

**Q YORK**

**A company limited by guarantee  
and  
a registered charity no. 1119326**

**ANNUAL REPORT AND FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED**

**5 APRIL 2021**

**UNAUDITED**

**H P H**

**Chartered Accountants**

**54 Bootham**

**York**

**YO30 7XZ**

**Q YORK**  
**ANNUAL REPORT AND FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 5 APRIL 2021**  
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## Q YORK

### DIRECTORS' AND TRUSTEES' ANNUAL REPORT FOR THE YEAR ENDED 5 APRIL 2021

The Directors and Trustees (whose details are shown in the reference and administrative information section of this report) are pleased to present their Annual Report together with the Financial Statements of the charitable company for the financial year ended 5 April 2021.

The Financial Statements comply with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association, and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

The charity is a Public Benefit Entity as defined by FRS 102.

#### **Objects and Activities:**

**The Objects of the Charitable Company are for the benefit of the public as set out in the Memorandum and Articles of Association:**

- a) To advance the Christian Faith in accordance with the statement in such ways and in such parts of the United Kingdom or the world as the directors from time to time may think fit;
- b) To relieve sickness and financial hardship and to promote and preserve good health by the provision of funds, goods or services of any kind including through the provision of counselling and support in such parts of the United Kingdom or the world as the directors from time to time think fit;
- c) To advance education in such ways and in such parts of the United Kingdom or the world as the directors from time to time think fit.

#### **Summary of the main activities in relation to these objectives:**

Open meetings for all ages for the purpose of evangelism, teaching and instruction in the Christian Faith  
Meeting and activities for 5-11 year olds  
Meeting and activities for 11-16 year olds  
Meeting and activities for 55+ year olds  
Pastoral care  
Counselling services  
Food/Clothing provision for the under privileged  
Pillars Café

The Directors/Trustees have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing our aims and objectives and in planning our future activities. In particular, the Directors/Trustees consider how planned activities will contribute to the aims and objectives they have set.

#### **Achievements and Performance:**

This has been a difficult year in many aspects due to the impact of Coronavirus affecting both income overall and attendance where it has been allowable under the changing rules. We are still struggling to recover pre-pandemic attendance levels due to people's life patterns being changed and the undoubtable existence of fear and anxiety exasperated by the current narrative. We have, however, sought in the best ways possible to continue to serve, provide, and reach out through the remaining means available.

Q stands for Quest which expresses our desire to emphasize our commitment to creating and upholding a safe, non-judgemental environment in which people can voice and express their questions about God, spirituality, the world, etc. We continue to create a community of inclusion and acceptance on every level and continue to reinforce this. We continue to explore ways of development going forward.

The services provided, activities engaged in and appointments made are all in an endeavour to effectively fulfil the objectives of the Church as set out in the Memorandum and Articles of Association.

## **Q YORK**

### **DIRECTORS' AND TRUSTEES' ANNUAL REPORT FOR THE YEAR ENDED 5 APRIL 2021 (CONTINUED)**

#### **Achievements and Performance (continued):**

Our general church services reduced to one each week while free meeting was permitted. The situation will be reviewed as we become more confident we have moved away from the risks associated with Covid. Throughout the pandemic we have continued to provide talks and teaching through online media outlets. We have experienced considerable growth in our recipients of this service with the numbers and influence continuing to increase. This has become the modern-day mode of mission very much. This has meant that the overall size of the church community has become larger, but with many adherents scattered across the globe.

Pastoral care and advice has continued to be provided at various levels and is available 24/7. The success of this is seen in the testimony by those who have received it.

The activities of the church normally reported on in this document have not taken place due to Coronavirus.

We did find a way to serve the community during this time by providing a suitable venue for funerals of all faiths, and those without, and to our local Undertakers. This was especially helpful during a time where numbers allowed greatly depended on the size and safety of the building. Having such a large facility allowed us to provide this, drawing great appreciation from those we served.

Creative arts has always been a major focus of the church in the outworking of its ministry. We continued to produce material online including a major production; this reached a very wide audience and received great reviews and notes of appreciation.

We continue to make the Church's ministry available free of charge via our website and other media outlets enabling us to reach a wider audience with our message.

The Church has performed well in its engaging of opportunities to fulfil its purpose despite the great difficulties caused by the pandemic. The Church continues to resource itself through the voluntary giving of the people to continue its vision. We have and are pursuing other support and funding wherever possible.

#### **Financial Review:**

The financial activities of the Charitable Company cover the year ended 5 April 2021.

#### **Investment and reserves policies:**

As a Christian Church, the exercising of Faith in the area of provision is an inherent part of our belief. The necessity to uphold this belief has an impact on our reserves policy. As the primary expression of the Christian Faith is inseparably bound up in giving sacrificially, we do not believe in retaining excessive funds as a safeguard to unrealised adverse financial circumstances. Also, as a body with no external funding the people belonging to the Church understand the process of faith and faithfulness in giving. Having said that, the Directors/Trustees have acted responsibly over the years building a considerable amount of equity in the properties owned by the Church consisting of the church building itself, a large house (used as an office, recording studio etc.) and one smaller but valuable house adjacent to the Church (used as an extension to the café and an apartment for visiting ministers or emergency accommodation for the needy). Some or all the equity in these properties could be realised if a need arose. Funds which are not needed for immediate use are placed in an investment account with easy access to be drawn on as and when required.

**Details of any funds materially in deficit:** No funds were in deficit at the year end.

**Principal sources of funds:** The principal source of finance remains the voluntary giving of the people through "tithes & offerings" - £75,721 (2020 - £102,756).

Other income sources:

Children & Youth - £50 (2020 - £Nil)

We are constantly exploring ways by which added ministries will be either totally or partially supported by their own income.

## **Q YORK**

### **DIRECTORS' AND TRUSTEES' ANNUAL REPORT FOR THE YEAR ENDED 5 APRIL 2021 (CONTINUED)**

#### **Financial Review (continued):**

**How expenditure supports key activities of the charity:** The three main areas supported by the expenditure are:

Staff - £101,699 (2020 - £152,979).  
Buildings & Equipment - £63,250 (2020 - £81,474).  
Mission and Charity Grants - £12,844 (2020 - £17,570).

A more detailed breakdown of the expenditure on charitable activities is shown in notes 7 and 8 to the financial statements on page 15.

The charity's outturn for the year was a deficit of £108,454 (2020 – deficit £199,177), which when deducted from reserves brought forward, gave rise to unrestricted funds to carry forward at the year end of £1,181,027 (2020 - £1,289,481).

#### **Plans for future periods**

Our plans for the coming year are still very much subject to the yet unfolding impact of coronavirus on congregation levels and income.

We will continue to develop our identity and reach within the community and beyond through various styles and practices. It is our desire to connect more extensively and at a greater level with those on a spiritual journey who have an extensive portfolio of questions that some other spiritual communities are uncomfortable engaging with.

We will continue to look for ways to show love and acceptance and add value and purpose to people of all faiths and none within the city.

We will continue our overseas aid ministry in India particularly and provide practical and educative help and support across our whole network of influence.

We will reassess our support of ministries overseas to ensure our support is directed to those places most needing it.

We will continually review our practices and procedures to ensure we are giving best value in all areas of the charity.

#### **Reference and Administrative Information:**

Q York is a Company Limited by Guarantee, (Company No 05971999) and is also registered with the Charity Commission under registration No. 1119326. The Charitable Company has carried out its activities under the style of "Q Church". The Charitable Company was incorporated on 19 October 2006 and commenced its activities on 22 May 2007 following the transfer of assets from The Rock Church unincorporated charity (charity number 1052062).

#### **Names of the Directors who are also the Trustees managing the Charitable Company:**

Jennifer Anne Byrne  
Anthony Chapman (Salaried Staff) (Ex Officio – Senior Minister)  
Christine Faith Chapman (Ex Officio – Associate Minister)  
Peter Robin Conde  
Jennifer Susan Ainsworth  
Michael Charles Fox (Company Secretary)  
Graham Alexander Grant

#### **Principal and Registered Office Address:**

13 Priory Street  
York  
YO1 6ET

Telephone No: 01904 659475 Website: [www.qyork.co.uk](http://www.qyork.co.uk)

## Q YORK

### DIRECTORS' AND TRUSTEES' ANNUAL REPORT FOR THE YEAR ENDED 5 APRIL 2021 (CONTINUED)

#### Reference and Administrative Information (continued):

##### **Names and addresses of advisors:**

Accountants:	Independent Examiner:	Solicitors:	Bankers:
HPH, Chartered Accountants 54 Bootham YORK YO30 7XZ	S B Wearing HPH, Chartered Accountants 54 Bootham YORK YO30 7XZ	Geldards LLP 1 Pride Place DERBY DE24 8QR	Yorkshire Bank 46 Coney Street YORK YO1 9NQ

#### Structure, Governance and Management:

**Governing Document:** Memorandum and Articles of Association of Q York.

**Director/Trustee Selection Method:** The Ministers are Ex Officio Directors/Trustees. The other Trustees are the Directors appointed according to the Articles of Association.

In the appointing of Directors/Trustees the following criteria were applied:

- A personal belief and faith in God.
- Proven faithfulness to the Church and its work.
- Commitment to promoting the Objects of the Charity.
- Possession of a skill which would be an asset to the group in accomplishing its purpose (e.g. involvement in management, finance, decision making, trouble shooting, planning, administration).
- A willingness to devote oneself to the role of Director/Trustee in an effective manner.

Upon the occurrence of a vacancy the Charitable Company may by ordinary resolution appoint a person who is willing to act as a Director/Trustee according to the Articles of Association with due regard to maintaining the correct balance of paid and non-paid Directors/Trustees. Selection would be by the above criteria.

**Policies and procedures for inducting and training Directors and Trustees:** Those appointed as Directors/Trustees will already have a basic knowledge of the operating of the Church. All relevant documentation in respect of the Church/Charitable Company is available to them. They begin to serve immediately within the body of Directors/Trustees. Training is through hands on involvement with the other Directors/Trustees in the outworking of their duties also, by attending training seminars when deemed to be helpful for the outworking of good governance.

**Organisational structure:** The Church has a Senior Minister who has a Senior Leadership Team comprising himself, the Associate Minister and one other Director/Trustee. Together they are responsible for all spiritual, visionary and ministry decisions. The outworking of these decisions in respect to their fulfilment of the Objects of the Charitable Company is engaged by the Directors/Trustees. They are responsible for all decisions in respect to the use and distribution of the Charitable Company's funds. They consider ways of generating funds to support the outworking of the Objects. Paid Directors/Trustees are not involved in any process or decision with respect to their remuneration.

**Related parties:** Q York is a member of "Churches Together in York".

**Risk Policy:** The Directors/Trustees actively review the major risks which the Church/Charitable Company faces on a regular basis and believe that maintaining the free reserves stated, combined with the annual review of the controls over key financial systems will provide sufficient resources in the event of adverse conditions. The Directors/Trustees have also examined other operational and business risks which they face and confirm that they have established systems to mitigate the significant risks alongside our insurance brokers, PIB Insurance.

## Q YORK

### DIRECTORS' AND TRUSTEES' ANNUAL REPORT FOR THE YEAR ENDED 5 APRIL 2021 (CONTINUED)

#### **Statement of Directors' and Trustees' Responsibilities:**

Company and charity law require the Directors and Trustees to prepare financial statements for the financial year which give a true and fair view of the state of affairs of the Charitable Company at the end of the year and of its financial activities for that year. In preparing those accounts the Directors and Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- make judgments and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed subject to any material departures disclosed and explained in the accounts; and
- prepare the financial statements on a going concern basis unless it is inappropriate to assume that the Charitable Company will continue in operation.

The Directors and Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Charitable Company and to enable them to ensure that the financial statements comply with the Companies Act 2006 and applicable charity law. They are also responsible for safeguarding the assets of the Charitable Company by taking reasonable steps for the prevention and detection of fraud or other irregularities.

#### **Exemption**

This report has been prepared in accordance with the special provisions of the Companies Act 2006 applicable to small companies.

Signed on behalf of the Directors and Trustees .....  
Michael Charles Fox – Company Secretary

20 December 2021

## **INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF Q YORK**

I report to the charity trustees on my examination of the financial statements of Q York for the year ended 5 April 2021.

This report is made solely to the charitable company's trustees, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006 and the charitable company's trustees as a body in accordance with section 154 of the Charities Act 2011. My independent examiner's work has been undertaken so that I might state to the charitable company's trustees those matters I am required to state to them in an independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charitable company, the charitable company's members as a body and the charitable company's trustees as a body for my independent examiner's work, for this report, or for the opinions I have formed.

### **Responsibilities and basis of report**

As the charity's trustees of the charitable company (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the financial statements of the charitable company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's financial statements as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

### **Independent examiner's statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the financial statements do not accord with those records; or
3. the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination; or
4. the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

Sarah Wearing FCA, DChA  
HPH, Chartered Accountants  
54, Bootham, York, YO30 7XZ

20 December 2021



## Q YORK

### STATEMENT OF FINANCIAL ACTIVITIES (INCLUDING INCOME AND EXPENDITURE ACCOUNT) FOR THE YEAR ENDED 5 APRIL 2021

	Note	Unrestricted Funds £	Restricted Funds £	5 April 2021 £	5 April 2020 £
<b>Income and endowments from:</b>					
Donations and legacies	2	72,996	2,725	75,721	102,756
Charitable activities	3	-	50	50	-
Other trading activities	4	5,646	-	5,646	6,994
Investments	5	4,146	-	4,146	363
Other	6	7,931	-	7,931	-
<b>Total</b>		<b>90,719</b>	<b>2,775</b>	<b>93,494</b>	<b>110,113</b>
<b>Expenditure on:</b>					
Charitable activities	7	189,972	11,976	201,948	309,290
<b>Total</b>		<b>189,972</b>	<b>11,976</b>	<b>201,948</b>	<b>309,290</b>
<b>Net expenditure</b>		<b>(99,253)</b>	<b>(9,201)</b>	<b>(108,454)</b>	<b>(199,177)</b>
<b>Transfers between funds</b>	18	<b>(9,201)</b>	<b>9,201</b>	<b>-</b>	<b>-</b>
<b>Net movement in funds</b>		<b>(108,454)</b>	<b>-</b>	<b>(108,454)</b>	<b>(199,177)</b>
<b>Reconciliation of funds:</b>					
Total funds brought forward		1,289,481	-	1,289,481	1,488,658
<b>Total funds carried forward</b>	20	<b>£ 1,181,027</b>	<b>£ -</b>	<b>£ 1,181,027</b>	<b>£ 1,289,481</b>

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

*The notes on pages 11 to 21 form part of these financial statements.*

# Q YORK

## BALANCE SHEET AS AT 5 APRIL 2021

**Company number 05971999**

	<b>Note</b>	<b>Unrestricted Funds £</b>	<b>Restricted Funds £</b>	<b>Total 5 April 2021 £</b>	<b>Total 5 April 2020 £</b>
<b>Fixed assets:</b>					
Tangible assets	<b>12</b>	1,195,240	-	1,195,240	1,225,240
<b>Current assets:</b>					
Debtors	<b>14</b>	22,933	-	22,933	16,302
Cash at bank and in hand	<b>13</b>	149,673	-	149,673	197,047
Total current assets		172,606	-	172,606	213,349
<b>Liabilities:</b>					
Creditors: amounts falling due within one year	<b>15</b>	(23,246)	-	(23,246)	(19,616)
Net current assets		149,360	-	149,360	193,733
Total assets less current liabilities		1,344,600	-	1,344,600	1,418,973
Creditors: amounts falling due after more than one year	<b>16</b>	(163,573)	-	(163,573)	(129,492)
<b>Total net assets</b>		<b>£ 1,181,027</b>	<b>£ -</b>	<b>£ 1,181,027</b>	<b>£ 1,289,481</b>
<b>The funds of the charity:</b>					
Unrestricted - general reserve	<b>20</b>	109,100	-	109,100	217,554
- revaluation reserve	<b>20</b>	1,071,927	-	1,071,927	1,071,927
Restricted	<b>18</b>	-	-	-	-
<b>Total charity funds</b>		<b>£ 1,181,027</b>	<b>£ -</b>	<b>£ 1,181,027</b>	<b>£ 1,289,481</b>

*The notes on pages 11 to 21 form part of these financial statements.*

**Q YORK**  
**BALANCE SHEET**  
**AS AT 5 APRIL 2021 - (CONTINUED)**  
***Company number 05971999***

In the directors' and trustees' opinion the Charitable Company was entitled under section 477 of the Companies Act 2006 ('the Act') to exemption from the audit of its financial statements for the year ended 5 April 2021. No notice from members requiring an audit has been deposited under section 476 of the Act in relation to its financial statements for the financial period. The directors and trustees are responsible for ensuring that the Charitable Company keeps accounting records which comply with section 386 of the Act and for preparing financial statements which give a true and fair view of the state of affairs of the Charitable Company as at the end of each financial period and of its income and its expenditure for each period in accordance with the requirements of sections 394 and 395 of the Act and which otherwise comply with its requirements, so far as applicable to the Charitable Company.

The financial statements have been prepared in accordance with the special provisions of the Companies Act 2006 applicable to small companies.

Approved by the Directors and Trustees on 20 December 2021 and signed on their behalf by:

Michael Charles Fox - Director and Trustee

*The notes on pages 11 to 21 form part of these financial statements.*

**Q YORK**  
**STATEMENT OF CASH FLOWS**  
**FOR THE YEAR ENDED 5 APRIL 2021**

	Note	2021 £	2020 £
<b>Net cash used in operating activities</b>	<b>22</b>	<b>(86,873)</b>	<b>(189,946)</b>
<b>Cash flows from investing activities:</b>			
Dividends, interest and rents from investments		4,146	363
Proceeds from sale of property, plant and equipment		2,775	-
<b>Net cash provided by investing activities</b>		<b>6,921</b>	<b>363</b>
<b>Cash flows from financing activities:</b>			
Repayments of borrowing		(17,422)	(151,488)
Cash inflow from new borrowing		50,000	145,000
<b>Net cash provided/ (used) in financing activities</b>		<b>32,578</b>	<b>(6,488)</b>
<b>Change in cash and cash equivalents in the reporting period</b>		<b>(47,374)</b>	<b>(196,071)</b>
<b>Cash and cash equivalents at the beginning of the reporting period</b>		<b>197,047</b>	<b>393,118</b>
<b>Cash and cash equivalents at the end of the reporting period</b>		<b>£ 149,673</b>	<b>£ 197,047</b>

Charity law requires separate administration of the cashflows of endowed and other restricted funds of the Charity. This constraint has not adversely affected cashflows as stated above.

*The notes on pages 11 to 21 form part of these financial statements*

## Q YORK

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 5 APRIL 2021

#### 1. ACCOUNTING POLICIES

##### a) Basis of Preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) - (Charities SORP (FRS 102)), and the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006. They are drawn up on the historical cost accounting basis, as modified by the revaluation of freehold property.

Q York meets the definition of a public benefit entity under FRS102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s). The functional currency in the financial statements is £ sterling.

The charitable company is a private company limited by guarantee, incorporated in England. The address of the registered office is: 13 Priory Street, York, North Yorkshire, YO1 6ET.

##### b) Going Concern

The charitable company depends on its existing bank facilities to meet its day to day working capital requirements. Current forecasts indicate that the charitable company expects to be able to operate within these facilities for the foreseeable future. These facilities are renewed annually and are not guaranteed for the period covered by the going concern review. The charitable company has a reasonable expectation that the church has adequate resources to continue in operational existence for the foreseeable future. They continue to believe the going concern basis of accounting is appropriate in preparing the financial statements.

##### c) Incoming resources

###### *Incoming resources*

Incoming resources are included in the Statement of Financial Activities (SOFA) when:

- the charitable company becomes entitled to the resources
- the Directors/Trustees are virtually certain they will receive the resources
- the monetary value can be measured with sufficient reliability

###### *Incoming resources with related expenditure*

Where incoming resources have related expenditure the incoming resource and related expenditure are reported gross in the SOFA.

###### *Grants and Donations*

Grants and donations are only included in the SOFA when the charitable company has an unconditional entitlement to the resources.

###### *Tax reclaims on Donations and Gifts*

Incoming resources from tax reclaims are included in the SOFA at the same time as the gift to which they relate.

###### *Gifts in kind*

Gifts in kind are accounted for at a reasonable estimate of their value to the charitable company or the amount actually realised. Gifts in kind for sale or distribution are included in the accounts as gifts only when sold or distributed. Gifts in kind for use by the charitable company are included in the SOFA as incoming resources when receivable.

###### *Donated Services and Facilities*

These are only included in incoming resources (with an equivalent amount in resources expended) where the benefit to the charitable company is reasonably quantifiable, measurable and material. The value placed on these resources is the estimated value to the charitable company of the service or facility received.

## Q YORK

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 5 APRIL 2021 (CONTINUED)

#### 1. ACCOUNTING POLICIES (CONTINUED)

##### *Investment income*

Investment income is accounted for when receivable.

#### d) Resources expended

##### *Liability recognition*

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charitable company to pay out resources.

##### *Grants*

Grants are only recognised in the accounts when a commitment has been made and there are no conditions to be met relating to grants which remain in the control of the charitable company.

##### *Governance costs*

Governance costs include costs of the preparation and examination of statutory accounts, the costs of the Directors/Trustees meetings and cost of any legal advice to the Directors/Trustees on governance or constitutional

##### *Support Costs*

Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, e.g. allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage.

##### *Operating Leases*

Rentals paid under operating leases are charged in the SOFA on a straight line basis over the lease term.

#### e) Assets

##### *Tangible fixed assets*

Individual fixed assets are capitalised if they can be used for more than one year and cost at least £150. They are valued at cost or, if gifted, at the value to the charitable company on receipt. Freehold property is included at its revalued amount.

##### *Depreciation*

Depreciation is calculated at a rate to write off the cost of tangible fixed assets on a straight line basis over their estimated useful lives. The rates applied per annum are as follows:

Freehold Property	2%
Equipment, Fixtures and Fittings	25%

#### f) Pensions

The charitable company pays a total of 6% employer contributions into a variety of pension schemes, consisting of employee's personal pension scheme of their choice, a stakeholder type pension scheme which is registered with Clerical Medical, and an auto enrolment scheme through Smart Pensions Limited.

#### g) Funds Structure

Unrestricted Funds are funds which are available for use or retention at the discretion of the Directors/Trustees, in accordance with the charitable company's objects. Restricted funds represent donations for purposes restricted by the wishes of the donor. Details of the restricted funds are contained in note 16. Any shortfall in restricted funds expenditure is transferred from the unrestricted funds.

#### h) Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

## Q YORK

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 5 APRIL 2021 (CONTINUED)

#### 1. ACCOUNTING POLICIES (CONTINUED)

i) Cash at bank and in hand

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit of similar account.

j) Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in a transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

k) Financial instruments

The Church only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

	Unrestricted Funds £	Restricted Funds £	5 April 2021 £	5 April 2020 £
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#### 2. DONATIONS AND LEGACIES

Gift aid, donations and general "tithes and offerings"	£ 72,996	£ 2,725	£ 75,721	£ 102,756
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In 2020 income from donations and legacies amounting to £4,824 related to restricted funds.

#### 3. CHARITABLE ACTIVITIES

Children & Youth	£ -	£ 50	£ 50	£ -
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In 2020 income from charitable activities amounting to £nil related to restricted funds.

#### 4. OTHER TRADING ACTIVITIES

Sundry income	£ 5,646	£ -	£ 5,646	£ 6,994
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In 2020 income from other trading activities amounting to £nil related to restricted funds.

#### 5. INVESTMENT INCOME

Bank interest	£ 4,146	£ -	£ 4,146	£ 363
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In 2020 all income from investments related to unrestricted funds.

#### 6. OTHER INCOME

Profit on disposal of fixed assets	2,775	-	2,775	-
Government grants	5,156	-	5,156	-
	£ 7,931	£ -	£ 7,931	£ -

In 2020 all other income related to unrestricted funds.

**Q YORK**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 5 APRIL 2021 (CONTINUED)**

**7. COSTS OF CHARITABLE ACTIVITIES**

	Evangelism, Pastoral & Teaching £	5 April 2021 £	5 April 2020 £
<i>Current Year</i>			
Mission and charity grants	12,844	12,844	17,570
Other direct costs	4,674	4,674	37,220
Support costs (note 8)	175,807	175,807	244,085
Governance costs (note 9)	8,623	8,623	10,415
	<u>£ 201,948</u>	<u>£ 201,948</u>	<u>£ 309,290</u>

Costs of charitable activities amounting to £11,976 (2020 - £18,635) related to restricted funds.

		5 April 2020	5 April 2019
<i>Comparative Year</i>			
Mission and charity grants	17,570	17,570	22,580
Other direct costs	37,220	37,220	41,271
Support costs (note 8)	244,085	244,085	355,748
Governance costs	10,415	10,415	12,723
	<u>£ 309,290</u>	<u>£ 309,290</u>	<u>£ 432,322</u>

Costs of charitable activities amounting to £18,635 (2019 - £22,580) related to restricted funds.

**8. SUPPORT COSTS**

		5 April 2021	5 April 2020
<i>Current Year</i>			
Salaries & related costs (note 11)	101,699	101,699	152,979
Advertising & publicity	959	959	485
Cleaning & hospitality	6,333	6,333	7,490
Rates & insurance	12,588	12,588	11,999
Heating & lighting	12,144	12,144	19,834
Repairs & equipment	8,518	8,518	19,653
Telephone & TV subscriptions	3,066	3,066	1,500
Trustee expenses	500	500	-
Depreciation	30,000	30,000	30,145
	<u>£ 175,807</u>	<u>£ 175,807</u>	<u>£ 244,085</u>

		5 April 2020	5 April 2019
<i>Comparative Year</i>			
Salaries & related costs	152,979	152,979	265,354
Advertising & publicity	485	485	1,294
Cleaning & hospitality	7,490	7,490	9,301
Rates & insurance	11,999	11,999	22,189
Heating & lighting	19,834	19,834	13,590
Repairs & equipment	19,653	19,653	12,555
Telephone & TV subscriptions	1,500	1,500	899
Depreciation	30,145	30,145	30,566
	<u>£ 244,085</u>	<u>£ 244,085</u>	<u>£ 355,748</u>



## Q YORK

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 5 APRIL 2021 (CONTINUED)

#### 9. GOVERNANCE COSTS

	Unrestricted Fund £	Restricted Fund £	5 April 2021 £	5 April 2020 £
Accountancy fees:				
Bookkeeping and payroll services	1,441	-	1,441	1,554
Statutory accounts production	1,188	-	1,188	1,188
Independent examination	972	-	972	972
Legal and professional fees	13	-	13	483
Loan interest, bank and credit charges	5,009	-	5,009	6,218
	<u>£ 8,623</u>	<u>£ -</u>	<u>£ 8,623</u>	<u>£ 10,415</u>

#### 10. DIRECTORS' AND TRUSTEES' REMUNERATION, EXPENSES AND RELATED PARTIES

One Directors/Trustees was paid a salary and pension for their ministerial work during the year (2020 - Two); this remuneration is approved under the provisions of the Articles of Association. During the 2021 accounting year the amounts paid to Anthony Chapman (Senior Minister) totalled £64,200 (2020 - £78,538 which also included payments to Christine Chapman (Associate Minister)).

During the year out of pocket expenses were paid on behalf of one Director/Trustee. No person connected to the Directors/Trustees was reimbursed out of pocket expenses.

	5 April 2021 £	5 April 2020 £
Travel	5,118	29,697
	<u>£ 5,118</u>	<u>£ 29,697</u>

Michael Charles Fox (director and trustee) is an employee of Yorkshire Bank which provides banking services to Q York. He is neither a director of, nor a controlling shareholder in, Yorkshire Bank (Clydesdale Bank Plc).

During the year a total of £15,655 (2020 - £18,510) was donated to the charitable company by the Directors/Trustees.

There were no other related party transactions.

## Q YORK

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 5 APRIL 2021 (CONTINUED)

#### 11. STAFF COSTS AND NUMBERS

	5 April 2021 £	5 April 2020 £
Wages and salaries	90,028	109,239
Redundancy costs	-	32,071
Employer's NIC	5,581	8,303
Pension contributions	6,090	3,366
	<u>£ 101,699</u>	<u>£ 152,979</u>

No employee received emoluments in excess of £60,000 (2020 - None).

The key management personnel of the charitable company, comprise the Trustees and the Senior Minister (also a Trustee). The total employee benefits of the key management personnel of the charitable company were £65,867 (2021 - £86,678).

The average monthly head count was 2 staff (2020 - 3) and the average monthly number of full-time equivalent employees (including casual and part-time staff) during the year were as follows:

	5 April 2021	5 April 2020
Charitable activities	2	2
Governance	-	1
	<u>2</u>	<u>3</u>

#### 12. FIXED ASSETS

	Freehold Property £	Office Equipment £	Fixtures & Fittings £	Miscellaneous Equipment £	Total £
<i>Cost or valuation</i>					
At 6 April 2020	1,500,000	55,528	110,297	125,470	1,791,295
Additions	-	-	-	-	-
Disposals	-	-	-	-	-
At 5 April 2021	<u>1,500,000</u>	<u>55,528</u>	<u>110,297</u>	<u>125,470</u>	<u>1,791,295</u>
<i>Depreciation</i>					
At 6 April 2020	274,760	55,528	110,297	125,470	566,055
Charge in year	30,000	-	-	-	30,000
Depreciation on disposals	-	-	-	-	-
At 5 April 2021	<u>304,760</u>	<u>55,528</u>	<u>110,297</u>	<u>125,470</u>	<u>596,055</u>
<i>Net book value</i>					
At 5 April 2021	<u>£ 1,195,240</u>	<u>£ -</u>	<u>£ -</u>	<u>£ -</u>	<u>£ 1,195,240</u>
At 5 April 2020	<u>£ 1,225,240</u>	<u>£ -</u>	<u>£ -</u>	<u>£ -</u>	<u>£ 1,225,240</u>

Freehold Property Revaluation: Nos. 11 and 13 Priory Street, York, were revalued by Kempston-Parkes LLP, Chartered Surveyors, a company external to the charitable company, on 5 February 2018. The Directors/Trustees are not aware of any material change in the total open market value of property since the date of last revaluation. The historical cost of the properties included above was £133,064.

All fixed assets relate to unrestricted funds.

# Q YORK

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 5 APRIL 2021 (CONTINUED)

	5 April 2021 £	5 April 2020 £
<b>13. CASH AT BANK AND IN HAND</b>		
Yorkshire Bank deposit account	117,798	148,660
Yorkshire Bank current account	31,728	48,240
Cash in hand	147	147
	<u>£ 149,673</u>	<u>£ 197,047</u>

All cash and bank balances relate to unrestricted funds.

### 14. DEBTORS

Other debtors	<u>£ 22,933</u>	<u>£ 16,302</u>
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All debtors relate to unrestricted funds.

### 15. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

Bank loan and overdraft (secured)	12,413	13,648
Bounce back loan	4,167	-
Other taxes and social security	2,835	2,310
Other creditors	1,311	1,099
Accruals	2,520	2,559
	<u>£ 23,246</u>	<u>£ 19,616</u>

All creditors: amounts falling due within one year relate to unrestricted funds.

### 16. CREDITORS: AMOUNTS FALLING DUE AFTER ONE YEAR

Bank loan (secured)	117,740	129,492
Bounce back loan	45,833	-
	<u>£ 163,573</u>	<u>£ 129,492</u>

The bank loan and overdraft are secured on 11 and 13 Priory Street, York. The bank loan and bounce back loan are repayable as follows:

Within one year	16,580	13,648
More than one year but not more than two years	22,819	13,416
More than two years but not more than five years	71,091	26,832
After more than five years	69,663	89,244
	<u>£ 180,153</u>	<u>£ 143,140</u>

All creditors: amounts falling due after one year relate to unrestricted funds.

### 17. OPERATING LEASE COMMITMENTS

The total of future minimum lease payments is as follows:

Operating leases which expire:

Within one year	<u>£ -</u>	<u>£ 6,808</u>
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The amount of non-cancellable operating lease payments recognised as an expense during the reporting period was £2,277 (2020 - £7,794).

# Q YORK

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 5 APRIL 2021 (CONTINUED)

### 18. RESTRICTED FUNDS

		Income			Expenditure			
		Evangelism Pastoral & Teaching	Children & Youth	Other Trading Activities	Evangelism Pastoral & Teaching	Children & Youth	Transfers in/(out)	
	<b>At 6 April 2020</b>	£	£	£	£	£	£	<b>At 5 April 2021</b>
	£	£	£	£	£	£	£	£
<i>Current year</i>								
James I v 27 Foundation & Orphanage in Goa	-	2,725	-	-	(11,976)	-	9,251	-
Lifzone	-	-	50	-	-	-	(50)	-
	£ -	£ 2,725	£ 50	£ -	£ (11,976)	£ -	£ 9,201	£ -
	<b>At 6 April 2019</b>	£	£	£	£	£	£	<b>At 5 April 2020</b>
	£	£	£	£	£	£	£	£
<i>Comparative year</i>								
Compassionate Fund	-	-	-	-	(3,000)	-	3,000	-
James I v 27 Foundation & Orphanage in Goa	-	2,040	-	-	(11,976)	-	9,936	-
Lifzone	-	702	-	-	(22)	-	(680)	-
Ted Hanson (USA)	-	-	-	-	(785)	-	785	-
Urban Revolution	-	1,538	-	-	(1,343)	-	(195)	-
Other Gifts	-	544	-	-	(1,509)	-	965	-
	£ -	£ 4,824	£ -	£ -	£ (18,635)	£ -	£ 13,811	£ -

The transfers in/(out) represent the net transfer of unrestricted voluntary income to cover the shortfall of expenditure in support of the above mission and outreach activities.

## Q YORK

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 5 APRIL 2021 (CONTINUED)

#### 18. RESTRICTED FUNDS (CONTINUED)

Compassionate Fund	Gifts given on compassionate grounds
James I v 27 Foundation & Orphanage in Goa	Financial assistance given to an Orphanage in Goa and funds provided to cover the costs of the leaders conferences held for Indian Ministers. A gift was also sent to a charity in Goa towards accommodation costs
Lifeline	Donations made towards the Kids Church.
Ted Hanson (USA)	Gift to support ministries of Christian Minister
Urban Revolution	Funds raised by a youth group for running youth club at Westfield centre Urban live.
Other Gifts	Special one-off donations to various charitable causes.

#### 19. PENSION SCHEME

The charitable company pays a total of 6% employer contributions into a variety of pension schemes, consisting of employee's personal pension scheme of their choice, a stakeholder type pension scheme which is registered with Clerical Medical, and an auto enrolment scheme through Smart Pensions Limited. Contributions of £6,090 (2020 - £3,366) were made during the year and there were outstanding contributions at the balance sheet date of £580 (2020 - £Nil).

## Q YORK

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 5 APRIL 2021 (CONTINUED)

#### 20. MOVEMENT IN FUNDS

	At 6 April 2020	Income	Expenditure	Gross Transfers	At 5 April 2021
	£	£	£	£	£
<i>Current year</i>					
Unrestricted funds - general reserve	217,554	90,719	(189,972)	(9,201)	109,100
- revaluation reserve	1,071,927	-	-	-	1,071,927
Restricted funds	-	2,775	(11,976)	9,201	-
	<u>£1,289,481</u>	<u>£ 93,494</u>	<u>£ (201,948)</u>	<u>£ -</u>	<u>£1,181,027</u>
<i>Comparative year</i>					
	At 6 April 2019	Income	Expenditure	Gross Transfers	At 5 April 2020
	£	£	£	£	£
Unrestricted funds - general reserve	416,731	105,289	(290,655)	(13,811)	217,554
- revaluation reserve	1,071,927	-	-	-	1,071,927
Restricted funds	-	4,824	(18,635)	13,811	-
	<u>£1,488,658</u>	<u>£ 110,113</u>	<u>£ (309,290)</u>	<u>£ -</u>	<u>£1,289,481</u>

#### 21. LEGAL STATUS

The Charity is a company limited by guarantee and has no share capital. The liability of each member in the event of winding up is limited to £1.

#### 22. RECONCILIATION OF NET MOVEMENT IN FUNDS TO NET CASH FLOW FROM OPERATING

	5 April 2021 £	5 April 2020 £
<b>Net expenditure for the reporting period</b>	(108,454)	(199,177)
<b>Adjustments for:</b>		
Depreciation charges	30,000	30,415
Finance costs	4,435	6,218
Profit on the sale of fixed assets	(2,775)	-
Dividends, interest and rents from investments	(4,146)	(363)
Increase in debtors	(6,631)	(12,971)
Increase/(Decrease) in creditors	698	(14,068)
	<u>£ (86,873)</u>	<u>£ (189,946)</u>

#### 23. TAXATION

As a registered charity, Q York is exempt from the tax on income and gains falling within sections 466 to 493 of the Corporation Tax Act 2010 and section 256 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects. No tax charges have arisen in the company.

# Q YORK

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 5 APRIL 2021 (CONTINUED)

### 24. COMPARATIVE STATEMENT OF FINANCIAL ACTIVITIES

#### STATEMENT OF FINANCIAL ACTIVITIES (INCLUDING INCOME AND EXPENDITURE ACCOUNT) FOR THE YEAR ENDED 5 APRIL 2020

	Unrestricted Funds £	Restricted Funds £	5 April 2020 £	5 April 2019 £
<b>Income and endowments from:</b>				
Donations and legacies	97,932	4,824	102,756	382,504
Charitable activities	-	-	-	13,498
Other trading activities	6,994	-	6,994	5,366
Investments	363	-	363	3,203
Other	-	-	-	-
<b>Total</b>	<b>105,289</b>	<b>4,824</b>	<b>110,113</b>	<b>404,571</b>
<b>Expenditure on:</b>				
Charitable activities	290,655	18,635	309,290	432,322
<b>Total</b>	<b>290,655</b>	<b>18,635</b>	<b>309,290</b>	<b>432,322</b>
<b>Net expenditure</b>	<b>(185,366)</b>	<b>(13,811)</b>	<b>(199,177)</b>	<b>(27,751)</b>
<b>Transfers between funds</b>	<b>(13,811)</b>	<b>13,811</b>	<b>-</b>	<b>-</b>
<b>Net movement in funds</b>	<b>(199,177)</b>	<b>-</b>	<b>(199,177)</b>	<b>(27,751)</b>
<b>Reconciliation of funds:</b>				
Total funds brought forward	1,488,658	-	1,488,658	1,516,409
<b>Total funds carried forward</b>	<b>£ 1,289,481</b>	<b>£ -</b>	<b>£ 1,289,481</b>	<b>£ 1,488,658</b>