



# Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day 1	Month 11	Year 2024		Day 31	Month 10	Year 2025

Reference and administration details

Charity name

Other names charity is known by

Registered charity number (if any)

Charity's principal address

The Gill Nethercott Centre	
Winchester St	
WHITCHURCH Hants	
Postcode	RG28 7HP

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Denyse Coles	Chair		
2	John Mariner		1.11.24-05.04.25	
3	Sandra Smith	Treasurer & Members		
5	Jackie Browne	Tourism		
6	Morwenna Collins	Defibrillators		
8	Barry Carter	Walk & Publicity		
10	Barbara Rayment	Health and Safety		
11				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

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### Names and addresses of advisers (Optional information)

Type of advisor	Name	Address
Borough Council advisor	Community Support Officer	Basingstoke and Deane BC
Fire security	Bob Granata	
Building management and leases	Caroline Smith	

### Name of chief executive or names of senior staff members (Optional information)

Sue Brown – Community Centre Manager

## Structure, governance and management

### Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Association
Trustee selection methods (eg. appointed by, elected by)	Appointed by invitation during the year, elected annually

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- Policies and procedures adopted for the induction and training of trustees.
- The charity's organisational structure and any wider network with which the charity works.
- Relationship with any related parties.
- Trustees' consideration of major risks and the system and procedures to manage

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them.

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**Objectives and activities**

**Summary of the objects of the charity set out in its governing document**

Promote the benefit of the inhabitants of the parish of Whitchurch and the surrounding hamlets of Litchfield, Woodcott, Tufton, Dunley, Laverstoke, Freefolk and Hurstbourne Priors without distinction of sex, sexual orientation, race or of political, religious or other opinions, by associating together the inhabitants and the local authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure-time occupation with the object of improving the conditions of life for the inhabitants.

Secure the preservation, protection, development and improvement of features of historic or public interest and to promote high standards of planning and architecture.

Establish, or secure the establishment of, a Community Centre and to maintain and manage the same.

**Summary of the main activities in relation to these objects**

Provision of a suitable venue for public hire, and the organisation of events for public attendance.

Management of the use and maintenance of the fabric of the centre, in co-operation with the Whitchurch Library (shared occupancy), while increasing the internal facilities.

Managing the town website [www.whitchurch.org.uk](http://www.whitchurch.org.uk)

Promoting tourism in the town and to the local area.

Securing facilities to enhance the well-being of the town's inhabitants.

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- Policy on grantmaking
- Policy programme related investment
- Contribution made by Volunteers

Trustees have contributed xxxxx hours' work. Based on the current national minimum wage for adults this was worth £xxxxx.

**Achievements and performance**

**Summary of the main achievements of the charity during the year**

The WA continues to manage the town website [www.whitchurch.org.uk](http://www.whitchurch.org.uk) , which it has run since its launch in April 2010, and which continues to grow. It is the only website for the town that encourages local participation and is run by the community for the community. It provides visitors and newcomers to Whitchurch with a welcoming and informative resource.

The Gill Nethercott Centre The GNC continues to offer a range of activities that support the whole community and is well booked between

## Achievements and performance

6am and 9pm during the week. Weekend bookings tend to be parties and here we still have some spare capacity.

New hirers have been added to bring in additional revenue although we have lost some existing hirers.

Portable Appliance testing of all the equipment in the GNC is carried out by a trained person.

Due to active grant management, we have replaced: the hot water heater in the kitchen, all vertical blinds and folding chairs, meeting room flooring, automatic front doors, refurbished the glass floor panel in the foyer and sundry smaller enhancements to the building fittings plus staff training.

Due to the retirement of the Assistant Centre Manager in March, a replacement has been recruited and is undergoing training.

A personal safety app will be provided for employees and any trustee opening and closing the building (Lone Working).

### Tourist promotion

The "Walkers are Welcome" (WaW) national town network is a community led scheme endorsed by the Ramblers Association and Visit England to help raise the profile of towns and parishes that have excellent walking opportunities but lack the high profile of the national parks and tourist hotspots.

End of year report submitted and rated at Green in all sections (the highest level in a traffic light assessment system). We continued to act as a Walkers are Welcome mentor to our existing group of 6 towns and have been highly commended by the WaW National Organisers.

Events were organised to celebrate Railways 200 and the 10<sup>th</sup> anniversary of Whitchurch Walkers are Welcome.

Whitchurch Wednesday Walks continues to flourish. Additional walk routes published on the town website have been invaluable assets to support exercise and mental well-being. We have liaised with the North Wessex Downs and Alton on their walking festivals.

Litter picking has been taking place around town by WaW volunteers, the Scouts and individual residents.

### Local joint working

We continue to work with Whitchurch Town Council and Hampshire Countryside providing input and advice on matters relating to local footpaths.

We have a good relationship with the Town Council and two councillors attend trustee meetings.

The WA and WaW continue to work closely with the Whitchurch Conservation Group (WCG).

### Well-being of the town's inhabitants

## Achievements and performance

We have continued our defibrillator and CPR awareness training for the town and its surrounding areas and groups.

The Gill Nethercott Centre continues to provide a range of leisure, health and community activities that promote the well-being of all age ranges for the whole community.

## Financial review

### Brief statement of the charity's policy on reserves

Sufficient reserves are maintained to cover planned expenditure and anticipated costs. There is a reserves policy.

As at April 2024 the estimated level of reserves required is £9,100 (the target). If reserves vary from this target by plus or minus 10% the Trustees review and justify the difference and if appropriate revise the target. This is reported to the trustees at the regular meetings.

### Details of any funds materially in deficit

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- The charity's principal sources of funds (including any fundraising).
- How expenditure has supported the key objectives of the charity.
- Investment policy and objectives including any ethical investment policy adopted.

## Other optional information

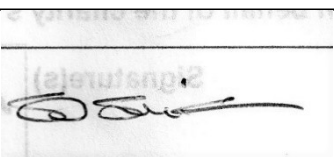
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## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

M. Denyse Coles	
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Full name(s)

Margaret Denyse Coles	
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Position (eg secretary, chair, etc)

Chair	Treasurer
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Date

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WHITCHURCH ASSOCIATION	No 1118993
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## Receipts and payments accounts

CC16a

For the period from	Period start date 1st November 2024	To	Period end date 31st October 2025
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### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Hall hire	31,017	-	-	31,017	32,501
Events	914	-	-	914	2,582
Membership fees	200	-	-	200	192
Donations and other grants	200	-	-	200	41,980
Other receipts	1,187	15	-	1,202	1,288
<b>Sub total</b> (Gross income for AR)	<b>33,518</b>	<b>15</b>	<b>-</b>	<b>33,533</b>	<b>78,543</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>33,518</b>	<b>15</b>	<b>-</b>	<b>33,533</b>	<b>78,543</b>
<b>A3 Payments</b>					
Events	205	-	-	205	995
Insurance	798	-	-	798	688
Utilities including telephone	6,587	-	-	6,587	6,106
Cleaning	2,221	-	-	2,221	2,072
Stationery	150	-	-	150	305
Licences, Exam Fees & Training	1,695	-	-	1,695	1,478
Gill Nethercott Centre Maintenance	1,938	-	-	1,938	6,353
Advertising	1,170	-	-	1,170	370
Sundries	175	70	-	245	230
Kitchenware, equipment, installation and maintenance	6,341	86	-	6,427	3,563
Salary & related costs	21,440	-	-	21,440	19,214
Projects	16,532	-	-	16,532	17,993
<b>Sub total</b>	<b>59,252</b>	<b>156</b>	<b>-</b>	<b>59,408</b>	<b>59,367</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>59,252</b>	<b>156</b>	<b>-</b>	<b>59,408</b>	<b>59,367</b>
<b>Net of receipts/(payments)</b>	<b>- 25,734</b>	<b>- 141</b>	<b>-</b>	<b>- 25,875</b>	<b>19,176</b>
<b>A5 Transfers between funds</b>	<b>26,194</b>	<b>- 26,194</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>14,112</b>	<b>31,495</b>	<b>-</b>	<b>45,607</b>	<b>26,431</b>
<b>Cash funds this year end</b>	<b>14,572</b>	<b>5,160</b>	<b>-</b>	<b>19,732</b>	<b>45,607</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	HSBC Current Account	653	-	-
	HSBC Deposit Account	13,776	5,160	-
	Cash	143	-	-
	<b>Total cash funds</b>	<b>14,572</b>	<b>5,160</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK
		<b>Unrestricted funds to nearest £</b>	<b>Restricted funds to nearest £</b>	<b>Endowment funds to nearest £</b>
<b>B2 Other monetary assets</b>	Details			
	Filmbank deposit	150	-	-
			-	-
		-	-	
<b>B3 Investment assets</b>	Details			
			-	-
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>	Details			
	Equipment		-	NIL
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>	Details			
	Utilities via HCC October 2025	Unrestricted	-	when invoiced
	Share of GNC maintenance costs pre 2019 to be paid to HCC at £300 a year plus VAT - 3 years remain of 10 year agreement	Unrestricted	-	Annually when invoiced
	Damage deposit	Unrestricted	200	After hire if no damage
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
		MARGARET DENYSE COLES		
	SANDRA JANE SMITH			



WHITCHURCH ASSOCIATION	No 1118993
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	-	-	-	-	-
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