

HCJB-UK LTD

England & Wales · Charity number 1119403

Details

Other names	REACH BEYOND
Status	Registered
Legal form	Charitable company
Company number	06140067
Registered	2007-05-25
Register	View on the Charity Commission register

Contact

Address	HCJB-UK Ltd / Reach Beyond Fountains Church 1 Glydegate Bradford West Yorkshire BD5 0BQ
Phone	01274721810
Email	info@reachbeyond.org.uk
Website	www.reachbeyond.org.uk

Activities

Objects: The advancement of the Christian faith by 1) modern methods of communication (such as radio and the Internet) in all parts of the world; 2) the relief of poverty and the improvement of the conditions of life in socially and economically disadvantaged communities in all parts of the world; 3) the relief of sickness and the preservation of health among people in all parts of the world; and by such other means being charitable as the Association may determine.

Activities: Reach Beyond is the working name of HCJB-UK Limited. We aim to communicate the Christian message through supporting and representing the media and healthcare projects of Reach Beyond around the world. We also run a number of local UK projects in the areas of community development, media production and training.

Classification

- **How:** Provides Human Resources, Provides Buildings/facilities/open Space, Provides Services, Provides Advocacy/advice/information
- **What:** General Charitable Purposes, Education/training, The Advancement Of Health Or Saving Of Lives, The Prevention Or Relief Of Poverty, Religious Activities, Economic/community Development/employment
- **Who:** The General Public/mankind

Geography

- **Area of benefit:** NOT DEFINED IN PRACTICE NATIONAL AND OVERSEAS
- Throughout England And Wales

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£562,376	£585,505	£532,040	8
2024-03-31	£477,143	£560,359	-	-
2023-03-31	£563,763	£621,769	£657,175	8
2022-03-31	£414,006	£479,279	-	-
2021-03-31	£415,524	£381,149	-	-

Trustees

Name	Role	Appointed
IAN HUTCHINSON	Chair	
Arnold Marambire		2026-04-20
Dr Mercy Elizabeth Vergis		2025-07-14
Matthew John Rutter		2025-07-14
Peter Martin Cooper		2017-01-21
Raziah Quallatein Mwawanga		2025-10-04
Richard Francis Wormsley		2025-10-31
Ruth Steele		2021-01-07

HCJB-UK LTD

England & Wales - Charity number 1119403

Accounts

HCJB-UK Limited

Report and Financial Statements 2024-2025

*The Directors present their report covering the financial year
1st April 2024 to 31st March 2025*

**Company number: 6140067
Charity number: 1119403**

HCJB-UK Limited

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For the Year ended 31st March 2025

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HCJB-UK Limited

Directors Report

For the Year ended 31st March 2025

Reference and Administrative Details of the Company, its Directors and Advisors

Company Name and Number

The name of the company is HCJB-UK Limited, company number 6140067. The company was incorporated on 6th March 2007 and commenced activities on 19th September 2007. The company uses the business name 'Reach Beyond'.

Charity Registration details

HCJB-UK Limited was registered as a charity in the United Kingdom on 25th May 2007. Its charity number is 1119403.

Registered Office Address

The address of the charity is Fountains Church, 1 Glydegate, Bradford, BD5 0BQ.

Directors

The Directors, who are also Trustees, who served during the year, were:

Mr Ian Hutchinson (Chair)
Mr Martin Cooper (Vice Chair)
Mr David Dykes (Treasurer)
Mrs Anne Hilton
Mr James Hockney
Miss Ruth Steele
Mrs Sam O'Brien

Senior Officers

The Chief Executive Officer of HCJB-UK Limited is Mr Colin Lowther. Mr Lowther is also the Company Secretary.

Bankers

The Bankers for HCJB-UK Limited are the Cooperative Bank plc, PO Box 250, Skelmersdale, WN8 6WT.

Accountants

The accountants for HCJB-UK Limited are Torevell Dent Ltd, Chartered Certified Accountants, Centre of Excellence, Hope Park, Trevor Foster Way, Bradford, BD5 8HH.

Structure, Governance and Management

Governing Document

HCJB-UK Limited is a charitable company limited by guarantee and not having a share capital. It was incorporated on 6th March 2007.

Recruitment and Appointment of New Directors

Directors are recruited on the basis of providing a wide range of skills and experience that will enhance and add to the charity's existing skills base. The process of appointing new Directors is as follows:

- 1) Details of suitable candidates are put forward by the present Directors.
- 2) Discussion and prayer take place within a Board meeting about those persons, looking at their past work and experience and whether they have the right qualities required to develop the work of HCJB-UK Limited.
- 3) Suitable candidates are then approached and asked to consider and pray about becoming Directors. They receive a presentation of current activity, meet representatives of the current Directors and are given the opportunity to ask questions. They are also given our information leaflet 'Could you be a Director with HCJB-UK?' together with an application form allowing them to confirm that they are not prohibited from acting as company directors.
- 4) If the person accepts the role, then a vote is taken at the next Board meeting to accept the candidate.

Induction and Training of New Directors

Most new Directors will already be familiar with the work of the charity and will be provided with copies of minutes and accounts from the past year to help them understand the current issues and topics under discussion. They will be asked to read and sign several key policies and procedures and be given a Reach Beyond email account. All new Directors are provided with a copy of 'The Essential Trustee: What You Need to Know' (document CC3 from the Gov.uk website).

Organisational Structure

The charity is structured with a Board of Directors making decisions about policy, overall direction and strategy, finalising senior personnel decisions and overseeing financial matters. The Directors normally meet four times each year with an AGM in winter or spring. During this year they met in May, July, October 2024, and January 2025 as well as a number of electronic meetings to discuss the business and work of the charity.

The Directors have appointed a Chief Executive Officer who manages the day-to-day work of the charity and who reports back to the Directors at their quarterly meetings. The Chief Executive Officer is responsible for day-to-day financial decisions, managing staff and planning current projects. The Chief Executive Officer also acts as Company Secretary to administer the work of the company. The Chief Executive is Mr Colin Lowther. During the year in question there were 23 staff and volunteers working for the charity.

Related Parties

The charity was incorporated on 6th March 2007 to support the work of the World Radio Missionary Fellowship Inc. which operated under the name HCJB Global until January 22nd, 2014. It then began using the business name of 'Reach Beyond'. Reach Beyond is a fully registered not-for-profit entity based in the state of Colorado, USA.

Reach Beyond is an organisation that operates medical and media projects around the world. The medical work includes mobile medical clinics, community development, and water projects. The media work includes operating radio stations and producing programmes as well as facilitating local community FM stations and helping to train those who work in them. Reach Beyond is focused on five regions around the world – Europe/Eurasia, Asia-Pacific, North Africa/Middle East, Latin America and Sub-Saharan Africa – and has workers in each location.

Relationship with Related Parties

Our working relationship with Reach Beyond in the US includes: recruiting and seconding vocational workers to serve in the various regions where Reach Beyond operates; raising funds via our UK supporters for Reach Beyond projects overseas; and helping with training and IT-related projects at Reach Beyond operational sites.

Relationship with Related Parties *continued*

HCJB-UK Limited and Reach Beyond in the US have together signed an Affiliate Agreement which covers areas such as: a definition of how we co-operate together; the overall strategy and vision of the co-operative projects; guidance on co-operative project funding; the support structure for UK volunteers who are transferred to work in a Reach Beyond US region; guidelines for communication and reporting structures; representation of the work in the US and the UK; spiritual commitments required; use of the Reach Beyond name and logo.

The charity makes occasional donations to overseas bodies such as the Reach Beyond offices in the US, Australia and the Netherlands, and to other organisations who share our aims and values. We aim to have a partnership agreement or affiliate agreement in place with all entities before they receive funds from us. It is a policy of the directors to review all such relationships before any payment is authorised. The directors place a high degree of importance upon existing relationships and full knowledge of the activities of the partner agencies. Appropriate checks are conducted to ensure that the agencies' activities are charitable in respect of the law in England and Wales

Risk Management

The Directors have considered the major risks to which the charity is exposed and have established systems and procedures to manage those risks.

The Risk Register of the company has been reviewed during this period. The Register highlights areas where risks have been identified, the nature and level of the risk (low, medium, high), and the policies adopted to manage these risks and to reduce their impact. Here are the latest retained or 'net' risks of the charity after control procedures have been implemented:

High Risks

- Ineffective fundraising
- Risks of staff travelling overseas
- Risks of taking short term teams overseas
- Financial failure of our US partners

Medium Risks

- The charity lacks direction, strategy and forward planning
- Difficult employment issues
- Failures of disaster recovery and planning
- Poor project development
- There is a loss of key staff
- Weak security of assets
- Dangers in health, safety and environment
- Information Technology Issues
- Poor budgetary control and financial reporting
- Lack of reserves
- Poor cash flow
- Over-dependency on certain income sources
- Problems arising from compliance with donor-imposed restrictions
- Possible fraud or error
- Poor public perception
- Poor compliance with legislation and regulations
- Poor procedural and systems documentation

Risk Management *continued*

Low Risks

- Trustee body lacks relevant skills or commitment
- There are conflicts of interest among the trustees
- Poor reporting to trustees (accuracy, timeliness and relevance)
- Weak capacity and poor use of resources including tangible fixed assets
- Poor volunteer management
- Problems with pension commitments
- Problems with investments
- Adverse publicity
- Poor regulatory reporting to the authorities
- Issues with taxation
- Lack of professional advice

Objectives and Activities

The Objects of the Charity

The advancement of the Christian faith by 1) modern methods of communication (such as radio and the Internet) in all parts of the world; 2) the relief of poverty and the improvement of the conditions of life in socially and economically disadvantaged communities in all parts of the world; 3) the relief of sickness and the preservation of health among people in all parts of the world; and by such other means being charitable as the Association may determine.

Public Benefit

HCJB-UK Limited is involved with a wide range of activities in pursuance of its charitable aims and the Directors are always vigilant to ensure that the projects we undertake are in line with these objectives. The Directors have paid due regard to the Charity Commission's guidance on public benefit in deciding what activities the charity should undertake. The Directors consider that these activities, which are summarised below, provide benefit to the public.

Medical Work Overseas: The charity sends out and supports workers (long and short term) serving in clinics and mobile medical facilities in South America and in Central Asia. We also partner with a medical clinic in Greece serving refugees.

Community Development Overseas: The charity sends out and supports workers (long and short term) serving through clean water projects, hygiene and community development in South America, Sub-Saharan Africa, Central Asia and Europe.

Humanitarian Aid: The charity sends out teams to bring humanitarian aid and support to refugees on the Greek Islands.

Community Development in the UK: The charity runs a community centre in a disadvantaged part of Bradford, in order to serve vulnerable people with helpful services and activities so that their lives may be improved. Beneficiaries include the homeless, refugees and asylum seekers, the unemployed and those with mental health problems.

Media Training: The charity offers quality training in all aspects of media production to members of the public in the UK as well as other charities. We are also involved with radio training in Europe, Eurasia and Sub-Saharan Africa.

Media Production in the UK: The charity helps to produce a specialised English radio programme to help individual members of the public who are learning English both in the UK and overseas.

Significant Activities for the Year, Achievements and Performance

During the year, the charity's work focused on three key strategic areas: Mobilisation, Ministry Impact and Development, and Mission Coordination. Each area contributed to our purpose of enabling people to share God's love through media, healthcare, and community development.

MOBILISATION

Our Mobilisation team continued to encourage and equip individuals for short-term, long-term, and vocational mission opportunities.

We provided regular support and member care for our 12 mission workers and their families, both overseas and in the UK, and continued to develop our operations manual to improve mobilisation processes.

Team members took part in online training and webinars to strengthen knowledge in mobilisation and international safeguarding, and we employed a new Mobilisation Assistant to expand our capacity.

We engaged with a number of individuals exploring mission service and welcomed a new mission worker to assist with media production for the Share English project. A debrief was completed with a young engineering student following a successful placement in Ecuador.

In partnership with UCCF, we visited several North East universities to inspire students about cross-cultural mission. Planning also began for a summer mission trip to West Africa, aimed at testing the water quality of wells managed by one of our partner organisations.

MINISTRY IMPACT & DEVELOPMENT

This area focused on developing and strengthening projects led by our UK-based and overseas mission workers.

Regional Projects

Our worker based in South Africa continued to lead the Sub-Saharan Africa Region, overseeing engineers, trainers, and media content creators.

Discussions also began regarding the appointment of two UK-based workers as joint Regional Directors for Europe and Eurasia, to strengthen leadership and regional coordination.

Refugee Response

Three short-term teams were mobilised to serve in Greece:

- A medical team supporting a partner ministry in Athens
- A construction team assisting with building projects
- A women's ministry team serving at a centre on the island of Lesbos

In addition, a short-term worker spent four weeks serving with our partner organisation on Lesbos.

The Share English Project

Production continued on the Share English audio programmes. These are 15-minute radio episodes designed to help listeners practise English while exploring Christian faith. We experienced encouraging growth in social media engagement, as well as increased downloads from our podcast, mobile app, and YouTube channel. A new website for club leaders was launched, alongside the production of training videos to support leaders using Share English resources.

MINISTRY IMPACT & DEVELOPMENT *continued*

Millside Community Centre

The Millside Community Centre in Bradford continued to serve vulnerable local residents, including asylum seekers, refugees, and people experiencing homelessness. Key achievements during the year included:

- Accreditation to run IELTS language courses through NOCN
- Hosting the Welcome Café at the Keighley ECO Festival and other pop-up community events
- Preparing for the handover of the centre and staff to new ownership, completing the TUPE process with the buyers

MISSION COORDINATION

Our third strategic focus was ensuring the charity's long-term sustainability through effective fundraising, communications, and partnerships.

Fundraising, Marketing and Publicity

The charity aspires to have the highest standards when it comes to raising funds from the public.

Fundraising activities were led by the CEO, supported by team members and an external consultant. Work included writing appeal letters, developing social media content, and preparing resources for churches.

We continued to raise funds for Reach Beyond's global medical and media ministries through postal and email campaigns, church visits, and grant applications. Communications included three magazines, a monthly prayer email, and three project-focused appeal letters.

Trustees continued to oversee fundraising closely, receiving quarterly reports and updates on strategy. The charity remains committed to the Fundraising Regulator's Code of Practice. No complaints or breaches occurred during the year, and we maintained high standards of transparency and care in all public communications.

The charity has done everything possible to protect vulnerable people and other members of the public from unreasonable intrusion into their privacy, from unreasonable and persistent approaches to procure money, and from placing undue pressure on individuals to make donations. This was done by communicating only to people who had asked to receive fundraising materials, and by carefully wording appeals and sending them out infrequently.

To strengthen financial sustainability, the charity sold its building in Bradford in March 2025, releasing funds for future operations. We also moved into new rented premises at Fountains Church, Bradford the same month.

In this period, we also began evaluating potential external consultants to support future fundraising strategy following the building sale.

Church Partnership and Engagement

We completed a review of church partnerships and began developing a new engagement plan. Activities included hosting a Pastors' Lunch, producing church resources, and visiting congregations across the UK to share updates and encourage involvement in mission.

Media and Prayer Engagement

We continued our monthly online prayer event, **PRAYERZONE Live**, hosting 11 sessions covering various projects and mission themes. A 13-part radio series was also produced for TWR-UK, focusing on Reach Beyond's global work and including an interactive skills quiz to inspire listeners toward mission involvement.

Volunteers

The charity benefitted from the contributions of 11 regular volunteers supporting administration, media, and community outreach at both the HCJB-UK office and Millside Centre. Their involvement continues to be an essential part of our ministry operations.

MISSION COORDINATION *continued*

Environmental Sustainability

We maintained our Carbon Net Zero status during the year, continuing to reduce emissions and offset carbon usage through the charity Climate Stewards.

Plans for Future Periods

Our top level objectives are:

- Mobilisation - to engage more people in short term mission, long term mission or on placements.
- Ministry Impact & Development – to support our UK-based workers as they are involved in direct ministry projects, e.g., refugee initiatives, community development or media.
- Fundraising – to engage a fundraising consultant to help the charity to become financially sustainable over the next 3 years.

Other plans:

- To support one of our mission couples in the UK as they take on the role of Europe/Eurasia Region Directors in June 2025.
- To focus our ministry efforts on the Sub-Saharan Africa Region and the Europe/Eurasia Region through mobilising new workers and raising appropriate funds for projects.
- To take out 4 church teams to serve refugees in Greece and elsewhere.
- To connect with new UK churches and practically re-engage existing churches, to build strong partnerships that will contribute to our work financially, in prayer and through mobilisation.
- For our Mobilisation team to work more closely and aligned with the Reach Beyond US Mobilisation team, sharing ideas, resources, and training together.
- To publicise more specific roles as opportunities for service with Reach Beyond during the year.
- To communicate appropriately with individual prayer supporters and donors, so that they know that we appreciate them and would like to see them more fully involved in the work.
- To improve the care and communication for our overseas field staff so that they feel adequately supported by the UK office.
- To continue to promote the efficient use of resources through the minimisation of waste, encouraging reduction in what we buy, re-using and recycling where possible, and committing to continual improvements through the setting of regular sustainability targets and monitoring our progress on these.

Financial Review

We believe the Financial Statement gives a fair view of the state of affairs of the charity and of the income and expenditure of the charity for that period. In preparing the Financial Statements we believe that we have:

- Selected suitable accounting policies and applied them consistently.
- Made judgements and estimates that are reasonable and prudent.
- Prepared the Financial Statements on a going concern basis.

Financial Review continued

We believe that we have kept proper accounting records which disclose with reasonable accuracy the financial position of this charity. We have safeguarded the assets of the charity and have taken reasonable steps to prevent and detect fraud or any other irregularities.

Gifts designated for particular workers or projects are set aside for that purpose and treated as “restricted funds” as defined by the Charity Commissioners.

Statement of Financial Activities

The total income for the year ending 31st March 2025 was £562,376 (2024 was £477,143) and total expenses for the year were £585,505 (2024 was £560,359).

Our net outgoing resources for the year were £37,673 (2024: £87,462). The charity’s net assets are worth £532,040 compared to £569,713 at the previous period end.

Reserves

1. The purpose of our Reserves Policy is to:
 - Give confidence to funders by demonstrating good stewardship and financial management
 - Demonstrate the charity’s sustainability and capacity to manage unforeseen financial difficulties
 - Give voluntary funders, such as grant-makers, an understanding of why funding is needed to undertake a particular project or activity
 - Give assurance to lenders and creditors that the charity can meet its financial commitments
 - Manage risk to the charity’s reputation from holding substantial unspent funds at the year-end without explanation
2. HCJB-UK Ltd is currently dependent on donations and grants to sustain its activities. If these existing sources of income are depleted or lost, it is crucial to ensure that there are sufficient reserves to tide the charity over while further fundraising is carried out, or to allow the charity to wind up while meeting its obligation to staff and service users. The main concerns of the board are to ensure:
 - That UK-based staff can continue working, primarily to secure new funding for the charity
 - That overseas workers can be supported if the charity should go through a time of financial instability
3. It is the policy of the Directors to maintain reserves sufficient to cover all the Restricted Funds and three month’s operating costs. These reserves should be built up from the unrestricted income.
4. If the charity has excess reserves, then the board will consider how these funds could be best used and make this clear by designating funds for future expenditure.
5. If significant resources are held in reserves, then the board may consider investing some of these funds to obtain a financial return for the charity, as stated in our Investment Policy. In making these decisions, the board will consider the likelihood that some or all the reserves held may need to be accessed at short notice.
6. If the charity has excess reserves, the board will ensure that the organisation does not misrepresent the urgency or need for funds with donors.
7. The level of reserves should be calculated and monitored every 3 months by the Treasurer.

Reserves *continued*

8. This policy shall be reviewed annually and whenever there are significant changes in staff hours, staff numbers or new projects.

Payment Policy

We do not seek or take extended credit from our suppliers, working, in effect, on a cash basis and paying all bills within 30 days.

Investment Policy

The Directors have established a policy where surplus funds, which are not required for the day to day running of the charity, may be invested in a deposit account with the charity's bankers or in an investment portfolio with a 'cautious to moderate' risk. This policy is reviewed annually or when needs dictate.

Conclusion

The Directors express their gratitude for the faithfulness of staff and volunteers who have worked unselfishly during the past year. Acknowledgement is made also to the many supporters who, with prayer or finance, have enabled the ministries to continue.

Above all, the Directors are grateful to God for His faithful provision and guidance during the past year; to Him be all the glory.

.....
Ian Hutchinson
Chair of Directors

Date

Statement of Trustees' Responsibilities
For the Year ended 31st March 2025

The trustees are responsible for preparing the Annual Report and the financial statements in accordance with applicable law and United Kingdom Generally Accepted Accounting Practice.

The trustees are required by company law to prepare financial statements for each financial year which give a true and fair view of the financial activities of the charity and of its financial position at the end of that year. In preparing those financial statements the trustees are required to:

- a) Select suitable accounting policies and apply them consistently
- b) Make adjustments and estimates that are reasonable and prudent
- c) State whether the policies adopted are in accordance with the Companies Act 2006 and with applicable accounting standards and statements of recommended practice, subject to any material departures disclosed and explained in the financial statements
- d) Prepare the financial statements on a going concern basis unless it is inappropriate to assume that the charity will continue in operation

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Independent Examiners' Report to the Trustees of HCJB-UK Limited Charitable Company

For the Year ended 31st March 2025

I report to the charity trustees on my examination of the accounts of the Company for the period ended 31 March 2025.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purpose of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

I confirm that I am qualified to undertake the examination because I am member of ACCA, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. Accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. The accounts do not accord with those records; or
3. The accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination; or
4. The accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

.....
Samantha J Sutcliffe FCCA
Torevell Dent Limited
Chartered Certified Accountants
Centre of Excellence
Hope Park
Trevor Foster Way
Bradford
BD5 8HH

Date

HCJB-UK Limited**Statement of Financial Activities
For the Year ended 31st March 2025**

Income	Note	Unrestricted Funds £	Restricted Funds £	Total Year ended 31.03.2025 £	Total Year ended 31.03.2024 £
Income and endowments from:					
Donations and Legacies		96,222	316,830	413,052	344,153
Community Centre/ Grant Funding		67,828	35,783	103,611	109,678
Other Trading Activities		45,713	-	45,713	23,312
Investment Income					
Interest Received		-	-	-	-
TOTAL	2	<u>209,763</u>	<u>352,613</u>	<u>562,376</u>	<u>477,143</u>
Expenditure					
Expenditure On:					
Raising Funds	3	8,631	-	8,631	12,723
Charitable Activities	4	218,342	343,815	562,157	540,216
Other Costs	4	14,717	-	14,717	7,420
TOTAL		<u>241,690</u>	<u>343,815</u>	<u>585,505</u>	<u>560,359</u>
Net (Expenditure)/Income before		(31,927)	8,798	(23,129)	(83,216)
Net Gains/(Losses) on disposal of fixed assets		(14,544)	-	(14,544)	-
Net Gains/(Losses) on investments	6	-	-	-	(4,246)
Net Income/(Expenditure)		(46,471)	8,798	(37,673)	(87,462)
Transfers between Funds		-	-	-	-
Net Movement in funds		<u>(46,471)</u>	<u>8,798</u>	<u>(37,673)</u>	<u>(87,462)</u>
Reconciliation of Funds:					
Total funds brought forward		445,799	123,914	569,713	657,175
Total funds carried forward		<u>399,328</u>	<u>132,712</u>	<u>532,040</u>	<u>569,713</u>

The notes on pages 15 to 21 form part of these financial statements

HCJB-UK Limited**Balance Sheet****For the Year ended 31st March 2025**

		Year ended 31.03.2025		Year ended 31.03.2024	
	Notes	£	£	£	£
Fixed Assets					
Tangible fixed assets	5		-		392,181
Current Assets					
Debtors	7	3,178		4,697	
Cash at bank and in hand		<u>532,873</u>		<u>181,168</u>	
		536,051		185,865	
Creditors: amount falling due within one year	8	<u>(4,011)</u>		<u>(8,333)</u>	
Net Current Assets			<u>532,040</u>		<u>177,532</u>
Total			<u>532,040</u>		<u>569,713</u>
Funds of the Charity					
General funds	9		399,328		445,799
Restricted funds			<u>132,712</u>		<u>123,914</u>
			<u>532,040</u>		<u>569,713</u>

The company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2025.

The members have not required the company to obtain an audit of its financial statements for the period ended 31 March 2024 in accordance with Section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for:

- Ensuring that the company keeps accounting records which comply with Sections 386 and 387 of the Companies Act 2006 and
- Preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of each financial year and of its profit or loss for each financial year in accordance with the requirements of section 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the company.

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies and with the Charities SORP (FRS 102) (effective January 2015).

The financial statements were approved by the Board of Trustees on and were signed on its behalf by:

.....
Ian Hutchinson
Trustee

The notes on pages 15 to 21 form part of these financial statements

Notes to the Financial Statements
For the Year ended 31st March 2025

1. ACCOUNTING POLICIES

Basis of Accounting

The financial statements have been prepared under the historical cost convention, in accordance with the Charities Act 2015 and the Companies Act 2006, and also in accordance with applicable accounting standards and the Charities SORP (FRS102)(effective January 2015).

Income and endowments

All incoming resources are included in the statement of financial activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:

- Voluntary income is received by way of grants, donations and gifts and is included in full in the Statement of Financial Activities when receivable.
- Donated services and facilities are included at the value to the charity where this can be quantified
- The value of services provided by volunteers has not been included in these accounts as it is not considered material
- Investment income is recognised on a receivable basis

Expenditure

Expenditure is recognised on an accrual basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered and is reported as part of the expenditure to which it relates.

Taxation

The charity is registered with the Charities Commission and is not subject to taxation on its normal activities.

Capital Expenditure

All expenditure of a capital nature is capitalised in the balance sheet.

Fixed assets are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost less estimated residual value of each asset over its expected useful life, as follows:

Audio visual & studio:	15% straight line basis
Office equipment:	15% straight line basis
Computer equipment:	15% straight line basis
Fixtures & fittings:	2% straight line basis
Freehold buildings:	2% straight line basis

Notes to the Financial Statements (cont)
For the year ended 31st March 2025

ACCOUNTING POLICIES Continued

Funds Structure

The charity has a number of restricted income funds to account for situations where a donor requires that a donation must be spent on a part on a particular purpose or where funds have been raised for a specific purpose.

All other funds are unrestricted income funds and are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

2. INCOMING SOURCES ANALYSED BETWEEN PROJECTS

Project Income £	Community Centre Grant Income £	Community Centre General Income £	Ministry Fund £	General Funds £	Total £
73,456	35,783	67,828	243,374	141,935	562,376

Summary of incoming resources

Incoming resources as detailed above

Interest received per Statement of Financial Activities

£
562,376
-
<u>562,376</u>

3. COSTS OF GENERATING VOLUNTARY INCOME

Fundraising and Publicity

Advertising & Magazine

Year ended 31.03.25 £	Year ended 31.03.24 £
8,631	12,723
<u>8,631</u>	<u>12,723</u>

Notes to the Financial Statements (cont)
For the year ended 31st March 2025

	Year ended 31.03.2025	Year ended 31.03.2024
	£	£
4. COST OF ACTIVITIES IN FURTHERANCE OF THE CHARITY'S OBJECTS		
Rent and Rates	2,388	1,771
Insurance	5,716	5,472
Light and Heat	5,537	5,471
Staff Salaries	92,317	92,031
Staff Pensions	3,910	3,834
Staff Training and Recruitment	590	525
Printing and Stationery	1,465	2,013
Postage and Shipping	3,697	2,539
Telephone	782	1,590
Travel and Deputation	6,964	1,287
Bank Charges	1,096	1,026
Subscriptions	422	410
Housekeeping	11,267	8,600
Depreciation	-	11,139
IT Costs	4,839	4,216
	<u>140,990</u>	<u>141,924</u>
Ministry Fund Expenses	246,684	202,530
Project Fund Expenses	46,061	49,013
Community Centre Grant Expenses	128,422	146,749
	<u>562,157</u>	<u>540,216</u>
	Year ended 31.03.2025	Year ended 31.03.2024
	£	£
OTHER COSTS		
Legal, Professional and Bookkeeping	13,007	5,554
Accountancy Charges	<u>1,710</u>	<u>1,866</u>
	<u>14,717</u>	<u>7,420</u>

Notes to the Financial Statements (cont)
For the Year ended 31st March 2025

5. TANGIBLE FIXED ASSETS

	Freehold Building £	Studio/ Audio Visual Equipment £	Computer Equipment £	Fixtures & Fittings £	Office Equipment £	Total £
Cost						
As at 1 st April 2024	380,000	17,323	32,597	152,753	49,950	632,623
Additions	-	-	-	-	-	-
Disposals						
	<u>(380,000)</u>	<u>(17,323)</u>	<u>(32,597)</u>	<u>(152,753)</u>	<u>(49,950)</u>	<u>(632,623)</u>
As at 31 March 2025	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Depreciation						
As at 1 st April 2024	107,666	17,323	32,597	32,906	49,950	240,442
Charge for Year	-	-	-	-	-	-
Eliminated on Disposals	<u>(107,666)</u>	<u>(17,323)</u>	<u>(32,597)</u>	<u>(32,906)</u>	<u>(49,950)</u>	<u>(240,442)</u>
As at 31 March 2025	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Net Book Value						
As at 31 March 2024	<u>272,334</u>	<u>-</u>	<u>-</u>	<u>119,847</u>	<u>-</u>	<u>392,181</u>
As at 31 March 2025	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>

6. FIXED ASSET INVESTMENTS

	Year ended 31.03.2025 £	Year ended 31.03.2024 £
Quoted Investments		
Market value at 1 April 2023	-	190,926
Addition / (Withdrawal)	-	(186,680)
Net investments gain/(loss)	<u>-</u>	<u>(4,246)</u>
Market Value at 31 March 2024	<u>-</u>	<u>-</u>
Historical cost	<u>-</u>	<u>200,000</u>

7. DEBTORS

	Year ended 31.03.2025 £	Year ended 31.03.2024 £
Trade Debtors	750	1,125
Gift Aid	<u>2,428</u>	<u>3,572</u>
	<u>3,178</u>	<u>4,697</u>

Notes to the Financial Statements (cont)
For the year ended 31st March 2025

8. CREDITORS DUE WITHIN ONE YEAR

	Year ended 31.03.2025 £	Year ended 31.03.2024 £
Accruals	1,710	1,710
Credit Card	477	(118)
PAYE	912	2,637
Trade Creditors	<u>912</u>	<u>4,104</u>
	<u>4,011</u>	<u>8,333</u>

9. UNRESTRICTED FUNDS

	Balance 1 st April 2024 £	Incoming Resources £	Outgoing Resources £	Loss on Disposal of Asset £	Transfer £	Balance 31 st March 2025 £
Unrestricted Funds						
General	436,624	141,935	(164,687)	(14,544)	-	399,328
Community Centre General Fund	<u>9,175</u>	<u>67,828</u>	<u>(77,003)</u>	<u>-</u>	<u>-</u>	<u>-</u>
	<u>445,799</u>	<u>209,763</u>	<u>(164,338)</u>	<u>(14,544)</u>	<u>-</u>	<u>399,328</u>

10. RESTRICTED FUNDS

	Balance 1 st April 2024 £	Incoming Resources £	Outgoing Resources £	Investment Movement £	Transfer £	Balance 31 st March 2025 £
Restricted Funds						
Ministry Funds	82,689	243,374	(246,684)	-	-	79,379
Project Funds	16,928	73,456	(46,061)	-	-	44,323
Community Centre Grant	<u>24,297</u>	<u>35,783</u>	<u>(51,070)</u>	<u>-</u>	<u>-</u>	<u>9,010</u>
	<u>123,914</u>	<u>352,613</u>	<u>(421,167)</u>	<u>-</u>	<u>-</u>	<u>132,712</u>

HCJB-UK Limited

Notes to the Financial Statements (cont) **For the year ended 31st March 2025**

11. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Unrestricted £	Restricted £	Total £
Fund balances at 31st March 2025 are represented by:			
Tangible fixed assets			
Investment	-	-	-
Current assets	536,051	-	536,052
Liabilities	<u>(4,011)</u>	<u>-</u>	<u>(4,012)</u>
Total net assets	<u>532,040</u>	<u>-</u>	<u>532,040</u>

12. REMUNERATION AND EXPENSES PAID TO TRUSTEES

During the year there was no remuneration paid to the trustees of the charity. Trustees received expenses totalling £NIL (2024: £NIL).

13. STAFF COSTS

	Year ended 31.03.2025 £	Year ended 31.03.2024 £
Salaries and National Insurance	<u>92,317</u>	<u>92,031</u>
The average number of full-time equivalent staff employed by the charity during the year was	<u>8</u>	<u>8</u>

HCJB-UK Limited**Statement of Cashflow****For the Year ended 31st March 2025**

	Year ended 31.03.2025 Funds	Year ended 31.03.2024 Funds
	£	£
Cash flows from operating activities:		
<i>Net cash provided by (used in) operating activities as below</i>	<u>(25,933)</u>	<u>(77,273)</u>
Cash flows from investing activities:		
Investment Withdrawn	-	190,927
Purchase of property, plant and equipment	-	-
Proceeds from sale of property, plant and equipment	377,638	-
Additions from investments (net)	<u>-</u>	<u>-</u>
<i>Net cash provided by (used in) investing activities</i>	<u>377,638</u>	<u>190,927</u>
<i>Net cash provided by (used in) financing activities</i>		
<i>Change in cash and cash equivalents in the reporting period</i>	351,705	113,654
Cash and cash equivalents at the beginning of the reporting period	<u>181,168</u>	<u>67,514</u>
Cash and cash equivalents at the end of the reporting period	<u>532,873</u>	<u>181,168</u>
Reconciliation of net income/(expenditure) to net cash flow from operating activities:		
<i>Net income/(expenditure) for the reporting period (as per the statement of financial activities)</i>	(37,673)	(87,462)
Adjustments for:		
Depreciation charges	-	11,139
Loss on disposal of assets	14,544	-
(Increase)/decrease in debtors	1,517	1,208
(Decrease)/increase in creditors	<u>(4,321)</u>	<u>(2,158)</u>
Net cash provided by (used in) operating activities	<u>(25,933)</u>	<u>(77,273)</u>

HCJB-UK LTD

England & Wales - Charity number 1119403

Accounts

HCJB-UK Limited

Report and Financial Statements 2023-2024

*The Directors present their report covering the financial year
1st April 2023 to 31st March 2024*

**Company number: 6140067
Charity number: 1119403**

HCJB-UK Limited

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HCJB-UK Limited

Directors Report

For the Year ended 31st March 2024

Reference and Administrative Details of the Company, its Directors and Advisors

Company Name and Number

The name of the company is HCJB-UK Limited, company number 6140067. The company was incorporated on 6th March 2007 and commenced activities on 19th September 2007. The company uses the business name 'Reach Beyond'.

Charity Registration details

HCJB-UK Limited was registered as a charity in the United Kingdom on 25th May 2007. Its charity number is 1119403.

Registered Office Address

The address of the charity is Millside House, 131 Grattan Road, Bradford, West Yorkshire, BD1 2HS.

Directors

The Directors, who are also Trustees, who served during the year, were:

Mr Ian Hutchinson (Chair)
Mr Martin Cooper (Vice Chair)
Mr David Dykes (Treasurer)
Mrs Anne Hilton
Mr James Hockney
Miss Ruth Steele
Mrs Sam O'Brien

Senior Officers

The Chief Executive Officer of HCJB-UK Limited is Mr Colin Lowther. Mr Lowther is also the Company Secretary.

Bankers

The Bankers for HCJB-UK Limited are the Cooperative Bank plc, PO Box 250, Skelmersdale, WN8 6WT.

Accountants

The accountants for HCJB-UK Limited are Torevell Dent Ltd, Chartered Certified Accountants, Centre of Excellence, Hope Park, Trevor Foster Way, Bradford, BD5 8HH.

Structure, Governance and Management

Governing Document

HCJB-UK Limited is a charitable company limited by guarantee and not having a share capital. It was incorporated on 6th March 2007.

Recruitment and Appointment of New Directors

Directors are recruited on the basis of providing a wide range of skills and experience that will enhance and add to the charity's existing skills base. The process of appointing new Directors is as follows:

- 1) Details of suitable candidates are put forward by the present Directors.
- 2) Discussion and prayer take place within a Board meeting about those persons, looking at their past work and experience and whether they have the right qualities required to develop the work of HCJB-UK Limited.
- 3) Suitable candidates are then approached and asked to consider and pray about becoming Directors. They receive a presentation of current activity, meet representatives of the current Directors and are given the opportunity to ask questions. They are also given our information leaflet 'Could you be a Director with HCJB-UK?' together with an application form allowing them to confirm that they are not prohibited from acting as company directors.
- 4) If the person accepts the role, then a vote is taken at the next Board meeting to accept the candidate.

Induction and Training of New Directors

Most new Directors will already be familiar with the work of the charity and will be provided with copies of minutes and accounts from the past year to help them understand the current issues and topics under discussion.

All new Directors are provided with a copy of 'The Essential Trustee: What You Need to Know' (document CC3 from the Gov.uk website). They are also sent an information pack which outlines the role of a Director at HCJB-UK Limited.

Organisational Structure

The charity is structured with a Board of Directors making decisions about policy, overall direction and strategy, finalising senior personnel decisions and overseeing financial matters. The Directors normally meet four times each year with an AGM in the spring. During this year they met in May, July, October, November 2023 and January 2024 as well as a number of electronic meetings to discuss the business and work of the charity.

The Directors have appointed a Chief Executive Officer who manages the day-to-day work of the charity and who reports back to the Directors at their quarterly meetings. The Chief Executive Officer is responsible for day-to-day financial decisions, managing staff and planning current projects. The Chief Executive Officer also acts as Company Secretary to administer the work of the company. The Chief Executive is Mr Colin Lowther. During the year in question there were 26 staff and volunteers working for the charity.

Related Parties

The charity was incorporated on 6th March 2007 to support the work of the World Radio Missionary Fellowship Inc. which operated under the name HCJB Global until January 22nd, 2014. It then began using the business name of 'Reach Beyond'. Reach Beyond is a fully registered not-for-profit entity based in the state of Colorado, USA.

Reach Beyond is an organisation that operates medical and media projects around the world. The medical work includes mobile medical clinics, community development, and water projects. The media work includes operating radio stations and producing programmes as well as facilitating local community FM stations and helping to train those who work in them. Reach Beyond is focused on five regions around the world – Europe/Eurasia, Asia-Pacific, North Africa/Middle East, Latin America and Sub-Saharan Africa – and has workers in each location.

Relationship with Related Parties

Our working relationship with Reach Beyond in the US includes: recruiting and seconding vocational workers to serve in the various regions where Reach Beyond operates; raising funds via our UK supporters for Reach Beyond projects overseas; and helping with training and IT-related projects at Reach Beyond operational sites.

Relationship with Related Parties *continued*

HCJB-UK Limited and Reach Beyond in the US have together signed an Affiliate Agreement which covers areas such as: a definition of how we co-operate together; the overall strategy and vision of the co-operative projects; guidance on co-operative project funding; the management structure for UK personnel who are transferred to work in a Reach Beyond region; guidelines for communication and reporting structures; representation of the work in the US and the UK; spiritual commitments required; use of the Reach Beyond name and logo.

Donations to overseas bodies such as the Reach Beyond offices in the US, Australia and the Netherlands are occasional, and it is a policy of the directors to review all such relationships before any payment is authorised. The directors place a high degree of importance upon existing relationships and full knowledge of the activities of the partner agencies. Appropriate checks are conducted to ensure that the agencies' activities are charitable in respect of the law in England and Wales.

Risk Management

The Directors have considered the major risks to which the charity is exposed and have established systems and procedures to manage those risks.

The Risk Register of the company has been reviewed during this period. The Register highlights areas where risks have been identified, the nature and level of the risk (low, medium, high), and the policies adopted to manage these risks and to reduce their impact. Here are the latest retained or 'net' risks of the charity after control procedures have been implemented:

High Risks

- Ineffective fundraising
- Risks of staff travelling overseas
- Risks of taking short term teams overseas
- Financial failure of our US partners

Medium Risks

- The charity lacks direction, strategy and forward planning
- Difficult employment issues
- Failures of disaster recovery and planning
- Poor project development
- There is a loss of key staff
- Weak security of assets
- Dangers in health, safety and environment
- Information Technology Issues
- Poor budgetary control and financial reporting
- Lack of reserves
- Poor cash flow
- Over-dependency on certain income sources
- Problems arising from compliance with donor-imposed restrictions
- Possible fraud or error
- Poor public perception
- Poor compliance with legislation and regulations
- Poor procedural and systems documentation

Risk Management *continued*

Low Risks

- Trustee body lacks relevant skills or commitment
- There are conflicts of interest among the trustees
- Poor reporting to trustees (accuracy, timeliness and relevance)
- Weak capacity and poor use of resources including tangible fixed assets
- Poor volunteer management
- Problems with pension commitments
- Problems with investments
- Adverse publicity
- Poor regulatory reporting to the authorities
- Issues with taxation
- Lack of professional advice

Objectives and Activities

The Objects of the Charity

The advancement of the Christian faith by 1) modern methods of communication (such as radio and the Internet) in all parts of the world; 2) the relief of poverty and the improvement of the conditions of life in socially and economically disadvantaged communities in all parts of the world; 3) the relief of sickness and the preservation of health among people in all parts of the world; and by such other means being charitable as the Association may determine.

Public Benefit

HCJB-UK Limited is involved with a wide range of activities in pursuance of its charitable aims and the Directors are always vigilant to ensure that the projects we undertake are in line with these objectives. The Directors have paid due regard to the Charity Commission's guidance on public benefit in deciding what activities the charity should undertake. The Directors consider that these activities, which are summarised below, provide benefit to the public.

Medical Work Overseas: The charity sends out and supports workers (long and short term) serving in clinics and mobile medical facilities in South America and in Central Asia. We also partner with a medical clinic in Greece serving refugees.

Community Development Overseas: The charity sends out and supports workers (long and short term) serving through clean water projects, hygiene and community development in South America, Sub-Saharan Africa, Central Asia and Europe.

Humanitarian Aid: The charity sends out teams to bring humanitarian aid and support to refugees on the Greek Islands.

Community Development in the UK: The charity runs a community centre in a disadvantaged part of Bradford, in order to serve vulnerable people with helpful services and activities so that their lives may be improved. Beneficiaries include the homeless, refugees and asylum seekers, the unemployed and those with mental health problems.

Media Training: The charity offers quality training in all aspects of media production to members of the public in the UK as well as other charities. We are also involved with radio training in Europe, Eurasia and Sub-Saharan Africa.

Media Production in the UK: The charity produces creative material for mainstream commercial radio stations with a spiritual emphasis, promoting the Christian faith in a way that appeals to all listeners, not just those with an interest in religion. We also produce a specialised English radio programme to help individual members of the public who are learning English both in the UK and overseas.

The Main Objectives for the Year and Strategies Employed to Achieve those Objectives

Objectives

We had 4 main objectives for this period:

- Mobilisation - to engage 24 people in short term mission, long term mission or on placements.
- Ministry Impact and Development – to see our UK-based workers involved in 5 direct ministry projects, e.g., refugee initiatives, community development or media projects.
- Church Partnership - to connect with 5 new UK churches and create a new strategy to build strong partnerships with existing churches that will contribute to our work financially, in prayer and through mobilisation.
- Finances - to sell our building in order to release funds to help us to continue operating. Also to begin the process of getting external help with our financial sustainability.

Strategies

MOBILISATION

- Deploy 4 new missionary units
- Facilitate 4 short-term trips overseas
- Re-connect with 6 previous enquirers
- Identify specific profiles of potential new workers to help us with advertising and promotions
- Facilitate another Growing Leaders course
- Advertise 24 specific roles as opportunities for service with Reach Beyond
- Continue to work closely with the US office to consolidate their application process which will mean that onboarding and sending can be the same for both the UK and US offices
- Attend 3 events during the year and plan to attend 4 events in 2023-2024
- Continue to visit churches to encourage people to pray, give and go
- Complete the International Safeguarding Assessment and begin the training process for staff
- Finalise the new Missionary Manual
- Finish updating all our application forms and explore putting them online
- Continue to develop the relationship with our resilience assessment consultant, pre-field and on-field member care

MINISTRY IMPACT & DEVELOPMENT

Refugee Response

- Successfully raise and send 3 teams to work with partners in Greece in March, October & November.
- Present our refugee ministry information event at 3 different locations during the year.
- Engage with an online training platform for migrants to plan at least one team for 2025 by the end of the year.
- Write and send 3 Refugee Response Bulletins in spring, late summer and late autumn.
- Visit the Roma ministry in Greece in the autumn to build our relationship with that ministry.
- Work alongside the One Heart clinic in Athens to see the completion of their house project during the year.
- Send 3 people to work alongside One Heart during the year with a view to longer term mission (other than teams).
- Plan at least 3 UK church/town-based team trips for 2025 by September.
- Finalise our new procedures for short terms missions teams

MINISTRY IMPACT & DEVELOPMENT *continued*

Community Development

- Undertake CD training in Central Asia
- Explore training and well maintenance in West Africa
- Develop a general Community Development Project Metric including project prerequisites, feasibility study framework, design standards, implementation plan, and monitoring & evaluation
- Raise £3K for CD training in Central Asia

Media Projects

- Plan 8 poems for social media
- Create Christmas and Easter advertising campaigns for The Pulse and encourage local churches to fund them

Share English

- Complete creation of a new club's website and thereafter arrange for its population
- Update remaining club resources for the club's website
- Continue to give high quality support to existing club leaders particularly through regular Update Newsletter via Mailchimp
- Continue to participate in ShareEnglish Team meetings and wider Spotlight Team meetings and work including voicing programmes as required
- Recruit a new volunteer to help with media production

The Millside Community Centre

- Review the Welcome Café with Bradford College and make changes as appropriate
- Recruit 18 new students for the Welcome Café
- Apply for further funds to extend ESOL classes and become accredited as an ESOL centre
- Develop our Befriending breadmaking group to work at local hotels housing refugees
- Implement and review the Millside Connect Out of Hours project
- Plan a training event in befriending for volunteers
- Begin to prepare the Millside Centre for its handover to a new charity

MISSION COORDINATION

Fundraising and Marketing

- Begin the process of selling our building to release funds
- Begin a consultation process to look for expert help in fundraising and marketing by April.
- Explore the recruitment of a Fundraising Manager and a Social Media Coordinator by October.
- Sign up 10 more PLUS Partners during the year.
- Begin quarterly email appeals from March.
- Aim to add 30 new email contacts to the mailing list during the year.
- Aim to add 5 new giving churches to the list by the end of the year.
- Research potential grant funders for RB core costs and projects by October.
- Review our social media and implement a new strategy by November.
- Start to explore which events to attend in 2025 by November.

Church Partnership

- Grow the PRAYERZONE Live audience to an average of 40 people by the end of the year
- Make connections with 5 new churches by the end of the year
- Create a new strategy to build strong partnerships with existing churches that will contribute to our work financially, in prayer and through mobilisation

MISSION COORDINATION *continued*

Church Partnership continued

- Re-launch Champions by October and grow the list to 25 Champions
- Start the planning process for a 2025 Bradford-based refugee team by May this year
- Start the planning process for a 2025 Skipton Baptist Church refugee team by July this year
- Explore the possibility of running a new Partner & Play event by September
- Plan an October Pastor's Lunch by August

Environmental Sustainability

- Upon completion of the move to a new office at Fountains Church, perform an assessment of the building and the areas utilised by Reach Beyond in order to calculate the carbon emissions from the office-based aspects of our activities before December.
- We note that Fountains Church does not yet appear to have obtained an A Rocha EcoChurch Award. We will engage with the church leadership to encourage them to move forward with the Anglican Church's commitment to meet its net zero goals. We will offer help and support in this area this year or next year depending on timelines.
- We will encourage the use of the 'Sustainable Hope' logo in RB publications and write an article for the newsletter or website addressing an issue relating to sustainability during the year.

Significant Activities for the Year

Supporting Vocational Workers Based Overseas and in the UK

HCJB-UK Limited continued to support our 8 vocational workers and their families overseas and the 4 vocational workers serving in the UK. During this period we carried out regular member care activities for our vocational workers, updated the new operations manual for our mobilisation processes, took part in a number of online webinars to grow our knowledge of the mobilisation process, had conversations with a number of people who were interested to apply to work in the UK and overseas, and sent out a new couple from Northern Ireland to serve in Ecuador as water engineer and doctor.

Community Development Overseas

Two of our team continued to be involved in member care for those running medical teams and clean water projects in the Europe/Eurasia region. We are also involved with a project helping Roma people in Greece.

Refugee Response

We sent out short term teams again to serve in Greece and continued to grow our relationship with a medical clinic in Athens which serves refugees.

The Share English Project

Share English audio programmes continue to be produced with the help of our team. They consist of a 15-minute radio programme using a specialised form of English for people learning or wanting to practise their English. During this period, we saw encouraging growth in our social media presence and in downloads of our podcast and mobile app, reached the milestone of 400,000 subscribers on YouTube, and launched a new website for club leaders.

The Millside Centre

This community centre in Bradford is dedicated to helping some of the most vulnerable people in our locality such as asylum seekers, refugees and the homeless. During this period, we saw the further development of our Welcome Café which is an employability project for refugees and asylum seekers. This partnership with Bradford College was strengthened and we saw increased numbers of students. We also introduced a number of new services which included taking our breadmaking group 'on the road' by running sessions at a local hotel for refugee women who were survivors of domestic abuse.

HCJB-UK Limited

Directors Report (continued) **For the Year ended 31st March 2024**

Significant Activities for the Year *continued*

UK Radio Production

HCJB-UK Limited's radio department is involved in radio production and training for UK local radio. During this period, we produced topical poems for Facebook and Instagram and produced Christmas and Easter radio commercials for local radio in West Yorkshire. We also ran an online media training session for a team from the charity 'Welcome Churches'.

Volunteers

HCJB-UK Limited makes use of several local volunteers in the areas of administration, community outreach and programme production. Their help is invaluable in the smooth running of the charity. We had 15 regular volunteers this year in the Millside Centre and the HCJB-UK office.

Fundraising and Publicity

The charity signed up with the Fundraising Regulator in Spring 2017 and we aspire to have the highest standards when it comes to raising funds from the public.

In this period, the majority of the fundraising work was carried out by the CEO and others within the existing team, as well as with an external fundraising consultant. This has included help with writing copy for appeal letters, social media posts and preparing material for churches to use in their services.

This period we have continued to raise funds for the various Reach Beyond medical and media ministries located worldwide. This was done through mailings via post and email, deputation meetings in churches physically and via Zoom calls, and contacting grant making trusts. Our mailing regime consisted of three magazines and a monthly prayer update by email, as well as three project-focused letters in the 12-month period.

The trustees monitor closely the fundraising activities of the charity, regularly receiving updates on the current strategy and making suggestions. They ask for a quarterly fundraising report from the CEO which includes an update on recent activity.

The charity is bound by the standards of the Fundraising Regulator. There have been no failures to comply with the standards of these two organisations during this period, and there were no complaints received by the charity regarding its fundraising activities. The charity has done everything possible to protect vulnerable people and other members of the public from unreasonable intrusion into their privacy, from unreasonable and persistent approaches to procure money, and from placing undue pressure on individuals to make donations. This was done by communicating only to people who had asked to receive fundraising materials, and by carefully wording appeals and sending them out infrequently.

Environmental Sustainability

During this period the charity continued to maintain its Carbon Net Zero status, reducing our carbon usage wherever we could and offsetting the rest through the charity Climate Stewards.

Our Building

The process of selling our building continued. The charity buying the building managed to raise the funds required but the sale process has taken far longer than we were expecting. We are hoping the sale can be completed before Christmas 2024.

Achievements and Performance

Performance Achieved against Objectives Set

Strategies

MOBILISATION

- Deployed 1 new missionary unit
- Facilitated 3 short-term trips overseas
- Identified specific profiles of potential new workers to help us with advertising and promotions
- Facilitated another Growing Leaders course
- Advertise 16 specific roles as opportunities for service with Reach Beyond
- Continued to work closely with the US office to consolidate their application process
- Attended 2 events during the year
- Continued to visit churches to encourage people to pray, give and go
- Finalised the new Missionary Manual
- Continued to develop the relationship with our resilience assessment consultant, pre-field and on-field member care

MINISTRY IMPACT & DEVELOPMENT

Refugee Response

- Successfully raised and sent 3 teams to work with partners in Greece
- Presented our refugee ministry information event at 3 different locations during the year
- Engaged with an online training platform for migrants to run one team in Greece
- Wrote and sent 2 Refugee Response Bulletins
- Visited the Roma ministry in Greece
- Worked alongside the One Heart clinic in Athens to see progress on the completion of their house project
- Sent 2 people to work alongside One Heart during the year with a view to longer term mission
- Completed our new procedures for short terms missions teams

Community Development

- Undertook CD training in Central Asia
- Explored training and well maintenance in West Africa
- Raise £3K for CD training in Central Asia

Media Projects

- Created 6 poems for social media
- Created Christmas and Easter advertising campaigns for The Pulse and got local churches to part-fund them.

Share English

- Continue to give high quality support to existing club leaders particularly through regular Update Newsletter via Mailchimp
- Continue to participate in ShareEnglish Team meetings and wider Spotlight Team meetings and work including voicing programmes as required
- Recruited a new volunteer to help with media production

HCJB-UK Limited

Directors Report (continued) **For the Year ended 31st March 2024**

The Millside Community Centre

- Reviewed the Welcome Café with Bradford College and made changes as appropriate
- Recruited 15 new students for the Welcome Café
- Applied for further funds to extend ESOL classes and became an accredited as an ESOL centre
- Developed our Befriending breadmaking group to work at local hotels housing refugees
- Plan a training event in befriending for volunteers
- Began to prepare the Millside Centre for its handover to a new charity

MISSION COORDINATION

Fundraising and Marketing

- Continued the process of selling our building to release funds
- Began a consultation process to look for expert help in fundraising and marketing
- Signed up 7 more PLUS Partners during the year
- Researched potential grant funders for RB core costs and projects
- Started to explore which events to attend in 2025 by November

Church Partnership

- Made connections with 3 new churches by the end of the year
- Started the planning process for 2025 refugee teams
- Started the planning process for a 2025 Skipton Baptist Church refugee team
- Ran a Pastor's Lunch

Environmental Sustainability

- Started to use the 'Sustainable Hope' logo in RB publications and wrote an article for the newsletter and website addressing an issue relating to sustainability.

Plans for Future Periods

Top level objectives:

Mobilisation - to engage more people in short term mission, long term mission or on placements.

Ministry Impact & Development – to see our UK-based workers involved in direct ministry projects, e.g., refugee initiatives, community development or media projects.

Church Partnership - to connect with new UK churches and practically re-engage existing churches, to build strong partnerships that will contribute to our work financially, in prayer and through mobilisation.

Fundraising - to sell our building by Christmas in order to release funds. Also to begin the process of getting external help with our financial sustainability.

Other plans:

To send out an existing serving couple to go out for a longer term in Ecuador as IT engineer and physiotherapist.

To take out 4 church teams to serve refugees in Greece and elsewhere.

To grow our Mobilisation team.

To publicise 22 specific roles as opportunities for service with Reach Beyond during the year.

To communicate appropriately with individual prayer supporters and donors, so that they know that we appreciate them and would like to see them more fully involved in the work.

To improve the care and communication for our overseas field staff so that they feel adequately supported by the UK office.

To move to a new office space in Bradford.

To manage a smooth transition for the Millside Centre from Reach Beyond to Hope Housing.

To continue to promote the efficient use of resources through the minimisation of waste, encouraging reduction in what we buy, re-using and recycling where possible, and committing to continual improvements through the setting of regular sustainability targets and monitoring our progress on these.

Financial Review

We believe the Financial Statement gives a fair view of the state of affairs of the charity and of the income and expenditure of the charity for that period. In preparing the Financial Statements we believe that we have:

- Selected suitable accounting policies and applied them consistently.
- Made judgements and estimates that are reasonable and prudent.
- Prepared the Financial Statements on a going concern basis.

We believe that we have kept proper accounting records which disclose with reasonable accuracy the financial position of this charity. We have safeguarded the assets of the charity and have taken reasonable steps to prevent and detect fraud or any other irregularities.

Gifts designated for particular workers or projects are set aside for that purpose and treated as “restricted funds” as defined by the Charity Commissioners.

Statement of Financial Activities

The total income for the year ending 31st March 2024 was £477,143 (2023 was £563,763) and total expenses for the year were £560,359 (2023 was £621,769). The loss on investments was £4,246 compared to a prior year loss of £10,787.

The Aviva investment was withdrawn in full during the year seeing a return of £186,680 deposited back into the main bank account.

Our net outgoing resources for the year were £87,462 (2023 £68,793). The charity's net assets are worth £569,713 compared to £657,175 at the previous period end.

Reserves

1. The purpose of our Reserves Policy is to:

- Give confidence to funders by demonstrating good stewardship and financial management
- Demonstrate the charity's sustainability and capacity to manage unforeseen financial difficulties
- Give voluntary funders, such as grant-makers, an understanding of why funding is needed to undertake a particular project or activity
- Give assurance to lenders and creditors that the charity can meet its financial commitments
- Manage risk to the charity's reputation from holding substantial unspent funds at the year-end without explanation

2. HCJB-UK Ltd is currently dependent on donations and grants to sustain its activities. If these existing sources of income are depleted or lost, it is crucial to ensure that there are sufficient reserves to tide the charity over while further fundraising is carried out, or to allow the charity to wind up while meeting its obligation to staff and service users. The main concerns of the board are to ensure:

- That UK-based staff can continue working, primarily to secure new funding for the charity
- That overseas workers can be supported if the charity should go through a time of financial instability

3. It is the policy of the Directors to maintain reserves sufficient to cover all the Restricted Funds and three month's operating costs. These reserves should be built up from the unrestricted income.

4. If the charity has excess reserves, then the board will consider how these funds could be best used and make this clear by designating funds for future expenditure.

5. If significant resources are held in reserves, then the board may consider investing some of these funds to obtain a financial return for the charity, as stated in our Investment Policy. In making these decisions, the board will consider the likelihood that some or all the reserves held may need to be accessed at short notice.

6. If the charity has excess reserves, the board will ensure that the organisation does not misrepresent the urgency or need for funds with donors.

7. The level of reserves should be calculated and monitored every 3 months by the Treasurer.

8. This policy shall be reviewed annually and whenever there are significant changes in staff hours, staff numbers or new projects.

Payment Policy

We do not seek or take extended credit from our suppliers, working, in effect, on a cash basis and paying all bills within 30 days.

Investment Policy

The Directors have established a policy where surplus funds, which are not required for the day to day running of the charity, may be invested in a deposit account with the charity's bankers or in an investment portfolio with a 'cautious to moderate' risk. This policy is reviewed annually or when needs dictate.

Conclusion

The Directors express their gratitude for the faithfulness of staff and volunteers who have worked unselfishly during the past year. Acknowledgement is made also to the many supporters who, with prayer or finance, have enabled the ministries to continue.

Above all, the Directors are grateful to God for His faithful provision and guidance during the past year; to Him be all the glory.



.....
Ian Hutchinson
Chair of Directors

Date 10/12/24

Statement of Trustees' Responsibilities
For the Year ended 31st March 2024

The trustees are responsible for preparing the Annual Report and the financial statements in accordance with applicable law and United Kingdom Generally Accepted Accounting Practice.

The trustees are required by company law to prepare financial statements for each financial year which give a true and fair view of the financial activities of the charity and of its financial position at the end of that year. In preparing those financial statements the trustees are required to:

- a) Select suitable accounting policies and apply them consistently
- b) Make adjustments and estimates that are reasonable and prudent
- c) State whether the policies adopted are in accordance with the Companies Act 2006 and with applicable accounting standards and statements of recommended practice, subject to any material departures disclosed and explained in the financial statements
- d) Prepare the financial statements on a going concern basis unless it is inappropriate to assume that the charity will continue in operation

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Independent Examiners' Report to the Trustees of HCJB-UK Limited Charitable Company

For the Year ended 31st March 2024

I report to the charity trustees on my examination of the accounts of the Company for the period ended 31 March 2024.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purpose of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

I confirm that I am qualified to undertake the examination because I am member of ACCA, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. Accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. The accounts do not accord with those records; or
3. The accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination; or
4. The accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Samantha J Sutcliffe FCCA
Torevell Dent Limited
Chartered Certified Accountants
Centre of Excellence
Hope Park
Trevor Foster Way
Bradford
BD5 8HH

Date 10/12/24

HCJB-UK Limited**Statement of Financial Activities
For the Year ended 31st March 2024**

<u>Income</u>	Note	Unrestricted Funds £	Restricted Funds £	Total Year ended 31.03.2024 £	Total Year ended 31.03.2023 £
Income and endowments from:					
Donations and Legacies		68,027	276,126	344,153	385,578
Community Centre/ Grant Funding		61,055	48,623	109,678	153,892
Other Trading Activities		23,312	-	23,312	24,148
Investment Income					
Interest Received		-	-	-	145
TOTAL	2	<u>152,394</u>	<u>324,749</u>	<u>477,143</u>	<u>563,763</u>
<u>Expenditure</u>					
Expenditure On:					
Raising Funds	3	12,723	-	12,723	15,417
Charitable Activities	4	141,924	398,292	540,216	604,545
Other Costs	4	7,420	-	7,420	1,807
TOTAL		<u>162,067</u>	<u>398,292</u>	<u>560,359</u>	<u>621,769</u>
Net (Expenditure)/Income before Investment Gains/(Losses)		(9,673)	(73,543)	(83,216)	(58,006)
Net Gains/(Losses) on investments	6	(4,246)	-	(4,246)	(10,787)
Net Income/(Expenditure)		(13,919)	(73,543)	(87,462)	(68,793)
Transfers between Funds		(69,083)	69,083	-	-
Net Movement in funds		<u>(83,002)</u>	<u>(4,460)</u>	<u>(87,462)</u>	<u>(68,793)</u>
Reconciliation of Funds:					
Total funds brought forward		528,801	128,374	657,175	725,968
Total funds carried forward		<u>445,799</u>	<u>123,914</u>	<u>569,713</u>	<u>657,175</u>

The notes on pages 19 to 24 form part of these financial statements

HCJB-UK Limited**Balance Sheet****For the Year ended 31st March 2024**

		Year ended 31.03.2024		Year ended 31.03.2023	
	Notes	£	£	£	£
Fixed Assets					
Tangible fixed assets	5		392,181		403,320
Investments	6		-		<u>190,926</u>
			<u>392,181</u>		<u>594,246</u>
Current Assets					
Debtors	7	4,697		5,905	
Cash at bank and in hand		<u>181,168</u>		<u>67,515</u>	
		185,865		73,420	
Creditors: amount falling due within one year	8	<u>(8,333)</u>		<u>(10,491)</u>	
Net Current Assets			<u>177,532</u>		<u>62,929</u>
Total			<u>569,713</u>		<u>657,175</u>
Funds of the Charity					
General funds	9		445,799		528,801
Restricted funds			<u>123,914</u>		<u>128,374</u>
			<u>569,713</u>		<u>657,175</u>

The company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2024.

The members have not required the company to obtain an audit of its financial statements for the period ended 31 March 2024 in accordance with Section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for:

- Ensuring that the company keeps accounting records which comply with Sections 386 and 387 of the Companies Act 2006 and
- Preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of each financial year and of its profit or loss for each financial year in accordance with the requirements of section 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the company.

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies and with the Charities SORP (FRS 102) (effective January 2015).

The financial statements were approved by the Board of Trustees on 10/12/24 and were signed on its behalf by:



Ian Hutchinson
 Trustee

The notes on pages 19 to 24 form part of these financial statements

Notes to the Financial Statements
For the Year ended 31st March 2024

1. ACCOUNTING POLICIES

Basis of Accounting

The financial statements have been prepared under the historical cost convention, in accordance with the Charities Act 2015 and the Companies Act 2006, and also in accordance with applicable accounting standards and the Charities SORP (FRS102)(effective January 2015).

Income and endowments

All incoming resources are included in the statement of financial activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:

- Voluntary income is received by way of grants, donations and gifts and is included in full in the Statement of Financial Activities when receivable.
- Donated services and facilities are included at the value to the charity where this can be quantified
- The value of services provided by volunteers has not been included in these accounts as it is not considered material
- Investment income is recognised on a receivable basis

Expenditure

Expenditure is recognised on an accrual basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered and is reported as part of the expenditure to which it relates.

Taxation

The charity is registered with the Charities Commission and is not subject to taxation on its normal activities.

Capital Expenditure

All expenditure of a capital nature is capitalised in the balance sheet.

Fixed assets are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost less estimated residual value of each asset over its expected useful life, as follows:

Audio visual & studio:	15% straight line basis
Office equipment:	15% straight line basis
Computer equipment:	15% straight line basis
Fixtures & fittings:	2% straight line basis
Freehold buildings:	2% straight line basis

Notes to the Financial Statements (cont)
For the year ended 31st March 2024**ACCOUNTING POLICIES Continued****Funds Structure**

The charity has a number of restricted income funds to account for situations where a donor requires that a donation must be spent on a part on a particular purpose or where funds have been raised for a specific purpose.

All other funds are unrestricted income funds and are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

2. INCOMING SOURCES ANALYSED BETWEEN PROJECTS

Project Income £	Community Centre Grant Income £	Community Centre General Income £	Ministry Fund £	General Funds £	Total £
37,237	48,623	61,056	238,889	91,338	477,143

Summary of incoming resources

Incoming resources as detailed above

Interest received per Statement of Financial Activities

£
477,143
-
<u>477,143</u>

3. COSTS OF GENERATING VOLUNTARY INCOME

Year ended 31.03.24 £	Year ended 31.03.23 £
--------------------------------------	--------------------------------------

Fundraising and Publicity

Conference and Exhibitions
Advertising & Magazine

-	3,399
<u>12,723</u>	<u>12,018</u>
<u>12,723</u>	<u>15,417</u>

Notes to the Financial Statements (cont)
For the year ended 31st March 2024

	Year ended 31.03.2024	Year ended 31.03.2023
	£	£
4. COST OF ACTIVITIES IN FURTHERANCE OF THE CHARITY'S OBJECTS		
Rent and Rates	1,771	1,014
Insurance	5,472	4,439
Light and Heat	5,471	5,622
Staff Salaries	92,031	87,936
Staff Pensions	3,834	2,954
Staff Training and Recruitment	525	1,229
Printing and Stationery	2,013	3,387
Books and Journals	-	15
Postage and Shipping	2,539	2,132
Telephone	1,590	1,575
Travel and Deputation	1,287	1,016
Bank Charges	1,026	1,640
Subscriptions	410	35
Housekeeping	8,600	14,092
Depreciation	11,139	11,625
IT Costs	4,216	7,037
	141,924	145,748
Ministry Fund Expenses	202,530	168,622
Project Fund Expenses	49,013	163,334
Community Centre Grant Expenses	146,749	126,841
	<u>540,216</u>	<u>604,545</u>
	Year ended 31.03.2024	Year ended 31.03.2023
	£	£
OTHER COSTS		
Legal, Professional and Bookkeeping	5,554	253
Accountancy Charges	1,866	1,554
	<u>7,420</u>	<u>1,807</u>

Notes to the Financial Statements (cont)
For the Year ended 31st March 2024

5. TANGIBLE FIXED ASSETS

	Freehold Building £	Studio/ Audio Visual Equipment £	Computer Equipment £	Fixtures & Fittings £	Office Equipment £	Total £
Cost						
As at 1 st April 2023	380,000	17,323	32,597	152,753	49,950	632,623
Additions	-	-	-	-	-	-
Disposals	-	-	-	-	-	-
As at 31 March 2024	<u>380,000</u>	<u>17,323</u>	<u>32,597</u>	<u>152,753</u>	<u>49,950</u>	<u>632,623</u>
Depreciation						
As at 1 st April 2023	100,066	17,323	32,113	29,851	49,950	229,303
Charge for Year	7,600	-	484	3,055	-	11,139
Eliminated on Disposals	-	-	-	-	-	-
As at 31 March 2024	<u>107,666</u>	<u>17,323</u>	<u>32,597</u>	<u>32,906</u>	<u>49,950</u>	<u>240,442</u>
Net Book Value						
As at 31 March 2023	<u>279,934</u>	<u>-</u>	<u>484</u>	<u>122,902</u>	<u>-</u>	<u>403,320</u>
As at 31 March 2024	<u>272,334</u>	<u>-</u>	<u>-</u>	<u>119,847</u>	<u>-</u>	<u>392,181</u>

6. FIXED ASSET INVESTMENTS

	Year ended 31.03.2024 £	Year ended 31.03.2023 £
Quoted Investments		
Market value at 1 April 2023	190,926	201,713
Addition / (Withdrawal)	(186,680)	-
Net investments gain/(loss)	<u>(4,246)</u>	<u>(10,787)</u>
Market Value at 31 March 2024	<u>-</u>	<u>190,926</u>
Historical cost	<u>200,000</u>	<u>200,000</u>

7. DEBTORS

	Year ended 31.03.2024 £	Year ended 31.03.2023 £
Trade Debtors	1,125	3,443
Gift Aid	<u>3,572</u>	<u>2,462</u>
	<u>4,697</u>	<u>5,905</u>

Notes to the Financial Statements (cont)
For the year ended 31st March 2024

8. CREDITORS DUE WITHIN ONE YEAR

	Year ended 31.03.2024 £	Year ended 31.03.2023 £
Accruals	1,710	1,554
Credit Card	(118)	2,684
PAYE	2,637	-
Trade Creditors	<u>4,104</u>	<u>6,253</u>
	<u>8,333</u>	<u>10,491</u>

9. UNRESTRICTED FUNDS

	Balance 1 st April 2023 £	Incoming Resources £	Outgoing Resources £	Investment Movement £	Transfer £	Balance 31 st March 2024 £
Unrestricted Funds						
General	524,340	91,339	(105,726)	(4,246)	(69,083)	436,624
Community Centre General Fund	4,461	61,055	(56,341)	-	-	9,175
	<u>528,801</u>	<u>152,394</u>	<u>(162,067)</u>	<u>(4,246)</u>	<u>(69,083)</u>	<u>445,799</u>

10. RESTRICTED FUNDS

	Balance 1 st April 2023 £	Incoming Resources £	Outgoing Resources £	Investment Movement £	Transfer £	Balance 31 st March 2024 £
Restricted Funds						
Ministry Funds	51,744	238,889	(202,530)	-	(5,414)	82,689
Project Funds	25,790	37,237	(49,013)	-	2,914	16,928
Community Centre Grant	50,840	48,623	(146,749)	-	71,583	24,297
	<u>128,374</u>	<u>324,749</u>	<u>(398,292)</u>	<u>-</u>	<u>69,083</u>	<u>123,914</u>

HCJB-UK Limited

Notes to the Financial Statements (cont) **For the year ended 31st March 2024**

11. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Unrestricted £	Restricted £	Total £
Fund balances at 31st March 2024 are represented by:			
Tangible fixed assets			
Investment	268,267	123,914	392,181
Current assets	185,865	-	185,865
Liabilities	<u>(8,333)</u>	<u>-</u>	<u>(8,333)</u>
Total net assets	<u>445,799</u>	<u>123,914</u>	<u>569,713</u>

12. REMUNERATION AND EXPENSES PAID TO TRUSTEES

During the year there was no remuneration paid to the trustees of the charity. Trustees received expenses totalling £NIL (2023: £NIL).

13. STAFF COSTS

	Year ended 31.03.2024 £	Year ended 31.03.2023 £
Salaries and National Insurance	<u>92,031</u>	<u>87,936</u>
The average number of full-time equivalent staff employed by the charity during the year was	<u>8</u>	<u>8</u>

HCJB-UK Limited**Statement of Cashflow****For the Year ended 31st March 2024**

	Year ended 31.03.2024 Funds	Year ended 31.03.2023 Funds
	£	£
Cash flows from operating activities:		
<i>Net cash provided by (used in) operating activities as below</i>	<u>(77,273)</u>	<u>(41,978)</u>
Cash flows from investing activities:		
Investment Withdrawn	190,927	-
Purchase of property, plant and equipment	-	-
Proceeds from sale of property, plant and equipment	-	-
Additions from investments (net)	<u>-</u>	<u>-</u>
<i>Net cash provided by (used in) investing activities</i>	<u>190,927</u>	<u>-</u>
<i>Net cash provided by (used in) financing activities</i>		
<i>Change in cash and cash equivalents in the reporting period</i>	113,654	(41,978)
Cash and cash equivalents at the beginning of the reporting period	<u>67,515</u>	<u>109,493</u>
Cash and cash equivalents at the end of the reporting period	<u>181,169</u>	<u>67,515</u>
Reconciliation of net income/(expenditure) to net cash flow from operating activities:		
<i>Net income/(expenditure) for the reporting period (as per the statement of financial activities)</i>	(87,462)	(68,793)
Adjustments for:		
Depreciation charges	11,139	11,625
Unrealised gains	-	10,787
(Increase)/decrease in debtors	1,208	(1,883)
(Decrease)/increase in creditors	<u>(2,158)</u>	<u>6,286</u>
<i>Net cash provided by (used in) operating activities</i>	<u>(77,273)</u>	<u>(41,978)</u>

HCJB-UK LTD

England & Wales - Charity number 1119403

Accounts

HCJB-UK Limited

Report and Financial Statements 2022-2023

*The Directors present their report covering the financial year
1st April 2022 to 31st March 2023*

**Company number: 6140067
Charity number: 1119403**

HCJB-UK Limited

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For the Year ended 31st March 2023

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HCJB-UK Limited

Directors Report **For the Year ended 31st March 2023**

Reference and Administrative Details of the Company, its Directors and Advisors

Company Name and Number

The name of the company is HCJB-UK Limited, company number 6140067. The company was incorporated on 6th March 2007 and commenced activities on 19th September 2007. The company uses the business name 'Reach Beyond'.

Charity Registration details

HCJB-UK Limited was registered as a charity in the United Kingdom on 25th May 2007. Its charity number is 1119403.

Registered Office Address

The address of the charity is Millside House, 131 Grattan Road, Bradford, West Yorkshire, BD1 2HS.

Directors

The Directors, who are also Trustees, who served during the year, were:

Mr Ian Hutchinson (Chair)
Mr Peter Martin Cooper (Vice Chair)
Mr David Dykes (Treasurer)
Mrs Anne Hilton
Mr James Hockney
Miss Ruth Steele
Mrs Samantha O'Brien

Senior Officers

The Chief Executive Officer of HCJB-UK Limited is Mr Colin Lowther. Mr Lowther is also the Company Secretary.

Bankers

The Bankers for HCJB-UK Limited are the Cooperative Bank plc, PO Box 250, Skelmersdale, WN8 6WT.

Accountants

The accountants for HCJB-UK Limited are Torevell Dent Ltd T/as Clarkson & Co, Chartered Certified Accountants, Centre of Excellence, Hope Park, Trevor Foster Way, Bradford, BD5 8HH.

Structure, Governance and Management

Governing Document

HCJB-UK Limited is a charitable company limited by guarantee and not having a share capital. It was incorporated on 6th March 2007.

Recruitment and Appointment of New Directors

Directors are recruited on the basis of providing a wide range of skills and experience that will enhance and add to the charity's existing skills base. The process of appointing new Directors is as follows:

- 1) Details of suitable candidates are put forward by the present Directors.
- 2) Discussion and prayer take place within a Board meeting about those persons, looking at their past work and experience and whether they have the right qualities required to develop the work of HCJB-UK Limited.
- 3) Suitable candidates are then approached and asked to consider and pray about becoming Directors. They receive a presentation of current activity, meet representatives of the current Directors and are given the opportunity to ask questions. They are also given our information leaflet 'Could you be a Director with HCJB-UK?' together with an application form allowing them to confirm that they are not prohibited from acting as company directors.
- 4) If the person accepts the role, then a vote is taken at the next Board meeting to accept the candidate.

Induction and Training of New Directors

Most new Directors will already be familiar with the work of the charity and will be provided with copies of minutes and accounts from the past year to help them understand the current issues and topics under discussion.

All new Directors are provided with a copy of 'The Essential Trustee: What You Need to Know' (document CC3 from the Gov.uk website). They are also sent an information pack which outlines the role of a Director at HCJB-UK Limited.

Organisational Structure

The charity is structured with a Board of Directors making decisions about policy, overall direction and strategy, finalising senior personnel decisions and overseeing financial matters. The Directors normally meet four times each year with an AGM in the spring. During this year they met in May, August, November, December, and January as well as a number of electronic meetings to discuss the business and work of the charity.

The Directors have appointed a Chief Executive Officer who manages the day-to-day work of the charity and who reports back to the Directors at their quarterly meetings. The Chief Executive Officer is responsible for day-to-day financial decisions, managing staff and planning current projects. The Chief Executive Officer also acts as Company Secretary to administer the work of the company. The Chief Executive is Mr Colin Lowther. During the year in question there were 34 staff and volunteers working for the charity.

Related Parties

The charity was incorporated on 6th March 2007 to support the work of the World Radio Missionary Fellowship Inc. which operated under the name HCJB Global until January 22nd, 2014. It then began using the business name of 'Reach Beyond'. Reach Beyond is a fully registered not-for-profit entity based in the state of Colorado, USA.

Reach Beyond is an organisation that operates medical and media projects around the world. The medical work includes mobile medical clinics, community development, water projects and disaster relief. The media work includes operating radio stations and producing programmes as well as facilitating local community FM stations and helping to train those who work in them. Reach Beyond is focused on five regions around the world – Europe/Eurasia, Asia-Pacific, North Africa/Middle East, Latin America and Sub-Saharan Africa – and has workers in each location.

Relationship with Related Parties

Our working relationship with Reach Beyond in the US includes: recruiting vocational staff to work in the various regions where Reach Beyond operates; raising funds via our UK supporters for Reach Beyond projects overseas; and helping with training and IT-related projects at Reach Beyond operational sites.

HCJB-UK Limited and Reach Beyond in the US have together signed an Affiliate Agreement which covers areas such as: a definition of how we co-operate together; the overall strategy and vision of the co-operative projects; guidance on co-operative project funding; the management structure for UK personnel who are transferred to work in a Reach Beyond region; guidelines for communication and reporting structures; representation of the work in the US and the UK; spiritual commitments required; use of the Reach Beyond name and logo.

Donations to overseas bodies such as the Reach Beyond offices in the US, Australia and the Netherlands are occasional, and it is a policy of the directors to review all such relationships before any payment is authorised. The directors place a high degree of importance upon existing relationships and full knowledge of the activities of the partner agencies. Appropriate checks are conducted to ensure that the agencies' activities are charitable in respect of the law in England and Wales.

Risk Management

The Directors have considered the major risks to which the charity is exposed and have established systems and procedures to manage those risks.

The Risk Register of the company has been reviewed during this period. The Register highlights areas where risks have been identified, the nature and level of the risk (low, medium, high), and the policies adopted to manage these risks and to reduce their impact. Here are the latest retained or 'net' risks of the charity after control procedures have been implemented:

High Risks

- Ineffective fundraising
- Risks of staff travelling overseas
- Risks of taking short term teams overseas
- Financial failure of our US partners

Medium Risks

- The charity lacks direction, strategy and forward planning
- Difficult employment issues
- Failures of disaster recovery and planning
- Poor project development
- There is a loss of key staff
- Weak security of assets
- Dangers in health, safety and environment
- Information Technology Issues
- Poor budgetary control and financial reporting
- Lack of reserves
- Poor cash flow
- Over-dependency on certain income sources
- Problems arising from compliance with donor-imposed restrictions
- Possible fraud or error
- Poor public perception
- Poor compliance with legislation and regulations
- Poor procedural and systems documentation

Low Risks

- Trustee body lacks relevant skills or commitment
- There are conflicts of interest among the trustees
- Poor reporting to trustees (accuracy, timeliness and relevance)
- Weak capacity and poor use of resources including tangible fixed assets
- Poor volunteer management
- Problems with pension commitments
- Problems with investments
- Adverse publicity
- Poor regulatory reporting to the authorities
- Issues with taxation
- Lack of professional advice

Objectives and Activities

The Objects of the Charity

The advancement of the Christian faith by 1) modern methods of communication (such as radio and the Internet) in all parts of the world; 2) the relief of poverty and the improvement of the conditions of life in socially and economically disadvantaged communities in all parts of the world; 3) the relief of sickness and the preservation of health among people in all parts of the world; and by such other means being charitable as the Association may determine.

Public Benefit

HCJB-UK Limited is involved with a wide range of activities in pursuance of its charitable aims and the Directors are always vigilant to ensure that the projects we undertake are in line with these objectives. The Directors have paid due regard to the Charity Commission's guidance on public benefit in deciding what activities the charity should undertake. The Directors consider that these activities, which are summarised below, provide benefit to the public.

Medical Work Overseas: The charity sends out and supports workers (long and short term) serving in clinics and mobile medical facilities in South America and in Central Asia.

Community Development Overseas: The charity sends out and supports workers (long and short term) serving through clean water projects, hygiene and community development in South America, Sub-Saharan Africa, Central Asia and Europe.

Humanitarian Aid: The charity sends out teams to bring humanitarian aid and support to refugees on the Greek Islands.

Community Development in the UK: The charity runs a community centre in a disadvantaged part of Bradford, in order to serve vulnerable people with helpful services and activities so that their lives may be improved. Beneficiaries include the homeless, refugees and asylum seekers, the unemployed and those with mental health problems.

Media Training: The charity offers quality training in all aspects of media production to members of the public in the UK as well as other charities. We are also involved with radio training in Europe, Eurasia and Sub-Saharan Africa.

Media Production in the UK: The charity produces creative material for mainstream commercial radio stations with a spiritual emphasis, promoting the Christian faith in a way that appeals to all listeners, not just those with an interest in religion. We also produce a specialised English radio programme to help individual members of the public who are learning English both in the UK and overseas.

The Main Objectives for the Year and Strategies Employed to Achieve those Objectives

Objectives

We had 4 main objectives for this period:

- Mobilisation - to engage 28 people in short term mission, long term mission or on placements.
- Direct Ministry – to see our UK-based workers involved in 8 direct ministry projects, e.g., refugee initiatives, community development or media projects.
- Church Partnership - to connect with 5 new UK churches and practically re-engage with 6 existing churches, to build strong partnerships that will contribute to our work financially, in prayer and through mobilisation.
- Fundraising - to implement a fundraising plan which will reduce the deficit by 50% and enable the Millside Centre to break even.

Strategies

MOBILISATION

- Deploy 3 new missionary units
- Facilitate 3 short-term trips overseas
- Re-connect with 5 previous enquirers
- Explore placement and training opportunities for students in North Africa
- Run a Growing Leaders course
- Advertise 20 specific roles as opportunities for service with Reach Beyond
- Continue to work closely with the US office to consolidate their application process which will mean that onboarding and sending can be the same for both the UK and US offices
- Attend 4 events during the year and plan to attend 5 events in 2023-2024, investigating more local ones if they exist
- Continue to visit churches to encourage people to pray, give and go
- Complete the International Safeguarding Assessment
- Keep the Missionary Manual updated
- Continue to develop the relationship with our resilience assessment consultant, pre-field and on-field member care
- Continue to develop the use of Grip Birkman and CQ assessments

DIRECT MINISTRY

Refugee Response

- Take 2 church teams to Greece
- Engage with 3 churches about future teams
- Continue to investigate (prayerfully and physically) the possibility of refugee work in the UK

Community Development

- Undertake CD training in Central Asia
- Explore training and well maintenance in West Africa
- Have a CD round table meeting to explore and support new CD work in Central Asia, new possibilities of working the in the Sub-Saharan Africa region, and refugee response opportunities in Greece
- Develop a general Community Development Project Metric including project prerequisites, feasibility study framework, design standards, implementation plan, and monitoring & evaluation
- Raise £5K for CD training in Central Asia

CHURCH PARTNERSHIP

- Connect with 5 new churches
- Re-engage practically with 6 existing churches
- Begin communicating with the Champions by the end of June and recruit 30 new people
- Ask the Champions to promote the option of a 'RB Evening Meeting' to their churches
- Organise a Champions Zoom meeting
- Start calling supporters and ask questions about church visits/Champions
- Promote church visits/RB evenings to local church ministers
- Continue to visit churches to encourage people to pray, give and go
- Promote Pentecost Pack
- Connect with the Ukraine van churches to encourage further engagement
- Use the Keswick Convention and Forum to make new connections with national churches and offer church visits/mailling sign ups/mobilisation
- Use our Light Church RB people to create a strategy to further engagement with the church
- Raise and send 3 teams to work with refugees in Europe
- Plan a RB Carol Service in a local church for worship and to promote RB
- Promote church visits/RB evening meetings through PZ Live
- Continue PZ Live for the year and consider a 'in-person' event with food in Millside in September to introduce the new Centre Manager
- Use the May PZ Live event to connect with St Mungo's and offer church visit
- Evaluate PZ Live
- Create a new Beacon segment for churches and begin to mail them specific appeals/offers
- Encourage City Valley to have us to speak at 'The Spring'
- Continue to partner with Sunbridge Road Mission in referring clients in need and offer them a RB evening meeting
- Commission videos for RB
- Build on our relationship with Hope Housing and find teams to take part in local projects
- Plan to run 1 online 'Unfinished Story' course and publicise to our churches/supporters

THE MILLSIDE CENTRE

Our Millside Projects

- Transition the music project from care homes back into the Centre
- Review the Welcome Café and make changes as appropriate
- Recruit 15 new students for the Welcome Café
- Apply for funds to extend ESOL classes and become accredited as an ESOL centre
- Apply for funds to start a Befriending breadmaking group
- Implement and review the Millside Connect Out of Hours project
- Recruit a new Youth Group leader
- Apply for funds to run a new signposting and advice service
- Engage with university interns to investigate starting a new men's wellbeing drop-in service
- Plan a training event in befriending for volunteers
- Organise a Jubilee Party
- Investigate running a Warm Space with City Valley Church

MEDIA PROJECTS

- Enter the Bruntwood Playwriting Competition and other BBC Writers Room and short story competition opportunities of interest
- Plan Pentecost audio and social media poems
- Consider writing material for Refugee week, Solstice, and sports events
- Start to think about possibilities for key events in the 'event-rich' period Halloween to Christmas to Easter, especially radio advertising

SHARE ENGLISH

- Complete creation of a new clubs website and thereafter arrange for its population
- Complete the design of a new application and vetting process for potential club leaders
- Complete the design of Trello Admin procedures
- Create a new training course, in accordance with overview, for potential new club leaders
- Update remaining club resources for the clubs website
- Continue to give high quality support to existing club leaders particularly through regular Update Newsletter via Mailchimp
- Continue to participate in ShareEnglish Team meetings and wider Spotlight Team meetings and work including voicing programmes as required
- Launch a new application process and new training process
- Encourage Country Offices to carry a ShareEnglish donation page similar to the US page

FUNDRAISING AND MARKETING

- We will aim to add 200 new email contacts to the mailing list recruiting them via channels like Facebook and then cultivating them into supporters via special activities
- We will aim to re-engage 50% of the churches on the mailing list and add 10 new giving churches to the list by the end of the year
- We will send out 3 appeal letters and 3 magazines
- We will begin monthly email appeals
- We will run a new Christmas Gift campaign
- We will review our social media and implement new strategy
- We will continue to log our Return on Investment (ROI) for each mailing
- Transition to a new accounts software package

Significant Activities for the Year

Supporting Vocational Workers Based Overseas and in the UK

HCJB-UK Limited continued to support our 6 vocational workers overseas and the 4 vocational workers serving in the UK. During this period we carried out regular member care activities for our vocational workers, updated the new operations manual for our mobilisation processes, took part in a number of online webinars to grow our knowledge of the mobilisation process, had conversations with a number of people who were interested to apply to work in the UK and overseas, and interviewed and accepted a new couple to serve in Ecuador as engineer and doctor.

Community Development Overseas

Two of our team continued to be involved in member care for those running medical teams and clean water projects in the Europe/Eurasia region.

Refugee Response

We started to send out short term teams again to serve in Greece. The refugee response team was re-structured, and the UK office are now taking the lead globally on all Reach Beyond projects relating to refugees. This included a new emphasis on teams' procedures, risk assessment and data security. We are now working closely with the US office in these areas of ministry.

The Share English Project

Share English audio programmes continue to be produced with the help of our team. They consist of a 15-minute radio programme using a specialised form of English for people learning or wanting to practise their English. During this period we saw encouraging growth in our social media presence and in downloads of our podcast and mobile

HCJB-UK Limited

Directors Report (continued) **For the Year ended 31st March 2023**

app, reached the milestone of 250,000 subscribers on YouTube, and continued the process of launching a new website for club leaders. Our Share English staff member continues to struggle with Long Covid symptoms and is now working with us as a freelancer.

The Millside Centre

This community centre in Bradford is dedicated to helping some of the most vulnerable people in our locality such as asylum seekers, refugees and the homeless. During this period we introduced a number of new services which included a new signposting and advice service, an out-of-hours service for those struggling with their mental health, and a breadmaking group for women who were survivors of domestic abuse. We also transitioned our Welcome Café to a two-day a week service with plant-based food on Thursdays and were nominated for the Queens Award for Voluntary Service.

UK Radio Production

HCJB-UK Limited's radio department is involved in radio production and training for UK local radio. During this period we produced short spoken word poetry spots for BBC local radio, shared poems on Facebook and Instagram, distributed audio material to several UK community radio stations, and produced Christmas and Easter radio commercials for local radio in West Yorkshire.

Volunteers

HCJB-UK Limited makes use of several local volunteers in the areas of administration, community outreach and programme production. Their help is invaluable in the smooth running of the charity. We had 34 regular volunteers this year in the Millside Centre and the HCJB-UK office.

Fundraising and Publicity

The charity signed up with the Fundraising Regulator in Spring 2017 and we aspire to have the highest standards when it comes to raising funds from the public.

In this period, the majority of the fundraising work was carried out by the CEO and others within the existing team, as well as with an external fundraising consultant. This has included help with writing copy for appeal letters, social media posts and preparing material for churches to use in their services.

This period we have continued to raise funds for the various Reach Beyond medical and media ministries located worldwide. This was done through mailings via post and email, deputation meetings in churches physically and via Zoom calls, and contacting grant making trusts. Our mailing regime consisted of three magazines and a monthly prayer update by email, as well as three project-focused letters in the 12-month period.

The trustees monitor closely the fundraising activities of the charity, regularly receiving updates on the current strategy and making suggestions. They ask for a quarterly fundraising report from the CEO which includes an update on recent activity.

The charity is bound by the standards of the Fundraising Regulator. There have been no failures to comply with the standards of these two organisations during this period, and there were no complaints received by the charity regarding its fundraising activities. The charity has done everything possible to protect vulnerable people and other members of the public from unreasonable intrusion into their privacy, from unreasonable and persistent approaches to procure money, and from placing undue pressure on individuals to make donations. This was done by communicating only to people who had asked to receive fundraising materials, and by carefully wording appeals and sending them out infrequently.

Sustainability

During this period the charity became Carbon Net Zero, reducing our carbon usage wherever we could and offsetting the rest through the charity Climate Stewards.

Achievements and Performance

Performance Achieved against Objectives Set

Strategies

MOBILISATION

- Accepted 1 new couple for service overseas
- Facilitated 2 short-term trips overseas
- Explored placement and training opportunities for students in North Africa
- Ran a Growing Leaders course
- Advertised 16 specific roles as opportunities for service with Reach Beyond
- Continued to work closely with the US office to consolidate their application process
- Attended 3 events during the year
- Continued to visit churches to encourage people to pray, give and go
- Kept the Missionary Manual updated
- Continued to develop the relationship with our resilience assessment consultant, pre-field and on-field member care
- Continued to develop the use of Grip Birkman and CQ assessments

DIRECT MINISTRY

Refugee Response

- Took 2 teams to Greece
- Engaged with 4 churches about future teams

Community Development

- Explored training and well maintenance in West Africa
- Raise £5K for CD training in Central Asia

CHURCH PARTNERSHIP

- Connected with 3 new churches
- Promoted church visits/RB evenings to local church ministers
- Continued to visit churches to encourage people to pray, give and go
- Promoted Pentecost Pack
- Used the Keswick Convention and Forum to make new connections with national churches and offer church visits/mailling sign ups/mobilisation
- Sent 3 teams to work with refugees in Europe
- Put on a RB Carol Service at Millside Centre
- Promoted church visits/RB evening meetings through PZ Live
- Continue PZ Live for the year
- Used the May PZ Live event to connect with St Mungo's
- Evaluated PZ Live
- Created a new Beacon segment for churches and began to mail them specific appeals/offers
- Built on our relationship with Hope Housing and sent staff to take part in local projects

THE MILLSIDE CENTRE

Our Millside Projects

- Transitioned the music project from care homes back into the Centre
- Reviewed the Welcome Café and made changes
- Recruited 15 new students for the Welcome Café
- Applied for funds to extend ESOL classes were successful
- Applied for funds to start a Befriending breadmaking group and were successful
- Implemented and reviewed the Millside Connect Out of Hours project
- Recruited a new Youth Group leader
- Applied for funds to run a new signposting and advice service and were successful
- Engaged with university interns and started a new men's wellbeing drop-in service
- Planned a training event in befriending for volunteers
- Organised a Jubilee Party
- Ran a Warm Space with City Valley Church

MEDIA PROJECTS

- Planned and produced Pentecost audio and social media poems
- Wrote material for Refugee week, Solstice, and sports events
- Produced short spoken word poetry spots for BBC local radio
- Shared poems on Facebook and Instagram
- distributed audio material to several UK community radio stations
- Produced Christmas and Easter radio commercials for local radio in West Yorkshire.

SHARE ENGLISH

- Completed the design of Trello Admin procedures
- Updated remaining club resources for the clubs website
- Gave support to existing club leaders particularly through regular Update Newsletter via Mailchimp
- Continued to participate in Share English Team meetings and wider Spotlight Team meetings and work including voicing programmes
- Encouraged Country Offices to carry a Share English donation page similar to the US page

FUNDRAISING AND MARKETING

- Added 50 new email contacts to the mailing list
- Sent out 3 appeal letters and 3 magazines
- Began monthly email appeals
- Ran a new Christmas Gift campaign
- Reviewed our social media and implemented a new strategy
- Continued to log our Return on Investment (ROI) for each mailing
- Transitioned to a new accounts software package

Plans for Future Periods

Top level objectives:

Mobilisation - to engage more people in short term mission, long term mission or on placements.

Direct Ministry – to see our UK-based workers involved in direct ministry projects, e.g., refugee initiatives, community development or media projects.

Directors Report (continued)
For the Year ended 31st March 2023

Church Partnership - to connect with new UK churches and practically re-engage existing churches, to build strong partnerships that will contribute to our work financially, in prayer and through mobilisation.

Fundraising - to implement a fundraising plan which will reduce the deficit by 50% and enable the Millside Centre to break even.

Other plans:

To take out 4 church teams to serve refugees in Greece and elsewhere.

To finalise our new procedures for short terms missions teams.

To re-structure and grow our Mobilisation team.

To send out a new couple to serve in Ecuador as engineer and doctor.

To publicise 20 specific roles as opportunities for service with Reach Beyond during the year.

To communicate appropriately with individual prayer supporters and donors, so that they know that we appreciate them and would like to see them more fully involved in the work.

To improve the care and communication for our overseas field staff so that they feel adequately supported by the UK office.

To sell our building along with the Millside Centre, and move to a new office space in Bradford.

To manage a smooth transition for the Millside Centre from Reach Beyond to Hope Housing.

To invest in more funding streams so that we can be financially sustainable.

Now that we have achieved carbon neutrality, we want to continue to promote the efficient use of resources through the minimisation of waste, encouraging reduction in what we buy, re-using and recycling where possible, and committing to continual improvements through the setting of regular sustainability targets and monitoring our progress on these.

Financial Review

We believe the Financial Statement gives a fair view of the state of affairs of the charity and of the income and expenditure of the charity for that period. In preparing the Financial Statements we believe that we have:

- Selected suitable accounting policies and applied them consistently.
- Made judgements and estimates that are reasonable and prudent.
- Prepared the Financial Statements on a going concern basis.

We believe that we have kept proper accounting records which disclose with reasonable accuracy the financial position of this charity. We have safeguarded the assets of the charity and have taken reasonable steps to prevent and detect fraud or any other irregularities.

Gifts designated for particular workers or projects are set aside for that purpose and treated as "restricted funds" as defined by the Charity Commissioners.

Statement of Financial Activities

The total income for the year ending 31st March 2023 was £563,763 (2022 was £414,006) and total expenses for the year were £621,769 (2022 was £479,279). The loss on investments was £10,787, compared to a prior year gain of £1,563.

Our net outgoing resources for the year were £68,793 (in 2022 the Net outgoing resources were £63,710). The charity's net assets are worth £657,175 compared to £725,968 at the previous period end.

Reserves

1. The purpose of our Reserves Policy is to:
 - Give confidence to funders by demonstrating good stewardship and financial management
 - Demonstrate the charity's sustainability and capacity to manage unforeseen financial difficulties
 - Give voluntary funders, such as grant-makers, an understanding of why funding is needed to undertake a particular project or activity
 - Give assurance to lenders and creditors that the charity can meet its financial commitments
 - Manage risk to the charity's reputation from holding substantial unspent funds at the year-end without explanation
2. HCJB-UK Ltd is currently dependent on donations and grants to sustain its activities. If these existing sources of income are depleted or lost, it is crucial to ensure that there are sufficient reserves to tide the charity over while further fundraising is carried out, or to allow the charity to wind up while meeting its obligation to staff and service users. The main concerns of the board are to ensure:
 - That UK-based staff can continue working, primarily to secure new funding for the charity
 - That overseas workers can be supported if the charity should go through a time of financial instability
3. It is the policy of the Directors to maintain reserves sufficient to cover all the Restricted Funds and three month's operating costs. These reserves should be built up from the unrestricted income.
4. If the charity has excess reserves, then the board will consider how these funds could be best used and make this clear by designating funds for future expenditure.
5. If significant resources are held in reserves, then the board may consider investing some of these funds to obtain a financial return for the charity, as stated in our Investment Policy. In making these decisions, the board will consider the likelihood that some or all the reserves held may need to be accessed at short notice.
6. If the charity has excess reserves, the board will ensure that the organisation does not misrepresent the urgency or need for funds with donors.
7. The level of reserves should be calculated and monitored every 3 months by the Treasurer.
8. This policy shall be reviewed annually and whenever there are significant changes in staff hours, staff numbers or new projects.

Payment Policy

We do not seek or take extended credit from our suppliers, working, in effect, on a cash basis and paying all bills within 30 days.

Investment Policy

The Directors have established a policy where surplus funds, which are not required for the day to day running of the charity, may be invested in a deposit account with the charity's bankers or in an investment portfolio with a 'cautious to moderate' risk. This policy will be reviewed annually or when needs dictate.

Conclusion

The Directors express their gratitude for the faithfulness of staff and volunteers who have worked unselfishly during the past year. Acknowledgement is made also to the many supporters who, with prayer or finance, have enabled the ministries to continue.

Above all, the Directors are grateful to God for His faithful provision and guidance during the past year; to Him be all the glory.

.....
Ian Hutchinson
Chair of Directors

10th July 2023

Statement of Trustees' Responsibilities
For the Year ended 31st March 2023

The trustees are responsible for preparing the Annual Report and the financial statements in accordance with applicable law and United Kingdom Generally Accepted Accounting Practice.

The trustees are required by company law to prepare financial statements for each financial year which give a true and fair view of the financial activities of the charity and of its financial position at the end of that year. In preparing those financial statements the trustees are required to:

- a) Select suitable accounting policies and apply them consistently
- b) Make adjustments and estimates that are reasonable and prudent
- c) State whether the policies adopted are in accordance with the Companies Act 2006 and with applicable accounting standards and statements of recommended practice, subject to any material departures disclosed and explained in the financial statements
- d) Prepare the financial statements on a going concern basis unless it is inappropriate to assume that the charity will continue in operation

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Independent Examiners' Report to the Trustees of HCJB-UK Limited Charitable Company

For the Year ended 31st March 2023

I report to the charity trustees on my examination of the accounts of the Company for the period ended 31 March 2023.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purpose of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

I confirm that I am qualified to undertake the examination because I am member of ACCA, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. Accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. The accounts do not accord with those records; or
3. The accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination; or
4. The accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

.....
Samantha J Sutcliffe FCCA
Torevell Dent Limited
Chartered Certified Accountants
Centre of Excellence
Hope Park
Trevor Foster Way
Bradford
BD5 8HH

Date 10th July 2023

HCJB-UK Limited**Statement of Financial Activities**
For the Year ended 31st March 2023

<u>Income</u>	Note	Unrestricted Funds £	Restricted Funds £	Total Year ended 31.03.2023 £	Total Year ended 31.03.2022 £
Income and endowments from:					
Donations and Legacies		67,624	317,954	385,578	324,138
Community Centre/ Grant Funding		94,341	59,551	153,892	75,765
Other Trading Activities		24,148	-	24,148	14,080
Investment Income					
Interest Received		145	-	145	23
TOTAL	2	<u>186,258</u>	<u>377,505</u>	<u>563,763</u>	<u>414,006</u>
<u>Expenditure</u>					
Expenditure On:					
Raising Funds	3	15,417	-	15,417	14,617
Charitable Activities	4	145,748	458,797	604,545	462,494
Other Costs	4	1,807	-	1,807	2,168
TOTAL		<u>162,972</u>	<u>458,797</u>	<u>621,769</u>	<u>479,279</u>
Net (Expenditure)/Income before Investment Gains/(Losses)		23,286	(81,292)	(58,006)	(65,273)
Net Gains/(Losses) on investments	6	(10,787)	-	(10,787)	1,563
Net Income/(Expenditure)		12,499	(81,292)	(68,793)	(63,710)
Transfers between Funds		(53,173)	53,173	-	-
Net Movement in funds		<u>(40,674)</u>	<u>(28,119)</u>	<u>(68,793)</u>	<u>(63,710)</u>
Reconciliation of Funds:					
Total funds brought forward		569,475	156,493	725,968	789,678
Total funds carried forward		<u>528,801</u>	<u>128,374</u>	<u>657,175</u>	<u>725,968</u>

The notes on pages 19 to 24 form part of these financial statements

HCJB-UK Limited**Balance sheet****For the Year ended 31st March 2023**

		Year ended 31.03.2023		Year ended 31.03.2022	
	Notes	£	£	£	£
Fixed Assets					
Tangible fixed assets	5		403,320		414,945
Investments	6		<u>190,926</u>		<u>201,713</u>
			594,246		616,658
Current Assets					
Debtors	7	5,905		4,022	
Cash at bank and in hand		<u>67,515</u>		<u>109,493</u>	
		73,420		113,515	
Creditors: amount falling due within one year	8	<u>(10,491)</u>		<u>(4,205)</u>	
Net Current Assets			<u>62,929</u>		<u>109,310</u>
Total			<u>657,175</u>		<u>725,968</u>
Funds of the Charity					
General funds	9		528,801		569,475
Restricted funds			<u>128,374</u>		<u>156,493</u>
			<u>657,175</u>		<u>725,968</u>

The company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2023.

The members have not required the company to obtain an audit of its financial statements for the period ended 31 March 2023 in accordance with Section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for:

- Ensuring that the company keeps accounting records which comply with Sections 386 and 387 of the Companies Act 2006 and
- Preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of each financial year and of its profit or loss for each financial year in accordance with the requirements of section 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the company.

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies and with the Charities SORP (FRS 102) (effective January 2015).

The financial statements were approved by the Board of Trustees on 10 July 2023 and were signed on its behalf by:

.....
Ian Hutchinson
Trustee

The notes on pages 19 to 24 form part of these financial statements

Notes to the Financial Statements
For the Year ended 31st March 2023

1. ACCOUNTING POLICIES

Basis of Accounting

The financial statements have been prepared under the historical cost convention, in accordance with the Charities Act 2015 and the Companies Act 2006, and also in accordance with applicable accounting standards and the Charities SORP (FRS102)(effective January 2015).

Income and endowments

All incoming resources are included in the statement of financial activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:

- Voluntary income is received by way of grants, donations and gifts and is included in full in the Statement of Financial Activities when receivable.
- Donated services and facilities are included at the value to the charity where this can be quantified
- The value of services provided by volunteers has not been included in these accounts as it is not considered material
- Investment income is recognised on a receivable basis

Expenditure

Expenditure is recognised on an accrual basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates.

Taxation

The charity is registered with the Charities Commission and is not subject to taxation on its normal activities.

Capital Expenditure

All expenditure of a capital nature is capitalised in the balance sheet.

Fixed assets are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost less estimated residual value of each asset over its expected useful life, as follows:

Audio visual & studio:	15% straight line basis
Office equipment:	15% straight line basis
Computer equipment:	15% straight line basis
Fixtures & fittings:	2% straight line basis
Freehold buildings:	2% straight line basis

Notes to the Financial Statements (cont)
For the year ended 31st March 2023**ACCOUNTING POLICIES Continued****Funds Structure**

The charity has a number of restricted income funds to account for situations where a donor requires that a donation must be spent on a part on a particular purpose or where funds have been raised for a specific purpose.

All other funds are unrestricted income funds and are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

2. INCOMING SOURCES ANALYSED BETWEEN PROJECTS

Project Income £	Community Centre Grant Income £	Community Centre General Income £	Ministry Fund £	General Funds £	Total £
140,740	59,566	94,326	177,214	91,772	563,618

Summary of incoming resources

Incoming resources as detailed above

Interest received per Statement of Financial Activities

£
565,618
145
<u>563,763</u>

3. COSTS OF GENERATING VOLUNTARY INCOME**Fundraising and Publicity**

Conference and Exhibitions
Advertising & Magazine

Year ended 31.03.23 £	Year ended 31.03.22 £
3,399	166
<u>12,018</u>	<u>14,451</u>
<u>15,417</u>	<u>14,617</u>

Notes to the Financial Statements (cont)
For the year ended 31st March 2023

	Year ended 31.03.2023	Year ended 31.03.2022
	£	£
4. COST OF ACTIVITIES IN FURTHERANCE OF THE CHARITY'S OBJECTS		
Rent and Rates	1,014	2,619
Insurance	4,439	4,533
Light and Heat	5,622	4,695
Staff Salaries	87,936	89,211
Staff Pensions	2,954	3,516
Staff Training and Recruitment	1,229	1,717
Printing and Stationery	3,387	953
Books and Journals	15	54
Postage and Shipping	2,132	3,156
Telephone	1,575	1,765
Travel and Deputation	1,016	1,426
Bank Charges	1,640	895
Subscriptions	35	435
Housekeeping	14,092	13,946
Depreciation	11,625	11,625
IT Costs	7,037	5,577
One Household Ministry	-	424
	145,748	146,547
Ministry Fund Expenses	168,622	136,917
Project Fund Expenses	163,334	101,832
Community Centre Grant Expenses	126,841	77,198
	<u>604,545</u>	<u>462,494</u>
	Year ended 31.03.2023	Year ended 31.03.2022
	£	£
OTHER COSTS		
Legal and Professional	253	614
Accountancy charges	1,554	1,554
	<u>1,807</u>	<u>2,168</u>

Notes to the Financial Statements (cont)
For the Year ended 31st March 2023

5. TANGIBLE FIXED ASSETS

	Freehold Building £	Studio/ Audio Visual Equipment £	Computer Equipment £	Fixtures & Fittings £	Office Equipment £	Total £
Cost						
As at 1 st April 2022	380,000	17,323	32,597	152,753	49,950	632,623
Additions	-	-	-	-	-	-
Disposals	-	-	-	-	-	-
As at 31 March 2023	<u>380,000</u>	<u>17,323</u>	<u>32,597</u>	<u>152,753</u>	<u>49,950</u>	<u>632,623</u>
Depreciation						
As at 1 st April 2022	92,466	17,323	31,143	26,796	49,950	217,678
Charge for Year	7,600	-	970	3,055	-	11,625
Eliminated on Disposals	-	-	-	-	-	-
As at 31 March 2023	<u>100,066</u>	<u>17,323</u>	<u>32,113</u>	<u>29,851</u>	<u>49,950</u>	<u>229,303</u>
Net Book Value						
As at 31 March 2023	<u>279,934</u>	<u>-</u>	<u>484</u>	<u>122,902</u>	<u>-</u>	<u>403,320</u>
As at 31 March 2022	<u>287,534</u>	<u>-</u>	<u>1,454</u>	<u>125,957</u>	<u>-</u>	<u>414,945</u>

6. FIXED ASSET INVESTMENTS

	Year ended 31.03.2023 £	Year ended 31.03.2022 £
Quoted Investments		
Market value at 1 st April 2022	201,713	200,150
Addition	-	-
Net unrealised investments gain/(loss)	(10,787)	1,563
Sale proceeds	-	-
Market Value at 31 March 2023	<u>190,926</u>	<u>201,713</u>
Historical cost	<u>200,000</u>	<u>200,000</u>

7. DEBTORS

	Year ended 31.03.2023 £	Year ended 31.03.2022 £
Trade Debtors	3,443	-
Gift Aid	<u>2,462</u>	<u>4,022</u>
	<u>7,905</u>	<u>4,022</u>

Notes to the Financial Statements (cont)
For the year ended 31st March 2023

8. CREDITORS DUE WITHIN ONE YEAR

	Year ended 31.03.2023 £	Year ended 31.03.2022 £
Accruals	1,554	1,554
Credit Card	2,684	-
Trade Creditors	<u>6,253</u>	<u>2,651</u>
	<u>10,491</u>	<u>4,205</u>

9. UNRESTRICTED FUNDS

	Balance 1 st April 2022 £	Incoming Resources £	Outgoing Resources £	Investment Movement £	Transfer £	Balance 31 st March 2023 £
Unrestricted Funds						
General	569,475	91,917	(73,092)	(10,787)	(53,173)	524,340
Community Centre General Fund	-	94,341	(89,880)	-	-	4,461
	<u>569,475</u>	<u>186,258</u>	<u>(162,972)</u>	<u>(10,787)</u>	<u>(53,173)</u>	<u>528,801</u>

10. RESTRICTED FUNDS

	Balance 1 st April 2022 £	Incoming Resources £	Outgoing Resources £	Investment Movement £	Transfer £	Balance 31 st March 2023 £
Restricted Funds						
Ministry Funds	68,033	177,214	(168,622)	-	(24,881)	51,744
Project Funds	20,212	140,740	(163,334)	-	28,172	25,790
Community Centre Grant	68,248	59,551	(126,841)	-	49,882	50,840
	<u>156,493</u>	<u>377,505</u>	<u>(458,797)</u>	<u>-</u>	<u>53,173</u>	<u>128,374</u>

Notes to the Financial Statements (cont)
For the year ended 31st March 2023

11. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Unrestricted £	Restricted £	Total £
Fund balances at 31st March 2023 are represented by:			
Tangible fixed assets	274,946	128,374	403,320
Investment	190,926	-	190,926
Current assets	73,420	-	73,420
Liabilities	<u>(10,491)</u>	<u>-</u>	<u>(10,491)</u>
Total net assets	<u>528,801</u>	<u>128,374</u>	<u>657,175</u>

12. REMUNERATION AND EXPENSES PAID TO TRUSTEES

During the year there was no remuneration paid to the trustees of the charity. Trustees received expenses totalling £NIL (2022: £NIL).

13. STAFF COSTS

	Year ended 31.03.2023 £	Year ended 31.03.2022 £
Salaries and National Insurance	<u>87,936</u>	<u>89,211</u>
The average number of full time equivalent staff employed by the charity during the year was	<u>8</u>	<u>8</u>

HCJB-UK Limited**Statement of Cashflow****For the Year ended 31st March 2023**

	Year ended 31.03.2023 Funds	Year ended 31.03.2022 Funds
	£	£
Cash flows from operating activities:		
<i>Net cash provided by (used in) operating activities as below</i>	<u>(41,978)</u>	<u>(54,555)</u>
Cash flows from investing activities:		
Purchase of property, plant and equipment	-	-
Proceeds from sale of property, plant and equipment	-	-
Additions from investments (net)	<u>-</u>	<u>-</u>
<i>Net cash provided by (used in) investing activities</i>	<u>-</u>	<u>-</u>
<i>Net cash provided by (used in) financing activities</i>		
<i>Change in cash and cash equivalents in the reporting period</i>	(41,978)	(54,555)
Cash and cash equivalents at the beginning of the reporting period	<u>109,493</u>	<u>164,048</u>
Cash and cash equivalents at the end of the reporting period	<u>67,515</u>	<u>109,493</u>
Reconciliation of net income/(expenditure) to net cash flow from operating activities:		
<i>Net income/(expenditure) for the reporting period (as per the statement of financial activities)</i>	(68,793)	(63,710)
Adjustments for:		
Depreciation charges	11,625	11,625
Unrealised gains	10,787	(1,563)
(Increase)/decrease in debtors	(1,883)	(2,301)
(Decrease)/increase in creditors	<u>6,286</u>	<u>1,394</u>
Net cash provided by (used in) operating activities	<u>(41,978)</u>	<u>(54,555)</u>

HCJB-UK LTD

England & Wales - Charity number 1119403

Accounts

HCJB-UK Limited

Report and Financial Statements 2021-2022

*The Directors present their report covering the financial year
1st April 2021 to 31st March 2022*

**Company number: 6140067
Charity number: 1119403**

HCJB-UK Limited

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HCJB-UK Limited

Directors' Report for the year ended 31st March 2022

Reference and Administrative Details of the Company, its Directors and Advisors

Company Name and Number

The name of the company is HCJB-UK Limited, company number 6140067. The company was incorporated on 6th March 2007 and commenced activities on 19th September 2007. The company uses the business name 'Reach Beyond'.

Charity Registration details

HCJB-UK Limited was registered as a charity in the United Kingdom on 25th May 2007. Its charity number is 1119403.

Registered Office Address

The address of the charity is Millside House, 131 Grattan Road, Bradford, West Yorkshire, BD1 2HS.

Directors

The Directors, who are also Trustees, who served during the year, were:

Mr Ian Hutchinson (Chair)
Mr Martin Cooper (Vice Chair)
Mr David Dykes (Treasurer)
Mrs Anne Hilton
Mr James Hockney
Miss Ruth Steele (joined January 2021)
Mrs Sam O'Brien (joined April 2021)

Senior Officers

The Chief Executive Officer of HCJB-UK Limited is Mr Colin Lowther. Mr Lowther is also the Company Secretary.

Bankers

The Bankers for HCJB-UK Limited are the Cooperative Bank plc, PO Box 250, Skelmersdale, WN8 6WT.

Accountants

The accountants for HCJB-UK Limited are Torevell Dent Ltd T/as Clarkson & Co, Chartered Certified Accountants, Centre of Excellence, Hope Park, Trevor Foster Way, Bradford, BD5 8HH.

Structure, Governance and Management

Governing Document

HCJB-UK Limited is a charitable company limited by guarantee and not having a share capital. It was incorporated on 6th March 2007.

Recruitment and Appointment of New Directors

Directors are recruited on the basis of providing a wide range of skills and experience that will enhance and add to the charity's existing skills base. The process of appointing new Directors is as follows:

- 1) Details of suitable candidates are put forward by the present Directors.

- 2) Discussion and prayer take place within a Board meeting about those persons, looking at their past work and experience and whether they have the right qualities required to develop the work of HCJB-UK Limited.
- 3) Suitable candidates are then approached and asked to consider and pray about becoming Directors. They receive a presentation of current activity, meet representatives of the current Directors and are given the opportunity to ask questions. They are also given our information leaflet 'Could you be a Director with HCJB-UK?' together with an application form allowing them to confirm that they are not prohibited from acting as company directors.
- 4) If the person accepts the role, then a vote is taken at the next Board meeting to accept the candidate.

Induction and Training of New Directors

Most new Directors will already be familiar with the work of the charity and will be provided with copies of minutes and accounts from the past year to help them understand the current issues and topics under discussion.

All new Directors are provided with a copy of 'The Essential Trustee: What You Need to Know' (document CC3 from the Gov.uk website). They are also sent an information pack which outlines the role of a Director at HCJB-UK Limited.

Organisational Structure

The charity is structured with a Board of Directors making decisions about policy, overall direction and strategy, finalising senior personnel decisions and overseeing financial matters. The Directors normally meet four times each year with an AGM in the spring. During this year they met in April, August, November and January as well as four electronic meetings to discuss the business and work of the charity.

The Directors have appointed a Chief Executive Officer who manages the day-to-day work of the charity and who reports back to the Directors at their quarterly meetings. The Chief Executive Officer is responsible for day-to-day financial decisions, managing staff and planning current projects. The Chief Executive Officer also acts as Company Secretary to administer the work of the company. The Chief Executive is Mr Colin Lowther. During the year in question there were 31 staff and volunteers working for the charity.

Related Parties

The charity was incorporated on 6th March 2007 to support the work of the World Radio Missionary Fellowship Inc. which operated under the name HCJB Global until January 22nd, 2014. It then began using the business name of 'Reach Beyond'. Reach Beyond is a fully registered not-for-profit entity based in the state of Colorado, USA.

Reach Beyond is an organisation that operates medical and media projects around the world. The medical work includes mobile medical clinics, community development, water projects and disaster relief. The media work includes operating radio stations and producing programmes as well as facilitating local community FM stations and helping to train those who work in them. Reach Beyond is focused on five regions around the world – Europe/Eurasia, Asia-Pacific, North Africa/Middle East, Latin America and Sub-Saharan Africa – and has workers in each location.

Relationship with Related Parties

Our working relationship with Reach Beyond in the US includes: recruiting vocational staff to work in the various regions where Reach Beyond operates; raising funds via our UK supporters for Reach Beyond projects overseas; and helping with training and IT-related projects at Reach Beyond operational sites.

HCJB-UK Limited and Reach Beyond in the US have together signed a Memorandum of Understanding which covers the following areas: a definition of how we co-operate together; the overall strategy and vision of the co-operative projects; guidance on co-operative project funding; the management structure for UK personnel who are transferred to work in a Reach Beyond region; guidelines for communication and reporting structures; representation of the work in the US and the UK; spiritual commitments required; use of the Reach Beyond name and logo.

Donations to overseas bodies such as the Reach Beyond offices in the US, Australia and the Netherlands are occasional, and it is a policy of the directors to review all such relationships before any payment is authorised. The directors place a high degree of importance upon existing relationships and full knowledge of the activities of the

partner agencies. Appropriate checks are conducted to ensure that the agencies' activities are charitable in respect of the law in England and Wales.

Risk Management

The Directors have considered the major risks to which the charity is exposed and have established systems and procedures to manage those risks.

The Risk Register of the company has been reviewed during this period. The Register highlights areas where risks have been identified, the nature and level of the risk (low, medium, high), and the policies adopted to manage these risks and to reduce their impact. Here are the latest retained or 'net' risks of the charity after control procedures have been implemented:

High Risks

- Ineffective fundraising
- Risks of staff travelling overseas
- Financial failure of our US partners

Medium Risks

- The charity lacks direction, strategy and forward planning
- Difficult employment issues
- Failures of disaster recovery and planning
- Poor project development
- There is a loss of key staff
- Weak security of assets
- Dangers in health, safety and environment
- Information Technology Issues
- Poor budgetary control and financial reporting
- Lack of reserves
- Poor cash flow
- Over-dependency on certain income sources
- Problems arising from compliance with donor-imposed restrictions
- Possible fraud or error
- Poor public perception
- Poor compliance with legislation and regulations
- Poor procedural and systems documentation

Low Risks

- Trustee body lacks relevant skills or commitment
- There are conflicts of interest among the trustees
- Poor reporting to trustees (accuracy, timeliness and relevance)
- Weak capacity and poor use of resources including tangible fixed assets
- Poor volunteer management
- Problems with pension commitments
- Problems with investments
- Adverse publicity
- Poor regulatory reporting to the authorities
- Issues with taxation
- Lack of professional advice

Objectives and Activities

The Objects of the Charity

The advancement of the Christian faith by 1) modern methods of communication (such as radio and the Internet) in all parts of the world; 2) the relief of poverty and the improvement of the conditions of life in socially and economically disadvantaged communities in all parts of the world; 3) the relief of sickness and the preservation of health among people in all parts of the world; and by such other means being charitable as the Association may determine.

Public Benefit

HCJB-UK Limited is involved with a wide range of activities in pursuance of its charitable aims and the Directors are always vigilant to ensure that the projects we undertake are in line with these objectives. The Directors have paid due regard to the Charity Commission's guidance on public benefit in deciding what activities the charity should undertake. The Directors consider that these activities, which are summarised below, provide benefit to the public.

Medical Work Overseas: The charity sends out and supports workers (long and short term) serving in clinics and mobile medical facilities in South America and in Central Asia.

Community Development Overseas: The charity sends out and supports workers (long and short term) serving through clean water projects, hygiene and community development in South America, Sub-Saharan Africa, Central Asia and Europe.

Disaster Relief: The charity sends out teams to bring humanitarian aid and support to refugees on the Greek Islands.

Community Development in the UK: The charity runs a community centre in a disadvantaged part of Bradford, in order to serve vulnerable people with helpful services and activities so that their lives may be improved. Beneficiaries include the homeless, refugees and asylum seekers, the unemployed and those with mental health problems.

Media Training: The charity offers quality training in all aspects of media production to members of the public in the UK as well as other charities. We are also involved with radio training in Europe, Eurasia and Sub-Saharan Africa.

Media Production in the UK: The charity produces creative material for mainstream commercial radio stations with a spiritual emphasis, promoting the Christian faith in a way that appeals to all listeners, not just those with an interest in religion. We also produce a specialised English radio programme to help individual members of the public who are learning English both in the UK and overseas.

The Main Objectives for the Year and Strategies Employed to Achieve those Objectives

Objectives

We have 3 main objectives for this period:

1. To increase the number of UK people deployed in short term and long term mission or training or placements.
2. To create a movement of UK churches that partner with, receive from and contribute to Reach Beyond's work.
3. To implement a fundraising plan which will balance the net income and expenditure of HCJB-UK and the Millside Centre to zero.

Strategies

MOBILISATION

- Adapt FastTrack for online delivery by February
- Help to consolidate the US application process which means that onboarding and sending can be the same for both the UK and US offices, by September

- Develop a new evaluation tool for candidates by October
- Advertise 10 specific roles as opportunities for service with Reach Beyond during the year
- Re-connect with 10 previous enquirers during the year
- Deploy 3 new missionary units during the year
- Explore delivering one FastTrack course in Spain during the year
- Facilitate 3 short-term trips overseas during the year

CHURCH PARTNERSHIP

Church Engagement

- Connect with PZ Live attendees to encourage new church contacts by the end of February
- Employ a new Supporter Care person by March
- Create a strategy for our Supporter Care Coordinator to connect with churches by March
- Find out where churches get their online resources by March
- Re-purpose the Pentecost Pack and market to churches by April
- Maintain PRAYERZONE Live each month and evaluate in April
- Create a new CRM segment for churches and begin to mail them separately by May
- Create a 'church engagement sheet' for staff/Board/volunteers/alumni with dummy info by April and give out after lockdown
- Build on Millside church connections to engage them with wider Reach Beyond projects during the year
- Set up new virtual meetings with 6 churches during the year

Church Partnership Toolbox

- Explore the possibility of running a basic media webinar/video for churches by May
- Look for a new volunteer to create digital content by May
- Create a new refugee teams plan in order to send out teams in 2022 in June 2021
- Build on our relationship with Hope Housing and find 3 teams to take part in local projects by October
- Take out 3 experienced teams to the mission field before the end of the year
- Connect with 3 new churches during the year in order to send out their teams in 2022
- Explore new creative engagement with churches using our media producer's talents/networks during the year
- Plan to run 2 online 'Unfinished Story' courses and publicise to our churches/supporters this year

THE MILLSIDE CENTRE

Our Millside Projects

- Create a strategy to expand the music project to other care homes by the end of February
- Contact 5 new food providers for Friday deliveries by February
- Contact 10 families on Lamplight to introduce our Youth Group to them by February
- Run an online Birthday Event for Millside in April
- Find 5 regular youth group participants by April
- Review the Welcome Café in April and decide whether to re-start takeaways in June/July
- Recruit 15 new students for the Welcome Café by May
- Look for funding in May to recruit a Facilitator for the Welcome Café
- Recruit a Facilitator for the Welcome Café by July
- Recruit 4 new volunteers for the Job Club during the year
- Contact 10 local employers to introduce the Job Club during the year

Partners

- Recruit 15 students for a new ESOL class to start in March
- Recruit 8 participants for the Local Focal project by March
- Contact Bevan Healthcare to find out our role in the new ante natal project in April
- Research men's mental health support groups who might need space in May
- Plan an online open event for potential new partners to happen in July
- Evaluate ESOL class in July and decide whether to start a new class in September
- Plan two catch-up meetings with partners during the year
- Interview 1 service user per month to gather stories for newsletter/social media

Volunteers

- Plan a training event in befriending for volunteers by May
- Recruit a volunteer to help us with social media/website by June
- Organise 1 volunteer recognition event in October

Marketing

- Find funding and commission a Millside video in June

MEDIA PROJECTS

- Investigate the possibility of writing short content that's directly evangelistic/engaging for non-believers in a non-Western context by July
- Create Christmas radio ads for commercial radio by November
- Produce a weekly one-minute short thought (written & audio) with a sharp topical/apologetic point, mainly in light-hearted poem format – aiming for regular broadcast – Premier/UCB and community radio initially, and for social media
- Create a monthly poem or short story for BBC Radio Leeds and community stations such as Branch FM
- Create a monthly social media poem for Reach Beyond, with extra content for key occasions like Holy Week & Christmas
- Enter 3 literary awards/projects in short fiction, drama, poetry (for broadcast or otherwise) during the year
- Have something broadcast on 4 significant new radio outlets, and 2 other significant writing outlets – print or online – during the year

SHARE ENGLISH

- Establish regular team meetings for the Share English Team (and continue to take a full part in wider Team meetings and work including voicing programmes as required) by March
- Finalise and approve design of Share English logo by April
- Arrange for Share English donation page on US RB site by May 2021, and thereafter encourage other Country Offices to carry a Share English donation page during the year
- Arrange a planned programme of review and updating all Conversation Kits and other club resources on the clubs website by November
- Review website format and content, that will either result in creation of a new clubs website or a radical overhaul of existing site by November
- Design and create a new training course for potential new club leaders by November
- Continue to give high quality support to existing club leaders particularly through monthly Update Newsletter via Mailchimp
- Launch new application process and new training process by January 2022

FUNDRAISING AND MARKETING

- We will recruit 50 more PLUS Partners during the year
- We will aim to add 1,000 new email contacts to the mailing list recruiting them via channels like Facebook and then cultivating them into supporters via special activities during the year
- We will aim to re-engage 50% of the churches on the mailing list and add 10 new giving churches to the list by the end of the year
- We will begin monthly email appeals from March
- We will send out specially printed Easter cards to PLUS Partners and those who give to specific projects by April
- We will review our social media and implement new strategy by May
- We will phone regular attendees to PRAYERZONE Live and ask them evaluation questions by June
- We will start to log our Return on Investment (ROI) for each mailing by June
- We will create a 'Supporter Care Charter' to explain our philosophy of fundraising to potential supporters by July
- We will create a new fundraising/supporter FAQ section of the website by August

IT INFRASTRUCTURE

- Facilitate all critical staff to be able to attend remote meetings using webcams by April
- Buy 3 new core switches to replace failing ones by June
- Update MS Office for critical staff by September
- Demo new CRM options and make a plan for purchase by September
- Present an overview of technical architecture and risk assessment to the Board by October

Cluster and Team Meetings

In order to plan and carry out these strategies we have 3 working clusters of staff:

Cluster 1: Mobilisation Cluster

Purpose and scope: To ensure that volunteers, staff and trainees are successfully deployed, in greater numbers, across international fields and in the UK, on long and short term mission, training and internships. This will include developing existing programmes as well as introducing new ones. The cluster will also be responsible for overseeing the member care of those who 'go'.

Cluster 2: Church Partnership Cluster

Purpose and scope: To build mutually beneficial partnerships between Reach Beyond and UK churches so that Reach Beyond can grow in people and financial resources, and churches can benefit from relevant advice, training and opportunities to step into greater UK and international mission.

Cluster 3: Marketing and Fundraising Cluster

Purpose and scope: To build impactful communications that both align with the aims defined in the strategic plan, and to focus on strategies to balance the net income and expenditure of HCJB-UK and the Millside Centre to zero.

Significant Activities for the Year

Supporting Vocational Workers Based Overseas and in the UK

HCJB-UK Limited continued to support our 6 vocational workers overseas and the 4 vocational workers serving in the UK. During this period we:

- Sent out a couple to serve in Central Asia in May 2021. They are both doctors
- Sent out a couple to serve in Ecuador in February 2022. They work in IT and hippotherapy
- Created a new operations manual for our mobilisation processes
- Took part in a number of online webinars to grow our knowledge of the mobilisation process
- Had conversations with a number of people who were interested to apply to work in the UK and overseas

Community Development Overseas

We started a new partnership with the Dutch office of Reach beyond to expand our community development projects into Africa and beyond. Two of our team members have been involved in member care for those running medical teams and clean water projects in the Europe/Eurasia region. A number of trips overseas have had to be postponed due to the coronavirus pandemic.

Refugee Response

This year we the team were unable to visit refugee camps and overseas partners due to the travel restrictions and the dangers posed by the coronavirus pandemic. The team met regularly online and in person to discuss future plans and ways of supporting our partners who were already in Greece. New short term teams are being planned for Spring/Summer 2022.

The ShareEnglish Project

ShareEnglish audio programmes continue to be produced with the help of our team. They consist of a 15-minute radio programme using a specialised form of English for people learning or wanting to practise their English. During this period we:

- Saw encouraging growth in our social media presence and in downloads of our podcast and mobile app
- Reached the milestone of 198,000 subscribers on YouTube
- Re-branded the project officially as 'Share English'
- Continued the process of launching two new web sites and a mobile app
- Continued to appeal for funds to various grant-making bodies to secure the future of the project
- Saw more English clubs beginning to meet in person following coronavirus pandemic

The Millside Centre

This community centre in Bradford is dedicated to helping some of the most vulnerable people in our locality such as asylum seekers, refugees and the homeless. During this period we:

- Re-assessed our strategy in light of the covid restrictions and began to introduce new services following lockdown
- Continued to support our most vulnerable service users online and via phone calls, plus occasional visits into the centre
- Began a new Befriending Project to help people who are isolated
- Took on an MA placement student for 3 months
- Re-launched our refugee Welcome Café as open to the public again and employed a café manager
- Added new wellbeing sessions for victims of domestic abuse
- Resumed our Job Club in person following lockdown
- Received funding to run a new out-of-hours service from April 2022
- Began a partnership with Bradford Maze, helping perpetrators of domestic abuse to change their behaviour

UK Radio Production

HCJB-UK Limited's radio department is involved in radio production and training for UK commercial radio. During this period we:

- Made creative features for several radio stations in the UK
- Produced short spoken word poetry spots for BBC local radio
- Shared poems on Facebook and Instagram
- Distributed audio material to Riviera Radio in Monaco and several UK community radio stations
- Produced a Christmas and Easter radio commercial for local radio in West Yorkshire

Volunteers

HCJB-UK Limited makes use of several local volunteers in the areas of administration, community outreach and programme production. Their help is invaluable in the smooth running of the charity. Due to the Covid pandemic, many of our volunteers were unable to take part in activities. We had 18 regular volunteers this year which constituted around 36 hours of voluntary help each week in the Millside Centre and the HCJB-UK office.

Fundraising and Publicity

The charity signed up with the Fundraising Regulator in Spring 2017 and we aspire to have the highest standards when it comes to raising funds from the public.

In this period, the majority of the fundraising work was carried out by the CEO and others within the existing team, as well as with an external fundraising consultant. This has included help with writing copy for appeal letters, social media posts and preparing material for churches to use in their online services.

This period we have continued to raise funds for the various Reach Beyond medical and media ministries located worldwide. This was done through mailings via post and email, deputation meetings in churches physically and via

Zoom calls, and contacting grant making trusts. Our mailing regime consisted of three magazines and a monthly prayer update by email, as well as two project-focused letters in the 12-month period.

The trustees monitor closely the fundraising activities of the charity, regularly receiving updates on the current strategy and making suggestions. They ask for a quarterly fundraising report from the CEO which includes an update on recent activity.

The charity is bound by the standards of the Fundraising Regulator. There have been no failures to comply with the standards of these two organisations during this period, and there were no complaints received by the charity regarding its fundraising activities. The charity has done everything possible to protect vulnerable people and other members of the public from unreasonable intrusion into their privacy, from unreasonable and persistent approaches to procure money, and from placing undue pressure on individuals to make donations. This was done by communicating only to people who had asked to receive fundraising materials, and by carefully wording appeals and sending them out infrequently.

Achievements and Performance

Performance Achieved against Objectives Set

Strategies

MOBILISATION

- Helped to consolidate the US application process so that onboarding and sending can be the same for both the UK and US offices
- Advertised 18 specific roles as opportunities for service with Reach Beyond during the year
- Deployed 2 new missionary units during the year

CHURCH PARTNERSHIP

Church Engagement

- Employed a new Supporter Care person
- Created a strategy for our Supporter Care Coordinator to connect with churches
- Found out where many churches get their online resources
- Re-purposed the Pentecost Pack and marketed to churches
- Maintained PRAYERZONE Live each month and evaluated it in April
- Built on Millside church connections to engage them with wider Reach Beyond projects

Church Partnership Toolbox

- Engaged a new volunteer to create digital content
- Built on our relationship with Hope Housing and took part in 3 teams working on local projects

THE MILLSIDE CENTRE

Our Millside Projects

- Contacted 10 families on Lamplight to introduce our Youth Group to them
- Ran a number of Birthday fundraising event for Millside
- Found 9 regular youth group participants
- Reviewed the Welcome Café and re-started takeaways and then later opened to the public
- Recruit 10 new students for the Welcome Café
- Secured funding to recruit a Café Manager

Partners

- Recruited 15 students for a new ESOL class
- Recruited 8 participants for the Local Focal project
- Planned an online open event for potential partners

Volunteers

- Ran 3 training events for befriending volunteers

MEDIA PROJECTS

- Created Christmas and Easter radio adverts for commercial radio
- Created a monthly poem for BBC Radio Leeds and community stations
- Created a monthly social media poem
- Entered 2 literary awards/projects in short fiction and poetry

SHARE ENGLISH

- Established regular team meetings for the Share English Team
- Finalised and approved the design of the Share English logo
- Arranged a planned programme of review and updating all Conversation Kits and other club resources on the clubs website
- Reviewed website format and content, and began the creation of a new clubs website
- Gave high quality support to existing club leaders particularly through monthly Update Newsletter via Mailchimp

FUNDRAISING AND MARKETING

- Began monthly email appeals
- Sent out specially printed Easter cards to PLUS Partners and those who give to specific projects
- Reviewed our social media
- Phoned regular attendees to PRAYERZONE Live and asked them evaluation questions
- Started to log our Return on Investment (ROI) for each mailing

IT INFRASTRUCTURE

- Facilitated all critical staff to be able to attend remote meetings using webcams
- Bought 2 new core switches to replace failing ones
- Updated MS Office for critical staff
- Demo-ed new CRM options and implemented a new system in the office
- Presented an overview of technical architecture and risk assessment to the Board

Plans for Future Periods

Top level objectives:

Mobilisation - to engage 28 people in short term mission, long term mission or on placements.

Direct Ministry – to see our UK-based workers involved in 8 direct ministry projects, e.g., refugee initiatives, community development or media projects.

Church Partnership - to connect with 5 new UK churches and practically re-engage with 6 existing churches, to build strong partnerships that will contribute to our work financially, in prayer and through mobilisation.

Fundraising - to implement a fundraising plan which will reduce the HCJB-UK 2021/2022 deficit by 50% and enable the Millside Centre to break even.

Other plans:

To begin to take church teams out to serve refugees once more in Greece and elsewhere.

To publicise 22 specific roles as opportunities for service with Reach Beyond during the year.

To communicate appropriately with individual prayer supporters and donors, so that they know that we appreciate them and would like to see them more fully involved in the work.

To improve care and communication for our overseas field staff so that they feel adequately supported by the UK office.

To build more community partnerships with local agencies and charities in Bradford, in order to offer more useful activities at the Millside Centre for our vulnerable service users.

To find new funding streams for the Millside Centre financially so we can be financially sustainable.

To complete the process of building and launching the new Share English Clubs website and to make the project more accessible to UK churches, and to create a ShareEnglish donation page on our website.

To continue to look for funding to refurbish a first floor office into emergency accommodation for the homeless.

Work closely with our two new Sustainability Champions to make sure that in all we do as a charity we commit to: (a) achieve carbon neutrality, (b) promote the efficient use of resources through the minimisation of waste, encouraging reduction in what we buy and re-using and recycling where possible, and (c) commit to continual improvements through the setting of regular sustainability targets and monitor our progress on these.

Financial Review

We believe the Financial Statement gives a fair view of the state of affairs of the charity and of the income and expenditure of the charity for that period. In preparing the Financial Statements we believe that we have:

- Selected suitable accounting policies and applied them consistently.
- Made judgements and estimates that are reasonable and prudent.
- Prepared the Financial Statements on a going concern basis.

We believe that we have kept proper accounting records which disclose with reasonable accuracy the financial position of this charity. We have safeguarded the assets of the charity and have taken reasonable steps to prevent and detect fraud or any other irregularities.

Gifts designated for particular workers or projects are set aside for that purpose and treated as "restricted funds" as defined by the Charity Commissioners.

Statement of Financial Activities

The total income for the year ending 31st March 2022 was £414,006 (2021: £415,524) and total expenses for the year were £479,279 (2021: £381,149). The unrealised gain on investments was £1,563, compared to a prior year unrealised gain of £19,715, (affected by the Covid Pandemic). Our net outgoing resources for the year were £63,710 (2021 the net incoming resources were £54,090). The charity's net assets are worth £725,968 compared to £789,678 at the previous period end.

Reserves

1. The purpose of our Reserves Policy is to:
 - Give confidence to funders by demonstrating good stewardship and financial management
 - Demonstrate the charity's sustainability and capacity to manage unforeseen financial difficulties
 - Give voluntary funders, such as grant-makers, an understanding of why funding is needed to undertake a particular project or activity
 - Give assurance to lenders and creditors that the charity can meet its financial commitments
 - Manage risk to the charity's reputation from holding substantial unspent funds at the year-end without explanation
2. HCJB-UK Ltd is currently dependent on donations and grants to sustain its activities. If these existing sources of income are depleted or lost, it is crucial to ensure that there are sufficient reserves to tide the charity over while further fundraising is carried out, or to allow the charity to wind up while meeting its obligation to staff and service users. The main concerns of the board are to ensure:
 - That UK-based staff can continue working, primarily to secure new funding for the charity
 - That overseas workers can be supported if the charity should go through a time of financial instability
3. It is the policy of the Directors to maintain reserves sufficient to cover all the Restricted Funds and three month's operating costs. These reserves should be built up from the unrestricted income.
4. If the charity has excess reserves, then the board will consider how these funds could be best used and make this clear by designating funds for future expenditure.
5. If significant resources are held in reserves, then the board may consider investing some of these funds to obtain a financial return for the charity, as stated in our Investment Policy. In making these decisions, the board will consider the likelihood that some or all the reserves held may need to be accessed at short notice.
6. If the charity has excess reserves, the board will ensure that the organisation does not misrepresent the urgency or need for funds with donors.
7. The level of reserves should be calculated and monitored every 3 months by the Treasurer.
8. This policy shall be reviewed annually and whenever there are significant changes in staff hours, staff numbers or new projects.

Payment Policy

We do not seek or take extended credit from our suppliers, working, in effect, on a cash basis and paying all bills within 30 days.

Investment Policy

The Directors have established a policy where surplus funds, which are not required for the day to day running of the charity, may be invested in a deposit account with the charity's bankers or in an investment portfolio with a 'cautious to moderate' risk. This policy will be reviewed annually or when needs dictate.

Conclusion

The Directors express their gratitude for the faithfulness of staff and volunteers who have worked unselfishly during the past year. Acknowledgement is made also to the many supporters who, with prayer or finance, have enabled the ministries to continue.

Above all, the Directors are grateful to God for His faithful provision and guidance during the past year; to Him be all the glory.



Ian Hutchinson

Chair of Directors

17th August 2022

Statement of Trustees' Responsibilities
For the Year ended 31st March 2022

The trustees are responsible for preparing the Annual Report and the financial statements in accordance with applicable law and United Kingdom Generally Accepted Accounting Practice.

The trustees are required by company law to prepare financial statements for each financial year which give a true and fair view of the financial activities of the charity and of its financial position at the end of that year. In preparing those financial statements the trustees are required to:

- a) Select suitable accounting policies and apply them consistently
- b) Make adjustments and estimates that are reasonable and prudent
- c) State whether the policies adopted are in accordance with the Companies Act 2006 and with applicable accounting standards and statements of recommended practice, subject to any material departures disclosed and explained in the financial statements
- d) Prepare the financial statements on a going concern basis unless it is inappropriate to assume that the charity will continue in operation

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Independent Examiners' Report to the Trustees of HCJB-UK Limited Charitable Company

For the Year ended 31st March 2022

I report to the charity trustees on my examination of the accounts of the Company for the period ended 31 March 2022.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purpose of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

I confirm that I am qualified to undertake the examination because I am member of ACCA, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. Accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. The accounts do not accord with those records; or
3. The accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination; or
4. The accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.


Samantha J Sutcliffe FCCA
Torevell Dent Limited
Chartered Certified Accountants
Centre of Excellence
Hope Park
Trevor Foster Way
Bradford
BD5 8HH

Date 2/11/22

HCJB-UK Limited**Statement of Financial Activities
For the Year ended 31st March 2022**

Income	Note	Unrestricted Funds £	Restricted Funds £	Total Year ended 31.03.2022 £	Total Year ended 31.03.2021 £
Income and endowments from:					
Donations and Legacies		98,054	226,084	324,138	323,913
Community Centre/ Grant Funding		-	75,765	75,765	60,994
Other Trading Activities		14,080	-	14,080	12,089
Government JRS Income		-	-	-	18,462
Investment Income					
Interest Received		23	-	23	66
TOTAL	2	<u>112,157</u>	<u>301,849</u>	<u>414,006</u>	<u>415,524</u>
Expenditure					
Expenditure On:					
Raising Funds	3	14,617	-	14,617	12,262
Charitable Activities	4	146,548	315,946	462,494	367,173
Other Costs	4	2,168	-	2,168	1,714
TOTAL		<u>163,333</u>	<u>315,946</u>	<u>479,279</u>	<u>381,149</u>
Net (Expenditure)/Income before Investment Gains/(Losses)		(51,176)	(14,097)	(65,273)	34,375
Net Gains/(Losses) on investments	6	1,563	-	1,563	19,715
Net Income/(Expenditure)		(49,613)	(14,097)	(63,710)	54,090
Transfers between Funds		(2,179)	2,179	-	-
Net Movement in funds		(51,792)	(11,918)	(63,710)	54,090
Reconciliation of Funds:					
Total funds brought forward		621,267	168,411	789,678	735,588
Total funds carried forward		<u>569,475</u>	<u>156,493</u>	<u>725,968</u>	<u>789,678</u>

The notes on pages 19 to 24 form part of these financial statements

HCJB-UK Limited**Balance sheet****For the Year ended 31st March 2022**

		Year ended 31.03.2022		Year ended 31.03.2021	
	Notes	£	£	£	£
Fixed Assets					
Tangible fixed assets	5		414,945		426,570
Investments	6		<u>201,713</u>		<u>200,150</u>
			616,658		626,720
Current Assets					
Debtors	7	4,022		1,721	
Cash at bank and in hand		<u>109,493</u>		<u>164,048</u>	
		113,515		165,769	
Creditors: amount falling due within one year	8	<u>(4,205)</u>		<u>(2,811)</u>	
Net Current Assets			<u>109,310</u>		<u>162,958</u>
Total			<u>725,968</u>		<u>789,678</u>
Funds of the Charity					
General funds	9		569,475		621,267
Restricted funds			<u>156,493</u>		<u>168,411</u>
			<u>725,968</u>		<u>789,678</u>

The company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2022.

The members have not required the company to obtain an audit of its financial statements for the period ended 31 March 2022 in accordance with Section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for:

- Ensuring that the company keeps accounting records which comply with Sections 386 and 387 of the Companies Act 2006 and
- Preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of each financial year and of its profit or loss for each financial year in accordance with the requirements of section 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the company.

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies and with the Charities SORP (FRS 102) (effective January 2015).

The financial statements were approved by the Board of Trustees on 5/11/22 and were signed on its behalf by:



Ian Hutchinson
Trustee

The notes on pages 19 to 24 form part of these financial statements

Notes to the Financial Statements
For the Year ended 31st March 2022

1. ACCOUNTING POLICIES

Basis of Accounting

The financial statements have been prepared under the historical cost convention, in accordance with the Charities Act 2015 and the Companies Act 2006, and also in accordance with applicable accounting standards and the Charities SORP (FRS102)(effective January 2015).

Income and endowments

All incoming resources are included in the statement of financial activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:

- Voluntary income is received by way of grants, donations and gifts and is included in full in the Statement of Financial Activities when receivable.
- Donated services and facilities are included at the value to the charity where this can be quantified
- The value of services provided by volunteers has not been included in these accounts as it is not considered material
- Investment income is recognised on a receivable basis

Expenditure

Expenditure is recognised on an accrual basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates.

Taxation

The charity is registered with the Charities Commission and is not subject to taxation on its normal activities.

Capital Expenditure

All expenditure of a capital nature is capitalised in the balance sheet.

Fixed assets are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost less estimated residual value of each asset over its expected useful life, as follows:

Audio visual & studio:	15% straight line basis
Office equipment:	15% straight line basis
Computer equipment:	15% straight line basis
Fixtures & fittings:	2% straight line basis
Freehold buildings:	2% straight line basis

Notes to the Financial Statements (cont)
For the year ended 31st March 2022

ACCOUNTING POLICIES Continued

Funds Structure

The charity has a number of restricted income funds to account for situations where a donor requires that a donation must be spent on a part on a particular purpose or where funds have been raised for a specific purpose.

All other funds are unrestricted income funds and are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

2. INCOMING SOURCES ANALYSED BETWEEN PROJECTS

Millside Community Centre £	UK Radio £	One Household £	Ministry Fund £	Missionary Fund £	Other £	Total £
75,765	1,251	556	113,387	109,219	113,805	413,983

Summary of incoming resources

Incoming resources as detailed above
 Interest received per Statement of Financial Activities

£
 413,983
 23
414,006

3. COSTS OF GENERATING VOLUNTARY INCOME

Fundraising and Publicity

	Year ended 31.03.22 £	Year ended 31.03.21 £
Advertising	12,920	9,986
Wavelength	1,531	1,659
Conference and Exhibitions	166	617
Deputation	-	-
	<u>14,617</u>	<u>12,262</u>

Notes to the Financial Statements (cont)
For the year ended 31st March 2022

	Year ended 31.03.2022	Year ended 31.03.2021
	£	£
4. COST OF ACTIVITIES IN FURTHERANCE OF THE CHARITY'S OBJECTS		
Rent and Rates	2,619	2,139
Insurance	4,533	3,505
Light and Heat	4,695	4,185
Staff Salaries	89,211	73,979
Staff Pensions	3,516	3,116
Staff Training and Recruitment	1,717	964
Printing and Stationery	953	1,155
Books and Journals	54	59
Postage and Shipping	3,156	4,136
Telephone	1,765	1,694
Travel and Deputation	1,426	200
Bank Charges	895	870
Subscriptions	435	610
Housekeeping	13,946	3,576
Depreciation	11,625	11,625
IT Costs	5,577	4,790
One Household Ministry	424	4,821
	146,547	121,424
 Missionary/Ministry Support	 238,749	 178,193
 Community Centre Grant Funding	 77,198	 67,556
	<u>462,494</u>	<u>367,173</u>
	Year ended 31.03.2022	Year ended 31.03.2021
	£	£
OTHER COSTS		
Legal and Professional	614	160
Accountancy charges	1,554	1,554
	<u>2,168</u>	<u>1,714</u>

HCJB-UK Limited**Notes to the Financial Statements (cont)**
For the Year ended 31st March 2022**5. TANGIBLE FIXED ASSETS**

	Freehold Building £	Studio/ Audio Visual Equipment £	Computer Equipment £	Fixtures & Fittings £	Office Equipment £	Total £
Cost						
As at 1 st April 2021	380,000	17,323	32,597	152,753	49,950	632,623
Additions	-	-	-	-	-	-
Disposals	-	-	-	-	-	-
As at 31 March 2022	<u>380,000</u>	<u>17,323</u>	<u>32,597</u>	<u>152,753</u>	<u>49,950</u>	<u>632,623</u>
Depreciation						
As at 1 st April 2021	84,866	17,323	30,173	23,741	49,950	206,053
Charge for Year	7,600	-	970	3,055	-	11,625
Eliminated on Disposals	-	-	-	-	-	-
As at 31 March 2022	<u>92,466</u>	<u>17,323</u>	<u>31,143</u>	<u>26,796</u>	<u>49,950</u>	<u>217,678</u>
Net Book Value						
As at 31 March 2022	<u>287,533</u>	<u>-</u>	<u>1,455</u>	<u>125,957</u>	<u>-</u>	<u>414,945</u>
As at 31 March 2021	<u>295,134</u>	<u>-</u>	<u>2,424</u>	<u>129,012</u>	<u>-</u>	<u>426,570</u>

6. FIXED ASSET INVESTMENTS

	Year ended 31.03.2022 £	Year ended 31.03.2021 £
Quoted Investments		
Market value at 1 st April 2021	200,150	180,435
Addition	-	-
Net unrealised investments gain/(loss)	1,563	19,715
Sale proceeds	-	-
Market Value at 31 March 2022	<u>201,713</u>	<u>200,150</u>
Historical cost	<u>200,000</u>	<u>200,000</u>

The Investments were affected by market reaction to the COVID-19 problems

7. DEBTORS

	Year ended 31.03.2022 £	Year ended 31.03.2021 £
Sundry Debtors	<u>4,022</u>	<u>1,721</u>
	<u>4,022</u>	<u>1,721</u>

Notes to the Financial Statements (cont)
For the year ended 31st March 2022

8. CREDITORS DUE WITHIN ONE YEAR

	Year ended 31.03.2022 £	Year ended 31.03.2021 £
Accruals	1,554	1,554
Other Creditors	<u>2,651</u>	<u>1,257</u>
	<u>4,205</u>	<u>2,811</u>

9. UNRESTRICTED FUNDS

	Balance 1 st April 2021 £	Incoming Resources £	Outgoing Resources £	Investment Movement £	Transfer £	Balance 31 st March 2022 £
Unrestricted Funds						
General	621,267	112,157	(163,333)	1,563	(2,179)	569,475

10. RESTRICTED FUNDS

	Balance 1 st April 2021 £	Incoming Resources £	Outgoing Resources £	Investment Movement £	Transfer £	Balance 31 st March 2022 £
Restricted Funds						
Missionary support	54,557	109,219	(90,838)	-	(4,905)	68,033
Ministry support	44,067	113,387	(136,918)	-	(324)	20,212
Community /Grant Funding	<u>69,787</u>	<u>79,243</u>	<u>(88,190)</u>	<u>-</u>	<u>7,408</u>	<u>68,248</u>
	<u>168,411</u>	<u>301,849</u>	<u>(315,946)</u>	<u>-</u>	<u>2,179</u>	<u>156,493</u>

11. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Unrestricted £	Restricted £	Total £
Fund balances at 31st March 2022 are represented by:			
Tangible fixed assets	258,452	156,493	414,945
Investment	201,713	-	201,713
Current assets	113,515	-	113,515
Liabilities	<u>(4,205)</u>	<u>-</u>	<u>(4,205)</u>
Total net assets	<u>569,475</u>	<u>156,493</u>	<u>725,968</u>

HCJB-UK Limited

Notes to the Financial Statements (cont)
For the year ended 31st March 2022

12. REMUNERATION AND EXPENSES PAID TO TRUSTEES

During the year there was no remuneration paid to the trustees of the charity. Trustees received expenses totalling £NIL (2021: £NIL).

13. STAFF COSTS

	Year ended 31.03.2022 £	Year ended 31.03.2021 £
Salaries and National Insurance	<u>89,211</u>	<u>73,979</u>
The average number of full time equivalent staff employed by the charity during the year was	<u>8</u>	<u>8</u>

HCJB-UK Limited**Statement of Cashflow
For the Year ended 31st March 2022**

	Year ended 31.03.2022 Funds	Year ended 31.03.2021 Funds
	£	£
Cash flows from operating activities:		
<i>Net cash provided by (used in) operating activities as below</i>	<u>(54,555)</u>	<u>45,097</u>
Cash flows from investing activities:		
Purchase of property, plant and equipment	-	-
Proceeds from sale of property, plant and equipment	-	-
Additions from investments (net)	<u>-</u>	<u>-</u>
<i>Net cash provided by (used in) investing activities</i>	<u>-</u>	<u>-</u>
<i>Net cash provided by (used in) financing activities</i>		
<i>Change in cash and cash equivalents in the reporting period</i>	(54,555)	45,097
Cash and cash equivalents at the beginning of the reporting period	<u>164,048</u>	<u>118,951</u>
Cash and cash equivalents at the end of the reporting period	<u>109,493</u>	<u>164,048</u>
Reconciliation of net income/(expenditure) to net cash flow from operating activities:		
<i>Net income/(expenditure) for the reporting period (as per the statement of financial activities)</i>	(63,710)	54,090
Adjustments for:		
Depreciation charges	11,625	11,625
Unrealised gains	(1,563)	(19,715)
(Increase)/decrease in debtors	(2,301)	2,510
(Decrease)/increase in creditors	<u>1,394</u>	<u>(3,413)</u>
Net cash provided by (used in) operating activities	<u>(54,555)</u>	<u>45,097</u>

HCJB-UK LTD

England & Wales - Charity number 1119403

Accounts

HCJB-UK Limited

Report and Financial Statements 2020-2021

*The Directors present their report covering the financial year
1st April 2020 to 31st March 2021*

**Company number: 6140067
Charity number: 1119403**

HCJB-UK Limited

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For the Year ended 31st March 2021

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HCJB-UK Limited

Directors' Report **For the year ended 31st March 2021**

Company Name and Number

The name of the company is HCJB-UK Limited, company number 6140067. The company was incorporated on 6th March 2007 and commenced activities on 19th September 2007. The company uses the business name 'Reach Beyond'.

Charity Registration details

HCJB-UK Limited was registered as a charity in the United Kingdom on 25th May 2007. Its charity number is 1119403.

Registered Office Address

The address of the charity is Millside House, 131 Grattan Road, Bradford, West Yorkshire, BD1 2HS.

Directors

The Directors, who are also Trustees, who served during the year, were:

Mr Ian Hutchinson (Chair)
Mr Roger Worton (Retired 17th October 2020)
Mrs Anne Hilton
Mr Peter Martin Cooper
Mr Nash Mikhail (retired 9th November 2021)
Mr James Hockney
Mr David Dykes (Treasurer - joined 17th October 2020)
Miss Ruth Steele (joined 23rd January 2021)

Senior Officers

The Chief Executive Officer of HCJB-UK Limited is Mr Colin Lowther. Mr Lowther is also the Company Secretary.

Bankers

The Bankers for HCJB-UK Limited were the Cooperative Bank plc, PO Box 250, Skelmersdale, WN8 6WT.

Accountants

The accountants for HCJB-UK Limited are Torevell Dent Ltd T/as Clarkson & Co, Chartered Certified Accountants, Centre of Excellence, Hope Park, Trevor Foster Way, Bradford, BD5 8HH.

HCJB-UK Limited

Directors' Report

For the year ended 31st March 2021

Structure, Governance and Management

Governing Document

HCJB-UK Limited is a charitable company limited by guarantee and not having a share capital. It was incorporated on 6th March 2007.

Recruitment and Appointment of New Directors

Directors are recruited on the basis of providing a wide range of skills and experience that will enhance and add to the charity's existing skills base. The process of appointing new Directors is as follows:

- 1) Details of suitable candidates are put forward by the present Directors.
- 2) Discussion and prayer take place within a Board meeting about those persons, looking at their past work and experience and whether they have the right qualities required to develop the work of HCJB-UK Limited.
- 3) Suitable candidates are then approached and asked to consider and pray about becoming Directors. They receive a presentation of current activity, meet representatives of the current Directors and are given the opportunity to ask questions. They are also given our information leaflet 'Could you be a Director with HCJB-UK?' together with an application form allowing them to confirm that they are not prohibited from acting as company directors.
- 4) If the person accepts the role, then a vote is taken at the next Board meeting to accept the candidate.

Induction and Training of New Directors

Most new Directors will already be familiar with the work of the charity and will be provided with copies of minutes and accounts from the past year to help them understand the current issues and topics under discussion.

All new Directors are provided with a copy of 'The Essential Trustee: What You Need to Know' (document CC3 from the Gov.uk website). They are also sent an information pack which outlines the role of a Director at HCJB-UK Limited.

Organisational Structure

The charity is structured with a Board of Directors making decisions about policy, overall direction and strategy, finalising senior personnel decisions and overseeing financial matters. The Directors normally meet four times each year with an AGM in the spring. During this year they met in April, July, October and January as well as three electronic meetings to discuss the business and work of the charity.

The Directors have appointed a Chief Executive Officer who manages the day-to-day work of the charity and who reports back to the Directors at their quarterly meetings. The Chief Executive Officer is responsible for day-to-day financial decisions, managing staff and planning current projects. The Chief Executive Officer also acts as Company Secretary to administer the work of the company. The Chief Executive is Mr Colin Lowther. During the year in question there were 16 other staff and volunteers working for the charity.

HCJB-UK Limited

Directors' Report

For the year ended 31st March 2021

Related Parties

The charity was incorporated on 6th March 2007 to support the work of the World Radio Missionary Fellowship Inc. which operated under the name HCJB Global until January 22nd, 2014. It then began using the business name of 'Reach Beyond'. Reach Beyond is a fully registered not-for-profit entity based in the state of Colorado, USA.

Reach Beyond is an organisation that operates medical and media projects around the world. The medical work includes mobile medical clinics, community development, water projects and disaster relief. The media work includes operating radio stations and producing programmes as well as facilitating local community FM stations and helping to train those who work in them. The organisation also works on several Internet radio projects. Reach Beyond is focused on five regions around the world – Europe/Eurasia, Asia-Pacific, North Africa/Middle East, Latin America and Sub-Saharan Africa – and has workers in each location.

Relationship with Related Parties

Our working relationship with Reach Beyond in the US includes: recruiting vocational staff to work in the various regions where Reach Beyond operates; raising funds via our UK supporters for Reach Beyond projects overseas; and helping with training and IT-related projects at Reach Beyond operational sites.

HCJB-UK Limited and Reach Beyond in the US have together signed a Memorandum of Understanding which covers the following areas: a definition of how we co-operate together; the overall strategy and vision of the co-operative projects; guidance on co-operative project funding; the management structure for UK personnel who are transferred to work in a Reach Beyond region; guidelines for communication and reporting structures; representation of the work in the US and the UK; spiritual commitments required; use of the Reach Beyond name and logo.

Donations to overseas bodies such as Reach Beyond in the US are occasional, and it is a policy of the directors to review all such relationships before any payment is authorised. The directors place a high degree of importance upon existing relationships and full knowledge of the activities of the partner agencies. Appropriate checks are conducted to ensure that the agencies' activities are charitable in respect of the law in England and Wales.

Risk Management

The Directors have considered the major risks to which the charity is exposed and have established systems and procedures to manage those risks.

The Risk Register of the company has been reviewed during this period. The Register highlights areas where risks have been identified, the nature and level of the risk (low, medium, high), and the policies adopted to manage these risks and to reduce their impact. Here are the latest retained or 'net' risks of the charity after control procedures have been implemented:

High Risks

- Ineffective fundraising
- Risks of staff travelling overseas
- Financial failure of our US partners

Medium Risks

- The charity lacks direction, strategy and forward planning
- Difficult employment issues
- Failures of disaster recovery and planning
- Poor project development
- There is a loss of key staff
- Weak security of assets
- Dangers in health, safety and environment
- Information Technology Issues
- Poor budgetary control and financial reporting
- Lack of reserves
- Poor cash flow
- Over-dependency on certain income sources
- Problems arising from compliance with donor-imposed restrictions
- Possible fraud or error
- Poor public perception
- Poor compliance with legislation and regulations
- Poor procedural and systems documentation

Low Risks

- Trustee body lacks relevant skills or commitment
- There are conflicts of interest among the trustees
- Poor reporting to trustees (accuracy, timeliness and relevance)
- Weak capacity and poor use of resources including tangible fixed assets
- Poor volunteer management
- Problems with pension commitments
- Problems with investments
- Adverse publicity
- Poor regulatory reporting to the authorities
- Issues with taxation
- Lack of professional advice

Objectives and Activities

The Objects of the Charity

The advancement of the Christian faith by 1) modern methods of communication (such as radio and the Internet) in all parts of the world; 2) the relief of poverty and the improvement of the conditions of life in socially and economically disadvantaged communities in all parts of the world; 3) the relief of sickness and the preservation of health among people in all parts of the world; and by such other means being charitable as the Association may determine.

Public Benefit

HCJB-UK Limited is involved with a wide range of activities in pursuance of its charitable aims and the Directors are always vigilant to ensure that the projects we undertake are in line with these objectives. The Directors have paid due regard to the Charity Commission's guidance on public benefit in deciding what activities the charity should undertake. The Directors consider that these activities, which are summarised below, provide benefit to the public.

Medical Work Overseas: The charity sends out and supports workers stationed in hospitals, clinics and mobile medical facilities in South America, Sub-Saharan Africa and in Central Asia.

Community Development Overseas: The charity sends out and supports workers involved with clean water projects, hygiene and community development in South America, Sub-Saharan Africa and in Central Asia.

Disaster Relief: The charity sends out teams to bring humanitarian aid and support to refugees on the Greek Islands.

Community Development in the UK: The charity runs a community centre in a disadvantaged part of Bradford, in order to serve vulnerable people with helpful services and activities so that their lives may be improved. Beneficiaries include the homeless, refugees and asylum seekers, the unemployed and those with mental health problems.

Media Training: The charity offers quality training in all aspects of media production to members of the public in the UK as well as other charities. We are also involved with radio training in Europe, Eurasia and Sub-Saharan Africa.

Media Production in the UK: The charity produces creative material for mainstream commercial radio stations with a spiritual emphasis, promoting the Christian faith in a way that appeals to all listeners, not just those with an interest in religion. We also produce a specialised English radio programme to help individual members of the public who are learning English both in the UK and overseas.

The Main Objectives for the Year and Strategies Employed to Achieve those Objectives

Objectives

We have 3 main objectives for this period:

1. To increase the number of UK people deployed in short term and long term mission or training or placements.
2. To create a movement of UK churches that partner with, receive from and contribute to Reach Beyond's work.
3. To implement a fundraising plan which will balance the net income and expenditure of HCJB-UK and the Millside Centre to zero.

Strategies

We have 3 main strategies and 2 support strategies:

1. We will continue to review the UK and overseas training and missional opportunities and processes in order to optimise and increase the range of options and benefits provided to churches, the individuals involved and end beneficiaries.
 - a. We will create a range of packages lasting from one week to multiple years, each of which have a clear output for individuals, churches and beneficiaries, and which are inherently scalable.
 - b. We will continue to create a new mission preparation programme.
 - c. We will make our mission opportunities more widely known.
 - d. We will review our processes of enquiry, application and preparation and evaluate them annually after that.

2. We will develop a unique and attractive partnership proposition for UK churches that meets the need of the church organisation as well as Reach Beyond.
 - a. We will continue to develop our 'toolbox' of partnership activities which we can offer to churches.
 - b. We will compile a working list of churches with the aim of increasing our level of engagement with them during 2020/21.
 - c. We will offer short term team opportunities to churches as part of our refugee response project.
 - d. We will deploy our best communicators in front of the right churches, conferences, and events.

3. We will continue to refine and strengthen the Fundraising proposition, in support of our aim to balance the budget.
 - a. We will increase the number of new contacts (receiving mailings and engaging with the work of Reach Beyond) on our database.
 - b. We will increase the number of new donors on our database.
 - c. We will continue to promote our regular giving programme.
 - d. We will re-engage with lapsed donors.
 - e. We will secure funding from trusts.
 - f. We will increase the number of individuals actively involved in our work through prayer groups, sponsored events, and mission trips.
 - g. We will thank donors well.

Support strategy 1

We will build stronger team cohesion and focus by journeying together in our faith, and regularly referring to the operational plan so that we have a greater awareness of the aims and efforts of the whole organisation.

- a) We will continue to review the rhythm of our daily office prayer times and the Wednesday 'huddle' where we can focus on personal and ministry prayers for team individuals.
- b) We will review our monthly Team Meeting to make sure it remains effective.
- c) We will report progress at monthly team meetings and to the Board.
- d) Quarterly financial reporting will help us all to see what progress we are making towards key goals.
- e) We will lovingly ask ourselves and others where our actions fit into the mission and strategy.

Support strategy 2

We will increase our focus on marketing in order to build our visual and messaging impact with the right audiences, to achieve the growth in output and income that we need.

- a) We will align each strand of marketing for greater impact in each campaign.
- b) We will collect quarterly stories of outcomes from the UK and overseas.
- c) We will refine our segmented messages and communications during the year.
- d) We will increase our output on social media.
- e) We will explore the possibility of running a New Donor Acquisition Project later in the year.

HCJB-UK Limited

Directors' Report **For the year ended 31st March 2021**

Cluster and Team Meetings

In order to plan and carry out these strategies we have 3 working clusters of staff:

Cluster 1: Mobilisation Cluster

Purpose and scope: To ensure that volunteers, staff and trainees are successfully deployed, in greater numbers, across international fields and in the UK, on long and short term mission, training and internships. This will include developing existing programmes as well as introducing new ones. The cluster will also be responsible for overseeing the member care of those who 'go'.

Cluster 2: Church Partnership Cluster

Purpose and scope: To build mutually beneficial partnerships between Reach Beyond and UK churches so that Reach Beyond can grow in people and financial resources, and churches can benefit from relevant advice, training and opportunities to step into greater UK and international mission.

Cluster 3: Marketing and Fundraising Cluster

Purpose and scope: To build impactful communications that both align with the aims defined in the strategic plan, and to focus on strategies to balance the net income and expenditure of HCJB-UK and the Millside Centre to zero.

Mobilisation and Church Partnership Cluster meetings will routinely be held on a convenient day preceding our monthly Team Meeting so that updates can then be provided to the wider staff. This will be key in helping the team to stay connected with the outputs from this plan. The Marketing Cluster will meet quarterly in line with the mailing schedule. Team meetings will continue to be held monthly on a Wednesday.

Significant Activities for the Year

Supporting Vocational Workers Based Overseas and in the UK

HCJB-UK Limited continued to help raise and administer the funds needed to support our 2 vocational workers overseas and the 5 vocational workers serving in the UK. During this period we:

- Supported a couple from Newark who are both doctors as they raised their financial and prayer support to go overseas. They finally left for Central Asia in May 2021
- Developed an online version of our mission preparation course
- Continued to review our whole mobilisation process
- Took part in a number of online webinars to grow our knowledge of the mobilisation process.
- Had conversations with a number of people who are interested to apply to work in the UK and overseas

Community Development Overseas

Two of our team members have been involved in member care for those running medical teams and clean water projects in the Europe/Eurasia region. We have also been helping the Dutch office of Reach Beyond to develop a new mission preparation programme for those wanting to serve, especially in the area of community development. A number of trips overseas have had to be postponed due to the coronavirus pandemic.

Refugee Response

This year we had to stop taking teams to the refugee camps on Lesbos due to the travel restrictions and the dangers posed by the coronavirus pandemic. The team met regularly online to discuss future plans and ways of supporting our partners who were already in Greece.

The ShareEnglish Project

ShareEnglish audio programmes continue to be produced with the help of our team. They consist of a 15-minute radio programme using a specialised form of English for people learning or wanting to practise their English.

During this period we:

- Saw encouraging growth in our social media presence and in downloads of our podcast and mobile app
- Reached the milestone of 170,000 subscribers on YouTube
- Began the process of re-branding and launching two new web sites and a new mobile app
- Continued to appeal for funds to various grant-making bodies to secure the future of the project
- Saw many English clubs moving online due to the coronavirus pandemic

The Millside Centre

This community centre in Bradford is dedicated to helping some of the most vulnerable people in our locality such as asylum seekers, refugees and the homeless. During this period we:

- Closed the centre in March following government advice related to the coronavirus pandemic and furloughed one member of staff
- Re-assessed what we could do in light of the restrictions
- Supported our most vulnerable service users online and via phone calls
- Re-opened in September and re-launched our Welcome Café as takeaway only
- Started to a new wellbeing session for victims of domestic abuse
- Continued our Job Club online and via phone calls
- Re-started drop-in sessions for those looking for EU migrants seeking settled status
- Re-purposed our Millside Voices project to become a new online service of singalong songs for folks in a local care home
- Launched a new Youth Group
- Started a new English language class
- Took on a fundraiser to help us write bids for Millside Centre funds

UK Radio Production

HCJB-UK Limited's radio department is involved in radio production and training for UK commercial radio. During this period we:

- Made creative features for several radio stations in the UK
- Produced short spoken word poetry spots for BBC local radio
- Shared poems on Facebook and Instagram
- Distributed audio material to Riviera Radio in Monaco and several UK community radio stations
- Produced a Christmas radio commercial for local radio in West Yorkshire
- Began exploring new ways of storytelling via audio, social media and blogs

HCJB-UK Limited

Directors' Report

For the year ended 31st March 2021

Volunteers

HCJB-UK Limited makes use of several local volunteers in the areas of administration, community outreach and programme production. Their help is invaluable in the smooth running of the charity. Due to the Covid pandemic, many of our volunteers were unable to take part in activities. We had 4 regular volunteers this year which constituted a total of 6 hours of voluntary help each week in the HCJB-UK Limited office and the Millside Centre.

Fundraising and Publicity

The charity signed up with the Fundraising Regulator in Spring 2017 and we aspire to have the highest standards when it comes to raising funds from the public.

In this period, the majority of the fundraising work was carried out by the CEO and others within the existing team, as well as with an external fundraising consultant. This has included help with writing copy for appeal letters, social media posts and preparing material for churches to use in their online services.

This period we have continued to raise funds for the various Reach Beyond medical and media ministries located worldwide. This was done through mailings via post and email, deputation meetings in churches via Zoom calls, and contacting grant making trusts. Our mailing regime consisted of three magazines and a monthly prayer update by email, as well as two project-focused letters in the 12-month period. We were unable to make visits to churches to present the work of Reach Beyond due to the coronavirus restrictions.

The trustees monitor closely the fundraising activities of the charity, regularly receiving updates on the current strategy and making suggestions. They ask for a quarterly fundraising report from the CEO which includes an update on recent activity.

The charity is bound by the standards of the Fundraising Regulator. There have been no failures to comply with the standards of these two organisations during this period, and there were no complaints received by the charity regarding its fundraising activities. The charity has done everything possible to protect vulnerable people and other members of the public from unreasonable intrusion into their privacy, from unreasonable and persistent approaches to procure money, and from placing undue pressure on individuals to make donations. This was done by communicating only to people who had asked to receive fundraising materials, and by carefully wording appeals and sending them out infrequently.

Achievements and Performance

Performance Achieved against Objectives Set

Objectives

1. We increased the number of UK people deployed in short term and long term mission or training or placements by just 2 due to the Covid pandemic.
2. We connected with 4 new churches online.
3. We continued to implement our fundraising plan which will balance the net income and expenditure of HCJB-UK and the Millside Centre to zero.

Strategies

1. We continued to review the UK and overseas training and missional opportunities and processes in order to optimise and increase the range of options and benefits provided to churches, the individuals involved and end beneficiaries.
 - a. Due to the Covid pandemic, we were unable to create opportunities for individuals and churches to serve with us overseas.
 - b. We continued to work on a new mission preparation programme called 'FastTrack' in partnership with the Dutch office of Reach Beyond. An online version of this course was created and trialled successfully at the beginning of January 2021.
 - c. We made our mission opportunities more widely known through social media and online events, and through our website.
 - d. We reviewed our processes of enquiry, application and preparation, making use of the software Trello.
2. We continued to develop a unique and attractive partnership proposition for UK churches that meets the need of the church organisation as well as Reach Beyond.
 - a. We continued to develop the ShareEnglish project but more work is needed before it can be used as a church partnership tool.
 - b. We connected with 4 new churches through online meetings.
 - c. Due to the Covid pandemic, we were unable to offer short term team opportunities to churches as part of our refugee response project.
 - d. We deployed our best communicators whenever online opportunities arose to speak at church meetings.
 - e. We created a new monthly online prayer gathering called PRAYERZONE Live to connect supporters with our projects more directly.
3. We continued to refine and strengthen the Fundraising proposition, in support of our aim to balance the budget.
 - a. We increased the number of new contacts on our database.
 - b. We increased the number of new donors.
 - c. We continued to promote our regular giving programme titled 'PLUS Partners' and added to the number.
 - d. We engaged with lapsed donors and re-activated a small number.
 - e. We secured funding from trusts, mainly for work with Millside Centre.
 - f. We thanked donors well through acknowledgement letters, emails and phone calls.
 - g. We employed a new Supporter Care and Office Administrator to help us look after our supporters better.

Support strategy 1

We built stronger team cohesion and focus by journeying together in our faith, and regularly referred to the operational plan so that we had a greater awareness of the aims and efforts of the whole organisation.

- a) We moved all of our daily office prayer times and the Wednesday 'huddle' online and this meant that numbers of attendees increased, including a lot more individuals who could not take part before due to physical distance.
- b) We reviewed our monthly Team Meeting which also went online.
- c) We reported progress at monthly team meetings and to the Board – all online.
- d) Quarterly financial reporting continued and helped us to see what progress we were making towards key goals.
- e) We asked ourselves and others where our actions fitted into the mission and strategy, and this included the continuation of our Vision Team which focused on the charity's future post-Covid.

HCJB-UK Limited

Directors' Report

For the year ended 31st March 2021

Support strategy 2

We increased our focus on marketing and built our visual and messaging impact

- a) We aligned each strand of marketing for greater impact in each campaign.
- b) We collect quarterly stories of outcomes from the UK and overseas which were used in our publications and social media posts.
- c) We refined our segmented messages and communications, especially through our email communications.
- d) We increased our output on social media and started new monthly fundraising appeals on email.
- e) We ran a New Donor Acquisition Project using a church pack aimed at church leaders to use during their Pentecost services.

Plans for Future Periods

To continue to increase the number of UK people deployed in short term and long term mission or training or placements once travel restrictions are lifted.

To begin to take church teams out to serve refugees once more in Greece and elsewhere.

To publicise 10 specific roles as opportunities for service with Reach Beyond during the year.

To choose a new CRM database and start to use it by September 2021.

To communicate appropriately with individual prayer supporters and donors, so that they know that we appreciate them and would like to see them more fully involved in the work. This includes evaluating PRAYERZONE Live and increasing the audience size.

To improve care and communication for our overseas field staff so that they feel adequately supported by the UK office.

HCJB-UK Limited

Directors' Report

For the year ended 31st March 2021

To re-open the Welcome Café at the Millside Centre and employ a café Coordinator by August 2021.

To build more community partnerships with local agencies and charities in Bradford, in order to offer more useful activities at the Millside Centre for our vulnerable service users.

To find new funding streams for the Millside Centre financially so we can be financially sustainable.

To complete the re-branding process for our ShareEnglish clubs and to build the ministry team, especially in finding new club leaders and making the project more accessible to UK churches.

To create a ShareEnglish donation page on our website.

To produce a weekly one-minute short thought (written & audio) aiming for regular broadcast on radio stations such as Premier/UCB and community radio, and for social media.

To increase the number of platforms for our audio and radio productions so that more people hear our material.

To do a full review of our social media and implement a new strategy.

Financial Review

We believe the Financial Statement gives a fair view of the state of affairs of the charity and of the income and expenditure of the charity for that period. In preparing the Financial Statements we believe that we have:

- Selected suitable accounting policies and applied them consistently.
- Made judgements and estimates that are reasonable and prudent.
- Prepared the Financial Statements on a going concern basis.

We believe that we have kept proper accounting records which disclose with reasonable accuracy the financial position of this charity. We have safeguarded the assets of the charity and have taken reasonable steps to prevent and detect fraud or any other irregularities.

Gifts designated for particular workers or projects are set aside for that purpose and treated as "restricted funds" as defined by the Charity Commissioners.

Statement of Financial Activities

The total income for the year ending 31st March 2021 was £415,524 (2020 was £358,625) and total expenses for the year were £381,149 (2020 was £444,544). The unrealised gain on investments was £19,715, compared to a prior year unrealised loss of £35,339, affected by the Covid Pandemic at that time. Our net incoming resources for the year were £54,090 (in 2020 the Net outgoing resources were £121,258). The charity's net assets are worth £789,678 compared to £735,588 at the previous period end.

Reserves

1. The purpose of our Reserves Policy is to:

- Give confidence to funders by demonstrating good stewardship and financial management
- Demonstrate the charity's sustainability and capacity to manage unforeseen financial difficulties
- Give voluntary funders, such as grant-makers, an understanding of why funding is needed to undertake a particular project or activity
- Give assurance to lenders and creditors that the charity can meet its financial commitments
- Manage risk to the charity's reputation from holding substantial unspent funds at the year-end without explanation

HCJB-UK Limited

Directors' Report

For the year ended 31st March 2021

2. HCJB-UK Ltd is currently dependent on donations and grants to sustain its activities. If these existing sources of income are depleted or lost, it is crucial to ensure that there are sufficient reserves to tide the charity over while further fundraising is carried out, or to allow the charity to wind up while meeting its obligation to staff and service users. The main concerns of the board are to ensure:
 - That UK-based staff can continue working, primarily to secure new funding for the charity
 - That overseas workers can be supported if the charity should go through a time of financial instability
3. It is the policy of the Directors to maintain reserves sufficient to cover all the Restricted Funds and three month's operating costs. These reserves should be built up from the unrestricted income.
4. If the charity has excess reserves, then the board will consider how these funds could be best used and make this clear by designating funds for future expenditure.
5. If significant resources are held in reserves, then the board may consider investing some of these funds to obtain a financial return for the charity, as stated in our Investment Policy. In making these decisions, the board will consider the likelihood that some or all the reserves held may need to be accessed at short notice.
6. If the charity has excess reserves, the board will ensure that the organisation does not misrepresent the urgency or need for funds with donors.
7. The level of reserves should be calculated and monitored every 3 months by the Treasurer.
8. This policy shall be reviewed annually and whenever there are significant changes in staff hours, staff numbers or new projects.

Payment Policy

We do not seek or take extended credit from our suppliers, working, in effect, on a cash basis and paying all bills within 30 days.

Investment Policy

The Directors have established a policy where surplus funds, which are not required for the day to day running of the charity, may be invested in a deposit account with the charity's bankers or in an investment portfolio with a 'cautious to moderate' risk. This policy will be reviewed annually or when needs dictate.

Conclusion

The Directors express their gratitude for the faithfulness of staff and volunteers who have worked unselfishly during the past year. Acknowledgement is made also to the many supporters who, with prayer or finance, have enabled the ministries to continue.

Above all, the Directors are grateful to God for His faithful provision and guidance during the past year; to Him be all the glory.

.....
Ian Hutchinson
Chair of Directors

30th October 2021

Statement of Trustees' Responsibilities
For the Year ended 31st March 2021

The trustees are responsible for preparing the Annual Report and the financial statements in accordance with applicable law and United Kingdom Generally Accepted Accounting Practice.

The trustees are required by company law to prepare financial statements for each financial year which give a true and fair view of the financial activities of the charity and of its financial position at the end of that year. In preparing those financial statements the trustees are required to:

- a) Select suitable accounting policies and apply them consistently
- b) Make adjustments and estimates that are reasonable and prudent
- c) State whether the policies adopted are in accordance with the Companies Act 2006 and with applicable accounting standards and statements of recommended practice, subject to any material departures disclosed and explained in the financial statements
- d) Prepare the financial statements on a going concern basis unless it is inappropriate to assume that the charity will continue in operation

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Independent Examiners' Report to the Trustees of HCJB-UK Limited Charitable Company

For the Year ended 31st March 2021

I report to the charity trustees on my examination of the accounts of the Company for the period ended 31 March 2021.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purpose of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

I confirm that I am qualified to undertake the examination because I am member of ACCA, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. Accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. The accounts do not accord with those records; or
3. The accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination; or
4. The accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

.....
Samantha J Sutcliffe FCCA
Torevell Dent Limited
Chartered Certified Accountants
Centre of Excellence
Hope Park
Trevor Foster Way
Bradford
BD5 8HH

Date 30th October 2021

HCJB-UK Limited**Statement of Financial Activities
For the Year ended 31st March 2021**

Income	Note	Unrestricted Funds £	Restricted Funds £	Total Year ended 31.03.2021 £	Total Year ended 31.03.2020 £
Income and endowments from:					
Donations and Legacies		138,958	184,955	323,913	280,464
Community Centre/ Grant Funding		-	60,994	60,994	65,582
Other Trading activities		12,089	-	12,089	12,368
Government JRS Income		-	18,462	18,462	-
Investment Income					
Interest Received		66	-	66	211
TOTAL	2	<u>151,113</u>	<u>264,411</u>	<u>415,524</u>	<u>358,625</u>
Expenditure					
Expenditure On:					
Raising Funds	3	12,262	-	12,262	8,415
Charitable Activities	4	121,424	245,749	367,173	434,527
Other Costs	4	1,714	-	1,714	1,602
TOTAL		<u>135,400</u>	<u>249,849</u>	<u>381,149</u>	<u>444,544</u>
Net (expenditure)/income before Investment gains/(losses)		15,713	18,662	34,375	(85,919)
Net Gains/(losses) on investments	6	19,715	-	19,715	(35,339)
Net income/(Expenditure)		35,428	18,662	54,090	(121,258)
Transfers between Funds		-	-	-	-
Net Movement in funds		35,428	18,662	54,090	(121,258)
Reconciliation of Funds:					
Total funds brought forward		585,839	149,749	735,588	856,846
Total funds carried forward		<u>621,267</u>	<u>168,411</u>	<u>789,678</u>	<u>735,588</u>

The notes on pages 19 to 24 form part of these financial statements

HCJB-UK Limited**Balance sheet****For the Year ended 31st March 2021**

		Year ended 31.03.2021		Year ended 31.03.2020	
	Notes	£	£	£	£
Fixed Assets					
Tangible fixed assets	5		426,570		438,195
Investments	6		<u>200,150</u>		<u>180,435</u>
			626,720		
					618,630
Current Assets					
Debtors	7	1,721		4,231	
Cash at bank and in hand		<u>164,048</u>		<u>118,951</u>	
		165,769		123,182	
Creditors: amount falling due within one year	8	<u>(2,811)</u>		<u>(6,224)</u>	
Net Current Assets			<u>162,958</u>		<u>116,958</u>
Total			<u>789,678</u>		<u>735,588</u>
Funds of the Charity					
General funds	9		621,267		585,839
Restricted funds			<u>168,411</u>		<u>149,749</u>
			<u>789,678</u>		<u>735,588</u>

The company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2021.

The members have not required the company to obtain an audit of its financial statements for the period ended 31 March 2021 in accordance with Section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for:

- Ensuring that the company keeps accounting records which comply with Sections 386 and 387 of the Companies Act 2006 and
- Preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of each financial year and of its profit or loss for each financial year in accordance with the requirements of section 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the company.

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies and with the Charities SORP (FRS 102) (effective January 2015).

The financial statements were approved by the Board of Trustees on 30th October 2021 and were signed on its behalf by:

.....
Ian Hutchinson
Trustee

The notes on pages 19 to 24 form part of these financial statements

Notes to the Financial Statements
For the Year ended 31st March 2021

1. ACCOUNTING POLICIES

Basis of Accounting

The financial statements have been prepared under the historical cost convention, in accordance with the Charities Act 2015 and the Companies Act 2006, and also in accordance with applicable accounting standards and the Charities SORP (FRS102)(effective January 2015).

Income and endowments

All incoming resources are included in the statement of financial activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:

- Voluntary income is received by way of grants, donations and gifts and is included in full in the Statement of Financial Activities when receivable.
- Donated services and facilities are included at the value to the charity where this can be quantified
- The value of services provided by volunteers has not been included in these accounts as it is not considered material
- Investment income is recognised on a receivable basis

Expenditure

Expenditure is recognised on an accrual basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates.

Taxation

The charity is registered with the Charities Commission and is not subject to taxation on its normal activities.

Capital Expenditure

All expenditure of a capital nature is capitalised in the balance sheet.

Fixed assets are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost less estimated residual value of each asset over its expected useful life, as follows:

Audio visual & studio:	15% straight line basis
Office equipment:	15% straight line basis
Computer equipment:	15% straight line basis
Fixtures & fittings:	2% straight line basis
Freehold buildings:	2% straight line basis

Notes to the Financial Statements (cont)
For the year ended 31st March 2021

ACCOUNTING POLICIES Continued

Funds Structure

The charity has a number of restricted income funds to account for situations where a donor requires that a donation must be spent on a part on a particular purpose or where funds have been raised for a specific purpose.

All other funds are unrestricted income funds and are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

2. INCOMING SOURCES ANALYSED BETWEEN PROJECTS

Millside Community Centre £	UK Radio £	One Household £	Ministry Fund £	Missionary Fund £	Other £	Total £
60,994	951	710	153,254	34,959	146,128	396,996

Summary of incoming resources

Incoming resources as detailed above

Government JRS income

Interest received per Statement of Financial Activities

£
396,996
18,462
66
<u>415,524</u>

3. COSTS OF GENERATING VOLUNTARY INCOME

Fundraising and Publicity

Advertising

Wavelength

Conference and Exhibitions

Deputation

Year ended 31.03.21 £	Year ended 31.03.20 £
9,986	3,829
1,659	2,330
617	1,623
-	633
<u>12,262</u>	<u>8,415</u>

HCJB-UK Limited**Notes to the Financial Statements (cont)**
For the year ended 31st March 2021

	Year ended 31.03.2021	Year ended 31.03.2020
	£	£
4. COST OF ACTIVITIES IN FURTHERANCE OF THE CHARITY'S OBJECTS		
Rent and Rates	2,139	2,816
Insurance	3,505	3,718
Light and Heat	4,185	4,409
Staff Salaries	73,979	93,335
Staff Pensions	3,116	2,657
Staff Training and Recruitment	964	1,745
Printing and Stationery	1,155	1,648
Books and Journals	59	52
Postage and Shipping	4,136	3,783
Telephone	1,694	1,236
Travel and Deputation	200	1,935
Bank Charges	870	563
Subscriptions	610	890
Housekeeping	3,576	5,406
Depreciation	11,625	5,267
IT Costs	4,790	3,849
One Household Ministry	<u>4,821</u>	<u>1,802</u>
	121,424	135,111
 Missionary/Ministry Support	 178,193	 221,306
 Community Centre Grant Funding	 67,556	 78,110
	<u>367,173</u>	<u>434,527</u>
	Year ended 31.03.2021	Year ended 31.03.2020
	£	£
OTHER COSTS		
Legal and Professional	160	48
Accountancy charges	<u>1,554</u>	<u>1,554</u>
	<u>1,714</u>	<u>1,602</u>

Notes to the Financial Statements (cont)
For the Year ended 31st March 2021

5. TANGIBLE FIXED ASSETS

	Freehold Building £	Studio/ Audio Visual Equipment £	Computer Equipment £	Fixtures & Fittings £	Office Equipment £	Total £
Cost						
As at 1 st April 2020	380,000	17,323	32,597	152,753	49,950	632,623
Additions	-	-	-	-	-	-
Disposals	-	-	-	-	-	-
As at 31 March 2021	<u>380,000</u>	<u>17,323</u>	<u>32,597</u>	<u>152,753</u>	<u>49,950</u>	<u>632,623</u>
Depreciation						
As at 1 st April 2020	77,266	17,323	29,203	20,686	49,950	194,428
Charge for Year	7,600	-	970	3,055	-	11,625
Eliminated on Disposals	-	-	-	-	-	-
As at 31 March 2021	<u>84,866</u>	<u>17,323</u>	<u>30,173</u>	<u>23,741</u>	<u>49,950</u>	<u>206,053</u>
Net Book Value						
As at 31 March 2021	<u>295,134</u>	<u>-</u>	<u>2,424</u>	<u>129,012</u>	<u>-</u>	<u>426,570</u>
As at 31 March 2020	<u>302,734</u>	<u>-</u>	<u>3,394</u>	<u>132,067</u>	<u>-</u>	<u>438,195</u>

6. FIXED ASSET INVESTMENTS

	Year ended 31.03.2021 £	Year ended 31.03.2020 £
Quoted Investments		
Market value at 1 st April 2020	180,435	215,774
Addition	-	-
Net unrealised investments gain/(loss)	19,715	(35,339)
Sale proceeds	-	-
Market Value	<u>200,150</u>	<u>180,435</u>
Historical cost at	<u>200,000</u>	<u>200,000</u>

The Investments were affected by market reaction to the COVID-19 problems at 31st March 2020.

7. DEBTORS

	Year ended 31.03.2021 £	Year ended 31.03.2020 £
Prepayments	-	3,117
Trade Debtors	-	-
Sundry Debtors	<u>1,721</u>	<u>1,114</u>
	<u>1,721</u>	<u>4,231</u>

Notes to the Financial Statements (cont)
For the year ended 31st March 2021

8. CREDITORS DUE WITHIN ONE YEAR

	Year ended 31.03.2021 £	Year ended 31.03.2020 £
Accruals	1,257	1,554
Other Creditors	<u>1,554</u>	<u>4,670</u>
	<u>2,811</u>	<u>6,224</u>

9. UNRESTRICTED FUNDS

	Balance 1 st April 2020 £	Incoming Resources £	Outgoing Resources £	Investment Movement £	Transfer £	Balance 31 st March 2021 £
Unrestricted Funds						
General	585,839	151,113	(135,401)	19,716	-	621,267

10. RESTRICTED FUNDS

	Balance 1 st April 2020 £	Incoming Resources £	Outgoing Resources £	Investment Movement £	Transfer £	Balance 31 st March 2021 £
Restricted Funds						
Missionary support	30,733	35,910	(49,246)	-	37,160	54,557
Ministry support	40,644	167,507	(128,947)	-	(35,137)	44,067
Community /Grant Funding	<u>78,372</u>	<u>60,994</u>	<u>(67,556)</u>	<u>-</u>	<u>(2,023)</u>	<u>69,787</u>
	<u>149,749</u>	<u>264,411</u>	<u>(245,749)</u>	<u>-</u>	<u>-</u>	<u>168,411</u>

11. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Unrestricted £	Restricted £	Total £
Fund balances at 31st March 2021 are represented by:			
Tangible fixed assets	258,159	168,411	426,570
Investment	200,150	-	200,150
Current assets	165,769	-	165,769
Liabilities	<u>(2,811)</u>	<u>-</u>	<u>(2,811)</u>
Total net assets	<u>621,267</u>	<u>168,411</u>	<u>789,678</u>

HCJB-UK Limited

Notes to the Financial Statements (cont)
For the year ended 31st March 2021

12. REMUNERATION AND EXPENSES PAID TO TRUSTEES

During the year there was no remuneration paid to the trustees of the charity. Trustees received expenses totalling £NIL (2020: £NIL).

13. STAFF COSTS

	Year ended 31.03.2021 £	Year ended 31.03.2020 £
Salaries and National Insurance	<u>73,979</u>	<u>93,335</u>
The average number of full time equivalent staff employed by the charity during the year was	<u>8</u>	<u>10</u>

HCJB-UK Limited**Statement of Cashflow****For the Year ended 31st March 2021**

	Year ended 31.03.2021 Funds	Year ended 31.03.2020 Funds
	£	£
Cash flows from operating activities:		
<i>Net cash provided by (used in) operating activities as below</i>	<u>45,097</u>	<u>(74,807)</u>
Cash flows from investing activities:		
Purchase of property, plant and equipment	-	-
Proceeds from sale of property, plant and equipment	-	-
Additions from investments (net)	<u>-</u>	<u>-</u>
<i>Net cash provided by (used in) investing activities</i>	<u>-</u>	<u>-</u>
<i>Net cash provided by (used in) financing activities</i>		
<i>Change in cash and cash equivalents in the reporting period</i>	45,097	(74,807)
Cash and cash equivalents at the beginning of the reporting period	<u>118,951</u>	<u>193,758</u>
Cash and cash equivalents at the end of the reporting period	<u>164,048</u>	<u>118,951</u>
Reconciliation of net income/(expenditure) to net cash flow from operating activities:		
<i>Net income/(expenditure) for the reporting period (as per the statement of financial activities)</i>	54,090	(121,258)
Adjustments for:		
Depreciation charges	11,625	5,267
Unrealised gains	(19,715)	35,339
(Increase)/decrease in debtors	2,510	5,092
(Decrease)/increase in creditors	<u>(3,413)</u>	<u>753</u>
Net cash provided by (used in) operating activities	<u>45,097</u>	<u>(74,807)</u>