

CHARITY NO: 1119404

COMPANY NO: 05980151

WANSBECK CENTRE FOR VOLUNTARY SERVICE

(a company limited by guarantee)

Operating as
NORTHUMBERLAND COMMUNITY VOLUNTARY ACTION

ANNUAL REPORT AND FINANCIAL STATEMENTS

2021

WANSBECK CENTRE FOR VOLUNTARY SERVICE
(a company limited by guarantee)

Operating as NORTHUMBERLAND COMMUNITY VOLUNTARY ACTION

TRUSTEES' ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS
for the year ended 31 March 2021

SMITHS ACCOUNTANTS & TAX ADVISERS

Chartered Accountants
Alnwick
Northumberland

WANSBECK CENTRE FOR VOLUNTARY SERVICE (a company limited by guarantee)
Operating as NORTHUMBERLAND COMMUNITY VOLUNTARY ACTION

CONTENTS

	Page
Trustees' Annual Report	1 - 15
Independent Examiner's Report	16
Statement of Financial Activities (incorporating an Income and Expenditure Account)	17
Balance Sheet	18
Notes to the Accounts	19 - 29

The following pages do not form part of the statutory accounts

APPENDICES

Summary of Balance Sheet	Appendix I
Summary of Income and Expenditure Account	Appendix II
Summary of Reserve Account	Appendix III

WANSBECK CENTRE FOR VOLUNTARY SERVICE (a company limited by guarantee)
Operating as NORTHUMBERLAND COMMUNITY VOLUNTARY ACTION

TRUSTEES' REPORT FOR THE YEAR ENDED 31 MARCH 2021

The Trustees, who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2021. The Trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

OBJECTIVES AND ACTIVITIES

Principal objectives

To promote any charitable purposes in the community in the advancement of education, the protection of health, the relief of poverty, distress and sickness, primarily for the benefit of the community in the former local government district of Wansbeck and Castle Morpeth and its neighbourhood and in the North East in general: To promote and organise co-operation in the achievement of the above policy by bringing together representatives of the voluntary organisations and the statutory authorities in the area of benefit: To administer grant income for various projects. The Charity is committed to achieving results for the public benefit and due regard is always given to the public benefit interest in deciding on work to be undertaken.

Vision

Inspiring and supporting communities

Visions that guide us:

- Promoting community development by connecting people, ideas and resources.
- Creating a thriving community through the development of learning, training and steps to volunteering and employment.
- Promoting volunteering as a valuable contribution to individual and community well-being.
- Developing a well informed and healthy neighbourhood through collaboration and community action.

Mission statement

To encourage the development of strong and vibrant communities

We will achieve this through:

- Providing high quality support that strengthens and empowers voluntary and community groups at a local level.
- Developing opportunities for individuals to engage with the labour market.
- Helping individuals to contribute to their community through giving time.
- Promoting volunteering opportunities.
- Working with others to build a society that is stronger, where people are inspired to make a positive difference to their communities.
- Helping to shape and inform policy development.

Our values and beliefs

- People and communities are at the heart of what we do.
- A passion and belief that we can and do make a difference.
- A firm belief that everyone has something to offer and can make a valuable contribution.
- The voluntary and community sector plays a crucial role in communities.
- A belief that staff and volunteers are our greatest assets.
- High quality provision and delivery of services.
- Making a difference within the community.

WANSBECK CENTRE FOR VOLUNTARY SERVICE (a company limited by guarantee)

Operating as NORTHUMBERLAND COMMUNITY VOLUNTARY ACTION

TRUSTEES' REPORT FOR THE YEAR ENDED 31 MARCH 2021

OBJECTIVES AND ACTIVITIES continued

Summary of main activities

The day-to-day management of the Wansbeck Council for Voluntary Service was transferred to the company on 1 October 2007. The last year has not been without its problems, with COVID-19, lockdowns and various restrictions. Nevertheless, the company has been able, through the use of Zoom meetings, electronic and other communications, to continue with its mission to help support and encourage voluntary groups, communities and individuals in Northumberland. It has been able, in the year, to help groups build their capacity and gain new skills to improve their organisation and their services for their beneficiaries and their local communities.

All of our front-line staff were able to work from home, which resulted in a reduction in commuting time for them, which in turn contributed to a saving on carbon emissions. They have been able to support many groups and individuals during the pandemic to gain confidence in the use of technology to access statutory services and virtual opportunities, and to network with others.

With the use of Zoom, we have been able to work in partnership with a number of organisations and have been able to support various voluntary sector networks. We have still been able to offer help to groups with their funding applications.

The organisation is a partner in an employability project called Bridge Northumberland (previously known as the Bridge Project) and, despite the problems with quarantine and additional complexities for the beneficiaries in the past year, Bridge has been able to support 249 of them into positive and sustainable outcomes.

Activities for the public benefit

The Trustees of the company understand and have discussed the implications of the provisions of the Charities Act, which state that all charities must demonstrate that they are established for public benefit and have due regard to the public benefit guidance issued by the Charity Commission. The Trustees believe that the charity meets both of the key principles:

Principle 1: There must be an identifiable public benefit, or benefits

Northumberland CVA's activities include a core commitment to its mission to engage, stimulate and inspire the creation and development of strong, sustainable and vibrant communities in Northumberland and the surrounding areas by:

- Providing high quality support that strengthens and empowers local voluntary and community groups.
- Creating opportunities for individuals to engage with the labour market.
- Promoting volunteering.
- Helping to shape local planning and policies that affect the voluntary, community and social enterprise sectors
- Working in partnership with others to make a difference to their communities.

We have achieved these objectives this year through the use of Zoom meetings and other forms of electronic communications with our partners and with groups and individuals.

Principle 2: Benefit must be to the public, or a section of the public

Engagement in the activities of Northumberland CVA is open to voluntary and community

WANSBECK CENTRE FOR VOLUNTARY SERVICE (a company limited by guarantee)

Operating as NORTHUMBERLAND COMMUNITY VOLUNTARY ACTION

TRUSTEES' REPORT FOR THE YEAR ENDED 31 MARCH 2021

OBJECTIVES AND ACTIVITIES continued

groups in Northumberland, volunteers, older people, and individuals experiencing barriers to finding work. Northumberland CVA's beneficiaries are therefore entirely appropriate to its aims and the public as a whole in Northumberland and the surrounding areas can benefit from its work.

All of these benefits are clear, evidenced and relate directly to Northumberland CVA's aims. In addition, the Trustees do not consider that any detriment or harm flows from Northumberland CVA's work.

During the COVID-19 pandemic, many face-to-face activities have had to be cancelled; for instance, the assisted shopping trips for older people could not operate but the staff were able to keep in contact with all the project's beneficiaries and volunteers throughout with regular phone calls and other forms of electronic communication.

ACHIEVEMENTS AND PERFORMANCE

Achievements and appreciation

This last year has been a very difficult environment to work in, and the Trustees would like to thank all the staff for their commitment and dedication, not only to the organisation but also to the community at large in working so tirelessly from home for most of the year. Thank you for all your efforts and for the help and encouragement you've given to others.

The Trustees would also like to thank the many volunteers, Bridge Northumberland partners, other organisations, and also our funders. You have all been an encouragement to us though your help and support in what has been a very challenging year for all.

Although the COVID-19 pandemic has been very disruptive to our lives, we have nevertheless been able to maintain the operation of most of our projects and have been able to support many areas of the community with financial help from several small COVID-19 emergency grants that have come from various larger grants to the VCS from central government.

We have continued to maintain our work with Northumberland County Council to deliver the commission that gives support to the voluntary sector and we have developed a good working relationship with their new department team of Northumberland Communities Together (NCT)

In this financial year we have been able to generate a surplus on our core funds of £49,684, which has been added to our reserves. Our free reserves are now £164,476.

We have been able to support a diverse range of individuals and groups in this year.

We have been successful in securing two years of funding from the National Lottery Reaching Communities Fund for a community-based project that builds connections and with existing activities in an identified area, using an asset-based approach, to help develop projects and initiatives in order to help reduce loneliness and the sense of isolation that is felt in some communities. This work started in September 2019, with some good initial contacts being made, and we have also been able to help one group from these preliminary meetings to secure substantial funding for their project.

This project has been extended because COVID-19 has prevented many of the planned activities from taking place. However, the project co-ordinator, Martin Conway, has maintained contact with many of the organisations he had built a rapport with since the start of the project and he has made the following comment:

WANSBECK CENTRE FOR VOLUNTARY SERVICE (a company limited by guarantee)
Operating as NORTHUMBERLAND COMMUNITY VOLUNTARY ACTION

TRUSTEES' REPORT FOR THE YEAR ENDED 31 MARCH 2021

ACHIEVEMENTS AND PERFORMANCE continued

"With so much disruption in people's lives since March 2020, how do we see any glimmer of hope? How can we take something positive from all of this when tragedy has struck so many families? From my own perspective it has been wonderful to see so many community groups, volunteers and activists step up to the plate and support the most vulnerable in our communities. From the largest town to the smallest hamlet, Northumberland people of all shapes, sizes, beliefs and political persuasion have pulled together. Doors have been knocked on, food delivered, prescriptions delivered or families fed. Maybe most importantly for some, daily doorstep chats or passing waves have given so many some reassurance that they are not alone. The Oxford English Dictionary needs its definition of 'community' updating, it should include....noun: 'The People of Northumberland'."

Martin Conway: Project Co-ordinator

This year, our Annual Review will concentrate on statistics etc., but the Trustees would like to include in their report some comments, quotes and case studies from the staff about the projects they are involved in, including a case study from Bridge Northumberland, which indicates that, for some people, life is not easy!

Funding was received for the purchase of tablets, which has developed into a tablet loan scheme, 'Re:connect', that has been a great help to many people during the pandemic in reducing their social isolation and loneliness. **Older people's project co-ordinator, Karen Cox** provided quotes from two beneficiaries of our tablet loan scheme:



QUOTE:

"This (having a tablet) has opened a whole new world to me. The volunteers are so patient when they are talking to me over the phone. I did not realise how easy it is to use; I wished I had got one years ago. The best bit for me is each night I FaceTime my sister and we talk for hours - it is like we are in each other's living rooms. Brilliant."

WANSBECK CENTRE FOR VOLUNTARY SERVICE (a company limited by guarantee)
Operating as NORTHUMBERLAND COMMUNITY VOLUNTARY ACTION
TRUSTEES' REPORT FOR THE YEAR ENDED 31 MARCH 2021

ACHIEVEMENTS AND PERFORMANCE continued

QUOTE:

"I can't believe it! I was sitting thinking I was bored with what was on the TV and radio, but with a bit support and guidance, I have been able to download (BBC) iPlayer and use my tablet to watch a box set - it was brilliant, and I can't believe I did it!"

Supported volunteering project co-ordinator, Lisa Wackett provided a case study from her work:

CASE STUDY:

'M' began as a Supported Volunteer during the pandemic and was keen to help others. She started volunteering with a local foodbank, where she was placed within a small team, allowing her the opportunity to grow in confidence. 'M' has now become an integral part of the team. Not only does she help at the food bank, but she has also become involved in other areas of the charity and, as her confidence has grown, she has become a Bridge Connector. She has participated in our monthly Connector forums and training sessions to enhance her skills and she has now gone on to support other beneficiaries of Bridge Northumberland in this Connector role.

Some funding was obtained during this financial year to again promote, on a modest scale, the benefits of volunteering. **Volunteering Development Officer, Caroline Burden** said:

"Despite the challenges presented by the pandemic, the volunteering brokerage scheme has provided support to 68 prospective volunteers and enabled people to move into a number of roles including Trusteeships, conservation activities, COVID-19 related activities such as those supporting mass vaccination sites, and opportunities within the Bridge Northumberland and Re:Action projects.

"In addition, since the start of the project in October, 47 organisations have been supported with the recruitment of volunteers through the use of our volunteer recruitment portal."

Project Administrator, Sarah Tate, and Bridge Support Officer, Michelle Stoker offered two case studies from the SkillsUNeed employability project they work on:

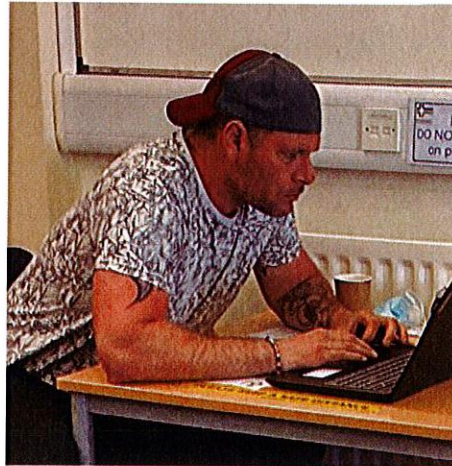
CASE STUDY:

Graham attended the CRT-funded SkillsUNeed employability training course for three sessions, from 16th May 2021. He was eager to engage from day one. He had a very positive attitude and was determined to gain employment. During his time on the course, Graham updated his CV, compiled a cover letter, and organised his

WANSBECK CENTRE FOR VOLUNTARY SERVICE (a company limited by guarantee)
Operating as NORTHUMBERLAND COMMUNITY VOLUNTARY ACTION

TRUSTEES' REPORT FOR THE YEAR ENDED 31 MARCH 2021

ACHIEVEMENTS AND PERFORMANCE continued



certificates into date order. He participated well in all of our sessions, always completed a job search and applied for suitable positions. He was overjoyed when he was asked to complete a three-day work trial to see if he was a suitable candidate. As a result of the work trial, he secured a full-time position with an immediate start and left on week three of the course.

Graham said: "The SkillsUNeed course did the world of good for me. Before this, I was out of work for 18 months and I am so pleased I spotted the course advertised on Facebook. I wouldn't be where I am now without it. The course was really good for me and built up my confidence as a person. Michelle (SkillsUNeed Course Lead) and Sarah (Support Worker) have both been great and I always had one to one support when needed whilst also getting on well with others in the group. I'm now in a full-time role at a busy bar/restaurant and am really enjoying it."

CASE STUDY:

Linda attended the SkillsUNeed employability training course for six sessions, beginning on the 14th of October 2020. She had received job search support a few years ago but was keen to refresh and develop her IT skills. On her first day she was anxious about attending and wasn't used to going anywhere on her own but with the team's encouragement, she pushed herself to attend. As a result of the course, she has developed friendships through the group and has seen an improvement in, not only her IT skills but in her self-esteem and confidence.

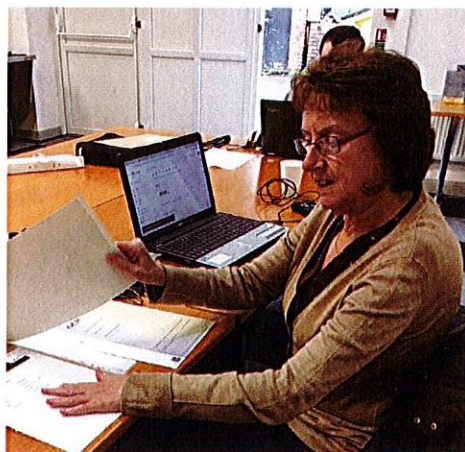
The course gave her the opportunity to further develop her CV, to be able to job search independently and to become more confident with IT. Linda participated in the Northumberland CVA tablet loan scheme, and this has meant she has continued her friendship with another lady who attended the course, using technology to stay

WANSBECK CENTRE FOR VOLUNTARY SERVICE (a company limited by guarantee)

Operating as NORTHUMBERLAND COMMUNITY VOLUNTARY ACTION

TRUSTEES' REPORT FOR THE YEAR ENDED 31 MARCH 2021

ACHIEVEMENTS AND PERFORMANCE continued



connected and to reduce social isolation for both. The skills she has gained have seen her participate in further online training and to attend weekly Zoom sessions which she really looks forward to.

Linda said: "I was nervous to attend the training at first, but I am so glad I did. The greatest thing I learnt was to listen more and gain IT skills, whilst also discovering skills I already had. The trainer was attentive and helpful. Before the course, I didn't really know where to start however it has helped me so much. I just wish the course was longer!"

We have continued with support and advice around governance and safeguarding, and support has been given to many groups impacted by COVID-19. **Information & Communications Officer, Jackie Auld** has led on our work on the regional safeguarding partnership project. She said:

"Safer Culture North East is a partnership between Catalyst Stockton-on-Tees, Connected Voice (Newcastle), Durham Community Action, Northumberland CVA, and VONNE, funded jointly by the Department for Digital, Culture, Media and Sport, and The National Lottery Community Fund that aims to deliver safeguarding training and awareness raising sessions on the importance of safeguarding and to highlight the open access NCVO safeguarding resources across the North East."

"Each partner took responsibility for producing a particular safeguarding training session, making them available to all partners to deliver in their own areas. We chose to do 'Designated Person for Safeguarding' and, since we don't have our own training officer like the other partners have, we contracted a local independent trainer with specialist Safeguarding knowledge."

"The sessions were originally going to be delivered face to face but, when the pandemic hit, we all (the partners) adjusted the sessions to be delivered online and this has proved to be very successful since we have been able to work with each other

WANSBECK CENTRE FOR VOLUNTARY SERVICE (a company limited by guarantee)

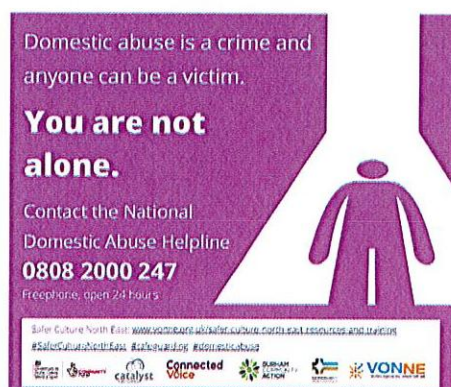
Operating as NORTHUMBERLAND COMMUNITY VOLUNTARY ACTION

TRUSTEES' REPORT FOR THE YEAR ENDED 31 MARCH 2021

ACHIEVEMENTS AND PERFORMANCE continued

better to provide all the sessions across the whole region instead of just in a much smaller geographic location as face-to-face sessions."

"In response to specific safeguarding issues highlighted by the pandemic, we also created a series of factsheets to cover safeguarding for individual volunteers in the community helping vulnerable people during the Coronavirus COVID-19 pandemic, for new COVID-response groups, and for all the new online services that were springing up. We also designed a collection of social media image assets on issues such as domestic abuse and online romance scams that emerged strongly in feedback from frontline staff and volunteers."



Funding and governance development officer, Marc Johnson, commenting on working closely once more with the Ballinger Charitable Trust, said:

"Following our success in 2018 working with the Ballinger Charitable Trust to deliver a microgrant programme for VCS groups in South East Northumberland, we have once again teamed up to run a similar programme during February and March 2021.

"We focused on small groups with project ideas that aimed to help their community respond to the impact of COVID-19 and tackle social isolation issues. We were able to open the opportunity up to groups across the whole of Northumberland without anyone having to travel long distances since the pandemic has made online meetings commonplace. This allowed the representatives from Ballinger Charitable Trust to 'meet' with organisations from across the county all on the same day. Representatives of the shortlisted groups were invited to speak to two Trustees from the Ballinger Charitable Trust via Zoom for a maximum of ten minutes".

"As with most funding programmes, the number of groups interested in applying far outstripped the available funds. All the groups that attended the discussion were awarded the full £500 – making £4,000 to support groups in Northumberland in this financial year and a grand total of £5,000. All applicants who didn't make the shortlist were offered additional support to identify alternative funding sources for their projects."

WANSBECK CENTRE FOR VOLUNTARY SERVICE (a company limited by guarantee)
Operating as NORTHUMBERLAND COMMUNITY VOLUNTARY ACTION

TRUSTEES' REPORT FOR THE YEAR ENDED 31 MARCH 2021

ACHIEVEMENTS AND PERFORMANCE continued

Bridge Worker Lead, Caroline Rogan offered a case study from Bridge Northumberland that features the support given by **Bridge Worker, Dave Gravell**, who is based within Northumberland CVA and is the DG referred to in this case study:

CASE STUDY:

KP from Blyth was released from St George's after two months under Section 2 of the Mental Health Act 2020 into Homegroup. Diagnosed with a long-term mental health issue and alcohol dependency whilst being separated from his family, KP was referred by Homegroup to Bridge Northumberland during COVID-19 to receive support with financial difficulties, alcohol dependency and to build confidence and skills to gain employment. KP and their allocated Bridge Worker, DG, developed an action plan which included mental health support, addressing alcohol dependency, stabilising finances, digital inclusion, volunteering and employability.

KP was supported to engage actively with Bridge Northumberland's partner Citizens Advice and finances were stabilised. However, escalations with deteriorating mental health and alcohol dependency resulted in eviction from Homegroup, making KP homeless. Services in Northumberland were resistant to supporting KP due to the eviction and endeavoured to transfer accountability between counties. DG worked tirelessly to strengthen the relationships with County Councils but was unable to secure housing support. DG found assistance with Places for People, who offered supported housing and developed an Action Plan for KP's support, working collaboratively between organisations to secure the supported accommodation.

Since stabilising housing, KP has been supported by his Bridge Worker, DG, to engage with Bridge Northumberland's partner, Cygnus Support, which has provided remote mental health support and Northumberland CVA which has provided KP with volunteering opportunities at Briardale House. DG has provided support with alcohol dependency, supporting appointments with Northumberland Recovery Partnership, resulting in KP dramatically reducing alcohol consumption, and has also provided digital inclusion and support, enabling access to online statutory services and provided effective job searching tools.

KP was overwhelmed by the amount of support received from Bridge Northumberland, and particularly from DG, who never gave up, ensuring the fight was not KP's alone, always encouraging and coaching to keep a positive mental attitude. Having secure finances and supported housing have been the launchpad for KP to get references and have a fixed address for employment applications.

In April 2021, KP successfully secured employment, with a four-year contract, at Groundworks.

WANSBECK CENTRE FOR VOLUNTARY SERVICE (a company limited by guarantee)

Operating as NORTHUMBERLAND COMMUNITY VOLUNTARY ACTION

TRUSTEES' REPORT FOR THE YEAR ENDED 31 MARCH 2021

ACHIEVEMENTS AND PERFORMANCE continued

We have continued to facilitate network meetings in various parts of the county and to develop the VCS Assembly, which also continued its meetings with Northumberland County Council.

Assembly Development Officer, Ann Atkinson said:

"From a VCS Assembly perspective, it has been important to understand the impact that COVID-19 is having on voluntary and community groups in order to increase understanding and inform the statutory sector of the impacts – as you are probably well aware, it is not always easy to gauge how much impact you are having in terms of influence with the statutory sector".

"Groups were great in responding to surveys and I did ensure that any support needs indicated were followed up; from feedback received we saw that this was appreciated. It seems only fair and right that if we are asking groups to give their time responding to surveys that we respond back with any support we can give with issues they raise."

Although the year has been fraught with challenges and problems due to the COVID-19 pandemic, the Trustees are nevertheless pleased to report that, despite these difficulties, we have been able to maintain an effective service to help others during difficult days.

FINANCIAL REVIEW

Surplus for the year

The Trustees are pleased to report a surplus in this financial year and continue to monitor the finance of the organisation.

	2021 £	2020 £
Unrestricted funds	49,684	16,842
Restricted funds	-	-
TOTAL SURPLUS	49,684	16,842

As a result of this, at 31 March 2021 the total reserves which were being carried forward were:

	2021 £	2020 £
General Reserve	162,333	111,934
Fixed Asset Fund	2,143	2,858
TOTAL RESERVES CARRIED FORWARD	164,476	114,792

WANSBECK CENTRE FOR VOLUNTARY SERVICE (a company limited by guarantee)
Operating as NORTHUMBERLAND COMMUNITY VOLUNTARY ACTION

TRUSTEES' REPORT FOR THE YEAR ENDED 31 MARCH 2021

FINANCIAL REVIEW continued

Reserve policy

The Trustees consider it is essential to have sufficient money in reserves to maintain an effective service to the community. Funding for an infrastructure organisation's core funds can be very difficult to obtain and, as an organisation, we need more than the running cost of the core funds safeguarded for at least nine months; we also have to safeguard the smooth financial running of the many activities within Northumberland CVA. The Trustees are aware that present contracts are to come to an end in the next financial year and, although efforts are being made to replace contracts, the Trustees consider it prudent to have free money in reserves in order to operate in an efficient manner.

The balance of the general reserve is £164,476, of which £2,143 is a fixed asset reserve and the remainder represents the charity's free reserves. The Trustees will continue to monitor its finances to ensure adequate liquidity is maintained in order to continue its mission to support and build stronger communities in Northumberland.

Property

The charity main offices are the premises that are still owned by the holding Trustees of Wansbeck Council for Voluntary Service, the old unincorporated association, who will be using the surplus revenue generated by the building for charitable purposes. The Trustees for Wansbeck Centre for Voluntary Service are responsible for all the running costs and for the general upkeep of the building.

Redundancy

The provision for the redundancy fund has been increased to £44,000, which is adequate for our present needs.

Policy for monitoring and review

Once a strategy has been agreed, the Trustees will monitor on a regular basis that progress is being made to identify whether any changes are needed. Updates on the progress of all projects and finances are reviewed regularly at Trustees' meetings.

Risk strategy

The Trustees consider that risk management is vital to the delivery and operation of the organisation, and they recognise that risk is an inherent part of its day-to-day activities. Risk may come from external factors such as economic or environmental or from pandemic-prompted changes to regulations, or from internal factors such as long-term staff illness, human error or lack of core funding.

The Trustees regularly review the major governance, operational, and financial risks, as well as safeguarding issues on a regular basis and are satisfied that appropriate financial systems and controls, employment policies and procedures, and safeguarding procedures are in place, and that appropriate systems of reporting of any issue to the Trustees and the correct authorities are clearly defined.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document and organisational structure

The organisation is a charitable company limited by guarantee and was incorporated on 27

WANSBECK CENTRE FOR VOLUNTARY SERVICE (a company limited by guarantee)
Operating as NORTHUMBERLAND COMMUNITY VOLUNTARY ACTION

TRUSTEES' REPORT FOR THE YEAR ENDED 31 MARCH 2021

STRUCTURE, GOVERNANCE AND MANAGEMENT continued

October 2006. The company was established and is governed by its memorandum and articles of association. The memorandum and articles of association were amended on 21st May 2018 by ordinary resolution for the creation of a new associate level of membership for non-profit making organisations.

For the purposes of the Companies Act 2006, the Board of Trustees is also the Board of Directors of the charitable company and is referred to as the Trustees throughout this report.

The company was formed to assume responsibility for the administration, delivery and management previously carried out by the unincorporated association Wansbeck Council for Voluntary Service. The principal objectives remain the same.

The company is a member of the National Association for Voluntary Action (NAVCA). The company is bound by its membership conditions which ensure that we are working to national guidelines, and we have rejoined the National Council for Voluntary Organisations (NCVO).

From 1 April 2015, the company has operated under the name of Northumberland Community Voluntary Action (Northumberland CVA) to indicate that the organisation's services are now available to the voluntary sector in the whole of Northumberland.

Membership and governance

The company is a membership organisation and is managed by the Board of Directors who are also the charity Trustees. They are elected by members at the Annual General Meeting. There is power to co-opt, but any such appointment has to have the confirmation of the next Annual General Meeting.

Members of the company receive regular e-mail about the organisation's activities, VSC news and changes to legislation. Members receive a full report of the activities and the financial reports at an Annual General Meeting.

There are arrangements for the induction and training of committee members (see below). The Chief Executive reviews the training needs of the board and arranges appropriate training as required.

The board meets on a regular basis to oversee the work of the organisation and to set strategic direction. Sub-groups are set up as and when required and are open for all Trustees to attend.

Within the annual cycle the board reviews financial and budgeting information and reviews the objectives of the charity. It also receives regular briefing from the Chief Executive Officer. It considers staffing issues, new legislation and any current issues that impact on the working conditions of staff.

Induction and training of new Trustees

Most Trustees are already familiar with the practical work of the charity. Additionally, new Trustees are invited and encouraged to attend a series of short meetings with some of the existing Trustees to familiarise themselves with the charity and the context within which it operates.

Employment policies

Northumberland CVA constantly updates its employment policies to ensure that our health and safety policies and procedures meet the various legal requirements and our obligations as an employer. We have a range of relevant policies including equal opportunities, training and development, management and supervision, anti-harassment, various health and safety issues dealing with grievances and discipline.

WANSBECK CENTRE FOR VOLUNTARY SERVICE (a company limited by guarantee)
Operating as NORTHUMBERLAND COMMUNITY VOLUNTARY ACTION
TRUSTEES' REPORT FOR THE YEAR ENDED 31 MARCH 2021

STRUCTURE, GOVERNANCE AND MANAGEMENT continued

Staffing

The senior member of staff responsible for the day-to-day management of the company is

Mrs Anne Lyall	- Chief Executive Officer
----------------	---------------------------

Due to restrictions of staff, there is no senior management team now, but regular team meetings of all staff are held. At the end of the year, 23 members of staff were employed. The staff are divided into the following groupings:

Core Fund Strategic Work	- 1 employee
Administration and Management	- 6 employees
Core Fund Activities and	
Project and Community Development Staff	- 15 employees
Other	- 1 employee
Total	- 23 employees

No financial provision was required for accrued holiday pay at 31 March 2021.

There are no employees with emoluments above £60,000.

No employee benefits were provided to any member of staff of the charity.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered charity name	Wansbeck Centre for Voluntary Service
Operating name	Northumberland Community Voluntary Action
Charity registration number	1119404
Company registration number	05980151
Principal office and registered office	107-109 Station Road Ashington Northumberland NE63 8RS

Trustees: The Trustees who served the company during the year were as follows:

Mr R James
Mrs M Hindmarsh
Mr J Jackson
Mr P Lawrence (resigned 26.09.21)
Mrs S Ashmore
Mrs V Tyler
Mrs C Thompson
Mr C Nevin
Mrs M Rolf

WANSBECK CENTRE FOR VOLUNTARY SERVICE (a company limited by guarantee)
Operating as NORTHUMBERLAND COMMUNITY VOLUNTARY ACTION

TRUSTEES REPORT FOR THE YEAR ENDED 31 MARCH 2021

REFERENCE AND ADMINISTRATIVE DETAILS continued

Company secretary	Mrs A Lyall
Bankers	Unity Trust Bank plc Nine Brindley Place Birmingham B1 2HR
Independent Examiner	Mr I Smith Smiths Accountants & Tax Advisers 8 Linnet Court Cawledge Business Park Alnwick Northumberland NE66 2GD
Solicitors	Appointed as required

PLANS FOR FUTURE PERIODS

Future developments

Wansbeck CVS' key objectives for the next two years are:

- to continually improve and develop our services.
- to build the capacity of the voluntary sector.
- to support others with their grant funding applications.
- to assist with the planning of community developments/projects.
- to work in collaboration with other infrastructure organisations in the county.
- to continue to promote volunteering.
- to continue to help unemployed people to find employment.
- to seek funding for our core activities; and
- to develop new initiatives

We are committed to ensuring that our services are available to all of those in the local communities in Northumberland who need them, and that no individual, group or community is disadvantaged or excluded from playing an active part in society because of race, ethnicity, gender, disability, sexuality, religion, age or geographical location. Our building is fully accessible, and we use accessible venues whenever possible. Our services are widely advertised, and we will engage with local organisations and communities in all areas of Northumberland. We will continue to support and work in partnership with others on their plans to develop projects where a need has been identified.

The Trustees have reviewed the present state of the charity and they consider that adequate resources are available to fund the activity of the charity for the foreseeable future. The Trustees consider that there are no material uncertainties about our ability to continue as a going concern, but they recognise that the COVID-19 pandemic in the current year could have repercussions on the sector and on our finances in the years to come. They will nevertheless continue their efforts to develop new streams of funding in order to maintain our services to the voluntary sector in the county of Northumberland.

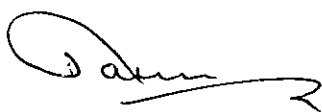
WANSBECK CENTRE FOR VOLUNTARY SERVICE (a company limited by guarantee)
Operating as NORTHUMBERLAND COMMUNITY VOLUNTARY ACTION

TRUSTEES REPORT FOR THE YEAR ENDED 31 MARCH 2021

PLANS FOR FUTURE PERIODS continued

We conclude the annual report to again say thank you to all the staff, volunteers, and the many organisations, public bodies and funders who have helped and supported our work in what has been a very difficult year. Their help and support have been beneficial to so many people and so many groups in Northumberland.

Approved by order of the Board of Trustees on 20 September 2021 and signed on its behalf by

A handwritten signature in black ink, appearing to read 'R James', with a long horizontal flourish extending to the right.

.....
Mr R James
(Chairman)

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
WANSBECK CENTRE FOR VOLUNTARY SERVICE (a company limited by guarantee)
Operating as NORTHUMBERLAND COMMUNITY VOLUNTARY ACTION
FOR THE FINANCIAL YEAR ENDED 31 MARCH 2021**

I report to the charity Trustees on my examination of the accounts of the company for the year ended 31 March 2021, which are set out on pages 17 to 29.

Responsibilities and basis of report

As the charity's Trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act'). Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

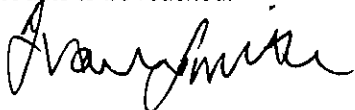
Independent examiner's statement

Since the Company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of The Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



I. R. SMITH ACA
Institute of Chartered Accountants in England and Wales
Smiths Accountants and Tax Advisers
8 Linnet Court
Cawledge Business Park
Alnwick
Northumberland
NE66 2GD

12 November 2021

WANSBECK CENTRE FOR VOLUNTARY SERVICE (a company limited by guarantee)
Operating as NORTHUMBERLAND COMMUNITY VOLUNTARY ACTION

STATEMENT OF FINANCIAL ACTIVITIES
(Incorporating an income and expenditure account)

FOR THE YEAR ENDED 31 MARCH 2021

	Note	Restricted Unrestricted Funds £	Total Income Funds £	Funds 2021 £	Prior year Funds 2020 £
INCOME AND ENDOWMENTS FROM:					
Charitable activities					
Grants/commissions		20,000	651,953	671,953	337,271
Core fund management fees, expenses recovered and commissions		84,627	-	84,627	74,859
Investment income					
Bank interest		119	-	119	316
TOTAL	3	104,746	651,953	756,699	412,446
EXPENDITURE ON:					
Charitable activities		53,232	650,513	703,745	392,980
Other		3,270	-	3,270	2,624
TOTAL	4	56,502	650,513	707,015	395,604
NET INCOME/(EXPENDITURE) FOR THE YEAR		48,244	1,440	49,684	16,842
Transfers between funds		1,440	(1,440)	-	-
NET MOVEMENT IN FUNDS		49,684	-	49,684	16,842
RECONCILIATION OF FUNDS					
Total funds brought forward		114,792	-	114,792	97,950
TOTAL FUNDS CARRIED FORWARD 11		164,476	-	164,476	114,792

WANSBECK CENTRE FOR VOLUNTARY SERVICE (a company limited by guarantee)
Operating as NORTHUMBERLAND COMMUNITY VOLUNTARY ACTION

BALANCE SHEET AS AT 31 MARCH 2021

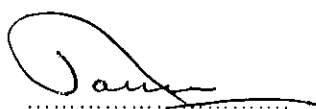
	Note	Unrestricted Funds £	Restricted Income Funds £	Total This Year £	Total Last Year £
FIXED ASSETS					
Tangible assets	7	2,143	-	2,143	2,858
CURRENT ASSETS					
Debtors	8	3,500	4,201	7,701	13,546
Cash at bank and in hand	9	233,530	125,240	358,770	240,053
		237,030	129,441	366,471	253,599
CREDITORS: Amounts falling due within one year	10	(74,697)	(129,441)	(204,138)	(141,665)
NET CURRENT ASSETS		162,333	-	162,333	111,934
TOTAL ASSETS LESS CURRENT LIABILITIES		164,476	-	164,476	114,792
FUNDS OF THE CHARITY					
Restricted funds		-	-	-	-
Unrestricted funds		164,476	-	164,476	114,792
TOTAL FUNDS	11	164,476	-	164,476	114,792

For the financial year ended 31 March 2021, the company was entitled to exemption from audit under section 477(1) of the Companies Act 2006; and no notice has been deposited under section 476(1) requesting an audit.

The Trustees acknowledge their responsibilities for ensuring that the company keeps accounting records which comply with section 386 of the Act and preparing accounts which give a true and fair view of the state of affairs of the company as at the end of the period and of its profit or loss for the financial period in accordance with the requirements of section 394 and which otherwise comply with the Companies Act 2006, so far as applicable to the company.

The financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

These financial statements were approved by the Board of Trustees and authorised for issue on 20 September 2021 and are signed on its behalf by:


 R James (Chairman)

The notes on pages 19 to 29 form part of the financial statements.

WANSBECK CENTRE FOR VOLUNTARY SERVICE (a company limited by guarantee)
Operating as NORTHUMBERLAND COMMUNITY VOLUNTARY ACTION

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2021

1. STATEMENT OF COMPLIANCE

Wansbeck Centre for Voluntary Service (operating as Northumberland Community Voluntary Action) is an incorporated charity (charity number 1119404) registered in England & Wales. The registered office and other statutory information are shown within the reference and administrative details of the Trustees' Annual Report.

2. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention with the exception of investments which are included at market value, as modified by the revaluation of certain assets.

The financial statements have been prepared on a going concern basis on the grounds that current and future sources of funding or support will be adequate for the charity's needs. The Trustees have considered a period of twelve months from the balance sheet date and consider no further disclosures relating to the charity's ability to continue as a going concern need to be made.

Wansbeck Centre For Voluntary Service meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

The financial accounts are prepared in Sterling (£).

Significant estimates and judgements

The preparation of the financial statements requires the Trustees to make judgements and estimates. The main areas where such judgements and estimates are made are in respect of recognition of income. The company has applied the following accounting policies:

Cash flow statement

A Statement of Cash Flows has been produced (see Note 14)

Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the management committee in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Restricted funds are funds which are to be used in accordance with the specific restrictions imposed by donors or which have been raised by the charity for particular purposes. The cost of raising and administering such funds are charged against the specific fund.

WANSBECK CENTRE FOR VOLUNTARY SERVICE (a company limited by guarantee)
Operating as NORTHUMBERLAND COMMUNITY VOLUNTARY ACTION

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2021

Fund accounting (continued)

Projects for which external funding has been obtained, are:

- Funding Advice Service incorporating Northumberland County Council support services for the voluntary sector.
- Community Enabling Project / Re:Action Project.
- Supported Volunteering Project / Bridge Northumberland

These projects have their own bank accounts, and individual financial accounts have been prepared for them. The income and any resultant surplus is restricted to the specific aims and objectives of the grant application proposals. Within each project there are smaller project/ pilot projects being hosted and they also are subject to the constraints of the grant conditions.

All grant funding is regarded as restricted funding for charitable accounting purpose (as defined by the Charity Commission under SORP 2015). The individual project accounts are available upon request.

Incoming resources

All incoming resources are included in the Statement of Financial Activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income: -

- Voluntary income is core funding and is included in full in the Statement of Financial Activities when receivable.
- Incoming resources from charitable activities is included in the Statement of Financial Activities when the charity becomes entitled to the resource.

Grant income is treated as deferred income where delivery of all or part of a related project is attributable to a subsequent accounting period, and this can be clearly identified.

Resources expended

All expenditure is accounted for on an accruals basis as a liability is incurred. No VAT is recoverable, and the full amount of VAT is included in resources expended.

- Costs of generating funds are included in expenditure on charitable activities and comprise costs associated with attracting voluntary income.
- Charitable activities expenditure comprises those costs incurred by the charity in the delivery of its activities and services of its beneficiaries. It includes both costs that can be allocated directly to such activities, and those costs of an indirect nature necessary to support them.
- Other costs include costs associated with meeting the constitutional and statutory requirements of the charity and include the independent examination fees and costs linked to the strategic management of the charity.

Fixed Assets

Fixtures, fittings and equipment including the improvement to leasehold premises were transferred by the old unincorporated association at book value at 1 October 2007.

Taxation

As a charity, Wansbeck Centre for Voluntary Services is exempt from tax on income and gains falling within Section 505 of the Taxes Act 1988 or Section 256 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to charitable objects, no tax charges have arisen on the charity.

WANSBECK CENTRE FOR VOLUNTARY SERVICE (a company limited by guarantee)

Operating as NORTHUMBERLAND COMMUNITY VOLUNTARY ACTION

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2021

Fixed Assets continued

The present tangible fixed assets are now depreciated over their estimated useful lives using the following annual rate:

Fixtures, fittings and equipment and database update - 25% on reducing balance

	Total 2021 £	Total 2020 £
3. INCOME AND ENDOWMENTS		
Unrestricted income		
Core Fund management fees and expenses recovered	84,627	74,859
Bank interest received	119	316
Grant (COVID-19)	20,000	-
Total unrestricted income	<u>104,746</u>	<u>75,175</u>
Restricted income		
Current year grant income:		
Wansbeck CVS Core Fund	46,369	26,300
Re:Action Project	97,851	55,665
Funding Advice Project	122,193	104,139
Supported volunteering / Bridge Northumberland	385,540	151,167
Total restricted income	<u>651,953</u>	<u>337,271</u>
TOTAL	<u>756,699</u>	<u>412,446</u>

	Staff Costs £	Support Costs £	Direct Costs £	Total 2021 £	Total 2020 £
4. EXPENDITURE					
(a) Analysis of total resources expended					
Unrestricted funds					
Charitable activities	24,453	28,325	454	53,232	56,873
Other	-	3,270	-	3,270	2,624
Total unrestricted resources expended	<u>24,453</u>	<u>31,595</u>	<u>454</u>	<u>56,502</u>	<u>59,497</u>
Restricted funds					
Charitable expenditure	451,934	188,644	9,935	650,513	336,107
Total resources expended	<u>476,387</u>	<u>220,239</u>	<u>10,389</u>	<u>707,015</u>	<u>395,604</u>

WANSBECK CENTRE FOR VOLUNTARY SERVICE (a company limited by guarantee)
Operating as NORTHUMBERLAND COMMUNITY VOLUNTARY ACTION

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2021

	Project Support	Governance	Total 2021	Total 2020
	£	£	£	£
4. EXPENDITURE continued				
(b) Analysis of support costs				
Unrestricted funds				
Premises costs	10,918	-	10,918	7,718
Office running costs	9,212	750	9,962	12,830
Independent examination fees	-	2,520	2,520	2,064
Depreciation and capital loss	715	-	715	952
Volunteers' expenses	-	-	-	750
Severance pay provision	5,000	-	5,000	5,572
Project running cost	2,272	-	2,272	5,226
Staff expenses	208	-	208	-
Total unrestricted expenditure	28,325	3,270	31,595	35,112
Restricted funds				
Premises costs	41,027	-	41,027	17,695
Office running costs	46,132	-	46,132	22,871
Employee related costs	1,711	-	1,711	5,137
Volunteer expenses	1,815	-	1,815	6,086
Beneficiary support/training and project cost	97,959	-	97,959	23,463
Total restricted expenditure	188,644	-	188,644	75,252
			2021	2020
4. EXPENDITURE			£	£
(c) Analysis of governance costs				
Independent Examiner's remuneration			2,520	2,064
AGM Cost			750	560
			3,270	2,624
5. NET MOVEMENT IN FUNDS FOR THE YEAR				
This is stated after charging:				
Depreciation – owned assets			715	952
Independent Examiner's remuneration			2,520	2,064
			3,235	3,016
6. EMPLOYEES				
During the financial year the charity had a maximum of 23 employees (2020 :19). Remuneration was made up as follows (all below £60,000): -			2021	2020
			£	£
Salaries			425,905	249,196
Employer national insurance			37,348	20,856
Employer pension contribution			13,134	6,183
			476,387	276,235

Grants of £7,844.55 from the Coronavirus Job Retention Scheme were received.

WANSBECK CENTRE FOR VOLUNTARY SERVICE (a company limited by guarantee)
Operating as NORTHUMBERLAND COMMUNITY VOLUNTARY ACTION

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2021

	Office Furniture & Equip. £	IT and Database System	Total 2021 £	Total 2020 £
7. TANGIBLE FIXED ASSETS				
Cost				
As at 1 April 2020	13,415	26,634	40,049	40,049
Additions	-	-	-	-
Disposals	-	-	-	-
As at 31 March 2021	<u>13,415</u>	<u>26,634</u>	<u>40,049</u>	<u>40,049</u>
Depreciation				
As at 1 April 2020	11,298	25,893	37,191	36,239
Disposals	-	-	-	-
Charge for the year	530	185	715	952
As at 31 March 2021	<u>11,828</u>	<u>26,078</u>	<u>37,906</u>	<u>37,191</u>
Net book value at 31 March 2021	<u>1,587</u>	<u>556</u>	<u>2,143</u>	<u>2,858</u>

During the financial year, the telephone system was upgraded at a cost of £5,741 and five staff laptops were replaced at a cost of £4,170. This expenditure was paid out of the grant of £13,044 received from the Coalfields Regeneration Trust. The income and expenditure for these items are recorded in the Statement of Financial Activities.

	Total 2021 £	Total 2020 £
8. DEBTORS		
Core Fund	3,500	9,544
Restricted Funds Accounts	4,201	4,002
	<u>7,701</u>	<u>13,546</u>
	2021 £	2020 £
9. CASH AT BANK AND IN HAND		
Bank balances are analysed as follows:		
Unrestricted funds		
Core Fund	217,883	145,367
Core Fund money held for others	15,120	2,820
	<u>233,003</u>	<u>148,187</u>

WANSBECK CENTRE FOR VOLUNTARY SERVICE (a company limited by guarantee)

Operating as NORTHUMBERLAND COMMUNITY VOLUNTARY ACTION

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2021

	2021 £	2020 £
9. CASH AT BANK AND IN HAND (continued)		
Restricted funds		
Funding Advice Project	9,959	5,559
Re:Action Project	61,653	58,207
Volunteer Centre	36,258	11,472
Core Fund	16,717	15,726
	<u>124,587</u>	<u>90,964</u>
Petty Cash balances	1,180	902
Total	<u>358,770</u>	<u>240,053</u>

			2021 £	2020 £
10.	CREDITORS: Amounts falling due within one year			
	Core Fund	Restricted Funds	Total	Total
Creditors and accrued charges	8,077	4,940	13,017	11,952
Deferred income	7,500	124,501	132,001	87,893
Provision for severance pay	44,000	-	44,000	39,000
Funds held for others	15,120	-	15,120	2,820
	<u>74,697</u>	<u>129,441</u>	<u>204,138</u>	<u>141,665</u>

11. TOTAL CHARITY FUNDS				Gross Transfers between Funds	
	Opening Balance £	Incoming Resources £	Resources Expended £	£	Closing Balance £
Unrestricted	114,792	104,746	(56,502)	(1,440)	164,476
Restricted	-	651,953	(650,513)	1,440	-
	<u>114,792</u>	<u>756,699</u>	<u>(707,015)</u>	<u>-</u>	<u>164,476</u>

WANSBECK CENTRE FOR VOLUNTARY SERVICE (a company limited by guarantee)
Operating as NORTHUMBERLAND COMMUNITY VOLUNTARY ACTION

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2021

	Unrestricted Funds	Restricted Funds	Total Funds 2021	Total Funds 2020
	£	£	£	£
12. ANALYSIS OF ASSETS BETWEEN FUNDS				
Fixed assets	2,143	-	2,143	2,858
Debtors	3,500	4,201	7,701	13,546
Cash at bank and in hand	233,530	125,240	358,770	240,053
	<u>239,173</u>	<u>129,441</u>	<u>368,614</u>	<u>256,457</u>
 Creditors	 (74,697)	 (129,441)	 (204,138)	 (141,665)
	<u>164,476</u>	<u>-</u>	<u>164,476</u>	<u>114,792</u>

13. ANALYSIS OF CHARITABLE FUNDS

	Funds at 01.04.20	Incoming Resources	Resources Expended	Transfers	Funds at 31.03.21
	£	£	£	£	£
Unrestricted Funds					
General Funds	114,792	84,746	(36,502)	1,440	164,476
Grants	-	20,000	(20,000)	-	-
	<u>114,792</u>	<u>104,746</u>	<u>(56,502)</u>	<u>1,440</u>	<u>164,476</u>

	Deferred Income 01.04.20	Incoming Resources	Resources Expended	Transfers	Deferred Income 31.03.21
	£	£	£	£	£
Restricted Funds					
Core Fund	15,726	47,360	(44,929)	(1,440)	16,717
Funding Advice a/c	4,500	127,693	(122,193)	-	10,000
Volunteering Support a/c	9,361	412,112	(385,540)	-	35,933
Re:Action Project a/c	58,306	101,396	(97,851)	-	61,851
	<u>87,893</u>	<u>688,561</u>	<u>(650,513)</u>	<u>(1,440)</u>	<u>124,501</u>

WANSBECK CENTRE FOR VOLUNTARY SERVICE (a company limited by guarantee)

Operating as NORTHUMBERLAND COMMUNITY VOLUNTARY ACTION

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2021

13. ANALYSIS OF CHARITABLE FUNDS continued

	2021 £	2020 £
Restricted Funds Summary		
Deferred income at 1 April 2020 b/fwd	87,893	26,924
Restricted income - grants received	688,561	398,240
	<u>776,454</u>	<u>425,164</u>
Deferred income at 31 March 2021 c/fwd	(124,501)	(87,893)
Adjusted income per SOFA	<u>651,953</u>	<u>337,271</u>
	2021 £	2020 £
Unrestricted Funds Summary		
Balance deferred income b/fwd	-	-
Unrestricted income received	112,246	75,175
	<u>112,246</u>	<u>75,175</u>
Deferred income at 31 March 2021	7,500	-
Adjusted income per SOFA	<u>104,746</u>	<u>75,175</u>

WANSBECK CENTRE FOR VOLUNTARY SERVICE (a company limited by guarantee)
Operating as NORTHUMBERLAND COMMUNITY VOLUNTARY ACTION
NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2021

13. ANALYSIS OF CHARITABLE FUNDS continued

The following were monies received from grants, commissions and from government organisations in this financial year:

	Balance 01.04.20	Incoming Resources	Balance 31.03.21
Core Fund (All grants treated as restricted funding):	£	£	£
The Coalfields Regeneration Trust	10,000	-	8,026
Safer Culture North East – funded by the DCMS and the National Lottery Community Fund	5,726	11,494	2,927
Sir James Knott Trust	-	5,000	-
The Joicey Trust	-	3,000	-
VCS Skills Fund	-	10,000	2,764
The Coalfields Regeneration Trust	-	13,044	-
NAVCA	-	3,000	3,000
Proctor & Gamble	-	822	-
NCC hosting fees	-	1,000	-
Projects:			
ESF/National Lottery Community Fund	9,361	412,113	35,933
NCC for Support Services Commission	4,500	100,000	-
National Lottery Community Fund Awards for All	5,484	-	-
Community Foundation – Sisters and North Steads Wind Farm Community Benefit Fund	7,176	-	3,112
National Lottery Reaching Communities Fund	29,411	48,020	37,874
Community Foundation: The Kellet Fund	14,727	-	6,576
NCC Men in Sheds Project – asset-based community development Newbiggin by the Sea	1,508	-	1,508
Community Foundation – DCMS NET Fund	-	17,693	-
E.C. Graham Trust	-	10,000	10,000
Northumberland Care Trust	-	3,375	2,781
Bernicia Foundation	-	10,000	10,000
National Lottery Community Fund	-	40,000	-
	<u>87,893</u>	<u>688,561</u>	<u>124,501</u>

N.B.:

All reference to the Community Foundation refers to the Community Foundation serving Tyne & Wear and Northumberland. ESF/National Lottery Community Fund refers to the European Social Fund and the National Lottery, through the National Lottery Community Fund as part of the Building Better Opportunities Programme. DCMS refers to the Department Digital, Culture, Media and Sport and NET refers to their National Emergencies Trust and DCMS NET Fund refers to their National Emergency Trust Fund. NCC refers to Northumberland County Council. NAVCA refers to the National Association of Voluntary and Community Action. VCS Skills Funding came from Northumberland County Council COVID-19 Community Chest scheme for VCS Skills and Employability Fund; Round 1.

The Coalfield Regeneration Trust's grant of £13,044 was from their Regional Impact Fund Capital.

WANSBECK CENTRE FOR VOLUNTARY SERVICE (a company limited by guarantee)
Operating as NORTHUMBERLAND COMMUNITY VOLUNTARY ACTION

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2021

13. ANALYSIS OF CHARITABLE FUNDS continued

Monies held for others

	Vantage Fund £	Syrian Refugees £	Ballinger Trust £	CVS £	Total funds held £
Balance of 1 April 2020	2,328	492	-	-	2,820
Monies received	-	300	8,500	10,000	18,800
	<u>2,328</u>	<u>792</u>	<u>8,500</u>	<u>10,000</u>	<u>21,620</u>
Grants made in the year	2,000	-	4,500	-	6,500
Balance in hand at 31 March 2021	<u>328</u>	<u>792</u>	<u>4,000</u>	<u>10,000</u>	<u>15,120</u>

N.B.: CVS is the old unincorporated association, Wansbeck Council for Voluntary Service, which has made a charge for rent in this financial year to defray the possibility of major roof repairs.

14. STATEMENT OF CASH FLOW

Net reconciliation or operating surplus/deficit to cash flow from operation activities.

	2021 £	2020 £
Operating surplus	49,565	16,526
Depreciation	715	952
Increase / decrease in debtors	5,845	(8,369)
Increase / decrease in creditors	62,473	62,517
Net cash from operating activities	<u>118,598</u>	<u>71,626</u>
Net cash flow	118,598	71,626
Cash from investing activities	-	-
Loans / interest paid	-	-
Interest received	119	316
Net charge from financial activities	<u>118,717</u>	<u>71,942</u>
Cash at 31 March 2020	240,053	168,111
Cash at 31 March 2021 (as per balance sheet 31.3.21)	<u>358,770</u>	<u>240,053</u>

15. SEVERANCE PAY

The provision of £44,000 is sufficient for our liability at 31 March 2021 (2020 £39,000)

WANSBECK CENTRE FOR VOLUNTARY SERVICE (a company limited by guarantee)
Operating as NORTHUMBERLAND COMMUNITY VOLUNTARY ACTION
NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2021

16. TRUSTEE REMUNERATION

The expenses reimbursed to Trustees during the year were:	2021	2020
	£	£
Rodney James	NIL	750
	<hr/>	<hr/>

No Trustees were reimbursed for their volunteering work within projects.

17. CAPITAL COMMITMENTS

There were no capital commitments as at 31 March 2021.

18. PENSION

The auto-enrolment scheme is ongoing and contributions to staff pensions are made accordingly

19. DEBTORS

All debts are good and have been paid in the current financial year.

20. CREDITORS

All creditors are short term amounts and are falling due for payment within one year.

21. RELATED PARTY TRANSACTIONS

No transactions with related parties were undertaken such as are required to be disclosed.

22. ULTIMATE CONTROLLING PARTY

In the opinion of the Trustees the charitable company is controlled by the Board of Trustees.

The following pages do not form part of the statutory accounts.

APPENDIX I

WANSBECK CENTRE FOR VOLUNTARY SERVICE (a company limited by guarantee)

Operating as NORTHUMBERLAND COMMUNITY VOLUNTARY ACTION

SUMMARY OF BALANCE SHEET AS AT 31 MARCH 2021

	Unrestricted 2021 £	Restricted 2021 £	Unrestricted 2020 £	Restricted 2020 £
TANGIBLE ASSETS	2,143	-	2,858	-
CURRENT ASSETS				
Debtors & Prepayments	3,500	4,201	9,544	4,002
Cash at bank	233,003	124,587	148,187	90,964
Cash in hand	527	653	249	653
	237,030	129,441	157,980	95,619
CURRENT LIABILITIES				
Creditors and accrued charges	8,077	4,940	4,226	7,726
Deferred income	7,500	124,501	-	87,893
Severance pay	44,000	-	39,000	-
Funds held for others	15,120	-	2,820	-
	74,697	129,441	46,046	95,619
NET CURRENT ASSETS	162,333	-	111,934	-
NET ASSETS	164,476	-	114,792	-
REPRESENTED BY:-				
General reserves	162,333	-	111,934	-
Fixed asset funds	2,143	-	2,858	-
	164,476	-	114,792	-

APPENDIX II

WANSBECK CENTRE FOR VOLUNTARY SERVICE (a company limited by guarantee)

Operating as NORTHUMBERLAND COMMUNITY VOLUNTARY ACTION

INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31 MARCH 2021

	2021 Unrestricted £	2021 Restricted £	2020 Unrestricted £	2020 Restricted £
INCOME				
Grants, management fees and expenses recovered	104,627	651,953	74,859	337,271
Bank interest	119	-	316	-
	<u>104,746</u>	<u>651,953</u>	<u>75,175</u>	<u>337,271</u>
EXPENDITURE				
Premises running costs	10,918	41,027	7,718	17,695
Salaries and national insurance	24,453	451,934	23,853	252,382
Staff related costs	208	1,711	-	5,137
Office running costs	10,416	46,132	13,362	22,871
Management charges	-	9,935	-	8,473
Volunteer expenses	-	1,815	750	6,086
Project running cost and beneficiary support and training	2,272	97,959	5,226	23,463
Independent Examiner's fees	1,080	1,440	900	1,164
Depreciation	715	-	952	-
Severance Pay Provision	5,000	-	5,572	-
	<u>55,062</u>	<u>651,953</u>	<u>58,333</u>	<u>337,271</u>
NET SURPLUS/(DEFICIT) FOR THE YEAR	<u>49,684</u>	<u>-</u>	<u>16,842</u>	<u>-</u>

All grant funding received in restricted funding is for charitable purposes as defined by the Charity Commission Statement of Recommended Practice.

APPENDIX III

WANSBECK CENTRE FOR VOLUNTARY SERVICE (a company limited by guarantee) Operating as NORTHUMBERLAND COMMUNITY VOLUNTARY ACTION

SUMMARY OF RESERVE ACCOUNT FOR THE YEAR ENDED 31 MARCH 2021

	2021 Unrestricted £	2021 Restricted £	2020 Unrestricted £	2020 Restricted £
Balance brought forward	114,792	-	97,950	-
Surplus for the year	49,684	-	16,842	-
	<hr/>	<hr/>	<hr/>	<hr/>
Balance carried forward	164,476	-	114,792	-
	<hr/>	<hr/>	<hr/>	<hr/>
Fixed Asset Fund	2,143	-	2,858	-
General Reserve	162,333	-	111,934	-
	<hr/>	<hr/>	<hr/>	<hr/>
	164,476	-	114,792	-
	<hr/>	<hr/>	<hr/>	<hr/>