



Christ Church Community Centre
DARLEY



TRUSTEES' ANNUAL REPORT & FINANCIAL STATEMENTS

1 January 2023 – 31 December 2023

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1. Administrative Information

Name of the Charity

Christ Church Community Centre, also known as CCCC.

Registered Charity Number 1118891.

Address of the Charity

Main Street, Darley, Harrogate, North Yorkshire, HG3 2QF.

Trustees

Nicky Carter	(Community)
Reverend Alastair Ferneley	(Incumbent)
Angela Houseman	(Chair and Lunch Club)
Dr Richard Martin	(Treasurer)
Susan Nicholas	(Community)
Susan Runham	(Secretary)
Erica Spencer	(Cubs and Scouts)
Helen Marriner	(Community)
Stephanie Carter	(Booking Secretary)
Kerry Spurling	(Community)

Solicitor

Ian J Houseman, Tubbs & Co, 106 Victoria Road, Scarborough, YO11 1SL

Bankers

HSBC Bank, High Street, 7 Prospect Crescent, Harrogate, HG1 1RN

Independent Examiner

Nigel Nicholas FCCA, Wollemi, Darley, Harrogate, HG3 2QF

Website: <http://darleyvillage.info>

2. Structure, Governance and Management

Governing Document

Christ Church Community Centre is governed by the Lease/Trust Deed dated 22 March 2007 between the Trustees and the Diocese of Ripon and Leeds. The Lease gives the Trustees title of the former Christ Church Hall for 25 years at a peppercorn rent of £10 per annum.

How the Charity is constituted

The Trustees named are the Management Committee. Each user group may appoint one representative member and the remainder of the committee is made up of elected members. A maximum of 8 representative members and 8 elected members makes up the committee and, in addition, the committee may include 2 co-opted members. These numbers are to include the incumbent of Christ Church, Darley. The named Trustees will stand down at the end of the Annual General Meeting in April 2024 but may be reappointed.

The AGM of the Charity will be advertised in Darley and the surrounding area for at least two weeks prior to the meeting to give the opportunity for volunteers to offer their services as Trustees and to become members of the Management Committee. User groups will be requested to appoint their representatives.

A Charity Commission Trustee eligibility declaration is provided at the first ordinary meeting for signature by the members to accept their responsibilities as Trustees.

Policies and Procedures adopted.

Health and Safety, Child and Vulnerable Adult and Equal Opportunities and Diversity and Environmental policies have been adopted.

Risk assessment.

A risk assessment has been carried out and is included in the Health and Safety Policy. As well as carrying out its own risk assessment, CCCC has requested all user groups to carry out risk assessments of their own activities. Kenneth Houseman is now monitoring the building for Health and Safety on a regular basis for which we express our grateful thanks.

3. Objectives

Objectives set out in the Lease/Trust Deed (i.e. the governing document)

The Lease is provided for the purposes of a village hall and recreation area for the use of the inhabitants of the Parish of Dacre with Hartwith and Darley with Thornthwaite in the county of North Yorkshire without distinction of sex, sexual orientation, age, disability, nationality, race or political, religious or other opinions, including use for meetings, lectures and classes and for other forms of recreation and leisure-time occupation with the object of improving the conditions of life for the said inhabitants.

4. Achievements and Performance

Our committee has worked as a team together to run the following fund-raising events.

Coffee Mornings in February, June and September.

Pop Up Indian Restaurant.

Platinum Jubilee Ball along with other village groups.

Village Get Together BBQ.

200 plus Club (mini lottery)

We appreciate the generosity of the local community who support these events.

Fund raising helps CCCC to build up a strong reserve fund for the future. CCCC has now been a well-used centre since opening in September 2007 following extensive refurbishment. Predictably more repairs and refurbishments will become necessary in the future.

The community centre is a safe, clean, and comfortable space. We endeavour to keep the hire charges as reasonable as possible so that local businesses and groups can afford to use our centre, which in turn benefits all ages with an interesting range of activities on offer for all to use.

CCCC has a good relationship with the people who hire the facility, communication is good, and we work together. e.g. the karate class on Friday evenings get out the tables and chairs for the regular monthly coffee mornings the following day.

We consulted with our hirers before introducing the new hire charges this year.

Improvements this year have been:

- New blinds for the meeting / library room.
- The installation of a new shelving unit in the kitchen.
- The stepped entrance to the west porch has been made into a ramp to make access easier for people with mobility problems, this is part of a larger project to improve access that will be completed in 2024.
- In preparation for the new grounds works to the west access drive in 2024:

The wall to the east of the drive has been rebuilt to make it stronger and safer.

One raised bed has been removed and the other one has been rebuilt in stone.

New Activities this year.

A mobile barber works from the Meeting Room on occasional Sundays.
Craft & Connect

Repairs carried out this year.

In September CCCC celebrated its' 15th birthday. This year the repairs required have been limited to the heating system that required:

New heat pump.
Replacement of some of the underfloor heating manifolds.

Light fittings that are regularly maintained as required.

5. Publicity

We are without a person responsible for our publicity at the current time and consequently we are haphazard with publicity. Members of the committee use the village Facebook to publicise events etc and Kerry Spurling willingly prepares professional publicity posters for CCCC.

6. Future Plans for 2024

- To finally complete the project to improve the west disabled access and drive.

Last year we had the disappointment in learning that the committed sums total allocated to CCCC, was not sufficient to cover the planned project. Fortunately, CC and CCCC sourced extra funding to allow the project to commence before the end of the year.

The stone masonry work was completed before Christmas, unfortunately the weather conditions delayed the groundworks progress necessary to complete the project in 2023.

- To work with a member of the local community who has offered his expertise to improve publicity and use of social media to publicise the huge range of activities and groups that are on offer in CCCC.

Carried forward from 2022:

- To research the use of alternative energy sources to help generate electricity. This will reduce our carbon footprint and our energy overheads.
- Join a new bank that supports charities by offering free banking.
- Replace the kitchen fire shutter with one that has an electric motor that consequently will be easier and quieter for volunteers to use.

7. Risk Assessment

CCCC appreciates that the following are risks that could cause serious problems to the future success of CCCC. Going forward we should address these risks and try to introduce mitigating procedures to reduce their impact.

- Energy costs increase further making hiring the centre unviable for the small businesses and groups that use the CCCC.
- Experienced committee members need to retire at short notice due to ill health.
- Traditionally most volunteer committees are made up of retirees supported by younger members of the community. Retirees have had the time and energy to take on the volunteer management roles. Managing CCCC is a huge, combined team task. Changes in pension retirement age and work expectations may lead to less volunteers being available to manage CCCC.

8. Financial Review

The Income and Expenditure Statement at 31 December 2023 includes assets of £49140.81
Note

To understand the increase in CCCC hire income from FYE 2022, the following should be considered.

Year End 2022 only included 11 months income. Year end 2023 includes 12 months income.

In Harmony now hire CCCC instead of CC

Payments for some hires invoiced in 2022, were received after 31 December 2022 therefore included in the FYE 2023 income.

The year saw an increase in one off hires.

Project to Improve the West Access

Capital Program Grants Rec. FYE 2023

24/07/2023	Knabs Ridge W F C F	3200
05/10/2023	NYCC	2600

CCCC restricted project reserves	<u>335</u>
	6135

07/06/2023	Architect Fees	1200
23/11/2023	NYCC Fees	155
4/12/202	Stone Mason	4180
15/12/2023	Tree Stump Removal	<u>600</u>
		6135

West Access Project See Appendix 2

Projected capital cost of project at 31Dec 2023	21876
Project expenses included in FYE 2023	6135
Project capital balance at 31 Dec 2023	15741

To be funded by

Commuted Sums	10000
Christ Church	3000
Christ Church Community Centre	<u>2665</u>
-	15665

Income from church hire is forwarded regularly to CC. The difference between CC Hire income and total transferred to CC is due to hire receipts for FYE 2023 banked after 31 Dec 2022

We have insured through Allied Westminister (Insurance Services) Ltd with VillageGuard who specialise in village hall cover.

**CHRIST CHURCH COMMUNITY CENTRE STATEMENT OF
INCOME AND EXPENDITURE – Reg Charity No 1118891
1st January 2023 to 31st December 2023**

		FYE2022	FYE2023
<u>Income</u>	CCCC Hire fees	£7,668.65	£12,597.41
	CC Hire fees	£2,934.57	£2,982.15
	200 Club	£700.00	£890.00
	Fund Raised for CCCC	£1,094.50	£2,275.56
	Funds / Appeals	£0.00	£0.00
	Clubs	£2,539.00	£2,433.50
	CC Exp repaid	£861.71	£1,221.71
	Class Income	£0.00	£0.00
	Donations Rec	£785.35	£435.46
	Insurance Claim loss of earnings	£4,637.58	£0.00
	Mis	£33.00	£0.00
	Grants Rec	£0.00	£0.00
	Interest Rec	£88.92	£464.41
		£21,343.28	£23,300.20
	Capital Income - Grants		£5,800.00
TOTAL INCOME			£29,100.20
<u>Expenditure</u>	Overheads	£4,299.80	£4,301.87
	CC expenses	£861.71	£1,365.89
	Bank Charges	£115.47	£80.00
	CC Hire Fees	£2,934.57	£3,287.32
	200 Club prizes & Exp	£450.00	£455.00
	Fund Raising expenses for CCCC	£513.73	£608.55
	Maintenance	£2,374.79	£3,665.96
	Insurance	£945.32	£914.34
	Rent	£10.00	£10.00
	Cost of classes	£0.00	£0.00
	Equipment	£257.14	£735.86
	Sundry Exp	£466.50	£310.45
	Publicity	£219.00	£20.00
		£13,448.03	£15,755.24
	Capital Costs		£6,135.00
TOTAL EXPENDITURE			£21,890.24
Surplus	(Income less expenditure)	£7,895.25	£7,209.96
<u>Capital project</u>	Grant funding		£5,800.00
Appendix 2	Costs to date		£6,135.00
	Contribution from surplus		£335.00
<u>I&E reserve</u>	Brought forward	£34,035.60	£41,930.85
	Retained surplus	£7,895.25	£7,209.96
		£41,930.85	£49,140.81
<u>Bank at year end</u>	Current Account	£4,869.61	£22,129.14
	Deposit Account	£26,620.35	£27,011.67
	Charities Aid Foundation	£10,440.89	£0.00
		£41,930.85	£49,140.81

**Independent examiner's report to the Trustees of Christ Church Community Centre
(Charity Number 1118891)**

I report to the Trustees on my examination of the accounts of the Christ Church Community Centre (CCCC) for the year ended 31 December 2023.

Responsibilities and basis of report

As the charity trustees of CCCC you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of CCCC's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of DPFA as required by section 130 of the Act;
- or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

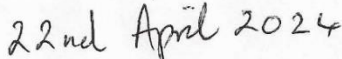
Signed: 

Name: **John Nigel Davies Nicholas**

Relevant professional qualification or membership of professional bodies:

Fellow of the Chartered Association of Certified Accountants

Address: **Wollemi, Main Street, Darley, Harrogate HG3 2QF**

Date: 

11. Conclusion

After last year's AGM, we thanked and sadly said our final "Goodbye" at committee meetings to Christine Houseman. Christine has carefully steered the finances throughout the life of CCCC from the beginning of the refurbishment project in 2005. Her contribution to the success of CCCC is appreciated by many.

We welcome Richard Martin who has volunteered to take on the demanding role as treasurer. The decision to change banks has been delayed until Richard is more familiar with the banking facilities, he requires for CCCC.

In February we held an enjoyable curry evening, thanks to help from Steve at Darley Shop and Monalisa ex Saffron Tree, who supplied the curries, and to all those who helped and attended.

Along with volunteers from Focus on Darley groups, CCCC helped Louise Ashley, Charlotte Lee and Gillian O'Hara to run an afternoon tea to help celebrate King Charles III's Coronation in May. A dance was also held at the Memorial Hall, with which we helped. We have used the donation we received from FOD following these celebrations to buy a new garden bench to commemorate the Coronation. Both events were most enjoyable community events for all ages. In June we organised a small family BBQ with a Pimm's Bar and games. We were lucky with the weather which added to a pleasant, sociable afternoon. As in the past we were supported by young families. However, we have realised that these young families are growing up and we need to invest in more games suitable for older children.

In December with the help of The Dusty Miller we held a Christmas Canape Evening which was another good social evening with new faces amongst our guests.

Focus on Darley organised a Christmas Village Afternoon Tea in December. As part of FOD, members of our committee helped with the tea.

At the end of the year a new CCCC publicity activity leaflet was designed and printed. It included 25 regular activities. It would be impossible for the CCCC committee alone to present such a varied programme without the support we get from residents.

We work in partnership with volunteers and organisations to deliver this range of activities. Book Swap Coffee Morning, the newly formed Craft and Connect, Art Group, Darley Community Library, Meet and Eat, Table Tennis, Bridge, Darley Book Wheel, Women's Forum, and In Harmony Choir are all thriving groups that are run and organised by volunteers from the local community. All wonderful groups that offer, exercise, skills and most importantly an opportunity to mix and chat.

Care's Resource organise Dale's Diners giving support to families who are struggling with memory problems.

Nidderdale Community Church have a dedicated group of volunteers who run Little Fishes which is a caring happy toddler group.

Small independent businesses use our facilities to offer Pilates, Seated Pilates, Yoga, Dance classes for children, Karate, Happy Dancing and latterly a barber's facility. One of our main objectives is to ensure we can keep our hire charges as low as possible so that it is financially beneficial for such businesses to consider travelling out to Darley.

The scouting groups are outstanding in Darley. Erica Spencer, Simon Hunt and Fiona Roberts along with their fellow volunteers deserve huge applause for the many hours they devote to planning and working with our young people. Our young people are fortunate to have so much fun while learning valuable life skills.

Craft and Connect is a new group this year that developed from the Cosy Cuppa mornings. Thank you to Kim Pollard and Kath Hall who co-ordinate this new group.

Unfortunately, Darley's Angels (WI) and The Quilting Group have closed this year.

Ken Metcalfe stepped back in April after many years of overseeing our fire and alarm safety. His guidance and thorough maintenance regime have eased the responsibility on our committee. William Houseman has taken over this role for the time being, which has been easier to manage, due to the comprehensive system Ken has handed over.

Thank you to Martin Pearson the Clerk to The Parish Council who carries out regular safety checks on the defibrillator.

The internet provider has changed this year from Plusnet to BT.
A new 2-year contract for electricity was opened in July with Smartest Energy.

In November we revised our charges and made the system simpler to follow. The fuel surcharge, village rate and regular use discount rates were abandoned and a new rate of £14 per hour was introduced with a reduction after two hours. Groups, run by volunteers providing a service for the community had their discount cut from 50% to 40%.

At the end of the year all the components were finally in place for the West Drive Access Project to commence. The project has had more than its fair share of setbacks with funding and obtaining the necessary permissions to carry out what will be a huge improvement. A successful grant application to the Knabs Ridge Wind Farm Community Fund, support from Cl Murday through the NYC Locality Budget and support from Darley and Menwith Parish Council, finally secured the projected funds we required in October.

We thank Bryan Dexter for his persistence in applying and communicating with the Diocese to acquire the Faculty permission. The final setback has been the persistent wet weather which has delayed the groundworks from commencing. We look forward to spring when it will be complete.

12. Appendix 1.

Analysis of Fund Raising and Donations Donations

Easy Fundraising	15.46
Mis Donation	20.00
Focus on Darley Coronation Funds	400.00
	<u>435.00</u>

Fundraising events

Curry Pop Up	789.50	(Less 353.50 exp c/f to 2024)
Coffee Mornings	246.50	
Village BBQ & Get Together	464.01	
Canape Evening	167.00	
	<u>1,667.01</u>	

Appendix 2.

Christ Church Community Centre West Access Project. Project Costs incl. Vat if applicable.

Stone mason work	3750	
Tree root removal	500	
Prof Fees	1200	
Ground works and Tarmac	12780	
Contingency 10%	1823	
Inflation 10%	<u>1823</u>	21876

Funded by:

CCCC Reserves	3000	
CC Reserves	3000	
Commuted Sums	10000	
Knabs Ridge Wind Farm Community Fund	3200	
NYC Locality Budget	<u>2600</u>	21800

Contingency support promised by
Darley with Menwith Parish Council
£1500

13. Appendix 3. CCCC Regular Activities

DEVELOPMENT OF ACTIVITIES AT CCCC YE 2023

	2006 (Pre Refurbishment)	2019	2020	2021 Post Covid Yr	2022	2023
REGULAR ACTIVITIES	Brownies Cubs Dance Classes Library Coffee Morning Lunch Club Playgroup x 3 sessions Scouts	Adult Dancercise Art Group Beavers Book Swap CM Book Wheel Community Library Cubs Dales Diners Dance Classes Dancing for Well Being Darley Debs WI Fitness Class Legs x 4 Flower Workshops Karate 2 evenings Library Coffee Mornings Little Fishes Lunch Club Patchwork Group Pilates x 2 Pop Up Restaurant Quilting Gr Scouts Seated Pilates Singing in Harmony Stitching Together Street Dancing Strictly Dance Classes Table Tennis for 60s + Tai Chi Weight Watchers Yoga Class Zen Yoga	Adult Dancercise Art Group Beavers Board game Club Book Swap CM Book wheel Bridge Club Community Library Cubs Community Library Cubs Dales Diners Dance Classes Dancing for Well Being Darley Debs WI Fitness Class Legs x 4 Darley Debs WI Fitness Class Legs x 4 Flower Workshops Happy Dancing Karate 2 evenings Library Coffee Mornings Little fishes Lunch Club Patchwork Group Pilates x 2 Pop Up Restaurant Quilting Gr Scouts Seated Pilates Singing in Harmony Stitching Together Street Dancing Strictly Dance Classes Table Tennis for 60s + Tai Chi Weight Watchers Zen Yoga	Art Group** Beavers Book Swap C M Book Wheel** Bridge Club Community Library* Cubs Dales Diners Dance Classes* Dancing for Well Being Darley Debs WI Fitness Class ** Happy Dancing** Karate 1 evenings** Little fishes Lunch Club / Meet & Eat Pilates x 1 Scouts Seated Pilates** Singing in Harmony** Stitching Together Street Dancing* Table Tennis for 60s +** Tai Chi++ Women's Forum	Art Group** Ballet Beavers Book Swap C M Book Wheel Bridge Club Community Library Cubs Dales Diners Dance Classes Darley Debs WI Fitness Class Happy Dancing Karate Little fishes Meet & Eat Pilates x 1 Pilates x 1 Quilting /patchwork Pop Up Restaurant Scouts Seated Pilates Singing in Harmony Stitching Together Street Dancing* Table Tennis for 60s Tai Chi Women's Forum Zen Yoga	Art Group** Ballet Beavers Book Swap C M Book Wheel Bridge Club Community Library Cubs Dales Diners Dance Classes Fitness Class Happy Dancing Karate Little fishes Meet & Eat Pilates x 1 Physio Pilates Pop Up Restaurant Scouts Seated Pilates Singing in Harmony Stitching Together Street Dancing* Table Tennis for 60s Tai Chi Women's Forum Zen Yoga
NEW		Board game Club Bridge classes Bridge Club Happy Dancing		* Ret in April **Ret June/July Sept for all remaining activities.	Cosy Cuppa Physio Pilates	Craft & Connect

14. Appendix 4. Improvements

ADDITIONS



New shelving unit fitted to kitchen, kindly made by D Pollard.



Blind replacement in Meeting Room.

