

WANSBECK CENTRE FOR VOLUNTARY SERVICE

England & Wales · Charity number 1119404

Details

Other names	NORTHUMBERLAND COMMUNITY AND VOLUNTARY ACTION
Status	Registered
Legal form	Charitable company
Company number	05980151
Registered	2007-05-25
Register	View on the Charity Commission register

Contact

Address	Wansbeck Cvs 107-109 Station Road Ashington NE63 8RS
Phone	01670858688
Email	enquire@northumberlandcva.org.uk
Website	www.northumberlandcva.org.uk

Activities

Objects: A) TO PROMOTE ANY CHARITABLE PURPOSES PRIMARILY FOR THE BENEFIT OF THE COMMUNITY IN THE LOCAL GOVERNMENT DISTRICTS OF WANSBECK AND CASTLE MORPETH AND ITS NEIGHBOURHOOD AND IN THE NORTH EAST OF ENGLAND GENERALLY (HEREINAFTER CALLED "THE AREA OF BENEFIT") AND, IN PARTICULAR, THE ADVANCEMENT OF EDUCATION, THE PROTECTION OF HEALTH AND THE RELIEF OF POVERTY, DISTRESS AND SICKNESS;B) TO PROMOTE AND ORGANISE CO-OPERATION IN THE ACHIEVEMENT OF THE ABOVE PURPOSES AND TO THAT END TO BRING TOGETHER IN COUNCIL REPRESENTATIVES OF THE VOLUNTARY ORGANISATIONS AND STATUTORY AUTHORITIES WITHIN THE AREA OF BENEFIT.

Activities: We provide a range of support for voluntary and community groups advising on setting up, constitutional matters, funding advice, volunteering support and business planning Our Volunteering service provides support to and for volunteers and volunteer involving organisations We work at a strategic level in developing partnerships and various initiatives, and deliver a range of direct services.

Classification

- **How:** Makes Grants To Organisations, Provides Other Finance, Provides Human Resources, Provides Buildings/facilities/open Space, Provides Services, Provides Advocacy/advice/information, Sponsors Or Undertakes Research, Acts As An Umbrella Or Resource Body, Other Charitable Activities
- **What:** General Charitable Purposes, Education/training, The Advancement Of Health Or Saving Of Lives, Disability, The Prevention Or Relief Of Poverty, Economic/community Development/employment
- **Who:** Children/young People, Elderly/old People, People With Disabilities, Other Charities Or Voluntary Bodies, The General Public/mankind

Geography

- **Area of benefit:** THE LOCAL GOVERNMENT DISTRICTS OF WANSBECK AND CASTLE MORPETH AND ITS NEIGHBOURHOOD AND IN THE NORTH EAST OF ENGLAND GENERALLY
- Northumberland

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£477,621	£409,108	-	-
2024-03-31	£389,327	£473,762	-	-
2023-03-31	£762,857	£766,791	£208,802	22
2022-03-31	£769,449	£721,189	£212,736	21
2021-03-31	£756,699	£707,015	£164,476	23

Trustees

Name	Role	Appointed
Colin Nevin		2018-11-15
JOSEPH JACKSON		
MARY HINDMARSH		2000-01-01
Susan Mary Ashmore		2015-11-15

WANSBECK CENTRE FOR VOLUNTARY SERVICE

England & Wales - Charity number 1119404

Accounts

WANSBECK CENTRE FOR VOLUNTARY SERVICE

(A company limited by guarantee)

Operating as
NORTHUMBERLAND COMMUNITY VOLUNTARY ACTION

**Report and Financial Statements
For the Year Ended 31 March 2025**

**Charity number 1119404
Company number 05980151**

TRUSTEES ANNUAL REPORT

For the year ended 31 March 2024

The Trustees, who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2025. The Trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

OBJECTIVES AND ACTIVITIES

Principal objectives

To promote any charitable purposes in the community in the advancement of education, the protection of health, the relief of poverty, distress and sickness, primarily for the benefit of the community in the former local government district of Wansbeck and Castle Morpeth and its neighbourhood and in the North East in general: To promote and organise co-operation in the achievement of the above policy by bringing together representatives of the voluntary organisations and the statutory authorities in the area of benefit: To administer grant income for various projects. The Charity is committed to achieving results for the public benefit and due regard is always given to the public benefit interest in deciding on work to be undertaken.

Vision

Inspiring and supporting communities

Visions that guide us:

- Promoting community development by connecting people, ideas and resources.
- Creating a thriving community through the development of learning, training and steps to volunteering and employment.
- Promoting volunteering as a valuable contribution to individual and community well-being.
- Developing a well informed and healthy neighbourhood through collaboration and community action.

Mission statement

To encourage the development of strong and vibrant communities

We will achieve this through:

- Providing high quality support that strengthens and empowers voluntary and community groups at a local level.
- Developing opportunities for individuals to engage with the labour market.
- Helping individuals to contribute to their community through giving time.
- Promoting volunteering opportunities.
- Working with others to build a society that is stronger, where people are inspired to make a positive difference to their communities.
- Helping to shape and inform policy development.

Our values and beliefs

- People and communities are at the heart of what we do.
- A passion and belief that we can and do make a difference.
- A firm belief that everyone has something to offer and can make a valuable contribution.
- The voluntary and community sector plays a crucial role in communities.
- A belief that staff and volunteers are our greatest asset.
- High quality provision and delivery of services.
- Making a difference within the community.

WANSBECK CENTRE FOR VOLUNTARY SERVICE

Operating as
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TRUSTEES ANNUAL REPORT

For the year ended 31 March 2024

OBJECTIVES AND ACTIVITIES continued

Summary of main activities

The day to day management of the Wansbeck Council for Voluntary Service was transferred to the company on 1 October 2007. The last year has not been without its problems. The ability to raise funds to continue with its mission to help support and encourage voluntary groups, communities and individuals in Northumberland has been difficult. Nonetheless we have been able, in the year, to help groups build their capacity and gain new skills to improve their organisation and their services for their beneficiaries and their local communities.

All of our front line staff have had to adapt and work flexibly. They have been able to support many groups and individuals to gain confidence in the use of technology to access statutory services and virtual opportunities, and to network with others.

We have continued to develop relationships to work in partnership with a number of organisations and have been able to support various voluntary sector networks. We have still been able to offer help to groups with their funding applications.

Activities for the public benefit

The Trustees of the company understand and have discussed the implications of the provisions of the Charities Act 2006, which state that all charities must demonstrate that they are established for public benefit, and have due regard to the public benefit guidance issued by the Charity Commission. The Trustees believe that the charity meets both of the key principles:

Principle 1: There must be an identifiable public benefit, or benefits

Northumberland CVA's activities include a core commitment to its mission to engage, stimulate and inspire the creation and development of strong, sustainable and vibrant communities in Northumberland and the surrounding areas by:

- Providing high quality support that strengthens and empowers local voluntary and community groups.
- Creating opportunities for individuals to engage with the labour market.
- Promoting volunteering.
- Helping to shape local planning and policies that affect the voluntary, community and social enterprise sector
- Working in partnership with others to make a difference to their communities.

We have achieved these objectives this year through the effective and committed work of our staff whilst continuing to use electronic communications with our partners and with groups and individuals.

Principle 2: Benefit must be to the public, or a section of the public

Engagement in the activities of Northumberland CVA is open to voluntary and community

groups in Northumberland, volunteers, older people, and individuals experiencing barriers to finding work. Northumberland CVA's beneficiaries are therefore entirely appropriate to its aims and the public as a whole in Northumberland and the surrounding areas can benefit from its work.

All of these benefits are clear, evidenced and relate directly to Northumberland CVA's aims. In addition, the Trustees do not consider that any significant detriment or harm flows from Northumberland CVA's work.

WANSBECK CENTRE FOR VOLUNTARY SERVICE

Operating as
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TRUSTEES ANNUAL REPORT

For the year ended 31 March 2024

ACHIEVEMENTS AND PERFORMANCE

Achievements and appreciation

This last year has been a very difficult environment to work in, and the Trustees would like to thank all the staff for their commitment and dedication, not only to the organisation but also to the community at large in working so tirelessly across the year. Thank you for all your efforts and for the help and encouragement you've given to others.

The Trustees would also like to thank the other organisations, and also our funders. You have all been an encouragement to us though your help and support in what has been a very challenging year for the organisation

We have continued to maintain our work with Northumberland County Council to deliver, support, and seek to create relationships with Northumberland Communities Together (NCT)

In a testing financial year we have generated a surplus on our core funds as the funding of core services to LIOs may prove difficult in the future. Our free reserves are now £

Even so have been able to support a diverse range of individuals and groups in this year.

This year, our Annual Review will concentrate on statistics etc., but the Trustees would like to thank the following funders for their support over the year:

Community Foundation North East
Coping with Cancer
Guy Redman Endowment Fund
Kellett Fund
National Lottery Reaching Communities Fund
Northumberland County Council
Postcode Community Trust Millionaire Street Fund
Sir James Knott Trust
UK Shared Prosperity Fund, Department of Levelling Up, Communities & Place and North East Combined Authority
UK Shared Prosperity Fund, Department of Levelling Up, People & Skills and North East Combined Authority
VONNE

These grants and contributions have allowed NCVA to undertake the following Projects:

Community Building for the Ventinet Sisters Windfarm Project
Countywide Community Development
Digital Inclusion - Tea and IT
Employability - Solid Foundations
Hirst Community Voice
Northumberland Community Partnership Development
Sector Connectors
Social Action projects
Supported Volunteering
The Engage Project
VCSE Sector Support, Guidance and Advice
VCSE Training & Resources

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TRUSTEES ANNUAL REPORT

For the year ended 31 March 2024

ACHIEVEMENTS AND PERFORMANCE continued

Some of these Projects and funding were established in the previous year so there were accruals which meant that NCVA were able to invest £530,921 in these projects

FINANCIAL REVIEW

Surplus for the year

The Trustees are pleased to report a surplus in this financial year and continue to monitor the finance of the organisation.

The Trustees report a deficit in this financial year and continue to monitor the finance of the organisation.

	2025 £	2024 £
Unrestricted funds	64,958	(100,190)
Restricted funds	3,555	15,755
TOTAL SURPLUS / (DEFICIT)	68,513	(84,435)

As a result of this, at 31 March 2024 the total reserves which were being carried forward were:

	2025 £	2024 £
General Reserve	192,202	123,432
Fixed Asset Fund	678	905
TOTAL RESERVES CARRIED FORWARD	192,880	124,367

Reserve policy

The Trustees consider it is essential to have sufficient money in reserves to maintain an effective service to the community. Funding for an infrastructure organisation's core funds can be very difficult to obtain and, as an organisation, we need more than the running cost of the core funds safeguarded for at least nine months; we also have to safeguard the smooth financial running of the many activities within Northumberland CVA. The Trustees are aware that present contracts are to come to an end in the next financial year and, although efforts are being made to replace contracts, the Trustees consider it prudent to have free money in reserves in order to operate in an efficient manner.

The balance of the general reserve is £173,570 of which £678 is a fixed asset reserve and the remainder represents the charity's free reserves. The Trustees will continue to monitor its finances to ensure adequate liquidity is maintained in order to continue its mission to support and build stronger communities in Northumberland.

Property

The charity main offices are the premises that are still owned by the holding Trustees of Wansbeck Council for Voluntary Service, the old unincorporated association, who will be using the surplus revenue generated by the building for charitable purposes. The Trustees for Wansbeck Centre for Voluntary Service are responsible for all the running costs and for the general upkeep of the building.

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TRUSTEES ANNUAL REPORT

For the year ended 31 March 2024

FINANCIAL REVIEW continued

Redundancy

The provision for the redundancy fund is at £14,000, which is adequate for our present needs.

Policy for monitoring and review

Trustees will monitor on a regular basis that progress is being made to identify whether any changes are needed. Updates on the progress of all projects and finances are reviewed regularly at Trustees' meetings.

Risk strategy

The Trustees consider that risk management is vital to the delivery and operation of the organisation and they recognise that risk is an inherent part of its day to day activities. Risk may come from external factors such as economic or environmental or from pandemic-prompted changes to regulations, or from internal factors such as long term staff illness, human error or lack of core funding.

The Trustees regularly review the major governance, operational, and financial risks, as well as safeguarding issues on a regular basis and are satisfied that appropriate financial systems and controls, employment policies and procedures, and safeguarding procedures are in place, and that appropriate systems of reporting of any issue to the Trustees and the correct authorities are clearly defined.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document and organisational structure

The organisation is a charitable company limited by guarantee and was incorporated on 27 October 2006. The company was established and is governed by its memorandum and articles of association. The memorandum and articles of association were amended on 21st May 2018 by ordinary resolution for the creation of a new associate level of membership for non-profit making organisations.

For the purposes of the Companies Act 2006, the Board of Trustees is also the Board of Directors of the charitable company and is referred to as the Trustees throughout this report.

The company was formed to assume responsibility for the administration, delivery and management previously carried out by the unincorporated association Wansbeck Council for Voluntary Service. The principal objectives remain the same.

The company is a member of the National Association for Voluntary Action (NAVCA). The company is bound by its membership conditions which ensure that we are working to national guidelines and we have rejoined the National Council for Voluntary Organisations (NCVO).

From 1 April 2019, the company has operated under the name of Northumberland Community Voluntary Action (Northumberland CVA) to indicate that the organisation's services are now available to the voluntary sector in the whole of Northumberland.

Membership and governance

The company is a membership organisation and is managed by the Board of Directors who are also the charity Trustees. They are elected by members at the Annual General Meeting. There is power to co-opt, but any such appointment has to have the confirmation of the next Annual General Meeting.

Members of the company receive regular e-mail about the organisation's activities, VSC news and changes to legislation. Members receive a full report of the activities and the financial reports at an Annual General meeting.

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STRUCTURE, GOVERNANCE AND MANAGEMENT continued

There are arrangements for the induction and training of committee members (see below). The Chief Executive reviews the training needs of the board and arranges appropriate training as required.

The board meets on a regular basis to oversee the work of the organisation and to set strategic direction. Sub-groups are set up as and when required and are open for all Trustees to attend.

Within the annual cycle the board reviews financial and budgeting information and reviews the objectives of the charity. It also receives regular briefing from the Chief Executive Officer. It considers staffing issues, new legislation and any current issues that impact on the working conditions of staff.

Induction and training of new Trustees

Most Trustees are already familiar with the practical work of the charity. Additionally, new Trustees are invited and encouraged to attend a series of short meetings with some of the existing Trustees to familiarise themselves with the charity and the context within which it operates.

Employment policies

Northumberland CVA constantly updates its employment policies to ensure that our health and safety policies and procedures meet the various legal requirements and our obligations as an employer. We have a range of relevant policies including equal opportunities, training and development, management and supervision, anti-harassment, various health and safety issues dealing with grievances and discipline.

Staffing

The senior member of staff responsible for the day to day management of the company is

Ms Caroline Rogan

- Chief Executive Officer

Due to restrictions of staff, there is no senior management team now, but regular team meetings of all staff are held. At the end of 31 March 2025, we had a SMT and the following staff members:

Marc Johnson – SMT – VCSE Service Delivery Manager

Rachel Lewis – SMT - Finance Officer

Caroline Burden – SMT - UKSPF manager

Angela Broome – Secretary to the Chair of Board of Trustees

Bethany Moir - Reception and Administration

Jane Davison – Cleaner

Martin Conway - Community Developer

Susan Eaton – Memberships and Network Officer

Julie Fox – Engage Coordinator

Poppy Coles – Supported Volunteering Coordinator

Rob Gillie – Digital Inclusion Coordinator – Tea & IT

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TRUSTEES ANNUAL REPORT

For the year ended 31 March 2024

STRUCTURE, GOVERNANCE AND MANAGEMENT continued

Staffing continued

Angela Irving – Employability – Solid Foundations

Anthony MacDonald – Employability – Solid Foundations

David Gravell – Employability – Solid Foundations

No financial provision was required for accrued holiday pay at 31 March 2025.

There are no employees with emoluments above £60,000.

No employee benefits were provided to any member of staff of the charity.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered charity name	Wansbeck Centre for Voluntary Service
Operating name	Northumberland Community Voluntary Action
Charity registration number	1119404
Company registration number	05980151
Principal office and registered office	107-109 Station Road Ashington Northumberland NE63 8RS

Trustees: The Trustees who served the company during the year were as follows:

	Mrs M Hindmarsh Mr J Jackson Mrs S Ashmore Mr C Nevin Mrs M Rolf
Company secretary	Ms C Rogan
Bankers	Unity Trust Bank plc Nine Brindley Place Birmingham B1 2HR
Independent Examiner	Mr J Dodds 33 The Glebe, Morpeth NE61 6HW
Solicitors	Appointed as required

WANSBECK CENTRE FOR VOLUNTARY SERVICE

Operating as
NORTHUMBERLAND COMMUNITY VOLUNTARY ACTION

TRUSTEES ANNUAL REPORT

For the year ended 31 March 2024

PLANS FOR FUTURE PERIODS

Future developments

Northumberland CVAs key objectives for the next two years are:

- to continually improve and develop our services;
- to build the capacity of the voluntary sector;
- to support others with their grant funding applications;
- to assist with the planning of community developments/projects;
- to work in collaboration with other infrastructure organisations in the county;
- to continue to promote volunteering;
- to continue to help unemployed people to find employment;
- to seek funding for our core activities; and
- to develop new initiatives

We are committed to ensuring that our services are available to all of those in the local communities in Northumberland who need them, and that no individual, group or community is disadvantaged or excluded from playing an active part in society because of race, ethnicity, gender, disability, sexuality, religion, age or geographical location. Our building is fully accessible, and we use accessible venues whenever possible. Our services are widely advertised, and we will engage with local organisations and communities in all areas of

Northumberland. We will continue to support and work in partnership with others on their plans to develop projects where a need has been identified.

The Trustees have reviewed the present state of the charity and they consider that adequate resources are available to fund the activity of the charity for the foreseeable future. The Trustees consider that there are material uncertainties in terms of future funding. They will nevertheless continue their efforts to develop new streams of funding in order to maintain our services to the voluntary sector in the county of Northumberland.

We conclude the annual report to again say thank you to all the staff, volunteers, and the many organisations, public bodies and funders who have helped and supported our work in what has been a year of transition and uncertainty regarding future funding. Their help and support has been beneficial to so many people and so many groups in Northumberland.

Statement of trustee responsibilities

The charity trustees are responsible for preparing a trustees' annual report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The charity trustees are required to prepare financial statements for each year which give a true and fair view of the state of affairs of the charitable company and of incoming resources and application of resources. In preparing financial statements, the trustees are required to:

- Select suitable accounting policies and apply them consistently;
- Observe the methods and principles in the Charities SORP;
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

TRUSTEES ANNUAL REPORT

For the year ended 31 March 2024

Statement of trustee responsibilities continued

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the Trustees on: 10 December 2025 and signed on their behalf by:

Name: Joe Jackson

Position: Chair



WANSBECK CENTRE FOR VOLUNTARY SERVICE

(A company limited by guarantee)

Operating as NORTHUMBERLAND COMMUNITY VOLUNTARY ACTION

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES

For the year ended 31 March 2025

I report on the financial statements of Wansbeck Centre for Voluntary Service for the year ended 31 March 2025, which are set out on pages 11 to 21.

Respective responsibilities of trustees and examiner

The charity's trustees (who are also directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("the Charities Act) and that an independent examination is needed.

The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a Fellow of the Association of Charity Independent Examiners.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act), and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 386 of the Companies Act 2006; or
- the accounts do not accord with such records; or
- the accounts do not comply with relevant accounting requirements under section 396 of the Companies Act 2006 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
- the accounts have not been prepared in accordance with the Charities SORP (FRS102).

I have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Jim Dodds FCIE
33 The Glebe
Morpeth
Northumberland
NE61 6HW



Date 22 December 2022

WANSBECK CENTRE FOR VOLUNTARY SERVICE

(A company limited by guarantee)

Operating as NORTHUNBERLAND COMMUNITY VOLUNTARY ACTION

STATEMENT OF FINANCIAL ACTIVITIES

(INCLUDING SUMMARY INCOME & EXPENDITURE ACCOUNT)

For the year ended 31 March 2025

	Notes	Unrestricted Funds £	Restricted Funds £	Total 2025 £	Total 2024 £
Income from:					
Donations and legacies	6	-	-	-	463
Charitable activities					
Grants and contracts	7	133,453	325,077	458,530	367,140
Other trading activities	8	18,570	-	18,570	20,197
Investments	9	521	-	521	1,527
Total income		152,544	325,077	477,621	389,327
Expenditure on:					
Charitable activities					
Operation of the charity	10	87,586	321,522	409,108	473,762
Total expenditure		87,586	321,522	409,108	473,762
Net income/(expenditure) and net movement of funds		64,958	3,555	68,513	(84,435)
Reconciliation of funds					
Total funds brought forward		108,612	15,755	124,367	208,802
Total funds carried forward		173,570	19,310	192,880	124,367

The Statement of Financial Activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities

The notes on pages 13 to 21 form an integral part of these accounts.

WANSBECK CENTRE FOR VOLUNTARY SERVICE

(A company limited by guarantee)

Operating as NORTHUNBERLAND COMMUNITY VOLUNTARY ACTION

Charity Number 1119404

Company Number 05980151

BALANCE SHEET

As at 31 March 2025

	Notes	£	Total 2025 £	£	Total 2024 £
Fixed assets					
Tangible assets	17		678		905
Total fixed assets			678		905
Current assets					
Debtors	18	56,673		75,902	
Cash at bank and in hand	19	156,778		70,971	
Total current assets		213,451		146,873	
Creditors: amounts falling due within one year	20	(21,249)		(23,411)	
Net current assets			192,202		123,462
Total assets less current liabilities			192,880		124,367
Total net assets or liabilities			192,880		124,367
Funds of the charity					
Unrestricted income funds			173,570		108,612
Restricted income funds			19,310		15,755
Total funds			192,880		124,367

The company was entitled to an exemption from audit under s477 of the Companies Act 2006 relating to small companies.

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act with the respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to small companies subject to the small companies regime and in accordance with FRS102 SORP.

The notes on pages 13 to 21 form an integral part of these accounts.

These financial statements were approved by the Board on: 10 December 2025

and are signed on its behalf by:

Joe Jackson
Chair



WANSBECK CENTRE FOR VOLUNTARY SERVICE

(A company limited by guarantee)

Operating as NORTHUNBERLAND COMMUNITY VOLUNTARY ACTION

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 March 2025

1 Accounting Policies

The principle accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the financial statements are as follows:

2 Basis of accounting

2.1 Basis of preparation

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts.

The accounts have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) – Charities SORP (FRS 102), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

Wansbeck Centre for Voluntary Service meets the definition of a public benefit entity under FRS 102.

2.2 Preparation of the accounts on a going concern basis

The charity reported total unrestricted funds at the year end of £173,570 and has already secured a significant amount of funding for the current year. The trustees are of the view that the immediate future of the charity for the next 12 to 18 months is secure and that on this basis the charity is a going concern.

3 Income

3.1 Recognition of income

Income is recognised when the charity has entitlement to the resources, any performance conditions attached to the item(s) of income have been met, it is more likely than not that the resources will be received and the monetary value can be measured with sufficient reliability.

3.2 Offsetting

There has been no offsetting of assets and liabilities, or income and expenses, unless required or permitted by FRS102 SORP or FRS102.

3.3 Grants and donations

Income from government and other grants, whether 'capital' grants or 'revenue' grants, is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred.

Income received in advance or provision of other specified service is deferred until the criteria of income recognition are met.

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NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 March 2025

3.4 Donated goods and services

Donated goods are measured at fair value (the amount for which the asset could be exchanged) unless impractical to do so.

Donated services and facilities are included in the SoFA when received at the value of the gift to the charity provided that the value of the gift can be measured reliably. Donated services and facilities that are consumed immediately are recognised as income with the equivalent amount recognised as an expense under the appropriate heading in the SoFA.

3.5 Volunteer help

The value of volunteer help received is not included in the accounts but is described in the trustees' annual report.

3.6 Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the Bank.

3.7 Income from membership subscriptions

Membership subscriptions received in the nature of a gift are recognised in donations and legacies.

Membership subscriptions which gives a member the right to buy services or other benefits are recognised as income earned from the provision of goods and services as income from charitable activities.

3.8 Investment gains and losses

This includes any realised or unrealised gains or losses on the sale of investment and any gain or loss resulting from revaluing investments to market value at the end of the year.

3.9 Fund accounting

Unrestricted funds are available to spend on activities that further any of the purposes of charity. Designated funds are unrestricted funds of the charity which the trustees have decided at their discretion to set aside to use for a specific purpose. Restricted funds are donations which the donor has specified are to be solely used for particular areas of the charities' work or for specific projects being undertaken by the charity.

4 Expenditure and liabilities

4.1 Liability recognition

Liabilities are recognised when it is more likely than not that there is a legal or constructive obligation committing the charity to pay out resources and the amount of the obligation can be measured with reasonable certainty.

WANSBECK CENTRE FOR VOLUNTARY SERVICE

(A company limited by guarantee)

Operating as NORTHUNBERLAND COMMUNITY VOLUNTARY ACTION

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 March 2025

4.2 Charitable activities

Expenditure on charitable activities includes the costs of support to voluntary and community groups and other activities undertaken to further the purposes of the charity and their associated support costs.

4.3 Governance and support costs

Support costs have been allocated between governance cost and other support. Governance costs comprise all costs involving public accountability of the charity and its compliance with regulation and good practice.

Support costs are those functions that assist the work of the charity but do not directly undertake charitable activities. Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources.

4.4 Irrecoverable VAT

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

4.5 Creditors

The charity has creditors which are measured at settlement amounts less any trade discounts.

4.6 Provisions for liabilities

A liability is measured on recognition at its historical cost and then subsequently measured at the best estimate of the amount required to settle the obligation at the reporting date.

5 Assets

5.1 Tangible fixed assets for use by the charity

Individual fixed assets costing £1,000 or more are capitalised at cost and are depreciated over their estimated useful economic lives on a straight line basis as follows:

IT and database system	25% reducing balance
Office, furniture and equipment	25% reducing balance

WANSBECK CENTRE FOR VOLUNTARY SERVICE

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NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 March 2025

Analysis of income

	Unrestricted Funds £	Restricted Funds £	Total 2025 £	Total 2024 £
6 Donations and legacies				
Donations and gifts	-	-	-	463
	<u>-</u>	<u>-</u>	<u>-</u>	<u>463</u>
7 Charitable activities				
<u>Income from grants</u>				
Re:Action Project	-	29,289	29,289	37,345
North of Tyne Volunteering Project	-	-	-	31,809
Supported Volunteering / Bridge Northumberland Vonne	500	-	500	2,500
Sir James Knott	7,000	-	7,000	7,000
Ballinger Trust	-	-	-	5,000
Coping with Cancer	2,000	-	2,000	-
Community Foundation	30,235	-	30,235	-
Postcode Community Lottery	40,000	-	40,000	-
Reduction in severance pay	-	-	-	8,000
Northumberland County Council	53,718	-	53,718	-
<u>Income from contracts</u>				
North of Tyne - Volunteering & Social Action (UK SPF)	-	126,786	126,786	40,228
Community Partnership (UK SPF)	-	33,543	33,543	26,111
Solid Foundations (UK SPF)	-	135,459	135,459	103,004
	<u>133,453</u>	<u>325,077</u>	<u>458,530</u>	<u>367,140</u>
8 Other trading activities				
Room hire	14,651	-	14,651	11,960
Other generated income	3,919	-	3,919	8,237
	<u>18,570</u>	<u>-</u>	<u>18,570</u>	<u>20,197</u>
9 Income from investments				
Bank interest	521	-	521	1,527
	<u>521</u>	<u>-</u>	<u>521</u>	<u>1,527</u>

Income was £477,621 (2024: £389,327) of which £152,544 was unrestricted or designated (2024: £79,474) and £325,077 was restricted (2024: £309,853).

WANSBECK CENTRE FOR VOLUNTARY SERVICE

(A company limited by guarantee)

Operating as NORTHUNBERLAND COMMUNITY VOLUNTARY ACTION

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 March 2025

Analysis of expenditure on charitable activities

	Unrestricted Funds £	Restricted Funds £	Total 2025 £	Total 2024 £
10 Charitable activities				
<u>Direct costs</u>				
Project staff salaries	43,717	285,661	329,378	397,353
<u>Support costs</u>				
Premises costs	3,203	2,862	6,065	17,034
Office running costs	14,178	18,392	32,570	20,509
Depreciation	120	107	227	704
Severance pay	1,481	-	1,481	25,220
Project running costs and beneficiary support/ training	3,244	4,792	8,036	4,959
Other staff related costs	686	5,282	5,968	5,230
Volunteer expenses	508	1,404	1,912	57
Professional fees	352	315	667	-
Miscellaneous	1,641	1,763	3,404	-
Payment to partners	17,400	-	17,400	-
<u>Governance costs</u>				
Independent examiner's fees for reporting on the accounts	1,056	944	2,000	1,835
AGM costs	-	-	-	861
	<u>87,586</u>	<u>321,522</u>	<u>409,108</u>	<u>473,762</u>

Expenditure on charitable activities was £409,108 (2024: £473,762) of which £87,586 was unrestricted or designated (2024: £179,664) and £321,522 was restricted (2024: £294,098).

11 Fees for examination of the accounts

	2025 £	2024 £
Independent examiner's fees for reporting on the accounts	2,000	1,835
	<u>2,000</u>	<u>1,835</u>
There were no other fees paid to the examiner (2024: £nil)		

12 Analysis of staff costs, and the cost of key management personnel

	2025 £	2024 £
Salaries and wages	297,386	359,109
Social security costs	21,937	26,352
Pension costs (defined contribution pension plan)	8,573	10,618
Severance pay	1,481	25,220
	<u>329,377</u>	<u>421,299</u>

WANSBECK CENTRE FOR VOLUNTARY SERVICE

(A company limited by guarantee)

Operating as NORTHUNBERLAND COMMUNITY VOLUNTARY ACTION

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 March 2025

12 Analysis of staff costs, and the cost of key management personnel continued

No employee received remuneration above £60,000 (2024: nil).

The key management personnel of the charity, comprise the trustees and the Chief Executive Officer. The total employee benefits of the key management personnel of the charity were £51,595 (2024: £50,675).

13 Staff Numbers

The average monthly head count was 12 staff (2024: 15 staff) and the average monthly number of full-time equivalent employees during the year were as follows:

	2025	2024
	Number	Number
The parts of the charity in which the employee's work:		
Charitable activities	FTE 10.0	12.5
	10.0	12.5

14 Transactions with trustees

None of the trustees have been paid any remuneration or received any other benefits from an employment with their charity or a related entity.

Trustees' expenses

No trustee expenses have been incurred in the year.

Transaction(s) with related parties

The following detail the related party transactions in the reporting period.

During the year, the charity paid £95 (2024: £101) to Public Impact. One of the trustees, John Howarth is a director of Public Impact. The payment was a fee for work carried out on the charities website. The charity undertook an arm's length process to ensure they chose the best provider, John Howarth was not part of the decision making process.

15 Defined contribution pension scheme

The charity operates a defined contribution pension scheme. The assets of the scheme are held separately from those of the charity in an independently administered fund.

The employer's pension costs represent contributions payable by the charity to the fund and amount to £8,573 (2024: £10,618). There was £1,533 outstanding as at 31 March 2025 (2024: £2,129).

16 Corporation Taxation

The charity is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objectives.

WANSBECK CENTRE FOR VOLUNTARY SERVICE

(A company limited by guarantee)

Operating as NORTHUNBERLAND COMMUNITY VOLUNTARY ACTION

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 March 2025

	Office Furniture & Equipment £	IT and Database System £	Total £
17 Tangible fixed assets			
Cost			
Balance brought forward	13,415	26,634	40,049
Additions	-	-	-
Disposals	-	-	-
Balance carried forward	13,415	26,634	40,049
Depreciation			
Basis	RB	RB	
Rate	25%	25%	
Balance brought forward	12,745	26,399	39,144
Depreciation charge for year	168	59	227
Disposals	-	-	-
Balance carried forward	12,913	26,458	39,371
Net book value			
Brought forward	670	235	905
Carried forward	502	176	678
18 Debtors and prepayments (receivable within 1 year)			
	2025	2024	
	£	£	
Trade debtors	-	365	
Prepayments	1,620	3,146	
Accrued income	55,053	72,391	
	56,673	75,902	
19 Cash at bank and in hand			
	2025	2024	
	£	£	
Short term deposits	14,853	31,332	
Cash at bank	141,925	39,209	
Cash in hand	-	430	
	156,778	70,971	

WANSBECK CENTRE FOR VOLUNTARY SERVICE

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Operating as NORTHUNBERLAND COMMUNITY VOLUNTARY ACTION

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 March 2025

20 Creditors and accruals (payable within 1 year)

	2025 £	2024 £
Trade creditors	2,491	468
Provision for severance pay	14,000	14,000
Taxation and social security	141	7,108
Accruals		
Independent examination of accounts	2,000	1,835
Other creditors	2,617	-
	<u>21,249</u>	<u>23,411</u>

21 Events after the end of the reporting period

No events (not requiring adjustment to the accounts) have occurred after the end of the reporting period but before the accounts are authorised which relate to conditions that arose after the end of the reporting period.

22 Analysis of charitable funds

Analysis of movements in unrestricted funds

	Fund balances brought forward £	Incoming resources £	Resources expended £	Transfers £	Fund balances carried forward £
Unrestricted funds					
General unrestricted fund	108,612	152,544	(87,586)	-	173,570
Totals	<u>108,612</u>	<u>152,544</u>	<u>(87,586)</u>	<u>-</u>	<u>173,570</u>

Purpose of unrestricted funds

General unrestricted fund The 'free reserves' of the charity.

Analysis of movement in restricted funds

	Fund balances brought forward £	Incoming resources £	Resources expended £	Transfers £	Fund balances carried forward £
Restricted funds					
Re:Action Project	14,638	29,289	(24,617)	-	19,310
North of Tyne Volunteering Project	1,991	19,532	(21,523)	-	-
North of Tyne - Volunteering & Social Action (UK SPF)	(697)	107,254	(106,557)	-	-
	-	33,543	(33,543)	-	-
Community Partnership (UK SPF)					
Solid Foundations (UK SPF)	(177)	135,459	(135,282)	-	-
Totals	<u>15,755</u>	<u>325,077</u>	<u>(321,522)</u>	<u>-</u>	<u>19,310</u>

WANSBECK CENTRE FOR VOLUNTARY SERVICE

(A company limited by guarantee)

Operating as NORTHUMBERLAND COMMUNITY VOLUNTARY ACTION

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 March 2025

22 Analysis of charitable funds continued

Purpose of restricted funds

Restricted funds represent income resources used for a specific purpose within the charity as identified by the donor.

Re:Action Project	<ul style="list-style-type: none">•Windfarms - developing community initiatives.•Reaching communities - community engagement.•Connected Voice - maintaining platforms for information sharing across the VCSE in Northumberland.•Digital inclusion - Tea & It (UKSPF) - providing foundation support with all devices, in a relaxed environment.•Social inclusion - Engage - providing bespoke activities and events to support residents over 50 years of age to become socially included.
North of Tyne Volunteering Project	<ul style="list-style-type: none">•Creating region of excellence for volunteering, developing and sharing good practice. Developing Sector Connector.
North of Tyne - Volunteering & Social Action (UK SPF)	<ul style="list-style-type: none">•Providing support, training and buddies to enable volunteers to access opportunities. Providing support, training and advice for potential employers. Completing Organisational checks to ensure both volunteers and employers are working in a safe environment.
Community Partnership (UK SPF)	<ul style="list-style-type: none">•Providing support to the VCSE of Northumberland to access £1.5 million of funds through UKSPF. Community Developers supported individuals and groups with the expression of interests and with full submissions. Those who were unsuccessful at either stage were supported with funding searches, advice, governance and business development.
Solid Foundations (UK SPF)	<ul style="list-style-type: none">•Providing bespoke and holistic support for economically inactive residents of Northumberland to be able to access further opportunities in Education, Training and Employment. Key Workers stabilise foundations, advocate, accompany and mentor, developing owned action plans and coordinating interventions and services.

23 Capital commitments

As at 31 March 2025, the charity had no capital commitments (2024 -£nil).

24 Analysis of net assets between funds 2025

	Unrestricted Funds £	Restricted Funds £	Total 2025 £
Tangible fixed assets	678	-	678
Cash at bank and in hand	136,000	20,778	156,778
Other net current assets/(liabilities)	36,892	(1,468)	35,424
	<u>173,570</u>	<u>19,310</u>	<u>192,880</u>

Analysis of net assets between funds 2024

Tangible fixed assets	905	-	905
Cash at bank and in hand	50,193	20,778	70,971
Other net current assets/(liabilities)	57,514	(5,023)	52,491
	<u>108,612</u>	<u>15,755</u>	<u>124,367</u>

WANSBECK CENTRE FOR VOLUNTARY SERVICE

England & Wales - Charity number 1119404

Accounts

WANSBECK CENTRE FOR VOLUNTARY SERVICE

(A company limited by guarantee)

Operating as
NORTHUNBERLAND COMMUNITY VOLUNTARY ACTION

**Report and Financial Statements
For the Year Ended 31 March 2024**

**Charity number 1119404
Company number 05980151**

TRUSTEES ANNUAL REPORT

For the year ended 31 March 2024

The Trustees are pleased to present the Annual Report together with the financial statements of the charity for the year ended 31 March 2024. The financial statements comply with the Charities Act 2011, the Memorandum and Articles of Association, and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities, preparing their accounts in accordance with the Financial Reporting Standards, applicable to the UK and Republic of Ireland (FRS 102) effective January 2019.

OBJECTIVES AND ACTIVITIES

Principal objectives

To promote any charitable purposes in the community in the advancement of education, the protection of health, the relief of poverty, distress and sickness, primarily for the benefit of the community in the former local government district of Wansbeck and Castle Morpeth and its neighbourhood and in the North East in general: To promote and organise co-operation in the achievement of the above policy by bringing together representatives of the voluntary organisations and the statutory authorities in the area of benefit: To administer grant income for various projects. The Charity is committed to achieving results for the public benefit and due regard is always given to the public benefit interest in deciding on work to be undertaken.

Vision

Inspiring and supporting communities

Visions that guide us:

- Promoting community development by connecting people, ideas and resources.
- Creating a thriving community through the development of learning, training and steps to volunteering and employment.
- Promoting volunteering as a valuable contribution to individual and community well-being.
- Developing a well informed and healthy neighbourhood through collaboration and community action.

Mission statement

To encourage the development of strong and vibrant communities

We will achieve this through:

- Providing high quality support that strengthens and empowers voluntary and community groups at a local level.
- Developing opportunities for individuals to engage with the labour market.
- Helping individuals to contribute to their community through giving time.
- Promoting volunteering opportunities.
- Working with others to build a society that is stronger, where people are inspired to make a positive difference to their communities.
- Helping to shape and inform policy development.

TRUSTEES ANNUAL REPORT

For the year ended 31 March 2024

OBJECTIVES AND ACTIVITIES continued

Our values and beliefs

- People and communities are at the heart of what we do.
- A passion and belief that we can and do make a difference.
- A firm belief that everyone has something to offer and can make a valuable contribution.
- The voluntary and community sector plays a crucial role in communities.
- A belief that staff and volunteers are our greatest assets.
- High quality provision and delivery of services.
- Making a difference within the community.

Summary of main activities

The day-to-day management of the Wansbeck Council for Voluntary Service was transferred to the company on 1 October 2007. The last year has not been without its concerns but we continue with our mission to help support and encourage voluntary groups, communities and individuals in Northumberland. It has been able, in the year, to help groups build their capacity and gain new skills to improve their organisation and their services for their beneficiaries and their local communities.

Our front-line staff have been able to support many groups and individuals during a difficult period, post pandemic to gain confidence in the use of technology to access statutory services and virtual opportunities, and to network with others.

With the continued use of Zoom, we have been able to work in partnership with a number of organisations and have been able to support various voluntary sector networks. We continue to offer help to groups with their funding applications.

Activities for the public benefit

The Trustees of the company understand and have discussed the implications of the provisions of the Charities Act, which state that all charities must demonstrate that they are established for public benefit and have due regard to the public benefit guidance issued by the Charity Commission. The Trustees believe that the charity meets both of the key principles:

Principle 1: There must be an identifiable public benefit, or benefits

Northumberland CVA's activities include a core commitment to its mission to engage, stimulate and inspire the creation and development of strong, sustainable and vibrant communities in Northumberland and the surrounding areas by:

- Providing high quality support that strengthens and empowers local voluntary and community groups.
- Creating opportunities for individuals to engage with the labour market.
- Promoting volunteering.

TRUSTEES ANNUAL REPORT

For the year ended 31 March 2024

OBJECTIVES AND ACTIVITIES continued

- Helping to shape local planning and policies that affect the voluntary, community and social enterprise sectors
- Working in partnership with others to make a difference to their communities.

We have achieved these objectives this year through the use of Zoom meetings and other forms of electronic communications with our partners and with groups and individuals. Also, face to face meetings have restarted.

Principle 2: Benefit must be to the public, or a section of the public

Engagement in the activities of Northumberland CVA is open to voluntary and community groups in Northumberland, volunteers, older people, and individuals experiencing barriers to finding work. Northumberland CVA's beneficiaries are therefore entirely appropriate to its aims and the public as a whole in Northumberland and the surrounding areas can benefit from its work.

All of these benefits are clear, evidenced and relate directly to Northumberland CVA's aims. In addition, the Trustees do not consider that any detriment or harm flows from Northumberland CVA's work.

There was a period of time in restarting the face-to-face activities. However, more and more are taking place.

ACHIEVEMENTS AND PERFORMANCE

The Trustees are very thankful to all our staff and volunteers who have dug deep and focused on continuing to provide and operate an effective service to our members and to other groups, organisations, and individuals during that period.

The Trustees would also like to thank all our partners, and Northumberland County Council that has supported the incredible work done in the last year that has resulted in many beneficiaries being supported, helped and given encouragement that has contributed to improvement and changes in their lives.

The Trustees would also like to thank all those who have supported us this year with finance. We are very grateful for their help and their trust in us, for without their generous support we would not have been able to give that help to the voluntary sector in Northumberland during this difficult and challenging year.

We are proud to have dealt with a diverse range of individuals and groups this year. Our Annual Review will have more details about the achievements of the organisation over the year.

TRUSTEES ANNUAL REPORT

For the year ended 31 March 2024

FINANCIAL REVIEW

Surplus for the year

The Trustees report a deficit in this financial year and continue to monitor the finance of the organisation.

	2024	2023
	£	£
Unrestricted funds	(100,190)	(3,934)
Restricted funds	15,755	-
	_____	_____
TOTAL SURPLUS / DEFICIT	(84,835)	(3,934)
	_____	_____

As a result of this, at 31 March 2024 the total reserves which were being carried forward were:

	2024	2023
	£	£
General Reserve	123,462	207,596
Fixed Asset Fund	904	1,206
	_____	_____
TOTAL RESERVES CARRIED FORWARD	124,367	208,802
	_____	_____

Reserve policy

The Trustees consider it is essential to have sufficient money in reserves to maintain an effective service to the community. Funding for an infrastructure organisation's core funds can be very difficult to obtain and, as an organisation, we need more than the running cost of the core funds safeguarded for at least nine months; we also have to safeguard the smooth financial running of the many activities within Northumberland CVA. The Trustees are aware that present contracts are to come to an end in the next financial year and, although efforts are being made to replace contracts, the Trustees consider it prudent to have free money in reserves in order to operate in an efficient manner.

TRUSTEES ANNUAL REPORT

For the year ended 31 March 2024

FINANCIAL REVIEW continued

The balance of the general reserve is £108,612, of which £905 is a fixed asset reserve and the remainder represents the charity's free reserves. The Trustees will continue to monitor its finances to ensure adequate liquidity is maintained in order to continue its mission to support and build stronger communities in Northumberland.

Property

The charity main offices are the premises that are still owned by the holding Trustees of Wansbeck Council for Voluntary Service, the old unincorporated association, who will be using the surplus revenue generated by the building for charitable purposes. The Trustees for Wansbeck Centre for Voluntary Service are responsible for all the running costs and for the general upkeep of the building.

Redundancy

The provision for the redundancy fund has been set at £14,000, which is adequate for our present needs.

Policy for monitoring and review

Once a strategy has been agreed, the Trustees will monitor on a regular basis that progress is being made to identify whether any changes are needed. Updates on the progress of all projects and finances are reviewed regularly at Trustees' meetings.

Risk strategy

The Trustees consider that risk management is vital to the delivery and operation of the organisation, and they recognise that risk is an inherent part of its day-to-day activities. Risk may come from external factors such as economic or environmental or from pandemic-prompted changes to regulations, or from internal factors such as long-term staff illness, human error or lack of core funding.

The Trustees regularly review the major governance, operational, and financial risks, as well as safeguarding issues on a regular basis and are satisfied that appropriate financial systems and controls, employment policies and procedures, and safeguarding procedures are in place, and that appropriate systems of reporting of any issue to the Trustees and the correct authorities are clearly defined.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document and organisational structure

The organisation is a charitable company limited by guarantee and was incorporated on 27 October 2006. The company was established and is governed by its memorandum and articles of association. The memorandum and articles of association were amended on 21st May 2018

TRUSTEES ANNUAL REPORT

For the year ended 31 March 2024

STRUCTURE, GOVERNANCE AND MANAGEMENT continued

by ordinary resolution for the creation of a new associate level of membership for non-profit making organisations.

For the purposes of the Companies Act 2006, the Board of Trustees is also the Board of Directors of the charitable company and is referred to as the Trustees throughout this report.

The company was formed to assume responsibility for the administration, delivery and management previously carried out by the unincorporated association Wansbeck Council for Voluntary Service. The principal objectives remain the same.

The company is a member of the National Association for Voluntary Action (NAVCA). The company is bound by its membership conditions which ensure that we are working to national guidelines, and we have rejoined the National Council for Voluntary Organisations (NCVO).

From 1 April 2015, the company has operated under the name of Northumberland Community Voluntary Action (Northumberland CVA) to indicate that the organisation's services are now available to the voluntary sector in the whole of Northumberland.

Membership and governance

The company is a membership organisation and is managed by the Board of Directors who are also the charity Trustees. They are elected by members at the Annual General Meeting. There is power to co-opt, but any such appointment has to have the confirmation of the next Annual General Meeting.

Members of the company receive regular e-mail about the organisation's activities, VSC news and changes to legislation. Members receive a full report of the activities and the financial reports at an Annual General Meeting.

There are arrangements for the induction and training of committee members (see below). The Chief Executive reviews the training needs of the board and arranges appropriate training as required.

The board meets on a regular basis to oversee the work of the organisation and to set strategic direction. Sub-groups are set up as and when required and are open for all Trustees to attend.

Within the annual cycle the board reviews financial and budgeting information and reviews the objectives of the charity. It also receives regular briefing from the Chief Executive Officer. It considers staffing issues, new legislation and any current issues that impact on the working conditions of staff.

Induction and training of new Trustees

Most Trustees are already familiar with the practical work of the charity. Additionally, new Trustees are invited and encouraged to attend a series of short meetings with some of the existing Trustees to familiarise themselves with the charity and the context within which it operates.

TRUSTEES ANNUAL REPORT

For the year ended 31 March 2024

STRUCTURE, GOVERNANCE AND MANAGEMENT continued

Employment policies

Northumberland CVA constantly updates its employment policies to ensure that our health and safety policies and procedures meet the various legal requirements and our obligations as an employer. We have a range of relevant policies including equal opportunities, training and development, management and supervision, anti-harassment, various health and safety issues dealing with grievances and discipline.

Staffing

The senior member of staff responsible for the day-to-day management of the company is

Miss Caroline Rogan (to 31 March 2024) - Chief Executive Officer

There is now a small Senior Management Team to support the Chief Executive Officer, but also regular meetings of staff are held. At the end of the financial year there were 15 staff employed.

No financial provision was required for accrued holiday pay as at 31 March 2024. There are no employees with emoluments above £60,000. The average monthly staff number in the year was 22. No employee benefits were provided to any member of staff of the charity.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered charity name	Wansbeck Centre for Voluntary Service
Operating name	Northumberland Community Voluntary Action
Charity registration number	1119404
Company registration number	05980151
Principal office and registered office	107-109 Station Road Ashington Northumberland NE63 8RS

Trustees: The Trustees who served the company during the year were as follows:

Mr R James
Mrs M Hindmarsh
Mr J Jackson
Mrs S Ashmore
Mr C Nevin
Mrs M Rolf

TRUSTEES ANNUAL REPORT

For the year ended 31 March 2024

STRUCTURE, GOVERNANCE AND MANAGEMENT continued

Company secretary	Miss C Rogan (Appointed 01.4.22)
Bankers	Unity Trust Bank plc Nine Brindley Place Birmingham B1 2HR and CAF Bank Ltd Kings Hill West Malling Kent ME19 4JQ
Independent Examiner	Jim Dodds 33 The Glebe Morpeth NE61 6HW
Solicitors	Appointed as required

PLANS FOR FUTURE PERIODS

Future developments

Wansbeck CVS' key objectives for the next two years are:

- to continually improve and develop our services.
- to build the capacity of the voluntary sector.
- to support others with their grant funding applications.
- to assist with the planning of community developments/projects.
- to work in collaboration with other infrastructure organisations in the county.
- to continue to promote volunteering.
- to continue to help unemployed people to find employment.
- to seek funding for our core activities; and
- to develop new initiatives

We are committed to ensuring that our services are available to all of those in the local communities in Northumberland who need them, and that no individual, group or community is disadvantaged or excluded from playing an active part in society because of race, ethnicity, gender, disability, sexuality, religion, age or geographical location. Our building is fully

TRUSTEES ANNUAL REPORT

For the year ended 31 March 2024

PLANS FOR FUTURE PERIODS continued

accessible, and we use accessible venues whenever possible. Our services are widely advertised, and we will engage with local organisations and communities in all areas of Northumberland. We will continue to support and work in partnership with others on their plans to develop projects where a need has been identified.

The Trustees have reviewed the present state of the charity and they consider that adequate resources are available to fund the activity of the charity for the foreseeable future. The Trustees consider that there are no material uncertainties about our ability to continue as a going concern, but they recognise that the COVID-19 pandemic could have repercussions on the sector and on our finances in the years to come. They will nevertheless continue their efforts to develop new streams of funding in order to maintain our services to the voluntary sector in the county of Northumberland.

We also record our thanks to the many people, organisations, staff and volunteers for their help and support, through which they have also helped and benefitted many people and groups in Northumberland.

Statement of trustee responsibilities

The charity trustees are responsible for preparing a trustees' annual report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The charity trustees are required to prepare financial statements for each year which give a true and fair view of the state of affairs of the charitable company and of incoming resources and application of resources. In preparing financial statements, the trustees are required to:

- Select suitable accounting policies and apply them consistently;
- Observe the methods and principles in the Charities SORP;
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the Trustees on: 20 December 2024 and signed on their behalf by:

Name: Joe Jackson

Position: Chair



WANSBECK CENTRE FOR VOLUNTARY SERVICE

(A company limited by guarantee)

Operating as NORTHUMBERLAND COMMUNITY VOLUNTARY ACTION

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES

For the year ended 31 March 2024

I report on the financial statements of Wansbeck Centre for Voluntary Service for the year ended 31 March 2024, which are set out on pages 11 to 22.

Respective responsibilities of trustees and examiner

The charity's trustees (who are also directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("the Charities Act) and that an independent examination is needed.

The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a Fellow of the Association of Charity Independent Examiners.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act), and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 386 of the Companies Act 2006; or
- the accounts do not accord with such records; or
- the accounts do not comply with relevant accounting requirements under section 396 of the Companies Act 2006 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
- the accounts have not been prepared in accordance with the Charities SORP (FRS102).

I have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Jim Dodds FCIE
33 The Glebe, Morpeth,
Northumberland, NE61 6HW



Date: 20 December 2024

WANSBECK CENTRE FOR VOLUNTARY SERVICE

(A company limited by guarantee)

Operating as NORTHUNBERLAND COMMUNITY VOLUNTARY ACTION

STATEMENT OF FINANCIAL ACTIVITIES

(INCLUDING SUMMARY INCOME & EXPENDITURE ACCOUNT)

For the year ended 31 March 2024

	Notes	Unrestricted Funds £	Restricted Funds £	Total 2024 £	Total 2023 £
Income from:					
Donations and legacies	6	463	-	463	-
Charitable activities					
Grants and contracts	7	57,290	309,850	367,140	761,856
Other trading activities	8	20,197	-	20,197	-
Investments	9	1,524	3	1,527	1,001
Total income		79,474	309,853	389,327	762,857
Expenditure on:					
Charitable activities					
Operation of the charity	10	179,664	294,098	473,762	766,791
Total expenditure		179,664	294,098	473,762	766,791
Net income/(expenditure) and net movement of funds		(100,190)	15,755	(84,435)	(3,934)
Reconciliation of funds					
Total funds brought forward		208,802	-	208,802	212,736
Total funds carried forward		108,612	15,755	124,367	208,802

The Statement of Financial Activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities

The notes on pages 13 to 22 form an integral part of these accounts.

WANSBECK CENTRE FOR VOLUNTARY SERVICE

(A company limited by guarantee)

Operating as NORTHUNBERLAND COMMUNITY VOLUNTARY ACTION

Charity Number 1119404

Company Number 05980151

BALANCE SHEET

As at 31 March 2024

	Notes	£	Total 2024 £	£	Total 2023 £
Fixed assets					
Tangible assets	17		905		1,206
Total fixed assets			905		1,206
Current assets					
Debtors	18	75,902		14,692	
Cash at bank and in hand	19	70,971		233,598	
Total current assets			146,873	248,290	
Creditors: amounts falling due within one year	20	(23,411)		(40,694)	
Net current assets			123,462		207,596
Total assets less current liabilities			124,367		208,802
Total net assets or liabilities			124,367		208,802
Funds of the charity					
Unrestricted income funds			108,612		208,802
Restricted income funds			15,755		-
Total funds			124,367		208,802

The company was entitled to an exemption from audit under s477 of the Companies Act 2006 relating to small companies.

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act with the respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to small companies subject to the small companies regime and in accordance with FRS102 SORP.

The notes on pages 13 to 22 form an integral part of these accounts.

These financial statements were approved by the Board on: 20 December 2024

and are signed on its behalf by:

Joe Jackson
Chair



WANSBECK CENTRE FOR VOLUNTARY SERVICE

(A company limited by guarantee)

Operating as NORTHUNBERLAND COMMUNITY VOLUNTARY ACTION

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 March 2024

1 Accounting Policies

The principle accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the financial statements are as follows:

2 Basis of accounting

2.1 Basis of preparation

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts.

The accounts have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) – Charities SORP (FRS 102), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

Wansbeck Centre for Voluntary Service meets the definition of a public benefit entity under FRS 102.

2.2 Preparation of the accounts on a going concern basis

The charity reported total unrestricted funds at the year end of £108,612 and has already secured a significant amount of funding for the current year. The trustees are of the view that the immediate future of the charity for the next 12 to 18 months is secure and that on this basis the charity is a going concern.

3 Income

3.1 Recognition of income

Income is recognised when the charity has entitlement to the resources, any performance conditions attached to the item(s) of income have been met, it is more likely than not that the resources will be received and the monetary value can be measured with sufficient reliability.

3.2 Offsetting

There has been no offsetting of assets and liabilities, or income and expenses, unless required or permitted by FRS102 SORP or FRS102.

3.3 Grants and donations

Income from government and other grants, whether 'capital' grants or 'revenue' grants, is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred.

Income received in advance or provision of other specified service is deferred until the criteria of income recognition are met.

WANSBECK CENTRE FOR VOLUNTARY SERVICE

(A company limited by guarantee)

Operating as NORTHUNBERLAND COMMUNITY VOLUNTARY ACTION

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 March 2024

3.4 Donated goods and services

Donated goods are measured at fair value (the amount for which the asset could be exchanged) unless impractical to do so.

Donated services and facilities are included in the SoFA when received at the value of the gift to the charity provided that the value of the gift can be measured reliably. Donated services and facilities that are consumed immediately are recognised as income with the equivalent amount recognised as an expense under the appropriate heading in the SoFA.

3.5 Volunteer help

The value of volunteer help received is not included in the accounts but is described in the trustees' annual report.

3.6 Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the Bank.

3.7 Income from membership subscriptions

Membership subscriptions received in the nature of a gift are recognised in donations and legacies.

Membership subscriptions which gives a member the right to buy services or other benefits are recognised as income earned from the provision of goods and services as income from charitable activities.

3.8 Investment gains and losses

This includes any realised or unrealised gains or losses on the sale of investment and any gain or loss resulting from revaluing investments to market value at the end of the year.

3.9 Fund accounting

Unrestricted funds are available to spend on activities that further any of the purposes of charity. Designated funds are unrestricted funds of the charity which the trustees have decided at their discretion to set aside to use for a specific purpose. Restricted funds are donations which the donor has specified are to be solely used for particular areas of the charities' work or for specific projects being undertaken by the charity.

4 Expenditure and liabilities

4.1 Liability recognition

Liabilities are recognised when it is more likely than not that there is a legal or constructive obligation committing the charity to pay out resources and the amount of the obligation can be measured with reasonable certainty.

WANSBECK CENTRE FOR VOLUNTARY SERVICE

(A company limited by guarantee)

Operating as NORTHUNBERLAND COMMUNITY VOLUNTARY ACTION

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 March 2024

4.2 Charitable activities

Expenditure on charitable activities includes the costs of support to voluntary and community groups and other activities undertaken to further the purposes of the charity and their associated support costs.

4.3 Governance and support costs

Support costs have been allocated between governance cost and other support. Governance costs comprise all costs involving public accountability of the charity and its compliance with regulation and good practice.

Support costs are those functions that assist the work of the charity but do not directly undertake charitable activities. Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources.

4.4 Irrecoverable VAT

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

4.5 Creditors

The charity has creditors which are measured at settlement amounts less any trade discounts.

4.6 Provisions for liabilities

A liability is measured on recognition at its historical cost and then subsequently measured at the best estimate of the amount required to settle the obligation at the reporting date.

5 Assets

5.1 Tangible fixed assets for use by the charity

Individual fixed assets costing £1,000 or more are capitalised at cost and are depreciated over their estimated useful economic lives on a straight line basis as follows:

IT and database system	25% reducing balance
Office, furniture and equipment	25% reducing balance

WANSBECK CENTRE FOR VOLUNTARY SERVICE

(A company limited by guarantee)

Operating as NORTHUNBERLAND COMMUNITY VOLUNTARY ACTION

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 March 2024

Analysis of income

	Unrestricted Funds £	Restricted Funds £	Total 2024 £	Total 2023 £
6 Donations and legacies				
Donations and gifts	463	-	463	-
	<u>463</u>	<u>-</u>	<u>463</u>	<u>-</u>
7 Charitable activities				
<u>Income from grants</u>				
Re:Action Project	-	37,345	37,345	67,315
North of Tyne Volunteering Project	-	31,809	31,809	49,824
Supported Volunteering / Bridge Northumberland Vonne	34,790	71,353	106,143	505,491
Sir James Knott	2,500	-	2,500	-
Ballinger Trust	7,000	-	7,000	-
Reduction in severance pay	5,000	-	5,000	-
Wansbeck CVS Core Fund	8,000	-	8,000	-
Core Fund management fees and expenses recovered	-	-	-	26,481
	-	-	-	112,745
<u>Income from contracts</u>				
North of Tyne - Volunteering & Social Action (UK SPF)	-	40,228	40,228	-
Community Partnership (UK SPF)	-	26,111	26,111	-
Solid Foundations (Northumbrian Citizens Advice)	-	103,004	103,004	-
	<u>57,290</u>	<u>309,850</u>	<u>367,140</u>	<u>761,856</u>
8 Other trading activities				
Room hire	11,960	-	11,960	-
Other generated income	8,237	-	8,237	-
	<u>20,197</u>	<u>-</u>	<u>20,197</u>	<u>-</u>
9 Income from investments				
Bank interest	1,524	3	1,527	1,001
	<u>1,524</u>	<u>3</u>	<u>1,527</u>	<u>1,001</u>

Income was £389,327 (2023: £762,857) of which £79,474 was unrestricted or designated (2023: £113,746) and £309,853 was restricted (2023: £649,111).

WANSBECK CENTRE FOR VOLUNTARY SERVICE

(A company limited by guarantee)

Operating as NORTHUNBERLAND COMMUNITY VOLUNTARY ACTION

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 March 2024

Analysis of expenditure on charitable activities

	Unrestricted Funds £	Restricted Funds £	Total 2024 £	Total 2023 £
10 Charitable activities				
<u>Direct costs</u>				
Project staff salaries	128,300	269,053	397,353	625,933
<u>Support costs</u>				
Premises costs	12,936	4,098	17,034	16,532
Office running costs	10,445	10,064	20,509	47,794
Depreciation	704	-	704	402
Severance pay	25,220	-	25,220	-
Project running costs and beneficiary support/ training	93	4,866	4,959	65,066
Other staff related costs	350	4,880	5,230	6,509
Volunteer expenses	-	57	57	1,082
<u>Governance costs</u>				
Independent examiner's fees for reporting on the accounts	755	1,080	1,835	2,940
AGM costs	861	-	861	533
	<u>179,664</u>	<u>294,098</u>	<u>473,762</u>	<u>766,791</u>

Expenditure on charitable activities was £473,762 (2023: £766,791) of which £179,664 was unrestricted or designated (2023: £117,680) and £294,098 was restricted (2023: £649,111).

11 Fees for examination of the accounts

	2024 £	2023 £
Independent examiner's fees for reporting on the accounts	1,835	2,940
	1,835	2,940

There were no other fees paid to the examiner (2023: £nil)

12 Analysis of staff costs, and the cost of key management personnel

	2024 £	2023 £
Salaries and wages	359,109	562,062
Social security costs	26,352	47,510
Pension costs (defined contribution pension plan)	10,618	16,361
Severance pay	25,220	-
	421,299	625,933

No employee received remuneration above £60,000 (2023: nil).

The key management personnel of the charity, comprise the trustees and the Chief Executive Officer. The total employee benefits of the key management personnel of the charity were £50,675.

WANSBECK CENTRE FOR VOLUNTARY SERVICE

(A company limited by guarantee)

Operating as NORTHUNBERLAND COMMUNITY VOLUNTARY ACTION

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 March 2024

13 Staff Numbers

The average monthly head count was 15 staff (2023: 22 staff) and the average monthly number of full-time equivalent employees during the year were as follows:

	2024
	Number
The parts of the charity in which the employee's work:	
Charitable activities	FTE 12.5
	12.5

14 Transactions with trustees

None of the trustees have been paid any remuneration or received any other benefits from an employment with their charity or a related entity.

Trustees' expenses

No trustee expenses have been incurred in the year.

Transaction(s) with related parties

The following detail the related party transactions in the reporting period.

During the year, the charity paid £101 to Public Impact. One of the trustees, John Howarth is a director of Public Impact. The payment was a fee for work carried out on the charities website. The charity undertook an arm's length process to ensure they chose the best provider, John Howarth was not part of the decision making process.

15 Defined contribution pension scheme

The charity operates a defined contribution pension scheme. The assets of the scheme are held separately from those of the charity in an independently administered fund.

The employer's pension costs represent contributions payable by the charity to the fund and amount to £10,618 (2023: £16,361). There was £0 outstanding as at 31 March 2024 (2023: £0).

16 Corporation Taxation

The charity is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objectives.

WANSBECK CENTRE FOR VOLUNTARY SERVICE

(A company limited by guarantee)

Operating as NORTHUNBERLAND COMMUNITY VOLUNTARY ACTION

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 March 2024

	Office Furniture & Equipment £	IT and Database System £	Total £
17 Tangible fixed assets			
Cost			
Balance brought forward	13,415	26,634	40,049
Additions	-	-	-
Disposals	-	-	-
Balance carried forward	13,415	26,634	40,049
Depreciation			
Basis	RB	RB	
Rate	25%	25%	
Balance brought forward	12,522	26,321	38,843
Depreciation charge for year	223	78	301
Disposals	-	-	-
Balance carried forward	12,745	26,399	39,144
Net book value			
Brought forward	893	313	1,206
Carried forward	670	235	905
18 Debtors and prepayments (receivable within 1 year)			
	2024	2023	
	£	£	
Core Fund	-	14,692	
Trade debtors	365	-	
Prepayments	3,146	-	
Accrued income	72,391	-	
	75,902	14,692	
19 Cash at bank and in hand			
	2024	2023	
	£	£	
Short term deposits	31,332	59,808	
Cash at bank	39,209	171,851	
Core Fund money held for others	-	917	
Cash in hand	430	1,022	
	70,971	233,598	

WANSBECK CENTRE FOR VOLUNTARY SERVICE

(A company limited by guarantee)

Operating as NORTHUNBERLAND COMMUNITY VOLUNTARY ACTION

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 March 2024

20 Creditors and accruals (payable within 1 year)

	2024 £	2023 £
Trade creditors	468	1,591
Funds held for others	-	917
Provision for severance pay	14,000	22,000
Taxation and social security	7,108	-
Accruals		
Independent examination of accounts	1,835	2,940
Deferred income	-	13,246
	<u>23,411</u>	<u>40,694</u>

21 Deferred income

Deferred income comprises of advance payments from grants that relate to future periods.

	2024 £
Balance brought forward	13,246
Amount released to income earned from charitable activities	(13,246)
Amount deferred in year	-
Balance carried forward	<u>-</u>

22 Events after the end of the reporting period

No events (not requiring adjustment to the accounts) have occurred after the end of the reporting period but before the accounts are authorised which relate to conditions that arose after the end of the reporting period.

23 Analysis of charitable funds

Analysis of movements in unrestricted funds

	Fund balances brought forward £	Incoming resources £	Resources expended £	Transfers £	Fund balances carried forward £
Unrestricted funds					
General unrestricted fund	208,802	79,474	(179,664)	-	108,612
Totals	<u>208,802</u>	<u>79,474</u>	<u>(179,664)</u>	<u>-</u>	<u>108,612</u>

Purpose of unrestricted funds

General unrestricted fund The 'free reserves' of the charity.

WANSBECK CENTRE FOR VOLUNTARY SERVICE

(A company limited by guarantee)

Operating as NORTHUMBERLAND COMMUNITY VOLUNTARY ACTION

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 March 2024

23 Analysis of charitable funds continued

Analysis of movement in restricted funds

Restricted funds	Fund balances brought forward £	Incoming resources £	Resources expended £	Transfers £	Fund balances carried forward £
Re:Action Project	-	37,348	(22,710)	-	14,638
North of Tyne Volunteering Project	-	31,809	(29,818)	-	1,991
Supported Volunteering / Bridge Northumberland	-	71,353	(71,353)	-	-
North of Tyne - Volunteering & Social Action (UK SPF)	-	40,228	(40,925)	-	(697)
Community Partnership (UK SPF)	-	26,111	(26,111)	-	-
Solid Foundations (Northumbrian Citizens Advice)	-	103,004	(103,181)	-	(177)
Totals	-	309,853	(294,098)	-	15,755

Purpose of restricted funds

Restricted funds represent income resources used for a specific purpose within the charity as identified by the donor.

Re:Action Project	<ul style="list-style-type: none"> •Windfarms - developing community initiatives. •Reaching communities - community engagement. •Connected Voice - maintaining platforms for information sharing across the VCSE in Northumberland. •Digital inclusion - Tea & It (UKSPF) - providing foundation support with all devices, in a relaxed environment. •Social inclusion - Engage - providing bespoke activities and events to support residents over 50 years of age to become socially included.
North of Tyne Volunteering Project	<ul style="list-style-type: none"> •Creating region of excellence for volunteering, developing and sharing good practice. Developing Sector Connector.
North of Tyne - Volunteering & Social Action (UK SPF)	<ul style="list-style-type: none"> •Providing support, training and buddies to enable volunteers to access opportunities. Providing support, training and advice for potential employers. Completing Organisational checks to ensure both volunteers and employers are working in a safe environment.
Community Partnership (UK SPF)	<ul style="list-style-type: none"> •Providing support to the VCSE of Northumberland to access £1.5 million of funds through UKSPF. Community Developers supported individuals and groups with the expression of interests and with full submissions. Those who were unsuccessful at either stage were supported with funding searches, advice, governance and business development.
Solid Foundations (Northumbrian Citizens Advice)	<ul style="list-style-type: none"> •Providing bespoke and holistic support for economically inactive residents of Northumberland to be able to access further opportunities in Education, Training and Employment. Key Workers stabilise foundations, advocate, accompany and mentor, developing owned action plans and coordinating interventions and services.

WANSBECK CENTRE FOR VOLUNTARY SERVICE

(A company limited by guarantee)

Operating as NORTHUNBERLAND COMMUNITY VOLUNTARY ACTION

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 March 2024

24 Capital commitments

As at 31 March 2024, the charity had no capital commitments (2023 -£nil).

25 Monies held for others

	Syrian Refugees £	Total funds held £
Balance brought forward	917	917
Monies received	-	-
	<u>917</u>	<u>917</u>
Expenditure in year	(917)	(917)
Balance carried forward	<u>-</u>	<u>-</u>

26 Analysis of net assets between funds 2024

	Unrestricted Funds £	Restricted Funds £	Total 2024 £
Tangible fixed assets	905	-	905
Cash at bank and in hand	50,193	20,778	70,971
Other net current assets/(liabilities)	57,514	(5,023)	52,491
	<u>108,612</u>	<u>15,755</u>	<u>124,367</u>

Analysis of net assets between funds 2023

	Unrestricted Funds £	Restricted Funds £	Total 2023 £
Tangible fixed assets	1,206	-	1,206
Cash at bank and in hand	217,772	15,826	233,598
Other net current assets/(liabilities)	(10,176)	(15,826)	(26,002)
	<u>208,802</u>	<u>-</u>	<u>208,802</u>

WANSBECK CENTRE FOR VOLUNTARY SERVICE

England & Wales - Charity number 1119404

Accounts

CHARITY NO: 1119404

COMPANY NO: 05980151

WANSBECK CENTRE FOR VOLUNTARY SERVICE

(a company limited by guarantee)

Operating as

NORTHUMBERLAND COMMUNITY VOLUNTARY ACTION

ANNUAL REPORT AND FINANCIAL STATEMENTS

2023

WANSBECK CENTRE FOR VOLUNTARY SERVICE
(a company limited by guarantee)

Operating as NORTHUMBERLAND COMMUNITY VOLUNTARY ACTION

TRUSTEES' ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS

for the year ended 31 March 2023

SMITHS ACCOUNTANTS & TAX ADVISERS

Chartered Accountants
Alnwick
Northumberland

WANSBECK CENTRE FOR VOLUNTARY SERVICE (a company limited by guarantee)
Operating as NORTHUMBERLAND COMMUNITY VOLUNTARY ACTION

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The following pages do not form part of the statutory accounts

APPENDICES

Summary of Balance Sheet	Appendix I
Summary of Income and Expenditure Account	Appendix II
Summary of Reserve Account	Appendix III

WANSBECK CENTRE FOR VOLUNTARY SERVICE (a company limited by guarantee)

Operating as NORTHUMBERLAND COMMUNITY VOLUNTARY ACTION TRUSTEES' REPORT FOR THE YEAR ENDED 31 MARCH 2023

The Trustees, who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2023. The Trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

OBJECTIVES AND ACTIVITIES

Principal objectives

To promote any charitable purposes in the community in the advancement of education, the protection of health, the relief of poverty, distress and sickness, primarily for the benefit of the community in the former local government district of Wansbeck and Castle Morpeth and its neighbourhood and in the North East in general: To promote and organise co-operation in the achievement of the above policy by bringing together representatives of the voluntary organisations and the statutory authorities in the area of benefit: To administer grant income for various projects. The Charity is committed to achieving results for the public benefit and due regard is always given to the public benefit interest in deciding on work to be undertaken.

Vision

Inspiring and supporting communities

Visions that guide us:

- Promoting community development by connecting people, ideas and resources.
- Creating a thriving community through the development of learning, training and steps to volunteering and employment.
- Promoting volunteering as a valuable contribution to individual and community well-being.
- Developing a well informed and healthy neighbourhood through collaboration and community action.

Mission statement

To encourage the development of strong and vibrant communities

We will achieve this through:

- Providing high quality support that strengthens and empowers voluntary and community groups at a local level.
- Developing opportunities for individuals to engage with the labour market.
- Helping individuals to contribute to their community through giving time.
- Promoting volunteering opportunities.
- Working with others to build a society that is stronger, where people are inspired to make a positive difference to their communities.
- Helping to shape and inform policy development.

Our values and beliefs

- People and communities are at the heart of what we do.
- A passion and belief that we can and do make a difference.
- A firm belief that everyone has something to offer and can make a valuable contribution.
- The voluntary and community sector plays a crucial role in communities.
- A belief that staff and volunteers are our greatest assets.
- High quality provision and delivery of services.
- Making a difference within the community.

WANSBECK CENTRE FOR VOLUNTARY SERVICE (a company limited by guarantee)

Operating as NORTHUMBERLAND COMMUNITY VOLUNTARY ACTION TRUSTEES' REPORT FOR THE YEAR ENDED 31 MARCH 2023

OBJECTIVES AND ACTIVITIES continued

Summary of main activities

The day-to-day management of the Wansbeck Council for Voluntary Service was transferred to the company on 1 October 2007. The last year has not been without its problems, with COVID-19, lockdowns still, various restrictions. Nevertheless, the company has been able, through the use of Zoom meetings, electronic and other communications, to continue with its mission to help support and encourage voluntary groups, communities and individuals in Northumberland. It has been able, in the year, to help groups build their capacity and gain new skills to improve their organisation and their services for their beneficiaries and their local communities.

Our front-line staff still work part of the week from home, which results in a reduction in commuting time for them, which in turn contributed to a saving on carbon emissions. They have been able to support many groups and individuals during the pandemic to gain confidence in the use of technology to access statutory services and virtual opportunities, and to network with others.

With the use of Zoom, we have been able to work in partnership with a number of organisations and have been able to support various voluntary sector networks. We have still been able to offer help to groups with their funding applications.

The organisation is a partner in an employability project called Bridge Northumberland (previously known as the Bridge Project) and, despite the problems with quarantine and additional complexities for the beneficiaries in the past year, Bridge has been able to support many people into positive and sustainable outcomes.

Activities for the public benefit

The Trustees of the company understand and have discussed the implications of the provisions of the Charities Act, which state that all charities must demonstrate that they are established for public benefit and have due regard to the public benefit guidance issued by the Charity Commission. The Trustees believe that the charity meets both of the key principles:

Principle 1: There must be an identifiable public benefit, or benefits

Northumberland CVA's activities include a core commitment to its mission to engage, stimulate and inspire the creation and development of strong, sustainable and vibrant communities in Northumberland and the surrounding areas by:

- Providing high quality support that strengthens and empowers local voluntary and community groups.
- Creating opportunities for individuals to engage with the labour market.
- Promoting volunteering.
- Helping to shape local planning and policies that affect the voluntary, community and social enterprise sectors
- Working in partnership with others to make a difference to their communities.

We have achieved these objectives this year through the use of Zoom meetings and other forms of electronic communications with our partners and with groups and individuals. Also, face to face meetings have restarted.

Principle 2: Benefit must be to the public, or a section of the public

Engagement in the activities of Northumberland CVA is open to voluntary and community

WANSBECK CENTRE FOR VOLUNTARY SERVICE (a company limited by guarantee)

**Operating as NORTHUMBERLAND COMMUNITY VOLUNTARY ACTION
TRUSTEES' REPORT FOR THE YEAR ENDED 31 MARCH 2023**

OBJECTIVES AND ACTIVITIES continued

groups in Northumberland, volunteers, older people, and individuals experiencing barriers to finding work. Northumberland CVA's beneficiaries are therefore entirely appropriate to its aims and the public as a whole in Northumberland and the surrounding areas can benefit from its work.

All of these benefits are clear, evidenced and relate directly to Northumberland CVA's aims. In addition, the Trustees do not consider that any detriment or harm flows from Northumberland CVA's work.

During the COVID-19 pandemic, many face-to-face meetings, activities and appointments had to be cancelled but, although there has been some reluctance in restarting the face-to-face activities, more and more are now slowly taking place and our assisted shopping project has also restarted – much to the delight of the elderly people who go on those trips.

ACHIEVEMENTS AND PERFORMANCE

The Trustees are very thankful to all our staff and volunteers who have dug deep and focused on continuing to provide and operate an effective service to our members and to other groups, organisations, and individuals during that period.

The Trustees would also like to thank all the Bridge Northumberland staff, the other partners, and Northumberland County Council as the lead accountable body for the incredible work they have all done in the last year that has resulted in many beneficiaries being supported, helped and given encouragement that has contributed to improvement and changes in their lives.

The Trustees would also like to thank all those who have supported us this year with finance. We are very grateful for their help and their trust in us, for without their generous support we would not have been able to give that help to the voluntary sector in Northumberland during this difficult and challenging year.

We are proud to have dealt with a diverse range of individuals and groups this year. Our Annual Review will have more details about the achievements of the organisation over the year.

WANSBECK CENTRE FOR VOLUNTARY SERVICE (a company limited by guarantee)

**Operating as NORTHUMBERLAND COMMUNITY VOLUNTARY ACTION
TRUSTEES' REPORT FOR THE YEAR ENDED 31 MARCH 2023**

FINANCIAL REVIEW

Surplus for the year

The Trustees report a small deficit in this financial year and continue to monitor the finance of the organisation.

	2023 £	2022 £
Unrestricted funds	(3,934)	48,260
Restricted funds	-	-
	<u>(3,934)</u>	<u>48,260</u>
TOTAL SURPLUS / DEFICIT		

As a result of this, at 31 March 2023 the total reserves which were being carried forward were:

	2023 £	2022 £
General Reserve	207,596	211,128
Fixed Asset Fund	1,206	1,608
	<u>208,802</u>	<u>212,736</u>
TOTAL RESERVES CARRIED FORWARD		

Reserve policy

The Trustees consider it is essential to have sufficient money in reserves to maintain an effective service to the community. Funding for an infrastructure organisation's core funds can be very difficult to obtain and, as an organisation, we need more than the running cost of the core funds safeguarded for at least nine months; we also have to safeguard the smooth financial running of the many activities within Northumberland CVA. The Trustees are aware that present contracts are to come to an end in the next financial year and, although efforts are being made to replace contracts, the Trustees consider it prudent to have free money in reserves in order to operate in an efficient manner.

The balance of the general reserve is £208,802, of which £1,206 is a fixed asset reserve and the remainder represents the charity's free reserves. The Trustees will continue to monitor its finances to ensure adequate liquidity is maintained in order to continue its mission to support and build stronger communities in Northumberland.

Property

The charity main offices are the premises that are still owned by the holding Trustees of Wansbeck Council for Voluntary Service, the old unincorporated association, who will be using the surplus revenue generated by the building for charitable purposes. The Trustees for Wansbeck Centre for Voluntary Service are responsible for all the running costs and for the general upkeep of the building.

Redundancy

The provision for the redundancy fund has been retained at £22,000, which is adequate for our present needs.

WANSBECK CENTRE FOR VOLUNTARY SERVICE (a company limited by guarantee)

Operating as NORTHUMBERLAND COMMUNITY VOLUNTARY ACTION TRUSTEES' REPORT FOR THE YEAR ENDED 31 MARCH 2023

FINANCIAL REVIEW continued

Policy for monitoring and review

Once a strategy has been agreed, the Trustees will monitor on a regular basis that progress is being made to identify whether any changes are needed. Updates on the progress of all projects and finances are reviewed regularly at Trustees' meetings.

Risk strategy

The Trustees consider that risk management is vital to the delivery and operation of the organisation, and they recognise that risk is an inherent part of its day-to-day activities. Risk may come from external factors such as economic or environmental or from pandemic-prompted changes to regulations, or from internal factors such as long-term staff illness, human error or lack of core funding.

The Trustees regularly review the major governance, operational, and financial risks, as well as safeguarding issues on a regular basis and are satisfied that appropriate financial systems and controls, employment policies and procedures, and safeguarding procedures are in place, and that appropriate systems of reporting of any issue to the Trustees and the correct authorities are clearly defined.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Chair of the Trustees

We are sad to advise within the report the sudden death of the Chair Mr Rodney James. Rodney was heavily involved in the preparation of the accounts working alongside our Auditors.

Rodney's loss is profound emotionally as he was very much the heartbeat of the organisation and was heavily involved in all aspects of the business.

The organisation will take time to fully recover from his loss, but we have made large strides, including the preparation of these accounts.

Governing document and organisational structure

The organisation is a charitable company limited by guarantee and was incorporated on 27 October 2006. The company was established and is governed by its memorandum and articles of association. The memorandum and articles of association were amended on 21st May 2018 by ordinary resolution for the creation of a new associate level of membership for non-profit making organisations.

For the purposes of the Companies Act 2006, the Board of Trustees is also the Board of Directors of the charitable company and is referred to as the Trustees throughout this report.

The company was formed to assume responsibility for the administration, delivery and management previously carried out by the unincorporated association Wansbeck Council for Voluntary Service. The principal objectives remain the same.

The company is a member of the National Association for Voluntary Action (NAVCA). The company is bound by its membership conditions which ensure that we are working to national guidelines, and we have rejoined the National Council for Voluntary Organisations (NCVO).

From 1 April 2015, the company has operated under the name of Northumberland Community Voluntary Action (Northumberland CVA) to indicate that the organisation's services are now available to the voluntary sector in the whole of Northumberland.

WANSBECK CENTRE FOR VOLUNTARY SERVICE (a company limited by guarantee)

**Operating as NORTHUMBERLAND COMMUNITY VOLUNTARY ACTION
TRUSTEES' REPORT FOR THE YEAR ENDED 31 MARCH 2023**

STRUCTURE, GOVERNANCE AND MANAGEMENT continued

Membership and governance

The company is a membership organisation and is managed by the Board of Directors who are also the charity Trustees. They are elected by members at the Annual General Meeting. There is power to co-opt, but any such appointment has to have the confirmation of the next Annual General Meeting.

Members of the company receive regular e-mail about the organisation's activities, VSC news and changes to legislation. Members receive a full report of the activities and the financial reports at an Annual General Meeting.

There are arrangements for the induction and training of committee members (see below). The Chief Executive reviews the training needs of the board and arranges appropriate training as required.

The board meets on a regular basis to oversee the work of the organisation and to set strategic direction. Sub-groups are set up as and when required and are open for all Trustees to attend.

Within the annual cycle the board reviews financial and budgeting information and reviews the objectives of the charity. It also receives regular briefing from the Chief Executive Officer. It considers staffing issues, new legislation and any current issues that impact on the working conditions of staff.

Induction and training of new Trustees

Most Trustees are already familiar with the practical work of the charity. Additionally, new Trustees are invited and encouraged to attend a series of short meetings with some of the existing Trustees to familiarise themselves with the charity and the context within which it operates.

Employment policies

Northumberland CVA constantly updates its employment policies to ensure that our health and safety policies and procedures meet the various legal requirements and our obligations as an employer. We have a range of relevant policies including equal opportunities, training and development, management and supervision, anti-harassment, various health and safety issues dealing with grievances and discipline.

Staffing

The senior member of staff responsible for the day-to-day management of the company is

Miss Caroline Rogan (to 31 March 2023)

- Chief Executive Officer

There is now a small Senior Management Team to support the Chief Executive Officer, but also regular meetings of staff are held. At the end of the financial year there were 22 staff employed.

No financial provision was required for accrued holiday pay as at 31 March 2023. There are no employees with emoluments above £60,000. The average monthly staff number in the year was 22. No employee benefits were provided to any member of staff of the charity.

WANSBECK CENTRE FOR VOLUNTARY SERVICE (a company limited by guarantee)

**Operating as NORTHUMBERLAND COMMUNITY VOLUNTARY ACTION
TRUSTEES' REPORT FOR THE YEAR ENDED 31 MARCH 2023**

REFERENCE AND ADMINISTRATIVE DETAILS

Registered charity name	Wansbeck Centre for Voluntary Service
Operating name	Northumberland Community Voluntary Action
Charity registration number	1119404
Company registration number	05980151
Principal office and registered office	107-109 Station Road Ashington Northumberland NE63 8RS

Trustees: The Trustees who served the company during the year were as follows:

Mr R James
Mrs M Hindmarsh
Mr J Jackson
Mrs S Ashmore
Mr C Nevin
Mrs M Rolf

Company secretary Miss C Rogan (Appointed 01.4.22)

Bankers Unity Trust Bank plc
Nine Brindley Place
Birmingham
B1 2HR

and

CAF Bank Ltd
Kings Hill
West Malling
Kent
ME19 4JQ

Independent Examiner Mr I Smith
Smiths Accountants & Tax Advisers
8 Linnet Court
Cawledge Business Park
Alnwick
Northumberland
NE66 2GD

Solicitors Appointed as required

WANSBECK CENTRE FOR VOLUNTARY SERVICE (a company limited by guarantee)

**Operating as NORTHUMBERLAND COMMUNITY VOLUNTARY ACTION
TRUSTEES REPORT FOR THE YEAR ENDED 31 MARCH 2023**

PLANS FOR FUTURE PERIODS

Future developments

Wansbeck CVS' key objectives for the next two years are:

- to continually improve and develop our services.
- to build the capacity of the voluntary sector.
- to support others with their grant funding applications.
- to assist with the planning of community developments/projects.
- to work in collaboration with other infrastructure organisations in the county.
- to continue to promote volunteering.
- to continue to help unemployed people to find employment.
- to seek funding for our core activities; and
- to develop new initiatives

We are committed to ensuring that our services are available to all of those in the local communities in Northumberland who need them, and that no individual, group or community is disadvantaged or excluded from playing an active part in society because of race, ethnicity, gender, disability, sexuality, religion, age or geographical location. Our building is fully accessible, and we use accessible venues whenever possible. Our services are widely advertised, and we will engage with local organisations and communities in all areas of Northumberland. We will continue to support and work in partnership with others on their plans to develop projects where a need has been identified.

The Trustees have reviewed the present state of the charity and they consider that adequate resources are available to fund the activity of the charity for the foreseeable future. The Trustees consider that there are no material uncertainties about our ability to continue as a going concern, but they recognise that the COVID-19 pandemic could have repercussions on the sector and on our finances in the years to come. They will nevertheless continue their efforts to develop new streams of funding in order to maintain our services to the voluntary sector in the county of Northumberland.

We also record our thanks to the many people, organisations, staff and volunteers for their help and support, through which they have also helped and benefitted many people and groups in Northumberland.

Approved by order of the Board of Trustees on 30 January 2024 and signed on its behalf by

.....
JOE JACKSON
(Chair)

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
WANSBECK CENTRE FOR VOLUNTARY SERVICE (a company limited by guarantee)
Operating as NORTHUMBERLAND COMMUNITY VOLUNTARY ACTION
FOR THE FINANCIAL YEAR ENDED 31 MARCH 2023**

I report to the charity Trustees on my examination of the accounts of the company for the year ended 31 March 2023, which are set out on pages 10 to 22.

Responsibilities and basis of report

As the charity's Trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act'). Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

Since the Company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of The Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

I. R. SMITH ACA
Institute of Chartered Accountants in England and Wales
Smiths Accountants and Tax Advisers
8 Linnet Court
Cawledge Business Park
Alnwick
Northumberland
NE66 2GD

29 January 2024

WANSBECK CENTRE FOR VOLUNTARY SERVICE (a company limited by guarantee)**Operating as NORTHUMBERLAND COMMUNITY VOLUNTARY ACTION****STATEMENT OF FINANCIAL ACTIVITIES
(Incorporating an income and expenditure account)****FOR THE YEAR ENDED 31 MARCH 2023**

	Note	Unrestricted Funds £	Restricted Income Funds £	Total Funds 2023 £	Prior year Funds 2022 £
INCOME AND ENDOWMENTS FROM:					
Charitable activities					
Grants/commissions		-	649,111	649,111	633,395
Core fund management fees, expenses recovered commissions and severance pay provision reduction		112,745	-	112,745	135,988
Investment income					
Bank interest		1,001	-	1,001	66
TOTAL	3	113,746	649,111	762,857	769,449
EXPENDITURE ON:					
Charitable activities		115,827	647,491	763,318	717,834
Other		1,853	1,620	3,473	3,355
TOTAL	4	117,680	649,111	766,791	721,189
NET INCOME/(EXPENDITURE) FOR THE YEAR		(3,934)	-	(3,934)	48,260
Transfers between funds		-	-	-	-
NET MOVEMENT IN FUNDS		(3,934)	-	(3,934)	48,260
RECONCILIATION OF FUNDS					
Total funds brought forward		212,736	-	212,736	164,476
TOTAL FUNDS CARRIED FORWARD 11		208,802	-	208,802	212,736

WANSBECK CENTRE FOR VOLUNTARY SERVICE (a company limited by guarantee)**Operating as NORTHUMBERLAND COMMUNITY VOLUNTARY ACTION****BALANCE SHEET AS AT 31 MARCH 2023**

	Note	Unrestricted Funds £	Restricted Income Funds £	Total This Year £	Total Last Year £
FIXED ASSETS					
Tangible assets	7	1,206	-	1,206	1,608
		<hr/>	<hr/>	<hr/>	<hr/>
CURRENT ASSETS					
Debtors	8	14,692	-	14,692	10,852
Cash at bank and in hand	9	217,772	15,826	233,598	337,919
		<hr/>	<hr/>	<hr/>	<hr/>
		232,464	15,826	248,290	348,771
CREDITORS: Amounts falling due within one year	10	(24,868)	(15,826)	(40,694)	(137,643)
		<hr/>	<hr/>	<hr/>	<hr/>
NET CURRENT ASSETS		207,596	-	207,596	211,128
		<hr/>	<hr/>	<hr/>	<hr/>
TOTAL ASSETS LESS CURRENT LIABILITIES		208,802	-	208,802	212,736
		<hr/>	<hr/>	<hr/>	<hr/>
FUNDS OF THE CHARITY					
Restricted funds		-	-	-	-
Unrestricted funds		208,802	-	208,802	212,736
		<hr/>	<hr/>	<hr/>	<hr/>
TOTAL FUNDS	11	208,802	-	208,802	212,736
		<hr/>	<hr/>	<hr/>	<hr/>

For the financial year ended 31 March 2023, the company was entitled to exemption from audit under section 477(1) of the Companies Act 2006; and no notice has been deposited under section 476(1) requesting an audit.

The Trustees acknowledge their responsibilities for ensuring that the company keeps accounting records which comply with section 386 of the Act and preparing accounts which give a true and fair view of the state of affairs of the company as at the end of the period and of its profit or loss for the financial period in accordance with the requirements of section 394 and which otherwise comply with the Companies Act 2006, so far as applicable to the company.

The financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

These financial statements were approved by the Board of Trustees and authorised for issue on 30 January 2024 and are signed on its behalf by:

.....
JOE JACKSON (Chair)

The notes on pages 12 to 22 form part of the financial statements.

WANSBECK CENTRE FOR VOLUNTARY SERVICE (a company limited by guarantee)

Operating as NORTHUMBERLAND COMMUNITY VOLUNTARY ACTION

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2023

1. STATEMENT OF COMPLIANCE

Wansbeck Centre for Voluntary Service (operating as Northumberland Community Voluntary Action) is an incorporated charity (charity number 1119404) registered in England & Wales. The registered office and other statutory information are shown within the reference and administrative details of the Trustees' Annual Report.

2. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention with the exception of investments which are included at market value, as modified by the revaluation of certain assets.

The financial statements have been prepared on a going concern basis on the grounds that current and future sources of funding or support will be adequate for the charity's needs. The Trustees have considered a period of twelve months from the balance sheet date and consider no further disclosures relating to the charity's ability to continue as a going concern need to be made.

Wansbeck Centre For Voluntary Service meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

The financial accounts are prepared in Sterling (£).

Significant estimates and judgements

The preparation of the financial statements requires the Trustees to make judgements and estimates. The main areas where such judgements and estimates are made are in respect of recognition of income. The company has applied the following accounting policies:

Cash flow statement

A Statement of Cash Flows has been produced (see Note 14)

Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the management committee in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Restricted funds are funds which are to be used in accordance with the specific restrictions imposed by donors or which have been raised by the charity for particular purposes. The cost of raising and administering such funds are charged against the specific fund.

WANSBECK CENTRE FOR VOLUNTARY SERVICE (a company limited by guarantee)

Operating as NORTHUMBERLAND COMMUNITY VOLUNTARY ACTION NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2023

Fund accounting (continued)

Projects for which external funding has been obtained, are:

- Funding Advice Service incorporating Northumberland County Council support services for the voluntary sector.
- Community Enabling Project / Re:Action Project.
- Supported Volunteering Project / Bridge Northumberland

These projects have their own bank accounts, and individual financial accounts have been prepared for them. The income and any resultant surplus is restricted to the specific aims and objectives of the grant application proposals. Within each project there are smaller project/ pilot projects being hosted and they also are subject to the constraints of the grant conditions.

All grant funding is regarded as restricted funding for charitable accounting purpose (as defined by the Charity Commission under SORP 2015). The individual project accounts are available upon request.

Incoming resources

All incoming resources are included in the Statement of Financial Activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income: -

- Voluntary income is core funding and is included in full in the Statement of Financial Activities when receivable.
- Incoming resources from charitable activities is included in the Statement of Financial Activities when the charity becomes entitled to the resource.

Grant income is treated as deferred income where delivery of all or part of a related project is attributable to a subsequent accounting period, and this can be clearly identified.

Resources expended

All expenditure is accounted for on an accruals basis as a liability is incurred. No VAT is recoverable, and the full amount of VAT is included in resources expended.

- Costs of generating funds are included in expenditure on charitable activities and comprise costs associated with attracting voluntary income.
- Charitable activities expenditure comprises those costs incurred by the charity in the delivery of its activities and services of its beneficiaries. It includes both costs that can be allocated directly to such activities, and those costs of an indirect nature necessary to support them.
- Other costs include costs associated with meeting the constitutional and statutory requirements of the charity and include the independent examination fees and costs linked to the strategic management of the charity.

Fixed Assets

Fixtures, fittings and equipment including the improvement to leasehold premises were transferred by the old unincorporated association at book value at 1 October 2007.

Taxation

As a charity, Wansbeck Centre for Voluntary Services is exempt from tax on income and gains falling within Section 505 of the Taxes Act 1988 or Section 256 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to charitable objects, no tax charges have arisen on the charity.

WANSBECK CENTRE FOR VOLUNTARY SERVICE (a company limited by guarantee)**Operating as NORTHUMBERLAND COMMUNITY VOLUNTARY ACTION****NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2023****Fixed Assets continued**

The present tangible fixed assets are now depreciated over their estimated useful lives using the following annual rate:

Fixtures, fittings and equipment and database update - 25% on reducing balance

	Total 2023 £	Total 2022 £
3. INCOME AND ENDOWMENTS		
Unrestricted income		
Core Fund management fees and expenses recovered	112,745	113,988
Bank interest received	1,001	66
Reduction in Severance Pay	-	22,000
Total unrestricted income	<u>113,746</u>	<u>136,054</u>
Restricted income		
Current year grant income:		
Wansbeck CVS Core Fund	26,481	35,236
Re:Action Project	67,315	71,720
Funding Advice Project	49,824	55,252
Supported volunteering / Bridge Northumberland	505,491	471,187
Total restricted income	<u>649,111</u>	<u>633,395</u>
TOTAL	<u><u>762,857</u></u>	<u><u>769,449</u></u>

	Staff Costs £	Support Costs £	Direct Costs £	Total 2023 £	Total 2022 £
4. EXPENDITURE					
(a) Analysis of total resources expended					
Unrestricted funds					
Charitable activities	74,406	41,421	-	115,827	86,059
Other	-	1,853	-	1,853	3,355
Total unrestricted resources expended	<u>74,406</u>	<u>43,274</u>	<u>-</u>	<u>117,680</u>	<u>89,414</u>
Restricted funds					
Charitable expenditure	551,527	97,584	-	649,111	631,775
Total resources expended	<u><u>625,933</u></u>	<u><u>140,858</u></u>	<u><u>-</u></u>	<u><u>766,791</u></u>	<u><u>721,189</u></u>

WANSBECK CENTRE FOR VOLUNTARY SERVICE (a company limited by guarantee)

**Operating as NORTHUMBERLAND COMMUNITY VOLUNTARY ACTION
NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2023**

	Project Support	Governance	Total 2023	Total 2022
	£	£	£	£
4. EXPENDITURE continued				
(b) Analysis of support costs				
Unrestricted funds				
Premises costs	10,740	-	10,740	12,076
Office running costs	17,901	533	18,434	15,761
Independent examination fees	-	1,320	1,320	1,200
Depreciation and capital loss	402	-	402	535
Severance pay	-	-	-	5,948
Project running cost	12,131	-	12,131	14,872
Staff expenses	247	-	247	252
	<hr/>	<hr/>	<hr/>	<hr/>
Total unrestricted expenditure	41,421	1,853	43,274	50,644
	<hr/>	<hr/>	<hr/>	<hr/>
Restricted funds				
Premises costs	5,792	-	5,792	36,973
Office running costs	29,893	-	29,893	38,723
Independent examination fees	-	1,620	1,620	1,620
Employee related costs	6,262	-	6,262	2,516
Volunteer expenses	1,082	-	1,082	578
Beneficiary support/training and project cost	52,935	-	52,935	52,147
	<hr/>	<hr/>	<hr/>	<hr/>
Total restricted expenditure	95,964	1,620	97,584	132,557
	<hr/>	<hr/>	<hr/>	<hr/>
			2023	2022
4. EXPENDITURE			£	£
(c) Analysis of governance costs				
Independent Examiner's remuneration			2,940	2,820
AGM Cost			533	535
			<hr/>	<hr/>
			3,473	3,355
			<hr/>	<hr/>
5. NET MOVEMENT IN FUNDS FOR THE YEAR				
This is stated after charging:				
Depreciation – owned assets			402	535
Independent Examiner's remuneration			2,940	2,820
			<hr/>	<hr/>
			3,342	3,355
			<hr/>	<hr/>
6. EMPLOYEES				
During the financial year the charity had a maximum of 22 employees (2022 :25). Remuneration was made up as follows (all below £60,000): -				
			2023	2022
			£	£
Salaries			562,062	478,059
Employer national insurance			47,510	37,881
Employer pension contribution			16,361	14,927
			<hr/>	<hr/>
			625,933	530,867
			<hr/>	<hr/>

WANSBECK CENTRE FOR VOLUNTARY SERVICE (a company limited by guarantee)

Operating as NORTHUMBERLAND COMMUNITY VOLUNTARY ACTION

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2023

	Office Furniture & Equip. £	IT and Database System	Total 2023 £	Total 2022 £
7. TANGIBLE FIXED ASSETS				
Cost				
As at 1 April 2022	13,415	26,634	40,049	40,049
Additions	-	-	-	-
Disposals	-	-	-	-
As at 31 March 2023	<u>13,415</u>	<u>26,634</u>	<u>40,049</u>	<u>40,049</u>
Depreciation				
As at 1 April 2022	12,225	26,216	38,441	37,906
Disposals	-	-	-	-
Charge for the year	297	105	402	535
As at 31 March 2023	<u>12,522</u>	<u>26,321</u>	<u>38,843</u>	<u>38,441</u>
Net book value at 31 March 2023	<u>893</u>	<u>313</u>	<u>1,206</u>	<u>1,608</u>
			Total 2023 £	Total 2022 £
8. DEBTORS				
Core Fund			14,692	6,119
Restricted Funds Accounts			-	4,733
			<u>14,692</u>	<u>10,852</u>
			2023 £	2022 £
9. CASH AT BANK AND IN HAND				
Bank balances are analysed as follows:				
Unrestricted funds				
Core Fund			216,284	237,187
Core Fund money held for others			917	8,769
			<u>217,201</u>	<u>245,956</u>

WANSBECK CENTRE FOR VOLUNTARY SERVICE (a company limited by guarantee)

Operating as NORTHUMBERLAND COMMUNITY VOLUNTARY ACTION

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2023

	2023 £	2022 £
9. CASH AT BANK AND IN HAND (continued)		
Restricted funds		
Funding Advice Project	1,964	13,908
Re:Action Project	8,746	55,147
Volunteer Centre	4,665	20,634
Core Fund	-	1,757
	<u>15,375</u>	<u>91,446</u>
Cash in hand / petty cash balances	1,022	517
Total	<u>233,598</u>	<u>337,919</u>

	2023 £	2022 £		
10. CREDITORS: Amounts falling due within one year				
	Core Fund	Restricted Funds	Total	Total
Creditors and accrued charges	1,951	2,580	4,531	18,095
Deferred income	-	13,246	13,246	88,779
Provision for severance pay	22,000	-	22,000	22,000
Funds held for others	917	-	917	8,769
	<u>24,868</u>	<u>15,826</u>	<u>40,694</u>	<u>137,643</u>

11. TOTAL CHARITY FUNDS				Gross Transfers between Funds £	Closing Balance £
	Opening Balance £	Incoming Resources £	Resources Expended £		
Unrestricted	212,736	113,746	(117,680)	-	208,802
Restricted	-	649,111	(649,111)	-	-
	<u>212,736</u>	<u>762,857</u>	<u>(766,791)</u>	<u>-</u>	<u>208,802</u>

WANSBECK CENTRE FOR VOLUNTARY SERVICE (a company limited by guarantee)

Operating as NORTHUMBERLAND COMMUNITY VOLUNTARY ACTION

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2023

	Unrestricted Funds	Restricted Funds	Total Funds 2023	Total Funds 2022
	£	£	£	£
12. ANALYSIS OF ASSETS BETWEEN FUNDS				
Fixed assets	1,206	-	1,206	1,608
Debtors	14,692	-	14,692	10,852
Cash at bank and in hand	217,772	15,826	233,598	337,919
	<u>233,670</u>	<u>15,826</u>	<u>249,496</u>	<u>350,379</u>
Creditors	(24,868)	(15,826)	(40,694)	(137,643)
	<u>208,802</u>	<u>-</u>	<u>208,802</u>	<u>212,736</u>

13. ANALYSIS OF CHARITABLE FUNDS

	Funds at 01.04.22	Incoming Resources	Resources Expended	Transfers	Funds at 31.03.23
	£	£	£	£	£
Unrestricted Funds					
General Funds	212,736	113,746	(117,680)	-	208,802
Provision for severance pay no longer required	-	-	-	-	-
	<u>212,736</u>	<u>113,746</u>	<u>(117,680)</u>	<u>-</u>	<u>208,802</u>

	Deferred Income 01.04.22	Incoming Resources	Resources Expended	Transfers	Deferred Income 31.03.23
	£	£	£	£	£
Restricted Funds					
Core Fund	1,757	24,724	(26,481)	-	-
Funding Advice a/c	13,248	38,000	(49,824)	-	1,424
Volunteering Support a/c	20,189	489,068	(505,491)	-	3,766
Re:Action Project a/c	53,585	21,786	(67,315)	-	8,056
	<u>88,779</u>	<u>573,578</u>	<u>(649,111)</u>	<u>-</u>	<u>13,246</u>

WANSBECK CENTRE FOR VOLUNTARY SERVICE (a company limited by guarantee)

Operating as NORTHUMBERLAND COMMUNITY VOLUNTARY ACTION

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2023

13. ANALYSIS OF CHARITABLE FUNDS continued

	2023 £	2022 £
Restricted Funds Summary		
Deferred income at 1 April 2022 b/fwd	88,779	124,501
Restricted income - grants received	573,578	597,673
	<u>662,357</u>	<u>722,174</u>
Deferred income at 31 March 2023 c/fwd	(13,246)	(88,779)
Adjusted income per SOFA	<u>649,111</u>	<u>633,395</u>

	2023 £	2022 £
Unrestricted Funds Summary		
Balance deferred income b/fwd	-	7,500
Unrestricted income received	113,746	128,554
	<u>113,746</u>	<u>136,054</u>
Deferred income at 31 March 2023	-	-
Adjusted income per SOFA	<u>113,746</u>	<u>136,054</u>

WANSBECK CENTRE FOR VOLUNTARY SERVICE (a company limited by guarantee)

Operating as NORTHUMBERLAND COMMUNITY VOLUNTARY ACTION

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2023

13. ANALYSIS OF CHARITABLE FUNDS continued

The following monies were held in the charity's cash reserves at the year end.

	Balance
	31.03.23
	£
<i>Unrestricted</i>	
Core Fund	
NCVA free reserves (current account)	156,475.87
NCVA free reserves (deposit account)	59,807.87
Syrian Refugees funds held	917.20
<i>Restricted</i>	
Community RE:action project	
Windfarms	471.26
Windfarms Eglington	4,168.76
Tea for IT	2,383.28
Reaching Communities	1,722.80
Connected Voice	
Funding Advice Project	
Volunteering Development	1,964.32
Volunteer Centre	
	4,664.90
	<hr/>
Total funds (Unity Trust Bank / CAF Bank)	232,576.26
	<hr/>

MONIES HELD FOR OTHERS

	Vantage Fund £	Syrian Refugees £	Ballinger Trust £	CVS £	Total funds held £
Balance at 1 April 2022	-	917	-	7,852	8,769
Monies received	-	-	27,167	-	27,167
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
	-	917	27,167	7,852	35,936
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Grants/Expenditure in the year	-	-	(27,167)	(7,852)	(35,019)
Balance in hand at 31 March 2023	-	917	-	-	917
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>

N.B.: CVS is the unincorporated association, Wansbeck Council for Voluntary Service

WANSBECK CENTRE FOR VOLUNTARY SERVICE (a company limited by guarantee)

Operating as NORTHUMBERLAND COMMUNITY VOLUNTARY ACTION

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2023

14. STATEMENT OF CASH FLOW

Net reconciliation or operating surplus/deficit to cash flow from operation activities.

	2023	2022
	£	£
Operating surplus	(4,935)	48,194
Depreciation	402	535
(Increase) / decrease in debtors	(3,840)	(3,151)
Increase / (decrease) in creditors	(96,949)	(66,495)
Net cash from operating activities	<u>(105,322)</u>	<u>(20,917)</u>
Net cash flow	(105,322)	(20,917)
Cash from investing activities	-	-
Loans / interest paid	-	-
Interest received	1,001	66
Net charge from financial activities	<u>104,321</u>	<u>(20,851)</u>
Cash at 31 March 2022	337,919	358,770
Cash at 31 March 2023 (as per balance sheet 31.3.23)	<u>233,598</u>	<u>337,919</u>

15. SEVERANCE PAY

The provision of £22,000 is sufficient for our liability at 31 March 2023 (2022 £22,000)

16. TRUSTEE REMUNERATION

No expenses were reimbursed to Trustees during the year. No Trustees were reimbursed for their volunteering work within projects.

17. CAPITAL COMMITMENTS

There were no capital commitments as at 31 March 2023.

18. PENSION

The auto-enrolment scheme is ongoing and contributions to staff pensions are made accordingly

19. DEBTORS

All debts are good and have been paid in the current financial year.

20. CREDITORS

All creditors are short term amounts and are falling due for payment within one year.

WANSBECK CENTRE FOR VOLUNTARY SERVICE (a company limited by guarantee)

Operating as NORTHUMBERLAND COMMUNITY VOLUNTARY ACTION

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2023

21. RELATED PARTY TRANSACTIONS

No transactions with related parties were undertaken such as are required to be disclosed.

22. ULTIMATE CONTROLLING PARTY

In the opinion of the Trustees the charitable company is controlled by the Board of Trustees.

The following pages do not form part of the statutory accounts.

APPENDIX I

WANSBECK CENTRE FOR VOLUNTARY SERVICE (a company limited by guarantee)

Operating as NORTHUMBERLAND COMMUNITY VOLUNTARY ACTION

SUMMARY OF BALANCE SHEET AS AT 31 MARCH 2023

	Unrestricted 2023 £	Restricted 2023 £	Unrestricted 2022 £	Restricted 2022 £
TANGIBLE ASSETS	1,206	-	1,608	-
	<hr/>	<hr/>	<hr/>	<hr/>
CURRENT ASSETS				
Debtors & Prepayments	14,692	-	6,119	4,733
Cash at bank and in hand	217,201	15,826	245,956	91,446
Petty cash	571	-	178	339
	<hr/>	<hr/>	<hr/>	<hr/>
	232,464	15,826	252,253	96,518
	<hr/>	<hr/>	<hr/>	<hr/>
CURRENT LIABILITIES				
Creditors and accrued charges	1,951	2,580	10,356	7,739
Deferred income	-	13,246	-	88,779
Severance pay	22,000	-	22,000	-
Funds held for others	917	-	8,769	-
	<hr/>	<hr/>	<hr/>	<hr/>
	24,868	15,826	41,125	96,518
	<hr/>	<hr/>	<hr/>	<hr/>
NET CURRENT ASSETS	207,596	-	211,128	-
	<hr/>	<hr/>	<hr/>	<hr/>
NET ASSETS	208,802	-	212,736	-
	<hr/>	<hr/>	<hr/>	<hr/>
REPRESENTED BY:-				
General reserves	207,596	-	211,128	-
Fixed asset funds	1,206	-	1,608	-
	<hr/>	<hr/>	<hr/>	<hr/>
	208,802	-	212,736	-
	<hr/>	<hr/>	<hr/>	<hr/>

APPENDIX II

WANSBECK CENTRE FOR VOLUNTARY SERVICE (a company limited by guarantee)

Operating as NORTHUMBERLAND COMMUNITY VOLUNTARY ACTION

INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31 MARCH 2023

	2023 Unrestricted £	2023 Restricted £	2022 Unrestricted £	2022 Restricted £
INCOME				
Grants, management fees and expenses recovered	112,745	649,111	113,988	633,395
Bank interest	1,001	-	66	-
Severance Pay provision Reduction	-	-	22,000	-
	<u>113,746</u>	<u>649,111</u>	<u>136,054</u>	<u>633,395</u>
EXPENDITURE				
Premises running costs	10,740	5,792	12,076	36,973
Salaries and national insurance	74,406	551,527	35,829	495,038
Staff related costs	247	6,262	252	2,516
Office running costs	18,434	29,893	17,082	38,723
Management charges	-	12,437	-	5,800
Volunteer expenses	-	1,082	-	578
Project running cost and beneficiary support/training	12,131	40,498	14,872	52,147
Independent Examiner's fees	1,320	1,620	1,200	1,620
Depreciation	402	-	535	-
Severance Pay	-	-	5,948	-
	<u>117,680</u>	<u>649,111</u>	<u>87,794</u>	<u>633,395</u>
NET SURPLUS/(DEFICIT) FOR THE YEAR	<u>(3,934)</u>	<u>-</u>	<u>48,260</u>	<u>-</u>

All grant funding received in restricted funding is for charitable purposes as defined by the Charity Commission Statement of Recommended Practice.

APPENDIX III

**WANSBECK CENTRE FOR VOLUNTARY SERVICE (a company limited by guarantee)
Operating as NORTHUMBERLAND COMMUNITY VOLUNTARY ACTION**

SUMMARY OF RESERVE ACCOUNT FOR THE YEAR ENDED 31 MARCH 2023

	2023 Unrestricted £	2023 Restricted £	2022 Unrestricted £	2022 Restricted £
Balance brought forward	212,736	-	164,476	-
Surplus / (deficit) for the year	(3,934)	-	48,260	-
	<hr/>	<hr/>	<hr/>	<hr/>
Balance carried forward	208,802	-	212,736	-
	<hr/>	<hr/>	<hr/>	<hr/>
Fixed Asset Fund	1,206	-	1,608	-
General Reserve	207,596	-	211,128	-
	<hr/>	<hr/>	<hr/>	<hr/>
	208,802	-	212,736	-
	<hr/>	<hr/>	<hr/>	<hr/>

WANSBECK CENTRE FOR VOLUNTARY SERVICE

England & Wales - Charity number 1119404

Accounts

CHARITY NO: 1119404

COMPANY NO: 05980151

WANSBECK CENTRE FOR VOLUNTARY SERVICE

(a company limited by guarantee)

Operating as

NORTHUMBERLAND COMMUNITY VOLUNTARY ACTION

ANNUAL REPORT AND FINANCIAL STATEMENTS

2022

WANSBECK CENTRE FOR VOLUNTARY SERVICE

(a company limited by guarantee)

Operating as NORTHUMBERLAND COMMUNITY VOLUNTARY ACTION

TRUSTEES' ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS

for the year ended 31 March 2022

SMITHS ACCOUNTANTS & TAX ADVISERS

Chartered Accountants

Alnwick

Northumberland

WANSBECK CENTRE FOR VOLUNTARY SERVICE (a company limited by guarantee)
Operating as NORTHUMBERLAND COMMUNITY VOLUNTARY ACTION

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The following pages do not form part of the statutory accounts

APPENDICES

Summary of Balance Sheet	Appendix I
Summary of Income and Expenditure Account	Appendix II
Summary of Reserve Account	Appendix III

WANSBECK CENTRE FOR VOLUNTARY SERVICE (a company limited by guarantee)

**Operating as NORTHUMBERLAND COMMUNITY VOLUNTARY ACTION
TRUSTEES' REPORT FOR THE YEAR ENDED 31 MARCH 2022**

The Trustees, who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2022. The Trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

OBJECTIVES AND ACTIVITIES

Principal objectives

To promote any charitable purposes in the community in the advancement of education, the protection of health, the relief of poverty, distress and sickness, primarily for the benefit of the community in the former local government district of Wansbeck and Castle Morpeth and its neighbourhood and in the North East in general: To promote and organise co-operation in the achievement of the above policy by bringing together representatives of the voluntary organisations and the statutory authorities in the area of benefit: To administer grant income for various projects. The Charity is committed to achieving results for the public benefit and due regard is always given to the public benefit interest in deciding on work to be undertaken.

Vision

Inspiring and supporting communities

Visions that guide us:

- Promoting community development by connecting people, ideas and resources.
- Creating a thriving community through the development of learning, training and steps to volunteering and employment.
- Promoting volunteering as a valuable contribution to individual and community well-being.
- Developing a well informed and healthy neighbourhood through collaboration and community action.

Mission statement

To encourage the development of strong and vibrant communities

We will achieve this through:

- Providing high quality support that strengthens and empowers voluntary and community groups at a local level.
- Developing opportunities for individuals to engage with the labour market.
- Helping individuals to contribute to their community through giving time.
- Promoting volunteering opportunities.
- Working with others to build a society that is stronger, where people are inspired to make a positive difference to their communities.
- Helping to shape and inform policy development.

Our values and beliefs

- People and communities are at the heart of what we do.
- A passion and belief that we can and do make a difference.
- A firm belief that everyone has something to offer and can make a valuable contribution.
- The voluntary and community sector plays a crucial role in communities.
- A belief that staff and volunteers are our greatest assets.
- High quality provision and delivery of services.
- Making a difference within the community.

WANSBECK CENTRE FOR VOLUNTARY SERVICE (a company limited by guarantee)

**Operating as NORTHUMBERLAND COMMUNITY VOLUNTARY ACTION
TRUSTEES' REPORT FOR THE YEAR ENDED 31 MARCH 2022**

OBJECTIVES AND ACTIVITIES continued

Summary of main activities

The day-to-day management of the Wansbeck Council for Voluntary Service was transferred to the company on 1 October 2007. The last year has not been without its problems, with COVID-19, lockdowns still, various restrictions. Nevertheless, the company has been able, through the use of Zoom meetings, electronic and other communications, to continue with its mission to help support and encourage voluntary groups, communities and individuals in Northumberland. It has been able, in the year, to help groups build their capacity and gain new skills to improve their organisation and their services for their beneficiaries and their local communities.

Our front-line staff still work part of the week from home, which results in a reduction in commuting time for them, which in turn contributed to a saving on carbon emissions. They have been able to support many groups and individuals during the pandemic to gain confidence in the use of technology to access statutory services and virtual opportunities, and to network with others.

With the use of Zoom, we have been able to work in partnership with a number of organisations and have been able to support various voluntary sector networks. We have still been able to offer help to groups with their funding applications.

The organisation is a partner in an employability project called Bridge Northumberland (previously known as the Bridge Project) and, despite the problems with quarantine and additional complexities for the beneficiaries in the past year, Bridge has been able to support many people into positive and sustainable outcomes.

Activities for the public benefit

The Trustees of the company understand and have discussed the implications of the provisions of the Charities Act, which state that all charities must demonstrate that they are established for public benefit and have due regard to the public benefit guidance issued by the Charity Commission. The Trustees believe that the charity meets both of the key principles:

Principle 1: There must be an identifiable public benefit, or benefits

Northumberland CVA's activities include a core commitment to its mission to engage, stimulate and inspire the creation and development of strong, sustainable and vibrant communities in Northumberland and the surrounding areas by:

- Providing high quality support that strengthens and empowers local voluntary and community groups.
- Creating opportunities for individuals to engage with the labour market.
- Promoting volunteering.
- Helping to shape local planning and policies that affect the voluntary, community and social enterprise sectors
- Working in partnership with others to make a difference to their communities.

We have achieved these objectives this year through the use of Zoom meetings and other forms of electronic communications with our partners and with groups and individuals. Also, face to face meetings have restarted.

Principle 2: Benefit must be to the public, or a section of the public

Engagement in the activities of Northumberland CVA is open to voluntary and community

WANSBECK CENTRE FOR VOLUNTARY SERVICE (a company limited by guarantee)

**Operating as NORTHUMBERLAND COMMUNITY VOLUNTARY ACTION
TRUSTEES' REPORT FOR THE YEAR ENDED 31 MARCH 2022**

OBJECTIVES AND ACTIVITIES continued

groups in Northumberland, volunteers, older people, and individuals experiencing barriers to finding work. Northumberland CVA's beneficiaries are therefore entirely appropriate to its aims and the public as a whole in Northumberland and the surrounding areas can benefit from its work.

All of these benefits are clear, evidenced and relate directly to Northumberland CVA's aims. In addition, the Trustees do not consider that any detriment or harm flows from Northumberland CVA's work.

During the COVID-19 pandemic, many face-to-face meetings, activities and appointments had to be cancelled but, although there has been some reluctance in restarting the face-to-face activities, more and more are now slowly taking place and our assisted shopping project has also restarted – much to the delight of the elderly people who go on those trips.

ACHIEVEMENTS AND PERFORMANCE

Over the past two years, COVID-19 has been a major issue and concern. The Trustees are very thankful to all our staff and volunteers who have dug deep and focused on continuing to provide and operate an effective service to our members and to other groups, organisations, and individuals during that period.

The Trustees would also like to thank all the Bridge Northumberland staff, the other partners, and Northumberland County Council as the lead accountable body for the incredible work they have all done in the last year that has resulted in many beneficiaries being supported, helped and given encouragement that has contributed to improvement and changes in their lives.

The Trustees would also like to thank all those who have supported us this year with finance. We are very grateful for their help and their trust in us, for without their generous support we would not have been able to give that help to the voluntary sector in Northumberland during this difficult and challenging year.

Again, we have dealt with a diverse range of individuals and groups this year. Here are some brief comments from some of the staff involved in some of our projects:

Lisa, from our Supported Volunteering projects, says that one person supported into volunteering gained the skills to get full-time employment in administration and two Syrian refugees on the programme gained full-time employment at a furniture manufacturer. Four people on the programme were supported to volunteer at a local charity shop and all of them agree that this placement has helped tremendously with their confidence. Three of the four now volunteer independently and one has been offered employment at another charity shop.

Martin's Community Development activities this year have included working with the Charity Foundation to support community organisations access the Windfarm Community Fund. At the recent funding round, grants of approximately £165,000 were awarded to eligible organisations and community groups.

With some faith groups, other VCS partners and the Squires Foundation, Martin has provided advice and information on developing a community development type project in West Northumberland for these partners. Linking in with others, he has supported the climate change agenda, assisting in producing a guide for organisations to help

WANSBECK CENTRE FOR VOLUNTARY SERVICE (a company limited by guarantee)

**Operating as NORTHUMBERLAND COMMUNITY VOLUNTARY ACTION
TRUSTEES' REPORT FOR THE YEAR ENDED 31 MARCH 2022**

ACHIEVEMENTS AND PERFORMANCE continued

them reduced their carbon emissions. Various workshops have been held, a survey about volunteering in Northumberland has been undertaken, and Martin has given input to and facilitated some networks.

Marc and the team have supported 88 groups in the last year with advice and help with various matters, including support with funding applications. At the request of Northumberland County Council, we were allocated money from the North of Tyne COVID Capacity Fund of £63,000 and grants were awarded to 25 groups to help raise their digital skills. Grants received ranged from £1,000 to £9,100. They included the purchase of laptops, tablets and other equipment, website development and training for volunteers and staff. Some of the grants awarded went to: Coping with Cancer North East for six laptops; The Alnwick Garden for new iPads; Shilbottle Young People's Project for a laptop and some tablets; Glendale Connect for some laptops and tablets to develop the skills of people they support in the community; and SILX Teen Bar in Blyth were awarded a grant to purchase tablets for the young people in their employability project in order for them to take part in training and for the completion of their accredited courses.

Work continued with four other local infrastructure organisations on the delivery of training and awareness raising of the importance of safeguarding. Over the period of the project, 101 training sessions have been delivered. One feedback report stated, "Well done on making remote learning so involved and supportive." The project ran from January 2020 to March 2022.

In partnership with Connected Voice in Newcastle and North Tyneside VODA, an online training portal has been developed to help trustees with the governance of their charity and over 200 people have enrolled on the courses during the year.

The Bridge Workers have a diverse caseload, often with beneficiaries with complex needs, but every Bridge programme is individual to the participant and offers a starting point for helping the individual. For example, Bridge Worker, Angela has worked with one person to help them with their CV and job search, to proof-read a job application form and help with mock interviews. This person was successful and started work with a national employer in February. With another person, Angela has helped to build their confidence through one-to-one meetings and walks with a Volunteer Buddy to help them in their search for work. Another Bridge participant, who is a single parent with health problems and a daughter with complex needs, said about the programme, "Bridge started me in counselling and coaching sessions, helping me to build my self-esteem and to start to overcome my barriers. It wasn't a one-size-fits-all approach. Bridge looked at me as an individual."

The Trustees have also had a busy time this year with all that is involved with the recruitment of a new CEO to take over from Mrs Anne Lyall, who retired at the end of the financial year.

Our Annual Review will have more details about the achievements of the organisation over the year.

WANSBECK CENTRE FOR VOLUNTARY SERVICE (a company limited by guarantee)

**Operating as NORTHUMBERLAND COMMUNITY VOLUNTARY ACTION
TRUSTEES' REPORT FOR THE YEAR ENDED 31 MARCH 2022**

FINANCIAL REVIEW

Surplus for the year

The Trustees are pleased to report a surplus in this financial year and continue to monitor the finance of the organisation.

	2022 £	2021 £
Unrestricted funds	48,260	49,684
Restricted funds	-	-
	<u>48,260</u>	<u>49,684</u>
TOTAL SURPLUS		

As a result of this, at 31 March 2022 the total reserves which were being carried forward were:

	2022 £	2021 £
General Reserve	211,128	162,333
Fixed Asset Fund	1,608	2,143
	<u>212,736</u>	<u>164,476</u>
TOTAL RESERVES CARRIED FORWARD		

Reserve policy

The Trustees consider it is essential to have sufficient money in reserves to maintain an effective service to the community. Funding for an infrastructure organisation's core funds can be very difficult to obtain and, as an organisation, we need more than the running cost of the core funds safeguarded for at least nine months; we also have to safeguard the smooth financial running of the many activities within Northumberland CVA. The Trustees are aware that present contracts are to come to an end in the next financial year and, although efforts are being made to replace contracts, the Trustees consider it prudent to have free money in reserves in order to operate in an efficient manner.

The balance of the general reserve is £212,736, of which £1,608 is a fixed asset reserve and the remainder represents the charity's free reserves. The Trustees will continue to monitor its finances to ensure adequate liquidity is maintained in order to continue its mission to support and build stronger communities in Northumberland.

Property

The charity main offices are the premises that are still owned by the holding Trustees of Wansbeck Council for Voluntary Service, the old unincorporated association, who will be using the surplus revenue generated by the building for charitable purposes. The Trustees for Wansbeck Centre for Voluntary Service are responsible for all the running costs and for the general upkeep of the building.

Redundancy

The provision for the redundancy fund has been decreased to £22,000, which is adequate for our present needs. This reduction to the provision has happened due to the retirement of three staff during the year.

WANSBECK CENTRE FOR VOLUNTARY SERVICE (a company limited by guarantee)

**Operating as NORTHUMBERLAND COMMUNITY VOLUNTARY ACTION
TRUSTEES' REPORT FOR THE YEAR ENDED 31 MARCH 2022**

FINANCIAL REVIEW continued

Policy for monitoring and review

Once a strategy has been agreed, the Trustees will monitor on a regular basis that progress is being made to identify whether any changes are needed. Updates on the progress of all projects and finances are reviewed regularly at Trustees' meetings.

Risk strategy

The Trustees consider that risk management is vital to the delivery and operation of the organisation, and they recognise that risk is an inherent part of its day-to-day activities. Risk may come from external factors such as economic or environmental or from pandemic-prompted changes to regulations, or from internal factors such as long-term staff illness, human error or lack of core funding.

The Trustees regularly review the major governance, operational, and financial risks, as well as safeguarding issues on a regular basis and are satisfied that appropriate financial systems and controls, employment policies and procedures, and safeguarding procedures are in place, and that appropriate systems of reporting of any issue to the Trustees and the correct authorities are clearly defined.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document and organisational structure

The organisation is a charitable company limited by guarantee and was incorporated on 27 October 2006. The company was established and is governed by its memorandum and articles of association. The memorandum and articles of association were amended on 21st May 2018 by ordinary resolution for the creation of a new associate level of membership for non-profit making organisations.

For the purposes of the Companies Act 2006, the Board of Trustees is also the Board of Directors of the charitable company and is referred to as the Trustees throughout this report.

The company was formed to assume responsibility for the administration, delivery and management previously carried out by the unincorporated association Wansbeck Council for Voluntary Service. The principal objectives remain the same.

The company is a member of the National Association for Voluntary Action (NAVCA). The company is bound by its membership conditions which ensure that we are working to national guidelines, and we have rejoined the National Council for Voluntary Organisations (NCVO).

From 1 April 2015, the company has operated under the name of Northumberland Community Voluntary Action (Northumberland CVA) to indicate that the organisation's services are now available to the voluntary sector in the whole of Northumberland.

Membership and governance

The company is a membership organisation and is managed by the Board of Directors who are also the charity Trustees. They are elected by members at the Annual General Meeting. There is power to co-opt, but any such appointment has to have the confirmation of the next Annual General Meeting.

Members of the company receive regular e-mail about the organisation's activities, VSC news and changes to legislation. Members receive a full report of the activities and the financial reports at an Annual General Meeting.

There are arrangements for the induction and training of committee members (see below). The Chief Executive reviews the training needs of the board and arranges appropriate training as required.

WANSBECK CENTRE FOR VOLUNTARY SERVICE (a company limited by guarantee)

**Operating as NORTHUMBERLAND COMMUNITY VOLUNTARY ACTION
TRUSTEES' REPORT FOR THE YEAR ENDED 31 MARCH 2022**

STRUCTURE, GOVERNANCE AND MANAGEMENT continued

The board meets on a regular basis to oversee the work of the organisation and to set strategic direction. Sub-groups are set up as and when required and are open for all Trustees to attend.

Within the annual cycle the board reviews financial and budgeting information and reviews the objectives of the charity. It also receives regular briefing from the Chief Executive Officer. It considers staffing issues, new legislation and any current issues that impact on the working conditions of staff.

Induction and training of new Trustees

Most Trustees are already familiar with the practical work of the charity. Additionally, new Trustees are invited and encouraged to attend a series of short meetings with some of the existing Trustees to familiarise themselves with the charity and the context within which it operates.

Employment policies

Northumberland CVA constantly updates its employment policies to ensure that our health and safety policies and procedures meet the various legal requirements and our obligations as an employer. We have a range of relevant policies including equal opportunities, training and development, management and supervision, anti-harassment, various health and safety issues dealing with grievances and discipline.

Staffing

The senior member of staff responsible for the day-to-day management of the company is

Mrs Anne Lyall (to 31 March 2022) - Chief Executive Officer

From 1st April 2022, Miss Caroline Rogan will be the new Chief Executive Officer

There is now a small Senior Management Team to support the Chief Executive Officer, but also regular meetings of staff are held. At the end of the financial year there were 19 staff employed. The staff are divided into the following groupings.

Core Fund Strategic Work	- 1 employee
Administration and Management	- 7 employees
Core Fund Activities, Bridge Project and Community Development Staff	- 10 employees
Other	- 1 employee
Total	- 19 employees

No financial provision was required for accrued holiday pay as at 31 March 2022. There are no employees with emoluments above £60,000. The average monthly staff number in the year was 21. No employee benefits were provided to any member of staff of the charity.

WANSBECK CENTRE FOR VOLUNTARY SERVICE (a company limited by guarantee)

**Operating as NORTHUMBERLAND COMMUNITY VOLUNTARY ACTION
TRUSTEES' REPORT FOR THE YEAR ENDED 31 MARCH 2022**

REFERENCE AND ADMINISTRATIVE DETAILS

Registered charity name	Wansbeck Centre for Voluntary Service
Operating name	Northumberland Community Voluntary Action
Charity registration number	1119404
Company registration number	05980151
Principal office and registered office	107-109 Station Road Ashington Northumberland NE63 8RS

Trustees: The Trustees who served the company during the year were as follows:

	Mr R James Mrs M Hindmarsh Mr J Jackson Mr P Lawrence (retired 26.09.21) Mrs S Ashmore Mrs V Tyler (retired 18.01.22) Mrs C Thompson (retired 18.01.22) Mr C Nevin Mrs M Rolf
Company secretary	Mrs A Lyall (Retired 31.3.22) Miss C Rogan (Appointed 01.4.22)
Bankers	Unity Trust Bank plc Nine Brindley Place Birmingham B1 2HR and CAF Bank Ltd Kings Hill West Malling Kent ME19 4JQ
Independent Examiner	Mr I Smith Smiths Accountants & Tax Advisers 8 Linnet Court Cawledge Business Park Alnwick Northumberland NE66 2GD
Solicitors	Appointed as required

WANSBECK CENTRE FOR VOLUNTARY SERVICE (a company limited by guarantee)

**Operating as NORTHUMBERLAND COMMUNITY VOLUNTARY ACTION
TRUSTEES REPORT FOR THE YEAR ENDED 31 MARCH 2022**

PLANS FOR FUTURE PERIODS

Future developments

Wansbeck CVS' key objectives for the next two years are:

- to continually improve and develop our services.
- to build the capacity of the voluntary sector.
- to support others with their grant funding applications.
- to assist with the planning of community developments/projects.
- to work in collaboration with other infrastructure organisations in the county.
- to continue to promote volunteering.
- to continue to help unemployed people to find employment.
- to seek funding for our core activities; and
- to develop new initiatives

We are committed to ensuring that our services are available to all of those in the local communities in Northumberland who need them, and that no individual, group or community is disadvantaged or excluded from playing an active part in society because of race, ethnicity, gender, disability, sexuality, religion, age or geographical location. Our building is fully accessible, and we use accessible venues whenever possible. Our services are widely advertised, and we will engage with local organisations and communities in all areas of Northumberland. We will continue to support and work in partnership with others on their plans to develop projects where a need has been identified.

The Trustees have reviewed the present state of the charity and they consider that adequate resources are available to fund the activity of the charity for the foreseeable future. The Trustees consider that there are no material uncertainties about our ability to continue as a going concern, but they recognise that the COVID-19 pandemic could have repercussions on the sector and on our finances in the years to come. They will nevertheless continue their efforts to develop new streams of funding in order to maintain our services to the voluntary sector in the county of Northumberland.

We conclude our Annual Report with our best wishes to Anne Lyall, our Chief Executive Officer, who retired from the organisation at the end of our financial year. We are very appreciative of her conscientiousness and dedication to the organisation and for all the efforts and support she has given to the voluntary and community sector in Northumberland over many years. Happy retirement Anne, and also to Jackie Auld and Ann Atkinson.

We also record our thanks to the many people, organisations, staff and volunteers for their help and support, through which they have also helped and benefitted many people and groups in Northumberland.

Approved by order of the Board of Trustees on 18 July 2022 and signed on its behalf by

.....
Mr R James
(Chairman)

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF

WANSBECK CENTRE FOR VOLUNTARY SERVICE (a company limited by guarantee)

Operating as NORTHUMBERLAND COMMUNITY VOLUNTARY ACTION

FOR THE FINANCIAL YEAR ENDED 31 MARCH 2022

I report to the charity Trustees on my examination of the accounts of the company for the year ended 31 March 2022, which are set out on pages 11 to 25.

Responsibilities and basis of report

As the charity's Trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act'). Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

Since the Company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of The Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

I. R. SMITH ACA
Institute of Chartered Accountants in England and Wales
Smiths Accountants and Tax Advisers
8 Linnet Court
Cawledge Business Park
Alnwick
Northumberland
NE66 2GD

17 August 2022

WANSBECK CENTRE FOR VOLUNTARY SERVICE (a company limited by guarantee)

Operating as NORTHUMBERLAND COMMUNITY VOLUNTARY ACTION

**STATEMENT OF FINANCIAL ACTIVITIES
(Incorporating an income and expenditure account)**

FOR THE YEAR ENDED 31 MARCH 2022

	Note	Unrestricted Funds £	Restricted Income Funds £	Total Funds 2022 £	Prior year Funds 2021 £
INCOME AND ENDOWMENTS FROM:					
Charitable activities					
Grants/commissions		-	633,395	633,395	671,953
Core fund management fees, expenses recovered commissions and severance pay provision reduction		135,988	-	135,988	84,627
Investment income					
Bank interest		66	-	66	119
TOTAL	3	<u>136,054</u>	<u>633,395</u>	<u>769,449</u>	<u>756,699</u>
EXPENDITURE ON:					
Charitable activities		86,059	631,775	717,834	703,745
Other		3,355	-	3,355	3,270
TOTAL	4	<u>89,414</u>	<u>631,775</u>	<u>721,189</u>	<u>707,015</u>
NET INCOME/(EXPENDITURE) FOR THE YEAR		46,640	1,620	48,260	49,684
Transfers between funds		1,620	(1,620)	-	-
NET MOVEMENT IN FUNDS		48,260	-	48,260	49,684
RECONCILIATION OF FUNDS					
Total funds brought forward		164,476	-	164,476	114,792
TOTAL FUNDS CARRIED FORWARD 11		<u>212,736</u>	<u>-</u>	<u>212,736</u>	<u>164,476</u>

WANSBECK CENTRE FOR VOLUNTARY SERVICE (a company limited by guarantee)
Operating as NORTHUMBERLAND COMMUNITY VOLUNTARY ACTION

BALANCE SHEET AS AT 31 MARCH 2022

	Note	Unrestricted Funds £	Restricted Income Funds £	Total This Year £	Total Last Year £
FIXED ASSETS					
Tangible assets	7	1,608	-	1,608	2,143
CURRENT ASSETS					
Debtors	8	6,119	4,733	10,852	7,701
Cash at bank and in hand	9	246,134	91,785	337,919	358,770
		252,253	96,518	348,771	366,471
CREDITORS: Amounts falling due within one year	10	(41,125)	(96,518)	(137,643)	(204,138)
NET CURRENT ASSETS		211,128	-	211,128	162,333
TOTAL ASSETS LESS CURRENT LIABILITIES		212,736	-	212,736	164,476
FUNDS OF THE CHARITY					
Restricted funds		-	-	-	-
Unrestricted funds		212,736	-	212,736	164,476
TOTAL FUNDS	11	212,736	-	212,736	164,476

For the financial year ended 31 March 2022, the company was entitled to exemption from audit under section 477(1) of the Companies Act 2006; and no notice has been deposited under section 476(1) requesting an audit.

The Trustees acknowledge their responsibilities for ensuring that the company keeps accounting records which comply with section 386 of the Act and preparing accounts which give a true and fair view of the state of affairs of the company as at the end of the period and of its profit or loss for the financial period in accordance with the requirements of section 394 and which otherwise comply with the Companies Act 2006, so far as applicable to the company.

The financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

These financial statements were approved by the Board of Trustees and authorised for issue on 18 July 2022 and are signed on its behalf by:

.....
R James (Chairman)

The notes on pages 13 to 25 form part of the financial statements.

WANSBECK CENTRE FOR VOLUNTARY SERVICE (a company limited by guarantee)

Operating as NORTHUMBERLAND COMMUNITY VOLUNTARY ACTION

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2022

1. STATEMENT OF COMPLIANCE

Wansbeck Centre for Voluntary Service (operating as Northumberland Community Voluntary Action) is an incorporated charity (charity number 1119404) registered in England & Wales. The registered office and other statutory information are shown within the reference and administrative details of the Trustees' Annual Report.

2. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention with the exception of investments which are included at market value, as modified by the revaluation of certain assets.

The financial statements have been prepared on a going concern basis on the grounds that current and future sources of funding or support will be adequate for the charity's needs. The Trustees have considered a period of twelve months from the balance sheet date and consider no further disclosures relating to the charity's ability to continue as a going concern need to be made.

Wansbeck Centre For Voluntary Service meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

The financial accounts are prepared in Sterling (£).

Significant estimates and judgements

The preparation of the financial statements requires the Trustees to make judgements and estimates. The main areas where such judgements and estimates are made are in respect of recognition of income. The company has applied the following accounting policies:

Cash flow statement

A Statement of Cash Flows has been produced (see Note 14)

Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the management committee in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Restricted funds are funds which are to be used in accordance with the specific restrictions imposed by donors or which have been raised by the charity for particular purposes. The cost of raising and administering such funds are charged against the specific fund.

WANSBECK CENTRE FOR VOLUNTARY SERVICE (a company limited by guarantee)

**Operating as NORTHUMBERLAND COMMUNITY VOLUNTARY ACTION
NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2022**

Fund accounting (continued)

Projects for which external funding has been obtained, are:

- Funding Advice Service incorporating Northumberland County Council support services for the voluntary sector.
- Community Enabling Project / Re:Action Project.
- Supported Volunteering Project / Bridge Northumberland

These projects have their own bank accounts, and individual financial accounts have been prepared for them. The income and any resultant surplus is restricted to the specific aims and objectives of the grant application proposals. Within each project there are smaller project/ pilot projects being hosted and they also are subject to the constraints of the grant conditions.

All grant funding is regarded as restricted funding for charitable accounting purpose (as defined by the Charity Commission under SORP 2015). The individual project accounts are available upon request.

Incoming resources

All incoming resources are included in the Statement of Financial Activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income: -

- Voluntary income is core funding and is included in full in the Statement of Financial Activities when receivable.
- Incoming resources from charitable activities is included in the Statement of Financial Activities when the charity becomes entitled to the resource.

Grant income is treated as deferred income where delivery of all or part of a related project is attributable to a subsequent accounting period, and this can be clearly identified.

Resources expended

All expenditure is accounted for on an accruals basis as a liability is incurred. No VAT is recoverable, and the full amount of VAT is included in resources expended.

- Costs of generating funds are included in expenditure on charitable activities and comprise costs associated with attracting voluntary income.
- Charitable activities expenditure comprises those costs incurred by the charity in the delivery of its activities and services of its beneficiaries. It includes both costs that can be allocated directly to such activities, and those costs of an indirect nature necessary to support them.
- Other costs include costs associated with meeting the constitutional and statutory requirements of the charity and include the independent examination fees and costs linked to the strategic management of the charity.

Fixed Assets

Fixtures, fittings and equipment including the improvement to leasehold premises were transferred by the old unincorporated association at book value at 1 October 2007.

Taxation

As a charity, Wansbeck Centre for Voluntary Services is exempt from tax on income and gains falling within Section 505 of the Taxes Act 1988 or Section 256 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to charitable objects, no tax charges have arisen on the charity.

WANSBECK CENTRE FOR VOLUNTARY SERVICE (a company limited by guarantee)

Operating as NORTHUMBERLAND COMMUNITY VOLUNTARY ACTION

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2022

Fixed Assets continued

The present tangible fixed assets are now depreciated over their estimated useful lives using the following annual rate:

Fixtures, fittings and equipment and database update - 25% on reducing balance

	Total 2022 £	Total 2021 £
3. INCOME AND ENDOWMENTS		
Unrestricted income		
Core Fund management fees and expenses recovered	113,988	84,627
Bank interest received	66	119
Grant (COVID-19)	-	20,000
Reduction in Severance Pay	22,000	-
Total unrestricted income	<u>136,054</u>	<u>104,746</u>
Restricted income		
Current year grant income:		
Wansbeck CVS Core Fund	35,236	46,369
Re:Action Project	71,720	97,851
Funding Advice Project	55,252	122,193
Supported volunteering / Bridge Northumberland	471,187	385,540
Total restricted income	<u>633,395</u>	<u>651,953</u>
TOTAL	<u><u>769,449</u></u>	<u><u>756,699</u></u>

	Staff Costs £	Support Costs £	Direct Costs £	Total 2022 £	Total 2021 £
4. EXPENDITURE					
(a) Analysis of total resources expended					
Unrestricted funds					
Charitable activities	35,829	48,909	1,321	86,059	53,232
Other	-	3,355	-	3,355	3,270
Total unrestricted resources expended	<u>35,829</u>	<u>52,264</u>	<u>1,321</u>	<u>89,414</u>	<u>56,502</u>
Restricted funds					
Charitable expenditure	495,038	130,937	5,800	631,775	650,513
Total resources expended	<u>530,867</u>	<u>183,201</u>	<u>7,121</u>	<u>721,189</u>	<u>707,015</u>

WANSBECK CENTRE FOR VOLUNTARY SERVICE (a company limited by guarantee)

Operating as NORTHUMBERLAND COMMUNITY VOLUNTARY ACTION

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2022

	Project Support	Governance	Total 2022	Total 2021
	£	£	£	£
4. EXPENDITURE continued				
(b) Analysis of support costs				
Unrestricted funds				
Premises costs	12,076	-	12,076	10,918
Office running costs	15,226	535	15,761	9,962
Independent examination fees	-	2,820	2,820	2,520
Depreciation and capital loss	535	-	535	715
Severance pay	5,948	-	5,948	5,000
Project running cost	14,872	-	14,872	2,272
Staff expenses	252	-	252	208
Total unrestricted expenditure	48,909	3,355	52,264	31,595
Restricted funds				
Premises costs	36,973	-	36,973	41,027
Office running costs	38,723	-	38,723	46,132
Employee related costs	2,516	-	2,516	1,711
Volunteer expenses	578	-	578	1,815
Beneficiary support/training and project cost	52,147	-	52,147	97,959
Total restricted expenditure	130,937	-	130,937	188,644
			2022	2021
4. EXPENDITURE			£	£
(c) Analysis of governance costs				
Independent Examiner's remuneration			2,820	2,520
AGM Cost			535	750
			3,355	3,270
5. NET MOVEMENT IN FUNDS FOR THE YEAR				
This is stated after charging:				
Depreciation – owned assets			535	715
Independent Examiner's remuneration			2,820	2,520
			3,355	3,235
6. EMPLOYEES				
During the financial year the charity had a maximum of 25 employees (2021 :23). Remuneration was made up as follows (all below £60,000): -			2022	2021
			£	£
Salaries			478,059	425,905
Employer national insurance			37,881	37,348
Employer pension contribution			14,927	13,134
			530,867	476,387

Grants of £909.79 from the Coronavirus Job Retention Scheme were received.

WANSBECK CENTRE FOR VOLUNTARY SERVICE (a company limited by guarantee)

Operating as NORTHUMBERLAND COMMUNITY VOLUNTARY ACTION

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2022

	Office Furniture & Equip. £	IT and Database System	Total 2022 £	Total 2021 £
7. TANGIBLE FIXED ASSETS				
Cost				
As at 1 April 2021	13,415	26,634	40,049	40,049
Additions	-	-	-	-
Disposals	-	-	-	-
As at 31 March 2022	<u>13,415</u>	<u>26,634</u>	<u>40,049</u>	<u>40,049</u>
Depreciation				
As at 1 April 2021	11,828	26,078	37,906	37,191
Disposals	-	-	-	-
Charge for the year	397	138	535	715
As at 31 March 2022	<u>12,225</u>	<u>26,216</u>	<u>38,441</u>	<u>37,906</u>
Net book value at 31 March 2022	<u>1,190</u>	<u>418</u>	<u>1,608</u>	<u>2,143</u>
			Total 2022 £	Total 2021 £
8. DEBTORS				
Core Fund			6,119	3,500
Restricted Funds Accounts			4,733	4,201
			<u>10,852</u>	<u>7,701</u>
			2022 £	2021 £
9. CASH AT BANK AND IN HAND				
Bank balances are analysed as follows:				
Unrestricted funds				
Core Fund			237,187	217,883
Core Fund money held for others			8,769	15,120
			<u>245,956</u>	<u>233,003</u>

WANSBECK CENTRE FOR VOLUNTARY SERVICE (a company limited by guarantee)

Operating as NORTHUMBERLAND COMMUNITY VOLUNTARY ACTION

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2022

	2022 £	2021 £
9. CASH AT BANK AND IN HAND (continued)		
Restricted funds		
Funding Advice Project	13,908	9,959
Re:Action Project	55,147	61,653
Volunteer Centre	20,634	36,258
Core Fund	1,757	16,717
	<hr/>	<hr/>
	91,446	124,587
	<hr/>	<hr/>
Petty Cash balances	517	1,180
	<hr/>	<hr/>
Total	337,919	358,770
	<hr/>	<hr/>

	2022 £	2021 £		
10. CREDITORS: Amounts falling due within one year				
			Core Restricted Fund Funds	Total Total
Creditors and accrued charges	10,356	7,739		18,095 13,017
Deferred income	-	88,779		88,779 132,001
Provision for severance pay	22,000	-		22,000 44,000
Funds held for others	8,769	-		8,769 15,120
	<hr/>	<hr/>		<hr/>
	41,125	96,518		137,643 204,138
	<hr/>	<hr/>		<hr/>

11. TOTAL CHARITY FUNDS				Gross Transfers between Funds	
	Opening Balance £	Incoming Resources £	Resources Expended £		Closing Balance £
Unrestricted	164,476	136,054	89,414	(1,620)	212,736
Restricted	-	633,395	631,775	1,620	-
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
	164,476	769,449	721,189	-	212,736
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>

WANSBECK CENTRE FOR VOLUNTARY SERVICE (a company limited by guarantee)

Operating as NORTHUMBERLAND COMMUNITY VOLUNTARY ACTION

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2022

	Unrestricted Funds	Restricted Funds	Total Funds 2022	Total Funds 2021
	£	£	£	£
12. ANALYSIS OF ASSETS BETWEEN FUNDS				
Fixed assets	1,608	-	1,608	2,143
Debtors	6,119	4,733	10,852	7,701
Cash at bank and in hand	246,134	91,785	337,919	358,770
	<u>253,861</u>	<u>96,518</u>	<u>350,379</u>	<u>368,614</u>
Creditors	(41,125)	(96,518)	(137,643)	(204,138)
	<u>212,736</u>	<u>-</u>	<u>212,736</u>	<u>164,476</u>

13. ANALYSIS OF CHARITABLE FUNDS

	Funds at 01.04.21	Incoming Resources	Resources Expended	Transfers	Funds at 31.03.22
	£	£	£	£	£
Unrestricted Funds					
General Funds	164,476	114,054	67,414	1,620	212,736
Provision for severance pay no longer required	-	22,000	22,000	-	-
	<u>164,476</u>	<u>136,054</u>	<u>89,414</u>	<u>1,620</u>	<u>212,736</u>

	Deferred Income 01.04.21	Incoming Resources	Resources Expended	Transfers	Deferred Income 31.03.22
	£	£	£	£	£
Restricted Funds					
Core Fund	16,717	20,276	(33,616)	(1,620)	1,757
Funding Advice a/c	10,000	58,500	(55,252)	-	13,248
Volunteering Support a/c	35,933	455,443	(471,187)	-	20,189
Re:Action Project a/c	61,851	63,454	(71,720)	-	53,585
	<u>124,501</u>	<u>597,673</u>	<u>(631,775)</u>	<u>(1,620)</u>	<u>88,779</u>

WANSBECK CENTRE FOR VOLUNTARY SERVICE (a company limited by guarantee)

Operating as NORTHUMBERLAND COMMUNITY VOLUNTARY ACTION

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2022

13. ANALYSIS OF CHARITABLE FUNDS continued

	2022 £	2021 £
Restricted Funds Summary		
Deferred income at 1 April 2021 b/fwd	124,501	87,893
Restricted income - grants received	597,673	688,561
	<u>722,174</u>	<u>776,454</u>
Deferred income at 31 March 2022 c/fwd	(88,779)	(124,501)
Adjusted income per SOFA	<u>633,395</u>	<u>651,953</u>
	2022 £	2021 £
Unrestricted Funds Summary		
Balance deferred income b/fwd	7,500	-
Unrestricted income received	128,554	112,246
	<u>136,054</u>	<u>112,246</u>
Deferred income at 31 March 2022	-	7,500
Adjusted income per SOFA	<u>136,054</u>	<u>104,746</u>

NB: During the year, Northumberland CVA assisted Northumberland County Council with the distribution of some of their COVID-19 Capacity Fund from the North of Tyne Combined Authority. Grants totalling £63,000 were awarded to 25 organisations for extra IT equipment or IT support. The £63,000 received has been deducted from the grants paid and only the management fee paid was included in the income section of our accounts as unrestricted funds (The VCSE Digital Skills Fund 2021).

WANSBECK CENTRE FOR VOLUNTARY SERVICE (a company limited by guarantee)

Operating as NORTHUMBERLAND COMMUNITY VOLUNTARY ACTION

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2022

13. ANALYSIS OF CHARITABLE FUNDS continued

The following were monies received from grants, commissions and from government organisations in this financial year:

	Balance 01.04.21 £	Incoming Resources £	Resources expended £	Balance 31.03.22 £
Core Fund (All grants treated as restricted funding):				
The Coalfields Regeneration Trust	8,026	-	8,026	-
Safer Culture North East funded by DCMS and National Lottery Community Fund	2,927	5,780	7,970	737
VCS Skills Fund	2,764	-	2,764	-
NAVCA	3,000	1,500	4,500	-
Sir James Knott Fund	-	5,000	5,000	-
Connected Voice	-	4,101	4,101	-
R.W. Mann	-	2,000	2,000	-
Good Things Foundation	-	1,020	-	1,020
The Carnegie Trust	-	875	875	-
	<hr/>	<hr/>	<hr/>	<hr/>
	16,717	20,276	35,236	1,757
	<hr/>	<hr/>	<hr/>	<hr/>

WANSBECK CENTRE FOR VOLUNTARY SERVICE (a company limited by guarantee)

Operating as NORTHUMBERLAND COMMUNITY VOLUNTARY ACTION

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2022

13. ANALYSIS OF CHARITABLE FUNDS continued

PROJECT INCOME

Note: Some underspends on some projects at 01.04.21 have been amalgamated with new funds to form The Older People's Project.

Projects' incoming resources and resources expended were as follows:

	Balance 01.04.21 £	Incoming Resources £	Resources expended £	Balance 31.03.22 £
The Older People's Project				
NCC Men in Sheds	1,508	-	-	1,508
Bernicia Foundation	10,000	-	10,000	-
Northumberland Care Trust: Re:Action Project	2,781	3,375	1,145	5,011
Community Foundation: The Kellet Fund	6,576	-	2,893	3,683
Community Foundation: The Partiger Trust	-	9,900	-	9,900
Sundry income	-	360	360	-
TOTAL FOR PROJECT	20,865	13,635	14,398	20,102
NCC IT Project	-	15,466	12,907	2,559
Community Foundation: Sisters and North Farm Wind Farm Community Fund	3,112	9,867	9,128	3,851
National Lottery Reaching Communities Fund	37,874	24,486	35,287	27,073
NCC for Support Services Commission	-	50,000	50,000	-
E.C. Graham Trust	10,000	-	5,252	4,748
National Lottery Community Fund: Volunteering Development Project	-	8,500	-	8,500
ESF National Lottery Community Fund	35,933	455,443	471,187	20,189
	107,784	577,397	598,159	87,022
SUMMARY				
	Balance 01.04.21 £	Incoming Resources £	Resources expended £	Balance 31.03.22 £
Core Funds	16,717	20,276	35,236	1,757
Projects (Restricted funds)	107,784	577,397	598,159	87,022
	124,501	597,673	633,395	88,779

WANSBECK CENTRE FOR VOLUNTARY SERVICE (a company limited by guarantee)

Operating as NORTHUMBERLAND COMMUNITY VOLUNTARY ACTION

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2022

13. ANALYSIS OF CHARITABLE FUNDS continued

NB:

All reference to the Community Foundation refers to the Community Foundation serving Tyne & Wear and Northumberland. ESF/National Lottery Community Fund refers to the European Social Fund and the National Lottery, through the National Lottery Community Fund as part of the Building Better Opportunities Programme. DCMS refers to the Department Digital, Culture, Media and Sport and NET refers to their National Emergencies Trust and DCMS NET Fund refers to their National Emergency Trust Fund. NCC refers to Northumberland County Council. NAVCA refers to the National Association of Voluntary and Community Action.

The Coalfield Regeneration Trust's grant was from their Regional Impact Fund Capital.

MONIES HELD FOR OTHERS

	Vantage Fund £	Syrian Refugees £	Ballinger Trust £	CVS £	Total funds held £
Balance at 1 April 2021	328	792	4,000	10,000	15,120
Monies received	-	125	-	-	125
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
	328	917	4,000	10,000	15,245
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Grants/Expenditure in the year	328	-	4,000	2,148	6,476
Balance in hand at 31 March 2022	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
	-	917	-	7,852	8,769
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>

N.B.: CVS is the old unincorporated association, Wansbeck Council for Voluntary Service.

WANSBECK CENTRE FOR VOLUNTARY SERVICE (a company limited by guarantee)

Operating as NORTHUMBERLAND COMMUNITY VOLUNTARY ACTION

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2022

14. STATEMENT OF CASH FLOW

Net reconciliation or operating surplus/deficit to cash flow from operation activities.

	2022 £	2021 £
Operating surplus	48,194	49,565
Depreciation	535	715
(Increase) / decrease in debtors	(3,151)	5,845
Increase / (decrease) in creditors	(66,495)	62,473
Net cash from operating activities	<u>(20,917)</u>	<u>118,598</u>
Net cash flow	(20,917)	118,598
Cash from investing activities	-	-
Loans / interest paid	-	-
Interest received	66	119
Net charge from financial activities	<u>(20,851)</u>	<u>118,717</u>
Cash at 31 March 2021	358,770	240,053
Cash at 31 March 2022 (as per balance sheet 31.3.22)	<u>337,919</u>	<u>358,770</u>

15. SEVERANCE PAY

The provision of £22,000 is sufficient for our liability at 31 March 2022 (2021 £44,000)

16. TRUSTEE REMUNERATION

No expenses were reimbursed to Trustees during the year. No Trustees were reimbursed for their volunteering work within projects.

17. CAPITAL COMMITMENTS

There were no capital commitments as at 31 March 2022.

18. PENSION

The auto-enrolment scheme is ongoing and contributions to staff pensions are made accordingly

19. DEBTORS

All debts are good and have been paid in the current financial year.

20. CREDITORS

All creditors are short term amounts and are falling due for payment within one year.

WANSBECK CENTRE FOR VOLUNTARY SERVICE (a company limited by guarantee)

Operating as NORTHUMBERLAND COMMUNITY VOLUNTARY ACTION

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2022

21. RELATED PARTY TRANSACTIONS

No transactions with related parties were undertaken such as are required to be disclosed.

22. ULTIMATE CONTROLLING PARTY

In the opinion of the Trustees the charitable company is controlled by the Board of Trustees.

The following pages do not form part of the statutory accounts.

APPENDIX I

WANSBECK CENTRE FOR VOLUNTARY SERVICE (a company limited by guarantee)

Operating as NORTHUMBERLAND COMMUNITY VOLUNTARY ACTION

SUMMARY OF BALANCE SHEET AS AT 31 MARCH 2022

	Unrestricted 2022 £	Restricted 2022 £	Unrestricted 2021 £	Restricted 2021 £
TANGIBLE ASSETS	1,608	-	2,143	-
CURRENT ASSETS				
Debtors & Prepayments	6,119	4,733	3,500	4,201
Cash at bank	245,956	91,446	233,003	124,587
Cash in hand	178	339	527	653
	<hr/>	<hr/>	<hr/>	<hr/>
	252,253	96,518	237,030	129,441
	<hr/>	<hr/>	<hr/>	<hr/>
CURRENT LIABILITIES				
Creditors and accrued charges	10,356	7,739	8,077	4,940
Deferred income	-	88,779	7,500	124,501
Severance pay	22,000	-	44,000	-
Funds held for others	8,769	-	15,120	-
	<hr/>	<hr/>	<hr/>	<hr/>
	41,125	96,518	74,697	129,441
	<hr/>	<hr/>	<hr/>	<hr/>
NET CURRENT ASSETS	211,128	-	162,333	-
	<hr/>	<hr/>	<hr/>	<hr/>
NET ASSETS	212,736	-	164,476	-
	<hr/>	<hr/>	<hr/>	<hr/>
REPRESENTED BY:-				
General reserves	211,128	-	162,333	-
Fixed asset funds	1,608	-	2,143	-
	<hr/>	<hr/>	<hr/>	<hr/>
	212,736	-	164,476	-
	<hr/>	<hr/>	<hr/>	<hr/>

APPENDIX II

WANSBECK CENTRE FOR VOLUNTARY SERVICE (a company limited by guarantee)

Operating as NORTHUMBERLAND COMMUNITY VOLUNTARY ACTION

INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31 MARCH 2022

	2022 Unrestricted £	2022 Restricted £	2021 Unrestricted £	2021 Restricted £
INCOME				
Grants, management fees and expenses recovered	113,988	633,395	104,627	651,953
Bank interest	66	-	119	-
Severance Pay provision Reduction	22,000	-	-	-
	<u>136,054</u>	<u>633,395</u>	<u>104,746</u>	<u>651,953</u>
EXPENDITURE				
Premises running costs	12,076	36,973	10,918	41,027
Salaries and national insurance	35,829	495,038	24,453	451,934
Staff related costs	252	2,516	208	1,711
Office running costs	17,082	38,723	10,416	46,132
Management charges	-	5,800	-	9,935
Volunteer expenses	-	578	-	1,815
Project running cost and beneficiary support/training	14,872	52,147	2,272	97,959
Independent Examiner's fees	1,200	1,620	1,080	1,440
Depreciation	535	-	715	-
Severance Pay	5,948	-	5,000	-
	<u>87,794</u>	<u>633,395</u>	<u>55,062</u>	<u>651,953</u>
NET SURPLUS/(DEFICIT) FOR THE YEAR	<u>48,260</u>	<u>-</u>	<u>49,684</u>	<u>-</u>

All grant funding received in restricted funding is for charitable purposes as defined by the Charity Commission Statement of Recommended Practice.

APPENDIX III

**WANSBECK CENTRE FOR VOLUNTARY SERVICE (a company limited by guarantee)
Operating as NORTHUMBERLAND COMMUNITY VOLUNTARY ACTION**

SUMMARY OF RESERVE ACCOUNT FOR THE YEAR ENDED 31 MARCH 2022

	2022 Unrestricted £	2022 Restricted £	2021 Unrestricted £	2021 Restricted £
Balance brought forward	164,476	-	114,792	-
Surplus for the year	48,260	-	49,684	-
	<hr/>	<hr/>	<hr/>	<hr/>
Balance carried forward	212,736	-	164,476	-
	<hr/>	<hr/>	<hr/>	<hr/>
Fixed Asset Fund	1,608	-	2,143	-
General Reserve	211,128	-	162,333	-
	<hr/>	<hr/>	<hr/>	<hr/>
	212,736	-	164,476	-
	<hr/>	<hr/>	<hr/>	<hr/>

WANSBECK CENTRE FOR VOLUNTARY SERVICE

England & Wales - Charity number 1119404

Accounts

CHARITY NO: 1119404

COMPANY NO: 05980151

WANSBECK CENTRE FOR VOLUNTARY SERVICE

(a company limited by guarantee)

Operating as

NORTHUMBERLAND COMMUNITY VOLUNTARY ACTION

ANNUAL REPORT AND FINANCIAL STATEMENTS

2021

WANSBECK CENTRE FOR VOLUNTARY SERVICE
(a company limited by guarantee)

Operating as NORTHUMBERLAND COMMUNITY VOLUNTARY ACTION

TRUSTEES' ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS
for the year ended 31 March 2021

SMITHS ACCOUNTANTS & TAX ADVISERS

Chartered Accountants
Alnwick
Northumberland

WANSBECK CENTRE FOR VOLUNTARY SERVICE (a company limited by guarantee)
Operating as NORTHUMBERLAND COMMUNITY VOLUNTARY ACTION

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The following pages do not form part of the statutory accounts

APPENDICES

Summary of Balance Sheet	Appendix I
Summary of Income and Expenditure Account	Appendix II
Summary of Reserve Account	Appendix III

WANSBECK CENTRE FOR VOLUNTARY SERVICE (a company limited by guarantee)
Operating as NORTHUMBERLAND COMMUNITY VOLUNTARY ACTION

TRUSTEES' REPORT FOR THE YEAR ENDED 31 MARCH 2021

The Trustees, who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2021. The Trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

OBJECTIVES AND ACTIVITIES

Principal objectives

To promote any charitable purposes in the community in the advancement of education, the protection of health, the relief of poverty, distress and sickness, primarily for the benefit of the community in the former local government district of Wansbeck and Castle Morpeth and its neighbourhood and in the North East in general: To promote and organise co-operation in the achievement of the above policy by bringing together representatives of the voluntary organisations and the statutory authorities in the area of benefit: To administer grant income for various projects. The Charity is committed to achieving results for the public benefit and due regard is always given to the public benefit interest in deciding on work to be undertaken.

Vision

Inspiring and supporting communities

Visions that guide us:

- Promoting community development by connecting people, ideas and resources.
- Creating a thriving community through the development of learning, training and steps to volunteering and employment.
- Promoting volunteering as a valuable contribution to individual and community well-being.
- Developing a well informed and healthy neighbourhood through collaboration and community action.

Mission statement

To encourage the development of strong and vibrant communities

We will achieve this through:

- Providing high quality support that strengthens and empowers voluntary and community groups at a local level.
- Developing opportunities for individuals to engage with the labour market.
- Helping individuals to contribute to their community through giving time.
- Promoting volunteering opportunities.
- Working with others to build a society that is stronger, where people are inspired to make a positive difference to their communities.
- Helping to shape and inform policy development.

Our values and beliefs

- People and communities are at the heart of what we do.
- A passion and belief that we can and do make a difference.
- A firm belief that everyone has something to offer and can make a valuable contribution.
- The voluntary and community sector plays a crucial role in communities.
- A belief that staff and volunteers are our greatest assets.
- High quality provision and delivery of services.
- Making a difference within the community.

WANSBECK CENTRE FOR VOLUNTARY SERVICE (a company limited by guarantee)

Operating as NORTHUMBERLAND COMMUNITY VOLUNTARY ACTION

TRUSTEES' REPORT FOR THE YEAR ENDED 31 MARCH 2021

OBJECTIVES AND ACTIVITIES continued

Summary of main activities

The day-to-day management of the Wansbeck Council for Voluntary Service was transferred to the company on 1 October 2007. The last year has not been without its problems, with COVID-19, lockdowns and various restrictions. Nevertheless, the company has been able, through the use of Zoom meetings, electronic and other communications, to continue with its mission to help support and encourage voluntary groups, communities and individuals in Northumberland. It has been able, in the year, to help groups build their capacity and gain new skills to improve their organisation and their services for their beneficiaries and their local communities.

All of our front-line staff were able to work from home, which resulted in a reduction in commuting time for them, which in turn contributed to a saving on carbon emissions. They have been able to support many groups and individuals during the pandemic to gain confidence in the use of technology to access statutory services and virtual opportunities, and to network with others.

With the use of Zoom, we have been able to work in partnership with a number of organisations and have been able to support various voluntary sector networks. We have still been able to offer help to groups with their funding applications.

The organisation is a partner in an employability project called Bridge Northumberland (previously known as the Bridge Project) and, despite the problems with quarantine and additional complexities for the beneficiaries in the past year, Bridge has been able to support 249 of them into positive and sustainable outcomes.

Activities for the public benefit

The Trustees of the company understand and have discussed the implications of the provisions of the Charities Act, which state that all charities must demonstrate that they are established for public benefit and have due regard to the public benefit guidance issued by the Charity Commission. The Trustees believe that the charity meets both of the key principles:

Principle 1: There must be an identifiable public benefit, or benefits

Northumberland CVA's activities include a core commitment to its mission to engage, stimulate and inspire the creation and development of strong, sustainable and vibrant communities in Northumberland and the surrounding areas by:

- Providing high quality support that strengthens and empowers local voluntary and community groups.
- Creating opportunities for individuals to engage with the labour market.
- Promoting volunteering.
- Helping to shape local planning and policies that affect the voluntary, community and social enterprise sectors
- Working in partnership with others to make a difference to their communities.

We have achieved these objectives this year through the use of Zoom meetings and other forms of electronic communications with our partners and with groups and individuals.

Principle 2: Benefit must be to the public, or a section of the public

Engagement in the activities of Northumberland CVA is open to voluntary and community

WANSBECK CENTRE FOR VOLUNTARY SERVICE (a company limited by guarantee)

Operating as NORTHUMBERLAND COMMUNITY VOLUNTARY ACTION

TRUSTEES' REPORT FOR THE YEAR ENDED 31 MARCH 2021

OBJECTIVES AND ACTIVITIES continued

groups in Northumberland, volunteers, older people, and individuals experiencing barriers to finding work. Northumberland CVA's beneficiaries are therefore entirely appropriate to its aims and the public as a whole in Northumberland and the surrounding areas can benefit from its work.

All of these benefits are clear, evidenced and relate directly to Northumberland CVA's aims. In addition, the Trustees do not consider that any detriment or harm flows from Northumberland CVA's work.

During the COVID-19 pandemic, many face-to-face activities have had to be cancelled; for instance, the assisted shopping trips for older people could not operate but the staff were able to keep in contact with all the project's beneficiaries and volunteers throughout with regular phone calls and other forms of electronic communication.

ACHIEVEMENTS AND PERFORMANCE

Achievements and appreciation

This last year has been a very difficult environment to work in, and the Trustees would like to thank all the staff for their commitment and dedication, not only to the organisation but also to the community at large in working so tirelessly from home for most of the year. Thank you for all your efforts and for the help and encouragement you've given to others.

The Trustees would also like to thank the many volunteers, Bridge Northumberland partners, other organisations, and also our funders. You have all been an encouragement to us though your help and support in what has been a very challenging year for all.

Although the COVID-19 pandemic has been very disruptive to our lives, we have nevertheless been able to maintain the operation of most of our projects and have been able to support many areas of the community with financial help from several small COVID-19 emergency grants that have come from various larger grants to the VCS from central government.

We have continued to maintain our work with Northumberland County Council to deliver the commission that gives support to the voluntary sector and we have developed a good working relationship with their new department team of Northumberland Communities Together (NCT)

In this financial year we have been able to generate a surplus on our core funds of £49,684, which has been added to our reserves. Our free reserves are now £164,476.

We have been able to support a diverse range of individuals and groups in this year.

We have been successful in securing two years of funding from the National Lottery Reaching Communities Fund for a community-based project that builds connections and with existing activities in an identified area, using an asset-based approach, to help develop projects and initiatives in order to help reduce loneliness and the sense of isolation that is felt in some communities. This work started in September 2019, with some good initial contacts being made, and we have also been able to help one group from these preliminary meetings to secure substantial funding for their project.

This project has been extended because COVID-19 has prevented many of the planned activities from taking place. However, the project co-ordinator, Martin Conway, has maintained contact with many of the organisations he had built a rapport with since the start of the project and he has made the following comment:

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TRUSTEES' REPORT FOR THE YEAR ENDED 31 MARCH 2021

ACHIEVEMENTS AND PERFORMANCE continued

"With so much disruption in people's lives since March 2020, how do we see any glimmer of hope? How can we take something positive from all of this when tragedy has struck so many families? From my own perspective it has been wonderful to see so many community groups, volunteers and activists step up to the plate and support the most vulnerable in our communities. From the largest town to the smallest hamlet, Northumberland people of all shapes, sizes, beliefs and political persuasion have pulled together. Doors have been knocked on, food delivered, prescriptions delivered or families fed. Maybe most importantly for some, daily doorstep chats or passing waves have given so many some reassurance that they are not alone. The Oxford English Dictionary needs its definition of 'community' updating, it should include...noun: 'The People of Northumberland'."

Martin Conway: Project Co-ordinator

This year, our Annual Review will concentrate on statistics etc., but the Trustees would like to include in their report some comments, quotes and case studies from the staff about the projects they are involved in, including a case study from Bridge Northumberland, which indicates that, for some people, life is not easy!

Funding was received for the purchase of tablets, which has developed into a tablet loan scheme, 'Re:connect', that has been a great help to many people during the pandemic in reducing their social isolation and loneliness. **Older people's project co-ordinator, Karen Cox** provided quotes from two beneficiaries of our tablet loan scheme:



QUOTE:

"This (having a tablet) has opened a whole new world to me. The volunteers are so patient when they are talking to me over the phone. I did not realise how easy it is to use; I wished I had got one years ago. The best bit for me is each night I FaceTime my sister and we talk for hours - it is like we are in each other's living rooms. Brilliant."

WANSBECK CENTRE FOR VOLUNTARY SERVICE (a company limited by guarantee)
Operating as NORTHUMBERLAND COMMUNITY VOLUNTARY ACTION
TRUSTEES' REPORT FOR THE YEAR ENDED 31 MARCH 2021

ACHIEVEMENTS AND PERFORMANCE continued

QUOTE:

"I can't believe it! I was sitting thinking I was bored with what was on the TV and radio, but with a bit support and guidance, I have been able to download (BBC) iPlayer and use my tablet to watch a box set - it was brilliant, and I can't believe I did it!"

Supported volunteering project co-ordinator, Lisa Wackett provided a case study from her work:

CASE STUDY:

'M' began as a Supported Volunteer during the pandemic and was keen to help others. She started volunteering with a local foodbank, where she was placed within a small team, allowing her the opportunity to grow in confidence. 'M' has now become an integral part of the team. Not only does she help at the food bank, but she has also become involved in other areas of the charity and, as her confidence has grown, she has become a Bridge Connector. She has participated in our monthly Connector forums and training sessions to enhance her skills and she has now gone on to support other beneficiaries of Bridge Northumberland in this Connector role.

Some funding was obtained during this financial year to again promote, on a modest scale, the benefits of volunteering. **Volunteering Development Officer, Caroline Burden** said:

"Despite the challenges presented by the pandemic, the volunteering brokerage scheme has provided support to 68 prospective volunteers and enabled people to move into a number of roles including Trusteeships, conservation activities, COVID-19 related activities such as those supporting mass vaccination sites, and opportunities within the Bridge Northumberland and Re:Action projects.

"In addition, since the start of the project in October, 47 organisations have been supported with the recruitment of volunteers through the use of our volunteer recruitment portal."

Project Administrator, Sarah Tate, and Bridge Support Officer, Michelle Stoker offered two case studies from the SkillsUNeed employability project they work on:

CASE STUDY:

Graham attended the CRT-funded SkillsUNeed employability training course for three sessions, from 16th May 2021. He was eager to engage from day one. He had a very positive attitude and was determined to gain employment. During his time on the course, Graham updated his CV, compiled a cover letter, and organised his

WANSBECK CENTRE FOR VOLUNTARY SERVICE (a company limited by guarantee)
Operating as NORTHUMBERLAND COMMUNITY VOLUNTARY ACTION
TRUSTEES' REPORT FOR THE YEAR ENDED 31 MARCH 2021

ACHIEVEMENTS AND PERFORMANCE continued



certificates into date order. He participated well in all of our sessions, always completed a job search and applied for suitable positions. He was overjoyed when he was asked to complete a three-day work trial to see if he was a suitable candidate. As a result of the work trial, he secured a full-time position with an immediate start and left on week three of the course.

Graham said: "The SkillsUNeed course did the world of good for me. Before this, I was out of work for 18 months and I am so pleased I spotted the course advertised on Facebook. I wouldn't be where I am now without it. The course was really good for me and built up my confidence as a person. Michelle (SkillsUNeed Course Lead) and Sarah (Support Worker) have both been great and I always had one to one support when needed whilst also getting on well with others in the group. I'm now in a full-time role at a busy bar/restaurant and am really enjoying it."

CASE STUDY:

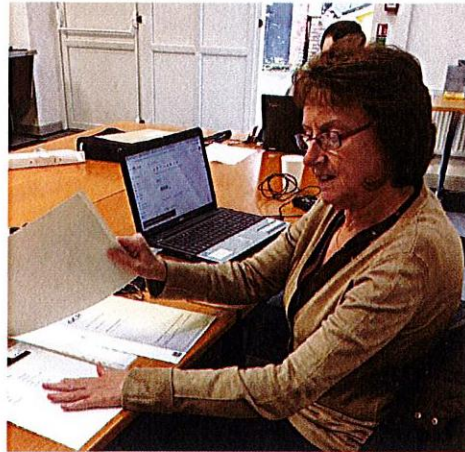
Linda attended the SkillsUNeed employability training course for six sessions, beginning on the 14th of October 2020. She had received job search support a few years ago but was keen to refresh and develop her IT skills. On her first day she was anxious about attending and wasn't used to going anywhere on her own but with the team's encouragement, she pushed herself to attend. As a result of the course, she has developed friendships through the group and has seen an improvement in, not only her IT skills but in her self-esteem and confidence.

The course gave her the opportunity to further develop her CV, to be able to job search independently and to become more confident with IT. Linda participated in the Northumberland CVA tablet loan scheme, and this has meant she has continued her friendship with another lady who attended the course, using technology to stay

WANSBECK CENTRE FOR VOLUNTARY SERVICE (a company limited by guarantee)
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TRUSTEES' REPORT FOR THE YEAR ENDED 31 MARCH 2021

ACHIEVEMENTS AND PERFORMANCE continued



connected and to reduce social isolation for both. The skills she has gained have seen her participate in further online training and to attend weekly Zoom sessions which she really looks forward to.

Linda said: "I was nervous to attend the training at first, but I am so glad I did. The greatest thing I learnt was to listen more and gain IT skills, whilst also discovering skills I already had. The trainer was attentive and helpful. Before the course, I didn't really know where to start however it has helped me so much. I just wish the course was longer!"

We have continued with support and advice around governance and safeguarding, and support has been given to many groups impacted by COVID-19. **Information & Communications Officer, Jackie Auld** has led on our work on the regional safeguarding partnership project. She said:

"Safer Culture North East is a partnership between Catalyst Stockton-on-Tees, Connected Voice (Newcastle), Durham Community Action, Northumberland CVA, and VONNE, funded jointly by the Department for Digital, Culture, Media and Sport, and The National Lottery Community Fund that aims to deliver safeguarding training and awareness raising sessions on the importance of safeguarding and to highlight the open access NCVO safeguarding resources across the North East."

"Each partner took responsibility for producing a particular safeguarding training session, making them available to all partners to deliver in their own areas. We chose to do 'Designated Person for Safeguarding' and, since we don't have our own training officer like the other partners have, we contracted a local independent trainer with specialist Safeguarding knowledge."

"The sessions were originally going to be delivered face to face but, when the pandemic hit, we all (the partners) adjusted the sessions to be delivered online and this has proved to be very successful since we have been able to work with each other

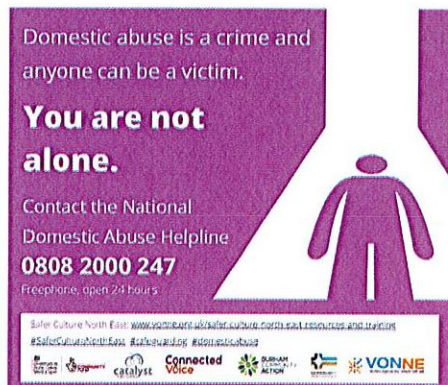
**WANSBECK CENTRE FOR VOLUNTARY SERVICE (a company limited by guarantee)
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TRUSTEES' REPORT FOR THE YEAR ENDED 31 MARCH 2021

ACHIEVEMENTS AND PERFORMANCE continued

better to provide all the sessions across the whole region instead of just in a much smaller geographic location as face-to-face sessions."

"In response to specific safeguarding issues highlighted by the pandemic, we also created a series of factsheets to cover safeguarding for individual volunteers in the community helping vulnerable people during the Coronavirus COVID-19 pandemic, for new COVID-response groups, and for all the new online services that were springing up. We also designed a collection of social media image assets on issues such as domestic abuse and online romance scams that emerged strongly in feedback from frontline staff and volunteers."



Funding and governance development officer, Marc Johnson, commenting on working closely once more with the Ballinger Charitable Trust, said:

"Following our success in 2018 working with the Ballinger Charitable Trust to deliver a microgrant programme for VCS groups in South East Northumberland, we have once again teamed up to run a similar programme during February and March 2021.

"We focused on small groups with project ideas that aimed to help their community respond to the impact of COVID-19 and tackle social isolation issues. We were able to open the opportunity up to groups across the whole of Northumberland without anyone having to travel long distances since the pandemic has made online meetings commonplace. This allowed the representatives from Ballinger Charitable Trust to 'meet' with organisations from across the county all on the same day. Representatives of the shortlisted groups were invited to speak to two Trustees from the Ballinger Charitable Trust via Zoom for a maximum of ten minutes".

"As with most funding programmes, the number of groups interested in applying far outstripped the available funds. All the groups that attended the discussion were awarded the full £500 – making £4,000 to support groups in Northumberland in this financial year and a grand total of £5,000. All applicants who didn't make the shortlist were offered additional support to identify alternative funding sources for their projects."

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ACHIEVEMENTS AND PERFORMANCE continued

Bridge Worker Lead, Caroline Rogan offered a case study from Bridge Northumberland that features the support given by **Bridge Worker, Dave Gravell**, who is based within Northumberland CVA and is the DG referred to in this case study:

CASE STUDY:

KP from Blyth was released from St George's after two months under Section 2 of the Mental Health Act 2020 into Homegroup. Diagnosed with a long-term mental health issue and alcohol dependency whilst being separated from his family, KP was referred by Homegroup to Bridge Northumberland during COVID-19 to receive support with financial difficulties, alcohol dependency and to build confidence and skills to gain employment. KP and their allocated Bridge Worker, DG, developed an action plan which included mental health support, addressing alcohol dependency, stabilising finances, digital inclusion, volunteering and employability.

KP was supported to engage actively with Bridge Northumberland's partner Citizens Advice and finances were stabilised. However, escalations with deteriorating mental health and alcohol dependency resulted in eviction from Homegroup, making KP homeless. Services in Northumberland were resistant to supporting KP due to the eviction and endeavoured to transfer accountability between counties. DG worked tirelessly to strengthen the relationships with County Councils but was unable to secure housing support. DG found assistance with Places for People, who offered supported housing and developed an Action Plan for KP's support, working collaboratively between organisations to secure the supported accommodation.

Since stabilising housing, KP has been supported by his Bridge Worker, DG, to engage with Bridge Northumberland's partner, Cygnus Support, which has provided remote mental health support and Northumberland CVA which has provided KP with volunteering opportunities at Briardale House. DG has provided support with alcohol dependency, supporting appointments with Northumberland Recovery Partnership, resulting in KP dramatically reducing alcohol consumption, and has also provided digital inclusion and support, enabling access to online statutory services and provided effective job searching tools.

KP was overwhelmed by the amount of support received from Bridge Northumberland, and particularly from DG, who never gave up, ensuring the fight was not KP's alone, always encouraging and coaching to keep a positive mental attitude. Having secure finances and supported housing have been the launchpad for KP to get references and have a fixed address for employment applications.

In April 2021, KP successfully secured employment, with a four-year contract, at Groundworks.

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TRUSTEES' REPORT FOR THE YEAR ENDED 31 MARCH 2021

ACHIEVEMENTS AND PERFORMANCE continued

We have continued to facilitate network meetings in various parts of the county and to develop the VCS Assembly, which also continued its meetings with Northumberland County Council.

Assembly Development Officer, Ann Atkinson said:

"From a VCS Assembly perspective, it has been important to understand the impact that COVID-19 is having on voluntary and community groups in order to increase understanding and inform the statutory sector of the impacts – as you are probably well aware, it is not always easy to gauge how much impact you are having in terms of influence with the statutory sector".

"Groups were great in responding to surveys and I did ensure that any support needs indicated were followed up; from feedback received we saw that this was appreciated. It seems only fair and right that if we are asking groups to give their time responding to surveys that we respond back with any support we can give with issues they raise."

Although the year has been fraught with challenges and problems due to the COVID-19 pandemic, the Trustees are nevertheless pleased to report that, despite these difficulties, we have been able to maintain an effective service to help others during difficult days.

FINANCIAL REVIEW

Surplus for the year

The Trustees are pleased to report a surplus in this financial year and continue to monitor the finance of the organisation.

	2021 £	2020 £
Unrestricted funds	49,684	16,842
Restricted funds	-	-
TOTAL SURPLUS	49,684	16,842

As a result of this, at 31 March 2021 the total reserves which were being carried forward were:

	2021 £	2020 £
General Reserve	162,333	111,934
Fixed Asset Fund	2,143	2,858
TOTAL RESERVES CARRIED FORWARD	164,476	114,792

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TRUSTEES' REPORT FOR THE YEAR ENDED 31 MARCH 2021

FINANCIAL REVIEW continued

Reserve policy

The Trustees consider it is essential to have sufficient money in reserves to maintain an effective service to the community. Funding for an infrastructure organisation's core funds can be very difficult to obtain and, as an organisation, we need more than the running cost of the core funds safeguarded for at least nine months; we also have to safeguard the smooth financial running of the many activities within Northumberland CVA. The Trustees are aware that present contracts are to come to an end in the next financial year and, although efforts are being made to replace contracts, the Trustees consider it prudent to have free money in reserves in order to operate in an efficient manner.

The balance of the general reserve is £164,476, of which £2,143 is a fixed asset reserve and the remainder represents the charity's free reserves. The Trustees will continue to monitor its finances to ensure adequate liquidity is maintained in order to continue its mission to support and build stronger communities in Northumberland.

Property

The charity main offices are the premises that are still owned by the holding Trustees of Wansbeck Council for Voluntary Service, the old unincorporated association, who will be using the surplus revenue generated by the building for charitable purposes. The Trustees for Wansbeck Centre for Voluntary Service are responsible for all the running costs and for the general upkeep of the building.

Redundancy

The provision for the redundancy fund has been increased to £44,000, which is adequate for our present needs.

Policy for monitoring and review

Once a strategy has been agreed, the Trustees will monitor on a regular basis that progress is being made to identify whether any changes are needed. Updates on the progress of all projects and finances are reviewed regularly at Trustees' meetings.

Risk strategy

The Trustees consider that risk management is vital to the delivery and operation of the organisation, and they recognise that risk is an inherent part of its day-to-day activities. Risk may come from external factors such as economic or environmental or from pandemic-prompted changes to regulations, or from internal factors such as long-term staff illness, human error or lack of core funding.

The Trustees regularly review the major governance, operational, and financial risks, as well as safeguarding issues on a regular basis and are satisfied that appropriate financial systems and controls, employment policies and procedures, and safeguarding procedures are in place, and that appropriate systems of reporting of any issue to the Trustees and the correct authorities are clearly defined.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document and organisational structure

The organisation is a charitable company limited by guarantee and was incorporated on 27

WANSBECK CENTRE FOR VOLUNTARY SERVICE (a company limited by guarantee)
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TRUSTEES' REPORT FOR THE YEAR ENDED 31 MARCH 2021

STRUCTURE, GOVERNANCE AND MANAGEMENT continued

October 2006. The company was established and is governed by its memorandum and articles of association. The memorandum and articles of association were amended on 21st May 2018 by ordinary resolution for the creation of a new associate level of membership for non-profit making organisations.

For the purposes of the Companies Act 2006, the Board of Trustees is also the Board of Directors of the charitable company and is referred to as the Trustees throughout this report.

The company was formed to assume responsibility for the administration, delivery and management previously carried out by the unincorporated association Wansbeck Council for Voluntary Service. The principal objectives remain the same.

The company is a member of the National Association for Voluntary Action (NAVCA). The company is bound by its membership conditions which ensure that we are working to national guidelines, and we have rejoined the National Council for Voluntary Organisations (NCVO).

From 1 April 2015, the company has operated under the name of Northumberland Community Voluntary Action (Northumberland CVA) to indicate that the organisation's services are now available to the voluntary sector in the whole of Northumberland.

Membership and governance

The company is a membership organisation and is managed by the Board of Directors who are also the charity Trustees. They are elected by members at the Annual General Meeting. There is power to co-opt, but any such appointment has to have the confirmation of the next Annual General Meeting.

Members of the company receive regular e-mail about the organisation's activities, VSC news and changes to legislation. Members receive a full report of the activities and the financial reports at an Annual General Meeting.

There are arrangements for the induction and training of committee members (see below). The Chief Executive reviews the training needs of the board and arranges appropriate training as required.

The board meets on a regular basis to oversee the work of the organisation and to set strategic direction. Sub-groups are set up as and when required and are open for all Trustees to attend.

Within the annual cycle the board reviews financial and budgeting information and reviews the objectives of the charity. It also receives regular briefing from the Chief Executive Officer. It considers staffing issues, new legislation and any current issues that impact on the working conditions of staff.

Induction and training of new Trustees

Most Trustees are already familiar with the practical work of the charity. Additionally, new Trustees are invited and encouraged to attend a series of short meetings with some of the existing Trustees to familiarise themselves with the charity and the context within which it operates.

Employment policies

Northumberland CVA constantly updates its employment policies to ensure that our health and safety policies and procedures meet the various legal requirements and our obligations as an employer. We have a range of relevant policies including equal opportunities, training and development, management and supervision, anti-harassment, various health and safety issues dealing with grievances and discipline.

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TRUSTEES' REPORT FOR THE YEAR ENDED 31 MARCH 2021

STRUCTURE, GOVERNANCE AND MANAGEMENT continued

Staffing

The senior member of staff responsible for the day-to-day management of the company is

Mrs Anne Lyall	- Chief Executive Officer
----------------	---------------------------

Due to restrictions of staff, there is no senior management team now, but regular team meetings of all staff are held. At the end of the year, 23 members of staff were employed. The staff are divided into the following groupings:

Core Fund Strategic Work	- 1 employee
Administration and Management	- 6 employees
Core Fund Activities and Project and Community Development Staff	- 15 employees
Other	- 1 employee
 Total	 - 23 employees

No financial provision was required for accrued holiday pay at 31 March 2021.

There are no employees with emoluments above £60,000.

No employee benefits were provided to any member of staff of the charity.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered charity name	Wansbeck Centre for Voluntary Service
Operating name	Northumberland Community Voluntary Action
Charity registration number	1119404
Company registration number	05980151
Principal office and registered office	107-109 Station Road Ashington Northumberland NE63 8RS

Trustees: The Trustees who served the company during the year were as follows:

Mr R James
Mrs M Hindmarsh
Mr J Jackson
Mr P Lawrence (resigned 26.09.21)
Mrs S Ashmore
Mrs V Tyler
Mrs C Thompson
Mr C Nevin
Mrs M Rolf

**WANSBECK CENTRE FOR VOLUNTARY SERVICE (a company limited by guarantee)
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TRUSTEES REPORT FOR THE YEAR ENDED 31 MARCH 2021

REFERENCE AND ADMINISTRATIVE DETAILS continued

Company secretary	Mrs A Lyall
Bankers	Unity Trust Bank plc Nine Brindley Place Birmingham B1 2HR
Independent Examiner	Mr I Smith Smiths Accountants & Tax Advisers 8 Linnet Court Cawledge Business Park Alnwick Northumberland NE66 2GD
Solicitors	Appointed as required

PLANS FOR FUTURE PERIODS

Future developments

Wansbeck CVS' key objectives for the next two years are:

- to continually improve and develop our services.
- to build the capacity of the voluntary sector.
- to support others with their grant funding applications.
- to assist with the planning of community developments/projects.
- to work in collaboration with other infrastructure organisations in the county.
- to continue to promote volunteering.
- to continue to help unemployed people to find employment.
- to seek funding for our core activities; and
- to develop new initiatives

We are committed to ensuring that our services are available to all of those in the local communities in Northumberland who need them, and that no individual, group or community is disadvantaged or excluded from playing an active part in society because of race, ethnicity, gender, disability, sexuality, religion, age or geographical location. Our building is fully accessible, and we use accessible venues whenever possible. Our services are widely advertised, and we will engage with local organisations and communities in all areas of Northumberland. We will continue to support and work in partnership with others on their plans to develop projects where a need has been identified.

The Trustees have reviewed the present state of the charity and they consider that adequate resources are available to fund the activity of the charity for the foreseeable future. The Trustees consider that there are no material uncertainties about our ability to continue as a going concern, but they recognise that the COVID-19 pandemic in the current year could have repercussions on the sector and on our finances in the years to come. They will nevertheless continue their efforts to develop new streams of funding in order to maintain our services to the voluntary sector in the county of Northumberland.

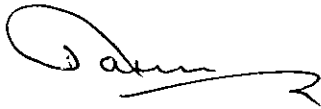
WANSBECK CENTRE FOR VOLUNTARY SERVICE (a company limited by guarantee)
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TRUSTEES REPORT FOR THE YEAR ENDED 31 MARCH 2021

PLANS FOR FUTURE PERIODS continued

We conclude the annual report to again say thank you to all the staff, volunteers, and the many organisations, public bodies and funders who have helped and supported our work in what has been a very difficult year. Their help and support have been beneficial to so many people and so many groups in Northumberland.

Approved by order of the Board of Trustees on 20 September 2021 and signed on its behalf by

A handwritten signature in black ink, appearing to read 'R James', with a decorative flourish at the end.

.....
Mr R James
(Chairman)

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
WANSBECK CENTRE FOR VOLUNTARY SERVICE (a company limited by guarantee)
Operating as NORTHUMBERLAND COMMUNITY VOLUNTARY ACTION
FOR THE FINANCIAL YEAR ENDED 31 MARCH 2021

I report to the charity Trustees on my examination of the accounts of the company for the year ended 31 March 2021, which are set out on pages 17 to 29.

Responsibilities and basis of report

As the charity's Trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act'). Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

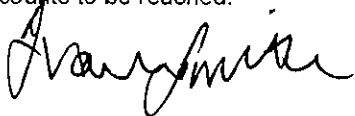
Independent examiner's statement

Since the Company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of The Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



I. R. SMITH ACA
Institute of Chartered Accountants in England and Wales
Smiths Accountants and Tax Advisers
8 Linnet Court
Cawledge Business Park
Alnwick
Northumberland
NE66 2GD

12 November 2021

WANSBECK CENTRE FOR VOLUNTARY SERVICE (a company limited by guarantee)
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STATEMENT OF FINANCIAL ACTIVITIES
(Incorporating an income and expenditure account)

FOR THE YEAR ENDED 31 MARCH 2021

	Note	Restricted Unrestricted Funds £	Total Income Funds £	Funds 2021 £	Prior year Funds 2020 £
INCOME AND ENDOWMENTS FROM:					
Charitable activities					
Grants/commissions		20,000	651,953	671,953	337,271
Core fund management fees, expenses recovered and commissions		84,627	-	84,627	74,859
Investment income					
Bank interest		119	-	119	316
TOTAL	3	104,746	651,953	756,699	412,446
EXPENDITURE ON:					
Charitable activities		53,232	650,513	703,745	392,980
Other		3,270	-	3,270	2,624
TOTAL	4	56,502	650,513	707,015	395,604
NET INCOME/(EXPENDITURE) FOR THE YEAR		48,244	1,440	49,684	16,842
Transfers between funds		1,440	(1,440)	-	-
NET MOVEMENT IN FUNDS		49,684	-	49,684	16,842
RECONCILIATION OF FUNDS					
Total funds brought forward		114,792	-	114,792	97,950
TOTAL FUNDS CARRIED FORWARD 11		164,476	-	164,476	114,792

WANSBECK CENTRE FOR VOLUNTARY SERVICE (a company limited by guarantee)
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BALANCE SHEET AS AT 31 MARCH 2021


	Note	Unrestricted Funds £	Restricted Income Funds £	Total This Year £	Total Last Year £
FIXED ASSETS					
Tangible assets	7	2,143	-	2,143	2,858
CURRENT ASSETS					
Debtors	8	3,500	4,201	7,701	13,546
Cash at bank and in hand	9	233,530	125,240	358,770	240,053
		237,030	129,441	366,471	253,599
CREDITORS: Amounts falling due within one year	10	(74,697)	(129,441)	(204,138)	(141,665)
NET CURRENT ASSETS		162,333	-	162,333	111,934
TOTAL ASSETS LESS CURRENT LIABILITIES		164,476	-	164,476	114,792
FUNDS OF THE CHARITY					
Restricted funds		-	-	-	-
Unrestricted funds		164,476	-	164,476	114,792
TOTAL FUNDS		164,476	-	164,476	114,792

For the financial year ended 31 March 2021, the company was entitled to exemption from audit under section 477(1) of the Companies Act 2006; and no notice has been deposited under section 476(1) requesting an audit.

The Trustees acknowledge their responsibilities for ensuring that the company keeps accounting records which comply with section 386 of the Act and preparing accounts which give a true and fair view of the state of affairs of the company as at the end of the period and of its profit or loss for the financial period in accordance with the requirements of section 394 and which otherwise comply with the Companies Act 2006, so far as applicable to the company.

The financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

These financial statements were approved by the Board of Trustees and authorised for issue on 20 September 2021 and are signed on its behalf by:



 R James (Chairman)

The notes on pages 19 to 29 form part of the financial statements.

WANSBECK CENTRE FOR VOLUNTARY SERVICE (a company limited by guarantee)

Operating as NORTHUMBERLAND COMMUNITY VOLUNTARY ACTION

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2021

1. STATEMENT OF COMPLIANCE

Wansbeck Centre for Voluntary Service (operating as Northumberland Community Voluntary Action) is an incorporated charity (charity number 1119404) registered in England & Wales. The registered office and other statutory information are shown within the reference and administrative details of the Trustees' Annual Report.

2. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention with the exception of investments which are included at market value, as modified by the revaluation of certain assets.

The financial statements have been prepared on a going concern basis on the grounds that current and future sources of funding or support will be adequate for the charity's needs. The Trustees have considered a period of twelve months from the balance sheet date and consider no further disclosures relating to the charity's ability to continue as a going concern need to be made.

Wansbeck Centre For Voluntary Service meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

The financial accounts are prepared in Sterling (£).

Significant estimates and judgements

The preparation of the financial statements requires the Trustees to make judgements and estimates. The main areas where such judgements and estimates are made are in respect of recognition of income. The company has applied the following accounting policies:

Cash flow statement

A Statement of Cash Flows has been produced (see Note 14)

Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the management committee in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Restricted funds are funds which are to be used in accordance with the specific restrictions imposed by donors or which have been raised by the charity for particular purposes. The cost of raising and administering such funds are charged against the specific fund.

WANSBECK CENTRE FOR VOLUNTARY SERVICE (a company limited by guarantee)
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NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2021

Fund accounting (continued)

Projects for which external funding has been obtained, are:

- Funding Advice Service incorporating Northumberland County Council support services for the voluntary sector.
- Community Enabling Project / Re:Action Project.
- Supported Volunteering Project / Bridge Northumberland

These projects have their own bank accounts, and individual financial accounts have been prepared for them. The income and any resultant surplus is restricted to the specific aims and objectives of the grant application proposals. Within each project there are smaller project/ pilot projects being hosted and they also are subject to the constraints of the grant conditions.

All grant funding is regarded as restricted funding for charitable accounting purpose (as defined by the Charity Commission under SORP 2015). The individual project accounts are available upon request.

Incoming resources

All incoming resources are included in the Statement of Financial Activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income: -

- Voluntary income is core funding and is included in full in the Statement of Financial Activities when receivable.
- Incoming resources from charitable activities is included in the Statement of Financial Activities when the charity becomes entitled to the resource.

Grant income is treated as deferred income where delivery of all or part of a related project is attributable to a subsequent accounting period, and this can be clearly identified.

Resources expended

All expenditure is accounted for on an accruals basis as a liability is incurred. No VAT is recoverable, and the full amount of VAT is included in resources expended.

- Costs of generating funds are included in expenditure on charitable activities and comprise costs associated with attracting voluntary income.
- Charitable activities expenditure comprises those costs incurred by the charity in the delivery of its activities and services of its beneficiaries. It includes both costs that can be allocated directly to such activities, and those costs of an indirect nature necessary to support them.
- Other costs include costs associated with meeting the constitutional and statutory requirements of the charity and include the independent examination fees and costs linked to the strategic management of the charity.

Fixed Assets

Fixtures, fittings and equipment including the improvement to leasehold premises were transferred by the old unincorporated association at book value at 1 October 2007.

Taxation

As a charity, Wansbeck Centre for Voluntary Services is exempt from tax on income and gains falling within Section 505 of the Taxes Act 1988 or Section 256 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to charitable objects, no tax charges have arisen on the charity.

WANSBECK CENTRE FOR VOLUNTARY SERVICE (a company limited by guarantee)
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NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2021

Fixed Assets continued

The present tangible fixed assets are now depreciated over their estimated useful lives using the following annual rate:

Fixtures, fittings and equipment and database update - 25% on reducing balance

	Total 2021 £	Total 2020 £
3. INCOME AND ENDOWMENTS		
Unrestricted income		
Core Fund management fees and expenses recovered	84,627	74,859
Bank interest received	119	316
Grant (COVID-19)	20,000	-
Total unrestricted income	<u>104,746</u>	<u>75,175</u>
Restricted income		
Current year grant income:		
Wansbeck CVS Core Fund	46,369	26,300
Re:Action Project	97,851	55,665
Funding Advice Project	122,193	104,139
Supported volunteering / Bridge Northumberland	385,540	151,167
Total restricted income	<u>651,953</u>	<u>337,271</u>
TOTAL	<u>756,699</u>	<u>412,446</u>

	Staff Costs £	Support Costs £	Direct Costs £	Total 2021 £	Total 2020 £
4. EXPENDITURE					
(a) Analysis of total resources expended					
Unrestricted funds					
Charitable activities	24,453	28,325	454	53,232	56,873
Other	-	3,270	-	3,270	2,624
Total unrestricted resources expended	<u>24,453</u>	<u>31,595</u>	<u>454</u>	<u>56,502</u>	<u>59,497</u>
Restricted funds					
Charitable expenditure	451,934	188,644	9,935	650,513	336,107
Total resources expended	<u>476,387</u>	<u>220,239</u>	<u>10,389</u>	<u>707,015</u>	<u>395,604</u>

WANSBECK CENTRE FOR VOLUNTARY SERVICE (a company limited by guarantee)
Operating as NORTHUMBERLAND COMMUNITY VOLUNTARY ACTION

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2021

	Project Support	Governance	Total 2021	Total 2020
	£	£	£	£
4. EXPENDITURE continued				
(b) Analysis of support costs				
Unrestricted funds				
Premises costs	10,918	-	10,918	7,718
Office running costs	9,212	750	9,962	12,830
Independent examination fees	-	2,520	2,520	2,064
Depreciation and capital loss	715	-	715	952
Volunteers' expenses	-	-	-	750
Severance pay provision	5,000	-	5,000	5,572
Project running cost	2,272	-	2,272	5,226
Staff expenses	208	-	208	-
	28,325	3,270	31,595	35,112
Restricted funds				
Premises costs	41,027	-	41,027	17,695
Office running costs	46,132	-	46,132	22,871
Employee related costs	1,711	-	1,711	5,137
Volunteer expenses	1,815	-	1,815	6,086
Beneficiary support/training and project cost	97,959	-	97,959	23,463
	188,644	-	188,644	75,252
			2021	2020
4. EXPENDITURE			£	£
(c) Analysis of governance costs				
Independent Examiner's remuneration			2,520	2,064
AGM Cost			750	560
			3,270	2,624
5. NET MOVEMENT IN FUNDS FOR THE YEAR				
This is stated after charging:				
Depreciation – owned assets			715	952
Independent Examiner's remuneration			2,520	2,064
			3,235	3,016
6. EMPLOYEES				
During the financial year the charity had a maximum of 23 employees (2020 :19). Remuneration was made up as follows (all below £60,000): -			2021	2020
			£	£
Salaries			425,905	249,196
Employer national insurance			37,348	20,856
Employer pension contribution			13,134	6,183
			476,387	276,235

Grants of £7,844.55 from the Coronavirus Job Retention Scheme were received.

WANSBECK CENTRE FOR VOLUNTARY SERVICE (a company limited by guarantee)
Operating as NORTHUMBERLAND COMMUNITY VOLUNTARY ACTION

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2021

	Office Furniture & Equip. £	IT and Database System	Total 2021 £	Total 2020 £
7. TANGIBLE FIXED ASSETS				
Cost				
As at 1 April 2020	13,415	26,634	40,049	40,049
Additions	-	-	-	-
Disposals	-	-	-	-
As at 31 March 2021	<u>13,415</u>	<u>26,634</u>	<u>40,049</u>	<u>40,049</u>
Depreciation				
As at 1 April 2020	11,298	25,893	37,191	36,239
Disposals	-	-	-	-
Charge for the year	530	185	715	952
As at 31 March 2021	<u>11,828</u>	<u>26,078</u>	<u>37,906</u>	<u>37,191</u>
Net book value at 31 March 2021	<u>1,587</u>	<u>556</u>	<u>2,143</u>	<u>2,858</u>

During the financial year, the telephone system was upgraded at a cost of £5,741 and five staff laptops were replaced at a cost of £4,170. This expenditure was paid out of the grant of £13,044 received from the Coalfields Regeneration Trust. The income and expenditure for these items are recorded in the Statement of Financial Activities.

	Total 2021 £	Total 2020 £
8. DEBTORS		
Core Fund	3,500	9,544
Restricted Funds Accounts	4,201	4,002
	<u>7,701</u>	<u>13,546</u>
	2021 £	2020 £
9. CASH AT BANK AND IN HAND		
Bank balances are analysed as follows:		
Unrestricted funds		
Core Fund	217,883	145,367
Core Fund money held for others	15,120	2,820
	<u>233,003</u>	<u>148,187</u>

WANSBECK CENTRE FOR VOLUNTARY SERVICE (a company limited by guarantee)
Operating as NORTHUMBERLAND COMMUNITY VOLUNTARY ACTION

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2021

	2021 £	2020 £
9. CASH AT BANK AND IN HAND (continued)		
Restricted funds		
Funding Advice Project	9,959	5,559
Re:Action Project	61,653	58,207
Volunteer Centre	36,258	11,472
Core Fund	16,717	15,726
	<u>124,587</u>	<u>90,964</u>
 Petty Cash balances	 1,180	 902
 Total	 <u>358,770</u>	 <u>240,053</u>

	2021 £	2020 £		
10. CREDITORS: Amounts falling due within one year				
	Core Fund	Restricted Funds	Total	Total
Creditors and accrued charges	8,077	4,940	13,017	11,952
Deferred income	7,500	124,501	132,001	87,893
Provision for severance pay	44,000	-	44,000	39,000
Funds held for others	15,120	-	15,120	2,820
	<u>74,697</u>	<u>129,441</u>	<u>204,138</u>	<u>141,665</u>

	Opening Balance £	Incoming Resources £	Resources Expended £	Gross Transfers between Funds £	Closing Balance £
11. TOTAL CHARITY FUNDS					
Unrestricted	114,792	104,746	(56,502)	(1,440)	164,476
Restricted	-	651,953	(650,513)	1,440	-
	<u>114,792</u>	<u>756,699</u>	<u>(707,015)</u>	<u>-</u>	<u>164,476</u>

WANSBECK CENTRE FOR VOLUNTARY SERVICE (a company limited by guarantee)
Operating as NORTHUMBERLAND COMMUNITY VOLUNTARY ACTION

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2021

	Unrestricted Funds	Restricted Funds	Total Funds 2021	Total Funds 2020
	£	£	£	£
12. ANALYSIS OF ASSETS BETWEEN FUNDS				
Fixed assets	2,143	-	2,143	2,858
Debtors	3,500	4,201	7,701	13,546
Cash at bank and in hand	233,530	125,240	358,770	240,053
	239,173	129,441	368,614	256,457
Creditors	(74,697)	(129,441)	(204,138)	(141,665)
	164,476	-	164,476	114,792

13. ANALYSIS OF CHARITABLE FUNDS

	Funds at 01.04.20 £	Incoming Resources £	Resources Expended £	Transfers £	Funds at 31.03.21 £
Unrestricted Funds					
General Funds	114,792	84,746	(36,502)	1,440	164,476
Grants	-	20,000	(20,000)	-	-
	114,792	104,746	(56,502)	1,440	164,476
Restricted Funds					
Core Fund	15,726	47,360	(44,929)	(1,440)	16,717
Funding Advice a/c	4,500	127,693	(122,193)	-	10,000
Volunteering Support a/c	9,361	412,112	(385,540)	-	35,933
Re:Action Project a/c	58,306	101,396	(97,851)	-	61,851
	87,893	688,561	(650,513)	(1,440)	124,501

WANSBECK CENTRE FOR VOLUNTARY SERVICE (a company limited by guarantee)
Operating as NORTHUMBERLAND COMMUNITY VOLUNTARY ACTION
NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2021

13. ANALYSIS OF CHARITABLE FUNDS continued

	2021	2020
	£	£
Restricted Funds		
Summary		
Deferred income at 1 April 2020 b/fwd	87,893	26,924
Restricted income - grants received	688,561	398,240
	<u>776,454</u>	<u>425,164</u>
Deferred income at 31 March 2021 c/fwd	(124,501)	(87,893)
Adjusted income per SOFA	<u>651,953</u>	<u>337,271</u>
	2021	2020
	£	£
Unrestricted Funds		
Summary		
Balance deferred income b/fwd	-	-
Unrestricted income received	112,246	75,175
	<u>112,246</u>	<u>75,175</u>
Deferred income at 31 March 2021	7,500	-
Adjusted income per SOFA	<u>104,746</u>	<u>75,175</u>

WANSBECK CENTRE FOR VOLUNTARY SERVICE (a company limited by guarantee)

Operating as NORTHUMBERLAND COMMUNITY VOLUNTARY ACTION

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2021

13. ANALYSIS OF CHARITABLE FUNDS continued

The following were monies received from grants, commissions and from government organisations in this financial year:

	Balance 01.04.20	Incoming Resources	Balance 31.03.21
Core Fund (All grants treated as restricted funding):	£	£	£
The Coalfields Regeneration Trust	10,000	-	8,026
Safer Culture North East – funded by the DCMS and the National Lottery Community Fund	5,726	11,494	2,927
Sir James Knott Trust	-	5,000	-
The Joicey Trust	-	3,000	-
VCS Skills Fund	-	10,000	2,764
The Coalfields Regeneration Trust	-	13,044	-
NAVCA	-	3,000	3,000
Proctor & Gamble	-	822	-
NCC hosting fees	-	1,000	-
Projects:			
ESF/National Lottery Community Fund	9,361	412,113	35,933
NCC for Support Services Commission	4,500	100,000	-
National Lottery Community Fund Awards for All Community Foundation – Sisters and North Steads Wind Farm Community Benefit Fund	5,484	-	-
7,176	-	3,112	
National Lottery Reaching Communities Fund	29,411	48,020	37,874
Community Foundation: The Kellet Fund	14,727	-	6,576
NCC Men in Sheds Project – asset-based community development Newbiggin by the Sea	1,508	-	1,508
Community Foundation – DCMS NET Fund	-	17,693	-
E.C. Graham Trust	-	10,000	10,000
Northumberland Care Trust	-	3,375	2,781
Bernicia Foundation	-	10,000	10,000
National Lottery Community Fund	-	40,000	-
	<u>87,893</u>	<u>688,561</u>	<u>124,501</u>

N.B.:

All reference to the Community Foundation refers to the Community Foundation serving Tyne & Wear and Northumberland. ESF/National Lottery Community Fund refers to the European Social Fund and the National Lottery, through the National Lottery Community Fund as part of the Building Better Opportunities Programme. DCMS refers to the Department Digital, Culture, Media and Sport and NET refers to their National Emergencies Trust and DCMS NET Fund refers to their National Emergency Trust Fund. NCC refers to Northumberland County Council. NAVCA refers to the National Association of Voluntary and Community Action. VCS Skills Funding came from Northumberland County Council COVID-19 Community Chest scheme for VCS Skills and Employability Fund; Round 1.

The Coalfield Regeneration Trust's grant of £13,044 was from their Regional Impact Fund Capital.

WANSBECK CENTRE FOR VOLUNTARY SERVICE (a company limited by guarantee)
Operating as NORTHUMBERLAND COMMUNITY VOLUNTARY ACTION

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2021

13. ANALYSIS OF CHARITABLE FUNDS continued

Monies held for others

	Vantage Fund £	Syrian Refugees £	Ballinger Trust £	CVS £	Total funds held £
Balance of 1 April 2020	2,328	492	-	-	2,820
Monies received	-	300	8,500	10,000	18,800
	<u>2,328</u>	<u>792</u>	<u>8,500</u>	<u>10,000</u>	<u>21,620</u>
Grants made in the year	2,000	-	4,500	-	6,500
Balance in hand at 31 March 2021	<u>328</u>	<u>792</u>	<u>4,000</u>	<u>10,000</u>	<u>15,120</u>

N.B.: CVS is the old unincorporated association, Wansbeck Council for Voluntary Service, which has made a charge for rent in this financial year to defray the possibility of major roof repairs.

14. STATEMENT OF CASH FLOW

Net reconciliation or operating surplus/deficit to cash flow from operation activities.

	2021 £	2020 £
Operating surplus	49,565	16,526
Depreciation	715	952
Increase / decrease in debtors	5,845	(8,369)
Increase / decrease in creditors	62,473	62,517
Net cash from operating activities	<u>118,598</u>	<u>71,626</u>
Net cash flow	118,598	71,626
Cash from investing activities	-	-
Loans / interest paid	-	-
Interest received	119	316
Net charge from financial activities	<u>118,717</u>	<u>71,942</u>
Cash at 31 March 2020	240,053	168,111
Cash at 31 March 2021 (as per balance sheet 31.3.21)	<u>358,770</u>	<u>240,053</u>

15. SEVERANCE PAY

The provision of £44,000 is sufficient for our liability at 31 March 2021 (2020 £39,000)

WANSBECK CENTRE FOR VOLUNTARY SERVICE (a company limited by guarantee)
Operating as NORTHUMBERLAND COMMUNITY VOLUNTARY ACTION
NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2021

16. TRUSTEE REMUNERATION

The expenses reimbursed to Trustees during the year were:	2021	2020
	£	£
Rodney James	NIL	750
	<hr/>	<hr/>

No Trustees were reimbursed for their volunteering work within projects.

17. CAPITAL COMMITMENTS

There were no capital commitments as at 31 March 2021.

18. PENSION

The auto-enrolment scheme is ongoing and contributions to staff pensions are made accordingly

19. DEBTORS

All debts are good and have been paid in the current financial year.

20. CREDITORS

All creditors are short term amounts and are falling due for payment within one year.

21. RELATED PARTY TRANSACTIONS

No transactions with related parties were undertaken such as are required to be disclosed.

22. ULTIMATE CONTROLLING PARTY

In the opinion of the Trustees the charitable company is controlled by the Board of Trustees.

The following pages do not form part of the statutory accounts.

APPENDIX I

WANSBECK CENTRE FOR VOLUNTARY SERVICE (a company limited by guarantee)

Operating as NORTHUMBERLAND COMMUNITY VOLUNTARY ACTION

SUMMARY OF BALANCE SHEET AS AT 31 MARCH 2021

	Unrestricted 2021 £	Restricted 2021 £	Unrestricted 2020 £	Restricted 2020 £
TANGIBLE ASSETS	2,143	-	2,858	-
	<hr/>	<hr/>	<hr/>	<hr/>
CURRENT ASSETS				
Debtors & Prepayments	3,500	4,201	9,544	4,002
Cash at bank	233,003	124,587	148,187	90,964
Cash in hand	527	653	249	653
	<hr/>	<hr/>	<hr/>	<hr/>
	237,030	129,441	157,980	95,619
	<hr/>	<hr/>	<hr/>	<hr/>
CURRENT LIABILITIES				
Creditors and accrued charges	8,077	4,940	4,226	7,726
Deferred income	7,500	124,501	-	87,893
Severance pay	44,000	-	39,000	-
Funds held for others	15,120	-	2,820	-
	<hr/>	<hr/>	<hr/>	<hr/>
	74,697	129,441	46,046	95,619
	<hr/>	<hr/>	<hr/>	<hr/>
NET CURRENT ASSETS	162,333	-	111,934	-
	<hr/>	<hr/>	<hr/>	<hr/>
NET ASSETS	164,476	-	114,792	-
	<hr/>	<hr/>	<hr/>	<hr/>
REPRESENTED BY:-				
General reserves	162,333	-	111,934	-
Fixed asset funds	2,143	-	2,858	-
	<hr/>	<hr/>	<hr/>	<hr/>
	164,476	-	114,792	-
	<hr/>	<hr/>	<hr/>	<hr/>

APPENDIX II

WANSBECK CENTRE FOR VOLUNTARY SERVICE (a company limited by guarantee)

Operating as NORTHUMBERLAND COMMUNITY VOLUNTARY ACTION

INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31 MARCH 2021

	2021 Unrestricted £	2021 Restricted £	2020 Unrestricted £	2020 Restricted £
INCOME				
Grants, management fees and expenses recovered	104,627	651,953	74,859	337,271
Bank interest	119	-	316	-
	<u>104,746</u>	<u>651,953</u>	<u>75,175</u>	<u>337,271</u>
EXPENDITURE				
Premises running costs	10,918	41,027	7,718	17,695
Salaries and national insurance	24,453	451,934	23,853	252,382
Staff related costs	208	1,711	-	5,137
Office running costs	10,416	46,132	13,362	22,871
Management charges	-	9,935	-	8,473
Volunteer expenses	-	1,815	750	6,086
Project running cost and beneficiary support and training	2,272	97,959	5,226	23,463
Independent Examiner's fees	1,080	1,440	900	1,164
Depreciation	715	-	952	-
Severance Pay Provision	5,000	-	5,572	-
	<u>55,062</u>	<u>651,953</u>	<u>58,333</u>	<u>337,271</u>
NET SURPLUS/(DEFICIT) FOR THE YEAR	<u>49,684</u>	<u>-</u>	<u>16,842</u>	<u>-</u>

All grant funding received in restricted funding is for charitable purposes as defined by the Charity Commission Statement of Recommended Practice.

APPENDIX III

**WANSBECK CENTRE FOR VOLUNTARY SERVICE (a company limited by guarantee)
Operating as NORTHUMBERLAND COMMUNITY VOLUNTARY ACTION**

SUMMARY OF RESERVE ACCOUNT FOR THE YEAR ENDED 31 MARCH 2021

	2021 Unrestricted £	2021 Restricted £	2020 Unrestricted £	2020 Restricted £
Balance brought forward	114,792	-	97,950	-
Surplus for the year	49,684	-	16,842	-
	<hr/>	<hr/>	<hr/>	<hr/>
Balance carried forward	164,476	-	114,792	-
	<hr/>	<hr/>	<hr/>	<hr/>
Fixed Asset Fund	2,143	-	2,858	-
General Reserve	162,333	-	111,934	-
	<hr/>	<hr/>	<hr/>	<hr/>
	164,476	-	114,792	-
	<hr/>	<hr/>	<hr/>	<hr/>