



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## Trustees' Annual Report for the period

From 01/01/23

Period start date To 31/12/23

Period end date

Charity name: Project Luangwa

Charity registration number: 1119335

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<b>To assist in the provision of education and educational facilities in Zambia.</b>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<b>Construction and refurbishment of classroom blocks, administration offices, dormitories and toilet blocks. Sponsorship of students at secondary and tertiary level and financial support of additional teaching staff.</b>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<b>Trustees have read the 'Guidance on Public Benefit: reporting' parts 1 to 6 and reviewed in relation to charity activities.</b>

## Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p><b>During this period, the project has supported the following:</b></p> <p><b>147 children supported to attend boarding school, including provision of uniform, equipment, school shoes and transport</b></p> <p><b>53 children sponsored to university</b></p> <p><b>Delivered 7,600 menstrual pads to 1,520 school girls</b></p> <p><b>Provided 107 new school desks to 3 different schools</b></p> <p><b>Provided digital learning programmes to 1,509 children</b></p> <p><b>Carried out reading programmes across 5 libraries, seeing up to 5,000 children per month</b></p> <p><b>4 classroom blocks and 1 library renovated</b></p> <p><b>Enhanced training for 70 teachers</b></p> <p><b>New ICT Learning Centre constructed</b></p>

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	

Other		
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## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The charity maintains a small reserve which is available for unexpected requirements.
Amount of reserves held	Para 1.22	
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

## Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	The main source of funds for this period continues to be donations from visitors into Luangwa region of Zambia. All funds have been deployed to meet the objectives. All administrative costs are met by the individuals who support the charity. The source of income will be reviewed in 2024 to ensure its diversity and robustness.
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document ( <a href="#">trust deed</a> , <a href="#">royal charter</a> )	Para 1.25	Trust Deed
How is the charity constituted? (e.g <a href="#">unincorporated association</a> , <a href="#">CIO</a> )	Para 1.25	Trust
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees appointed by the Trustees.  No changes to Trustees in this period.

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	TrusteeElearning online
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

## Reference and Administrative details

Charity name	Project Luangwa
Other name the charity uses	
Registered charity number	1119335
Charity's principal address	c/o George Fentham Meeting Rooms Marsh Lane Hampton-in-Arden Solihull B92 0AH

### **Names of the charity trustees who manage the charity**

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Samantha Adams	Trustee		
2	Edward Thorpe	Chair		
3	James Dawson	Trustee		
4				
5				
6				
7				
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10				
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15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

[illegible]

Name of trustees holding title to property belonging to the charity

[illegible]

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

#### Name of chief executive or names of senior staff members (Optional information)

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## Exemptions from disclosure

Reason for non-disclosure of key personnel details

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## Other optional information

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**Declarations**

The trustees declare that they have approved the trustees’ report above.

Signed on behalf of the charity’s trustees

<b>Signature(s)</b>		
<b>Full name(s)</b>	Samantha Adams	
<b>Position (eg Secretary, Chair, etc)</b>	Trustee	
<b>Date</b>	29 <sup>th</sup> October 2024	

Guidance Notes

**Fixed assets**

Intangible assets	(Note 15)
Tangible assets	(Note 14)
Heritage assets	(Note 16)
Investments	(Note 17)
<b>Total fixed assets</b>	

	Unrestricted funds	Restricted income funds	Endowment funds	Total this year	Total last year
	£	£	£	£	£
	F01	F02	F03	F04	F05
B01	-	-	-	-	-
B02	-	-	-	-	-
B03	-	-	-	-	-
B04	-	-	-	-	-
B05	-	-	-	-	-

**Current assets**

Stocks	(Note 18)
Debtors	(Note 19)
Investments	(Note 17.4)
Cash at bank and in hand	(Note 24)
<b>Total current assets</b>	

B06	-	-	-	-	-
B07	26,900	-	-	26,900	13,705
B08	-	-	-	-	-
B09	135,454	-	-	135,454	198,081
B10	162,354	-	-	162,354	211,785

**Creditors: amounts falling due within one year** (Note 20)

B11	-	-	-	-	-
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**Net current assets/(liabilities)**

B12	162,354	-	-	162,354	211,785
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**Total assets less current liabilities**

B13	162,354	-	-	162,354	211,785
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**Creditors: amounts falling due after one year** (Note 20)

B14	-	-	-	-	-
B15	-	-	-	-	-

**Total net assets or liabilities**

B16	162,354	-	-	162,354	211,785
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**Funds of the Charity**

Endowment funds	(Note 27)
Restricted income funds	(Note 27)
Unrestricted funds	
Revaluation reserve	

B17	-	-	-	-	-
B18	-	-	-	-	-
B19	162,354	-	-	162,354	211,785
B20	-	-	-	-	-
B21	162,354	-	-	162,354	211,785

**Total funds**

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval dd/mm/yyyy
	Samantha Adams	29/10/24



Project Luangwa			Charity No (if any)	1119335	
Annual accounts for the period					
Period start date	01-Jan-23	To	Period end date	31-Dec-23	

## Section A Statement of financial activities

Recommended categories by activity	Guidance Notes	Unrestricted funds	Restricted income funds	Endowment funds	Total funds	Prior year funds
		£	£	£	£	£
		F01	F02	F03	F04	F05
<b>Incoming resources (Note 3)</b>						
<b>Income and endowments from:</b>						
Donations and legacies	S01	473,342	-	-	473,342	480,336
Charitable activities	S02	-	-	-	-	-
Other trading activities	S03	-	-	-	-	-
Investments	S04	-	-	-	-	-
Separate material item of income	S05	-	-	-	-	-
Other	S06	268	-	-	268	36
<b>Total</b>	S07	473,609	-	-	473,609	480,372
<b>Resources expended (Note 6)</b>						
<b>Expenditure on:</b>						
Raising funds	S08	2,256	-	-	2,256	3,325
Charitable activities	S09	511,140	-	-	511,140	381,610
Separate material item of expense	S10	-	-	-	-	-
Other	S11	1,855	-	-	1,855	4,409
<b>Total</b>	S12	515,251	-	-	515,251	389,344
<b>Net income/(expenditure) before investment gains/(losses)</b>	S13	- 41,642	-	-	- 41,642	91,028
Net gains/(losses) on investments	S14	-	-	-	-	-
<b>Net income/(expenditure)</b>	S15	- 41,642	-	-	- 41,642	91,028
<b>Extraordinary items</b>	S16	-	-	-	-	-
<b>Transfers between funds</b>	S17	-	-	-	-	-
<b>Other recognised gains/(losses):</b>						
Gains and losses on revaluation of fixed assets for the charity's own use	S18	-	-	-	-	-
Other gains/(losses)	S19	- 7,790	-	-	- 7,790	- 374
<b>Net movement in funds</b>	S20	- 49,432	-	-	- 49,432	90,654
<b>Reconciliation of funds:</b>						
Total funds brought forward	S21	211,785	-	-	211,785	121,131
<b>Total funds carried forward</b>	S22	162,354	-	-	162,354	211,785



CHARITY COMMISSION  
FOR ENGLAND AND WALES

## Independent examiner's report on the accounts

### Section A

### Independent Examiner's Report

Report to the trustees

Charity name

PROJECT LUANGWA

On accounts for the year  
ended

31 DECEMBER 2023

Charity no  
(if any)

1119335

Set out on pages

(remember to include the page numbers of additional sheets)

Responsibilities and  
basis of report

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/12/2023.

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. ~~Delete [ ] if not applicable.~~ ACCA

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (~~other than that disclosed below\*~~) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

Paul Whitmore

Date:

30/10/2024

Name:

PAUL JOHN WHITMORE

Relevant professional  
qualification(s) or body

ASSOCIATION OF CHARTERED CERTIFIED ACCOUNTANTS

(if any): REGISTRATION NUMBER 0048856

Address: 74 BRETT YOUNG CLOSE  
HALESOWEN, WEST MIDLANDS  
B63 3BJ

## Section B

### Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.