

The South Atlantic Medal Association (1982) (SAMA82)

Statement of Financial Position as at 31 December 2022

Company Number: 06113679 Charity Number: 1118842

		Central Funds		Branch Funds					
		Unrestricted Funds	Restricted Funds excluding HMS Sheffield funds	Scotland	Branch Camping and Caravan	Christchurch	HMS Sheffield Branch Restricted Fund (within central funds)	Havant	All funds
Fixed Assets	Equipment /Property	£13,351.09	£10,375.28	£0.00	£0.00	£0.00	£0.00	£0.00	£23,726.37
Stock	Sale Stock	£6,115.20	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£6,115.20
Current financial assets	Cash & Bank	£442,243.55	£30,057.96	£1,245.25	£1,747.61	£2,620.00	£3,233.01	£884.24	£482,031.62
Current assets		£448,358.75	£30,057.96	£1,245.25	£1,747.61	£2,620.00	£3,233.01	£884.24	£488,146.82
Total assets		£461,709.84	£40,433.24	£1,245.25	£1,747.61	£2,620.00	£3,233.01	£884.24	£511,873.19
Current liabilities		£0.00	£0.00	£0.00	£0.00	£312.00	£0.00	£0.00	£312.00
Current liabilities		£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Total liabilities		£0.00	£0.00	£0.00	£0.00	£312.00	£0.00	£0.00	£312.00
Net Assets		£461,709.84	£40,433.24	£1,245.25	£1,747.61	£2,308.00	£3,233.01	£884.24	£511,561.19
Capital and reserves		£461,709.84	£40,433.24	£1,245.25	£1,747.61	£2,308.00	£3,233.01	£884.24	£511,561.19

Notes:
liabilities Nil for central
accounts

For the year ended 31st December 2022 the company was entitled to exemption from audit under Section 477 of the Companies Act 2006. The members have not required the company to obtain an audit in accordance with Section 476 of the Companies Act 2006. The Directors acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and for the preparation of accounts. These accounts have been prepared in accordance with the provisions applicable to companies subject to small companies' regime.

Andrew Lockett 17 Carew Close, Craithole, Torpoint, Cornwall, PL11 3EB

Signature  8 March 2023

Andrew James Lockett (AJ Lockett)

Inspector of Accounts (Tim Parrott)



The South Atlantic Medal Association (1982) (SAMA82)

Statement of Assets and Liabilities - year ended 31 December 2022

Company Number 06113679; Charity Number 1118842

Central Funds Only			
31-Dec-21	Schedule of Bank and Other Asset Balances	31-Dec-22	Gain/Loss
11772.35	HSBC Current 81118358	13580.28	1807.93
5811.61	HSBC Number 2 01504660	5796.69	-14.92
47806.84	HSBC Deposit 41517236	107943.55	60136.71
390391.96	BlackRock Armed Forces Charities Growth & Income A Accumulation 50733 (Originally AFCIF 4367024)	348014.53	-42377.43
1096.34	Paypal	99.47	-996.87
100.00	Cash (For Office Emergency Purposes)	100.00	0.00
456,979.10	Total	475,534.52	18,555.42
Central Funds Only			
456,979.10	Current Cash & Investment Assets including restricted funds	475,534.52	18,555.42
12,206.21	Fixed Assets (property)	10,375.28	-1,830.93
9,737.33	Fixed Assets (Other)	13,351.09	3,613.76
7,426.20	Stock Assets	6,115.20	-1,311.00
486,348.84	Total of Current and Fixed Assets	505,376.09	19,027.25
0.00	Cash Liabilities (other)	0.00	
0.00	Total Liabilities	0.00	
486,348.84	Residual Assets	505,376.09	19,027.25
31-Dec-21	Branch Funds separate from Central Funds - capital and reserves	31-Dec-22	
1126.73	Scotland	1245.25	
1334.61	Camping and Caravan	1747.61	
6264.00	Christchurch	2620.00	
-288	Minus Christchurch liabilities	-312	
910.00	Havant Branch - set up Nov 2021	884.24	
-18.50	Havant Branch liabilities	0.00	
9328.84	Total	6185.10	
495,677.68	Total of Central and Branch assets	511,561.19	15,883.51

Prepared by Andrew Lockett: Treasurer:

Andrew Lockett

Date: 8 March 2023

I confirm that I have inspected the account files, bank statements, the Statement of Income and Expenditure, Statement of assets and liabilities and the Statement of Financial Position that have been kept for the year ended 31 December 2022 and that the above details are a true summary.

Tim Parrott: Inspector of Accounts:

Tim Parrott

Date: 8 March 2023

The South Atlantic Medal Association (1982) (SAMA82)

Statement of income and expenditure - year ended 31 December 2022

Company Number 06113679; Charity Number 1118842

Year Ended	Central Funds only	Year Ended
31-Dec-21	Receipts	31-Dec-22
1250.00	Membership fees	2600.00
16865.11	Membership donations	18266.76
19843.41	Other donations	57662.35
0.00	Funds raised at/for AGM	2475.00
9166.34	Corporate donations & Grants	29436.97
2884.67	Sales	11054.78
7640.64	Furlough Grant and Sick Pay	0.00
43395.01	Investment Gain	0.00
3.24	Interest paid gross	136.71
0.00	Rugby Income	7887.01
0.00	NMA Meal	2405.00
136.02	Money Returned by members	268.88
0.00	Grant from other Charities	22200.00
101,184.44	Total Receipts	154,393.46
	Expenditure	
2459.94	Sales- Purchase of stock	8054.14
22482.52	Employee costs	21679.66
4468.21	Premises costs	9302.71
386.09	Post and Carriage	1296.77
654.57	Printing and Stationery	574.36
1628.15	Equipment and repairs	3354.22
296.20	Fund Raising	731.20
524.18	Insurance	524.18
239.88	Web site	407.63
78.00	Legal and professional	128.00
143.88	Committee and other	570.56
0.00	AGM	2665.14
0.95	Bank and Finance	225.31
693.24	Travel and Subsistence Governance	3222.50
400.00	Area Representative Costs & Storage	1850.42
2277.00	Remembrance Lunch & receptions	4505.54
3110.00	Grants awarded	13667.15
77.55	Money returned to Members	108.68
0.00	Maintenance NMSA Memorial	2160.00
0.00	NMA 40th Anniversary	13150.94
0.00	Rugby fund raising and sponsorship	5281.50
39,920.36	Total Expenditure	93,460.61
	Investment Loss	42,377.43
61,264.08	Total Gain	18,555.42

The South Atlantic Medal Association (1982) (SAMA82)

A Private Limited Company – formed on 19 February 2007 - Registered Number 06113679
Registered as a Charity on 17 April 2007 – Registered Number 1118842

Directors as at the 1 April 2022: Thomas Herring, Derek Cole, Andrew Lockett, Christopher Howe MBE, Timothy Lewis, Charles Jones, Ian Locke, Paul Holling, Stephen Penfold, Secretary Joanne Stevens

Directors as at the 31 December 2022: Thomas Herring, Andrew Lockett, Christopher Howe MBE, Timothy Lewis, Charles Jones, Ian Locke, Stephen Penfold, Brian Sherrington. Secretary Joanne Stevens

Short Annual Report

Period 1 January 2022 to 31 December 2022

In 2022, South Atlantic Medal holders were given the freedom of the Falkland Islands and the cities of Portsmouth and Plymouth.

- 1 Andrew Lockett was the treasurer throughout 2022.
- 2 Information within this report refers to the accounting year 1 Jan 2022 to 31 December 2022 unless otherwise stated.
- 3 **Trustees:** We very much regret the death of trustee Paul Holling on the 6 April 2022. We have a deep appreciation of his work with us and we extend our sympathy to his family.

4 Accounts maintained

- 4.1 Account A HSBC - Current Account
- 4.2 Account B HSBC - An account linked to paypal Account E.
- 4.3 Account C HSBC - A deposit account.
- 4.4 Account D BlackRock - An investment account with the Armed Forces Charities Growth & Income A Acc used by many armed forces charities.
- 4.5 Account E A paypal account; collects donations, sales payments and makes payment of web costs.
- 4.6 Account F An emergency cash fund of £100 retained for rapid supply of cash to beneficiaries.

- 5 **Records:** The accounts were kept using spread sheets and were inspected by Timothy Parrott.

6 Income

- 6.1 The income of the association comes mainly from membership donations, non-member donations, corporate donations, grants, investments with the Armed Forces Charity Growth and Income A Accumulation and sales. The association is grateful to all persons who donate to the purposes of the association, in particular, those who do so regularly through the direct debit or other schemes. This year has been particularly good for the receipt of donations through the bank and this has exceeded £18000.
- 6.2 Where donations are given for specific purposes, the amounts are accounted for in a restricted fund and a running total maintained.
- 6.3 The following dedicated money is accounted for, other categories are introduced where necessary:
 - 6.3.1 Pilgrimage ongoing.
 - 6.3.2 Whitehall Remembrance parade and Lunch.
 - 6.3.3 Memorial ongoing support and maintenance.
 - 6.3.4 FFA Fund.
 - 6.3.5 HMS Sheffield Fund.
 - 6.3.6 Falkland Islands, Harbour Front Benches.
 - 6.3.7 Specified short term projects.
- 6.4 Members' and others' donations remain confidential.

7 Travel, Subsistence payments to or for Directors, Trustees, Employees, Supporters and Post Holders

Leslie Braby	622.39	Robert Headland	47.30	Timothy Lewis	327.29
Derek Cole	96.80	Thomas Herring	1039.60	Eon Matthews	302.70
David Cooper	133.40	Christopher Howe	627.22	Stephen Penfold	817.79
Jeffrey Fox	220.55	Charles Jones	224.08	Brian Sherrington	313.80

8 Sales from SAMA Shop

- 8.1 Sales grew rapidly during the year alongside interest in the 40th anniversary. However, the shop is always loss-making, and measures have been taken to reduce stock for the coming years in the expectation of lighter demand compared to 2022.
- 8.2 Both Joanne Stevens and Marie Hurcum have worked diligently, and we are grateful for their hard work.

9 Web site

- 9.1 The web site has settled down and has not required significant expenditure except to populate and maintain it.

10 Insurance

- 10.1 Policy Bee Ltd was selected for our insurance in November 2022.

11 Branch Accounts

- 11.1 SAMA has five branches: The Camping and Caravan, Scotland, Christchurch, HMS Sheffield and Havant. Each of these branches (Except HMS Sheffield) maintains their own audited accounts which are entered on the Association's Statement of Financial Position. The trustees extend their thanks to the treasurers of these funds.

12 Company property and wealth

- 12.1 A property record is maintained, and appreciation and depreciation are calculated annually and entered on to the balance sheet. The purpose is to maintain a corporate record of the funds disposed in this way and support valuation for insurance purposes. It also provides a useful record of "ownership" and the location of SAMA property.

13 End of year balance (Central Funds)

- 13.1 Our end of year cash balance (Money in bank and investments) for central funds including restricted funds was £475,534.52 (Last year 2021: £456,979.10). This growth is due entirely to much higher donations and grants which compensated for a very poor year for the BlackRock investment.

14 Management Accounts

- 14.1 A set of management accounts is maintained to determine the cost of providing the objective outputs against established categories. This enables office and other costs, including governance costs, to be grossed up against the set objectives.

15 Office Costs to achieve our key objectives (With overheads redistributed to the objective's costs)

- 15.1 Pilgrimages £6730, Remembrance Lunch £6607, Newsletter £2912, Grants £134, Web site £5506, Parading Standards £1459, Area Organisation £2217, Shop losses £7624, Falkland Families £113. Total Office Costs £33,300. (Further explanation can be found in the long report.)

16 Trustees review of annual report

- 16.1 Trustees accepted the findings of the inspection by Timothy Parrott and this was recorded in the trustee minutes. We thank Timothy Parrott for his generous and diligent work as SAMA's inspector of accounts.

17 Submission to Companies House and Charity Commissioners

- 17.1 The association secretary carries out the functions of reporting statutory and obligatory information to Companies House and the Charity Commission. This was carried out successfully for 2022.

18 Articles and Memorandum

- 18.1 At the AGM in 2022 the Articles and Memorandum were changed in order to update the objectives so that they covered all medal holders. At the same time the clauses were renumbered for ease of understanding.

19 Grants

- 19.1 The association has made grants to or for the benefit of the association grant beneficiaries over the last year of £3110 (£3904)

20 The Fortieth Anniversary 2022.

- 20.1 There were many activities and events to mark the fortieth anniversary and a record of them forms part of the long report.

21 Special Recognition

- 21.1 The trustees express their special recognition for the efforts of Paul Moore who has, with his motor cycling colleagues, raised a significant sum of money towards the reserves. His commemoration at the memorials and graves of the killed-in-action, held during the summer of 2021, were powerful and suitable tributes.

22 Summary

- 22.1 The membership growth continues at a steady volume.

23 Support

- 23.1 The Association marks its special thanks for the past support of ABF The Soldiers' Charity and looks forward to continued support from them. We also thank Seafarers UK for their support.

24 Associated Documentation

- 24.1 Full report – long report, statement of financial position – (balance sheet), summary & income and expenditure – table, inspector's summary and report, stock assessment and valuation, asset list

The South Atlantic Medal Association (1982) (SAMA82)

A Company Limited by Guarantee – formed on 19 February 2007 - Registered Number 06113679

Registered as a Charity on 17 April 2007 – Registered Number 1118842

Directors as at the 1 April 2022: Thomas Herring, Derek Cole, Andrew Lockett, Christopher Howe MBE, Timothy Lewis, Charles Jones, Ian Locke, Paul Holling, Stephen Penfold.

Directors as at the 31 December 2022 Thomas Herring, Andrew Lockett, Christopher Howe MBE, Timothy Lewis, Charles Jones, Ian Locke, Stephen Penfold, Brain Sherrington

Secretary Joanne Stevens

Annual Report

Period 1 January 2022 to 31 December 2022

In 2022, South Atlantic Medal holders were given the freedom of the Falkland Islands and the cities of Portsmouth and Plymouth.

1. Objectives

- 1.1. to promote the efficiency of the United Kingdom armed forces and other supporting units by maintaining contact between serving members of the armed forces and members and former members of the armed forces, the Merchant Navy, and other UK units that served in operations in the South Atlantic in 1982;
- 1.2. to advance the education of the public and members of the armed forces in matters relating to operations in the South Atlantic in 1982;
- 1.3. to promote good citizenship for the benefit of the public at large by commemorating the contribution made by those United Kingdom participants who died through the action during operations in the South Atlantic in 1982, and by maintaining a book of commemoration and remembrance available on the internet, as a memorial to the personnel and civilians who died in the operations in the South Atlantic in 1982;
- 1.4. to relieve individuals who are in receipt of the South Atlantic Medal 1982 issued by the United Kingdom for their service in the South Atlantic during the period between 2 April 1982 and the 21 October 1982, and also their dependants, who are in need by virtue of hardship, sickness or old age by:
 - 1.4.1. making grants of money to them or
 - 1.4.2. providing or paying for goods, services, facilities, or assistance for them or
 - 1.4.3. making grants of money to other persons or bodies who provide goods, services, or facilities to those in need or
 - 1.4.4. sponsoring return visits to the Falkland Islands for those in need of relief from trauma or distress caused by their involvement in the 1982 South Atlantic operations.

2. Changes to the Articles and Memorandum

- 2.1. At the annual general meeting held on the 2 April 2022, at the Mickleover Hotel, a unanimous vote agreed the proposed revision to the articles and memorandum circulated to members in the calling notice for the meeting. The revised objectives are given in section 1 of this report. The Articles and memorandum were also subject to a rearrangement of the paragraphs to make for easy reading. The actual requirements remained unchanged by this simplification.

3. Patronage

- 3.1. Following the death of Her Majesty Queen Elizabeth II we welcome His Majesty King Charles III as our patron. He has been our long-term patron, as the Prince of Wales. His Majesty the King will be reconsidering the distribution of patronages in the near-future, and we may well see a change. The association will welcome whoever is appointed, if a change is deemed appropriate.

4. Paul Holling

- 4.1. Paul was a fine and creative trustee, much valued and liked. He died on the 6 April 2022 from a long-term illness just days after he attended the AGM weekend at Mickleover and the National Memorial Arboretum. We offer our sympathy to his family and give thanks for his long and effective contribution to the veterans of the South Atlantic.

5. Chairman's Report

Recruiting Trustees; responsibility and reward

Trustees make a gift to the community by giving their time free of remuneration for the benefit of the community.

We have been fortunate to enjoy the generous services of over 18 trustees in the life of SAMA82 as a registered charity.

The year of 2022 has seen the departure of trustees. Sadly and tragically, Paul Holling died after giving his services for a long period and becoming known for his expertise in the information technology world. He made an enduring contribution to the association. Charles Jones, the master of events and fund raising, to whom we owe much thanks, has stood down on health grounds. We thank them both for their time and dedication.

Being a trustee has some exacting demands, including being the custodian of the constitutional document and ensuring compliance with it. Such documents are lodged with regulatory bodies. SAMA82 recently updated its articles and memorandum. It was subject to careful scrutiny by both the Charity Commission and Companies House, which lasted over a year. It is the collective duty of the trustees to apply the constitutional document correctly.

For all the hard work trustees do, unless specifically allowed within the constitutional document, or with appropriate permission from the Charity Commission, trustees must not be remunerated. Our own documents says:

No Director may

- *be employed by, or receive any remuneration from the Charity unless the Directors obtain the prior written approval of the Commission and fully comply with any procedures it prescribes.*

(Note: Directors are also the trustees of a charity that is also a company.)

Other model articles and memorandum mandate similar requirements:

The income and property of the Charity shall be applied solely towards the promotion of the objectives and no part shall be paid or otherwise transferred, directly or indirectly, by way of dividend, bonus or otherwise by way of profit, to members of the charity, and no trustee shall be appointed to any office of the charity paid by salary or fees or receive any remuneration or other benefit in money or money's worth from the charity.

The good news is that trustees may be paid, out-of-pocket expenses, reasonably expended in the course of their duties for the charity.

Who cannot be a trustee?

You must be over 16 years, although for SAMA82 you must be over 18 years and you must not be disqualified.

Disqualification includes:

- Being disqualified as a company director,
- Have an unspent conviction for an offence involving dishonesty or deception,
- Be an undischarged bankrupt or have an IVA,
- Have been removed as a trustee of any charity by the Commission of court because of misconduct or mismanagement,
- Are on the sex offenders' register.

There are opportunities for lifting these restrictions in specific cases by application to the Charity Commission.

What is looked for in selecting candidates for trustee:

- Honesty and integrity,
- Absence of conflict of interest,
- Some special and useful skills,
- A motivation to support the community and give their time without remuneration,

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- An ability to become knowledgeable about the governing document and how it must be applied, in particular knowledge of the wording of the objectives,
- An understanding of public benefit,
- An awareness of other compliance requirements such as employment law, tax and national insurance, pension issues, potential liabilities, traffic laws, health and safety law particularly where the charity employs one or more employees, insurance issues and investment,

Note: the constitutional document can be simply called a constitution, articles and memorandum or even a Royal Charter.

For further reading you should refer to the “Essential Trustee” published by the charity commission for England and Wales.

Why then do you need this information?

Trustees serve for a period then move on or retire having done their bit for the cause and the community. There is always the need to feed in new trustees, bring fresh ideas and energy, new and required skills and of course to carry out the day-to-day tasks only trustees can do.

So, if you think you have the qualities and time to make this important contribution, to the cause and the community in the future, then please contact the Chairman.

Chairman’s 2022 Review

May I wish you all a very happy new year and I hope that you had a good Christmas 2022. For those undergoing treatment I hope that you recover fully soon, some spent the holiday period in hospital. One such, was our co-founder Denzil Connick; I am pleased to report that he is now at home, and in recovery, having had a heart procedure.

It has been a momentous year in 2022; my thanks to all those who assisted and took part, contributed and attended. We collaborate very closely with the Falkland Islands Government Office (FIGO) in London, they nominated SAMA on behalf of all veterans to have the freedom of the Falkland Islands bestowed upon them. I am pleased to report that the Falkland Islands Government and the inhabitants of the islands agreed, the honour of the freedom was given at the National Memorial Arboretum (NMA) in 2022. The event was organised by the Royal British Legion (RBL) who are the custodians of the NMA, our thanks to the RBL who went above the call of duty on behalf of ourselves.

A thank you also to the Ministry of Defence (MOD) for the recognition of the 40th anniversary (usually the 25th & 50th), we are already collaborating with the MOD for the 50th. The Airborne Riders aptly led by Paul Moore completed the ride of respect in the UK for the 3rd year running, raising considerable funds toward SAMA. For 2023 please look out for regionally coordinated organised rides on the 10th & 11th June, your support will be much appreciated. With a fair wind it is hoped that a ride will be also held in the islands.

May I also thank our serving armed forces for their support and cooperation during 2022, and our trustees and regional coordinators for their nonstop efforts. A great success from a standing start after the lockdown, the future was still uncertain, and much was learnt on the job. Something veterans and serving personnel are very good at.

We could not have achieved this without the support of our SAMA office staff, with great efforts to inform, coordinate and generally organise us was the corner stone of our success.

My condolences to the families who lost a veteran in 2022, they will be missed. The country lost Her Majesty the Queen. Our Patron has now become His Majesty King Charles III. I have been in contact with His Majesty’s private office recently; the news back is that there will be a review of His Majesty’s patronages in early 2023. When I know more, I will disseminate the information through the normal channels.

Thomas Herring, Chairman.

6. Public Relations and Charity Liaison

6.1. Media Roundup

- 6.1.1. The 40th anniversary year of the FI82 conflict, as expected, was an extremely busy year for SAMA82 public relations. The very high level of PR activity during 2021 (reported on at the 2022 AGM) was largely in preparation for the 2022 ‘delivery’ of various events and multimedia projects across the UK and associated networks, many of these projects were listed in the 2021 SAMA82 annual report; all came to fruition in either TV/Podcasts/Books/Live events. Of significant note was the assistance provided to TheVeteran.UK publisher who produced the official Falkland 40 anniversary commemorative publication. The full and final version of the F40 book was released on the

14 June 2022 to coincide with the commemorative event (Liberation Day) at the National Memorial Arboretum. There was a 'light' version released and sold at the Army v Navy rugby match at Twickenham on 30 April 2022. Any member still wishing to purchase a copy of either of these books can still do so via the SAMA82 website.

- 6.1.2. On a personal note, it was a very busy 18 months in the run up to 2022, most of this was of course due to the 40th anniversary and the attention it was bound to receive. The activities have been many and varied (listed previously); although busy, it has been an absolute privilege and honour to meet so many fellow FI82 veterans during the preparations and conversations whilst assisting the media. Hearing so many interesting, and often dramatic, accounts from my fellow veterans has been a fulfilling and at times an emotional experience. Thank you to all those that helped in fulfilling this PR role in the lead up to 2022.

6.2. Significant Live Events

- 6.2.1. The traditional Army v Navy rugby match held at Twickenham in April was this year designated as a Falklands 40 memorial match. It was well attended as was obvious by the many numbers of FI82 scarves on display.
- 6.2.2. St Paul's was the venue to hold a service of remembrance to mark the anniversary of 'Invasion Day'. SAM veterans, families and guests were joined by HRH The Princess Royal, a very moving service was conducted which included a selection of personal stories from both veterans and family members of those lost in 1982.
- 6.2.3. The RBL sponsored Victory Day event took place at the NMA on Tuesday 14 June and was well attended by many SAM veterans and families. The Prime Minister, Boris Johnson, attended and addressed the congregation during what was a fine day for weather and an opportunity to reflect after 40 years and to also meet up with fellow veterans and families.
- 6.2.4. The Hull Merchant Marine weekend took place in June, which was an extremely well organised event by Keith Thompson, well attended and certainly provided a great weekend for many of us that attended. The event culminated in a parade through the city centre which followed a service of remembrance in Hull Minster and afterwards a wreath laying at the local Cenotaph.
- 6.2.5. The annual service of remembrance was once again held in June at Pangbourne Chapel; this was very well attended with high numbers of SAM veterans and families amongst many distinguished guests.
- 6.2.6. A very special event was the SAM veterans' visit to the Royal Navy Fleet Carrier, HMS Queen Elizabeth, in July. It was a fantastic day and made so much more special with the attendance of HRH The Prince of Wales and the Duchess of Cornwall who took time out to chat with many of us in attendance. (Occurred prior to the death of Her Majesty Queen Elizabeth II on the 8 September)
- 6.2.7. Throughout 2022, but especially in the period of April to July, many local events also took place across the UK. Significantly, parades and services were held in Gosport, Fareham, Portsmouth, Plymouth plus so many other locations too many to mention, including with our SAMA Scotland veterans. Many dinners and social events also took place which were organised by individuals in their local home areas, many of these events were also held as fundraisers for SAMA82. Well done to all those who gave their time to organise these events.

6.3. Charity - Ride of Respect 2022

- 6.3.1. This event was once again organised and undertaken by the Airborne Forces Riders during the period between 2 – 15 May 2022, covering just about the whole of the UK. The locations visited were generally well-supported by SAM veterans and many others in most of the destinations. After liaison and agreement with Paul Moore, main organiser, a series of press releases were disseminated up and down the UK in order to attract some well-deserved coverage and recognition. Once again, well done to the Airborne Forces Riders for raising funds for SAMA82 and for all the personal effort and expense they put into this undertaking. Thank you.

6.4. Standing with Giants Falklands 40 Exhibition – International Bomber Command Centre, Lincoln

- 6.4.1. The IBCC were fortunate enough to be offered the Standing with Giants display as a tribute of remembrance to the 258 lives lost to us during the 1982 conflict. As Trustee PR, and living local to Lincoln, I was invited to attend on the opening day and provided a couple of interviews with local TV news. The exhibit was amazing and was due to be there until the end of January 2023. They hosted a special invite tour and reception for local VIPs and SAM veterans on the 9 Nov 2022, which was well attended and a great event to witness as local interest was very high indeed. It was also an opportunity to sell the official Falklands 40 Commemorative book.

6.5. Remembrance Weekend 2022

- 6.5.1. There was a large turnout for the Remembrance Sunday Parade at the Cenotaph. Being the 40th anniversary, the RBL granted SAMA82 additional marching tickets. Subsequently, nearly 400 SAMA82 members paraded on the day and afterwards 120 SAMA members and family members attended a post parade dinner at the Union Jack Club.

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The SAMA82 contingent was the largest on parade and was particularly distinguishable by the SAM scarves, Bravo Zulu to Rachel Simons for her initiative in starting this group of knitters and crocheters.

6.6. Looking Forward to 2023

6.6.1. Without doubt, 2023 will be a quieter year than 2022. However, due to COVID restrictions placed upon travel in recent years, there is a considerable back log of SAM veterans still looking to take trips South in the coming years. So, perhaps this will be the focus of activity for the next couple of years, bar the usual annual activities up and down the country, which are essential, in-order-to maintain the frequent connectivity of our fellow SAM veterans and families as time passes by.

7. Reporting matters to the Charity Commission

7.1. On 15th August 2022 the SAMA82 Charity reported a "Serious matter of Concern". In October the Charity Commission gave instruction for the matter to be regarded as having been dealt with.

7.2. No other "Serious matters of Concern" were reported during the year.

8. Pilgrimage Statistics and Report

8.1. The trustees are looking into a scheme that helps to cover some of the costs of administering the flight applications. The office costs for each flight is generally in excess of £50.

	A	B	C	D	F	G	H
	Total Applications Received	Concession Fare Total Successful	Concession Fare Total Not successful	Applicant withdrawal	No Flight Available	Total Cost	Cost per successful Pilgrimage
2012	227	203	24	19	5	NA	
2013	132	114	18	13	5	NA	
2014	85	62	23	19	0	NA	
2015	114	93	21	18	3	£4324	£46,50
2016	171	102	69	27	42	£4131	£40.5
2017	201	144	57	22	35	£4747	£32.9
2018	173	55	118	18	26	£4455	£81
2019	172	68	104	22	15	£6961	£102
2020	196	21	175	9	136	£2224	£105
2021	97	0	97	0	97	£4500	Infinite
2022	233	65	169	37	1	£2946	£45.32

8.2. A – Total number of concessionary flight applications received at SAMA office.

8.3. B – Number of flights that were purchased through the SAMA 82 concessionary flight scheme.

8.4. C – Number of applications where no concessionary flight was purchased (A - B). C also equals D+F

8.5. D – Number of applications cancelled by applicants. (included in C)

8.6. G – Total cost of SAMA 82 concessionary flight scheme – mainly office time costs.

8.7. H = G/B

8.8. The association is grateful to the Ministry of Defence for giving beneficiaries access to flights to the Falkland Islands over past years. Exceptionally, for much of year 2022, no such facility was available because of the Covid pandemic.

9. Cenotaph Remembrance and Lunch

9.1. Representation at the National Remembrance at the Cenotaph was very well attended by Association beneficiaries with approximately 379 veterans marching in the SAMA platoon. Other SAMA beneficiaries also paraded with regimental, ship, and flight platoons.

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- 9.2. On completion of the parade, participants retired to the UJC for a lunchtime reception paid for partly by the association as a grant and supported by attendees with a donation towards the cost. This year we held a 3 course 40th anniversary lunch after parade reception. The association encourages attendance by beneficiaries particularly if the experience helps them with any problems. The association would like to maintain both the remembrance march, and the reception afterwards, but the association needs sufficient attendees to ensure its viability. Once lost this venue would be very difficult to book.
- 9.3. Those who book their attendance with the RBL, through the SAMA office, should make sure they remain with the SAMA platoon throughout proceedings.

10. . Website and Social Media

- 10.1. The website has in excess of 500 pages that allow us to meet the objectives of remembrance, education, communication and information. The main part of the site is fully accessible to the public, additionally the website contains a restricted members' only area with over 1000 registered users.
- 10.2. The public area of the website contains general information, this includes history and aims of SAMA 82, details of the board of trustees, membership application, fund raising and donations, AGM and events notifications, welfare and support, SAMA concessionary flight application, access to the online garden of remembrance, The Association shop and links to other organisations. A section detailing events and experiences of those who took part in the conflict includes a timeline, galleries, members experiences of the conflict and a poetry section.
- 10.3. The members only area of the website includes area and branch coordinators contact details, obituaries, Not Forgotten Association events and the collection of newsletters from 2009 onwards.
- 10.4. Work has continued in 2022, to improve the navigation structure and appearance of the website. Thank you to Dan Skyrme for his ongoing work on updating and improving our website and his support to the office staff in ensuring the website is updated regularly.
- 10.5. A Falklands 40 area of the website was constructed with the purpose of educating the public on the history of the conflict and to co-ordinate Falklands 40 commemorations in 2022. In the spirit of co-operation, we offered our assistance and experience to advertise 86 events being arranged by other organisations in commemoration of the 40th Anniversary of the Falklands conflict.
- 10.6. During 2022 Steve Cocks once again arranged the hosting of our website. Our appreciation to Steve Cocks for his ongoing support.
- 10.7. The Association utilises several social media platforms to communicate with the public, members and beneficiaries this includes Twitter to broadcast selected information to the public.
- 10.8. The South Atlantic Medal Association 1982 [SAMA (82)] Facebook page is restricted to association members only and allows two-way communication between the members and the Association. There are 1438 members of this page. Appreciation to Joe Erskine for his ongoing efforts in managing the administrative aspect to the members only Facebook group.
- 10.9. Online applications for membership, concessionary flights and events can now be completed via our website.

11. Data Protection

- 11.1. Trustees produced procedures and arranged compliance of the relevant data protection regulations. This will continue to be expanded and be tested against the requirements.
- 11.2. The trustees have prepared the following:
 - 6.2.1 A risk assessment quantifying the severity of consequences and the likelihood of breach.
 - 6.2.2 Identification of classes and individuals of data holders and classes of data held.
 - 6.2.3 Identification of classes of data subjects associated with the risk classification and identifying the heading under which the data is held – consent, contract, legal obligation, vital interests, public interest, legitimate interest.
 - 6.2.4 A procedure identifying the measures necessary to minimise risk, control and protect data, create the relevant expertise, assess through audit the compliance and short-comings and the reports required for trustees and annual reporting.
 - 6.2.5 Trustees have produced and published a privacy statement for the website. This privacy statement was also published in the newsletter.

12. Health, Safety and the Environment

- 12.1. Code of Practice (COP), the purpose of the COP is to define the association's commitment to ensure as far as is reasonably practical that the H & S of the membership, our staff and representatives, visitors, partners and others associated with our activities is paramount to the Association and its five-year plan. It also commits the association to the protection of any environment if impacted by its activities.
- 12.2. Statement of Intent: We at SAMA 82 believe that H & S and environmental issues hold an equal standing in the way the Association conducts its undertakings. Our ultimate aim is to conduct our activities in a structured manner to protect the H & S of our staff, members, third parties and the environment. Where existing standards are set by partners our goal will be to exceed their expectations of ourselves as a Charity.
- 12.3. Points to note:
- 12.3.1. Regional Coordinators and Area Representatives appraised of policy.
 - 12.3.2. Suppliers and Partners in collaboration were made aware of the policy.
 - 12.3.3. Recognition of the H & S policies of others and adherence to by ourselves.
 - 12.3.4. Office and Meeting Room professionally safety assessed and recorded.
 - 12.3.5. Display Screen Equipment (DSE) assessments carried out annually.
 - 12.3.6. Emergency procedure maps produced and available for meeting attendees.
 - 12.3.7. Health & Safety is a permanent agenda item at Trustee meetings.
 - 12.3.8. SAMA staff office furniture ergonomically assessed and updated to meet current staff needs.
 - 12.3.9. Stephen Penfold is the trustee with special tasking for health, safety and the environment.

13. Activities

- 13.1. The Association normally engages in the following activities; unfortunately, the association has been severely constrained in the activities it has been able to participate in throughout 2021 and legacy left from Covid-19 restrictions in 2022:
- 13.1.1. Sponsoring pilgrimages to the Falkland Islands to enable beneficiaries to come to terms with any PTSD or other emotional issues caused by their participation in the conflict. Few sponsored flights could take place in 2022 due to the Ministry of Defence postponement of concessionary flights.
 - 13.1.2. Publishing a regular newsletter to all on the address list so that veterans can keep in touch with fraternity organizations, veterans, and the armed forces of today.
 - 13.1.3. Maintaining and developing a web site with information about the association and the conflict.
 - 13.1.4. Maintaining memorials at the NMA and a virtual garden of remembrance on our website in commemoration of those who died.
 - 13.1.5. Maintaining a welfare structure so that those in need can be given access to the appropriate service charity or service support network.
 - 13.1.6. Maintaining and developing a list of relevant memorials regularly updated to cover mainly the United Kingdom and the Falkland Islands.
 - 13.1.7. Providing grants for South Atlantic veterans and dependants in need and for beneficiaries in need of immediate cash during an unforeseen crisis.
 - 13.1.8. Running a regional structure to reach out to beneficiaries through local contacts.
 - 13.1.9. Providing marked products to enhance the camaraderie of beneficiaries, project the work of the association and the lessons learned from the conflict.
 - 13.1.10. Parading SAMA standards at armed forces events, public events and private funerals.
 - 13.1.11. Presenting displays and materials at armed forces days and other armed forces and military events across the United Kingdom.
 - 13.1.12. Office open hours are 10am to 1pm Monday, Tuesday and Thursday – Targeted at the association beneficiaries, it also welcomed other veterans who may wish to support the association and its objectives. We encourage beneficiaries to prioritise contacting the SAMA office by email. The association secretary is available outside these times for cases of emergency.
- 13.2. The 1982 conflict relied very heavily for its success on the logistic and support resources of the Royal Fleet Auxiliary and the rest of the Merchant Navy; both services suffered persons killed on duty including eight Hong Kong Chinese. The Merchant Service is a full and respected part of the association and benefits from the charity.

- 13.3. The Association much appreciated the joint RBL-MoD led pilgrimage to the islands in November of 2022. This was a great success and the policy of focusing on those requiring medical or mental support or those are fit, who have never returned to the islands, was a shining policy example.

14. Fund Raising Arrangements

- 14.1. The association has the following key fund-raising sources:

- 14.1.1. Initial membership fee of £10 per applicant which gives membership for life in accordance with the membership rules.
- 14.1.2. Membership fees for associate membership and honorary membership as set by the trustees and it is a one-off fee for life.
- 14.1.3. Investments mainly within "The BlackRock Armed Forces Charities Growth and Income Fund.
- 14.1.4. Just giving arrangements.
- 14.1.5. Membership donations.
- 14.1.6. Corporate donations and grants from other charities.
- 14.1.7. Other donations from those with an interest in the work of the association or the history and development of the South Atlantic.
- 14.1.8. Sales from the shop run from the office.
- 14.1.9. Collections at armed forces events in combination with a display of the association's activities.
- 14.1.10. Local branch organised fundraising.
- 14.1.11. The HMRC provision of gift aid.

- 14.2. Trustees monitor and regulate fund raising activities and require a business plan for each project arrangement.

15. Achievements 2022

- 15.1. Many activities throughout 2021 were cancelled due to the pandemic.

- 15.1.1. Pilgrimages to the Falkland Islands resumed in June 2022.
- 15.1.2. SAMA82 sold £11,054 of marked/SAMA branded products to veterans and others via the online shop.
- 15.1.3. Provided grants of £13667 which included fortieth anniversary events and welfare.
- 15.1.4. Paraded the standard approximately 22 times (including funerals).
- 15.1.5. Membership numbers; SAMA82 currently has 4365 members.
- 15.1.6. New members in 2022 – 280.

- 15.2. Made representation at the following events:

- 15.2.1. SAMA (82) Annual General Meeting.
- 15.2.2. Pangbourne Remembrance Service, Reading.
- 15.2.3. Remembrance Parade, Cenotaph London. Approximately 379 members participated.
- 15.2.4. Remembrance Day Service, Edinburgh.
- 15.2.5. Remembrance Day Service, Glasgow.
- 15.2.6. Scottish National War Memorial Annual Service, Edinburgh Castle.
- 15.2.7. Ride of Respect Memorial Visits (UK wide).
- 15.2.8. Official Flag raising service, Plymouth.
- 15.2.9. Association of Dunkirk Little Ships Veterans Cruise.
- 15.2.10. Liberation Day Service, Brisbane, Australia.
- 15.2.11. Veterans Reunion Florida, USA Branch.
- 15.2.12. Falklands 40 event at National Museum of the Royal Navy, Portsmouth.
- 15.2.13. Remembrance Service – HMS Argonaut Memorial, Staffordshire.
- 15.2.14. Falklands 40 Service - HMS Collingwood, Portsmouth.
- 15.2.15. Falklands 40 Service – Island War Memorial, St Peters Port, Guernsey.
- 15.2.16. HMS Alacrity Reunion Weekend, Plymouth.
- 15.2.17. Falklands 40 Memorial Service hosted by HMS Sheffield Association, Sheffield.
- 15.2.18. Falklands 40 Commemorative Service, Liverpool.
- 15.2.19. Falklands Freedom Parade, Gosport.
- 15.2.20. HMS Coventry Reunion Weekend, Portsmouth.
- 15.2.21. Falklands 40 Flag Raising Ceremony, Swansea.
- 15.2.22. HMS Fearless Reunion Weekend, Portsmouth.
- 15.2.23. Falklands 40 Service, Cardiff.

- 15.2.24. Falklands 40 Events, Carlisle.
- 15.2.25. SAMA (82) Havant Branch Gala Dinner, Christchurch.
- 15.2.26. SAMA (82) Christchurch Branch Gala Dinner, Christchurch.
- 15.2.27. HMS Glamorgan Reunion Weekend, Portsmouth.
- 15.2.28. Parliamentary service at St Margaret's Westminster.
- 15.2.29. Plymouth City Council Commemoration Service marking forty years.
- 15.2.30. Sir Galahad, Sir Tristram & LCU Foxtrot 4 - 40th Anniversary Services & Bench Unveilings, Portsmouth.
- 15.2.31. Armed Forces Day, Plymouth, Ashington, Blackpool, Malvern.
- 15.2.32. 40th Anniversary at the Blackpool & Fylde Arboretum, Blackpool.
- 15.2.33. 40th Anniversary Service, Ashington.
- 15.2.34. RBL Poole Branch Falklands 40 Service, Poole.
- 15.2.35. Thanksgiving Service, Falklands 40th, Bradford.
- 15.2.36. RBL Bridgwater Branch Falklands 40 Service, Somerset.
- 15.2.37. The Band of Her Majesty's Royal Marines Band Concert, Plymouth.
- 15.2.38. Eden Camp Museum Falklands 40 Event, Yorkshire.
- 15.2.39. Royal Hospital Chelsea Founders Day Event, London.
- 15.2.40. Drumhead Service & Parade, Aldershot.
- 15.2.41. SAMA (82) Scotland Branch AGM & Reunion Weekend, Dumfermline.
- 15.2.42. 40th Anniversary Service, Portsmouth Cathedral, Portsmouth.
- 15.2.43. HMS Queen Elizabeth Reception, Portsmouth.
- 15.2.44. 40th Anniversary Memorial Service, Plymouth.
- 15.2.45. Liberation Day Service, Chorley.
- 15.2.46. 40th Anniversary Events Weekend, Hull.
- 15.2.47. Marchwood Barracks, Veterans Regimental Dinner, Portsmouth.
- 15.2.48. Liberation Day Service, Staffordshire.
- 15.2.49. Camping & Caravan Branch Annual Camps & Falklands 40 Service.
- 15.2.50. HMS Intrepid Reunion Weekend, Southsea.
- 15.2.51. Falklands Conflict Remembrance Day Service, Rutland Railway Museum, Leicester.
- 15.2.52. Falklands 40 Service, Bury.
- 15.2.53. Falklands 40 Parliamentary Service of Thanks, London.
- 15.2.54. RBL Festival of Remembrance, Leicester.
- 15.2.55. RBL Wales Festival of Remembrance, Cardiff.
- 15.2.56. Festival of Remembrance, Durham Cathedral, Durham.
- 15.2.57. Battle Day Service, London.
- 15.2.58. Merchant Navy Day Service at Tower Hill, London.
- 15.2.59. Eighth Hospital Ship Uganda Reunion Weekend.
- 15.2.60. HMS Invincible Reunion Weekend, Portsmouth.
- 15.2.61. Mess Dinner Stonehouse Barracks.
- 15.2.62. St Paul's Cathedral Falkland Islands Government commemoration.
- 15.2.63. Speakers Reception, Palace of Westminster.
- 15.2.64. HMS Endurance dinner Portsmouth.
- 15.2.65. Garden Party 10 Downing Street.

16. Wider Maritime Community

- 16.1. The association is very keen to ensure that the Merchant Navy is a key participant in the association's governance, activities and benefits. We don't doubt that there is a cultural difference based on the purpose of the military and the trading purpose of the Merchant Navy. The recognition is marked by the sacrifices of the merchant seamen in the two world wars that continued into the South Atlantic Conflict. Indeed, the conflict and its outcome would not have been possible without the support of the STUFT ships and their compliments. Whilst outnumbered in persons by the military the merchant fleet outnumbered the military in ships. We continue to treasure the support, expertise and innovation of the merchant fleet and their courageous crews. Merchant men and women, you will not be forgotten; we value your full and equal participation in our association.

17. Financial Review (values in brackets for 2021).

- 17.1. At the end of the year the association had within the central funds, including unrestricted and restricted, the sum of £475,534.52 (£456,979.10) in the bank, cash and investments.
- 17.2. The association is committed to and pays wages above the national living wage.

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- 17.3. The association is required to review the pension arrangements for all of its employees by the end of June 2023.
- 17.4. The SAMA procedure "FinanceArrangement-04" is the in-house document covering the procedure for the management of the association funds. This document was last revised on the 10 Dec 2018.
- 17.5. Total incoming funds for the central funds for year 2022, £154,393.46 (£101,184.44)
- 17.6. There are a number of sources of donations, and they are as follows for financial year 2022:
- 17.6.1. Members' donations: £18,266.76 (£16,865.11).
 - 17.6.2. Corporate donations: £29,436.97 (£9,166.34).
 - 17.6.3. Grants from other charities for year 40 events: £22,200.00
 - 17.6.4. Other donations not within the descriptions above were £57,662.35 (£19,835.41) The association was again particularly grateful for the ride of respect which aggregated a very large donation to the association.
- 17.7. Losses on investment with BlackRock £42,377.43 (2021 gain of £43,395.01)
- 17.8. No gift aid claim has yet been completed for financial year 2021-2022. £0 (£3,532.16).
- 17.9. Sales from branded items realised (£11,054.78 (£2,884.67) and stock costs were £8,054.14 (2,459.94). The shop has always run at a loss because of the office cost involved but it does provide the opportunity to bring recognition of SAMA82 by the branding.
- 17.10. Subscriptions – for the purpose of joining the Association totalled £2,600 (£1,250).
- 17.11. Total central outgoing funds were £93,460.61 (£39,920.36)
- 17.12. Office costs including NI, tax, wages, pension, premises costs, routine office costs such as stationery and improvement of equipment and lighting £33,304.77. A breakdown of these costs against activities is provided below.
- 17.13. The inspector of accounts Mr Timothy Parrott kindly gave his services free of charge. Mr Parrott has agreed to inspect the accounts for 2023. We extend our gratitude to Mr Parrott for his dedicated service.
- 17.14. Travel and subsistence Expenses. The payment of expenses is governed by the SAMA document on reimbursement which was last reviewed and authorised 10 Dec 2018. Governance costs of travel and subsistence was £3,222.50 (£693.24).
- 17.15. Costs for travel, storage & subsistence for area management and representation £1,850.42 (£400).
- 17.16. The area conference was not held in 2022 and it is likely that, if it is restarted, it will be by remote means.
- 17.17. Welfare grants were lower than usual at £2,317.00. Corporate grants for the fortieth anniversary came to £9000 and two grants were made to Dunkirk Little ships and the FI Museum and National Trusts of £1,350 for services provided to SAMA beneficiaries.
- 17.18. Office Cost Breakdown: (the share of office cost by the listed activities)
- 17.19.
- | | Office Cost | Office Cost with overheads
Redistributed (italics) |
|--|-------------|---|
| 17.19.1. Pilgrimage arrangements | £2,945.72 | £6,731 |
| 17.19.2. Remembrance Lunch & Cenotaph | £2,731.86 | £6,607 |
| 17.19.3. SAMA Newsletter | £1,575.55 | £2,913 |
| 17.19.4. FFA Fund (Former Falkland Families) | £73.32 | £113 |
| 17.19.5. Outgoing Grants and Welfare | £60.29 | £134 |
| 17.19.6. Web Site Maintenance and Information | £2,497.10 | £5,507 |
| 17.19.7. Parading Standards | £805.21 | £1,460 |
| 17.19.8. Area Organisation | £305.96 | £2,218 |
| 17.19.9. Managing shop | £3,116.25 | £7,625 |
| 17.19.10. Governance | £5,757.03 | - |
| 17.19.11. Employment Training | £83.97 | - |
| 17.19.12. Employment Leave | £8,707.41 | - |
| 17.19.13. General (not specific to above headings) | £4,645.10 | - |
| 17.20. Total Office Cost £33,304.77 (Including office improvements) | | |
| 17.21. The grants committee continued activity in assessing and selecting suitable candidates for grants. The grants committee works to a written procedure. | | |
| 17.22. There are seven non-transient restricted funds, with only three having a lasting positive balance. These are the former Falkland Families Fund, the seafront bench fund and the National Memorial fund for maintenance. | | |

- 17.22.1. Pilgrimage – used for the purpose of sponsoring pilgrimage, providing grants and defraying expenses used in the support of the pilgrimage programme. This fund has now run out of donor defined funds and is supported from the general fund. However, it continues to accept dedicated donations.
- 17.22.2. Remembrance Parade and reception – To support the Whitehall veterans' march at the Cenotaph on remembrance Sunday. Veterans are invited to donate money for this purpose and the shortfall is made up from unrestricted funds.
- 17.22.3. Memorial – The memorial at the National Memorial Arboretum was funded by kind donations from service charities, veterans of the South Atlantic conflict and other supporters at a cost of over £60,000. It was dedicated in 2012. A residue of £12,963 (£15,123.26) remains for the continuing maintenance and care of the memorial. A significant refurbishment was undertaken in preparation for the 2022 events at a cost of £2,160.
- 17.22.4. Falkland Families Association FFA – money for SAMA to disperse under a written agreement with the FFA and their legacy officers. £15,909 (16,022.50) remains from this fund which is open to application from dependants for travel to and from the Falkland Islands.
- 17.22.5. A sixth restricted fund dedicated to HMS Sheffield personnel began operation in 2016 and has accumulated £3,233.01, (£3,233.01). There were no office costs.
- 17.22.6. Pilgrims are asked to donate to sea-front benches for the Stanley foreshore as a mark of gratitude to the community for their hospitality to PTSD sufferers and visiting pilgrims. This stood at £775.00 at the end of 2019 and by the end of 2020 had reached £1,085, in 2021 it reached £1,185. There were no additional donations for this project during 2022.
- 17.23. The office is rented premises from Torfaen Council and provides a compact office sufficient for needs. It also provides an excellent meeting room, office, storeroom with attached kitchen. Unfortunately, during the pandemic the office has only been available for use on a fleeting basis. Our office staff have returned to the office during 2022 and investments have been made in the furniture, equipment and quality of the lighting.
- 17.24. Apart from the memorial at the National Memorial Arboretum, no property is in the ownership of the association or is or has been held in the names of trustees. The status of the memorial is that it was built and paid for by the association on land gifted for the purpose of holding memorials. Whilst this structure has little expectation of being sold it remains an asset and the association's responsibility. It is in the interest of the Association to maintain it in good condition and apply a notional valuation.
- 17.25. Inflation. Inflation reduced the association's monetary assets by an estimated value of about £30,000. However, the use of generally available inflation figures, which are normally targeted at domestic consumption, cannot be reliably used for the spending pattern of the association.
- 17.26. Recurring annual charges, such as insurance, are expensed on payment provided they are less than £1000.
- 17.27. Strengths, weaknesses, opportunities, and threats
- 17.27.1. Strengths: The association has had a stable income over the last few years, and this has matched the outgoings closely. The trustee body works well, and the association has an excellent and well-motivated office staff. The Association updates suitable procedures for its operation and has the support of major service charities that provide guidance, advice, and a forum for expressing concerns the charity may have. The area, regional and branch system works well but the association is always short on numbers for local leadership.
- 17.27.2. Weaknesses: The association sees that the wider participation of the veterans is a weak point but, without doubt, the various events that are staged, and to which SAMA82 sends representatives, always attracts veterans from the conflict, some of whom have never heard of the association. Over the last year a continuing growth in membership has been witnessed. The association donations are cyclical with bursts of income every five years. Trustees are frequently reminded of the aging and losses amongst the older participants of the association.
- 17.27.3. Opportunities: To carry on some of the work of the FFA and to use the funds made available for the effective benefit of the wider South Atlantic Family. The FFA fund agreement specified that the residual funds shall be transferred to the general fund for SAMA use ten years after they were originally transferred to SAMA. With covid affecting this early agreement the time period has been extended to twelve years.
- 17.27.4. Opportunities: The charity also foresees the growing need to support the elderly rather than the pilgrim and to fortify its trustee board with non-veterans to ensure its continuation until the 14 June 2042. It has already started to lay provision for this change.
- 17.27.5. Threat: The MoD allows the South Atlantic veterans to use spare seat capacity on their regular flights to the Falkland Islands thus lowering the cost of making a pilgrimage to the islands. This is a much-appreciated privilege and it is greatly treasured by the association. If this facility was closed to the association, it would clearly be a huge set-back for the organization and for those in need of help. Unfortunately, such decisions are often embedded in political expediency, and it will be difficult for SAMA to influence outcomes. Nevertheless, we continue to talk harmoniously with the Minister for Veterans over the continuation of this much appreciated facility and, so far, the MoD has taken great care to enable best use of the flight facility by South Atlantic

- veterans. 2022 however brought the flight routine back into full operation. Threatened legal action by another charity against SAMA82, of a civil nature, has so far not been pursued.
- 17.28. The Association has a further 19 years of expected life and should wind up on the 14 June 2042 in recognition that those who served in the conflict, and still alive, would be under the care of other viable arrangements. It recognizes the need to reduce and exhaust financial reserves towards the end of its life. Discussion is underway over whether the descendants of the medal holders would wish to continue the existence of the association by making changes to the objectives appropriate to the changing purpose at a time around 2042.
- 17.29. Where a restricted fund is materially in deficit fund allocations are made at the start of the ensuing financial year to offset the deficit.
- 17.30. The financial accounts and documents were sent to the inspector (Mr Timothy Parrott) on the 17 January 2022. The accounts were presented to the finance committee on the 14 February 2023 in a video meeting. Those attending the finance committee were Chairman Thomas Herring, Treasurer Andrew Lockett, Inspector of accounts Tim Parrott and Secretary Jo Stevens. The trustees met on the 23 February 2023 to accept the accounts and reports.
- 17.31. Four branches, Caravan and Camping, Scotland, Havant, and Christchurch, manage their own funds which are inspected prior to the SAMA82 AGM. Their funds are managed and accounted for in accordance with the articles and memorandum of the association and are included in the statement of financial position summarising the assets and liabilities of the association. The trustees maintain a document defining the rules associated with the running of branches which is periodically updated.
- 17.32. A fifth branch, The HMS Sheffield Branch, will use a ring-fenced fund within the main SAMA accounts for their income and the provision of grants.
- 17.33. The association is grateful for the hard work of Timothy Parrott who has inspected the accounts. His report commands a paragraph in this report.
- 17.34. For a statement of financial position & summary of income and expenditure – See separate tables.
- 17.35. Trustee remuneration: No payments were made to trustees except those permitted for the payment of out-of-pocket expenses mainly on travel, subsistence and accommodation.

18. Report by the Inspector of Accounts – Period 1 Jan 2022 to 31 Dec 2022

- 18.1. The funds value was £511,561.19* on the 31 Dec 2022. The accounts were inspected and reviewed by Timothy Parrott (member) and this report was submitted on the 22 February 2022. Mr Parrott attended the finance committee meeting on the 15 March 2022. * this includes branches, fixed assets, stock assets.
- 18.2. Mr Parrott's report.
- 18.2.1. Accounts have been inspected and found to be accurate in all respects.
- 18.2.2. The funds value was £511,561.19 on the 31 Dec 2022. The Finance Committee need to review this total and set a new preferred maximum limit with regards to inflation and future demand.

19. Structure

- 19.1. The governing documents are the articles and memorandum of the company originally set up on the 19 February 2007. These governing documents have been updated firstly to enable the use of remote meetings and secondly to update the objectives and improve the readability of the rules and legal requirements. Both improvements were approved by the Charity Commission and Companies House in 2021-2022. The articles and memorandum were approved by the membership at the AGM 2022 and brought into effect on the 1 June 2022. The charity is set up as a private company limited by guarantee and is registered with the charity commissioners. The guarantee requires, in the event of the association winding up with liabilities, each member to pay £1 to defray the liability.

20. Governance and Trustees

- 20.1. The trustees are selected or proposed and then democratically elected by members from armed forces veterans, merchant navy, serving armed forces, retired people, and associated civilians. Candidates need an interest in and an understanding of the South Atlantic and its very special features. Some potential trustees take part in the regional networks and are elected on the basis of aptitude, interest and willingness to undertake the duties of a trustee. Training is organized to ensure that new trustees are properly informed so that they understand the duties, responsibility of trustees and range of qualities required within the governing body. Trustees have a duty to ensure that trustees are fit and proper persons to carry out the task of managing the charity and that any shortfall in meeting this standard is identified and appropriately

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managed. Candidate trustees offer themselves for election at the AGM. Trustees have the power to co-opt new trustees between successive AGMs. The upper limit of trustee numbers is nine.

20.2. From the 14 June 2017 associate members gained full voting rights alongside full members.

20.3. At each AGM no fewer than three trustees must step down and may offer themselves for re-election.

20.4. The training undertaken includes:

20.4.1. The read list of SAMA documentation and COBSEO sources training notes.

20.4.2. Where possible trustees attend training courses provided by COSEO or legal teams on their behalf.

21. Management

Chairman	Thomas Herring
Treasurer	Andrew Lockett,
Secretary & Newsletter editor	Jo Stevens,
Governance & documentation	Andrew Lockett, Brian Sherrington, Joanne Stevens
AGM planning	Stephen Penfold
Annual Report collation	Andrew Lockett
Welfare	Joe Erskine (Non trustee)
Social media	Joe Erskine (Non trustee)/Marie Hurcum
Areas/Branches	Charles Jones
Public Relations	Christopher Howe
Pilgrimage/NMA PR	Jo Stevens
Concessionary Flights	Thomas Herring
Expenses & reimbursement.	Andrew Lockett
Appeals/Tribunals.	Thomas Herring
Office Management.	Brian Sherrington
Liaison with other Charities	Ian Locke
Data Protection	Joanne Stevens
Health, Safety & Environment.	Stephen Penfold
Safeguarding	Jo Stevens
Website/Garden of Remembrance.	Andrew Lockett/Jo Stevens
Newsletter compiling	Marie Hurcum (employee)
Five Year Plan	Andrew Lockett
NMA Memorial	Joanne Stevens
Finance Committee.	Andrew Lockett/Jo Stevens/Thomas Herring Chris Howe
Seafarers / ABF Liaison	Ian Locke
Equal Opportunities.	Thomas Herring
Grant Management Committee.	Timothy Lewis, Thomas Herring, Marie Hurcum
World-wide South Atlantic Memorials	Marie Hurcum – employee.
Fundraising	Charles Jones
Collaborative events (Airborne Riders)	Timothy Lewis

22. General Organisation

19.1 The charity has two part time employees who run the office and the day to day activities of the association. The key employee is the Secretary of the Association. The Secretary is assisted by an office assistant. The office is open to the public weekly between 10am to 1pm on Monday, Tuesday, and Thursday.

19.2 There are three categories of members: full, associate and honorary. A procedure defines the democratic rights and duties of members. A joining fee of £10 is requested on joining. No further fees are mandatory.

19.3 In order to maintain good communication with the public, beneficiaries and members, the association has provided a new website which is maintained and continually improved to meet the needs of beneficiaries.

23. Regional Arrangements & other Charities

23.1. Association's objectives and fraternity:

- Yorkshire, Lincolnshire, Nottinghamshire and Derbyshire - Vacant
- Lancashire, Cheshire, Merseyside, Manchester and Isle of Man – Steve Kay
- SAMA(82) Scotland Branch – Leslie Braby
- Staffordshire, Shropshire, Herefordshire, Worcestershire, Warwickshire and W/Midlands, - Vacant
- Kent, Sussex, Surrey and London – Robin Turk/Eon Matthews
- Cambridgeshire, Northamptonshire, Bedfordshire, Hertfordshire, Essex, Norfolk and Suffolk – Nick Nicholson

The South Atlantic Medal Association (1982) (SAMA82)

- Hampshire, Isle of Wight, Berkshire and Wiltshire - Vacant
- Dorset and Somerset - Vacant
- Devon and Cornwall – Charles Jones (retiring)
- Oxfordshire, Middlesex Gloucestershire and Buckinghamshire
- Cumbria, Northumberland Tyne & Wear and Durham - Vacant
- North Wales – David Jones
- South Wales, Hereford - Vacant
- Guernsey and Jersey – Tim Slann
- SAMA (82) Christchurch & District Branch – Bill McAlester
- SAMA (82) Camping & Caravan Branch – Terry Beddoes
- SAMA (82) HMS Sheffield Branch - Vacant
- SAMA (82) Havant Branch – Phil Bundy

23.2. Overseas Representatives:

- Spain & Portugal - Vacant
- Scandinavia – Graham Cordwell
- Australia – Andy Brayshaw
- Falklands Islands – Gary Clement

23.3. The following Organisations have a close charitable relationship with the Association:

- ABF The Soldiers Fund: Former holder of South Atlantic Fund Money and a supplier of grants to the Association.
- Seafarers: Supplier of grants to the Association.
- The Not-Forgotten Association. This association has been very generous to individual members of the association in providing hospitality and entertainment.
- The Royal Navy and Royal Marines fund.
- SAMA Falkland Islands: Operates to support SAMA visitors and the islanders.
- Combat Stress: Organisation that provides professional treatment for persons suffering from PTSD.
- Armed Forces Common Investment Fund (BlackRock) changed its identity to the BlackRock Armed Forces Charities Growth and Income Fund: An investment scheme for service charities to pool spare resources into one managed fund that benefits from scale. The whole fund is estimated to be about £315 million and in which SAMA is but a small participant.
- COBSEO: Confederation of British Service Charities who provide information, guidance, training and top- level connections for Service Charities.
- Royal Chelsea Hospital.
- Falkland Islands Government
- Ministry of Defence
- SSAFA : Processes welfare and grant applications for beneficiaries.

24. Governance Documentation

- 24.1. These are available on application.
- 24.2. The Charity is managed under a several procedures defining the processes to be followed. Procedures are authorised by trustees, published electronically, and reviewed periodically for update.

25. The SAMA memorial at the National Memorial Arboretum Staffordshire

- 25.1. NMA Memorial - The SAMA82 Memorial at the National Memorial Arboretum in Staffordshire, is designed to reflect the Falklands Islands' landscape. The main memorial is a 7ft (1.92m) curved wall made from Cotswold stone. Rocks taken from the Falklands islands landscape have been placed around the curved stone wall. The memorial wall itself is modelled on the larger cemetery in San Carlos Bay. The site also features two benches and several granite plaques on rocks taken from the Falklands. The memorial was officially unveiled at the SAMA82 AGM Service 2012.
- 25.2. In 2022 the memorial was given a make-over in preparation for the AGM and ceremonies to mark the 40 years since the 1982 conflict in the South Atlantic.

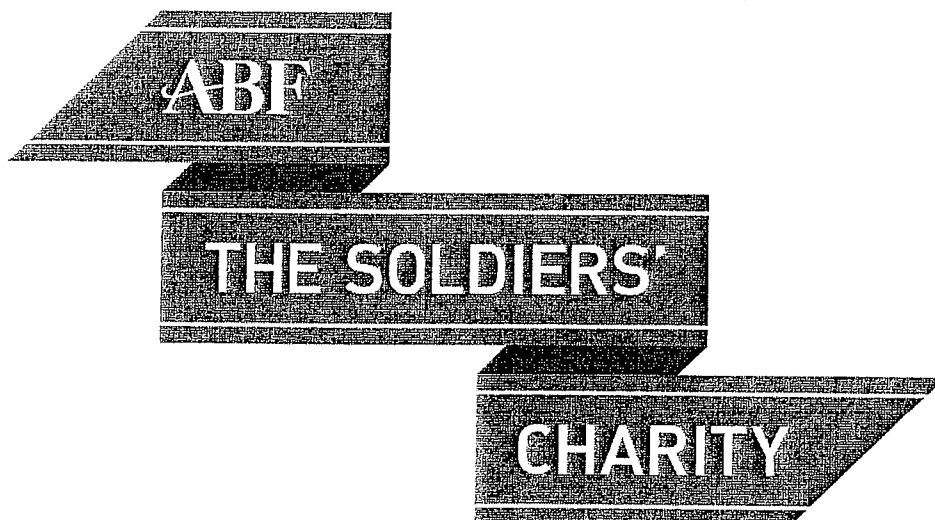
26. Reference and Administrative details

- 26.1. Name of Charity: The South Atlantic Medal Association (1982) (SAMA82).
- 26.2. Patron: His Majesty King Charles III (on the death of His mother Her Majesty Queen Elizabeth II)
- 26.3. President: Commodore Jamie Miller CBE Royal Navy.

The South Atlantic Medal Association (1982) (SAMA82)

- 26.4. Short Name: SAMA82.
- 26.5. Charity Number: 1118842.
- 26.6. Company Number: 06113679.
- 26.7. Registered Office and Principal Office: Unit 25 Torfaen Business Centre, Panteg Way, New Inn, Pontypool, Gwent, Wales NP4 0LS.
- 26.8. Directors as at the 1 April 2022: Thomas Herring, Derek Cole, Andrew Lockett, Christopher Howe MBE, Timothy Lewis, Charles Jones, Ian Locke, Paul Holling, Stephen Penfold.
- 26.9. Directors as at the 31 December 2022: Thomas Herring, Andrew Lockett, Christopher Howe MBE, Timothy Lewis, Charles Jones, Ian Locke, Stephen Penfold, Brian Sherrington.
- 26.10. Paul Holling sadly and tragically died in office on the 6 April 2022, Derek Cole relinquished his trusteeship on the 9 August 2022, Brian Sherrington became a co-opted trustee on the 1 June 2022, Charles Jones resigned on the 31 December 2022.
- 26.11. The above were also Trustees of the charity during the same periods.

27. The South Atlantic Medal Association is Supported by:-



From: Mr Tim Parrott - Inspector of Accounts
46 Bridge Mead
Ebley
Stroud GL5 4BP

8 March 2023

To: Mr Andrew Lockett - Treasurer
South Atlantic Medal Association 82
Unit 25 Torfaen Business Centre
Panteg Way
New Inn
Pontypool NP4 0LS

Dear Andrew

Inspection of SAMA Accounts 1 Jan 2022 to 31 Dec 2022

I have inspected the accounts and found them to be an accurate record of the SAMA 82's financial activities.

Documents are enclosed to support my inspection and my report for the charities commission is below.

**Report by the Inspector of Accounts – Period 1 Jan 2022 to 31 Dec 2022 –
Tim Parrott**

1.1. The funds value was £511,561.19** on the 31 Dec 2022. The accounts were inspected and reviewed by Tim Parrott (member) and this report was submitted on the 8 March 2023. Mr Parrott attended the finance committee meeting on the 14 February 2023.

** this includes branches, fixed assets, stock assets.

1.2. Mr Parrott's report.

1.2.1. Accounts have been inspected and found to be accurate in all respects.

Your sincerely



Tim Parrott