

Report of the Trustees and  
Unaudited Financial Statements  
for the Year Ended 31 March 2023  
for  
Home-Start in Waverley

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for the Year Ended 31 March 2023

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Report of the Trustees  
for the Year Ended 31 March 2023

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2023. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Principal Activities

The principal objective and activity of the Company consists of offering friendship and informal, practical and emotional support to parents with young children throughout the Farnham, Haslemere, Godalming and Cranleigh areas of Surrey so that every child in the area can have a good start in life. The Company places trained volunteers alongside parents, tailoring support to the individual needs of each family, for as long as it is needed. No charges are levied for any help provided by the Company which acts purely as a charity.

Report of the Trustees  
for the Year Ended 31 March 2023

ACHIEVEMENT AND PERFORMANCE

Charitable activities

Backdrop

2022/23 has been the first year following the Covid crisis and thankfully we have been able to slowly return to our normal support service and activities.

Need

However, as everyone cautiously emerged from lockdown restrictions it quickly became clear that Covid and months of isolation had had a tremendous impact on our families. Families were reluctant to leave home and children had limited social experience. We anticipated there would be an increased demand for our services but in many cases, this has been coupled with more complex needs. This has meant we needed to give more in-depth support often for longer periods.

It was notable that 95% of our families suffered from mental health issues. This in itself contributed to the challenges of isolation. Additionally, some 25% of our families suffered domestic abuse.

As the year progressed, we also found there was a particular need for emergency support including food. With backing from one of our funders, we have been able to establish our first ever Emergency Support Fund.

Numbers

Referrals have remained high throughout the year at 85 with a marked increase in self-referrals. The increase in demand means we have been at full capacity throughout the year. Across the year, we have supported 209 families including 383 children with 77 volunteers. We are most grateful to all our volunteers for all their support across a very challenging year.

What we're doing

Whilst our main focus has been on support through home-visiting volunteers, there has been an increased demand for our Home-Start family Support groups across the borough. We now have 4 groups established across the borough and we work in partnership with 2 others in the Farnham area.

Team

With some additional funding, we have been able to increase our team to 10. In addition to the two support workers mentioned last year, we now have a Coordinator established in Cranleigh and a Group coordinator managing all our group activities. The whole team have all been working extremely hard across the year and we are very grateful for their hard work and dedication.

Training

The constant demand for our service has meant we needed to recruit more volunteers. With the help of HSUK, we have developed and implemented new volunteer training courses which allow for both remote and face-to-face learning.

There has been a notable demand for assistance with sleep issues and two of our Coordinators have been trained in Sleep Consultancy.

Finances

Our work has only been possible as we managed to maintain sufficient funds across the year. We are most grateful to all of the organisations, who have funded us, for their support and generosity. We are particularly appreciative as we realise that there are so many calls on funding from so many charities.

Office

Remote working continues to be successful. We were grateful not to be working from the office when the roof sprang a leak last Autumn!

Going forward

Report of the Trustees  
for the Year Ended 31 March 2023

Going forward, we can only see the need for HSW services continuing to grow. The challenges from Covid are still with us and these are now coupled with supporting families grappling with the financial crisis. We are particularly focussed on fund raising where the marketplace for funds has tightened significantly and is now extremely competitive.

Trustees

Finally, we were very sad to say goodbye to Alan Thompson and thank him for his many years of service as our chairman. He leaves big shoes to fill and Ann Tann and Lyn Barrat have agreed to share the role.

We were very pleased to welcome two Trustees to our Management Committee at the 2022 AGM - Liz Hill-Smith and Lesley Field and look forward to officially welcoming three new Trustees - Tony Rooth, Rhona Gregson and Sarah Smithies.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

06069732 (England and Wales)

Registered Charity number

1119141

Registered office

Home-Start in Waverley  
Vernon House  
28 West Street  
Farnham  
Surrey  
GU9 7DR

Trustees

Mrs L K Barrat	Chair
Mrs A M Tann	Chair
Ms N Piersimoni	
Mrs J Raftery	
Mr R Ferguson	
Mrs E Hill-Smith	(appointed 17 November 2022)
Mrs L Field	(appointed 17 November 2022)

Patron

Lady Beryl Tindle

Report of the Trustees  
for the Year Ended 31 March 2023

REFERENCE AND ADMINISTRATIVE DETAILS

Independent Examiner

C J Bacon

BEd.(Hons.), AST, BFP, ACA

3 Wey Court

Mary Road

Guildford

Surrey

GU1 4QU

Approved by order of the board of trustees on 13 December 2023 and signed on its behalf by:

Mrs L K Barrat - Trustee

Independent Examiner's Report to the Trustees of  
Home-Start in Waverley

Independent examiner's report to the trustees of Home-Start in Waverley ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2023.

**Responsibilities and basis of report**

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under Section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under Section 145(5) (b) of the 2011 Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by Section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of Section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

.....  
C J Bacon  
BEd.(Hons.), AST, BFP, ACA  
3 Wey Court  
Mary Road  
Guildford  
Surrey  
GU1 4QU

Date: .....

Statement of Financial Activities  
for the Year Ended 31 March 2023

	Notes	Unrestricted fund £	Restricted funds £	31.3.23 Total funds £	31.3.22 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies	2	<u>182,028</u>	<u>46,987</u>	<u>229,015</u>	<u>190,894</u>
EXPENDITURE ON					
Raising funds		1,979	4,370	6,349	4,290
Charitable activities					
Direct charitable expenditure		184,187	37,259	221,446	182,109
Family Fund		-	13,803	13,803	4,108
Total		<u>186,166</u>	<u>55,432</u>	<u>241,598</u>	<u>190,507</u>
NET INCOME/(EXPENDITURE)		(4,138)	(8,445)	(12,583)	387
RECONCILIATION OF FUNDS					
Total funds brought forward		110,346	9,809	120,155	119,768
TOTAL FUNDS CARRIED FORWARD		<u><u>106,208</u></u>	<u><u>1,364</u></u>	<u><u>107,572</u></u>	<u><u>120,155</u></u>

The notes form part of these financial statements



Balance Sheet  
31 March 2023

	Notes	Unrestricted fund £	Restricted funds £	31.3.23 Total funds £	31.3.22 Total funds £
<b>CURRENT ASSETS</b>					
Debtors	7	222	-	222	215
Cash at bank and in hand		167,497	11,771	179,268	133,965
		<u>167,719</u>	<u>11,771</u>	<u>179,490</u>	<u>134,180</u>
<b>CREDITORS</b>					
Amounts falling due within one year	8	(61,511)	(10,407)	(71,918)	(14,025)
		<u>106,208</u>	<u>1,364</u>	<u>107,572</u>	<u>120,155</u>
<b>NET CURRENT ASSETS</b>					
		<u>106,208</u>	<u>1,364</u>	<u>107,572</u>	<u>120,155</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>					
		<u>106,208</u>	<u>1,364</u>	<u>107,572</u>	<u>120,155</u>
<b>NET ASSETS</b>					
		<u>106,208</u>	<u>1,364</u>	<u>107,572</u>	<u>120,155</u>
<b>FUNDS</b>					
	9				
Unrestricted funds				106,208	110,346
Restricted funds				1,364	9,809
				<u>107,572</u>	<u>120,155</u>
<b>TOTAL FUNDS</b>					
				<u>107,572</u>	<u>120,155</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2023.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2023 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

Balance Sheet - continued  
31 March 2023

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 13 December 2023 and were signed on its behalf by:

Mrs L K Barrat - Trustee

Mrs A M Tann - Trustee

Notes to the Financial Statements  
for the Year Ended 31 March 2023

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

IT equipment & software                      -    Straight line over 5 years

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Notes to the Financial Statements - continued  
for the Year Ended 31 March 2023

## 2. DONATIONS AND LEGACIES

	31.3.23	31.3.22
	£	£
Donations	18,433	16,890
Grants	210,582	174,004
	<u>229,015</u>	<u>190,894</u>

Grants received, included in the above, are as follows:

	31.3.23	31.3.22
	£	£
Surrey County Council	47,091	50,284
BBC Children In Need	42,379	51,425
Garfield Weston Foundation	-	15,000
Community Foundation for Surrey	21,667	18,256
National Lottery Community Fund	45,075	12,851
Other grants	10,330	14,141
Co-op Local Community Fund	3,607	1,216
Home Start UK	-	10,831
Postcode Lottery	5,833	-
Waverley Borough Council	33,600	-
Farnham Town Council	1,000	-
	<u>210,582</u>	<u>174,004</u>

## 3. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	31.3.23	31.3.22
	£	£
Independent Examiner's fee	<u>1,200</u>	<u>1,200</u>

Notes to the Financial Statements - continued  
for the Year Ended 31 March 2023

4. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2023 nor for the year ended 31 March 2022.

Trustees' expenses

During the year, trustees incurred NIL expenses (2022: NIL) in respect of travel and subsistence.

5. STAFF COSTS

The average number of employees during the year was 10 (2022: 9).

6. TANGIBLE FIXED ASSETS

	IT equipment & software £
COST	
At 1 April 2022 and 31 March 2023	4,150
DEPRECIATION	
At 1 April 2022 and 31 March 2023	4,150
NET BOOK VALUE	
At 31 March 2023	-
At 31 March 2022	-

7. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.3.23 £	31.3.22 £
Other debtors	-	22
Prepayments	222	193
	<u>222</u>	<u>215</u>

Notes to the Financial Statements - continued  
for the Year Ended 31 March 2023

## 8. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.3.23 £	31.3.22 £
Social security and other taxes	2,342	1,323
Deferred income	62,334	10,407
Accrued expenses	7,242	2,295
	<u>71,918</u>	<u>14,025</u>

## 9. MOVEMENT IN FUNDS

	At 1.4.22 £	Net movement in funds £	At 31.3.23 £
Unrestricted funds			
General fund	110,346	(4,138)	106,208
Restricted funds			
BBC Children In Need			
	-	750	750
Family Fund			
	<u>9,809</u>	<u>(9,195)</u>	<u>614</u>
	<u>9,809</u>	<u>(8,445)</u>	<u>1,364</u>
TOTAL FUNDS	<u>120,155</u>	<u>(12,583)</u>	<u>107,572</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	182,028	(186,166)	(4,138)
Restricted funds			
BBC Children In Need			
	42,379	(41,629)	750
Family Fund			
	<u>4,608</u>	<u>(13,803)</u>	<u>(9,195)</u>
	<u>46,987</u>	<u>(55,432)</u>	<u>(8,445)</u>
TOTAL FUNDS	<u>229,015</u>	<u>(241,598)</u>	<u>(12,583)</u>

Notes to the Financial Statements - continued  
for the Year Ended 31 March 2023

## 9. MOVEMENT IN FUNDS - continued

Comparatives for movement in funds

	At 1.4.21 £	Net movement in funds £	At 31.3.22 £
Unrestricted funds			
General fund	110,074	272	110,346
Restricted funds			
Family Fund	9,694	115	9,809
	<hr/>	<hr/>	<hr/>
TOTAL FUNDS	<u>119,768</u>	<u>387</u>	<u>120,155</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	186,671	(186,399)	272
Restricted funds			
Family Fund	4,223	(4,108)	115
	<hr/>	<hr/>	<hr/>
TOTAL FUNDS	<u>190,894</u>	<u>(190,507)</u>	<u>387</u>

The purpose of each restricted fund was as follows:

Family Fund - To fund childrens' events, outings and treats.

BBC Children in Need - To fund salaries of 3 part-time Family Support Coordinators, and training, volunteer expenses and project costs.

Notes to the Financial Statements - continued  
for the Year Ended 31 March 2023

10. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 March 2023 nor for the year ended 31 March 2022.