

Pam Marshall

Chair Report

2021/2022 continued to be overshadowed by the Covid-19 pandemic. Despite the restrictions caused by this, we have had a fairly eventful year, although not as busy as previous years. Despite everything, we continue to be approached by various organisations and members of the community enquiring services and activities.

The Park Café is still rebuilding after the pandemic with some days being busier than others. Everyone who uses the café comments on the warm friendly service and that they receive, and the food is excellent value for money.

We have been fortunate to receive funding by South Gloucestershire Council and the National Lottery over the course of this year to help towards running costs and enabling us to provide IT Courses for the community.

Staffing, Lisa Hines, and Nancy Parry resigned during the year to pursue new careers and we wished them all the best for the future. At the same time, we welcomed Colin on board as a new Weekday and Evening Caretaker.

Every trustee gives their time for free to support our activities, alongside juggling their busy lives, and it is fair to say it has been a big team effort for us all over the last few years, keeping everything running I'd like to thank everyone for their tremendous efforts in supporting our activities. We have had to adapt quickly, but I am extremely optimistic about the future of the Park Centre and the changes we have made to our business and activities.

Due to the ill health of some of the Trustees we were unable to conduct a face-to-face Annual General Meeting and I would like to take this opportunity to wish all a speedy recovering and look forward to seeing you all in the near future

I would like to take this opportunity to thank everyone who has made this another successful year. With the staff going the extra mile and giving up their free time as well The Park Centre would not be in a position that we are in today.

Please refer the Park Centre Accounts for this period.



**THE PARK CENTRE (KINGSWOOD)
DIRECTORS' REPORT AND
UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 APRIL 2022**

Raymarsh Ford Limited

Chartered Accountants

41 High Street
Kingswood
Bristol
Gloucestershire
BS15 4AA

The Park Centre (Kingswood)
Directors' Report and Unaudited Financial Statements
For The Year Ended 30 April 2022

Contents

	Page
Company Information	1
Directors' Report	2—3
Accountant's Report	4
Income and Expenditure Account	5
Balance Sheet	6
Notes to the Financial Statements	7—8
The following pages do not form part of the statutory accounts:	
Detailed Income and Expenditure Account	9—10

The Park Centre (Kingswood)
Company Information
For The Year Ended 30 April 2022

Directors	Mr Les Blakeman Michael Lime Pamela Marshall Mr David Peglar
Company Number	05101447
Registered Office	The Park Centre Kingswood High Street Kingswood Bristol BS15 4AR
Accountants	Raymarsh Ford Limited Chartered Accountants 41 High Street Kingswood Bristol Gloucestershire BS15 4AA

The Park Centre (Kingswood)
Company No. 05101447
Directors' Report For The Year Ended 30 April 2022

The directors present their report and the financial statements for the year ended 30 April 2022 .

Statement of Directors' Responsibilities

The directors are responsible for preparing the Directors' Report and the financial statements in accordance with applicable law and regulations. Company law requires the directors to prepare financial statements for each financial year. Under that law the directors have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). Under company law the directors must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the company and of the surplus or deficit of the company for that period. In preparing the financial statements the directors are required to:

- select suitable accounting policies and then apply them consistently;
- make judgments and accounting estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping adequate accounting records that are sufficient to show and explain the company's transactions and disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Review of Business

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 30 April 2021. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

ACHIEVEMENT AND PERFORMANCE

The Park Centre is primarily run as a venue for hire for individuals, clubs, agencies and organisations which provide activities, opportunities, support, counselling, and services to the community. These also cover education and training, social and recreational and health and aim to maximize the Centre's facilities and resources. The Park Centre has been managed and maintained by a voluntary Management Committee and supported by a small team of paid workers since 2005. One of our aims is to help improve the quality of life for the people of Kingswood and the surrounding areas. The centre was established at the request of the local community, to provide a means of bringing people together to share and develop common interests.

Our aim is to strengthen the community of Kingswood ensuring that people of all races and backgrounds are valued and participate on equal terms within the centre's activities thereby building a fair, prosperous and cohesive community in which everyone has a stake. We aim to promote the development of the voluntary and community sector and encourage people to become actively involved. Activities and events are designed to target, and provide for, people in the community who may be isolated due to disability, race, age, parental responsibilities or language barriers. This is a requirement of local residents as the area has high numbers of lone parents, unemployed, low income families, adults without qualifications and elderly as well as an increasing number of other nationalities. We provide creativity and learning through the children's activity events held during the school breaks. These provide arts and crafts as well as play that encourages social skills. Other groups running at the centre include a 50+ club, Art and Crafts groups all of whom provide skills and confidence in their specific areas ESOL (English as a Second Language) since the local collage was forced to shut down have come to the centre to run 10 classes a week for people of other nationalities and there is a need for them to learn English to help them integrate into the community. The centre offers low cost birthday parties which are held at the centre most weekends and a new addition to the centre are keep fit activities.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

Risk management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

05101447 (England and Wales)

Registered Charity number

1118918

Registered office

The Park Centre
High Street
Kingswood
Bristol
BS15 4AR

Trustees

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**The Park Centre (Kingswood)
Directors' Report (continued)
For The Year Ended 30 April 2022**

Review of Business - continued

L Blakeman - Retired
MT Lime - Retired
Ms PA Marshall - Retired
DJ Peglar - Retired director
Ms P Dowling - Qualified Councillor

Independent examiner

Raymarsh Ford Limited
Chartered Accountants
41 High Street
Kingswood
Bristol
BS15 4AA

Directors

The directors who held office during the year were as follows:

Mr Les Blakeman
Michael Lime
Pamela Marshall
Mr David Peglar

Small Company Rules

This report has been prepared in accordance with the special provisions relating to companies subject to the small companies regime within Part 15 of the Companies Act 2006.

On behalf of the board



Pamela Marshall

Director

14 June 2022

**The Park Centre (Kingswood)
Accountant's Report
For The Year Ended 30 April 2022**

Chartered Accountant's report to the directors on the preparation of the unaudited statutory accounts of The Park Centre (Kingswood) For The Year Ended 30 April 2022

In order to assist you to fulfil your duties under the Companies Act 2006, I have prepared for your approval the accounts of The Park Centre (Kingswood) For The Year Ended 30 April 2022 which comprise the Income and Expenditure Account, the Balance Sheet and the related notes from the company's accounting records and from information and explanations you have given to us.

As a practising member of the Institute of Chartered Accountants in England and Wales (ICAEW), we are subject to its ethical and other professional requirements which are detailed at <http://www.icaew.com/en/membership/regulations-standards-and-guidance>.

This report is made solely to the directors of The Park Centre (Kingswood), as a body, in accordance with the terms of our engagement letter dated . Our work has been undertaken solely to prepare for your approval the accounts of The Park Centre (Kingswood) and state those matters that we have agreed to state to the directors of The Park Centre (Kingswood), as a body, in this report in accordance with ICAEW Technical Release 07/16 AAF. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than The Park Centre (Kingswood) and its directors, as a body, for our work or for this report.

It is your duty to ensure that The Park Centre (Kingswood) has kept adequate accounting records and to prepare statutory accounts that give a true and fair view of the assets, liabilities, financial position and profit or loss of The Park Centre (Kingswood). You consider that The Park Centre (Kingswood) is exempt from the statutory audit requirement for the year.

We have not been instructed to carry out an audit of the accounts of The Park Centre (Kingswood). For this reason, we have not verified the accuracy or completeness of the accounting records or information and explanations you have given to us and we do not, therefore, express any opinion on the financial statements.

Signed

Raymarsh Ford

14 June 2022

Raymarsh Ford Limited
Chartered Accountants
41 High Street
Kingswood
Bristol
Gloucestershire
BS15 4AA

The Park Centre (Kingswood)
Income and Expenditure Account
For The Year Ended 30 April 2022

	Notes	2022 £	2021 £
TURNOVER		112,817	92,869
Cost of sales		(10,194)	(5,724)
		<hr/>	<hr/>
GROSS SURPLUS		102,623	87,145
Administrative expenses		(147,884)	(141,254)
Other operating income		37,754	78,340
		<hr/>	<hr/>
OPERATING (DEFICIT)/SURPLUS		(7,507)	24,231
Other interest receivable and similar income		3	-
Interest payable and similar charges		(193)	(166)
		<hr/>	<hr/>
(DEFICIT)/SURPLUS FOR THE FINANCIAL YEAR		<u>(7,697)</u>	<u>24,065</u>

The notes on pages 7 to 8 form part of these financial statements.

The Park Centre (Kingswood)
Balance Sheet
As at 30 April 2022

		2022	2021
	Notes	£	£
FIXED ASSETS			
Tangible Assets	3	21,960	30,818
		21,960	30,818
CURRENT ASSETS			
Debtors	4	6,500	3,362
Cash at bank and in hand		82,714	84,248
		89,214	87,610
Creditors: Amounts Falling Due Within One Year	5	(7,375)	(6,932)
NET CURRENT ASSETS (LIABILITIES)		81,839	80,678
TOTAL ASSETS LESS CURRENT LIABILITIES		103,799	111,496
NET ASSETS		103,799	111,496
Income and Expenditure Account		103,799	111,496
MEMBERS' FUNDS		103,799	111,496

For the year ending 30 April 2022 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

On behalf of the board

P A Marshall

Pamela Marshall

Director

14 June 2022

The notes on pages 7 to 8 form part of these financial statements.

The Park Centre (Kingswood)
Notes to the Financial Statements
For The Year Ended 30 April 2022

1. Accounting Policies

1.1. Basis of Preparation of Financial Statements

The financial statements are prepared under the historical cost convention and in accordance with the FRS 102 Section 1A Small Entities - The Financial Reporting Standard applicable in the UK and Republic of Ireland and the Companies Act 2006.

1.2. Turnover

Turnover is measured at the fair value of the consideration received or receivable, net of discounts and value added taxes. Turnover includes revenue earned from the sale of goods and from the rendering of services. Turnover is reduced for estimated customer returns, rebates and other similar allowances.

Sale of goods

Turnover from the sale of goods is recognised when the significant risks and rewards of ownership of the goods has transferred to the buyer. This is usually at the point that the customer has signed for the delivery of the goods.

Rendering of services

Turnover from the rendering of services is recognised by reference to the stage of completion of the contract. The stage of completion of a contract is measured by comparing the costs incurred for work performed to date to the total estimated contract costs. Turnover is only recognised to the extent of recoverable expenses when the outcome of a contract cannot be estimated reliably.

1.3. Tangible Fixed Assets and Depreciation

Tangible fixed assets are measured at cost less accumulated depreciation and any accumulated impairment losses. Depreciation is provided at rates calculated to write off the cost of the fixed assets, less their estimated residual value, over their expected useful lives on the following bases:

Leasehold	Straight line over lease period
Plant & Machinery	20% reducing balance
Fixtures & Fittings	25% reducing balance
Computer Equipment	25% reducing balance

2. Average Number of Employees

Average number of employees, including directors, during the year was as follows:

	2022	2021
Office and administration	10	8
Trustees	4	4
	<u>14</u>	<u>12</u>

The Park Centre (Kingswood)
Notes to the Financial Statements (continued)
For The Year Ended 30 April 2022

3. Tangible Assets

	Land & Property				
	Leasehold	Plant & Machinery	Fixtures & Fittings	Computer Equipment	Total
	£	£	£	£	£
Cost					
As at 1 May 2021	9,090	93,201	32,621	35,916	170,828
Additions	-	-	-	3,822	3,822
As at 30 April 2022	9,090	93,201	32,621	39,738	174,650
Depreciation					
As at 1 May 2021	9,090	78,178	17,856	34,886	140,010
Provided during the period	-	1,712	8,450	2,518	12,680
As at 30 April 2022	9,090	79,890	26,306	37,404	152,690
Net Book Value					
As at 30 April 2022	-	13,311	6,315	2,334	21,960
As at 1 May 2021	-	15,023	14,765	1,030	30,818

4. Debtors

	2022	2021
	£	£
Due within one year		
Trade debtors	1,588	581
Prepayments and accrued income	1,144	1,159
Other debtors	-	1,500
Other taxes and social security	3,516	-
Net wages	252	122
	6,500	3,362

5. Creditors: Amounts Falling Due Within One Year

	2022	2021
	£	£
Trade creditors	2,511	2,701
Other creditors	2,474	2,525
Pension fund	190	-
Accruals and deferred income	2,200	1,706
	7,375	6,932

6. Company limited by guarantee

The company is limited by guarantee and has no share capital.

Every member of the company undertakes to contribute to the assets of the company, in the event of a winding up, such an amount as may be required not exceeding £1.

7. General Information

The Park Centre (Kingswood) is a private company, limited by guarantee, incorporated in England & Wales, registered number 05101447. The registered office is The Park Centre Kingswood High Street, Kingswood, Bristol, BS15 4AR.

The Park Centre (Kingswood)
Detailed Income and Expenditure Account
For The Year Ended 30 April 2022

	2022		2021	
	£	£	£	£
TURNOVER				
Donations		-		63,069
SGC courses		815		(52)
Photocopying income		-		456
Rental income		105,651		27,884
Grants and subsidies received		6,351		-
Other trading income		-		1,512
		112,817		92,869
COST OF SALES				
Toys	46		-	
Cafe consumables	7,144		996	
Exercise tutors	-		494	
Waste disposal	942		658	
Leasing and hire of plant, equipment and vehicles	2,062		3,576	
		(10,194)		(5,724)
GROSS SURPLUS		102,623		87,145
Administrative Expenses				
Wages and salaries	95,566		85,256	
Employers NI	630		-	
Employers pensions - defined contributions scheme	1,177		1,067	
Subcontractor costs	-		1,180	
Recruitment costs	483		419	
Staff training	1,180		1,025	
Staff entertaining	336		-	
Rates	215		154	
Light and heat	10,307		9,600	
Repairs and maintenance	4,139		5,181	
Cleaning	3,330		4,076	
Security costs	1,347		1,708	
Hire and leasing of plant and machinery	72		-	
Computer software costs	2,031		4,360	
Computer and IT consumables	3,228		4,428	
Insurance	2,446		1,698	
Printing, postage and stationery	1,340		1,423	
Advertising and marketing costs	1,275		691	
Telecommunications	908		442	
Data costs	30		369	
Accountancy fees	2,447		2,007	
Consultancy fees	2,249		2,442	
Other office costs	23		15	
Depreciation of plant and machinery	1,712		2,139	
Depreciation of fixtures and fittings	8,450		9,312	
Depreciation of computer equipment	2,518		1,309	
Depreciation of leasehold land and property	-		26	

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The Park Centre (Kingswood)
Detailed Income and Expenditure Account (continued)
For The Year Ended 30 April 2022

Sundry expenses	245	827	
HMRC penalty	200	100	
		(147,884)	(141,254)
Other Operating Income			
Cafe net income	3,348	148	
Other coronavirus grant income	34,406	78,192	
		37,754	78,340
OPERATING (DEFICIT)/SURPLUS		(7,507)	24,231
Other interest receivable and similar income			
Bank interest receivable	3	-	
		3	-
Interest payable and similar expenses			
Bank interest payable	-	10	
Bank charges	193	156	
		(193)	(166)
(DEFICIT)/SURPLUS FOR THE FINANCIAL YEAR		(7,697)	24,065



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Parties involved with this document

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**THE PARK CENTRE (KINGSWOOD)
UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 APRIL 2020**

Raymarsh Ford Limited

Chartered Accountants

41 High Street
Kingswood
Bristol
Gloucestershire
BS15 4AA

The Park Centre (Kingswood)
Unaudited Financial Statements
For The Year Ended 30 April 2020

Contents

	Page
Balance Sheet	1—2
Notes to the Financial Statements	3—4

The Park Centre (Kingswood)
Balance Sheet
As at 30 April 2020

Registered number: 05101447

		2020		2019	
	Notes	£	£	£	£
FIXED ASSETS					
Tangible Assets	3		28,513		26,927
			28,513		26,927
CURRENT ASSETS					
Debtors	4	1,217		9,620	
Cash at bank and in hand		61,641		34,223	
		62,858		43,843	
Creditors: Amounts Falling Due Within One Year	5	(3,940)		(5,289)	
NET CURRENT ASSETS (LIABILITIES)			58,918		38,554
TOTAL ASSETS LESS CURRENT LIABILITIES			87,431		65,481
NET ASSETS			87,431		65,481
Income and Expenditure Account			87,431		65,481
MEMBERS' FUNDS			87,431		65,481

The Park Centre (Kingswood)
Balance Sheet (continued)
As at 30 April 2020

For the year ending 30 April 2020 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.
- These accounts have been prepared and delivered in accordance with the provisions applicable to companies subject to the small companies' regime.
- The company has taken advantage of section 444(1) of the Companies Act 2006 and opted not to deliver to the registrar a copy of the company's Income and Expenditure Account.

On behalf of the board

Pam Marshall

Pamela Marshall

Director

Date 18 Jan 2021

The notes on pages 3 to 4 form part of these financial statements.

The Park Centre (Kingswood)
Notes to the Financial Statements
For The Year Ended 30 April 2020

1. Accounting Policies

1.1. Basis of Preparation of Financial Statements

The financial statements are prepared under the historical cost convention and in accordance with the FRS 102 Section 1A Small Entities - The Financial Reporting Standard applicable in the UK and Republic of Ireland and the Companies Act 2006.

1.2. Turnover

Turnover is measured at the fair value of the consideration received or receivable, net of discounts and value added taxes. Turnover includes revenue earned from the sale of goods and from the rendering of services. Turnover is reduced for estimated customer returns, rebates and other similar allowances.

Sale of goods

Turnover from the sale of goods is recognised when the significant risks and rewards of ownership of the goods has transferred to the buyer. This is usually at the point that the customer has signed for the delivery of the goods.

Rendering of services

Turnover from the rendering of services is recognised by reference to the stage of completion of the contract. The stage of completion of a contract is measured by comparing the costs incurred for work performed to date to the total estimated contract costs. Turnover is only recognised to the extent of recoverable expenses when the outcome of a contract cannot be estimated reliably.

1.3. Tangible Fixed Assets and Depreciation

Tangible fixed assets are measured at cost less accumulated depreciation and any accumulated impairment losses. Depreciation is provided at rates calculated to write off the cost of the fixed assets, less their estimated residual value, over their expected useful lives on the following bases:

Leasehold	Straight line over lease period
Plant & Machinery	20% reducing balance
Fixtures & Fittings	25% reducing balance
Computer Equipment	25% reducing balance

2. Average Number of Employees

Average number of employees, including directors, during the year was as follows:

	2020	2019
Office and administration	14	11
Trustees	5	5
	<u>19</u>	<u>16</u>

The Park Centre (Kingswood)
Notes to the Financial Statements (continued)
For The Year Ended 30 April 2020

3. Tangible Assets

	Land & Property				
	Leasehold	Plant & Machinery	Fixtures & Fittings	Computer Equipment	Total
	£	£	£	£	£
Cost					
As at 1 May 2019	9,090	86,736	12,454	35,916	144,196
Additions	-	-	11,541	-	11,541
As at 30 April 2020	9,090	86,736	23,995	35,916	155,737
Depreciation					
As at 1 May 2019	8,837	73,365	2,270	32,797	117,269
Provided during the period	227	2,674	6,274	780	9,955
As at 30 April 2020	9,064	76,039	8,544	33,577	127,224
Net Book Value					
As at 30 April 2020	26	10,697	15,451	2,339	28,513
As at 1 May 2019	253	13,371	10,184	3,119	26,927

4. Debtors

	2020	2019
	£	£
Due within one year		
Trade debtors	(23)	8,012
Prepayments and accrued income	1,118	1,097
Other taxes and social security	-	511
Net wages	122	-
	1,217	9,620

5. Creditors: Amounts Falling Due Within One Year

	2020	2019
	£	£
Trade creditors	2,100	4,369
Pension fund	-	(220)
Accruals and deferred income	1,840	1,140
	3,940	5,289

6. Company limited by guarantee

The company is limited by guarantee and has no share capital.

Every member of the company undertakes to contribute to the assets of the company, in the event of a winding up, such an amount as may be required not exceeding £1.

7. General Information

The Park Centre (Kingswood) is a private company, limited by guarantee, incorporated in England & Wales, registered number 05101447 . The registered office is The Park Centre Kingswood High Street, Kingswood, Bristol, BS15 4AR.



Issuer Raymarsh Ford

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Mon, 18th Jan 2021 12:13:30 UTC	Pamela Ann Marshall - Signer (4285335289280b9ba55f9ae403ee5195)
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Audit history log

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Mon, 18th Jan 2021 9:49:57 UTC	Pamela Ann Marshall viewed the envelope. (92.19.240.41)
Tue, 12th Jan 2021 11:44:14 UTC	Document emailed to party email (35.178.206.247)
Tue, 12th Jan 2021 11:44:06 UTC	Sent the envelope to Pamela Ann Marshall for signing. (35.179.12.127)
Tue, 12th Jan 2021 11:44:06 UTC	Chris Ford has been assigned to this envelope. (35.179.12.127)
Tue, 12th Jan 2021 11:44:06 UTC	Pamela Ann Marshall has been assigned to this envelope. (35.179.12.127)
Tue, 12th Jan 2021 11:44:06 UTC	Envelope generated. (35.179.12.127)
Tue, 12th Jan 2021 11:44:06 UTC	Document generated with fingerprint 6ea1f2dd7770c5988a3532882b256f5b. (35.179.12.127)
Tue, 12th Jan 2021 11:44:06 UTC	Document generated with fingerprint 2afa300dc34343bb2ecc2ce50106aac2. (35.179.12.127)
Tue, 12th Jan 2021 11:44:04 UTC	Envelope generated with fingerprint 2a5aae5535fa355e3d5cf79d42bff843 (52.56.255.147)