

# Connect Church Maidstone

Report and Accounts

Year ended 31 August 2021

Stewardship   
*Active generosity*

1 Lamb's Passage, London EC1Y 8AB  
[www.stewardship.org.uk](http://www.stewardship.org.uk)

**CONNECT CHURCH MAIDSTONE**  
**YEAR ENDED 31 AUGUST 2021**  
**LEGAL & ADMINISTRATIVE DETAILS**

ADDRESS FOR CORRESPONDENCE	1st Floor, MSCC Titchfield Road Maidstone Kent ME15 8FX
GOVERNING DOCUMENT	Trust Constitution adopted 12 March 2007 (as amended on 29 April 2019)
CHARITY REGISTRATION NUMBER	1119213
TRUSTEES	Leon Mileham Peter Farmer David Evans James Holland Jane Shankar (from 31 January 2021)
BANKERS	Royal Bank of Scotland, Maidstone Barclays Bank PLC, Kent
INDEPENDENT EXAMINER	Mary Evans Stewardship 1 Lamb's Passage LONDON EC1Y 8AB

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## Annual report for the year ending 31<sup>st</sup> August 2021

Registered Charity No. 1119213

### Purpose

- The advancement of the Christian faith in the UK and overseas
- The advancement, for public benefit, of Christian teaching and other learning
- The relief of the poor, sick, disabled and homeless

### Organisation

Nationally a member of the Evangelical Alliance.

In the south east it is a member of Synergy Alliance.

Locally is a part of Maidstone Churches Together.

CCM has its own team of elders who meet on regular basis on church and charity matters.

CCM meet in a hired hall at the Maidstone Skills and Community Centre (MSCC), it also has a rented office at MSCC and occasionally uses other rented premises for its various activities.

### Staffing

As of 31<sup>st</sup> August 2021 CCM has one full time employee, and three part time employees.

- Leon Mileham is employed full time as CCM's Pastor/Minister.
- Karen Kamundi is employed part time as CCM's Administrator.
- Esther Barnes is employed part time as CCM's Youth Pastor.
- Donna Farmer is employed part time as CCM's CAP Debt Coach.

CCM does fund occupational pension scheme through the government's workplace pension scheme, this started in November 2016.

All other work carried out on behalf of CCM is on a voluntary basis.

In January 2020, James Holland and David Evans were appointed to the board of Trustees. In January 2021, Jane Shankar was appointed to the board of Trustees.

### Activities during the year

- The various activities of CCM include life groups, youth & children's clubs, bible teaching & training events, etc.
- CCM has financially supported Christian workers in Tanzania & Liberia. Involvement in foreign missions and humanitarian work is a primary objective for CCM.
- 'Little Steps' is a weekly group for parents with pre-school age children to provide a friendly, welcoming environment where parents & children can build real and lasting friendships.

- CCM Holds a summer Family Fun Day at Maidstone Skills & Community Centre in Senacre annually as an outreach and to build links and friendship with the local community.
- CCM runs 'Team Spirit Social Cycle Rides' for members of the church and friends for socialising, fundraising, for building relationships and connecting in an everyday way with those outside the church.
- CCM helps to run the Maidstone CAP debt centre, along with The Vine church, and regularly sees and helps people who are in extreme debt.
- Members of the congregation are also involved in other community activities e.g. 'Street Pastors', 'Maidstone Churches Winter Shelter', and 'The Princess Project'.

In planning the activities the Elders/Trustees have had regard to the guidance issued by the Charities Commission on public benefit.

#### Financial Review

Incoming resources	£109,897
Expenditure	£92,414
Surplus/(Deficit)	£17,482

#### Grants

CCM is committed to the aid of overseas Christian workers and supports *Friends of Helper* in Tanzania.

In Maidstone CCM regularly gives to local charities.

CCM also made gifts to CAP clients and to various members of its congregation.

#### Reserves

It is an agreed principle that at least three months cash reserves in hand should be kept in CCM's current account. This is kept under periodic review. 3 months running costs are approximately £25,000, at the end of the financial year, there was approximately £25,000 in unrestricted cash reserves, with the Trustees able to reassign designated funds should the need occur.

When the COVID-19 pandemic started to impact the UK in March 2020, the Trustees immediately repurposed money from the designated building fund into a Financial Assistance Fund, and members of the church also contributed towards this fund. A number of grants have been paid to various individuals and families to support them financially since the fund started.

As with all other churches, the charity has been impacted by COVID-19. In early 2021, the Church started meeting again in person within government guidelines, the church continues operated online. Cash flow has not been severely affected because of a slight increase in giving combined with a reduction in rent payments. As a

consequence, as at 30 Apr 2022 the church held approximately £14,000 of unrestricted funds held for general purposes.

### **Risk Management**

The Elders/Trustees of CCM meet on a regular basis and receive regular reports and financial statements detailing the opportunities and risks that CCM faces. This enables them to plan or curtail activities accordingly making judgements and estimates that are reasonable and prudent.

CCM has suitable accounting standards and policies which are applied consistently. Financial statements are prepared on an ongoing basis. At the end of each accounting year records are produced which give a true and fair view of the state of the affairs of the church, disclosing with reasonable accuracy the financial position of CCM, whilst protecting assets and taking reasonable steps to detect fraud or any other irregularities, thereby complying with the Charities Act 2011.

CCM has an operational Safeguarding Policy to ensure that children, young people, vulnerable adults and workers are protected at all times. This is kept under constant review.

Signed by,

Peter Farmer

Elder/Trustee, on behalf of all the Elders/Trustees of CCM.

Report dated 23 June 2022

**INDEPENDENT EXAMINER'S REPORT**  
**TO THE TRUSTEES OF**  
**CONNECT CHURCH MAIDSTONE**

I report to the trustees on my examination of the accounts of Connect Church Maidstone ('the charity') for the year ended 31 August 2021 on pages 6 to 9 following.

**Responsibilities and basis of report**

As the trustees of the charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the 2011 Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in accordance with section 130 of the 2011 Act; or
2. the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Mary Evans

Stewardship  
1 Lamb's Passage  
LONDON  
EC1Y 8AB

Date: 23 June 2022

**CONNECT CHURCH MAIDSTONE**  
**RECEIPTS AND PAYMENTS ACCOUNT**  
**YEAR ENDED 31 AUGUST 2021**

Notes	Unrestricted Funds		Restricted Funds	2021	2020
	General Funds	Designated Funds			
	£	£	£	£	£
<b>Income receipts</b>					
Donations	77,067	-	5,100	82,167	90,407
Government grants	1,221	-	-	1,221	1,809
Other grants	-	-	2,955	2,955	-
Gift aid receipts	10,667	-	1,188	11,855	15,660
NIC refund from HMRC	11,197	-	-	11,197	-
Interest	-	-	19	19	198
Other	483	-	-	483	1,885
<b>Total receipts</b>	<b>100,635</b>	<b>-</b>	<b>9,262</b>	<b>109,897</b>	<b>109,959</b>
<b>Payments</b>					
<i>Payments in furtherance of the church's objectives</i>					
Direct costs 2	91,464	-	950	92,414	99,859
<b>Total payments</b>	<b>91,464</b>	<b>-</b>	<b>950</b>	<b>92,414</b>	<b>99,859</b>
Net of receipts / (payments) before transfers	9,171	-	8,312	17,482	10,101
Transfers between funds	-	-	-	-	-
<b>Net movement in funds</b>	<b>9,171</b>	<b>-</b>	<b>8,312</b>	<b>17,482</b>	<b>10,101</b>
Cash funds as at last year end	16,269	120,553	131,101	267,922	257,822
<b>Cash funds at this year end</b> A	<b>25,439</b>	<b>120,553</b>	<b>139,413</b>	<b>285,405</b>	<b>267,922</b>

The notes on pages 8 - 9 form part of these accounts.

**CONNECT CHURCH MAIDSTONE**  
**STATEMENT OF ASSETS AND LIABILITIES**  
**YEAR ENDED 31 AUGUST 2021**

	<u>Unrestricted Funds</u>		Restricted funds	2021	2020
	General funds	Designated funds			
	£	£	£	£	£
<b>A Cash funds</b>					
Cash at bank with immediate access	25,439	120,552	72,437	218,429	200,953
Notice deposits	-	-	66,976	66,976	66,969
	<u>25,439</u>	<u>120,552</u>	<u>139,413</u>	<u>285,405</u>	<u>267,922</u>
<b>B Other monetary assets</b>					
Gift aid due to charity	4,112	-	225	4,337	1,089
JRS Grant due for August	-	-	-	-	606
Overpaid hall hire	-	-	-	-	5,220
Estimated employers NIC refund due from HMRC	-	-	-	-	9,000
	<u>4,112</u>	<u>-</u>	<u>225</u>	<u>4,337</u>	<u>15,915</u>
<b>C Liabilities</b>					
PAYE due	676	-	-	676	930
Accounts and Examination fee for 2019	-	-	-	-	1,020
Accounts and Examination fee for 2020	1,170	-	-	1,170	1,170
Accounts and Examination fee for 2021	1,110	-	-	1,200	-
Accrued charges	2,233	-	-	2,233	-
	<u>5,279</u>	<u>-</u>	<u>-</u>	<u>5,279</u>	<u>3,120</u>

All liabilities fall due for settlement within one year.

**D Assets retained for charity's own use**

	Fund to which asset belongs	Insurance value
		£
Music and PA equipment	General	18,845
Computers and IT	General	5,479
		<u>24,324</u>

The trustees have used insurance values as an approximation for current values.

The accounts were approved by the trustees and signed on their behalf by:

Peter Farmer

Date: 23 June 2022

The notes on pages 8 - 9 form part of these accounts.



# CONNECT CHURCH MAIDSTONE

## NOTES TO THE ACCOUNTS

YEAR ENDED 31 AUGUST 2021

### 1 Accounting policies

The accounts have been prepared on a receipts and payments basis and comprise a statement that shows the charity's receipts and payments, a statement that summarises the charity's assets and liabilities and related notes. The accountancy profession have determined that only accounts prepared in accordance with applicable accounting standards present a 'true and fair' view and, as these receipts and payments accounts have not (and cannot) be prepared in accordance with accounting standards, these accounts do not present (and are not intended to present) a 'true and fair' view of the charity's financial activities and state of affairs.

General funds are unrestricted funds which are available for use at the discretion of the trustees in furtherance of the general objectives of the charity. Designated funds comprise unrestricted funds that have been set aside by the trustees for particular purposes. Restricted funds are donations which are to be used in accordance with specific restrictions imposed by donors; they include donations received from appeals for specific activities or projects.

	<u>Unrestricted Funds</u>		Restricted	Total	Total
	General	Designated	Funds	2021	2020
	funds	funds			
	£	£	£	£	£
<b>2 Direct costs</b>					
Employment costs (Note 4)	50,219	-	-	50,219	49,899
Hall Hire	17,424	-	-	17,424	23,701
Insurance & subscriptions	3,048	-	-	3,048	2,898
Ministry expenses	800	-	-	800	2,130
Equipment	2,657	-	-	2,657	-
General expenses	6,801	-	-	6,801	5,141
Grants, Gifts & Donations (see Note 3)	10,515	-	950	11,465	16,090
	<u>91,464</u>	<u>-</u>	<u>950</u>	<u>92,414</u>	<u>99,859</u>
<b>3 Grants, Gifts &amp; Donations paid</b>					
Individuals:					
Personal gifts / hardship payments	2,275	-	950	3,225	8,650
Overseas mission	1,200	-	-	1,200	1,200
Institutions:					
Friends of Helper	2,000	-	-	2,000	1,200
Mission Aviation Fellowship (MAF)	5,040	-	-	5,040	5,040
	<u>10,515</u>	<u>-</u>	<u>950</u>	<u>11,465</u>	<u>16,090</u>

# CONNECT CHURCH MAIDSTONE

## NOTES TO THE ACCOUNTS

YEAR ENDED 31 AUGUST 2021

### 4 Staff & Trustees

At the end of the year, the charity had one full time employee, and three part time employees.

Leon Mileham, a trustee, was paid £36,750 (2020: £36,750) plus employer pension contributions of £915 (2020: £918) in his capacity as Minister as permitted by the governing documents.

Donna Farmer, wife of a trustee, was employed from April 2021 and paid £1,778 in her role as a CAP Debt Counsellor.

Other than direct reimbursements of expenses made on behalf of the charity, no amounts were paid or are payable to any trustee or to any person connected to them.

### 5 Movement of Funds

	Opening Balance £	Receipts £	Payments £	Transfers £	Closing Balance £
<b>Restricted funds</b>					
Building Fund	126,261	19	-	-	126,281
Financial Assistance Fund	2,660	6,288	(950)	-	7,998
CAP Client Gift Fund	2,180	-	-	-	2,180
Youth Activities Fund	-	2,955	-	-	2,955
<b>Total Restricted</b>	<b>131,101</b>	<b>9,262</b>	<b>(950)</b>	<b>-</b>	<b>139,413</b>
<b>Unrestricted Funds</b>					
<b>Designated funds</b>					
Financial Assistance Fund	29,710	-	-	-	29,710
Buildings Fund	87,352	-	-	-	87,352
Charity Fund	780	-	-	-	780
Care Fund	565	-	-	-	565
Little Steps	705	-	-	-	705
Outreach Fund	1,276	-	-	-	1,276
Women's Ministry Fund	164	-	-	-	164
	<b>120,552</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>120,552</b>
<b>General Funds</b>	<b>16,269</b>	<b>100,635</b>	<b>(91,464)</b>	<b>-</b>	<b>25,439</b>
<b>Total unrestricted</b>	<b>136,821</b>	<b>100,635</b>	<b>(91,464)</b>	<b>-</b>	<b>145,992</b>
<b>Total Funds</b>	<b>267,922</b>	<b>109,897</b>	<b>(92,414)</b>	<b>-</b>	<b>285,405</b>

The Building Fund (restricted) is money held for the future purchase of a building.

The Financial Assistance Fund (restricted) is money held to support those in financial hardship.

The CAP Client Gift Fund is money held for the specific needs of CAP clients.

The Youth Activities fund is money for the setup and running of a new Youth Club in the Senacre area of Maidstone.