

Annual Report of Clanfield Pre-School December 2022

Introduction:

Overall, it has been another positive year. The Covid restrictions and government guidance have eased but we remain vigilant as we as a community learn to live with it.

REITERATE the importance of the committee comprising of members of the preschool and the need for more parents to get on board – thank those in attendance tonight for coming.

Achievements:

This past year we had a change in staff as Veena relocates with her family, but we remain in a good place with Leila, Kim and Zoe joining Kellie in the room as we await Gemma's return from her maternity leave. Mandy has taken her well-deserved retirement leaving Kellie who has now completed her forest school training leading our Thursday morning forest school session as we move into the new academic year.

The setting is slowly being upgraded and outstanding jobs are getting done, a fabulous example of this is the sand pit which has been emptied, refilled and now has a semi-permanent roof so it can be used all year round with an increased element of ease and comfort. We also have a new 'library/quiet' space in the garden where children can take themselves away from the busyness of the group to enjoy a book or just to sit in peace.

None of the above would have been possible without the continued support of our fundraising events, families and the wider community. To whom we send thanks.

Playscheme continues to grow and be well attended as does our extended services which are offered either end of the school day. We have received great feedback from parents and children who rely on this service.

All staff are pro-active about training and personal development which continues to be a high priority for all.

We have this year been working closely with the Early Years SEN team and OCC who are impressed with the hard work and dedication the team have put into providing a long-term placement for one family. It was commented that everything that could possibly be done has been and all future plans are looking great.

Impact

27 children attending Clanfield Pre-School during the period September 2021 – August 2022 with 13 leaving us to go to reception class and another 1 moving on to other setting due to house move and family circumstance. 13 remained with us and were joined by another 8 in term one with a further 5 possibly 6 waiting to join by January 2023.

Once again transfer/transition for students has been impacted by the restrictions caused by covid with limited face to face transition time with their new class teachers.

Looking to the future

We welcome this academic year Leila Newton, Kim Lowis, Adam Gibney and Zoe Edwards to the team and are excited by the expertise and enthusiasm they can bring to the setting. On that note Leila is our first level 3 apprentice, she already has a wealth of knowledge in early years but also SEND. Adam joining the team has enabled us to extend a much-needed placement for a SEND pupil which we are incredibly happy and proud of.

We feel we have good relationships with our families past and present and are keen to maintain this or improve it should there be a need. The coming year is our most diverse regarding English being a second language and the ethnicity of our families which we are excited to get to know and

Balance Sheet

Clanfield Pre-School As at 31 August 2022

31 AUG 2022

Current Assets

Cash at bank and in hand

PayPal	565.43
Petty Cash Tin	120.46
Pre-School Main Account	7,395.42
Pre-School Reserves	40,120.75
Total Cash at bank and in hand	48,202.06

Accounts Receivable	3,552.60
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Total Current Assets	51,754.66
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Creditors: amounts falling due within one year

Accounts Payable	(2,797.31)
Income in Advance	10,410.30
Rounding	1.34
Suspense	(45.80)
Total Creditors: amounts falling due within one year	7,568.53

Net Current Assets (Liabilities)	44,186.13
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Total Assets less Current Liabilities	44,186.13
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Net Assets	44,186.13
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Capital and Reserves

Current Year Earnings	15,889.74
Retained Earnings	28,296.39
Total Capital and Reserves	44,186.13

Profit and Loss

Clanfield Pre-School

For the year ended 31 August 2022

2022

Turnover

2yr Government Funded Hours	9,570.60
2yr Private Fees	10,486.00
3yr Government Funded Hours	55,661.54
3yr Private Fees	6,587.10
Donations Received	210.72
Extended Services Income	1,705.00
EY Milk Subsidy	275.11
EYPP, Inclusion and Disability Funding Received	582.60
Forest School Income	3,482.50
Fundraising	1,400.38
Grants Received	12,871.00
Interest Income	20.61
Play Scheme Income	3,362.50
Sales	30.00
Snack and Sundries Charge	2,775.50
Total Turnover	109,021.16

Gross Profit

109,021.16

Administrative Costs

Audit & Accountancy fees	1,002.00
Bank Fees	315.09
Cleaning	992.68
Committee Costs	15.00
Consumables (Groceries)	586.11
Early Years Resources	290.58
EYPP/Inclusion Funding Purchase	174.27
Forest School Costs	2,149.15
Fundraising Costs	627.86
Fundraising Purchases	2,299.02
General Expenses	437.73
Household Support Fund Gift Cards	(350.00)
Insurance	586.09
Interest Paid	0.79
IT Software and Consumables	724.05
Light, Power, Heating	1,450.66
Milk	403.76
Pensions Costs	1,134.48
Play Scheme Expenses	287.62
Postage, Freight & Courier	36.70
Pre-School Equipment	1,501.11

2022

Printing & Stationery	347.19
Professional Fees	42.00
Rent	175.00
Repairs & Maintenance	3,341.54
Salaries	69,858.57
Staff Costs	1,044.54
Staff Training	1,628.21
Subscriptions	468.57
Telephone & Internet	1,079.76
Waste Disposal	320.40
Water Supply	160.89
Total Administrative Costs	93,131.42
Operating Profit	15,889.74
Profit on Ordinary Activities Before Taxation	15,889.74
Profit after Taxation	15,889.74

Central Office – Cobweb Buildings
The Lane
Lyford
Oxon
OX12 0EE
29 March 2023

To Whom It May Concern,

Independent Examiner's Report to the Trustees of Clanfield Pre-School, Charity Registration No. 1119060.

I report on the accounts of the pre-school for the year ended 31st August 2022, as attached to this letter.

The charity's trustees are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act"). The charity's trustees consider that an audit is not required for this year under section 144 of the Act and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the applicable Directions given by the Charity Commission (under section 145(5)(b) of the Act, and
- to state whether particular matters have come to my attention.

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view, and the report is limited to those matters set out in the statement below.

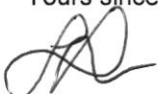
The Assistant Manager and Manager, prepare the accounts on a receipts/payments basis and these are reconciled with the bank statement on a monthly basis. The Treasurer reviews the accounts on a regular basis. Funds are held in a current account and a deposit account.

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Charities Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Yours sincerely



Lesley Carson FCCA
Director