19	-	19	96
Sale of assets	1,514	-	1,848	461
	<u>54,095</u>	<u>-</u>	<u>54,095</u>	<u>61,626</u>
<b>Resources Expended</b>				
Legal Fees	6	-	6	342
Charitable Activities	42,898	29,715	72,613	48,138
	<u>42,904</u>	<u>29,715</u>	<u>72,619</u>	<u>48,480</u>
<b>Total Resources Expended</b>				
	<u>42,904</u>	<u>29,715</u>	<u>72,619</u>	<u>48,480</u>
Net movement in funds	11,191	-29,715	-18,524	13,145
Inter Fund Transfer				
Total funds brought forward	141,995	44,738	186,733	173,588
	<u>153,186</u>	<u>15,023</u>	<u>168,209</u>	<u>186,733</u>
<b>Total funds carried forward</b>				
	<u>153,186</u>	<u>15,023</u>	<u>168,209</u>	<u>186,733</u>

**BALANCE SHEET AS AT 31 MARCH 2021**

	2021	2020
<b>Assets</b>		£
Fixed Assets	17,969	21,908
Debtors		
Accounts Receivable	-	
Cash at Bank and in Hand	153,572	168,157
Liabilities	(3,332)	(3,332)
	<u>168,209</u>	<u>186,733</u>
<b>Total Assets</b>		
	<u>168,209</u>	<u>186,733</u>
<b>Represented by:</b>		
General Fund		
Assets	17,969	21,908
General	135,217	120,087
	<u>153,186</u>	<u>141,995</u>
Development Fund	15,023	44,738
	<u>168,209</u>	<u>186,733</u>

Lynda Rothbarth  
Treasurer

June 21

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Analysis of incoming resources	2021	2020
£	General Fund	General Fund
<b>Voluntary Income</b>		
Riders' Contributions	2,587	26,204
Donations	21,649	26,984
Income Tax recovered	-	3,995
	<b>24,236</b>	<b>57,183</b>
<b>Activities for generating funds</b>		
Fund Raising Events	8,171	3,764
Cards and Calendars	110	31
Sponsorship and Adopt a Pony	100	90
Other Fundraising	-	
	<b>8,381</b>	<b>3,885</b>
<b>Other Income</b>		
Grants	19,907	-
Other Misc Income	38	20
Clothing		141
Sale of Asset	1,514	300
	<b>21,459</b>	<b>461</b>
<b>Bank interest</b>	<b>19</b>	<b>96</b>
<b>Resources expended on Charitable Activities</b>		
		General Fund
£		
Cost of Goods Sold	-	
Costs of Generating Funds	-	
Staff costs	10,567	9,966
Legal Fees and Governance	994	342
New Ponies	-	5,345
Equipment, tack and hats	403	1,611
Vet and Farrier	6,329	5,429
General Pony Expenses	7,301	7,892
Fencing and Building	2,652	2,814
General Maintenance	3,459	3,030
Vehicle Maintenance	210	
Trailers and carts	30	324
Depreciation	6,739	6,039
Client Support	-	25
Insurance	2,329	2,477
General administration	506	686
Electricity	844	726
Water	154	345
Telephone	289	371
Transport	-	908
Volunteer Training	-	35
Website Costs	98	72
Misc	-	43
	<b>42,904</b>	<b>48,480</b>

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Analysis of incoming resources	2021	2020
£	Development Fund	Development Fund
Income	-	-
	<hr/>	<hr/>
	-	-
	<hr/>	<hr/>
<b>Resources expended on Charitable Activities</b>		Development Fund
£		
Cost of Goods Sold	-	-
Costs of Generating Funds	<hr/>	<hr/>
	-	-
Fencing and Building	1,350	-
Depreciation on new stable block		
(Fully depreciated in year)	28,365	-
	<hr/>	<hr/>
	<b>29,715</b>	-
	<hr/>	<hr/>