

CLANFIELD PRE-SCHOOL
TRUSTEES' REPORT AND UNAUDITED RECEIPTS AND PAYMENT
ACCOUNTS
FOR THE YEAR ENDED 31 AUGUST 2020

CLANFIELD PRE-SCHOOL

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees

Mr R Craik
Mrs R Craik
V Dix
A Reeves
N Hobbs
C Foley
Mrs L Roberts
Mr C Regent
Mrs V Banbury
Mrs L Newton

Charity number

1119060

Principal address

Homestead
Main Street
Clanfield
Bampton
Oxon
OX18 2SH

Independent examiner

Whitley Stimpson Limited
Penrose House
67 Hightown Road
Banbury
Oxfordshire
OX16 9BE

CLANFIELD PRE-SCHOOL

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CLANFIELD PRE-SCHOOL

TRUSTEES' REPORT FOR THE YEAR ENDED 31 AUGUST 2020

The trustees present their report and accounts for the year ended 31 August 2020.

Structure, governance and management

The charity was established by a charitable trust deed on 3 May 2007. It is an unincorporated entity.

The trustees who served during the year were:

Mr R Craik	
Mrs R Craik	
Mrs K Alder	(Resigned 1 June 2020)
Mrs N Clarke	(Resigned 19 September 2019)
Mrs V Park-Pearson	(Resigned 19 September 2019)
Mr G Alder	(Resigned 1 June 2020)
V Dix	(Appointed 17 September 2020)
A Reeves	(Appointed 17 September 2020)
N Hobbs	(Appointed 17 September 2020)
C Foley	(Appointed 17 September 2020)
Mrs L Roberts	
Mr C Regent	(Appointed 17 September 2020)
Mrs V Banbury	(Appointed 19 September 2019)
Mrs L Newton	

The power to appoint new trustees lies with the trustees.

The trustees have assessed the major risks to which the charity is exposed, and are satisfied that systems are in place to mitigate exposure to the major risks.

Objectives and activities

The charity's objects are to enhance the development and education of children primarily under statutory school age by encouraging parents to understand and provide for the needs of their children through community groups and by:

- offering appropriate play facilities and training courses, together with the right of parents to take responsibility for and to become involved in the activities of such groups, ensuring that such groups offer opportunities for all children whatever their race, culture, religion, means or ability
- encouraging the study of needs of such children and their families and promoting public interest in and recognition of such needs in the local areas
- instigating and adhering to and furthering the aim of the pre-school learning alliance.

There has been no change in these objectives and activities during the year.

There are no plans to change the activities of the charity going forward.

The trustees have paid due regard to guidance issued by the Charity Commission on public benefit in deciding what activities the charity should undertake.

Achievements and performance

We have made great strides in re-organizing procedures which started in earlier years and are extremely proud that we have regained our Ofsted rating of 'Good', all those involved should be very proud of the commitment and hard work. The finances have been well monitored and used sparingly with the plan to improve certain areas of the setting next year. Staffing levels will have to be looked at as the number of children will fluctuate.

CLANFIELD PRE-SCHOOL

TRUSTEES' REPORT (CONTINUED) FOR THE YEAR ENDED 31 AUGUST 2020

Financial review

The trustees' consider that the charity's financial position at the end of the year is satisfactory.

It is not the policy of the trustees to accumulate funds. The trustees have reviewed the reserves of the charity and this review encompassed the nature of the income and expenditure streams, the need to match variable income with commitments and the nature of the reserves. The trustees consider the current level of free reserves, which is represented by the balance of funds at the year end of £29,388 is sufficient to enable the charity to meet its charitable objectives.

On behalf of the board of trustees

Mr R Craik

Dated: 28 October 2020

CLANFIELD PRE-SCHOOL

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF CLANFIELD PRE-SCHOOL

I report on the accounts of the charity for the year ended 31 August 2020, which are set out on pages 4 to 5.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- (i) examine the accounts under section 145 of the 2011 Act;
- (ii) to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- (iii) to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (a) which gives me reasonable cause to believe that in any material respect the requirements:
 - (i) to keep accounting records in accordance with section 130 of the 2011 Act; and
 - (ii) to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act;have not been met; or
- (b) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Dated: 28 October 2020

Malcolm Higgs FCA
Whitley Stimpson Limited
Penrose House
67 Hightown Road
Banbury
Oxfordshire
OX16 9BE

CLANFIELD PRE-SCHOOL

RECEIPTS AND PAYMENTS ACCOUNT FOR THE YEAR ENDED 31 AUGUST 2020

	2020 £	2019 £
<u>Receipts</u>		
Funds and donations	72,527	96,835
Investment income	37	34
	<hr/>	<hr/>
	72,564	96,869
Fundraising	1,322	1,905
	<hr/>	<hr/>
Total receipts	73,886	98,774
	<hr/>	<hr/>
<u>Payments</u>		
Charitable activities		
Staff costs, admin and services	69,800	73,513
Resources, training and fundraising	192	1,624
Equipment, phone and advertising	768	991
Consumables, refreshments and sundries	5,626	2,389
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Total payments	76,386	78,517
	<hr/>	<hr/>
Net receipts/(payments) for the year	(2,500)	20,257
	<hr/>	<hr/>
Fund balances at 1 September 2019	31,888	11,631
	<hr/>	<hr/>
Fund balances at 31 August 2020	29,388	31,888
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CLANFIELD PRE-SCHOOL

STATEMENT OF ASSETS AND LIABILITIES AS AT 31 AUGUST 2020

	Notes	2020 £	£	2019 £	£
Current assets					
Cash at bank and in hand		29,388		31,888	
		<u> </u>		<u> </u>	
Total assets less current liabilities			29,388		31,888
			<u> </u>		<u> </u>
Income funds					
Unrestricted funds			29,388		31,888
			<u> </u>		<u> </u>
			29,388		31,888
			<u> </u>		<u> </u>

The accounts were approved by the Trustees on 28 October 2020

Mr R Craik