

**THE POTTERS HOUSE CHRISTIAN FELLOWSHIP UK**  
**HARROW CHURCH**

**ANNUAL REPORT AND  
STATEMENT OF ACCOUNTS  
12 MONTHS TO 31 AUGUST 2023**

**Charity Registration No: 1119296**



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# **THE POTTERS HOUSE CHRISTIAN FELLOWSHIP UK HARROW CHURCH**

## **LEGAL AND ADMINISTRATIVE INFORMATION**

**CHARITY NUMBER** 1119296

**START OF FINANCIAL YEAR** 01 September 2022

**END OF FINANCIAL PERIOD** 31 August 2023

**TRUSTEES AS AT 31 AUGUST, 2019**

Mr Jimride Robinson (chair of trustees)  
Mr Juneck Ekofo  
Mr Matthew Henry  
Mr Keith Munemo

The existing trustees appoint any new trustees following the provisions laid out in the Charity's governing instrument.

**GOVERNING INSTRUMENT**

The charity is controlled by its governing document, a deed of trust, and constitutes an unincorporated charity.  
*Constitution adopted 16th February, 2007*

**OBJECTS**

- a) The advancement of the Christian religion in accordance with the statement of beliefs set out in the 1st schedule and in particular in Harrow and at the discretion of the church council elsewhere in the United Kingdom or in the world.
- b) The relief of poverty and sickness regardless of nationality, religious, political or other opinion in the said location and at the discretion of the Church council elsewhere in the United Kingdom or the world.

**CORRESPONDENCE ADDRESS:** 127 Kitchener Road  
London  
E17 4LJ

**PRIMARY BANKERS:** Barclays Bank PLC

**INDEPENDENT EXAMINER:** John Galt Accounting Services  
93 Harrisons Drive  
Norwich  
Norfolk  
NR7 9HU

# THE POTTERS HOUSE CHRISTIAN FELLOWSHIP UK

## HARROW CHURCH

### **STATEMENT OF RECEIPTS AND PAYMENTS**

12 MONTHS TO 31 AUGUST 2023

<b><u>RECEIPTS:</u></b>	<b><u>Notes</u></b>	Unrestricted <u>Funds</u>	Restricted <u>Funds</u>	Total to <u>Aug'23</u>	Total to <u>Aug'22</u>
		£	£	£	£
Voluntary Receipts	<b>2a</b>	195,325	4,155	199,480	172,848
Charitable Activities	<b>2b</b>	1,600	0	1,600	730
Other Incoming Resources	<b>2c</b>	0	0	0	3,000
<b>TOTAL RECEIPTS</b>		<b>196,925</b>	<b>4,155</b>	<b>201,080</b>	<b>176,578</b>
<b><u>PAYMENTS:</u></b>					
Costs of activities in furtherance of the objectives of the Charity	<b>3a</b>	103,146	4,155	107,301	120,623
Resources Expended on Managing and Administering the Charity	<b>3b</b>	11,359	0	11,359	31,111
<b>TOTAL PAYMENTS</b>		<b>114,505</b>	<b>4,155</b>	<b>118,660</b>	<b>151,734</b>
<b><u>NET INCOMING / (OUTGOING) RESOURCES</u></b>		82,420	0	82,420	24,844
<b><u>Total Funds Brought Forward</u></b>		130,606	0	130,606	105,762
<b><u>Total Funds Carried Forward</u></b>		<b>213,026</b>	<b>0</b>	<b>213,026</b>	<b>130,606</b>

The notes on pages 4 - 6 form part of these accounts.

All operations are classified as continued operations.

# THE POTTERS HOUSE CHRISTIAN FELLOWSHIP UK HARROW CHURCH

## STATEMENT OF ASSETS AND LIABILITIES

12 MONTHS TO 31 AUGUST 2023

	Aug'23 £	Aug'22 £
<b><u>ASSETS</u></b>		
<b>Fixed Assets:</b>		
Building	1,015,909	0
<b>Cash Funds:</b>		
Cash at bank	21,774	130,605
Savings Account	0	0
	<u>21,774</u>	<u>130,605</u>
<b><u>LIABILITIES</u></b>		
Creditors      Amounts falling due within one year	72,489	0
<b>TOTAL CURRENT ASSETS:</b>	<u>-50,715</u>	<u>130,605</u>
Creditors      Amounts falling due after more than one year	752,169	
<b>NET ASSETS:</b>	<u><b>213,026</b></u>	<u><b>130,605</b></u>
<b>Represented By:</b>		
General Fund	213,026	130,605
Restricted Funds	0	0
	<u><b>213,026</b></u>	<u><b>130,605</b></u>
 Assets Retained for the Charitie's Own Use:		
Equipment	7,740	4,265

### TRUSTEES RESPONSIBILITIES IN RELATION TO FINANCIAL STATEMENTS

Charity Law requires the Trustees to prepare financial statements for each financial year which comply with the regulations set out in the Charities Act 2011. The Trustees have elected to take advantage of the provisions that apply to small charities and have prepared a Receipts and Payments Account and Statement of Assets and Liabilities which are set out on pages 2 and 3.

Signed on their behalf by



, (Jimride Robinson) Trustee

**THE POTTERS HOUSE CHRISTIAN FELLOWSHIP UK  
HARROW CHURCH**

**NOTES TO THE ACCOUNTS  
12 MONTHS TO 31 AUGUST 2023**

**NOTE 1 ACCOUNTING POLICIES**

***Basis of Accounting***

The accounts have been prepared under the "Receipts and Payments" basis as prescribed by the Charity Commissioners, and they meet the appropriate legal requirements.

***Change of Basis***

There has been no change to the valuation rules and methods of accounting since last year.  
There has been no change to last year's accounts.

**NOTE 2 RECEIPTS**

	<b>Unrestricted Funds £</b>	<b>Restricted Funds £</b>	<b>Total to Aug'23 £</b>	<b>Total to Aug'22 £</b>
<b><u>a)</u> Voluntary Receipts</b>				
Church Offerings	110,579	0	110,579	133,077
Gift Aid Tax Reclaimed	44,874	0	44,874	22,271
Special Offerings	29,547	4,155	33,702	1,500
Pledges	10,325	0	10,325	16,000
	<b>195,325</b>	<b>4,155</b>	<b>199,480</b>	<b>172,848</b>
<b><u>b)</u> Charitable Activities</b>				
Revival Meetings	1,600	0	1,600	730
	<b>1,600</b>	<b>0</b>	<b>1,600</b>	<b>730</b>
<b><u>c)</u> Other Incoming Resources</b>				
Equipment Sales	0	0	0	3,000
New Church Tithe	0	0	0	0
	<b>0</b>	<b>0</b>	<b>0</b>	<b>3,000</b>

**THE POTTERS HOUSE CHRISTIAN FELLOWSHIP UK  
HARROW CHURCH**

**NOTES TO THE ACCOUNTS  
12 MONTHS TO 31 AUGUST 2023**

**NOTE 3 PAYMENTS**

**a) Cost of activities in the furtherance of the Charities' objects**

	<b>Unrestricted Funds</b>	<b>Restricted Funds</b>	<b>Total Aug'23</b>	<b>Total Aug'22</b>
	£	£	£	£
Accommodation Costs	2,893	0	2,893	446
Housing Allowance	100	0	100	28
Air Fare Costs	3,173	0	3,173	7,220
Bank Charges	52	0	52	126
Books & Publications	0	0	0	0
Building Rent & Rates	32,180	0	32,180	30,055
Building Repairs	3,687	0	3,687	3,077
Conference & Seminar Costs	1,376	0	1,376	0
Equipment Costs	6,055	0	6,055	3,600
Equipment Rent & Repairs	6,612	0	6,612	642
Fellowship Tithe	5,800	0	5,800	18,211
Nursery & Cleaning	0	0	0	0
Hospitality & Subsistence	11,086	0	11,086	15,720
Motor Vehicle Expenses	0	0	0	0
Outreach & Evangelism	3,022	0	3,022	6,840
Printing & Advertising	4,644	0	4,644	7,702
Revival Expenses	8,039	0	8,039	6,871
Stationery & Postage	2,116	0	2,116	0
Sundry Expenses	0	0	0	0
Telephone Costs	73	0	73	0
Travel / Impact Teams	177	0	177	228
Utility Costs	1,629	0	1,629	776
Visiting Speakers	2,027	4,155	6,181	16,079
Wages & Salaries	0	0	0	0
World Evangelism	8,405	0	8,405	3,000
Benevolence	0	0	0	0
	<b>103,146</b>	<b>4,155</b>	<b>107,301</b>	<b>120,623</b>

**b) Resources expended on managing and administering the Charity**

New Church Support	9,968	0	9,968	29,682
Insurance Costs	1,390	0	1,390	130
Legal & Professional Fees	0	0	0	0
Independent Examiners Fee	0	0	0	1,300
	<b>11,359</b>	<b>0</b>	<b>11,359</b>	<b>31,111</b>



# THE POTTERS HOUSE CHRISTIAN FELLOWSHIP UK HARROW CHURCH

## NOTES TO THE ACCOUNTS 12 MONTHS TO 31 AUGUST 2023

### NOTE 4 RESTRICTED FUNDS

The Charity held no restricted fund during this financial period.

### NOTE 5 PAYMENTS TO TRUSTEES

No trustees received remuneration during the year except for the Pastor Jimride Robinson

		<b>Total</b>	<b>Total</b>
		<b><u>Aug'23</u></b>	<b><u>Aug'22</u></b>
		£	£
Pastor J. Robinson	Wages & Housing Allowances	100	28

No transactions were undertaken by (or on behalf of) the charity in which a trustee or connected person has a material interest.

### NOTE 6 RISK ASSESSMENT

The Trustees actively review the major risks which the Charity faces on a regular basis and believe that maintaining the free reserves stated, combined with the annual review of the controls over key financial systems carried out on an annual basis will provide sufficient resources in the event of adverse conditions. The Trustees have also examined other operational and business risks which they face and confirmed that they have established systems to mitigate the significant risks.

### NOTE 7 RESERVES POLICY

The Trustees have considered the level of reserves they wish to retain, appropriate to the charity's needs. This is based on the charity's size and the level of financial commitments held. The Trustees aim to ensure that the charity will be able to continue to fulfill its charitable objectives even if there is a temporary shortfall in income or unforeseen increase in expenditure. The trustees will endeavour not to set aside funds unnecessarily.

### NOTE 8 PUBLIC BENEFIT

The Charity acknowledges its requirement to demonstrate clearly that it must have charitable purposes or "aims" that are for the public benefit. The Trustees confirm that they have paid due regard to the Charity Commission guidance on public benefit before deciding what activities the charity are to undertake.

### NOTE 9 OTHER DISCLOSURE ISSUES

The charity has no other commitments, guarantees, loans, contingent liabilities other than those disclosed in the accounts. There are no other disclosure issues.

**THE POTTERS HOUSE CHRISTIAN FELLOWSHIP UK**  
**HARROW CHURCH**  
**TRUSTEES REPORT FOR THE YEAR TO 31 AUGUST, 2021**

The Trustees present their report along with the financial statements of the charity for the year to 31 August, 2021. The financial statements have been prepared in accordance with the accounting policies set out on page 4 and comply with the Charity's trust deed and applicable law.

**Trustees**

The trustees named in the Notes to the Accounts have served throughout the year. Appointment of trustees is governed by the Constitution of the Charity. The Board of Trustees is authorised to appoint new trustees to fill vacancies through resignation or death of an existing trustee.

**Investment Powers**

The Constitution authorises the trustees to make and hold investments using general funds of the charity. No such investments are presently held.

**Constitution, Objects and Policies**

The Charitable Trust is constituted by Constitution, and its objects are to promote the Christian faith through worship. In order to do this regular activities are carried out and invitations given out to the public.

Finance is raised purely from members contributions. The day to day running of the church is delegated by the Trustees to the Pastor.

**Development, Activities and Achievements**

The trustees, Pastor, and church council are committed to enabling as many people as possible to worship at our church and to become active members and followers of Jesus Christ. Our services and worship put faith into practice through prayer and scripture, music and preaching.

When planning our activities for the year, the Pastor and the church council have considered the Commission's guidance on public benefit and, in particular, the specific guidance on charities for the advancement of religion. In particular, we try to enable ordinary people to live out their faith as part of our local community through:

Worship and prayer; learning about the Gospel; and developing their knowledge and trust in Jesus.  
Provision of Pastoral Care for all who enter our doors and to the local community.  
Missionary and local community outreach work.

The trustees, Pastor, and church council are also delighted in the fact that the charity now has a viable church home, albeit a rental property. The building should be sufficient to allow for the much prayed for growth in church membership.

**Financial Review**

Overall income has increased by 21% as the church continued to give to world evangelism and outreach.

New and existing members have also been giving with the vision of seeing others come to Christ. Overall expenditure has decreased by 33%. Most expenditure is on the Charity's objects of promoting the Christian faith and the planting of a new church.

## **Future Developments**

The trustees are looking to invest funds in planting further churches.

## **Reserves Policy**

The Charity's policy is to maintain sufficient unrestricted funds to cover the next month's expenditure. This has been achieved throughout the year.

Restricted funds are normally used up when raised. Exceptions to this are when the funds have been raised but the cause raised for is not yet completed. There are correct accounting policies in place to identify each restricted fund and the available balance at any point in time.

## **Statement of Trustees Responsibilities**

Law applicable to Charities in England and Wales requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the Charity's financial activities during the year and of its financial position at the year end. In preparing those financial statements, the Trustees are required to:

- a. Select suitable accounting policies and apply them consistently;
- b. make judgements and estimates that are reasonable and prudent;
- c. state whether applicable accounting standards and statements of recommended practice have been followed, subject to any departures disclosed and explained in the financial statements;
- d. prepare the financial statements on an ongoing concern basis unless it is inappropriate to presume that the Charity will continue in operation.

The Trustees are responsible for keeping accounting records which disclose with reasonable accuracy at any time the financial position of the Charity and enable them to ensure that the financial statements comply with the Charities Act 2011. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

## **Approval**

This report was approved by the Trustees on 22 August, 2024  
and signed by the Pastor of the church who chaired the meeting.



Jimride Robinson  
Pastor

## **Independent examiner's report to the trustees of The Potters House Christian Fellowship UK Harrow Church**

I report on the accounts of the Trust for the year ended 31 August 2023 which are set out on pages 1 to 8.

### **Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

examine the accounts under section 145 of the Charities Act;

to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the Charities Act; and

to state whether particular matters have come to my attention.

### **Basis of independent examiner's report**

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

### **Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

to keep accounting records in accordance with section 130 of the Charities Act; and

to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Mr. John Galt MAAT  
93 Harrisons Drive  
Norwich  
Norfolk  
NR7 9HU

22-Aug-24