

REPORT OF THE TRUSTEES AND
UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2024

FOR

HOPE COMMUNITY CHURCH
(A COMPANY LIMITED BY GUARANTEE)
CHARITY NUMBER 1118923
COMPANY NUMBER 06181631

HOPE COMMUNITY CHURCH

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HOPE COMMUNITY CHURCHCompany InformationFor the year ended 31 March 2024

DIRECTORS:

K. Poxon
P.I. Brayshaw
J. Tellwright
S. Rochester
C. Maina
R. Hirschi

REGISTERED OFFICE:

Hope Community Church
Upper Huntbach Street
Hanley
Stoke-on-Trent
Staffordshire
ST1 2BX

REGISTERED NUMBER:

06181631 (England and Wales)

ACCOUNTANTS:

G.E. Shenton & Co Ltd
St. Pauls House
North Street
Newcastle-under-Lyme
Staffordshire
ST5 1AZ

HOPE COMMUNITY CHURCH

Report of the Directors for the year ended 31 March 2024

The directors present their report, together with the financial statements for the year ended 31 March 2024.

Results

The Statement of Financial Activities is set out on page 7 and shows the net incoming resources for the period.

Principal activities, Trading Review and Future Developments

The company's principal activity is the provision of help and support to people inside and outside the church community.

The company was incorporated on 23 March 2007.

The result for the year was a surplus of £3,508 (2023: Surplus £12,092) and this has been added to the total reserves carried forward.

The Trustees continue to generate revenue for the church in a number of ways. Member donations are a core strand, with these being maximised through encouraging the use of the Government's Gift Aid Scheme, which enables a further 25% of donations to be reclaimed. In addition, since January 2024 the Financial Director has expanded this by introducing use of the Government's Gift Aid Small Donations Scheme. The second major income stream is room hire and we have increased our prices. We have retained our existing clients and income has further increased with new clients.

Looking ahead, in June 2024 the church received a substantial bill relating to building/roof maintenance and Landlord incurred costs. As good stewards of the charity's resources, the Trustees have negotiated repayment over a period of 18 months interest free. Over the next 18 months we anticipate meeting the cost of the repair through:

- an opportunity for additional one-off member giving within the financial year 2024-25;
- a general increase in member giving as the church has increased in size;
- continuing room hire opportunities; and
- use of reserves where necessary.

The Trustees are realistic about the financial challenges for the financial period 2024-2025 but positive in their approach to meeting these. We still anticipate having sufficient income to cover necessary investment such as new IT equipment.

Directors

The directors of the company during the year were:

Mrs. Karen Poxon
Mr. Philip Ian Brayshaw
Mrs. Janet Tellwright
Mrs. Sasha Rochester
Mrs. Caroline Maina
Mr. Raphael Hirschi

This report has been prepared in accordance with the provisions of part 15 of the Companies Act 2006 applicable to companies subject to the small companies regime.

This report was approved by the board on 7 November 2024 and signed on its behalf.

MRS. S. ROCHESTER

Director

HOPE COMMUNITY CHURCHTrustees Annual Report for the year ended 31 March 2024**Administration Details**

Address: Hope Community Church, Upper Huntbach Street, Hanley, Stoke-on-Trent, Staffs., ST1 2BX

Hope Community Church is a registered charity with the Charity Commissioners (Registration Number 1118923) and as a company limited by guarantee is governed by its Memorandum and Articles of Association.

Directors/Trustees

Mrs. Karen Poxon
Mr. Philip Ian Brayshaw
Mrs. Janet Tellwright
Mrs. Sasha Rochester
Mrs. Caroline Maina
Mr. Raphael Hirschi

Bankers

Lloyds plc serves the Management Committee as Bankers.

Solicitors

Geldards Solicitors act as solicitors to the Charity and provide advice on charity matters.

Accountants

G.E. Shenton & Co Ltd, Chartered Certified Accountants, St. Pauls House, North Street, Newcastle, Staffs., ST5 1AZ

Charity's Objectives and Activities during the year**Objects and activities**

The objects of the Company are for the benefit of the public:

- a) to advance the Christian faith in accordance with the Statement in such ways and in such parts of the United Kingdom or the world as the directors from time to time may think fit;
- b) to relieve sickness and financial hardship and to promote and preserve good health by the provision of funds, goods or services of any kind including through the provision of counselling and support in such parts of the United Kingdom or the world as the directors from time to time think fit; and
- c) to advance education in such ways and in such parts of the United Kingdom or the world as the directors from time to time may think fit.

HOPE COMMUNITY CHURCH

Trustees Annual Report for the year ended 31 March 2024

Overview

We are delighted that the church has experienced sustained growth during this period, with the addition of many new families moving into the area for work and joining the church, as well as further new asylum seekers.

The level of commitment at Hope Community Church remains high and the Trustees would like to thank the congregation for their faithfulness and their financial support.

During this period up to April 2024, there were no changes to the Trustees.

The Trustees had regard to the public benefit when planning the activities of the church.

Below is a summary of the church's activities in furtherance of its objects during the year:

- Weekly Sunday church services for corporate worship, prayer, communion, Bible teaching, encouragement, fellowship and Hope Kids United children's worship and teaching.
- Edited highlights of the Sunday services available on YouTube.
- Monthly youth group meetings.
- Regular family services.
- Fortnightly Life Groups in homes across the city for discussion of Bible passages, practical application, prayer and mutual support.
- Prayer meetings including a new occasional, longer gathering.
- Bible teaching and discussion meetings with Farsi interpretation.
- Baptism services
- Social events
- Men's and women's events offering a mixture of social and spiritual activities.
- Pastoral support and mentoring.
- Prayer text message facility.
- Provision of devotional materials.
- Provision of teaching materials in Farsi.
- Lending library of Christian books
- Participation in local inter-denominational services for worship and prayer.
- Minister's participation in local inter-denominational church leaders' fellowship.
- Weekly free computer/internet access and Job Club.
- Weekly Foodbank distribution sessions. Trussell Trust figures show that our Foodbank Centre distributed 3 days' worth of food to 1,471 people.
- Regular donations of food to the Stoke-on-Trent Foodbank totalling 315.41 kg.
- Minister served on the committee of the Northwood Residents' Association.
- Minister served as a governor of the Esprit Multi-Academy Trust for part of the year.
- Support given to local schools with class talks and assembly.
- Low-cost hire of church premises to charities and adult education and training.
- Financial donations to Stoke-on-Trent Foodbank, Beacon House of Prayer, Soul Action in South Africa and Compassion.

HOPE COMMUNITY CHURCHTrustees Annual Report for the year ended 31 March 2024**Finance**

There was a net surplus for the year of £3,508 compared to a reported surplus of £12,092 for 2023. Total income increased by £2,299 and total expenditure increased by £10,883.

Our overall closing cash position is £2,670 higher than 2023 which is attributed to decreases in room letting income of £2,037 but increases in donations of £5,653. Net current assets was £50,520 this year compared with £48,411 in 2023.

Reserves policy

The charity has adopted a reserves policy the aim of which is to have reserves of £50,000, which comprises:

- A specific reserve of £35,000 to cover unforeseen emergencies or drop in income. This figure is based on approximately 3 months operating costs with an extra £5000 for emergency maintenance and equipment replacement.
- £15,000 available in the current account to safely cover monthly cash flow.

Use of Reserves

The reserves are held for the following purposes and may be used for them in accordance with the Hope Expenditure Policy:

- operating costs that are not covered by income
- emergency maintenance
- equipment replacement.

Policy Review

This Policy is reviewed annually ready for publishing it with the accounts.

Policy Implementation

We are pleased that our Reserve at the end of the 2023-2024 period had increased to £48,876. However, this still falls slightly short of the £50,000 target. We continue to aim to transfer £100 a month into savings accounts to build up a Specific Reserve. Further sums will be transferred when available until the target is met.

MR. P.I. BRAYSHAW Chair of Trustees

Signed on behalf of the Trustees of Hope Community Church

7 November 2024

HOPE COMMUNITY CHURCHIndependent Examiners Report to the Trustees/Members of Hope Community Church

We report on the accounts of the Company for the ended 31 March 2024 (charity number 1118923) which are set out on pages 7 to 13.

Respective responsibilities of Trustees and Examiner

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The Trustees consider that an audit is not required for this year under Section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed. The charity's gross income was less than £250,000 but we are qualified to undertake the examination by being a qualified member of the Association of Chartered Certified Accountants.

Having satisfied ourselves that the charity is not subject to audit under company law and is eligible for independent examination, it is our responsibility to:

- examine the accounts under section 145(1)(a) of the Charities Act
- to follow the procedures laid down in the general directions given by the Charity Commission under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to our attention.

Basis of Independent Examiners Report

Our examination was carried out in accordance with the general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent Examiners Statement

In connection with our examination, no matter has come to our attention:

1. which gives us reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act and with the methods and principals of the Statement of Recommended Practice, Accounting and reporting by Charities.have not been met; or
2. to which, in our opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

St. Pauls House,
North Street,
NEWCASTLE-UNDER-LYME, Staffs
8 November 2024

G. E. SHENTON & CO LTD
Chartered Certified Accountants

HOPE COMMUNITY CHURCH

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 MARCH 2024

	<u>Notes</u>	<u>Unrestricted</u>	<u>Restricted</u>	<u>2024 Total</u>	<u>2023 Total</u>
<u>INCOMING RESOURCES</u>					
Donations	2	£75,431	£1,120	£76,551	£70,898
Charitable activities	3	17,415	-	17,415	19,767
Other income	4	-	1,695	1,695	2,988
Investment income		<u>332</u>	<u>-</u>	<u>332</u>	<u>41</u>
<u>TOTAL INCOMING RESOURCES</u>		<u>93,178</u>	<u>2,815</u>	<u>95,993</u>	<u>93,694</u>
<u>RESOURCES EXPENDED</u>					
Direct Charitable expenditure	5	85,226	2,637	87,863	77,522
Other expenditure:					
Funding and Publicity	5	2,311	-	2,311	2,040
Management and Administration	5	<u>2,311</u>	<u>-</u>	<u>2,311</u>	<u>2,040</u>
<u>TOTAL RESOURCES EXPENDED</u>		<u>89,848</u>	<u>2,637</u>	<u>92,485</u>	<u>81,602</u>
<u>NET (OUTGOING)/INCOMING RESOURCES BEFORE TRANSFERS</u>		3,330	178	3,508	12,092
GROSS TRANSFERS BETWEEN FUNDS		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<u>NET (OUTGOING)/INCOMING RESOURCES BEING ALSO THE NET MOVEMENT IN FUNDS</u>		3,330	178	3,508	12,092
<u>TOTAL FUNDS BROUGHT FORWARD</u>		<u>292,137</u>	<u>1,138</u>	<u>293,275</u>	<u>281,183</u>
<u>TOTAL FUNDS CARRIED FORWARD</u>		<u>295,467</u>	<u>1,316</u>	<u>296,783</u>	<u>293,275</u>

HOPE COMMUNITY CHURCH
BALANCE SHEET AS AT 31 MARCH 2024

	<u>Notes</u>	<u>2024</u>	<u>2023</u>
<u>FIXED ASSETS</u>			
Tangible Fixed Assets	8	£316,417	£319,345
<u>CURRENT ASSETS</u>			
Debtors and prepayments	9	£9,956	£9,706
Cash at bank and in hand	10	<u>48,876</u>	<u>46,206</u>
		<u>58,832</u>	<u>55,912</u>
<u>CREDITORS: Amounts falling due within one year</u>			
Creditors and accruals	11	3,789	3,446
Mortgage	11,12,13	<u>4,523</u>	<u>4,055</u>
		<u>8,312</u>	<u>7,501</u>
<u>NET CURRENT ASSETS</u>		<u>50,520</u>	<u>48,411</u>
<u>TOTAL ASSETS LESS CURRENT LIABILITIES</u>		366,937	367,756
<u>CREDITORS: Amounts falling due after more than one year</u>			
Mortgage	11,12,13	<u>70,154</u>	<u>74,481</u>
<u>NET ASSETS</u>		<u>296,783</u>	<u>293,275</u>
<u>REPRESENTED BY:</u>			
<u>FUNDS AND RESERVES</u>			
Unrestricted funds	14	<u>296,783</u>	<u>293,275</u>

The directors state:

- that for the year ended 31 March 2024 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies,
- that members have not required the company to obtain an audit of its accounts for the year ended 31 March 2024 in accordance with section 476 of the Companies Act 2006, and
- that they acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of the accounts.

The accounts have been prepared in accordance with the provisions of the Companies Act 2006 relating to small companies.

The company has opted not to file a copy of its Profit and Loss at Companies House in accordance with Section 444 of the Companies Act 2006.

Signed S. ROCHESTER

Director

The accounts were approved by the directors and were authorised by them for issue on 7 November 2024

HOPE COMMUNITY CHURCH

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2024

1. ACCOUNTING POLICIES

- (a) Basis of accounting
These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant notes to these accounts and in accordance with FRS102, the Financial Reporting Standard UK and Republic of Ireland and with the Charities Act 2011.
- (b) Grants
Grants are recognised in the Statement of Financial Activities (SOFA) on an accruals basis following the satisfaction of any pre-conditions.
- (c) Donations, fundraising and Gifts
Donations, gifts and fund raising are recognised in the accounts on a received basis with the exception of items donated for sale in the charity shop which are only included as income when they are sold and until then are not valued and tax recoverable on gift aid. Gifts in kind are valued at their value to the charity. No value is assigned to donated facilities, nor to items provided for raffle prizes or consumption by users of the church.
- (d) Legacies
Legacies are included in the SOFA when the full amount has been received.
- (e) Contributions by members and all other income
These are all recognised in the financial statements when receivable.
- (f) Expenditure and support costs
Expenditure is recognised on an accruals basis and where incurred on activities falling directly within one cost category is included accordingly. The support costs of the charity which include wages and salaries, premises, telephone, printing, postage, stationery, equipment hire, subscriptions, training and insurance are allocated based on the level of activity. The percentages applied are:
- | | |
|-------------------------------|------|
| Direct charitable expenditure | 95% |
| Fundraising and publicity | 2.5% |
| Management and administration | 2.5% |
- (g) Capitalisation
Fixed Assets are recorded at cost. Expenditure on leasehold property, fixtures, equipment and office equipment which exceeds £250 and provides a long term benefit is capitalised.
- (h) Depreciation and amortisation
Provision for depreciation of fixed assets held for use by the charity is made at annual rates calculated to write down their cost over their useful lives. The rates and bases have been reviewed accordingly this year, based on their expected useful lives. The depreciation rates currently in use are:
- | | |
|------------------------|-------------------------------|
| Leasehold property | 100 years straight line basis |
| Fixtures and equipment | 25 years straight line basis |
- (i) Taxation
No provision for taxation is included in the accounts as the charity is entitled to exemption from tax afforded by Section 505 of the Income and Corporation Taxes Act 1988.
- (j) Debtors
Short term debtors are measured at transaction price, less any impairment losses for bad and doubtful debts.
- (k) Creditors
Short term creditors are measured at transaction price. Loans and other financial liabilities are initially recognised at transaction price net of any transaction costs and subsequently measured at amortised cost determined using the effective interest method.

HOPE COMMUNITY CHURCH

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2024

(l) Reserves policy

The charity has adopted a reserves policy the aim of which is to have reserves of £50,000, which comprises:

- A specific reserve of £35,000 to cover unforeseen emergencies or drop in income. This figure is based on approximately 3 months operating costs with an extra £5000 for emergency maintenance and equipment replacement.
- £15,000 available in the current account to safely cover monthly cash flow.

Use of Reserves

The reserves are held for the following purposes and may be used for them in accordance with the Hope Expenditure Policy:

- operating costs that are not covered by income
- emergency maintenance
- equipment replacement.

Policy Review

This Policy is reviewed annually ready for publishing it with the accounts.

(m) Leased assets

A lease is classified as a finance lease if it transfers substantially all the risks and rewards incidental to ownership. All other leases are classified as operating leases. The rights of use and obligations under finance leases are initially recognised as assets and liabilities at amounts equal to the fair value of the leased assets or, if lower, the present value of the minimum lease payments. Minimum lease payments are apportioned between the finance charge and the reduction in the outstanding liability using the effective interest rate method. The finance charge is allocated to each period during the lease so as to produce a constant periodic rate of interest on the remaining balance of the liability. Leased assets are depreciated in accordance with the company's policy for tangible fixed assets. If there is no reasonable certainty that ownership will be obtained at the end of the lease term, the asset is depreciated over the lower of the lease term and its useful life. Operating lease payments are recognised as an expense on a straight line basis over the lease term.

(n) Pensions

Contributions to defined contribution plans are expensed in the period to which they relate.

2. DONATIONS AND LEGACIES

	<u>Unrestricted</u>	<u>Restricted</u>	<u>2024 Total</u>	<u>2023 Total</u>
Donations:				
Voluntary income	£62,685	£1,120	£63,805	£59,547
Tax recoverable on Gift Aid	<u>12,746</u>	<u>-</u>	<u>12,746</u>	<u>11,351</u>
	<u>75,431</u>	<u>1,120</u>	<u>76,551</u>	<u>70,898</u>

3. CHARITABLE ACTIVITIES

	<u>Unrestricted</u>	<u>Restricted</u>	<u>2024 Total</u>	<u>2023 Total</u>
Youth work activity	£ -	£ -	£ -	£ -
Room lettings	16,368	-	16,368	18,405
Church Development activity	<u>1,047</u>	<u>-</u>	<u>1,047</u>	<u>1,362</u>
	<u>17,415</u>	<u>-</u>	<u>17,415</u>	<u>19,767</u>

HOPE COMMUNITY CHURCH

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2024

4.	<u>OTHER INCOME</u>	<u>Unrestricted</u>	<u>Restricted</u>	<u>2024</u>	<u>2023</u>	
	Sundry grants	£ -	£1,695	£1,695	£2,988	
5.	<u>ANALYSIS OF TOTAL RESOURCES EXPENDED</u>					
		<u>Staff costs</u>	<u>Depreciation</u>	<u>Other costs</u>	<u>2024 Total</u>	<u>2023 Total</u>
	Direct charitable expenditure:					
	Unrestricted	£42,546	£4,282	£38,398	£85,226	£75,738
	Restricted	-	-	2,637	2,637	1,784
		42,546	4,282	41,035	87,863	77,522
	Other expenditure:					
	Fundraising and publicity	1,119	112	1,080	2,311	2,040
	Management and administration	1,119	112	1,080	2,311	2,040
		44,784	4,506	43,195	92,485	81,602
					2024	2023
	<u>Restricted costs</u>				£2,637	£1,784
	Other costs:					
	<u>Direct charitable costs</u>					
	Mission and outreach donations				£6,179	£3,298
	Activities				873	520
					7,052	3,818
	<u>Support costs</u>					
	Premises				£21,887	£19,330
	Printing, postage, stationery and telephone				2,833	2,492
	Legal and professional				1,331	1,734
	Bank charges				251	269
	Mortgage interest				4,951	4,090
	Subscription and fees				2,253	2,154
					33,506	30,069
	TOTAL				43,195	35,671
6.	<u>NET INCOMING RESOURCES FOR THE YEAR</u>				2024	2023
	This is stated after charging:					
	Depreciation				£4,506	£4,442

HOPE COMMUNITY CHURCH

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2024

7. STAFF COSTS

	<u>2024</u>	<u>2023</u>
Wages and salaries	£35,241	£32,350
Social security costs	3,608	3,378
Pension costs	<u>5,935</u>	<u>5,761</u>
	<u>44,784</u>	<u>41,489</u>

During the year the charity employed an average of 1 employees (2023: 1). No employees earned more than £60,000 per annum in this or the previous year.

8. FIXED ASSETS

	<u>Leasehold property</u>	<u>Furniture and equipment</u>	<u>Total</u>
<u>Cost:</u>			
At 1 April 2023	£345,000	£23,933	£368,933
Additions	-	1,578	1,578
At 31 March 2024	<u>345,000</u>	<u>25,511</u>	<u>370,511</u>
<u>Depreciation:</u>			
At 1 April 2023	41,820	7,768	49,588
Charge for the year	<u>3,485</u>	<u>1,021</u>	<u>4,506</u>
At 31 March 2024	<u>45,305</u>	<u>8,789</u>	<u>54,094</u>
<u>Net book value:</u>			
At 31 March 2024	<u>299,695</u>	<u>16,722</u>	<u>316,417</u>
At 31 March 2023	<u>303,180</u>	<u>16,165</u>	<u>319,345</u>

9. DEBTORS AND PREPAYMENTS

	<u>2024</u>	<u>2023</u>
Debtors	£4,918	£5,574
Prepayments	<u>5,038</u>	<u>4,132</u>
	<u>9,956</u>	<u>9,706</u>

10. CASH AT BANK AND IN HAND

	<u>2024</u>	<u>2023</u>
Lloyds - Current account	£17,449	£17,914
Lloyds - Savings Account	14,100	12,567
Kingdom Savings Account	16,510	15,138
Cash in hand	<u>817</u>	<u>587</u>
	<u>48,876</u>	<u>46,206</u>

11. LIABILITIES - AMOUNTS FALLING DUE WITHIN ONE YEAR

	<u>2024</u>	<u>2023</u>
Trade creditors	£3,789	£3,446
Mortgage account	<u>4,523</u>	<u>4,055</u>
	<u>8,312</u>	<u>7,501</u>

HOPE COMMUNITY CHURCH

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2024

12. LIABILITIES - AMOUNTS FALLING DUE AFTER MORE THAN ONE YEAR

	<u>2024</u>	<u>2023</u>
Mortgage account	<u>£70,154</u>	<u>£74,481</u>

13. MORTGAGE ACCOUNT

The company has a mortgage secured on the leasehold property. Obligations falling due are as follows:

	<u>2024</u>	<u>2023</u>
Amounts payable with 12 months	<u>£4,523</u>	<u>£4,055</u>
Amounts payable after 12 months but within 5 years	£17,090	£16,220
Amounts falling due for payment after more than 5 years	<u>53,064</u>	<u>58,261</u>
	<u>70,154</u>	<u>74,481</u>

14. ANALYSIS OF NET ASSETS BY FUND

	<u>Unrestricted</u>	<u>Restricted</u>	<u>2024 Total</u>	<u>2023 Total</u>
Fixed assets	£316,417	£ -	£316,417	£319,345
Current assets	<u>(20,950)</u>	<u>1,316</u>	<u>(19,634)</u>	<u>(26,070)</u>
	<u>295,467</u>	<u>1,316</u>	<u>296,783</u>	<u>293,275</u>

15. TRANSACTIONS WITH TRUSTEES AND RELATED PARTIES

None of the members or trustees of the charity, with the exception of Mr. P.I. Brayshaw (Senior Minister), were remunerated directly or indirectly during the year ended 31 March 2024 (see Note 7).

16. CONTINGENCIES AND CONTRACTUAL COMMITMENTS

In the opinion of the trustees and members of the company at 31 March 2024 there were no contingent liabilities and no contractual liabilities.

17. OTHER INFORMATION

Hope Community Church is a private company limited by guarantee and incorporated in England (Registered Number 06181631). Its registered office is Upper Huntbach Street, Hanley, Stoke-on-Trent, Staffordshire. ST1 2BX.