



**THE PARK CENTRE (KINGSWOOD)  
DIRECTORS' REPORT AND  
UNAUDITED FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 APRIL 2024**

Raymarsh Ford Limited  
Chartered Accountants  
41 High Street  
Kingswood  
Bristol  
BS15 4AA

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**The Park Centre (Kingswood)**  
**Company Information**  
**For The Year Ended 30 April 2024**

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<b>Directors</b>	Mr Les Blakeman Michael Lime Pamela Marshall
<b>Company Number</b>	05101447
<b>Registered Office</b>	The Park Centre Kingswood High Street Kingswood Bristol BS15 4AR
<b>Accountants</b>	Raymarsh Ford Limited Chartered Accountants 41 High Street Kingswood Bristol BS15 4AA

**The Park Centre (Kingswood)**  
**Company No. 05101447**  
**Directors' Report For The Year Ended 30 April 2024**

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The directors present their report and the financial statements for the year ended 30 April 2024.

## **Review of the Business**

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 30 April 2021. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

## **ACHIEVEMENT AND PERFORMANCE**

The Park Centre is primarily run as a venue for hire for individuals, clubs, agencies and organisations which provide activities, opportunities, support, counselling, and services to the community. These also cover education and training, social and recreational and health and aim to maximize the Centre's facilities and resources. The Park Centre has been managed and maintained by a voluntary Management Committee and supported by a small team of paid workers since 2005. One of our aims is to help improve the quality of life for the people of Kingswood and the surrounding areas. The centre was established at the request of the local community, to provide a means of bringing people together to share and develop common interests.

Our aim is to strengthen the community of Kingswood ensuring that people of all races and backgrounds are valued and participate on equal terms within the centre's activities thereby building a fair, prosperous and cohesive community in which everyone has a stake. We aim to promote the development of the voluntary and community sector and encourage people to become actively involved. Activities and events are designed to target, and provide for, people in the community who may be isolated due to disability, race, age, parental responsibilities or language barriers. This is a requirement of local residents as the area has high numbers of lone parents, unemployed, low income families, adults without qualifications and elderly as well as an increasing number of other nationalities. We provide creativity and learning through the children's activity events held during the school breaks. These provide arts and crafts as well as play that encourages social skills. Other groups running at the centre include a 50+ club, Art and Crafts groups all of whom provide skills and confidence in their specific areas ESOL (English as a Second Language) since the local collage was forced to shut down have come to the centre to run 10 classes a week for people of other nationalities and there is a need for them to learn English to help them integrate into the community. The centre offers low cost birthday parties which are held at the centre most weekends and a new addition to the centre are keep fit activities.

## **STRUCTURE, GOVERNANCE AND MANAGEMENT**

### **Governing document**

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

### **Risk management**

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

## **REFERENCE AND ADMINISTRATIVE DETAILS**

### **Registered Company number**

05101447 (England and Wales)

### **Registered Charity number**

1118918

### **Registered office**

The Park Centre  
High Street  
Kingswood  
Bristol  
BS15 4AR

### **Trustees**

L Blakeman - Retired (Resigned 31 May 2023)  
MT Lines - Retired  
Ms PA Marshall - Retired  
DJ Peglar - Retired director (Resigned 9 January 2023)  
B Price - Retired  
Mrs S Smith - Retired (Appointed 27 February 2024)  
Miss R Goozee - HR Assistant (Appointed 27 February 2024)

### **Independent examiner**

Raymarsh Ford Limited  
Chartered Accountants  
41 High Street  
Kingswood  
Bristol  
BS15 4AA

**The Park Centre (Kingswood)**  
**Directors' Report (continued)**  
**For The Year Ended 30 April 2024**

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**Directors**

The directors who held office during the year were as follows:

Mr Les Blakeman  
Michael Lime  
Pamela Marshall

**Statement of Directors' Responsibilities**

The directors are responsible for preparing the Directors' Report and the financial statements in accordance with applicable law and regulations.

Company law requires the directors to prepare financial statements for each financial year. Under that law the directors have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). Under company law the directors must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the company and of the surplus or deficit of the company for that period. In preparing the financial statements the directors are required to:

- select suitable accounting policies and then apply them consistently;
- make judgments and accounting estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping adequate accounting records that are sufficient to show and explain the company's transactions and disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The directors are responsible for the maintenance and integrity of the corporate and financial information included on the company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

**Small Company Rules**

This report has been prepared in accordance with the special provisions relating to companies subject to the small companies regime within Part 15 of the Companies Act 2006.

On behalf of the board

C Jones

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Pamela Marshall

Director

12 June 2024

**The Park Centre (Kingswood)  
Accountant's Report  
For The Year Ended 30 April 2024**

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**Chartered Accountant's report to the directors on the preparation of the unaudited statutory accounts of The Park Centre (Kingswood) For The Year Ended 30 April 2024**

In order to assist you to fulfil your duties under the Companies Act 2006, I have prepared for your approval the accounts of The Park Centre (Kingswood) For The Year Ended 30 April 2024 which comprise the Income and Expenditure Account, the Balance Sheet and the related notes from the company's accounting records and from information and explanations you have given to us.

As a practising member of the Institute of Chartered Accountants in England and Wales (ICAEW), we are subject to its ethical and other professional requirements which are detailed at <http://www.icaew.com/en/membership/regulations-standards-and-guidance>.

This report is made solely to the directors of The Park Centre (Kingswood) , as a body, in accordance with the terms of our engagement letter dated . Our work has been undertaken solely to prepare for your approval the accounts of The Park Centre (Kingswood) and state those matters that we have agreed to state to the directors of The Park Centre (Kingswood) , as a body, in this report in accordance with ICAEW Technical Release 07/16 AAF. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than The Park Centre (Kingswood) and its directors, as a body, for our work or for this report.

It is your duty to ensure that The Park Centre (Kingswood) has kept adequate accounting records and to prepare statutory accounts that give a true and fair view of the assets, liabilities, financial position and profit or loss of The Park Centre (Kingswood) . You consider that The Park Centre (Kingswood) is exempt from the statutory audit requirement for the year.

We have not been instructed to carry out an audit of the accounts of The Park Centre (Kingswood) . For this reason, we have not verified the accuracy or completeness of the accounting records or information and explanations you have given to us and we do not, therefore, express any opinion on the financial statements.

Signed

*Raymarsh Ford*

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12 June 2024

Raymarsh Ford Limited  
Chartered Accountants  
41 High Street  
Kingswood  
Bristol  
BS15 4AA

**The Park Centre (Kingswood)**  
**Income and Expenditure Account**  
**For The Year Ended 30 April 2024**

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	Notes	2024 £	2023 £
<b>TURNOVER</b>		151,144	162,898
Cost of sales		(13,596 )	(13,156 )
		<hr/>	<hr/>
<b>GROSS SURPLUS</b>		137,548	149,742
Administrative expenses		(167,679 )	(160,240 )
Other operating income		8,243	5,725
		<hr/>	<hr/>
<b>OPERATING DEFICIT</b>		(21,888 )	(4,773 )
Other interest receivable and similar income		292	48
Interest payable and similar charges		(374 )	(404 )
		<hr/>	<hr/>
<b>DEFICIT FOR THE FINANCIAL YEAR</b>		<u>(21,970 )</u>	<u>(5,129 )</u>

The notes on pages 7 to 8 form part of these financial statements.

**The Park Centre (Kingswood)**  
**Balance Sheet**  
**As At 30 April 2024**

		2024	2023
	Notes	£	£
<b>FIXED ASSETS</b>			
Tangible Assets	4	15,105	17,521
		15,105	17,521
<b>CURRENT ASSETS</b>			
Debtors	5	3,324	15,082
Cash at bank and in hand		84,594	72,165
		87,918	87,247
<b>Creditors: Amounts Falling Due Within One Year</b>	6	(26,323 )	(6,098 )
<b>NET CURRENT ASSETS (LIABILITIES)</b>		61,595	81,149
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		76,700	98,670
<b>NET ASSETS</b>		76,700	98,670
Income and Expenditure Account		76,700	98,670
<b>MEMBERS' FUNDS</b>		76,700	98,670

For the year ending 30 April 2024 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

On behalf of the board

C Jones

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Pamela Marshall

Director

12 June 2024

The notes on pages 7 to 8 form part of these financial statements.



**The Park Centre (Kingswood)**  
**Notes to the Financial Statements**  
**For The Year Ended 30 April 2024**

**1. General Information**

The Park Centre (Kingswood) is a private company, limited by guarantee, incorporated in England & Wales, registered number 05101447 . The registered office is The Park Centre Kingswood High Street, Kingswood, Bristol, BS15 4AR.

**2. Accounting Policies**

**2.1. Basis of Preparation of Financial Statements**

The financial statements have been prepared under the historical cost convention and in accordance with Financial Reporting Standard 102 section 1A Small Entities "The Financial Reporting Standard applicable in the UK and Republic of Ireland" and the Companies Act 2006.

**2.2. Turnover**

Turnover is measured at the fair value of the consideration received or receivable, net of discounts and value added taxes. Turnover includes revenue earned from the sale of goods and from the rendering of services. Turnover is reduced for estimated customer returns, rebates and other similar allowances.

**Sale of goods**

Turnover from the sale of goods is recognised when the significant risks and rewards of ownership of the goods has transferred to the buyer. This is usually at the point that the customer has signed for the delivery of the goods.

**Rendering of services**

Turnover from the rendering of services is recognised by reference to the stage of completion of the contract. The stage of completion of a contract is measured by comparing the costs incurred for work performed to date to the total estimated contract costs. Turnover is only recognised to the extent of recoverable expenses when the outcome of a contract cannot be estimated reliably.

**2.3. Tangible Fixed Assets and Depreciation**

Tangible fixed assets are measured at cost less accumulated depreciation and any accumulated impairment losses. Depreciation is provided at rates calculated to write off the cost of the fixed assets, less their estimated residual value, over their expected useful lives on the following bases:

Leasehold	Straight line over lease period
Plant & Machinery	20% reducing balance
Fixtures & Fittings	25% reducing balance
Computer Equipment	25% reducing balance

**3. Average Number of Employees**

Average number of employees, including directors, during the year was:

	<b>2024</b>	<b>2023</b>
Office and administration	8	11
Trustees	4	4
	12	15

**4. Tangible Assets**

	<b>Land &amp; Property</b>				
	<b>Leasehold</b>	<b>Plant &amp; Machinery</b>	<b>Fixtures &amp; Fittings</b>	<b>Computer Equipment</b>	<b>Total</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
<b>Cost</b>					
As at 1 May 2023	9,090	93,201	36,989	39,833	179,113
Additions	-	-	3,817	-	3,817
As at 30 April 2024	9,090	93,201	40,806	39,833	182,930

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**The Park Centre (Kingswood)**  
**Notes to the Financial Statements (continued)**  
**For The Year Ended 30 April 2024**

**Depreciation**

As at 1 May 2023	9,090	81,259	31,627	39,616	161,592
Provided during the period	-	1,095	3,468	1,670	6,233
As at 30 April 2024	9,090	82,354	35,095	41,286	167,825

**Net Book Value**

As at 30 April 2024	-	10,847	5,711	(1,453 )	15,105
As at 1 May 2023	-	11,942	5,362	217	17,521

**5. Debtors**

	<b>2024</b>	<b>2023</b>
	<b>£</b>	<b>£</b>
<b>Due within one year</b>		
Trade debtors	103	12,190
Prepayments and accrued income	2,267	1,193
Other taxes and social security	924	1,443
Net wages	30	256
	<u>3,324</u>	<u>15,082</u>

**6. Creditors: Amounts Falling Due Within One Year**

	<b>2024</b>	<b>2023</b>
	<b>£</b>	<b>£</b>
Trade creditors	-	630
Other creditors	-	2,415
Pension fund	-	203
Accruals and deferred income	26,323	2,850
	<u>26,323</u>	<u>6,098</u>

**7. Company limited by guarantee**

The company is limited by guarantee and has no share capital.

Every member of the company undertakes to contribute to the assets of the company, in the event of a winding up, such an amount as may be required not exceeding £1.

**The Park Centre (Kingswood)**  
**Detailed Income and Expenditure Account**  
**For The Year Ended 30 April 2024**

	2024		2023	
	£	£	£	£
<b>TURNOVER</b>				
Donations		-		20,909
Rental income		151,144		141,989
		<u>151,144</u>		<u>162,898</u>
<b>COST OF SALES</b>				
Cafe consumables	11,793		11,091	
Exercise tutors	378		-	
Waste disposal	1,387		1,356	
Hire and leasing of plant, equipment and vehicles	38		709	
	<u>13,596</u>		<u>(13,156)</u>	
<b>GROSS SURPLUS</b>		<u>137,548</u>		<u>149,742</u>
<b>Administrative Expenses</b>				
Wages and salaries	99,572		95,800	
Employers NI	(104)		-	
Employers pensions - defined contributions scheme	351		984	
Recruitment costs	1,054		335	
Staff training	1,119		1,849	
Staff entertaining	240		296	
Rates	176		596	
Light and heat	22,161		12,059	
Repairs and maintenance	3,387		8,541	
Cleaning	4,163		3,479	
Security costs	4,143		1,430	
Hire and leasing of plant and machinery	323		288	
Computer software costs	3,290		6,394	
Computer and IT consumables	4,716		6,545	
Insurance	1,802		1,741	
Printing, postage and stationery	1,609		973	
Advertising and marketing costs	1,685		899	
Telecommunications	1,633		1,024	
Data costs	636		284	
Accountancy fees	4,525		4,671	
Consultancy fees	3,853		2,609	
Subscriptions	5		71	
Other office costs	256		54	
Depreciation of plant and machinery	1,095		1,369	
Depreciation of fixtures and fittings	3,468		5,321	
Depreciation of computer equipment	1,670		2,212	
Sundry expenses	851		416	
	<u>(167,679)</u>		<u>(160,240)</u>	
<b>Other Operating Income</b>				
Cafe net income	8,243		5,725	
	<u>8,243</u>		<u>5,725</u>	
<b>OPERATING DEFICIT</b>		<u>(21,888)</u>		<u>(4,773)</u>

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**The Park Centre (Kingswood)**  
**Detailed Income and Expenditure Account (continued)**  
**For The Year Ended 30 April 2024**

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**Other interest receivable and similar income**

Bank interest receivable	292		48	
	<hr/>		<hr/>	
		292		48

**Interest payable and similar charges**

Bank charges	374		404	
	<hr/>		<hr/>	
		(374)		(404)

**DEFICIT FOR THE FINANCIAL YEAR**

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		(21,970 )		(5,129 )
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