

THE POTTERS HOUSE CHRISTIAN CENTRE
(HARROW)

**ANNUAL REPORT AND
STATEMENT OF ACCOUNTS
FOR THE YEAR ENDED 31ST AUGUST 2021**

Charity Registration No: 1119296

Table of Contents

	<u>Page(s)</u>
LEGAL AND ADMINISTRATIVE INFORMATION	1
STATEMENT OF RECEIPTS AND PAYMENTS	2
STATEMENT OF ASSETS AND LIABILITIES	3
NOTES TO THE ACCOUNTS	4 - 6
TRUSTEES ANNUAL REPORT	7 - 8
INDEPENDENT EXAMINER'S REPORT	9

THE POTTERS HOUSE CHRISTIAN CENTRE HARROW

LEGAL AND ADMINISTRATIVE INFORMATION

CHARITY NUMBER 1119296

START OF FINANCIAL YEAR 01 September 2020

END OF FINANCIAL YEAR 31 August 2021

TRUSTEES AS AT 31 AUGUST, 2019

Mr Jimride Robinson (chair of trustees)
Mr Juneck Ekofo
Mr Matthew Henry
Mr Keith Munemo

The existing trustees appoint any new trustees following the provisions laid out in the Charity's governing instrument.

GOVERNING INSTRUMENT

The charity is controlled by its governing document, a deed of trust, and constitutes an unincorporated charity.
Constitution adopted 16th February, 2007

OBJECTS

- a) The advancement of the Christian religion in accordance with the statement of beliefs set out in the 1st schedule and in particular in Harrow and at the discretion of the church council elsewhere in the United Kingdom or in the world.
- b) The relief of poverty and sickness regardless of nationality, religious, political or other opinion in the said location and at the discretion of the Church council elsewhere in the United Kingdom or the world.

CORRESPONDENCE ADDRESS:

127 Kitchener Road
London
E17 4LJ

PRIMARY BANKERS:

Barclays Bank PLC

INDEPENDENT EXAMINER:

John Galt Accounting Services
129 Newmarket Road
Norwich
Norfolk
NR4 6SZ

THE POTTERS HOUSE CHRISTIAN CENTRE HARROW

STATEMENT OF RECEIPTS AND PAYMENTS

FOR THE YEAR ENDED 31ST AUGUST 2021

<u>RECEIPTS:</u>	<u>Notes</u>	Unrestricted <u>Funds</u>	Restricted <u>Funds</u>	Total <u>2021</u>	Total <u>2020</u>
		£	£	£	£
Voluntary Receipts	2a	133,609	0	133,609	110,440
Charitable Activities	2b	0	0	0	2,030
Other Incoming Resources	2c	3,000	0	3,000	0
TOTAL RECEIPTS		136,609	0	136,609	112,470
<u>PAYMENTS:</u>					
Costs of activities in furtherance of the objectives of the Charity	3a	57,647	0	57,647	86,194
Resources Expended on Managing and Administering the Charity	3b	566	0	566	1,359
TOTAL PAYMENTS		58,213	0	58,213	87,553
<u>NET INCOMING / (OUTGOING) RESOURCES</u>		78,396	0	78,396	24,916
<u>Total Funds Brought Forward</u>		27,367	0	27,367	2,451
<u>Total Funds Carried Forward</u>		105,762	0	105,762	27,367

The notes on pages 4 - 6 form part of these accounts.

All operations are classified as continued operations.

THE POTTERS HOUSE CHRISTIAN CENTRE HARROW

STATEMENT OF ASSETS AND LIABILITIES **FOR THE YEAR ENDED 31ST AUGUST 2021**

	31-Aug-21 £	31-Aug-20 £
<u>ASSETS</u>		
Cash Funds:		
Cash at bank	105,762	27,367
Savings Account	0	0
	<hr/> 105,762	<hr/> 27,367
<u>LIABILITIES</u>		
Creditors Amounts falling due within one year	0	0
TOTAL ASSETS LESS LIABILITIES:	<hr/> <hr/> 105,762	<hr/> <hr/> 27,367
Represented By:		
General Fund	105,762	27,367
Restricted Funds	0	0
	<hr/> 105,762	<hr/> 27,367
 Assets Retained for the Charitie's Own Use:		
Equipment	2,782	3,109

TRUSTEES RESPONSIBILITIES IN RELATION TO FINANCIAL STATEMENTS

Charity Law requires the Trustees to prepare financial statements for each financial year which comply with the regulations set out in the Charities Act 2011. The Trustees have elected to take advantage of the provisions that apply to small charities and have prepared a Receipts and Payments Account and Statement of Assets and Liabilities which are set out on pages 2 and 3.

Approved by the trustees on 5 July, 2022

Signed on their behalf by

, (Jimride Robinson) Trustee

THE POTTERS HOUSE CHRISTIAN CENTRE HARROW

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31ST AUGUST 2021

NOTE 1 ACCOUNTING POLICIES

Basis of Accounting

The accounts have been prepared under the "Receipts and Payments" basis as prescribed by the Charity Commissioners, and they meet the appropriate legal requirements.

Change of Basis

There has been no change to the valuation rules and methods of accounting since last year.
There has been no change to last year's accounts.

NOTE 2 RECEIPTS

	Unrestricted Funds £	Restricted Funds £	Total <u>2021</u> £	Total <u>2020</u> £
a) Voluntary Receipts				
Church Offerings	93,667	0	93,667	87,088
Gift Aid Tax Reclaimed	24,742	0	24,742	15,198
Special Offerings	3,200	0	3,200	5,745
Pledges	12,000	0	12,000	2,409
	133,609	0	133,609	110,440
b) Charitable Activities				
Revival Meetings	0	0	0	2,030
	0	0	0	2,030
c) Other Incoming Resources				
Equipment Sales	3,000	0	3,000	0
New Church Tithe	0	0	0	0
	3,000	0	3,000	0

THE POTTERS HOUSE CHRISTIAN CENTRE HARROW

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31ST AUGUST 2021

NOTE 3 PAYMENTS

a) Cost of activities in the furtherance of the Charities' objects

	Unrestricted Funds	Restricted Funds	Total <u>2021</u>	Total <u>2020</u>
	£	£	£	£
Accommodation Costs	120	0	120	355
Housing Allowance	467	0	467	25,195
Air Fare Costs	0	0	0	250
Bank Charges	67	0	67	158
Books & Publications	0	0	0	0
Building Rent & Rates	26,342	0	26,342	25,273
Building Repairs	458	0	458	474
Conference & Seminar Costs	0	0	0	1,285
Equipment Costs	0	0	0	776
Equipment Rent & Repairs	2,721	0	2,721	0
Fellowship Tithe	7,107	0	7,107	9,413
Nursery & Cleaning	0	0	0	0
Hospitality & Subsistence	2,323	0	2,323	2,994
Motor Vehicle Expenses	0	0	0	439
Outreach & Evangelism	649	0	649	902
Printing & Advertising	6,242	0	6,242	142
Revival Expenses	2,106	0	2,106	936
Stationery & Postage	923	0	923	21
Sundry Expenses	0	0	0	4,787
Telephone Costs	10	0	10	294
Travel / Impact Teams	57	0	57	1,409
Utility Costs	40	0	40	2,546
Visiting Speakers	2,640	0	2,640	5,070
Wages & Salaries	0	0	0	0
World Evangelism	5,375	0	5,375	3,375
Benevolence	0	0	0	100
	57,647	0	57,647	86,194

b) Resources expended on managing and administering the Charity

New Church Support	200	0	200	0
Insurance Costs	138	0	138	209
Legal & Professional Fees	228	0	228	600
Independant Examiners Fee	0	0	0	550
	566	0	566	1,359

THE POTTERS HOUSE CHRISTIAN CENTRE HARROW

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31ST AUGUST 2021

NOTE 4 RESTRICTED FUNDS

The Charity held no restricted fund during this financial period.

NOTE 5 PAYMENTS TO TRUSTEES

No trustees received remuneration during the year except for the outgoing Pastor David Kennedy

		Total	Total
		<u>2021</u>	<u>2020</u>
		£	£
Pastor J. Robinson	Wages & Housing Allowances	467	25,195

No transactions were undertaken by (or on behalf of) the charity in which a trustee or connected person has a material interest.

NOTE 6 RISK ASSESSMENT

The Trustees actively review the major risks which the Charity faces on a regular basis and believe that maintaining the free reserves stated, combined with the annual review of the controls over key financial systems carried out on an annual basis will provide sufficient resources in the event of adverse conditions. The Trustees have also examined other operational and business risks which they face and confirmed that they have established systems to mitigate the significant risks.

NOTE 7 RESERVES POLICY

The Trustees have considered the level of reserves they wish to retain, appropriate to the charity's needs. This is based on the charity's size and the level of financial commitments held. The Trustees aim to ensure that the charity will be able to continue to fulfill its charitable objectives even if there is a temporary shortfall in income or unforeseen increase in expenditure. The trustees will endeavour not to set aside funds unnecessarily.

NOTE 8 PUBLIC BENEFIT

The Charity acknowledges its requirement to demonstrate clearly that it must have charitable purposes or "aims" that are for the public benefit. The Trustees confirm that they have paid due regards to the Charity Commission guidance on public benefit before deciding what activities the charity are to undertake.

NOTE 9 OTHER DISCLOSURE ISSUES

The charity has no other commitments, guarantees, loans, contingent liabilities other than those disclosed in the accounts. There are no other disclosure issues.

THE POTTERS HOUSE CHRISTIAN CENTRE HARROW **TRUSTEES REPORT FOR THE YEAR TO 31 AUGUST, 2021**

The Trustees present their report along with the financial statements of the charity for the year to 31 August, 2021. The financial statements have been prepared in accordance with the accounting policies set out on page 4 and comply with the Charity's trust deed and applicable law.

Trustees

The trustees named in the Notes to the Accounts have served throughout the year. Appointment of trustees is governed by the Constitution of the Charity. The Board of Trustees is authorised to appoint new trustees to fill vacancies through resignation or death of an existing trustee.

Investment Powers

The Constitution authorises the trustees to make and hold investments using general funds of the charity. No such investments are presently held.

Constitution, Objects and Policies

The Charitable Trust is constituted by Constitution, and its objects are to promote the Christian faith through worship. In order to do this regular activities are carried out and invitations given out to the public.

Finance is raised purely from members contributions. The day to day running of the church is delegated by the Trustees to the Pastor.

Development, Activities and Achievements

The trustees, Pastor, and church council are committed to enabling as many people as possible to worship at our church and to become active members and followers of Jesus Christ. Our services and worship put faith into practice through prayer and scripture, music and preaching.

When planning our activities for the year, the Pastor and the church council have considered the Commission's guidance on public benefit and, in particular, the specific guidance on charities for the advancement of religion. In particular, we try to enable ordinary people to live out their faith as part of our local community through:

Worship and prayer; learning about the Gospel; and developing their knowledge and trust in Jesus.

Provision of Pastoral Care for all who enter our doors and to the local community.

Missionary and local community outreach work.

The trustees, Pastor, and church council are also delighted in the fact that the charity now has a viable church home, albeit a rental property. The building should be sufficient to allow for the much prayed for growth in church membership.

Financial Review

Overall income has increased by 21% as the church continued to give to world evangelism and outreach.

New and existing members have also been giving with the vision of seeing others come to Christ. Overall expenditure has decreased by 33%. Most expenditure is on the Charity's objects of promoting the Christian faith and the planting of a new church.

Future Developments

The trustees are looking to invest funds in planting further churches.

Reserves Policy

The Charity's policy is to maintain sufficient unrestricted funds to cover the next month's expenditure. This has been achieved throughout the year.

Restricted funds are normally used up when raised. Exceptions to this are when the funds have been raised but the cause raised for is not yet completed. There are correct accounting policies in place to identify each restricted fund and the available balance at any point in time.

Statement of Trustees Responsibilities

Law applicable to Charities in England and Wales requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the Charity's financial activities during the year and of its financial position at the year end. In preparing those financial statements, the Trustees are required to:

- a. Select suitable accounting policies and apply them consistently;
- b. make judgements and estimates that are reasonable and prudent;
- c. state whether applicable accounting standards and statements of recommended practice have been followed, subject to any departures disclosed and explained in the financial statements;
- d. prepare the financial statements on an ongoing concern basis unless it is inappropriate to presume that the Charity will continue in operation.

The Trustees are responsible for keeping accounting records which disclose with reasonable accuracy at any time the financial position of the Charity and enable them to ensure that the financial statements comply with the Charities Act 2011. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approval

This report was approved by the Trustees on 5 July, 2022
and signed by the Pastor of the church who chaired the meeting.

Jimride Robinson
Pastor

Independent examiner's report to the trustees of The Potters House Christian Centre Harrow

I report on the accounts of the Trust for the year ended 31 August 2021 which are set out on pages 1 to 8.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

examine the accounts under section 145 of the Charities Act;

to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the Charities Act; and

to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

to keep accounting records in accordance with section 130 of the Charities Act; and

to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Mr. John Galt MAAT
129 Newmarket Road
Norwich
Norfolk
NR4 6SZ

05-Jul-22