



# Trustees' Annual Report for the period

<b>From</b>	Period start date			<b>To</b>	Period end date		
	Day 1	Month 11	Year 2020		Day 31	Month 10	Year 2021

## Reference and administration details

<b>Charity name</b>	The Whitchurch Association		
<b>Other names charity is known by</b>	None		
<b>Registered charity number (if any)</b>	1118993		
<b>Charity's principal address</b>	The Gill Nethercott Centre Winchester St WHITCHURCH Hants <table border="1"> <tr> <td><b>Postcode</b></td> <td>RG28 7HP</td> </tr> </table>	<b>Postcode</b>	RG28 7HP
<b>Postcode</b>	RG28 7HP		

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Denyse Coles	Chair		
2	John Mariner			
3	Sandra Smith	Treasurer		
5	Jackie Browne	Tourism		
6	Morwenna Collins			
7	Brian Bent	Members Secretary		
8	Barry Carter			
10	Mary Johnston			
11	Paul Driver	Health and Safety		

**Names of the trustees for the charity, if any, (for example, any custodian trustees)**

Name	Dates acted if not for whole year

**Names and addresses of advisers (Optional information)**

Type of advisor	Name	Address
Borough Council advisor	Community Support Officer	Basingstoke and Deane BC

#### Name of chief executive or names of senior staff members (Optional information)

Julia Trinder – Community Centre Manager

## Structure, governance and management

### Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Association
Trustee selection methods (eg. appointed by, elected by)	Appointed by invitation during the year, elected annually

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- Policies and procedures adopted for the induction and training of trustees.
- The charity's organisational structure and any wider network with which the charity works.
- Relationship with any related parties.
- Trustees' consideration of major risks and the system and procedures to manage them.

## Objectives and activities

### Summary of the objects of the charity set out in its governing document

Promote the benefit of the inhabitants of the parish of Whitchurch and the surrounding hamlets of Litchfield, Woodcott, Tufton, Dunley, Laverstoke, Freefolk and Hurstbourne Priors without distinction of sex, sexual orientation, race or of political, religious or other opinions, by associating together the inhabitants and the local authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure-time occupation with the object of improving the conditions of life for the inhabitants.

Secure the preservation, protection, development and improvement of features of historic or public interest and to promote high standards of planning and architecture.

Establish, or secure the establishment of, a Community Centre and to maintain and manage the same.

**Summary of the main activities in relation to these objects**

Provision of a suitable venue for public hire, and the organisation of events for public attendance.  
Management of the use and maintenance of the fabric of the centre, in co-operation with the Whitchurch Library (shared occupancy), while increasing the internal facilities.  
Managing the town website [www.whitchurch.org.uk](http://www.whitchurch.org.uk)  
Promoting tourism in the town and to the local area.  
Securing facilities to enhance the well-being of the town's inhabitants.

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- Policy on grantmaking
- Policy programme related investment
- Contribution made by Volunteers

Volunteers and trustees have contributed 1060 hours' work.

**Achievements and performance**

## Achievements and performance

### Summary of the main achievements of the charity during the year

The WA continues to manage the community website [www.whitchurch.org.uk](http://www.whitchurch.org.uk), which it has run since its launch in April 2010, and which continues to grow. It is the only website for the town that encourages participation from all local businesses and groups and is run by the community for the community. After a complete revamp last year the updated website now gives visitors and newcomers to Whitchurch a welcoming and informative resource.

The Gill Nethercott Centre has been intermittently closed from March 2020 to comply with Covid restrictions. A full risk assessment was carried out and appropriate steps taken to make the centre safe as and when it could open, including the installation of an air purifier. This assessment has been reviewed regularly in line with government guidance. As it has been possible to re-open the GNC various activities aimed to help people feel safe returning to public buildings have been tried. Some have been successful and the admin team has adopted a creative and flexible approach when take up has been low. We have also focused on activities that support the health and well-being of young families, given all the new build in the town.

#### Tourist promotion

The "Walkers are Welcome" national town network is a community led scheme endorsed by the Ramblers Association and Visit England to help raise the profile of towns and parishes that have excellent walking opportunities but lack the high profile of the national parks and tourist hotspots.

End of year report submitted and rated at Green in all sections (the highest level in a traffic light assessment system). We continued to act as a Walkers are Welcome mentor to our existing group and support another new applicant through the registration process. A dedicated website [www.whitchurchwalks.net](http://www.whitchurchwalks.net) links to the town website and has its own Facebook page. This promotes tourism to the town with information on accommodation, shops, pubs and cafes and local transport links.

While most of our indoor activities have not been possible, our outdoor ones have taken place within revised guidelines. Whitchurch Wednesday Walks was established as a new independent walking group, with the support of the Association, in order to continue offering the benefit of a full range of walks each week to local residents (recent changes to the Walking for Health scheme would have curtailed this). Walk routes published on the community website have been invaluable assets to support exercise and mental well-being.

Socially distanced litter picking has been taking place around town by WaW volunteers, the Scouts and individual residents. The total for this year was 141 sacks and 118 man hours.

We have a young resident working toward her Duke of Edinburgh award with litter picking being one of her tasks; we have agreed to sign off her forms.

We continue to work with Whitchurch Town Council providing input and advice on matters relating to local footpaths, and now with the team reviewing the Neighbourhood Plan and also Whitchurch Conservation Group.

#### Well-being of the town's inhabitants

## Achievements and performance

Whitchurch continues to be represented on the Sport and Physical Activity Alliance (SPAA) in Basingstoke by one of the trustees.

## Financial review

### Brief statement of the charity's policy on reserves

Sufficient reserves are maintained to cover planned expenditure and anticipated costs. There is a reserves policy.  
As at February 2021 the estimated level of reserves required is £11,800 (the target). If reserves vary from this target by plus or minus 10% the Trustees should review and justify the difference and if appropriate revise the target.

### Details of any funds materially in deficit

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- The charity's principal sources of funds (including any fundraising).
- How expenditure has supported the key objectives of the charity.
- Investment policy and objectives including any ethical investment policy adopted.

## Other optional information

## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Full name(s)

Margaret Denyse Coles

Position (eg secretary, chair, etc)

Chair

Date



WHITCHURCH ASSOCIATION

No 1118993

## Receipts and payments accounts

CC16a

For the period  
from

Period start date  
1st November 2020

To

Period end date  
31st October 2021

### Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
<b>A1 Receipts</b>					
Hall hire	7,353	-	-	7,353	11,811
Events	1,732	-	-	1,732	4,729
Membership fees	240	-	-	240	240
Coronavirus grants	25,125	-	-	25,125	16,110
Grants & receipts - Singing for the Mind	-	2,596	-	2,596	1,347
Donations and other grants	550	5,800	-	6,350	3,810
Other receipts	241	154	-	395	99
<b>Sub total (Gross income for AR)</b>	<b>35,241</b>	<b>8,550</b>	<b>-</b>	<b>43,791</b>	<b>38,146</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>35,241</b>	<b>8,550</b>	<b>-</b>	<b>43,791</b>	<b>38,146</b>
<b>A3 Payments</b>					
Events	1,578	-	-	1,578	3,479
Insurance	614	-	-	614	614
Utilities including telephone	4,193	-	-	4,193	5,162
Cleaning	1,136	-	-	1,136	1,574
Stationery	477	-	-	477	651
Licences, Exam Fees & Training	765	30	-	795	1,599
Gill Nethercott Centre Maintenance	2,980	-	-	2,980	4,413
Advertising	336	-	-	336	336
Sundries	100	70	-	170	109
Kitchenware, equipment, installation and maintenance	1,044	5,348	-	6,392	4,698
Salary & related costs	16,651	-	-	16,651	16,208
Projects	252	-	-	252	1,374
Hall Hire Refund	-	-	-	-	331
Singing for the Mind	-	-	-	-	1,160
<b>Sub total</b>	<b>30,126</b>	<b>5,448</b>	<b>-</b>	<b>35,574</b>	<b>41,708</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>30,126</b>	<b>5,448</b>	<b>-</b>	<b>35,574</b>	<b>41,708</b>
<b>Net of receipts/(payments)</b>	<b>5,115</b>	<b>3,102</b>	<b>-</b>	<b>8,217</b>	<b>- 3,562</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>9,523</b>	<b>8,641</b>	<b>-</b>	<b>18,164</b>	<b>21,726</b>
<b>Cash funds this year end</b>	<b>14,638</b>	<b>11,743</b>	<b>-</b>	<b>26,381</b>	<b>18,164</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	HSBC Current Account	2,271	1,102	-
	HSBC Deposit Account	12,067	10,641	-
	Cash	300	-	-
	<b>Total cash funds</b>	<b>14,638</b>	<b>11,743</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>	Details			
	Filmbank deposit	150	-	-
	Maintenance costs to claim from HCC	72	-	-
		-	-	-
<b>B3 Investment assets</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Equipment		-	NIL
			-	-
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
	Utilities via HCC October 2021	Unrestricted	-	when invoiced
	Pension contributions October 2021	Unrestricted	-	November 2021
	HMRC - tax and NI	Unrestricted	-	January 2022
	Share of GNC maintenance costs pre 2019 to be paid to HCC at £300 a year plus VAT - 7 years remain of 10 year agreement	Unrestricted	-	Annually when invoiced
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	





WHITCHURCH ASSOCIATION

No 1118993

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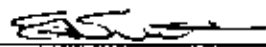
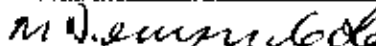
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		-	-
		-	-
		-	-
		-	-

	Fund to which asset belongs	Cost (optional)	Current value (optional)
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		-	-
		-	-
		-	-
		-	-

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Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	SANDRA SMITH	18/1/22
	M. DENYSE (OLG)	18/1/22

## **Independent Examiner's Report to the Trustees of Whitchurch Association (Charity No 1118993)**

I report to the trustees on my examination of the accounts of the Whitchurch Association (the Association) for the year ended 31 October 2021, which are set out on pages 1 to 2.

### **Responsibilities and basis of report**

As the charity trustees of the Association you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

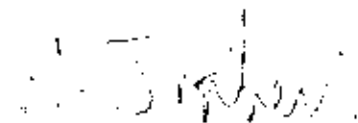
I report in respect of my examination of the Association's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Name: WJ AIKEN

Relevant professional qualification or body: ACA

Address: Nieuwe Haven 151, 2511XJ Den Haag, Nederland

Date: 20 January 2022