

CHARITY NO: 1119404

COMPANY NO: 05980151

WANSBECK CENTRE FOR VOLUNTARY SERVICE

(a company limited by guarantee)

Operating as

NORTHUMBERLAND COMMUNITY VOLUNTARY ACTION

ANNUAL REPORT AND FINANCIAL STATEMENTS

2023

WANSBECK CENTRE FOR VOLUNTARY SERVICE
(a company limited by guarantee)

Operating as NORTHUMBERLAND COMMUNITY VOLUNTARY ACTION

TRUSTEES' ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS

for the year ended 31 March 2023

SMITHS ACCOUNTANTS & TAX ADVISERS

Chartered Accountants
Alnwick
Northumberland

WANSBECK CENTRE FOR VOLUNTARY SERVICE (a company limited by guarantee)
Operating as NORTHUMBERLAND COMMUNITY VOLUNTARY ACTION

CONTENTS

	Page
Trustees' Annual Report	1 - 8
Independent Examiner's Report	9
Statement of Financial Activities (incorporating an Income and Expenditure Account)	10
Balance Sheet	11
Notes to the Accounts	12 - 22

The following pages do not form part of the statutory accounts

APPENDICES

Summary of Balance Sheet	Appendix I
Summary of Income and Expenditure Account	Appendix II
Summary of Reserve Account	Appendix III

WANSBECK CENTRE FOR VOLUNTARY SERVICE (a company limited by guarantee)

Operating as NORTHUMBERLAND COMMUNITY VOLUNTARY ACTION TRUSTEES' REPORT FOR THE YEAR ENDED 31 MARCH 2023

The Trustees, who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2023. The Trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

OBJECTIVES AND ACTIVITIES

Principal objectives

To promote any charitable purposes in the community in the advancement of education, the protection of health, the relief of poverty, distress and sickness, primarily for the benefit of the community in the former local government district of Wansbeck and Castle Morpeth and its neighbourhood and in the North East in general: To promote and organise co-operation in the achievement of the above policy by bringing together representatives of the voluntary organisations and the statutory authorities in the area of benefit: To administer grant income for various projects. The Charity is committed to achieving results for the public benefit and due regard is always given to the public benefit interest in deciding on work to be undertaken.

Vision

Inspiring and supporting communities

Visions that guide us:

- Promoting community development by connecting people, ideas and resources.
- Creating a thriving community through the development of learning, training and steps to volunteering and employment.
- Promoting volunteering as a valuable contribution to individual and community well-being.
- Developing a well informed and healthy neighbourhood through collaboration and community action.

Mission statement

To encourage the development of strong and vibrant communities

We will achieve this through:

- Providing high quality support that strengthens and empowers voluntary and community groups at a local level.
- Developing opportunities for individuals to engage with the labour market.
- Helping individuals to contribute to their community through giving time.
- Promoting volunteering opportunities.
- Working with others to build a society that is stronger, where people are inspired to make a positive difference to their communities.
- Helping to shape and inform policy development.

Our values and beliefs

- People and communities are at the heart of what we do.
- A passion and belief that we can and do make a difference.
- A firm belief that everyone has something to offer and can make a valuable contribution.
- The voluntary and community sector plays a crucial role in communities.
- A belief that staff and volunteers are our greatest assets.
- High quality provision and delivery of services.
- Making a difference within the community.

WANSBECK CENTRE FOR VOLUNTARY SERVICE (a company limited by guarantee)

**Operating as NORTHUMBERLAND COMMUNITY VOLUNTARY ACTION
TRUSTEES' REPORT FOR THE YEAR ENDED 31 MARCH 2023**

OBJECTIVES AND ACTIVITIES continued

Summary of main activities

The day-to-day management of the Wansbeck Council for Voluntary Service was transferred to the company on 1 October 2007. The last year has not been without its problems, with COVID-19, lockdowns still, various restrictions. Nevertheless, the company has been able, through the use of Zoom meetings, electronic and other communications, to continue with its mission to help support and encourage voluntary groups, communities and individuals in Northumberland. It has been able, in the year, to help groups build their capacity and gain new skills to improve their organisation and their services for their beneficiaries and their local communities.

Our front-line staff still work part of the week from home, which results in a reduction in commuting time for them, which in turn contributed to a saving on carbon emissions. They have been able to support many groups and individuals during the pandemic to gain confidence in the use of technology to access statutory services and virtual opportunities, and to network with others.

With the use of Zoom, we have been able to work in partnership with a number of organisations and have been able to support various voluntary sector networks. We have still been able to offer help to groups with their funding applications.

The organisation is a partner in an employability project called Bridge Northumberland (previously known as the Bridge Project) and, despite the problems with quarantine and additional complexities for the beneficiaries in the past year, Bridge has been able to support many people into positive and sustainable outcomes.

Activities for the public benefit

The Trustees of the company understand and have discussed the implications of the provisions of the Charities Act, which state that all charities must demonstrate that they are established for public benefit and have due regard to the public benefit guidance issued by the Charity Commission. The Trustees believe that the charity meets both of the key principles:

Principle 1: There must be an identifiable public benefit, or benefits

Northumberland CVA's activities include a core commitment to its mission to engage, stimulate and inspire the creation and development of strong, sustainable and vibrant communities in Northumberland and the surrounding areas by:

- Providing high quality support that strengthens and empowers local voluntary and community groups.
- Creating opportunities for individuals to engage with the labour market.
- Promoting volunteering.
- Helping to shape local planning and policies that affect the voluntary, community and social enterprise sectors
- Working in partnership with others to make a difference to their communities.

We have achieved these objectives this year through the use of Zoom meetings and other forms of electronic communications with our partners and with groups and individuals. Also, face to face meetings have restarted.

Principle 2: Benefit must be to the public, or a section of the public

Engagement in the activities of Northumberland CVA is open to voluntary and community

WANSBECK CENTRE FOR VOLUNTARY SERVICE (a company limited by guarantee)

**Operating as NORTHUMBERLAND COMMUNITY VOLUNTARY ACTION
TRUSTEES' REPORT FOR THE YEAR ENDED 31 MARCH 2023**

OBJECTIVES AND ACTIVITIES continued

groups in Northumberland, volunteers, older people, and individuals experiencing barriers to finding work. Northumberland CVA's beneficiaries are therefore entirely appropriate to its aims and the public as a whole in Northumberland and the surrounding areas can benefit from its work.

All of these benefits are clear, evidenced and relate directly to Northumberland CVA's aims. In addition, the Trustees do not consider that any detriment or harm flows from Northumberland CVA's work.

During the COVID-19 pandemic, many face-to-face meetings, activities and appointments had to be cancelled but, although there has been some reluctance in restarting the face-to-face activities, more and more are now slowly taking place and our assisted shopping project has also restarted – much to the delight of the elderly people who go on those trips.

ACHIEVEMENTS AND PERFORMANCE

The Trustees are very thankful to all our staff and volunteers who have dug deep and focused on continuing to provide and operate an effective service to our members and to other groups, organisations, and individuals during that period.

The Trustees would also like to thank all the Bridge Northumberland staff, the other partners, and Northumberland County Council as the lead accountable body for the incredible work they have all done in the last year that has resulted in many beneficiaries being supported, helped and given encouragement that has contributed to improvement and changes in their lives.

The Trustees would also like to thank all those who have supported us this year with finance. We are very grateful for their help and their trust in us, for without their generous support we would not have been able to give that help to the voluntary sector in Northumberland during this difficult and challenging year.

We are proud to have dealt with a diverse range of individuals and groups this year. Our Annual Review will have more details about the achievements of the organisation over the year.

WANSBECK CENTRE FOR VOLUNTARY SERVICE (a company limited by guarantee)

**Operating as NORTHUMBERLAND COMMUNITY VOLUNTARY ACTION
TRUSTEES' REPORT FOR THE YEAR ENDED 31 MARCH 2023**

FINANCIAL REVIEW

Surplus for the year

The Trustees report a small deficit in this financial year and continue to monitor the finance of the organisation.

	2023 £	2022 £
Unrestricted funds	(3,934)	48,260
Restricted funds	-	-
	<u>(3,934)</u>	<u>48,260</u>
TOTAL SURPLUS / DEFICIT		

As a result of this, at 31 March 2023 the total reserves which were being carried forward were:

	2023 £	2022 £
General Reserve	207,596	211,128
Fixed Asset Fund	1,206	1,608
	<u>208,802</u>	<u>212,736</u>
TOTAL RESERVES CARRIED FORWARD		

Reserve policy

The Trustees consider it is essential to have sufficient money in reserves to maintain an effective service to the community. Funding for an infrastructure organisation's core funds can be very difficult to obtain and, as an organisation, we need more than the running cost of the core funds safeguarded for at least nine months; we also have to safeguard the smooth financial running of the many activities within Northumberland CVA. The Trustees are aware that present contracts are to come to an end in the next financial year and, although efforts are being made to replace contracts, the Trustees consider it prudent to have free money in reserves in order to operate in an efficient manner.

The balance of the general reserve is £208,802, of which £1,206 is a fixed asset reserve and the remainder represents the charity's free reserves. The Trustees will continue to monitor its finances to ensure adequate liquidity is maintained in order to continue its mission to support and build stronger communities in Northumberland.

Property

The charity main offices are the premises that are still owned by the holding Trustees of Wansbeck Council for Voluntary Service, the old unincorporated association, who will be using the surplus revenue generated by the building for charitable purposes. The Trustees for Wansbeck Centre for Voluntary Service are responsible for all the running costs and for the general upkeep of the building.

Redundancy

The provision for the redundancy fund has been retained at £22,000, which is adequate for our present needs.

WANSBECK CENTRE FOR VOLUNTARY SERVICE (a company limited by guarantee)

**Operating as NORTHUMBERLAND COMMUNITY VOLUNTARY ACTION
TRUSTEES' REPORT FOR THE YEAR ENDED 31 MARCH 2023**

FINANCIAL REVIEW continued

Policy for monitoring and review

Once a strategy has been agreed, the Trustees will monitor on a regular basis that progress is being made to identify whether any changes are needed. Updates on the progress of all projects and finances are reviewed regularly at Trustees' meetings.

Risk strategy

The Trustees consider that risk management is vital to the delivery and operation of the organisation, and they recognise that risk is an inherent part of its day-to-day activities. Risk may come from external factors such as economic or environmental or from pandemic-prompted changes to regulations, or from internal factors such as long-term staff illness, human error or lack of core funding.

The Trustees regularly review the major governance, operational, and financial risks, as well as safeguarding issues on a regular basis and are satisfied that appropriate financial systems and controls, employment policies and procedures, and safeguarding procedures are in place, and that appropriate systems of reporting of any issue to the Trustees and the correct authorities are clearly defined.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Chair of the Trustees

We are sad to advise within the report the sudden death of the Chair Mr Rodney James. Rodney was heavily involved in the preparation of the accounts working alongside our Auditors.

Rodney's loss is profound emotionally as he was very much the heartbeat of the organisation and was heavily involved in all aspects of the business.

The organisation will take time to fully recover from his loss, but we have made large strides, including the preparation of these accounts.

Governing document and organisational structure

The organisation is a charitable company limited by guarantee and was incorporated on 27 October 2006. The company was established and is governed by its memorandum and articles of association. The memorandum and articles of association were amended on 21st May 2018 by ordinary resolution for the creation of a new associate level of membership for non-profit making organisations.

For the purposes of the Companies Act 2006, the Board of Trustees is also the Board of Directors of the charitable company and is referred to as the Trustees throughout this report.

The company was formed to assume responsibility for the administration, delivery and management previously carried out by the unincorporated association Wansbeck Council for Voluntary Service. The principal objectives remain the same.

The company is a member of the National Association for Voluntary Action (NAVCA). The company is bound by its membership conditions which ensure that we are working to national guidelines, and we have rejoined the National Council for Voluntary Organisations (NCVO).

From 1 April 2015, the company has operated under the name of Northumberland Community Voluntary Action (Northumberland CVA) to indicate that the organisation's services are now available to the voluntary sector in the whole of Northumberland.

WANSBECK CENTRE FOR VOLUNTARY SERVICE (a company limited by guarantee)

**Operating as NORTHUMBERLAND COMMUNITY VOLUNTARY ACTION
TRUSTEES' REPORT FOR THE YEAR ENDED 31 MARCH 2023**

STRUCTURE, GOVERNANCE AND MANAGEMENT continued

Membership and governance

The company is a membership organisation and is managed by the Board of Directors who are also the charity Trustees. They are elected by members at the Annual General Meeting. There is power to co-opt, but any such appointment has to have the confirmation of the next Annual General Meeting.

Members of the company receive regular e-mail about the organisation's activities, VSC news and changes to legislation. Members receive a full report of the activities and the financial reports at an Annual General Meeting.

There are arrangements for the induction and training of committee members (see below). The Chief Executive reviews the training needs of the board and arranges appropriate training as required.

The board meets on a regular basis to oversee the work of the organisation and to set strategic direction. Sub-groups are set up as and when required and are open for all Trustees to attend.

Within the annual cycle the board reviews financial and budgeting information and reviews the objectives of the charity. It also receives regular briefing from the Chief Executive Officer. It considers staffing issues, new legislation and any current issues that impact on the working conditions of staff.

Induction and training of new Trustees

Most Trustees are already familiar with the practical work of the charity. Additionally, new Trustees are invited and encouraged to attend a series of short meetings with some of the existing Trustees to familiarise themselves with the charity and the context within which it operates.

Employment policies

Northumberland CVA constantly updates its employment policies to ensure that our health and safety policies and procedures meet the various legal requirements and our obligations as an employer. We have a range of relevant policies including equal opportunities, training and development, management and supervision, anti-harassment, various health and safety issues dealing with grievances and discipline.

Staffing

The senior member of staff responsible for the day-to-day management of the company is

Miss Caroline Rogan (to 31 March 2023)

- Chief Executive Officer

There is now a small Senior Management Team to support the Chief Executive Officer, but also regular meetings of staff are held. At the end of the financial year there were 22 staff employed.

No financial provision was required for accrued holiday pay as at 31 March 2023. There are no employees with emoluments above £60,000. The average monthly staff number in the year was 22. No employee benefits were provided to any member of staff of the charity.

WANSBECK CENTRE FOR VOLUNTARY SERVICE (a company limited by guarantee)

**Operating as NORTHUMBERLAND COMMUNITY VOLUNTARY ACTION
TRUSTEES' REPORT FOR THE YEAR ENDED 31 MARCH 2023**

REFERENCE AND ADMINISTRATIVE DETAILS

Registered charity name	Wansbeck Centre for Voluntary Service
Operating name	Northumberland Community Voluntary Action
Charity registration number	1119404
Company registration number	05980151
Principal office and registered office	107-109 Station Road Ashington Northumberland NE63 8RS

Trustees: The Trustees who served the company during the year were as follows:

Mr R James
Mrs M Hindmarsh
Mr J Jackson
Mrs S Ashmore
Mr C Nevin
Mrs M Rolf

Company secretary Miss C Rogan (Appointed 01.4.22)

Bankers Unity Trust Bank plc
Nine Brindley Place
Birmingham
B1 2HR

and

CAF Bank Ltd
Kings Hill
West Malling
Kent
ME19 4JQ

Independent Examiner Mr I Smith
Smiths Accountants & Tax Advisers
8 Linnet Court
Cawledge Business Park
Alnwick
Northumberland
NE66 2GD

Solicitors Appointed as required

WANSBECK CENTRE FOR VOLUNTARY SERVICE (a company limited by guarantee)

**Operating as NORTHUMBERLAND COMMUNITY VOLUNTARY ACTION
TRUSTEES REPORT FOR THE YEAR ENDED 31 MARCH 2023**

PLANS FOR FUTURE PERIODS

Future developments

Wansbeck CVS' key objectives for the next two years are:

- to continually improve and develop our services.
- to build the capacity of the voluntary sector.
- to support others with their grant funding applications.
- to assist with the planning of community developments/projects.
- to work in collaboration with other infrastructure organisations in the county.
- to continue to promote volunteering.
- to continue to help unemployed people to find employment.
- to seek funding for our core activities; and
- to develop new initiatives

We are committed to ensuring that our services are available to all of those in the local communities in Northumberland who need them, and that no individual, group or community is disadvantaged or excluded from playing an active part in society because of race, ethnicity, gender, disability, sexuality, religion, age or geographical location. Our building is fully accessible, and we use accessible venues whenever possible. Our services are widely advertised, and we will engage with local organisations and communities in all areas of Northumberland. We will continue to support and work in partnership with others on their plans to develop projects where a need has been identified.

The Trustees have reviewed the present state of the charity and they consider that adequate resources are available to fund the activity of the charity for the foreseeable future. The Trustees consider that there are no material uncertainties about our ability to continue as a going concern, but they recognise that the COVID-19 pandemic could have repercussions on the sector and on our finances in the years to come. They will nevertheless continue their efforts to develop new streams of funding in order to maintain our services to the voluntary sector in the county of Northumberland.

We also record our thanks to the many people, organisations, staff and volunteers for their help and support, through which they have also helped and benefitted many people and groups in Northumberland.

Approved by order of the Board of Trustees on 30 January 2024 and signed on its behalf by

.....
JOE JACKSON
(Chair)

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
WANSBECK CENTRE FOR VOLUNTARY SERVICE (a company limited by guarantee)
Operating as NORTHUMBERLAND COMMUNITY VOLUNTARY ACTION
FOR THE FINANCIAL YEAR ENDED 31 MARCH 2023**

I report to the charity Trustees on my examination of the accounts of the company for the year ended 31 March 2023, which are set out on pages 10 to 22.

Responsibilities and basis of report

As the charity's Trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act'). Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

Since the Company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of The Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

I. R. SMITH ACA
Institute of Chartered Accountants in England and Wales
Smiths Accountants and Tax Advisers
8 Linnet Court
Cawledge Business Park
Alnwick
Northumberland
NE66 2GD

29 January 2024

WANSBECK CENTRE FOR VOLUNTARY SERVICE (a company limited by guarantee)**Operating as NORTHUMBERLAND COMMUNITY VOLUNTARY ACTION****STATEMENT OF FINANCIAL ACTIVITIES
(Incorporating an income and expenditure account)****FOR THE YEAR ENDED 31 MARCH 2023**

	Note	Unrestricted Funds £	Restricted Income Funds £	Total Funds 2023 £	Prior year Funds 2022 £
INCOME AND ENDOWMENTS FROM:					
Charitable activities					
Grants/commissions		-	649,111	649,111	633,395
Core fund management fees, expenses recovered commissions and severance pay provision reduction		112,745	-	112,745	135,988
Investment income					
Bank interest		1,001	-	1,001	66
TOTAL	3	<u>113,746</u>	<u>649,111</u>	<u>762,857</u>	<u>769,449</u>
EXPENDITURE ON:					
Charitable activities		115,827	647,491	763,318	717,834
Other		1,853	1,620	3,473	3,355
TOTAL	4	<u>117,680</u>	<u>649,111</u>	<u>766,791</u>	<u>721,189</u>
NET INCOME/(EXPENDITURE) FOR THE YEAR		(3,934)	-	(3,934)	48,260
Transfers between funds		-	-	-	-
NET MOVEMENT IN FUNDS		(3,934)	-	(3,934)	48,260
RECONCILIATION OF FUNDS					
Total funds brought forward		212,736	-	212,736	164,476
TOTAL FUNDS CARRIED FORWARD 11		<u>208,802</u>	<u>-</u>	<u>208,802</u>	<u>212,736</u>

WANSBECK CENTRE FOR VOLUNTARY SERVICE (a company limited by guarantee)**Operating as NORTHUMBERLAND COMMUNITY VOLUNTARY ACTION****BALANCE SHEET AS AT 31 MARCH 2023**

	Note	Unrestricted Funds £	Restricted Income Funds £	Total This Year £	Total Last Year £
FIXED ASSETS					
Tangible assets	7	1,206	-	1,206	1,608
		<hr/>	<hr/>	<hr/>	<hr/>
CURRENT ASSETS					
Debtors	8	14,692	-	14,692	10,852
Cash at bank and in hand	9	217,772	15,826	233,598	337,919
		<hr/>	<hr/>	<hr/>	<hr/>
		232,464	15,826	248,290	348,771
CREDITORS: Amounts falling due within one year	10	(24,868)	(15,826)	(40,694)	(137,643)
		<hr/>	<hr/>	<hr/>	<hr/>
NET CURRENT ASSETS		207,596	-	207,596	211,128
		<hr/>	<hr/>	<hr/>	<hr/>
TOTAL ASSETS LESS CURRENT LIABILITIES		208,802	-	208,802	212,736
		<hr/>	<hr/>	<hr/>	<hr/>
FUNDS OF THE CHARITY					
Restricted funds		-	-	-	-
Unrestricted funds		208,802	-	208,802	212,736
		<hr/>	<hr/>	<hr/>	<hr/>
TOTAL FUNDS	11	208,802	-	208,802	212,736
		<hr/>	<hr/>	<hr/>	<hr/>

For the financial year ended 31 March 2023, the company was entitled to exemption from audit under section 477(1) of the Companies Act 2006; and no notice has been deposited under section 476(1) requesting an audit.

The Trustees acknowledge their responsibilities for ensuring that the company keeps accounting records which comply with section 386 of the Act and preparing accounts which give a true and fair view of the state of affairs of the company as at the end of the period and of its profit or loss for the financial period in accordance with the requirements of section 394 and which otherwise comply with the Companies Act 2006, so far as applicable to the company.

The financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

These financial statements were approved by the Board of Trustees and authorised for issue on 30 January 2024 and are signed on its behalf by:

.....
JOE JACKSON (Chair)

The notes on pages 12 to 22 form part of the financial statements.

WANSBECK CENTRE FOR VOLUNTARY SERVICE (a company limited by guarantee)

Operating as NORTHUMBERLAND COMMUNITY VOLUNTARY ACTION

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2023

1. STATEMENT OF COMPLIANCE

Wansbeck Centre for Voluntary Service (operating as Northumberland Community Voluntary Action) is an incorporated charity (charity number 1119404) registered in England & Wales. The registered office and other statutory information are shown within the reference and administrative details of the Trustees' Annual Report.

2. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention with the exception of investments which are included at market value, as modified by the revaluation of certain assets.

The financial statements have been prepared on a going concern basis on the grounds that current and future sources of funding or support will be adequate for the charity's needs. The Trustees have considered a period of twelve months from the balance sheet date and consider no further disclosures relating to the charity's ability to continue as a going concern need to be made.

Wansbeck Centre For Voluntary Service meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

The financial accounts are prepared in Sterling (£).

Significant estimates and judgements

The preparation of the financial statements requires the Trustees to make judgements and estimates. The main areas where such judgements and estimates are made are in respect of recognition of income. The company has applied the following accounting policies:

Cash flow statement

A Statement of Cash Flows has been produced (see Note 14)

Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the management committee in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Restricted funds are funds which are to be used in accordance with the specific restrictions imposed by donors or which have been raised by the charity for particular purposes. The cost of raising and administering such funds are charged against the specific fund.

WANSBECK CENTRE FOR VOLUNTARY SERVICE (a company limited by guarantee)

Operating as NORTHUMBERLAND COMMUNITY VOLUNTARY ACTION NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2023

Fund accounting (continued)

Projects for which external funding has been obtained, are:

- Funding Advice Service incorporating Northumberland County Council support services for the voluntary sector.
- Community Enabling Project / Re:Action Project.
- Supported Volunteering Project / Bridge Northumberland

These projects have their own bank accounts, and individual financial accounts have been prepared for them. The income and any resultant surplus is restricted to the specific aims and objectives of the grant application proposals. Within each project there are smaller project/ pilot projects being hosted and they also are subject to the constraints of the grant conditions.

All grant funding is regarded as restricted funding for charitable accounting purpose (as defined by the Charity Commission under SORP 2015). The individual project accounts are available upon request.

Incoming resources

All incoming resources are included in the Statement of Financial Activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income: -

- Voluntary income is core funding and is included in full in the Statement of Financial Activities when receivable.
- Incoming resources from charitable activities is included in the Statement of Financial Activities when the charity becomes entitled to the resource.

Grant income is treated as deferred income where delivery of all or part of a related project is attributable to a subsequent accounting period, and this can be clearly identified.

Resources expended

All expenditure is accounted for on an accruals basis as a liability is incurred. No VAT is recoverable, and the full amount of VAT is included in resources expended.

- Costs of generating funds are included in expenditure on charitable activities and comprise costs associated with attracting voluntary income.
- Charitable activities expenditure comprises those costs incurred by the charity in the delivery of its activities and services of its beneficiaries. It includes both costs that can be allocated directly to such activities, and those costs of an indirect nature necessary to support them.
- Other costs include costs associated with meeting the constitutional and statutory requirements of the charity and include the independent examination fees and costs linked to the strategic management of the charity.

Fixed Assets

Fixtures, fittings and equipment including the improvement to leasehold premises were transferred by the old unincorporated association at book value at 1 October 2007.

Taxation

As a charity, Wansbeck Centre for Voluntary Services is exempt from tax on income and gains falling within Section 505 of the Taxes Act 1988 or Section 256 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to charitable objects, no tax charges have arisen on the charity.

WANSBECK CENTRE FOR VOLUNTARY SERVICE (a company limited by guarantee)**Operating as NORTHUMBERLAND COMMUNITY VOLUNTARY ACTION****NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2023****Fixed Assets continued**

The present tangible fixed assets are now depreciated over their estimated useful lives using the following annual rate:

Fixtures, fittings and equipment and database update - 25% on reducing balance

	Total 2023 £	Total 2022 £
3. INCOME AND ENDOWMENTS		
Unrestricted income		
Core Fund management fees and expenses recovered	112,745	113,988
Bank interest received	1,001	66
Reduction in Severance Pay	-	22,000
Total unrestricted income	<u>113,746</u>	<u>136,054</u>
Restricted income		
Current year grant income:		
Wansbeck CVS Core Fund	26,481	35,236
Re:Action Project	67,315	71,720
Funding Advice Project	49,824	55,252
Supported volunteering / Bridge Northumberland	505,491	471,187
Total restricted income	<u>649,111</u>	<u>633,395</u>
TOTAL	<u>762,857</u>	<u>769,449</u>

	Staff Costs £	Support Costs £	Direct Costs £	Total 2023 £	Total 2022 £
4. EXPENDITURE					
(a) Analysis of total resources expended					
Unrestricted funds					
Charitable activities	74,406	41,421	-	115,827	86,059
Other	-	1,853	-	1,853	3,355
Total unrestricted resources expended	<u>74,406</u>	<u>43,274</u>	<u>-</u>	<u>117,680</u>	<u>89,414</u>
Restricted funds					
Charitable expenditure	551,527	97,584	-	649,111	631,775
Total resources expended	<u>625,933</u>	<u>140,858</u>	<u>-</u>	<u>766,791</u>	<u>721,189</u>

WANSBECK CENTRE FOR VOLUNTARY SERVICE (a company limited by guarantee)

**Operating as NORTHUMBERLAND COMMUNITY VOLUNTARY ACTION
NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2023**

	Project Support	Governance	Total 2023	Total 2022
	£	£	£	£
4. EXPENDITURE continued				
(b) Analysis of support costs				
Unrestricted funds				
Premises costs	10,740	-	10,740	12,076
Office running costs	17,901	533	18,434	15,761
Independent examination fees	-	1,320	1,320	1,200
Depreciation and capital loss	402	-	402	535
Severance pay	-	-	-	5,948
Project running cost	12,131	-	12,131	14,872
Staff expenses	247	-	247	252
Total unrestricted expenditure	41,421	1,853	43,274	50,644
Restricted funds				
Premises costs	5,792	-	5,792	36,973
Office running costs	29,893	-	29,893	38,723
Independent examination fees	-	1,620	1,620	1,620
Employee related costs	6,262	-	6,262	2,516
Volunteer expenses	1,082	-	1,082	578
Beneficiary support/training and project cost	52,935	-	52,935	52,147
Total restricted expenditure	95,964	1,620	97,584	132,557
			2023	2022
4. EXPENDITURE			£	£
(c) Analysis of governance costs				
Independent Examiner's remuneration			2,940	2,820
AGM Cost			533	535
			3,473	3,355
5. NET MOVEMENT IN FUNDS FOR THE YEAR				
This is stated after charging:				
Depreciation – owned assets			402	535
Independent Examiner's remuneration			2,940	2,820
			3,342	3,355
6. EMPLOYEES				
During the financial year the charity had a maximum of 22 employees (2022 :25). Remuneration was made up as follows (all below £60,000): -			2023	2022
			£	£
Salaries			562,062	478,059
Employer national insurance			47,510	37,881
Employer pension contribution			16,361	14,927
			625,933	530,867

WANSBECK CENTRE FOR VOLUNTARY SERVICE (a company limited by guarantee)

Operating as NORTHUMBERLAND COMMUNITY VOLUNTARY ACTION

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2023

	Office Furniture & Equip. £	IT and Database System	Total 2023 £	Total 2022 £
7. TANGIBLE FIXED ASSETS				
Cost				
As at 1 April 2022	13,415	26,634	40,049	40,049
Additions	-	-	-	-
Disposals	-	-	-	-
As at 31 March 2023	13,415	26,634	40,049	40,049
Depreciation				
As at 1 April 2022	12,225	26,216	38,441	37,906
Disposals	-	-	-	-
Charge for the year	297	105	402	535
As at 31 March 2023	12,522	26,321	38,843	38,441
Net book value at 31 March 2023	893	313	1,206	1,608
			Total 2023 £	Total 2022 £
8. DEBTORS				
Core Fund			14,692	6,119
Restricted Funds Accounts			-	4,733
			14,692	10,852
			2023 £	2022 £
9. CASH AT BANK AND IN HAND				
Bank balances are analysed as follows:				
Unrestricted funds				
Core Fund			216,284	237,187
Core Fund money held for others			917	8,769
			217,201	245,956

WANSBECK CENTRE FOR VOLUNTARY SERVICE (a company limited by guarantee)

Operating as NORTHUMBERLAND COMMUNITY VOLUNTARY ACTION

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2023

	2023 £	2022 £
9. CASH AT BANK AND IN HAND (continued)		
Restricted funds		
Funding Advice Project	1,964	13,908
Re:Action Project	8,746	55,147
Volunteer Centre	4,665	20,634
Core Fund	-	1,757
	<u>15,375</u>	<u>91,446</u>
Cash in hand / petty cash balances	1,022	517
Total	<u>233,598</u>	<u>337,919</u>

			2023 £	2022 £	
10.	CREDITORS: Amounts falling due within one year				
		Core Fund	Restricted Funds	Total	
				Total	
	Creditors and accrued charges	1,951	2,580	4,531	18,095
	Deferred income	-	13,246	13,246	88,779
	Provision for severance pay	22,000	-	22,000	22,000
	Funds held for others	917	-	917	8,769
		<u>24,868</u>	<u>15,826</u>	<u>40,694</u>	<u>137,643</u>

11. TOTAL CHARITY FUNDS					
	Opening Balance £	Incoming Resources £	Resources Expended £	Gross Transfers between Funds £	Closing Balance £
Unrestricted	212,736	113,746	(117,680)	-	208,802
Restricted	-	649,111	(649,111)	-	-
	<u>212,736</u>	<u>762,857</u>	<u>(766,791)</u>	<u>-</u>	<u>208,802</u>

WANSBECK CENTRE FOR VOLUNTARY SERVICE (a company limited by guarantee)

Operating as NORTHUMBERLAND COMMUNITY VOLUNTARY ACTION

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2023

	Unrestricted Funds	Restricted Funds	Total Funds 2023	Total Funds 2022
	£	£	£	£
12. ANALYSIS OF ASSETS BETWEEN FUNDS				
Fixed assets	1,206	-	1,206	1,608
Debtors	14,692	-	14,692	10,852
Cash at bank and in hand	217,772	15,826	233,598	337,919
	<u>233,670</u>	<u>15,826</u>	<u>249,496</u>	<u>350,379</u>
Creditors	(24,868)	(15,826)	(40,694)	(137,643)
	<u>208,802</u>	<u>-</u>	<u>208,802</u>	<u>212,736</u>

13. ANALYSIS OF CHARITABLE FUNDS

	Funds at 01.04.22	Incoming Resources	Resources Expended	Transfers	Funds at 31.03.23
	£	£	£	£	£
Unrestricted Funds					
General Funds	212,736	113,746	(117,680)	-	208,802
Provision for severance pay no longer required	-	-	-	-	-
	<u>212,736</u>	<u>113,746</u>	<u>(117,680)</u>	<u>-</u>	<u>208,802</u>

	Deferred Income 01.04.22	Incoming Resources	Resources Expended	Transfers	Deferred Income 31.03.23
	£	£	£	£	£
Restricted Funds					
Core Fund	1,757	24,724	(26,481)	-	-
Funding Advice a/c	13,248	38,000	(49,824)	-	1,424
Volunteering Support a/c	20,189	489,068	(505,491)	-	3,766
Re:Action Project a/c	53,585	21,786	(67,315)	-	8,056
	<u>88,779</u>	<u>573,578</u>	<u>(649,111)</u>	<u>-</u>	<u>13,246</u>

WANSBECK CENTRE FOR VOLUNTARY SERVICE (a company limited by guarantee)

Operating as NORTHUMBERLAND COMMUNITY VOLUNTARY ACTION

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2023

13. ANALYSIS OF CHARITABLE FUNDS continued

	2023 £	2022 £
Restricted Funds Summary		
Deferred income at 1 April 2022 b/fwd	88,779	124,501
Restricted income - grants received	573,578	597,673
	<u>662,357</u>	<u>722,174</u>
Deferred income at 31 March 2023 c/fwd	(13,246)	(88,779)
Adjusted income per SOFA	<u>649,111</u>	<u>633,395</u>

	2023 £	2022 £
Unrestricted Funds Summary		
Balance deferred income b/fwd	-	7,500
Unrestricted income received	113,746	128,554
	<u>113,746</u>	<u>136,054</u>
Deferred income at 31 March 2023	-	-
Adjusted income per SOFA	<u>113,746</u>	<u>136,054</u>

WANSBECK CENTRE FOR VOLUNTARY SERVICE (a company limited by guarantee)**Operating as NORTHUMBERLAND COMMUNITY VOLUNTARY ACTION****NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2023****13. ANALYSIS OF CHARITABLE FUNDS continued**

The following monies were held in the charity's cash reserves at the year end.

	Balance
	31.03.23
	£
<i>Unrestricted</i>	
Core Fund	
NCVA free reserves (current account)	156,475.87
NCVA free reserves (deposit account)	59,807.87
Syrian Refugees funds held	917.20
<i>Restricted</i>	
Community RE:action project	
Windfarms	471.26
Windfarms Eglington	4,168.76
Tea for IT	2,383.28
Reaching Communities	1,722.80
Connected Voice	
Funding Advice Project	
Volunteering Development	1,964.32
Volunteer Centre	4,664.90
	<hr/>
Total funds (Unity Trust Bank / CAF Bank)	232,576.26

MONIES HELD FOR OTHERS

	Vantage Fund £	Syrian Refugees £	Ballinger Trust £	CVS £	Total funds held £
Balance at 1 April 2022	-	917	-	7,852	8,769
Monies received	-	-	27,167	-	27,167
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
	-	917	27,167	7,852	35,936
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Grants/Expenditure in the year	-	-	(27,167)	(7,852)	(35,019)
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Balance in hand at 31 March 2023	-	917	-	-	917
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>

N.B.: CVS is the unincorporated association, Wansbeck Council for Voluntary Service

WANSBECK CENTRE FOR VOLUNTARY SERVICE (a company limited by guarantee)

Operating as NORTHUMBERLAND COMMUNITY VOLUNTARY ACTION

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2023

14. STATEMENT OF CASH FLOW

Net reconciliation or operating surplus/deficit to cash flow from operation activities.

	2023 £	2022 £
Operating surplus	(4,935)	48,194
Depreciation	402	535
(Increase) / decrease in debtors	(3,840)	(3,151)
Increase / (decrease) in creditors	(96,949)	(66,495)
Net cash from operating activities	<u>(105,322)</u>	<u>(20,917)</u>
Net cash flow	(105,322)	(20,917)
Cash from investing activities	-	-
Loans / interest paid	-	-
Interest received	1,001	66
Net charge from financial activities	<u>104,321</u>	<u>(20,851)</u>
Cash at 31 March 2022	337,919	358,770
Cash at 31 March 2023 (as per balance sheet 31.3.23)	<u>233,598</u>	<u>337,919</u>

15. SEVERANCE PAY

The provision of £22,000 is sufficient for our liability at 31 March 2023 (2022 £22,000)

16. TRUSTEE REMUNERATION

No expenses were reimbursed to Trustees during the year. No Trustees were reimbursed for their volunteering work within projects.

17. CAPITAL COMMITMENTS

There were no capital commitments as at 31 March 2023.

18. PENSION

The auto-enrolment scheme is ongoing and contributions to staff pensions are made accordingly

19. DEBTORS

All debts are good and have been paid in the current financial year.

20. CREDITORS

All creditors are short term amounts and are falling due for payment within one year.

WANSBECK CENTRE FOR VOLUNTARY SERVICE (a company limited by guarantee)

Operating as NORTHUMBERLAND COMMUNITY VOLUNTARY ACTION

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2023

21. RELATED PARTY TRANSACTIONS

No transactions with related parties were undertaken such as are required to be disclosed.

22. ULTIMATE CONTROLLING PARTY

In the opinion of the Trustees the charitable company is controlled by the Board of Trustees.

The following pages do not form part of the statutory accounts.

APPENDIX I**WANSBECK CENTRE FOR VOLUNTARY SERVICE (a company limited by guarantee)****Operating as NORTHUMBERLAND COMMUNITY VOLUNTARY ACTION****SUMMARY OF BALANCE SHEET AS AT 31 MARCH 2023**

	Unrestricted 2023 £	Restricted 2023 £	Unrestricted 2022 £	Restricted 2022 £
TANGIBLE ASSETS	1,206	-	1,608	-
CURRENT ASSETS				
Debtors & Prepayments	14,692	-	6,119	4,733
Cash at bank and in hand	217,201	15,826	245,956	91,446
Petty cash	571	-	178	339
	232,464	15,826	252,253	96,518
CURRENT LIABILITIES				
Creditors and accrued charges	1,951	2,580	10,356	7,739
Deferred income	-	13,246	-	88,779
Severance pay	22,000	-	22,000	-
Funds held for others	917	-	8,769	-
	24,868	15,826	41,125	96,518
NET CURRENT ASSETS	207,596	-	211,128	-
NET ASSETS	208,802	-	212,736	-
REPRESENTED BY:-				
General reserves	207,596	-	211,128	-
Fixed asset funds	1,206	-	1,608	-
	208,802	-	212,736	-

APPENDIX II

WANSBECK CENTRE FOR VOLUNTARY SERVICE (a company limited by guarantee)

Operating as NORTHUMBERLAND COMMUNITY VOLUNTARY ACTION

INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31 MARCH 2023

	2023 Unrestricted £	2023 Restricted £	2022 Unrestricted £	2022 Restricted £
INCOME				
Grants, management fees and expenses recovered	112,745	649,111	113,988	633,395
Bank interest	1,001	-	66	-
Severance Pay provision Reduction	-	-	22,000	-
	<u>113,746</u>	<u>649,111</u>	<u>136,054</u>	<u>633,395</u>
EXPENDITURE				
Premises running costs	10,740	5,792	12,076	36,973
Salaries and national insurance	74,406	551,527	35,829	495,038
Staff related costs	247	6,262	252	2,516
Office running costs	18,434	29,893	17,082	38,723
Management charges	-	12,437	-	5,800
Volunteer expenses	-	1,082	-	578
Project running cost and beneficiary support/training	12,131	40,498	14,872	52,147
Independent Examiner's fees	1,320	1,620	1,200	1,620
Depreciation	402	-	535	-
Severance Pay	-	-	5,948	-
	<u>117,680</u>	<u>649,111</u>	<u>87,794</u>	<u>633,395</u>
NET SURPLUS/(DEFICIT) FOR THE YEAR	<u>(3,934)</u>	<u>-</u>	<u>48,260</u>	<u>-</u>

All grant funding received in restricted funding is for charitable purposes as defined by the Charity Commission Statement of Recommended Practice.

APPENDIX III

WANSBECK CENTRE FOR VOLUNTARY SERVICE (a company limited by guarantee)
Operating as NORTHUMBERLAND COMMUNITY VOLUNTARY ACTION

SUMMARY OF RESERVE ACCOUNT FOR THE YEAR ENDED 31 MARCH 2023

	2023 Unrestricted £	2023 Restricted £	2022 Unrestricted £	2022 Restricted £
Balance brought forward	212,736	-	164,476	-
Surplus / (deficit) for the year	(3,934)	-	48,260	-
	<hr/>	<hr/>	<hr/>	<hr/>
Balance carried forward	208,802	-	212,736	-
	<hr/>	<hr/>	<hr/>	<hr/>
Fixed Asset Fund	1,206	-	1,608	-
General Reserve	207,596	-	211,128	-
	<hr/>	<hr/>	<hr/>	<hr/>
	208,802	-	212,736	-
	<hr/>	<hr/>	<hr/>	<hr/>