



# Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day	Month	Year		Day	Month	Year
	01	09	2019		31	08	2020

## Section A Reference and administration details

Charity name

The Friends of The Old School

Other names charity is known by

-

Registered charity number (if any)

1119074

Charity's principal address

The Old School

Lovell Road

Oakley, Bedfordshire

Postcode

MK43 7RX

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Patricia Olney	Chair		
2	Jennifer Sudworth	Secretary		
3	William Sellars	Treasurer		
4	Matthew Young			
5	Peter Hutson			
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### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
n/a	

### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
n/a		

### Name of chief executive or names of senior staff members (Optional information)

n/a

## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Trust
Trustee selection methods (eg. appointed by, elected by)	Trustees approved by a majority vote by a majority of Trustees

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

## Section C Objectives and activities

### Summary of the objects of the charity set out in its governing document

To manage and maintain a community building in the village of Oakley which is used as a day centre for the elderly, dance school, youth club, karate, worship group and occasional hire for parties.

Raising money by way of rent and hiring fees from the organisations using the building, and by way of grant and fund raising.

Spending these monies on our rent, utility bills and general running costs as well as in the maintenance and repair of the building, plus investing in building improvements.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

**Summary of the main achievements of the charity during the year**

There were no capital projects or major activities this year, however activities did include:

- repairs to broken tiles
- two work days by the trustees to assist with maintaining the grounds
- the painting of the kitchen store rooms by the trustees with anti-mould paint and the fitting of an extract fan
- the replacement of the light to the Gents toilet lobby

The COVID 19 lockdown required The Old School to cease hiring in March 2019. Our income was depleted by the loss of hiring income and the continued payments for cleaning and grounds maintenance. However Oakley Parish Council and Oakley Day Care maintained their payments, and The Oakley Charities who we pay rent to agreed to waive rent payments during lockdown. We also benefitted from a grant from Bedford Borough Council.



## Section E Financial review

Brief statement of the charity's policy on reserves

The Charity continues its review of all Policies and is planning to complete these in 2019 – 2020.

Details of any funds materially in deficit

None

### Further financial review details (Optional information)

You may choose to include additional information, where relevant about:

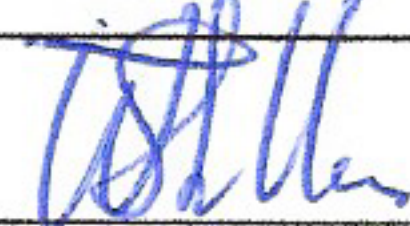
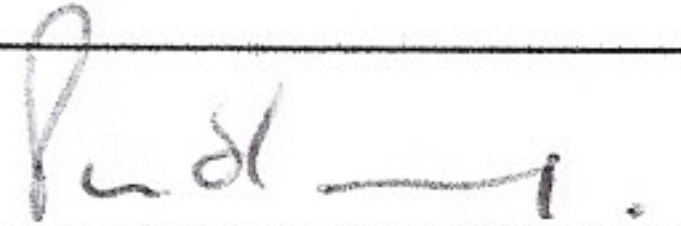
- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

## Section F Other optional information

## Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	WILLIAM JOHN SECARS	PATRICIA MARGARET OLNEY
Position (eg Secretary, Chair, etc)	Treasurer	Chairwoman
Date	22/06/2020	



# **Independent Examiner's Report to the trustees of The Friends of the Old School, Oakley**

I report to the trustees on my examination of the accounts of the Friends of the Old School, Oakley (Registration No 1119074) (the Trust) for the year ended 31 August 2020.

## **Responsibilities and basis of report**

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act'). I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

## **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

**Signed:**



**Name:**

Andrew Wallis

Chartered Public Finance Accountant (CPFA); Member of the Chartered Institute for Public Finance and Accountancy (CIPFA)

**Address:**

7 Lower Coxs Close, Cranfield, Bedfordshire, MK43 0YF

**Date:**

22 May 2021