

Austrey Old School Hall Trust Trustees Report for 2021

2021 saw the Hall closed on a number of occasions due to COVID limitations and, when open, user clubs and groups reported much reduced numbers due to customer hesitancy over meeting in enclosed spaces.

The Trust, having registered for small business support, continued to receive automatic payments during the year as a result of which our level of funding remained high. It was decided that the Trust should make use of this unexpected income and should do all in its power to address deficiencies in equipment and facilities so as to provide greater benefit to the community. We also approached donor organisations in order to obtain match-funding for these projects.

During 2021 we constructed the disabled access route that had been funded in 2020 at a cost of £9,700. We also sought funding to convert a store room into a disabled toilet at a cost of £ 6,566. And finally we sub-divided the smaller meeting room to create a purpose built kitchen at a cost of £13,144. We also conducted a fire safety assessment and provided volunteers with food hygiene training. As a result of the fire safety assessment it was identified that we would need to install a fire alarm system and an automated fire screen system to isolate the kitchen before we could install a cooker. We approached Mercia Community Fund for a grant of £5,000 which we received, although the work was not completed in this reporting period and will feature in a subsequent report.

In order to ensure that our plans for redevelopment of the Hall met the needs of the community we conducted an on-line survey that achieved a 10%+ response rate and fully endorsed the work we had undertaken – see the attached response to the relevant question regarding customer satisfaction.

As COVID restrictions reduced we were able to re-start our entertainment programme in July 2021. Because of the

changes to village demographics occasioned by the building of 100+ houses in the 2019 -2021 period we adopted a policy of targeting these younger families in an attempt to speed integration and bolster social cohesion. This has been a great success with most events over subscribed. We are now getting requests to use the hall from a much wider section of the community, private hiring rates are improved and we are seeing levels of involvement by the incomer community not previously observed.

The trustees are confident that their activity over the past year has fully met their objective of maintaining the Austrey Old School Hall for the benefit of the whole community.

Attachments:

Question from 2022 Survey regarding impact of facility improvements

Q6

If you have used the hall are you happy with the improvements made as a result of the last on-line survey? They are: Improved access, New kitchen, Cooker ,Silent and more efficient heating, Disabled toilet, Dishwasher, Digital Projector **Fire alarm system**

Answer Choices	Responses
Yes	100.00 8 %
No	0.00% 0

Please Comment: 27

27	Excellent! A vast improvement and you didn't even mention the parking spaces across the road.	18/02/2022 09:08 AM ID: 185265869
26	Great new kitchen facilities.	10/02/2022

		22:58 PM
		ID:
		184730462
		10/02/2022
25	Very impressed with improvements and hard work that goes in to running of out village hall.	12:31 PM
		ID:
		184679703
		10/02/2022
24	Very impressed with improvements and hard work that goes in to running of out village hall.	12:31 PM
		ID:
		184679701
		08/02/2022
23	Had a recent 40th birthday there and was very impressed with the improvements made	12:45 PM
		ID:
		184475856
		08/02/2022
22	Improvements have been carried out to a high standard and improved the facility, great progress on updating the facility	12:45 PM
		ID:
		184475837
		07/02/2022
21	Excellent community space, the improvements to access and catering facilities are extremely good .	19:14 PM
		ID:
		184419829
		07/02/2022
20	All above have greatly advanced my experience asa user of the hall	14:10 PM
		ID:
		184386034
		04/02/2022
19	Very pleased with the improvements. Thank you	16:30 PM
		ID:
		184261257
		03/02/2022
18	A considerable improvement from before the improvements were made	19:28 PM
		ID:
		184201806
		03/02/2022
17	Excellent job achieved by those involved in obtaining grants and putting to good use to improve our village hall so that it is now a very viable venue for all future use.	16:40 PM
		ID:
		184189432
		02/02/2022
16	A fantastic improvement to all the facilities. Well done	17:51 PM
		ID:
		184107737
		02/02/2022
15	Facilities are all brilliant	14:29 PM
		ID:
		184085210
14	Disabled Access to the Hall is a great improvement.	02/02/2022

- The Disabled Toilet again is very beneficial also both the path and the toilet are complying too standards. The kitchen refurb I should think is a delight to all ladies who use the facility. The modernised kitchen layout the new cooker and the new dish washer which is an industrial standard for quicker wash times. When a function is on at the hall is a great asset. The Digital Projector will allow for entertainment. A new Fire Alarm is always a must. 13:16 PM
ID: [184077203](#)
- 13 Disabled Access to the Hall is a great improvement. The Disabled Toilet again is very beneficial also both the path and the toilet are complying too standards. The kitchen refurb I should think is a delight to all ladies who use the facility. The modernised kitchen layout the new cooker and the new dish washer which is an industrial standard for quicker wash times. When a function is on at the hall is a great asset. The Digital Projector will allow for entertainment. A new Fire Alarm is always a must. 02/02/2022
13:16 PM
ID: [184077180](#)
- 12 A vast improvement to what we had 2 years ago. The hall is now a warm and welcoming venue. 01/02/2022
21:23 PM
ID: [184028784](#)
- 11 I think the improvements make the village hall do much more useable. The heating system particularly is a massive improvement as is the lovely kitchen. 01/02/2022
21:10 PM
ID: [184027881](#)
- 10 The kitchen is a great improvement! 01/02/2022
20:28 PM
ID: [184024791](#)
- 9 Disabled facilities, new heating and kitchen were much needed and very welcome 01/02/2022
19:57 PM
ID: [184022316](#)
- 8 My daughter is disabled so disabled toilet welcomed. 01/02/2022
19:29 PM
ID: [184019773](#)
- 7 The improvements have made an incredible difference to our regular coffee social morning love bew kitchen disabled toilet easy access to the building for people with mobility issues we have had an increase in users since the improvement an the building is warm as the heating system issues much better lovely building now 01/02/2022
19:22 PM
ID: [184019216](#)
- 6 Whilst I am not aware of the pre improvement to the hall, I think having used it for a few events it is a fabulous little space but could do with a music system 01/02/2022
18:52 PM
ID:

- for gatherings to be available to use if possible now there are more children in the village and it could earn extra revenue for you with kids parties too in the weekend that the hall isn't holding events. [184016245](#)
- 5 The village hall is now an attractive and very usable space, which is well resourced for indoor events. 01/02/2022 18:44 PM ID: [184015561](#)
- 4 Much better all round 01/02/2022 18:42 PM ID: [184015329](#)
- 3 Excellent new facilities making the hall a pleasure to use. Well done! 01/02/2022 18:08 PM ID: [184012078](#)
- 2 It's a lovely facility 01/02/2022 18:08 PM ID: [184012055](#)
- 1 Looks fantastic- improvements are a real benefit to the hall and its users. 01/02/2022 17:36 PM ID: [184008379](#)

Pictures of improved facilities



Original access



New ramp



Storeroom converted to Disabled Toilet



New Kitchen

Austrey Village Hall

Year End Accounts

January 1st - December 31st 2021

Austrey Village Hall Old School Hall Trust

Year End Accounts - Jan 1st 2021 - Dec 31st 2021

INCOME

Cash at bank - Nat West Account Opening Balance 28,751.90

Hall Rents/Hire

Rent of Hall - Regular groups Jan - Dec 2021	920.00	
Casual Hire of Hall Jan - Dec 2021	705.00	1,625.00

Donations

Pat and Roger Lamb – use of Crockery/Cutlery etc.	60.00	60.00
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<u>Grants</u> 1. Government Restricted Action (Covid)	2,239.21	
2. Feb Government Restricted Trading	4,000.00	
3. March Government Restricted Trading	2,096.00	
4. May Government Restart	8,000.00	

Project Grants

1. Jan Awards for All- Disabled Toilet Grant	7,000.00	
2. Feb N.W.B.C. Rapid Dishwasher Grant	1,750.00	
3. Oct Leicester & Rutland Community Foundation Roller Fire Proof Shutter & Installation Grant	5,000.00	30,085.21

<u>Refunds</u> EDF Energy refund Gas and Electricity	678.68
<u>Sales</u> Unused Bar Sink and Taps	40.00

FUND RAISING EVENTS

Skittles Night 27/08/21

Total income for this event – Profit & Loss attached	401.00
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Halloween Parties 29 & 31/Oct/21

Total Income for this event – Profit & Loss attached	512.00
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Bonfire Refreshments 06/11/21

Provision of Tea, Coffee & Hot Chocolate	65.60
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Christmas Fayre 11/12/21

Table Top Sales- Profit & Loss attached	387.40
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Total Income = £33,854.89

£62,606.79

Austrey Village Hall Old School Hall Trust
Year End Accounts Jan 1st - Dec 31st 2021

EXPENDITURE

<u>N.W.B.C. - Non Domestic Rates - May 2021- April 2022</u>	-----	
<u>Gas & Electricity</u> Joint Account - January 2021- December 2021		1,245.00
<u>Water Rates</u> -Nov 2020- Nov 2021		197.87
<u>Hall Cleaning</u> - January - December 2021 Inc. Windows	301.50	
Materials	4.45	305.95
<u>Insurances</u> - Public Liability Insurance Oct 2021 - Sept 2022		638.68
<u>Audit</u> -of 2020 Accounts		50.00
<u>Memberships</u> WRCC Annual Membership		60.00

Services

Annual Service to Heating Boiler and System paid Monthly S/O £15.00		180.00
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<u>Ground Maintenance</u> July - Nov 2020	Fortnightly	160.00	
March - July 2021	..	170.00	
Aug- Oct & Weed Suppressant	..	145.00	475.00

Building Maintenance 2021

Jan Dishwasher Plumbing J&J Heating	252.00	
Feb New Locks & Keys - Main Doors	183.00	
March Service to Fire Extinguishers	35.94	
March Green Bin Collection Service	40.00	
May Small Meeting Room New Flooring	294.50	
July New Fire Bells x 2	48.00	
July New Fire Extinguisher and Bracket	39.77	
July Fire Foam Spray & Signage	12.66	
July Plumbing Items	9.26	
July Creosote Paint and Damp Seal	74.68	
July Baby Changing Unit	45.00	
July New Sink & Tap Unit (Bar Area)	39.77	
Aug Fire Inspection & Report	230.00	
Aug New Internal Door & Fire proofing	582.00	
Sept New Key Cutting	20.00	
Sept Replace Extractor Fan & Connections to Security Light	210.00	
Nov Store/Bar Sink Fittings & Tap Connector	20.79	2,137.37

NEW PROJECTS FOR 2021

Disabled Access Ramp

Cost of Build inc. Retaining Brick Wall and Hand Rail	
Lichfield Tarmacadam Total cost of this Project	9,700.00

Disabled Toilet - Cost of Build	6,280.00	
Flooring	125.00	
Emulsion /Gloss Paint , Door Oil etc	76.76	
Fixtures & Fittings	84.46	6,566.22

New Kitchen- Cost of Build	3,340.00	
Electrical Installation	1,665.00	
Emulsion /Gloss Paint	36.00	
Flooring	246.50	
Rapid Dishwasher	2,699.98	
S/Steel Kitchen Units Sink and Mixer Tap Unit	1,073.59	
Fire Risk Assessment	199.00	
Hand Wash Sink	61.74	
New Steam Mop /Chopping Boards	64.51	
2 New Kettles /Washing up Bowl	41.97	
Fire Alarm System 50% First payment	1,380.00	
Supply &Install Roller Shutter 50% First payment	1,740.00	
New Cooker and Fridge	518.00	
Splashbacks x 2	77.98	13,144.27

Cost of Fund Raising Events

Skittles Night 2021

Total cost of this event	192.40
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Halloween Parties 2021

Total cost of this event	227.22
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Bonfire 2021 Costs

Milk for this event	2.93	
Hot Chocolate and Mallows	4.60	7.53

Committee Expenses 2021

Village Hall Flyer costs	55.00	
CAVA Food Training	86.00	
Gift for Derek Ainscow help with plumbing	17.00	
Bar/Raffle Stock	9.98	
Heaters for Bain Maries x 6	29.94	
Door Stoppers	4.00	
Gift for Joan & Receipt Book	37.97	
New Folding Tables x 8	485.52	725.41

Total Expenditure

£ 35,852.92

Cash at Bank

Nat West Bank Current Account at 31st December 2021	£26,997.43	
Cheques not presented		
750 – Hire of Skittle Alley replacement lost cheque	30.00	
746 – Hall Clean Nov/Dec 21	63.00	
747 – Splash backs	77.98	
749 – Water Rates replacement lost cheque	72.58	-243.56
		£26,753.87

£62,606.79

Austrey Village Hall Year End Account audited by
Mrs Anita Allsopp of A.A. Efficiency
Bishops Cleeve, Austrey

Austrey Village Hall

Annual Skittles Night
27th August 2021

Profit & Loss

Income

Tkt sales Family £10.00 Child £3.00 Adult £5.00	139.00
Raffle	61.00
Bar Takings	186.00
Food Sale	15.00

Total Income £401.00

Expenditure

Bar License	21.00	
Bar Costs	84.31	
Prosecco and Nibbles	6.09	(1no.. Prosecco in Stock)
Roast Pork	45.00	
Rolls,	6.00	
Skittle Alley –Hire	30.00	
Stuffing – Donated Lynn		
Apple Sauce – Donated Chris		
Children's Sweets Donated by Wendy		

Total Expenditure £192.40

Profit = £208.60

Donated Items

All Raffle Prizes

Austrey Village Hall

HALLOWEEN PARTIES – 29th and 31st November 2021

Income

Tkt sales Friday 42 Sunday 49 @ £3.00	273.00
Friday - Raffle	24.50
Friday - Bar Takings	93.50
Sunday – Tombola	40.00
Sunday – Bar Takings	81.00

Total Income **£512.00**

Expenditure

Bar Licenses x 2	42.00
Soup and Twiglettes	7.00
Hot Dogs, Rolls Onions, Ketchup, Mayo	19.50
Jellies + Eyeballs Worms etc.	4.90
Severed Fingers (donated)	
Spider Cakes (Donated)	
Brain Cakes (Donated)	
Room Décor	28.17
Extra Gifts for Tombola/ Raffle/Bran Tub	36.43
Bar Costs	89.22

Large decorations on loan

Total Expenditure **£227.22**

Profit/Loss £284.78

Donated – Extra Raffle and Tombola Prizes – Wendy

Large Tin Sweets – Lynn

Hand Made Witches – Christine Minett

Pumpkins - Mossy, Chris, Tony

Glowsticks - Jill

Austrey Village Hall

Bonfire Refreshments 2021

Profit and Loss Account

Income

Sale of Tea, Coffee and Hot Chocolate @ 50p	65.60
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Total Income	<u>£65.60</u>
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Expenditure

Drinking Chocolate,, Marshmallow	4.60
Milk	2.95

Total Expenditure	— <u>£7.55</u>
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Profit = £58.05

Austrey Village Hall CHRISTMAS FAYRE

Profit/Loss Account

Income

Hire fee for tables 6 @ £15.00	90.00
V/H Table - Decorations, Boxes, Cards etc	73.50
V/H Table - Cakes and Tray Bakes	85.00
V/H Toys and Novelties	38.00
Door Takings	77.00
Refreshments	18.90
Donation for small table	5.00

Total Income £387.40

Expenditure

Purchase of Toys etc	29.47 (not paid in 2021 a/c)
Cake Ingredients- Donated	
Craft expenses- Donated	
Mulled Wine /Mince Pies - Donated	

Total Expenditure £29.47

Profit = £357.93

Austrey Village Hall – Old School Hall Trust

Bank Reconciliation 31.12.21

OPENING BALANCES

Current Account	28751.90
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INCOME

Current Account	33854.89
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62606.79

EXPENDITURE

Current Account	-35852.92
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26753.87

Current Account during year.

Bank Bal @ 24.12.2021	24997.43
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Cks not yet submitted

000726 lost & replaced by 000750	30.00
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000744 lost & replaced by 000749	72.58
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000746	63.00
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000747	<u>77.98</u>
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-243.56

26753.87

A. H. Price
24-1-2022

Additional Information

£1 x proseco in stock £6.09

Minimal expenditure for Christmas Fayre not yet paid out

Invoices raised that remain outstanding at year-end total £470.00