

Trustees' Annual Report and Accounts

For the Period Ended 31st December 2022

Off The Street Community Youth Project

Registered Charity Number: 1119152

39 Hampton Road

London E7 0PD

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Reference and Administrative details

Charity Name	Off The Street Community Youth Project
Registered Charity Number	1172677
Principal Office Address	39 Hampton Road, London, E7 0PD

Chairperson	Zakir Hussain Patel
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Trustees	Mussa Yusuf Dakri Atik Talati Arif Ayub Delawala Haroon Rashid Patel
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Bankers	Metro Bank 114 High Road Ilford, Essex IG1 1BY
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Section 1: Trustees' Annual Report

1.1. Introduction

Since 2013, OTS has been running activities and events for the local community. To continue this effort we have employed an administrator with the aim of taking OTS further by expanding our range of regular and seasonal activities to entertain the youth and build on our online awareness campaigns to help equip the community on taboo topics.

1.2. Charitable Activities

During the reporting period, Off The Street Community Youth Project continued its commitment to delivering a diverse range of charitable activities, both longstanding and newly initiated, in alignment with our mission. We remained dedicated to enhancing the well-being and opportunities of our beneficiaries.

Weekly Football and Running Activities

Our regular weekly football and running activities, which had to be temporarily halted due to the Covid-19 shutdown, were successfully resumed. These activities have not only fostered physical fitness but have also strengthened the sense of community and camaraderie among participants.

Fundraising Climbs and Runs

In a bid to support the charitable causes we champion, we organized fundraising climbs and runs. These events not only brought our community together but also generated much-needed funds for our charity's operations. The resounding success of these initiatives highlights the shared commitment of our supporters to our mission.

Bicycle Maintenance Workshops

Our bicycle maintenance workshops, conducted in collaboration with Brothers on Bikes, empowered our beneficiaries with valuable skills while promoting eco-friendly modes of transportation. These workshops not only encouraged sustainability but also engendered a sense of self-reliance and responsibility.

Weekly Careers Webinar

A significant addition to our charitable activities this year was the introduction of weekly Careers Webinars during the summer. These webinars were designed to guide and inspire students in making informed decisions about their future career paths. The webinars served as a valuable resource for young individuals seeking guidance and mentorship.

Minibus Incident

Regrettably, during this year, our 17-seater minibus was stolen. However, we are pleased to report that our charity's efficient response led to the recovery of funds, enabling us to swiftly procure a 9-seater replacement. This incident underscores the importance of our risk management measures and our commitment to maintaining the services we provide to our community.

These charitable activities exemplify our ongoing dedication to our mission and the community we serve. We remain committed to making a positive impact and providing vital services, even in the face of challenges.

1.3. Trustees' Report

As the trustees of Off The Street Community Youth Project, we are pleased to present this Trustees' Report for the financial year ending 31st December 2022. This report provides a comprehensive overview of our activities, governance, and the impact we have made in pursuit of our charitable mission.

1.4. Structure, Governance, and Management

Off The Street Community Youth Project is committed to maintaining a strong, transparent, and effective structure of governance and management, ensuring that our charity operates efficiently and in full compliance with legal and regulatory requirements. Our governance structure is designed to oversee the organisation's activities and to safeguard the interests of our beneficiaries, donors, and the public.

Trustees and Their Roles

Off The Street Community Youth Project is led by a team of four dedicated trustees, each of whom plays a crucial role in the governance and management of the charity. The following summarises the roles of our trustees:

Chair: The Chair of Off The Street Community Youth Project provides leadership to the board of trustees and ensures the effective functioning of the charity. They preside over trustee meetings and serve as the public face of the organisation, representing us in various external contexts.

Treasurer: The Treasurer is responsible for overseeing the financial aspects of the charity, ensuring that our financial resources are managed responsibly. They play a pivotal role in financial planning, budgeting, and monitoring, as well as in liaising with financial professionals and the independent examiner.

Secretary: The Secretary manages the administrative and governance functions of the charity. They ensure that proper records are maintained that meetings are organised, and that minutes and important documentation are recorded and kept up to date. The Secretary also serves as a point of contact between the trustees and external stakeholders.

Decision-Making and Governance

The board of trustees regularly convenes to discuss and decide on matters critical to the charity's operation. We operate under a set of governing documents that outline our legal and ethical responsibilities. The board ensures that all decisions align with our charitable objects and are in the best interests of our beneficiaries.

Our governance structure is designed to foster open communication, collaboration, and accountability among the trustees. We take an inclusive approach, actively involving all trustees in the decision-making process, and seeking their input on key issues.

Risk Management

As part of our commitment to sound governance, we have implemented a comprehensive risk management framework. This framework allows us to identify and mitigate risks that could affect our charity's operations. Our regular risk assessments enable us to make informed decisions and take proactive measures to safeguard the charity's mission and resources.

Management and Administration

The day-to-day management and administration of our charity are carried out by our dedicated team of staff and volunteers, under the guidance and supervision of the board of trustees. Our team ensures that the charity's programs and services run efficiently, that financial records are accurately maintained, and that the charity operates within its allocated budget.

We are proud of the strong and diligent governance and management that underpin Off The Street Community Youth Project. The commitment of our trustees, supported by our staff and volunteers, enables us to fulfil our mission, delivering benefits to our beneficiaries and ensuring accountability to our donors and the broader community.

1.5. Financial Review

The financial review for Off The Street Community Youth Project for the year ended 31st December 2022 provides an overview of our income and expenditure during the reporting period. It is our responsibility, as trustees, to ensure that our financial resources are managed prudently and in a manner that supports the effective delivery of our charitable mission.

Income and Expenditure

In the financial year ending 31st December 2022, we started the year with a total fund balance of £3,286. This opening balance provided the foundation for our operations during the year. We are pleased to report that our commitment to financial transparency and responsibility has continued to be a cornerstone of our operations.

Income

During the year, we received a total of £8,937 in donations. These donations represent the generous support we have received from our donors, supporters, and well-wishers. We extend our heartfelt gratitude to all those who contributed to our cause, as your generosity enables us to continue our vital work. £19,350 was reimbursed from the motor insurance company for the loss of the 17 Seater Minibus.

Expenditure

Our total expenditure during the year amounted to £31,618. This expenditure primarily went towards funding our charitable activities, maintaining our infrastructure, and covering administrative and operational costs as well as purchasing the 9 seater minibus for the charity.

Financial Sustainability

Our financial review underscores the importance of prudent financial management. While our expenditure exceeded our income for the year, we recognise that this discrepancy can be attributed to investments in our charitable activities and infrastructure improvements. We strive to maintain a balance between prudent financial management and maximizing our impact on the beneficiaries we serve.

Future Financial Planning

In the coming year, we are committed to strengthening our financial sustainability. We will continue to explore diverse income streams, engage in fundraising activities, and manage our resources effectively to ensure that we can meet our commitments to our beneficiaries and stakeholders.

Acknowledgment

We would like to express our gratitude to our donors and supporters who have placed their trust in our organisation. Your contributions have been instrumental in enabling us to continue our charitable activities and mission. We remain accountable to you and are dedicated to responsible financial stewardship.

In conclusion, the financial review demonstrates our commitment to financial responsibility and transparency. We continue to work diligently to achieve our financial sustainability goals, ensuring that we can deliver on our mission and make a positive impact in the communities we serve.

2. Statement of Financial Activities

Period Ended 31 December 2022

	Unrestricted funds £	Restricted funds £	2022 Total funds £
Incoming resources			
			£
Donations and legacies	£ 10,228	-	10,228
			£
Motor Insurance	£ 19,350		19,350
			£
Total Incoming resources	£ 29,578	-	29,578
Resources expended			
Charitable activities	(7,415)		(7,415)
Motor Expenses	(24,202)		(24,202)
Total Resources expended	(31,618)		(31,618)
Net income/(expenditure)	-2,039		-2,039
Net movement in funds	-2,039		-2,039
<i>Reconciliation of funds:</i>			
Total funds carried forward	1,247	-	1,247