



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## Trustees' Annual Report for the period

From September 2022 Period start date To August 2023 Period end date

Charity name: Tuffley Playgroup

Charity registration number: 1119233

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<b>We provide a range of learning experiences to help children in their next steps in their learning journey. Our activities cover all areas of the preschool curriculum and involve children's interests where possible.</b>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<b>Tuffley Playgroup is a thriving preschool group catering to young children in the Tuffley area of Gloucester. We offer the children the opportunity to learn through play in a stimulating and nurturing environment. Our playgroup committee is run by parent management committee which can form an important part of local community. The Playgroup strives to be responsive to the needs of that community which we serve.</b>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<b>N/A</b>

## Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	<b>N/A</b>
Policy on social investment including program related investment	Para 1.38	<b>N/A</b>

Contribution made by volunteers	Para 1.38	N/A
Other		

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<b>We have helped children prepare to be ready to go to school. Some of the children that we care for have been socially impacted by the recent pandemic and have needed additional emotional support. We have also supported parents to bring their children to our setting, reassuring them that it is safe and that we have protocols in relation to cleaning and good hygiene to ensure the safety of their child.</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	N/A
Performance of fundraising activities against objectives set	Para 1.41	N/A
Investment performance against objectives	Para 1.41	N/A
Other		

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## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	N/A
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<b>We have no set policy but we do keep a reserve large enough to pay staff redundancies should we need to close the setting. This amount changes with staff rotation and longevity of service.</b>
Amount of reserves held	Para 1.22	<b>£8000</b>
Reasons for holding zero reserves	Para 1.22	<b>N/A</b>
Details of fund materially in deficit	Para 1.24	<b>N/A</b>
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	<b>N/A</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	<b>Preschool Fees paid by the Local Authority. Some fees are paid by parents if the child does not yet qualify for fee childcare hours</b>
Investment policy and objectives including any social investment policy adopted	Para 1.46	<b>N/A</b>
A description of the principal risks facing the charity	Para 1.46	<b>N/A</b>
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document ( <a href="#">trust deed</a> , <a href="#">royal charter</a> )	Para 1.25	<b>Constitution</b>
How is the charity constituted? (e.g <a href="#">unincorporated association</a> , <a href="#">CIO</a> )	Para 1.25	<b>Association</b>
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<b>Trustees are volunteers</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

## Reference and Administrative details

Charity name	Tuffley Playgroup
Other name the charity uses	
Registered charity number	1119233
Charity's principal address	C/O Harewood Infants School Tuffley Gloucester GL4 0QL

### **Names of the charity trustees who manage the charity**

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Claire Gage	Committee Chair and contact		
2	Elena Solumou	Treasurer		
3	Martina Halmagyi	Secretary		
4	Aimee McEvoy	Trustee		
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Corporate trustees – names of the directors at the date the report was approved

[illegible]

Name of trustees holding title to property belonging to the charity

[illegible]

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

#### Name of chief executive or names of senior staff members (Optional information)

Paula Raine is our Playgroup Manager.

## Exemptions from disclosure

Reason for non-disclosure of key personnel details

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## Other optional information

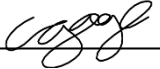
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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

	
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Full name(s)

Claire Gage	
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Position (eg Secretary,  
Chair, etc)

Committee Chair	
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Date

31/03/2025
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# **TUFFLEY PLAYGROUP FINANCIAL STATEMENT - For year Ending 31 August 2023**

21-22		22-23	21-22	22-23
£	<b><u>Incom</u></b>	£	£	<b><u>Expenditure</u></b>
32685.42	Vouchers	47454.58	27813.8	43280.05
1617.95	Fees	519.60	140.00	
			1548.18	Rent
			332.92	Purchases
			240.00	Insurance
			517.90	Training
			100.00	Payroll
			0.00	Subscriptions
				Other
1062.50	Others	1929.46		
				Total Expenditure
35365.87	Total Income	49903.64		48829.78
4673.07	Net Income/- Net Expenditure	1073.86		
<u>11461.75</u>	Balance B/Fwd	<u>16134.82</u>		

I have examined the accounts of the above fund for the period from September 2022 to August 2023 and examined the relevant bank statements, paying in books and receipts provided and can confirm that the accounts fairly represent the transactions, and the financial statements are correct.

21-22  
£

**Represented**  
**By:**

14879.88 Bank Balance at end of August

17343.87



CHARITY COMMISSION  
FOR ENGLAND AND WALES

## Independent examiner's report on the accounts

### Section A

### Independent Examiner's Report

Report to the trustees

Tuffley Play Group

On accounts for the year  
ended

31/08/2023

Charity no  
(if any)

1119233

Set out on pages

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended

Responsibilities and  
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [ ] if not applicable.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below \*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

Date:

27/03/2025

Name:

Lewis Moore.

Relevant professional  
qualification(s) or body

(if any):

Address:

2 Argyll Place  
Gloucester  
GL2 0QS

## Section B

## Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

*(This area is for the examiner's use only. It is not to be filled in by the charity.)*

*(The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of a firm of accountants listed in the applicable list.) Delete if not applicable.*

*I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than those disclosed below) which gives me cause to believe that in any material respect:*

- the accounting records were not kept in accordance with section 130 of the Charities Act 2011;*
- the accounts did not comply with the applicable requirements;*
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.*

*I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to aid a proper understanding of the accounts to be reached.*

*Please delete the words in the brackets if they do not apply.*

Signed: *[Signature]*  
Name: *[Name]*