

HARINDER VERIAH (UK) TRUST

Registered Charity No. 1118868

TRUSTEES' REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 05 APRIL 2021

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HARINDER VERIAH (UK) TRUST

Registered Charity No.

1118868

ORGANISATIONAL PROFILE

FOR THE YEAR ENDED 05 APRIL 2021

TRUSTEES

Chair

Secretary

Martin Jacques

Folashade Adekoya

Ravi Harinder Veriah Jacques

See-See Leong

Cynthia Hall

Aneesha Srinivasan

Freda Urmila Sundram

Anthony Julian Cole

Janice Yasmin Dawkins

Haiyuan Guo (Helen)

Date Appointed

23/07/2020

23/07/2020

23/07/2020

23/07/2020

23/07/2020

23/07/2020

REGISTERED OFFICE:

55 The Pryors
East Heath Road
London
NW3 1BP

BANKERS:

National Westminster Bank Plc
City of Bath Branch
24 - 25 Stall Street
Bath
B1 1QP

ACCOUNTANTS:

Charles Osei, BSc(Hons), MSc, ACIE, AFA, ATA, MCIPP
Practical Accounting Training Ltd
Equitable House, 2nd Floor
10 Woolwich New Road
London, SE18 6AB

REPORT ON HVT MALAYSIA

ASSUNTA SCHOOL PROGRAMME FOR YEAR 2020/2021

The last report was dated 3rd February 2020. This report is for provisions made for academic year 2020, and for provisions expected for 2021.

A. ACTIVITIES AND UTILIZATION OF BUDGET FOR 2020

A1. ASSUNTA PRIMARY SCHOOL PROGRAMME("HVTASP(P)")

i. Financial Report

(a) Total Number of Students

We had a total of 54 students, 16 of the students are new additions based on (i) siblings of existing students, or (ii) new applications through the school. Please see **Appendix 1(a)** (list of the students).

(b) School kit

School kit for 2020 were provided as usual and were distributed in December 2019. No changes to the items provided. Prices for stationery items remain constant. Price of uniforms have not increased.

(c) Food Programme

Practice continues as previous years with canteen operator. Please find attached **Appendix 2**, the menu of the food provided to the students during recess for 2020, no changes from 2019. Since the onset of the pandemic and social distancing was implemented, for most part of 2020 the school meals were served to the students in their classrooms to be eaten at their desks. (Please see photos attached).

(d) Income and Expenditure for 2020

The **total expenditure** for 2020 was **RM27,649.60**. The average amount spent on each child for the whole year was RM512.02 (approximately £95.00 @RM5.40:£1).

See **Appendix 1(b)(i) & 1(b)(ii)** for detailed breakdown.

(e) Tuition Programme for 2020 had to be suspended due to the pandemic.

A2 ASSUNTA SECONDARY SCHOOL PROGRAMME ("HVTASP(S)")

i. Financial Report

(a) Total No. of Students

We had a total of 26 students for secondary, (ranging from Secondary 1 to 5). Please see **Appendix 3(a)** (list of students).

(b) School kit

We continue to provide school kits as per last year which only consisted of school uniform.

(c) Food Program

Food program continued as per previous year and was provided as per Assunta Primary.

(d) Income and Expenditure for 2020

The **total expenditure** for 2020 was **RM10,826.04**. The average amount spent on each child for the whole year was RM416.40 (approximately £77.00 @RM5.40:£1).

See **Appendix 3(b)(i) & 3(b)(ii)** for detailed breakdown.

ii. Income & Expenditure Summary 2020

There was a balance carried forward from 2019 amounting to **RM10,175.46** as at 1 January 2020.

Total expenditure for 2020 for all 80 students under HVTASP(P) and HVTASP(S) was **RM54,009.85**. Please see **Appendix 4**.

iii. Tuition Programme 2020

Tuition programme for Secondary was discontinued effective 2020 due to poor attendance from students in 2019.

B. BUDGET REQUIREMENT FOR 2021

For academic year 2020, there will be 54 children under the HVTASP(P) and 32 children under HVTASP(S), totaling 86.

For HVTASP(P), we have 17 new students. Due to the pandemic and strict Government restrictions imposed, we have not been able to conduct the usual screening and interview process for the new applicants to determine qualification to our programme. However, Madam Harvinder, the HVT contact teacher at Assunta Primary has vouched for these new applicants as being from families with dire needs. We have decided to proceed to include these new applicants based on her recommendation.

For HVTASP(S), we have existing 20 girls from 2020 secondary years. We have 6 Fifth Formers who will be sitting for their Form Five Government exams (SPM) (scheduled to start 20 February 2021) who will then no longer be in our programme from this year onwards.

We will have 12 additions from Primary School, giving us a total of 32 secondary school this year.

2020 balance to be carried forward to 2021 **RM7,619.93**. Please see **Appendix 4**.

- i. School kits for academic year 2021 have been suspended due to strict Covid-19 lockdown conditions. Our uniform supplier has not been able to open for business to allow collection of school uniforms are also currently suspended and pending further announcement from the Government.

Once the situation becomes clearer and if school sessions are to resume, we will require an approximate total amount of RM19,107.36 based on an average amount of RM218.16 required for each student in Primary (total 54 students) and RM228.96 required for each student in Secondary (total 26 students).

- ii. Amount required for food and tuition for 2021 cannot be estimated at this point in time until we get more visibility on when school sessions are to resume. We will submit a separate report and budget requisition when the situation is clearer.
- iii. Tuition Programme – similarly this can only be budgeted and requisitioned for after full school sessions resume.

As of now, it is estimated that the balance of **RM7,619.93** will be sufficient. We will notify the UK trust should more funds be required.

C. SPECIAL REPORT ON HVT FOOD VOUCHERS

As approved by the UK Trust, we had purchased food/grocery vouchers of a value of RM140 for each of the HVT students 2020.

The vouchers were purchased from the supermarket chain known as GIANT HYPERMARKETS (GCH Retail (Malaysia) Sdn Bhd).

We received £2,100 from the UK Trust to cover the budgeted amount of RM11,200 for the vouchers (at £1:RM5.4). The total amount of RM11,200.00 was spent to purchase 80 vouchers for 80 students. Please see attached invoice.

Vouchers were handed out/picked up at the premises of Assunta Primary under strict Covid-19 SOP conditions on 12 December 2020. Out of the 80 vouchers, 15 remain uncollected as the parents have not been able to travel out of the restricted zones to collect the vouchers from us. We continue to follow up on the same to ensure full distribution is achieved.

Any further plans to distribute the next round(s) of food vouchers will not be possible as at the date of this Report as strict MCOs are currently in force. We will monitor the condition and hope to be able to carry out a next round within the next 2 months if circumstances permit.

D. PAWA BALANCE

PAWA Balance contribution of £1,999 approved by PAWA for tuition to be provided to Puteri Nurhayati for 2020 still remains un-utilized as tuition was not possible under Covid-19 conditions. We will have to report the same to PAWA and seek further instructions on application of such funds.

E. GENERAL OBSERVATIONS FOR 2020 AND GENERAL OUTLOOK FOR 2021

With the onset of the pandemic on the whole world, and the situation it let to in 2020 for Malaysia, beginning in March 2020, the year 2020 was a very challenging year for our Trust. With the strict Movement Control Order and Standard Operating Procedures and restrictions that were imposed by the Malaysian Govt nationwide and especially on school operations, all plans for resuming the tuition programme at Assunta Primary and plans to look into possible new arrangements for tuition programme at Assunta Secondary had to be shelved until further review.

So generally, the following is a summary of the situation with the schools:

- i. Effective total number of days or school terms held, both physically and jointly, throughout the year ranged between 190 days and 220 days, for Assunta Primary and Assunta Secondary, respectively;
- ii. Methods of communication for online learning were implemented by the Education Ministry and the schools using various platforms (not entirely standardized) such as Google Meet, Google Classroom, Microsoft Teams and Zoom. Teaching materials were sourced from various sources that the teachers could find, such as Quizziz, Wordwall, Whiteboard, Google Slides, Padlet, Prezi and Youtube. Duration for online classes/virtual learning differ between the different academic levels. Report from Assunta Primary suggests that teachers themselves were not prepared nor familiar with the various platforms and hence a significant amount of the time during the initial MCO periods were used for teachers to familiarize themselves with the various methods. Furthermore, the first lockdown occurred during school term break when most students and teachers had travelled to their various hometowns and found themselves stranded as they were prohibited by the inter-state travel restrictions from returning to the city.
- iii. When school sessions resumed in July 2020, pupils were then given training sessions to teach them how to use Google Classroom. Physical school sessions carried on until further lockdown in early October. The rest of the academic year (balance of 3-4 weeks left to the academic year) were conducted through online classes. Attendances are recorded through roll-call on the various video sessions/Whatsapp chatgroups.
- iv. HVT girls' attendance and performance of homework have been reported to be fair considering the circumstances. There were a few who have constant difficulties to attend their online lessons. Common problems faced by those who were not able to attend the online lessons or fail to submit their homework online are the same across the board between Assunta Primary and Assunta Secondary girls, the most common being inaccessibility to either suitable mobile devices or sufficient data/internet connection (either due to lack of financial means or inefficient infrastructure);
- v. There are no academic reports for any of the students as no examinations or assessments were able to be held. First term exams were held in March 2020 before the first nationwide MCO was implemented. Teachers have assessed and categorized students using a grading system subjectively determined by each teacher based on grading bands (TP1 to TP6) set by the Government. We do not have any details on the workings of this grading system, hence we are not able to elaborate further nor provide any explanation on the same to provide the academic performance of the HVT students;
- vi. All the students will automatically progress to the next academic year with no streaming into any particular grading level or subject streaming (i.e. humanities, arts or science);
- vii. The Form 5 students will sit for their Government SPM examinations (Fifth Form exams equivalent to UK 'O' Levels examinations) from 22 Feb 2021 to 25 Mar 2021.

Results are expected by end of June. We will await the results of the HVT 6 students to review their future plans or scholarship eligibility under HVT.

The outlook currently for 2021 is rather bleak at this point in time. Strict MCOs are currently in place with no clear indication as to when schools for this academic year will resume. On-line teaching and learning have started on the same basis as last year but effectiveness of the same is still unclear especially for the HVT students who all come from dire family situations. We are in the process of contacting the various students under our programme this year to determine their progress and needs. The plan is to learn from the students and/or parents on the circumstances they are in amidst the prolonged situation with the pandemic which is likely to continue until full roll out of the vaccine can be completed, which is not expected to be anytime sooner than February 2022. Communication has been very difficult because some of the contact numbers given by parents last year seem to be incommunicado. We will continue in our efforts

Dated 17 February 2022

HARINDER VERIAH (UK) TRUST

Registered Charity No. 1118868

INDEPENDENT EXAMINER'S REPORT ON THE FINANCIAL STATEMENTS TO THE TRUSTEES OF HARINDER VERIAH (UK) TRUST

I report on the financial statements for the year ended 05 April 2021 set out on pages 8 - 12

This report is made solely to the Trustees of Harinder Veriah (UK), as a body, in accordance with regulations made under section 145 of the Charities Act 2011 and Charity SORP (frsse). My work has been undertaken so that I might state to the Trustees matters I am required to state to them in an Independent Examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the Charity and Charity's trustees for my independent examination work, for this report, or for the statement I have given below.

Respective responsibilities of Trustees and Independent examiner

As charity trustees, for the purposes of charity law, are responsible for the preparation of the financial statements, the Trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the Act) and that an independent examination is needed.

Having satisfied myself that the Charity is not subject to an audit under company law and is eligible for independent examination, it is my responsibility to:

- a) examine the accounts under section 145 of the 2011 Act;
- b) follow the procedures laid down in the general Directions given by the Charity Commissioners under section 145(5)(b) of the 2011 Act; and
- c) state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the Charity, and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the reports limited to those matters set out in the statement on the next page.

HARINDER VERIAH (UK) TRUST

Registered Charlty No. 1118868

**INDEPENDENT EXAMINER'S REPORT ON THE FINANCIAL STATEMENTS
TO THE TRUSTEES OF HARINDER VERIAH (UK) TRUST (Cont'd)**

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- 1) which gives me reasonable cause to believe that in any material respect the requirements
 - a) to keep accounting records in accordance with Section 130 of the Charities Act; and
 - b) to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Acthave not been met; or
- 2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Charles Osei, BSc (Hons), MSc, ACIE, AFA, ATA , MCIPP
Practical Accounting Training Ltd,
Equitable House, 2nd Floor
10 Woolwich New Road, London, SE18 5AB

Date 24/01/22

HARINDER VERIAH (UK) TRUST

Registered Charity No. 1118868

BALANCE SHEET **AS AT 05 APRIL 2021**

	Notes	2020/21
		£
Fixed Assets		-
Current Assets		
Cash at Bank and in hand		83,640
		83,640
Creditors: Amount due within One Year		
Net Assets/Liabilities		83,640
Reserves		
General Funds		83,640
		83,640

Approved by the Management Committee on 17th February 2022

and signed on their behalf by:

Martin Jacques
Chair

Folashade Adekoya
Secretary

HARINDER VERIAH (UK) TRUST

Registered Charity No. 1118868

STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 05 APRIL 2021

	Notes	Unrestricted Funds £	Restricted Funds £	2020/21 Total Funds £
Resources Arising				
Grants		28,814		28,814
Total Income		<u>28,814</u>	<u>0</u>	<u>28,814</u>
Direct Charitable Expenditure	2	10,596	-	10,596
Total Expenditure		<u>10,596</u>	<u>0</u>	<u>10,596</u>
Resources retained for further use		18,218	-	18,218
Transfer between Funds				
Net Movement in Funds				
Reconciliations of Funds				
Brought forward 05/04/2020		65,422	0	65,422
Carried forward 05/04/2021		<u><u>83,640</u></u>	<u><u>0</u></u>	<u><u>83,640</u></u>

HARINDER VERIAH (UK) TRUST

Registered Charity No. 1118868

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 05 APRIL 2021

1. Accounting Policies

Basis of Preparation.

These accounts have been prepared on an accrual basis and include income and expenditure as they are earned or incurred, rather than as cash received or paid. The recommendations of the Financial Reporting Standard applicable in the UK and Republic of Ireland (frs) and Charities Act 2011 have been followed.

Fund Accounting.

The general funds consist of funds that the Trustees may use for Harinder Veriah's charitable purposes at their discretion.

The restricted funds are those where the donor has imposed restrictions on the use of the funds, which are legally binding. Restricted funds held in reserve at the end of the year represent income received from donors to be spent within the following year. Details of these funds are set out on the separate schedule in Note 5.

Voluntary Income

All voluntary income and donations are recognised and included in the accounts as they are received.

Direct Charitable Expenditure.

Direct charitable expenditure comprises all costs incurred in running the Charity that are directly attributable to the Charity's projects.

Governance costs

Include those costs associated with meeting the constitutional and statutory requirements of the charity.

Fund-raising Expenditure.

Fund-raising expenditure comprises costs incurred in inducing people or organisations to contribute financially to the Charity's work.

HARINDER VERIAH (UK) TRUST

Registered Charity No. 1118868

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 05 APRIL 2021

2 Resources Expended

	Unrestricted	Restricted	2020/21
	£	£	£
Charity Helper	508	-	508
Website Hosting	281	-	281
Disbursement to School in Malaysia	9,786	-	9,786
Rally Race expense	21	-	21
Totals	10,596	-	10,596