

Manaton and East Dartmoor Theatre

Unaudited Annual Accounts

Year ended 31 March 2021

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Company Number: 6054887

Registered Charity Number: 1119302

MED THEATRE

ANNUAL REPORT 2020-21

Manaton and East Dartmoor Theatre (MED Theatre)

Registered Charity no: 1119302, Limited Company no: 6054887

Main operating premises and registered office: 11a New Street, Moretonhampstead TQ13 8PE

MED Theatre is a developmental community theatre organisation working principally in and around the Dartmoor National Park. The objects of the charity are: to improve, develop and maintain public education in and appreciation of the arts and sciences of drama by the performance of original plays created by and for the locality and by such other means as the company through its board shall from time to time determine for the benefit of the Dartmoor area and the public at large.

MED Theatre has a reserves policy that aims to keep sufficient funds available for three months' expenditure.

Introduction

MED Theatre helps people who live in remote rural locations in Devon find new ways to raise their aspirations and make the best of where they live. We know that engaging in the performing arts – in a way that is connected to their surroundings – helps people see themselves and the world differently. Our roots are in Dartmoor, where we work with communities, children and young people of all ages and with artists from all disciplines to create a model of practice that can speak to people wherever they live. The company's programme for 2020-2021 has seen the ending of our three year Community Fund supported project, Moor Connections, in what was a fairly turbulent year as a result of the continuing Covid-19 pandemic. With staff working from home for much of the year, our work relied heavily on digital practise and video conferencing programs in order to continue functioning in a considerably different arts landscape.

The pandemic did offer MED Theatre an opportunity to reassess our work, giving more emphasis to the digital elements as well as rewriting and designing our Business Plan, which now covers the five years between 2021 and 2026 and proposes changes in staffing structures, funding and other aspects of our work. Florrie Taylor, who in 2019-2020 had worked with us as our Moor Voices Project Coordinator, continued her work with us as a remote freelance consultant, leading the design of the Business Plan and coordinating or assisting on other projects. We have also hired Posy Sparey as temporary maternity cover for Suvi Rehell, who begins her leave at the end of June.

ACTIVITIES

Beacon Arts - Summer Drama Club

Although the summer of 2020 was mostly spent indoors in the midst of the pandemic, in August MED Theatre's Education Officer Helen was able to run some in-person sessions with a limited group of ten young people from the South Tawton/South Zeal/Sticklepath area. Beginning with two days on Zoom, when Education Manager Abby also led the activities, this week ended with a performance of a local Dartmoor legend, 'The White Bird of the Oxenhams'. for a small audience of family members. The group were very engaged in the story, which they wrote their own script version of, and were keen to use costume, movement and storytelling techniques in their performance.



Moor Film Club

In September 2020 we were able to visit Princetown Primary School on two occasions to run our *Moor Film Club*. This was a fleeting restart to our sessions as a second lockdown was soon announced and we were once again unable to join the pupils in school.

Despite the lockdowns that then followed, MED Theatre worked collaboratively with Princetown Primary to offer 'home-school' sessions for their pupils via Zoom. These sessions were delivered to two age groups three times over three weeks and involved looking at past films produced by the club and discussing filming techniques and creative ways to tell stories in film.

Moor Voices - Arts Council Funded project

A major project that continued in the year 2020-21 was *Moor Voices*, an Arts Council

England funded project exploring the Bronze Age on Dartmoor and Exmoor, with an interrogation of the possibility that settlements of the time were matriarchal or matrilineal.

In 2020, the rehearsals for *Daughters of Sunset*, the *Moor Voices* production, took place over both Zoom and, when lockdown rules had been lifted, at Bridford Woodland Park. The Zoom rehearsals allowed an opportunity for cast members to familiarise themselves with the text and to further understand the historical and theoretical themes of the play. In-person rehearsals were able to begin in July, with an intensive rehearsal period taking place between August 24th and September 9th.

Integral to this process were our Emerging Artists, six early career performers who played key characters in the production and were mentored by Florrie Taylor and Mark Beeson to help develop the show. Beyond the personal benefits from the project that these artists reported feeling, there was also an evident impact on the community cast, whose performances were noticeably improved through working alongside paid actors.

Professional Artists also played their role, with Ros Maynard choreographing dance pieces for the production, Cariad Astles mentoring the creation of a large puppet, Evelyn O'Malley leading an Open Air Chorus workshop on July 25th and Kerry Chappell and Pam Woods delivering consultancy on movement over the rehearsal period. Tom Greeves and Garry Fabian-Miller also led a Landscape Walk on August 18th, taking cast members across Dartmoor land looking at archaeological remains of the Bronze age era.

Daughters of Sunset proved to be very beneficial in spreading word of MED Theatre's work, with an article in The Guardian resulting in a live interview on BBC Radio 4's *Woman's Hour*. Similarly, in continuation of our *Inspired By...* project of 2019/20, three new YouTube videos were created by MED Theatre to promote the production, offering educational insight into the themes explored in the play. These three videos were watched by over 200 people across all social media channels.

Performances took place on September 10th and 11th at Bridford Woodland Park, and September 13th at Simonsbath on Exmoor. In total we had 207 audience members in attendance, with a further 300 that watched the live stream of the production at Simonsbath, either present or in the aftermath. Of this total 507 audience members, 390 had never seen a MED Theatre play. These performances took place at a



time when very little live theatre was able to go ahead and MED Theatre were fortunate to be performing outdoors and between lockdowns.

Dartmoor, Devon and World War Two

Dartmoor, Devon and World War Two, our National Lottery Heritage Funded project, continued in this year with great success despite all the challenges of the pandemic. Although they were forced to work through Zoom calls, our Wild Nights Young Company members spent much of July and August 2020 writing their play, *The Hardings*, mentored by Mark Beeson. Originally a stage play, this then moved into the rehearsal phase in September when the initial lockdown had been lifted, and two of the older members, Indigo Edwards-Tooke and Gwen Hendry, were busy gathering costumes and props and designing the set. Other young people took part in a folk music workshop, led by local musician David Faulkner, to compose music for their play. Sadly, the next lockdown delayed our plans and we returned to rehearsing online, until eventually, when even the postponed date was unable to go ahead due to the pandemic, it was decided that the play should be converted into an audio drama. This audio drama has since been recorded in the MED Theatre studio and edited with assistance from Young Company members and is now available to listen to on the MED Theatre website.

On a similar trajectory, our 2021 community play, *The Magistrate* was initially written as a stage play by Education Manager and Officer, Abby and Helen, with Mark Beeson as mentor and some of the Young Company contributing scenes, but was then turned into an audio drama series as a result of the pandemic. Rehearsals for *The Magistrate* also took place on Zoom but the eventual recording was able to take place in the MED Theatre studio between April and June with varying restrictions.

Meanwhile, *Devon's War Girls*, MED Theatre's touring short play that was created for the project began rehearsal in July, with intermittent in person rehearsals and finalising the writing of the script via Zoom. Created, written and performed by Abby Stobart, Suvi Rehell and Helen Gilbert, mentored by Mark Beeson, this piece has now been performed to nine schools, two public audiences and one Memory Cafe for the elderly or adults struggling with memory. In all settings the play has been enjoyed, and an accompanying workshop has allowed some audiences to explore the themes of the play in a deeper way. Schools that have so far invited MED Theatre to perform the play for their students include Moretonhampstead, Chagford, Tedburn St Mary's, North



Tawton, Hatherleigh and Chudleigh.

As part of the continual effort to evaluate our work, another element of the *Dartmoor, Devon and World War Two* project was a podcast series, recorded by Wild Nights Young Company to document their role in the project and in particular the creation of *The Hardings*. This podcast is hosted on the PodBean platform and can be listened to on our website page.

Wild Nights Young Company were also invited to take part in our *Dartmoor Day Out*, an opportunity for us to take them to the Dartmoor Training Centre despite not being allowed a residential due to the pandemic. We spent the day playing drama games, listening to an early edit of *The Hardings* and were taken on a guided walk by a qualified outdoor instructor, who talked to the young people the relevance of OS maps to the military and pointed out where US troops had camped out across the moor during WW2. The Young Company members were also treated to delicious food and a lesson in campfire lighting.



Culture Recovery Fund - Earth Wind Fire

In March 2021, MED Theatre were awarded £30,000 from the Culture Recovery Fund, a partnership between the Government's Department for Culture, Media and Sport and The Arts Council. This money was awarded for the purpose of relaunching MED Theatre's live work to audiences through a dance-drama titled *Earth Wind Fire* and for new equipment, including an Apple Mac computer to assist with our new digital workload.

Willa Faulkner and Jonny Hibbs, young local artists and two of our emerging artists from the *Moor Voices* project, were brought into the project as choreographer (Willa) and composer/musician (Jonny) for *Earth Wind Fire*. This was an opportunity for MED Theatre to mentor these artists in their first fully professional role and they were further assisted by Gillian Webster as music mentor and Kerry Chappell as movement consultant. The text on which the piece was based was written by Mark Beeson and was integrated into the piece, with some of it being spoken by the dancers. Three Wild Nights Young Company members took part as the dancers, Mae, Ruby and Nancy, and the piece was rehearsed and due to be performed, on 27th June, in Bridford Woodland Park's amphitheatre. Unfortunately, due to bad weather, it was in fact performed indoors in Bridford Parish Hall, and Nancy was unwell and therefore unable to take part so was understudied by MED Theatre's Education Officer, Helen. Ultimately, however, the project was a success, with excellent audience and participant feedback.



University workshops

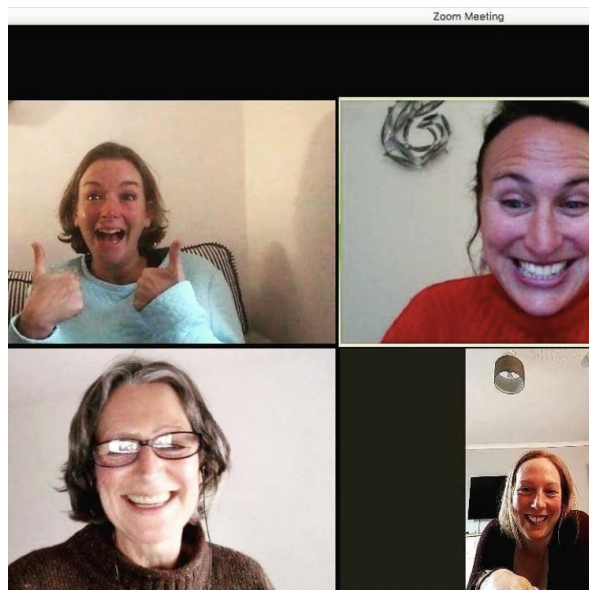
During the lockdown period, MED Theatre was invited on three occasions to deliver digital workshops for Universities. Plymouth University invited us to speak with students about project funding and the evaluation process in November 2020, and then asked us again to lead a workshop for them on 12th March 2021 on Applied Drama and our work with the natural environment. This was a workshop that has been led in person twice before but was adapted for use over Zoom.

With the establishment of an exciting new relationship, MED Theatre was also invited by the Central School of Speech and Drama to deliver an online workshop for students in Theatre and the Environment. This was led by Mark Beeson, Suvi Rehell (a graduate of CSSD) and Helen Gilbert. Feedback from the session was very positive and there is hope of further work with the university in the future.

Once lockdown had eased, the Education team, Abby Stobart and Helen Gilbert, also led a day-long workshop on the campus of Exeter University as part of a festival week. Students from all year groups were welcomed to take part and interacted with MED Theatre's work on elements and outdoor performance.

Mothers Who Make

In the previous year, MED Theatre were funded by *Mothers Who Make*, an international organisation supporting artists who are also mothers of any kind, to run some pilot sessions on Dartmoor. As these sessions were a success, it was decided in this year to continue running them without the financial support. Instead, participants are invited to pay a small donation to MED Theatre for taking part. The sessions are coordinated and led by Abby Stobart on behalf of MED Theatre and have involved both online and in-person activities so far.



Work Experience, Young Volunteers and Placement Students

Over the course of a difficult year, MED Theatre has still been able to offer opportunities for young people to gain work experience and volunteering experience.

One past member of our young company, Josie, asked to work with us as part of her Master's Degree course in Archives and Records Management. This was an excellent opportunity for some of MED Theatre's website pages to be updated, with Mark Beeson mentoring Josie to scan in and upload programmes and scripts from past projects. Despite Covid-19 measures, Mark met with Josie once a week for several weeks to complete this task and the benefit was felt by all.

Two current young company members, meanwhile, joined MED Theatre on a

few occasions this year as volunteers and were able to assist with the running of some of our programme. Indigo and Gwen, one of our Youth Reps, ran a small market stall for MED Theatre at a local charity event in Moretonhampstead, selling merchandise and other goods. In addition to this, Indigo joined some of the MED Theatre staff on two separate days in the year to sort and tidy the costume storage in the studio.

MED Theatre were also asked by Plymouth University to offer a placement position for one of their second year Directing students. After a short interview process, Imogen Swan was invited to join us for her placement. Although this was affected by the pandemic, Imogen was able to take part in MED Theatre team meetings via Zoom and was given fortnightly mentorship by Mark Beeson online. In addition, we were able to invite Imogen to join us for the recording of *The Magistrate*, which she said was a great experience for her.

MED Theatre Tuesday Groups for Young People

From September 2020, MED Theatre's groups were able to come back into the studio with limited numbers and with lots of precautions regarding safety and cleanliness in place. During this time, Wild Nights Young Company were rehearsing for *The Hardings*. However, as the second national lockdown was begun on November 5th the groups returned once again to Zoom, with online sessions making it difficult for some members to join us.

Overall, our online sessions were very successful. Rising Lights (5-7s) was led by Suvi Rehell but attendance was low. Bright Lights (8-10s) and Bright Nights (10-12s) were amalgamated into an online session for 8-12 year olds, which meant that numbers remained high but manageable. These sessions resulted in some fantastic original work. Wild Nights Young Company, meanwhile, used this time to delve deeper into *The Hardings*, exploring their characters and the 1940s world that they inhabited. Their performances were rearranged for January 2021.

Unfortunately, the third national lockdown in January made it impossible for us to come back together in person again until April 2021. Since then, however, the groups have been thriving despite the various challenges of social distancing, sanitising and isolation periods. Through the online sessions we gained new members, who beforehand had not been able to access our work, and though many of our regular participants chose not to take part in the Zoom calls, this did not seem to deter them from returning to us in person.

Due to pregnancy and the unknown risks of Covid, our Artistic Assistant and Rising Lights lead, Suvi Rehell, was unable to take part in group sessions. Instead, Education Manager Abby stepped in to help cover Rising Lights and the younger groups, supporting Helen. We now have Posy Sparey, Suvi's maternity cover, taking on that role and leading Rising Lights.

The River Teign Restoration Project

Led by the Teign Angling and Conservation Association and funded by The National Lottery Heritage Fund, this four year project which aims to raise awareness of the issues faced by the river was delayed in starting due to the pandemic. This year, however, the partners persevered and while many elements of the project slowly begin to take place, MED Theatre's contribution of a community play is well under way.

COVID-19's impact on the year

On the whole, MED Theatre has survived the Covid-19 pandemic so far with very few injuries, financial or otherwise. However, there has been a noticeable challenge with regards to our capacity and managing the illness or necessary isolation of actors and team members. We have also had to be very flexible in our approach to all projects, with last minute decisions required to ensure the safety and wellbeing of all staff and participants.

We have had several school bookings which were postponed, with the threat of being cancelled, and were required to spend additional time for those schools we did enter on creating Covid safe risk assessments and taking all necessary measures.

With regards to audience figures and donations, MED Theatre shows needed to have very limited capacities so that we could fit in audiences with social distancing in place. This was both a strain financially but also on staff time as it needed to be carefully planned. Overall, the pandemic has been and continues to be a challenge.

Financial Statement

MED Theatre ended the financial year 2020-21 with a healthy surplus of over £70,000. However, £23,000 odd of this was funds dedicated to building our reserves and restricted as such under terms of a grant from the Community Fund. Most of the rest of the surplus was grant money committed to projects in 2021-2. Nevertheless MED Theatre came through the lockdowns in good financial health with project grants from Arts Council England and the Heritage Fund, a core cost grant from Garfield Weston Foundation, and emergency grants from the Community Fund, Arts Council England and Teignbridge District Council.

Board of Directors

Julia Oliver (Vice-chair)
Olivia Young (Vice-chair)
Mark Woolner (Honorary Treasurer)
Claire Smith (resigned 24 June 2021)
Fiona Avis
Jess Wynn-Jones (Chair)
Rae Hoole
Christine Holding (resigned 31 August 2020)
Allison Caverhill

Youth Representatives

Gwen Hendry, Beth Tite, Izzy Rowlands

June 30th 2021

Approved by the directors and signed on their behalf by M Woolner

Manaton and East Dartmoor Theatre
Year ended 31 March 2021
Independent Examiner's Report to the Trustees

I report to the trustees on my examination of the accounts of Manaton and East Dartmoor Theatre for the year ended 31 March 2021 set out on pages 11 to 17.

Responsibilities and basis of the report

As the charity's trustees (who are also directors of the company for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ("the 2006 Act").

Having satisfied myself that the accounts of the company are not required to be audited for this year under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charity's accounts carried out under section 145 of the Charities Act 2011 ("the 2011 Act"). In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 1475(5)(b) of the 2011 Act.

Independent Examiner's Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that

:

- Accounting records have not been kept in accordance with section 386 of the 2006 Act; or
- The accounts do not accord with the accounting records; or
- The accounts do not comply with relevant accounting requirements under section 396 of the Companies Act 2006, other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
- The accounts have not been prepared in accordance with the Charities SORP (FRS102)

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

J H Ison
21 Angel Hill
Tiverton
Devon

14 December 2021

Manaton and East Dartmoor Theatre
Statement of financial activities
Year ended 31 March 2021

	Unrestricted funds £	Restricted funds £	Total 2021 £	Total 2020 £
Income				
Donations and legacies				
Grants	40,957	129,882	170,839	116,861
Donations and membership	5,208		5,208	4,032
	<u>46,165</u>	<u>129,882</u>	<u>176,047</u>	<u>120,893</u>
Charitable activities:				
Box office and schools	5,428		5,428	3,172
Commission			0	6,103
	<u>5,428</u>	<u>0</u>	<u>5,428</u>	<u>9,275</u>
Other trading activities				
Sales of merchandise and hire	<u>552</u>		<u>552</u>	<u>758</u>
Investment income:				
Interest receivable	<u>11</u>		<u>11</u>	<u>13</u>
Total income	<u>52,156</u>	<u>129,882</u>	<u>182,038</u>	<u>130,939</u>
Expenditure				
Charitable activities				
Production expenses	0	94,626	94,626	80,423
Depreciation	418	2,348	2,766	3,687
Support costs	36,475	12,948	49,423	43,586
	<u>36,893</u>	<u>109,922</u>	<u>146,815</u>	<u>127,696</u>
Total expenditure	<u>36,893</u>	<u>109,922</u>	<u>146,815</u>	<u>127,696</u>
Net surplus/ deficit for the year before transfers	15,263	19,960	35,223	3,243
Transfers between funds			0	0
Net movement in funds	15,263	19,960	35,223	3,243
Fund balances brought forward	20,955	9,392	30,347	27,104
Fund balances carried forward	<u>36,218</u>	<u>29,352</u>	<u>65,570</u>	<u>30,347</u>

The statement of financial activities includes all gains and losses in the year. All incoming resources and resources expended derive from continuing activities.

Manaton and East Dartmoor Theatre
Statement of financial position
Year ended 31 March 2021

	Notes	2021		2020	
		£	£	£	£
Tangible fixed assets	3		8,297		11,063
Current assets					
Debtors	4	10,566		7,475	
Cash at bank		76,860		37,973	
		<u>87,426</u>		<u>45,448</u>	
Creditors					
Amounts falling due within one year	5	<u>30,153</u>		<u>26,164</u>	
Net current assets			<u>57,273</u>		<u>19,284</u>
Net assets less current liabilities			<u>65,570</u>		<u>30,347</u>
 Reserves					
Restricted funds	6		29,352		9,392
Unrestricted funds					
General fund			36,218		20,955
Total income funds			<u>65,570</u>		<u>30,347</u>

These accounts have been prepared in accordance with the provisions applicable to small companies subject to the small companies regime and in accordance with FRS 102 SORP.

For the financial year ended 31 March 2021 the company was entitled to exemption from audit under section 477 Companies Act 2006; and no notice has been deposited under section 476.

The directors acknowledge their responsibilities for ensuring that the company keeps accounting records which comply with section 386 of the Act and preparing accounts which give a true and fair view of the state of affairs of the company as at the end of the year and of its profit or loss for the financial year in accordance with the requirements of section 396 and which otherwise comply with the requirements of the Companies Act 2006 so far as applicable to the company.

Approved by the Board of Directors

M Woolner

Manaton and East Dartmoor Theatre

Annual Accounts

Year Ended 31 March 2021

Notes to the Accounts

1. Accounting Policies

Basis of Accounting

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2015) – (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Manaton and East Dartmoor Theatre meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated.

Incoming resources

Incoming resources are included in the statement of financial activities when the company is entitled to the income and the amount can be quantified with reasonable accuracy. The following policies are applied to particular categories of income:

- Incoming resources from performances and related activities are included when performances are carried out and as goods and services are invoiced.
- Grants and donations are included when the conditions for receipt are met. Grant income is deferred when performance related grants are received in advance.
- Investment income is included when receivable.

Resources expended

Expenditure is recognised on an accrual basis when a liability is incurred.

- Charitable activities include all expenditure associated with the production of theatrical performances, including both direct and support costs.
- Governance costs include those costs associated with meeting the constitutional and statutory obligations of the charity, including examination fees.
- Rentals payable under operating leases are charged in the statement of financial activities on a straight line basis over the lease term.

Tangible Fixed Assets and Depreciation

Tangible fixed assets are included at cost and are depreciated on the reducing balance basis over their estimated useful lives at the following rates:-

Office Equipment	25%
Production Equipment	25%

2. Surplus for the Year

The surplus is stated after charging:-

	2021	2020
	£	£
Depreciation of tangible assets owned by the company	2,766	3,687
Independent Examiner's fee	500	500
	=====	=====

Manaton and East Dartmoor Theatre
Notes to the accounts
Year ended 31 March 2021

3. Tangible fixed assets

	Plant & equipment	Total
Cost	£	£
At 1 April 2020	44,984	44,984
Additions		0
Disposals		0
At 31 March 2021	<u>44,984</u>	<u>44,984</u>
Depreciation		
At 1 April 2020	33,921	33,921
Charge for the year	2,766	2,766
Eliminated on disposals		0
At 31 March 2021	<u>36,687</u>	<u>36,687</u>
Net book amounts		
At 31 March 2021	<u>8,297</u>	<u>8,297</u>
At 31 March 2020	<u>11,063</u>	<u>11,063</u>

4. Debtors

	2021	2020
	£	£
Other debtors	10,566	7,475
Prepayments		0
	<u>10,566</u>	<u>7,475</u>

**5. Creditors - amounts falling due
within one year**

Payments received in advance	25,167	19,167
Trade creditors	360	1,382
Taxes and social security	2,466	3,677
Accruals	2,160	1,938
	<u>30,153</u>	<u>26,164</u>

Manaton and East Dartmoor Theatre
Notes to the accounts
Year ended 31 March 2021

6. Movements in funds

	At 1 April 2020 £	Income £	Expenditure £	Transfers £	At 31 March 2021 £
Unrestricted funds					
General fund	20,955	52,156	-36,893		36,218
Restricted funds					
	0				0
Pike Woodlands Trust	0	1,250	-1,250		0
Community Fund - Moor Connections	0	60,530	-60,530		0
Coronavirus Community Support Fund	0	51,302	-28,994		22,308
Garfield Weston Foundation	0	10,000	-10,000		0
DYS Space	0	600	-600		0
Big Lottery equipment grant	9,392		-2,348		7,044
D'Oyly Carte Charitable Trust		3,500	-3,500		0
Arts Council		2,700	-2,700		0
Total	30,347	182,038	-146,815	0	65,570

Claude and Margaret Pike Woodlands Trust has provided a grant for our work with young people.

Community Fund - Moor Connections. A three year umbrella project for work with young people

Coronavirus Community Support Fund. Additional pandemic support for Moor Connections

Garfield Weston Foundation. A grant to cover core costs

DYS Space. To support running costs of premises.

Equipment grants. Grants for fixed assets are credited to this fund and depreciation on the fixed assets financed with this funding is charged to the fund.

D'Oyly Carte Charitable Trust. To support young people's drama groups.

Arts Council England. Funding for Moor Voices, an outdoor performance project.

Manaton and East Dartmoor Theatre
Notes to the accounts
Year ended 31 March 2021

7. Analysis of net assets between funds

	Tangible fixed assets	Net current assets	Total
	£	£	£
Unrestricted funds	1,253	34,965	36,218
Restricted funds	7,044	22,308	29,352
	<u>8,297</u>	<u>57,273</u>	<u>65,570</u>

8. Employee information

	2020/2021	2019/2020
	Number	Number
The average number of full time equivalent employees during the year was	4	4
	£	£
Staff costs were:		
Wages and salaries	89,396	88,461
Social security costs	1,366	1,867
Pension payments	1,513	1,387
	<u>92,275</u>	<u>91,715</u>

9. Transactions with directors

No directors received any remuneration from the company during the year (2020: nil)

The following directors received payment for services provided to the company as permitted by Clause 5(b) of the Memorandum of Association.

Fiona Avis £800 for costume design

Manaton and East Dartmoor Theatre
Detailed income and expenditure account for the year ended 31 March 2021

	Unrestricted funds General	Restricted Funds	Total	2020
Income				
<u>Grants and donations</u>				
Arts Council	10,000	2,700	12,700	24,300
Heritage Fund			0	20,000
Devon Community Foundation			0	1,900
Garfield Weston Foundation		10,000	10,000	833
Community Fund - Moor Connections		60,530	60,530	60,003
Coronavirus Community Support Fund		51,302	51,302	0
Teignbridge District Council	19,431		19,431	0
The D'Oyly Carte Charitable Trust		3,500	3,500	0
Skinner's Company			0	500
DYS Space		600	600	600
Claude and Margaret Pike Woodland Trust		1,250	1,250	1,250
Dartmoor National Park Authority	874		874	0
Theatre Tax Credit	10,652		10,652	7,475
Donations	2,447		2,447	1,136
Membership	2,761		2,761	2,896
	<u>46,165</u>	<u>129,882</u>	<u>176,047</u>	<u>120,893</u>
<u>Productions and workshops</u>				
Performance fees and box office	3,913		3,913	1,497
Schools and education	1,515		1,515	1,675
Commissions			0	6,103
	<u>5,428</u>	<u>0</u>	<u>5,428</u>	<u>9,275</u>
<u>Other income</u>				
Sales of merchandise and hire	552		552	758
Interest	11		11	13
	<u>563</u>	<u>0</u>	<u>563</u>	<u>771</u>
Total income	<u>52,156</u>	<u>129,882</u>	<u>182,038</u>	<u>130,939</u>
Expenditure				
<u>Production expenses</u>				
Staff wages and fees	88,165		88,165	72,072
Props, set, costumes, lighting, sound	760		760	1,442
Travel	2,497		2,497	1,903
Research and development	1,998		1,998	
Marketing and publicity	1,116		1,116	3,991
Venue hire	90		90	1,015
Less allocated to restricted funds	-94,626	94,626	0	0
	<u>0</u>	<u>94,626</u>	<u>94,626</u>	<u>80,423</u>
<u>Depreciation</u>	<u>418</u>	<u>2,348</u>	<u>2,766</u>	<u>3,687</u>
<u>Support costs</u>				
Staff wages and fees	26,278		26,278	25,969
Training and recruitment	1,388		1,388	1,867
Bank charges	211		211	238
Insurance	1,605		1,605	1,584
Postage and stationery	694		694	911
Telephone	1,077		1,077	1,185
Heat, light and water	1,547		1,547	1,353
Rent	6,566		6,566	6,096
Equipment and IT repairs and renewals	5,282		5,282	802
Miscellaneous	2,359		2,359	1,477
Governance	2,416		2,416	2,104
Less allocated to restricted funds	-12,948	12,948	0	0
	<u>36,475</u>	<u>12,948</u>	<u>49,423</u>	<u>43,586</u>
Total expenditure	<u>36,893</u>	<u>109,922</u>	<u>146,815</u>	<u>127,696</u>
Surplus/deficit for the year	<u>15,263</u>	<u>19,960</u>	<u>35,223</u>	<u>3,243</u>