

# The South Atlantic Medal Association (1982) (SAMA82)

A Private Limited Company – formed on 19 February 2007 - Registered Number 06113679

Registered as a Charity on 17 April 2007 – Registered Number 1118842

Directors as at the 1 April 2021: Tom Herring, Derek Cole, Andrew Lockett, Chris Howe MBE, Tim Lewis, Chris Jones, Joe Locke, Paul Holling, Stephen Penfold.

Directors as at the 31 December 2021 Tom Herring, Derek Cole, Andrew Lockett, Chris Howe MBE, Tim Lewis, Chris Jones, Joe Locke, Paul Holling, Stephen Penfold.

Secretary Joanne Stevens

## Short Annual Report

Period 1 January 2021 to 31 December 2021

1 Andrew Lockett was the treasurer throughout 2021.

2 Information within this report refers to the accounting year 1 Jan 2021 to 31 December 2021 unless otherwise stated.

### 3 Accounts maintained

3.1 Account A HSBC - Current Account

3.2 Account B HSBC - An account linked to paypal Account E.

3.3 Account C HSBC - A deposit account.

3.4 Account D BlackRock - An investment account with the Armed Forces Charities Growth & Income A Acc used by many armed forces charities. This fund carries 80% of the money held by the association.

3.5 Account E A paypal account; collects donations, sales payments and makes payment of web costs.

3.6 Account F An emergency cash fund of £100 retained for rapid supply of cash to beneficiaries.

### 4 Records

4.1 The accounts were kept using spread sheets and were inspected by Tim Parrott.

### 5 Income

5.1 The income of the association comes mainly from membership donations, non-member donations, corporate donations, grants, investments with the Armed Forces CIF and sales. The association is grateful to all persons who donate to the purposes of the association, in particular, those who do so regularly through the direct debit or other schemes. This year has been particularly good for the receipt of donations through the bank and this has exceeded £16800.

5.2 Where donations are given for specific purposes the amounts are accounted for in a restricted fund and a running total maintained.

5.3 The following dedicated money is accounted for, other categories are introduced where necessary:

5.3.1 Pilgrimage ongoing.

5.3.2 Whitehall Remembrance parade and Lunch

5.3.3 Memorial ongoing support and maintenance.

5.3.4 Newsletter

5.3.5 FFA Fund

5.3.6 HMS Sheffield Fund

5.3.7 Falkland Islands, Harbour Front Benches

5.3.8 Specified short term projects

5.4 Member's and others' donations remain confidential.

5.5 The association continued to use the furlough scheme to absorb employee hours not needed because of the continuing reduced work-load and covid restrictions. The scheme ended in October 2021.

### 6 Travel, Subsistence payments to or for Directors, Trustees, Employees and Post Holders

Tom Herring	£631.54	Chris Howe MBE	£61.70
-------------	---------	----------------	--------

### 7 Sales from SAMA Shop

7.1 Sales have fallen away as the pandemic took hold and activity within SAMA82 slowed.

7.2 Both Jo Stevens and Marie Hurcum have worked diligently to make the shop operate effectively and we are grateful for their hard work.

7.3 The shop operates as a loss-making facility and this year's loss was £2076.

### 8 Web site

8.1 The web site has settled down and has not required significant expenditure except to populate and maintain it.

### 9 Insurance

9.1 Policy Bee Ltd was selected for our insurance in November 2021.

*Joanne Stevens*  
31/1/2022

**10 Branch Accounts**

- 10.1 SAMA has five branches: The Camping and Caravan, Scotland, Christchurch, HMS Sheffield and Havant. Each of these branches (Except HMS Sheffield) maintains their own audited accounts which are entered on the Association's Statement of Financial Position. The trustees extend their thanks to the treasurers of these funds who have met the quality and deadline requirements with such competence.

**11 Company property and wealth**

- 11.1 A property record is maintained, and appreciation and depreciation are calculated annually and entered on to the balance sheet. The purpose is to maintain a corporate record of the funds disposed in this way and support valuation for insurance purposes. It also provides a useful record of "ownership" and the location of SAMA property.

**12 End of year balance (Central Funds)**

- 12.1 Our end of year cash balance (Money in bank and investments) for central funds including restricted funds was £456,979.10 (Last year 2020: £395,715.02). This growth is mainly due a much better return on our BlackRock investment and reduced expenditure due to covid.

**13 Management Accounts**

- 13.1 A set of management accounts are maintained to determine the cost of providing the objective outputs against established categories. This enables office and other costs, including governance costs, to be grossed up against the set objectives.

**14 Key expenditure to satisfy our objectives (including overheads - rounded):**

- 14.1 Pilgrimages £4600, Remembrance Lunch £2500, Newsletter £3900, Grants £3600, Web site £6100, Parading Standards £2200, Area Organisation £1600, Shop losses £2100, Wreaths respect £150, Transient project £1000.

**15 Pilgrimage funding in the future**

- 15.1 This fund continues as a restricted fund but is now supported by allocations from the general fund.

**16 Trustees review of annual report**

- 16.1 Trustees accepted the findings of the inspection by Tim Parrott and was recorded in the trustee minutes. With thank Tim for his generous and diligent work as SAMA's inspector.

**17 Submission to Companies House and Charity Commissioners**

- 17.1 The association secretary carries out the functions of reporting statutory and obligatory information to Companies House and the Charity Commission. This was carried out successfully for 2021.

**18 Articles and Memorandum**

- 18.1 At the AGM in 2021 the Articles and Memorandum were changed, in a similar fashion to many other charities and organization. The revision enabled the association to conduct all forms of meetings by digital means using the internet. Another review of the Articles and Memorandum has been conducted and further changes have been made to the objectives and the layout and numbering of the many clauses. This will be voted on during the 2022 AGM

**19 Grants**

- 19.1 The association has made grants to or for the benefit of the association grant beneficiaries over the last year of £3110 (£3904)

**20 Preparations for fortieth anniversary 2022.**

- 20.1 A suitable programme has been developed during the year, accompanied by appropriate applications for grants from charity recipients of the Falkland Island Fund that was generated by the goodwill of the British public in 1982. Despite the generosity of these charities, the association is expected to expend between £15000 to £30000 on the programme of events that will benefit all participants of the task force. The recent trustees' conserving policy has enabled us to prepare for this expenditure.

**21 Special Recognition**

- 21.1 The trustees express their special recognition of the efforts of Paul Moore who has, with his motor cycling colleagues, raised a significant sum of money towards the reserves. His commemoration at the memorials and graves of the killed-in-action, held during the summer of 2021, was a powerful and suitable tribute.

**22 Summary**

- 22.1 The membership growth continues at a steady volume.

**23 Support**

- 23.1 The Association marks its special thanks for the past support of ABF The soldiers' charity and looks forward to continued support from them.

**24 Associated Documentation**

- 24.1 Full report – long report, statement of financial position – (balance sheet), summary & income and expenditure – table, inspector's summary and report, stock assessment and valuation, asset list



# South Atlantic Medal Association (1982) (SAMA82)

A Company Limited by Guarantee – formed on 19 February 2007 - Registered Number 06113679  
Registered as a Charity on 17 April 2007 – Registered Number 1118842

Directors as at the 1 April 2021: Tom Herring, Derek Cole, Andrew Lockett, Chris Howe MBE,  
Tim Lewis, Chris Jones, Joe Locke, Paul Holling, Stephen Penfold.  
Directors as at the 31 December 2021 Tom Herring, Derek Cole, Andrew Lockett, Chris Howe MBE,  
Tim Lewis, Chris Jones, Joe Locke, Paul Holling, Stephen Penfold.

Secretary Joanne Stevens

## Annual Report

Period 1 January 2021 to 31 December 2021

### 1. Objectives

- 1.1. The Association has the following objectives:
- 1.2. The Company's name is The South Atlantic Medal Association (1982) (SAMA82).
- 1.3. The Charity's registered office is to be situated in Wales.
- 1.4. The Charity's main objectives are:-
  - 1.4.1. to promote the efficiency of the armed forces by maintaining contact between serving members of the armed forces and members and former members of the armed forces and the Merchant Navy who served in the 1982 Falklands conflict;
  - 1.4.2. to advance the education of the public and members of the armed forces in matters relating to the 1982 Falklands conflict;
  - 1.4.3. to promote good citizenship for the benefit of the public at large by commemorating the contribution made by those who died during the Falklands conflict and in particular but not exclusively by maintaining within the precincts of the Falkland Island Memorial Chapel in Pangbourne College a virtual Garden of Remembrance open to the public as a memorial to those service personnel and civilians who died during the 1982 Falklands conflict;
  - 1.4.4. to relieve serving and former members of the armed forces and the Merchant Navy and their dependents, who served in the 1982 Falklands conflict who are in need by virtue of hardship, sickness or old age by;
    - 1.4.4.1. making grants of money to them, or
    - 1.4.4.2. providing or paying for goods, services, facilities, or assistance for them, or
    - 1.4.4.3. making grants of money to other persons or bodies who provide goods, services, or facilities to those in need, or
    - 1.4.4.4. sponsoring return visits to the Falkland Islands for those in need of relief from trauma or distress caused by their involvement in the 1982 Falklands conflict.
- 1.5. Extensions to the Main Objectives
- 1.6. The following extensions to the main objectives have been authorised by the Directors.
  - 1.6.1. The 1982 Falklands Conflict is to be construed as the period from the 2 April 1982 to the 21 October 1982 thereby including the immediate period after the cessation of hostilities until the 21 October 1982.
  - 1.6.2. The 1982 Falklands Conflict is also known as the 1982 South Atlantic Conflict and includes the sea areas and islands in which hostilities took place in the defence or recovery of British Territory during 1982.
  - 1.6.3. A supplementary category of beneficiaries is for those, who not being serving members of the armed forces or the Merchant Navy were integrated with the forces or the Merchant Navy during the hostilities. This category includes, but is not limited to, NAAFI staff, Chinese unofficials and civil servants. The dependants of these persons are also beneficiaries.
  - 1.6.4. With regards to the unlawful occupation of British territories, at no time is the wording of the objectives to be construed as offering benefit to the Argentine public or members of the Argentine forces or support elements who took part in the planning, preparation, invasion, occupation, or withdrawal of such forces or support elements between 1976 and 1982 inclusive.

*Joanne Stevens* 31/1/2022

1.7. For the use of Falkland Families Association funds managed by SAMA82, the following objectives shall apply:

- 1.7.1. To maintain and strengthen existing friendships between relatives and friends of those who died during the Falklands War of 1982 and between those relatives and friends and inhabitants of the Falkland Islands.
- 1.7.2. To be a mutually supportive and caring association for those whose friends or relatives died in the war.

## 2. Chairman's annual review

- 2.1. The Pandemic continued to adversely affect the activities the Association planned to achieve during 2021.
- 2.2. Our focus was to hold an AGM by remote means during 2021. The whole Board of Trustees, plus our part time administration employees, were involved in this novel method of running an AGM. As we had not held an AGM in the year 2020, a double meeting was held to cover both 2020 and 2021. Only a few members do not have an email address. The association has therefore been able to promulgate the key written reports in a timely fashion and with significant content. The cost savings in both time and money was considerable.
- 2.3. The AGM was well attended and feedback from participants was very positive to glowing.
- 2.4. The proposed change to the articles and memorandum permitting the term "meeting" to be used for remote participation meetings was passed by a unanimous vote.
- 2.5. Each trustee reported a scripted section of the reports and could be heard and seen by the remote participants. This enabled the members to meet their elected trustee and see them perform part of their functions. A feedback method enabled contributions from the participants in the following open forum. Questions from our members and beneficiaries were encouraged in advance and sent in prior to the meeting for information, Answers were scripted and then explained by each presenting trustee.
- 2.6. Trustees who were co-opted in 2020 offered themselves for election. These were Joe Locke, Chris Howe MBE, Tim Lewis and Stephen Penfold. Four other trustees, required to retire at the AGM in 2020 and 2021 or for reasons of age were re-elected. They were Derek Cole, Chris Jones, Paul Holling, and Andrew Lockett.
- 2.7. Most of the planning and preparation has involved the 40<sup>th</sup> Anniversary in 2022 of the South Atlantic Conflict and the commemoration events both small and large. The Association will also celebrate 15 years as a registered Charity and 25 years as an association.
- 2.8. Of the combined events during Falklands 40, most will take place in collaboration with partner organisations, such as The Falkland Islands Government Office in London, The Falkland Islands Legislative Council some 8000 miles away and the Royal British Legion in the UK.
- 2.9. Much to the pleasure of attendees, the reduced restrictions in the UK allowed the annual march of Remembrance at the Cenotaph in London, The South Atlantic Medal Association 1982 was well represented by its unique membership of the Royal Navy, Army, Royal Air Force, Royal Fleet Auxiliary, Merchant Navy, Civil Servants, Hong Kong Chinese and dockyard support workers who aided preparation of ships for sea.
- 2.10. We now look forward to 2022, a momentous anniversary year with our youngest beneficiaries approaching 60 years of age and our eldest now in their eighties. Hopefully the Air Bridge to the Falkland Islands will reopen fully in 2022. A final "UK Ride of Respect" by the Airborne Riders will take place during 2022, taking in many of the graves and memorials to the fallen in 1982. When conditions allow, a similar event will be completed in the Falklands Islands on land, and at sea, to those who have no known grave. These events are self-supporting, enabled by the generosity of donations, with the residue presented to SAMA 82.
- 2.11. The RBL National Memorial Arboretum event on 14 June 2022 is a key moment when the Freedom of Stanley and The Falkland Islands is gifted to South Atlantic Medal Holders. The recipients, not only include the living, but also those killed-in-action, and those who have died since. The method of distributing a certificate to recipients is under discussion but will be announced in due course. Next of kin will be able to apply for the award certificate for those killed-in-action, and those who have died since.
- 2.12. With 20 years left, until 2042 when SAMA82 is planned to close, the trustees aim to achieve a vigorous program of care, support, and comradeship for the veterans of 1982.
- 2.13. A serious question has been raised at previous AGMs, as to whether SAMA82 should continue, in a modified form, run by our descendants. The charitable purposes would be specifically modified to meet the needs of those with interest in the South Atlantic, and the welfare of descendants of 1982 veterans. A wider discussion is needed, and there would have to be a transition towards an increasing number of trustee posts held by our descendants.
- 2.14. May I convey the best wishes of trustees and members of SAMA82 to the South Atlantic fraternity and wish you all well on this 40th Anniversary.

## 3. Change to the Articles and Memorandum

- 3.1. The Governing Document (Articles and Memorandum) was changed in a unanimous vote at the AGM for 2019/2020 held on the April 2021. The changes were accepted by Companies House and the Charity Commission. The change enabled trustees to hold meeting via remote arrangements. It also enabled the AGM and EGMs to be held within the same facility and arrangement. The Covid 2019 infection prompted this change which for many organisations improved efficiency, reduced cost and, fostered the ability to hold meetings more frequently, bringing about better communication and management.



- 3.2. A further change to the Governing document is proposed for 2022. This will bring about a better specification within our objectives and simplify the consistency between the name of the organisation and the benefit to the medal holder and dependant. The construction of the articles and memorandum is numbered in an archaic paragraph system and an opportunity has been taken to simplify this within a modern numbering system. The meaning of the paragraphs has been retained as the original except with regards to the objectives.
- 3.3. The preparation for the vote is almost complete. It is proposed that at the AGM 2022 attendees will be asked to vote on the changes to the objectives and the layout of the paragraphs. If attendees vote by 75% or more for the change, then the revised document will be forwarded to the Charity Commission and Companies House for approval. If approved, trustees will vote on a date of implementation and members will be informed. If it is not approved, then the association will retain the existing document in force and may resubmit a draft governing document more acceptable to the Charity Commission and Companies house, for approval by members, at a following AGM or hold an EGM.

## 4. Public Relations and Charity Liaison

- 4.1. Media Support Once again, due to the ongoing restrictions placed upon the UK by the COVID epidemic, most PR activities have been conducted either by Telcon or Zoom. However, unlike in 2020, the level of PR activity during 2021 has seen a sharp increase of considerable time and effort being given over to assisting several media companies with ongoing research and advice for various documentaries and publications. Of significant note is the assistance being provided to TheVeteran.UK publisher who are producing the official Falkland 40 anniversary commemorative publication; the same team that produced the F25 version. The F40 book is due to be released in June 2022 with the possibility of a 'light' 40-page version being available (an additional fund raiser) at the Army v Navy rugby match at Twickenham on 30 April.
- 4.2. Assistance has been provided to:
- 4.2.1. Ben Warwick Films
  - 4.2.2. BFBS Productions
  - 4.2.3. Craig Mcalpine TV
  - 4.2.4. Falklands 40 Commemorative Book
  - 4.2.5. Cockleshell Endeavour Kayak Event
  - 4.2.6. BBC Wales News (Welsh language)
  - 4.2.7. BBC Wales Cardiff
  - 4.2.8. Patrick Bishop led production for CH4 TV
  - 4.2.9. Blink Films Documentary (aired 2021)
  - 4.2.10. Garden TV for BBC Documentary
  - 4.2.11. National Newspapers Various
  - 4.2.12. BBC Breakfast News
- 4.3. These projects are mostly intended to be released during the 40th anniversary of the FI82 conflict in 2022 and considerable effort and hours has been provided to these projects.
- 4.4. Ride of Respect This event was once again organised and undertaken by the Airborne Forces Riders. The event took place over a 16-day period between late July and early August, covering just about the whole of the UK by the time it was finished. The riders covered over 2500 miles in the 16 days and was well supported by SAM veterans and many others in most of the visited destinations. After liaison and agreement with Paul Moore, main organiser, a series of press releases were disseminated up and down the UK in order attract some well-deserved coverage and recognition. The Ride is to be repeated in 2022 during May but prior to the liberation day event at the NMA.
- 4.5. 40th Anniversary Planning The ongoing planning by the FI 40th Anniversary UK Committee, of which the SAMA82 Chairman is a member, has also gathered momentum. Close liaison and discussions have been regular to coordinate efforts and activities between the FI 40th Anniversary UK Committee, SAMA82, RBL, MoD and other associations that are stakeholders or have an interest in 2022 events. Ongoing.
- 4.6. Remembrance Weekend The other significant PR event was the turnout at the Cenotaph on Remembrance Sunday in November. This year went ahead as 'near normal' albeit with additional security procedures in place that unfortunately did slow down entry to Horse Guards considerably. Prior to the Sunday parade, press releases were forwarded to both the BBC and RBL which provided general background information on the SAMA platoon. Early discussions have also taken place with the BBC for SAM holders to be interviewed for the 2022 Remembrance weekend.

## 5. Reporting matters to the Charity Commission

- 5.1. The trustees have had no cause to report any matter to the Charity Commission for reasons of non-compliance, governance concern, money laundering or any other matter for which trustees have a duty to make such a report.

## 6. Pilgrimage Statistics and Report

- 6.1. The trustees are looking into a scheme that helps to cover some of the costs of administering the flight applications. The office costs for each flight is generally in excess of £50.

	A	B	C	D	E	F	G	H
	Total Application s Received	Concessio n Fare Total Successful	Concessio n Fare Total Not successful	Applicant withdrawal	FVF Purchase Scheme Successful	No Flight Availabl e	Total Cost	Cost per successful Pilgrimage
2012	227	203	24	19	0	5	NA	
2013	132	114	18	13	0	5	NA	
2014	85	62	23	19	0	0	NA	
2015	114	93	21	18	0	3	£4324	£37.93
2016	171	102	69	27	16	42	£4131	£23.74
2017	201	144	57	22	31	35	£4747	£23.62
2018	173	55	118	18	74	26	£4455	£25.75
2019	172	68	104	22	67	15	£6961	£51.56
2020	196	21	175	9	28	136	£2224	£45.39
2021	97	0	97	0	0	97	£4500	Infinite

- 6.2. A – Total number of concessionary flight applications received at SAMA office.
- 6.3. B – Number of flights that were purchased through the SAMA 82 concessionary flight scheme.
- 6.4. C – Number of applications where no concessionary flight was purchased (A - B). C also equals D+E+F
- 6.5. D – Number of applications cancelled by applicants. (included in C)
- 6.6. E – Flights purchased by the FVF through FIGO/LATAM where applicants had already applied for a concessionary flight (included in C)
- 6.7. F – Number of applicants where no flight was available and therefore did not travel (included in C)
- 6.8. G – Total cost of SAMA 82 concessionary flight scheme – mainly office time costs.
- 6.9. H = G/( B + E)
- 6.10. The association is grateful to the Ministry of Defence for giving beneficiaries access to flights to the Falkland Islands over past years. Exceptionally, year 2022, no such facility was available because of the Covid pandemic. The association is also grateful for the help and support with Libor money for flights, as controlled by the Falklands Veterans Foundation (FVF). The association recognises the great contribution of the FVF in helping-out in previous years. The FVF was generous in loaning Liberty Lodge to the Falkland Island Government for use as a temporary elderly care home as part of the FI Governments health care and isolation procedures.
- 6.11. All concessionary flights were cancelled throughout 2021, as the Ministry of Defence were unable to resume concessionary flights due to the ongoing Covid-19 situation.

## 7. Cenotaph Remembrance and Lunch

- 1.1. Representation at the National Remembrance at the Cenotaph was well attended by Association beneficiaries with approximately 134 veterans marching in the SAMA platoon. Other SAMA beneficiaries also paraded with regimental, ship and flight platoons.
- 1.2. On completion of the parade, participants retired to the UJC for a lunchtime reception paid for by the association as a grant and supported by attendees with a donation towards the cost. The association encourages attendance by beneficiaries particularly if the experience helps them with any problems. The association would like to maintain both the remembrance march, and the reception afterwards, but the association needs sufficient attendees to ensure its viability. Once lost this venue would be very difficult to book.
- 1.3. Those who book their attendance with the RBL, through the SAMA office, should make sure they remain with the SAMA platoon throughout proceedings.

## 8. Health, Safety and the Environment



- 8.1. Code of Practice (COP), the purpose of the COP is to define the association's commitment to ensure as far as is reasonably practical that the H & S of the membership, our staff and representatives, visitors, partners and others associated with our activities is paramount to the Association and its five-year plan. It also commits the association to the protection of any environment if impacted by its activities.
- 8.2. Statement of Intent: We at SAMA 82 believe that H & S and environmental issues hold an equal standing in the way the Association conducts its undertakings. Our ultimate aim is to conduct our activities in a structured manner to protect the H & S of our staff, members, third parties and the environment. Where existing standards are set by partners our goal will be to exceed their expectations of ourselves as a Charity.
- 8.3. Points to note:
  - 8.3.1. Regional Coordinators and Area Representatives appraised of policy.
  - 8.3.2. Suppliers and Partners in collaboration were made aware of the policy.
  - 8.3.3. Recognition of others H & S policies and adherence by ourselves.
  - 8.3.4. Office and Meeting Room professionally safety assessed and recorded.
  - 8.3.5. Display Screen Equipment (DSE) assessments carried out annually.
  - 8.3.6. Emergency procedure maps produced and available for meeting attendees.
  - 8.3.7. Health & Safety is a permanent agenda item at Trustee meetings.
- 8.4. Stephen Penfold is the trustee with special tasking for health, safety and the environment.

## 9. Website and social media

- 9.1. The website has more than 410 pages that allow us to meet the objectives of remembrance, education, communication, and information. The main part of the site is fully accessible to the public, additionally the website contains a restricted members' only area with over 700 registered users.
- 9.2. The public area of the website contains general information, this includes history and aims of SAMA 82, details of the board of trustees, membership application, fund raising and donations, AGM and events notifications, welfare and support, SAMA concessionary flight application, access to the online garden of remembrance, The association shop and links to other organisations. A section detailing events and experiences of those who took part in the conflict includes a timeline, galleries, members experiences of the conflict and a poetry section.
- 9.3. The members only area of the website includes area and branch coordinators contact details, obituaries, Not Forgotten Association events, Forums for members discussions, SAMA 82 governing policies and the collection of newsletters from 2009 onwards.
- 9.4. Work has been undertaken in 2021, to improve the navigation structure and appearance of the website. Improvement to the appearance was aided by the subscription to Elemento Pro and the work undertaken by the SAMA office staff and Dan Skyrme to ensure pages show consistency throughout. The navigation structure now comprises of using both index pages and a hierarchical menu system. It was recognised that the complexity of the menus was challenging when attempting to access information, particularly using tablets and mobile phones and changes were implemented that improved the structure and made it more engaging to the user. Thank you to Dan Skyrme who facilitated the changes to our website.
- 9.5. A Falklands 40 area of the website was constructed with the purpose of educating the public on the history of the conflict and to co-ordinate Falklands 40 commemorations in 2022. In the spirit of co-operation, we have offered our assistance and experience to advertise events being arranged by other organisations in commemoration of the 40<sup>th</sup> anniversary of the Falklands conflict.
- 9.6. The office staff were offered training in the use and development of the website, by volunteer Dan Skyrme. This has ensured that the SAMA office Staff are now in the position to quickly update the website in order to regularly share news and provide information on up-coming events.
- 9.7. During 2021 Steve Cocks once again arranged the hosting of our website. Our appreciation to Steve Cocks for his ongoing support.
- 9.8. The Association utilises several social media platforms to communicate with the public, members and beneficiaries this includes Twitter to broadcast selected information to the public.
- 9.9. The South Atlantic Medal Association 1982 [SAMA (82)] facebook page is restricted to association members only and allows two-way communication between the members and the Association. There are 1180 members of this page. Appreciation to Joe Erskine for his ongoing efforts in managing the administrative aspect to the members only facebook group.

## 10. Activities

- 10.1. The Association normally engages in the following activities, unfortunately the association has been severely constrained in the activities it has been able to participate in throughout 2021 due to Covid-19 restrictions:

## South Atlantic Medal Association (1982) (SAMA82)

- 10.1.1. Sponsoring pilgrimages to the Falkland Islands to enable beneficiaries to come to terms with any PTSD or other emotional issues caused by their participation in the conflict. No sponsored flights could take place in 2021 due to the Ministry of Defence postponement of all concessionary flights.
  - 10.1.2. Publishing a regular newsletter to all on the address list so that veterans can keep in touch with fraternity organizations, veterans and the armed forces of today.
  - 10.1.3. Maintaining and developing a web site with information about the association and the conflict.
  - 10.1.4. Maintaining memorials at the NMA and a virtual garden of remembrance at Pangbourne College open to the public for the education of the public and as a public commemoration of those who died.
  - 10.1.5. Maintaining a welfare structure so that those in need can be given access to the appropriate service charity or service support network.
  - 10.1.6. Maintaining and developing a list of relevant memorials regularly updated to cover mainly the United Kingdom and the Falkland Islands.
  - 10.1.7. Providing grants for South Atlantic veterans and dependants in need and for beneficiaries in need of immediate cash during an unforeseen crisis.
  - 10.1.8. Running a regional structure to reach out to beneficiaries through local contacts.
  - 10.1.9. Providing marked products to enhance the camaraderie of beneficiaries, project the work of the association and the lessons learned from the conflict.
  - 10.1.10. Parading SAMA standards at armed forces events, public events and private funerals.
  - 10.1.11. Presenting displays and materials at armed forces days and other armed forces and military events across the United Kingdom.
  - 10.1.12. Office open hours are 10am to 1pm Monday to Thursday – Targeted at the association beneficiaries, it also welcomed other veterans who may wish to support the association and its objectives. The association secretary is available outside these times for cases of emergency.
- 10.2. The 1982 conflict relied very heavily for its success on the logistic and support resources of the Royal Fleet Auxiliary and the rest of the Merchant Navy; both services suffered persons killed on duty including six Hong Kong Chinese. The Merchant Service is a full and respected part of the association and benefits from the charity.

## 11. Fund raising arrangements

### 11.1. The association has the following key fund-raising sources:

- 11.1.1. Initial membership fee of £10 per applicant which gives membership for life in accordance with the membership rules.
- 11.1.2. Membership fees for associate membership and honorary membership as set by the trustees and it is a one-off fee for life.
- 11.1.3. Investments mainly within “The BlackRock Armed Forces Charities Growth and Income Fund.
- 11.1.4. Just giving arrangements.
- 11.1.5. Membership donations.
- 11.1.6. Corporate donations and grants from other charities.
- 11.1.7. Other donations from those with an interest in the work of the association or the history and development of the South Atlantic.
- 11.1.8. Sales from the shop run from the office.
- 11.1.9. Collections at armed forces events in combination with a display of the association’s activities.
- 11.1.10. Local branch organised fundraising.
- 11.1.11. The HMRC provision of gift aid.

### 11.2. Trustees monitor and regulate fund raising activities and require a business plan for each project arrangement.

## 12. Achievements 2021

### 12.1. Many activities throughout 2021 were cancelled due to the pandemic.

- 12.1.1. No pilgrims could travel to the Falkland Islands as all flights were postponed. This was at a cost to SAMA of over £4500.
- 12.1.2. Sold £2806 of marked / branded products to veterans and others.
- 12.1.3. Provided grants to applicants in need of £2010.
- 12.1.4. Paraded the standard approx. 11 times (including funerals).



## South Atlantic Medal Association (1982) (SAMA82)

12.1.5. Membership numbers. SAMA82 currently has 4707 members.

12.1.6. New members in 2021 – 158

12.2. Made representation at the following events:

12.2.1. SAMA (82) annual general meeting (held virtually)

12.2.2. Pangbourne remembrance service (held virtually)

12.2.3. Remembrance parade, Cenotaph London. Approximately 134 members participated.

12.2.4. Remembrance day service, Edinburgh

12.2.5. Remembrance day service, Glasgow

12.2.6. Scottish National War Memorial annual service, Edinburgh Castle

12.2.7. Ride of Respect Memorial visits (UK wide)

12.2.8. Official flag raising service, Plymouth

12.2.9. Memorial bench unveiling ceremony, Plymouth

12.2.10. Liberation day service, Jigsaw Memorial, Tillingworth

12.2.11. Association of Dunkirk Little Ships Veterans Cruise

12.2.12. Liberation Day Service, Brisbane, Australia

12.2.13. Veteran coach trips to the National Memorial Arboretum

12.2.14. Afternoon tea with the Lord Mayor of Kingston-Upon-Hull

12.2.15. Veterans reunion Florida, USA Branch

## 13. Wider Maritime Community – Joe Locke

13.1. The trustee with ongoing tasking for the wider maritime participants Joe Locke, continued his work encouraging Merchant Navy, Royal Navy & former WRNs involvement with the association since taking on this role in 2021.

## 14. Financial Review (values in brackets for 2020). – Andrew Lockett

14.1. At the end of the year the association had within the central funds, including unrestricted and restricted, the sum of £456,979.10 (£395,715.02) in the bank, cash and investments.

14.2. The association is committed to and pays wages above the national living wage.

14.3. The SAMA procedure “FinanceArrangement-04” is the in-house document covering the procedure for the management of the association funds. This document was last revised on the 10 Dec 2018.

14.4. Total incoming funds for the central funds including investment gains for 2021 £101,184.05 (£72,121.30)

14.5. There are a number of sources of donations, and they are as follows for financial year 2021:

14.5.1. Members' donations: £16,865.11 (£13,087.16).

14.5.2. Corporate donations and grants: £9,166.34 (£4,222.91). In view of the stress caused by the Covid19 pandemic SAMA82 decided not to request a grant from ABF and wrote informing them of this decision.

14.5.3. Other donations not within the descriptions above were £19,835.41 (£17,061.66). The association was particularly grateful for the ride of respect which aggregated a very large donation to the association.

14.6. Gains on investment and interest for both Blackrock and HSBC £43,398.25 (£31,227.24) The market has exceeded expectations for two years now.

14.7. Two gift aid claims were complete during the financial year. £3,532.16 (£0).

14.8. Sales from branded items realised £2,884.67 (£1,699.10) and stock costs were £2,459.94 (£3,797.25). The shop has always run at a loss because of the office cost involved but it does provide the opportunity to bring recognition of SAMA by the branding.

14.9. Subscriptions – for the purpose of joining the Association totalled £1,250 (£420).

14.10. Total central outgoing funds were £39,920.36 (£43,816.37)

14.11. Employee costs including NI, tax, wages, pension and training costs were £22,482.52 (£22,837.77). £7,640.64 (£4,403.23) was recovered from the tax payer under the Government's job retention scheme.

14.12. Premises costs including utilities and maintenance were £4,468.21 (£4,061.37).

14.13. Administrative costs including post, printing, stationery, equipment, repairs, fund raising costs, insurance were £3,489.19 (£4,474.55).

14.14. The inspector of accounts Mr Tim Parrott kindly gave his services free of charge. Mr Parrott has agreed to inspect the accounts for 2022. We extend our gratitude to Mr Parrott for his dedicated service.

14.15. Non employment expenditure on governance was £916.07 (£122.52)

## South Atlantic Medal Association (1982) (SAMA82)

- 14.16. The association took measures to reduce printing costs and postage by sending out newsletters by email. This left the editing costs related to office staff as the only expense.
- 14.17. Travel and subsistence Expenses. The payment of expenses is governed by the SAMA document Reimbursement – 03 which was reviewed and authorised 10 Dec 2018. Governance costs of travel and subsistence was £693.24 (£0).
- 14.18. Costs for travel, storage & subsistence for area management and representation £400 (£76).
- 14.19. The area conference cost £0 (£0). There were no conferences in 2020 or 2021 and in future it may be held as an internet conference.
- 14.20. Grants given totalled £3110.00 (£882). No grants were given from the FFA fund. Agreement was reached between FFA representative and SAMA for an extension of two years to the time that the FFA money is transferred to SAMA82 use.
- 14.21. The grants committee continued activity in assessing and selecting suitable candidates for grants. The grants committee works to a written procedure.
- 14.22. There are seven non-transient restricted funds held by the Association:
- 14.22.1. Pilgrimage – used for the purpose of sponsoring pilgrimage, providing grants and defraying expenses used in the support of the pilgrimage programme. This fund has now run out of donor defined funds and is supported from the general fund. It continues to accept dedicated donations.
  - 14.22.2. Remembrance Parade and reception – To support the Whitehall veterans' march at the Cenotaph on remembrance Sunday. Veterans are invited to donate money for this purpose and the shortfall is made up from unrestricted funds.
  - 14.22.3. Newsletter – A fund dedicated to the production of the newsletter for which we are supported by the ABF. It is regretted that our long-term source of grant for the newsletter, Seafarers UK, has withdrawn their grant support. The Association thanks them for their past support and much appreciates the continued support of ABF the Soldiers Charity. No grant was requested from ABF during 2020 or 2021 as the Covid virus impacted and SAMA ceased printing the newsletter.
  - 14.22.4. Memorial – The memorial at the National Memorial Arboretum was funded by kind donations from service charities, veterans of the South Atlantic conflict and other supporters at a cost of over £60,000. It was dedicated in 2012. A residue of about £15123.26 (£15653) remains for the continuing maintenance and care of the memorial. None of this money was used during 2021 but a significant refurbishment will be undertaken in preparation for the 2022 events.
  - 14.22.5. Falkland Families Association FFA – money for SAMA to disperse under a written agreement with the FFA and their legacy officers. £16022.50 (£16022.50) remains from this fund which is open to application from dependants for travel to and from the Falkland Islands.
  - 14.22.6. A sixth restricted fund dedicated to HMS Sheffield personnel began operation in 2016 and has accumulated £3233.01, (£3233.01). There were no office costs.
  - 14.22.7. Pilgrims are asked to donate to sea-front benches for the Stanley foreshore as a mark of gratitude to the community for their hospitality to PTSD sufferers and visiting pilgrims. This stood at £775.00 at the end of 2019 and by the end of 2020 had reached £1085, in 2021 it reached £1185
- 14.23. The office is rented premises from Torfaen Council and provides a compact office sufficient for needs. It also provides an excellent meeting room, office, storeroom with attached kitchen. Unfortunately, during the pandemic the office has only been available for use on a fleeting basis.
- 14.24. Apart from the memorial at the National Memorial Arboretum, no property is in the ownership of the association or is or has been held in the names of trustees. The status of the memorial is that it was built and paid for by the association on land gifted for the purpose of holding memorials. Whilst this structure has little expectation of being sold it remains an asset and the association's responsibility. It is in the interest of the Association to maintain it in good condition and apply a notional valuation. For the end of 2021 this valuation was depreciated to £12206.21 (£14360.25). Work to maintain the memorial will commence in the spring of 2022.
- 14.25. Inflation. Inflation reduced the association's monetary assets by a value of about £20,000
- 14.26. Recurring annual charges, such as insurance, are expensed on payment provided they are less than £1000.
- 14.27. Strengths, weaknesses, opportunities, and threats
- 14.27.1. Strengths: The association has had a stable income over the last few years, and this has matched the outgoings closely. The trustee body works well, and the association has an excellent and well-motivated office staff. The Association prepares a five-year plan, updates suitable procedures for its operation and has the support of major service charities that provide guidance, advice, and a forum for expressing concerns the charity may have. The area, regional and branch system works well but the association is always short on numbers for local leadership.



- 14.27.2. Weaknesses: The association sees that the wider participation of the veterans is a weak point but, without doubt, the various events that are staged, and to which SAMA82 sends representatives, always attracts veterans from the conflict, some of whom have never heard of the association. Over the last year a continuing growth in membership has been witnessed. The association donations are cyclical with bursts of income every five years.
- 14.27.3. Opportunities: To carry on some of the work of the FFA and to use the funds made available for the effective benefit of the wider South Atlantic Family. The FFA fund agreement specified that the residual funds shall be transferred to the general fund for SAMA use ten years after they were transferred to SAMA.
- 14.27.4. Opportunities: The charity also foresees the growing need to support the elderly rather than the pilgrim and to fortify its trustee board with non-veterans to ensure its continuation until the 14 June 2042. It has already started to lay provision for this change.
- 14.27.5. Threat: The MoD allows the South Atlantic veterans to use spare seat capacity on their regular flights to the Falkland Islands thus lowering the cost of making a pilgrimage to the islands. This is a much appreciated privilege and it is greatly treasured by the association. If this facility was closed to the association, it would clearly be a huge set-back for the organization and for those in need of help. Unfortunately, such decisions are often embedded in political expediency, and it will be difficult for SAMA to influence outcomes. Nevertheless, we continue to talk harmoniously with the veterans' minister over the continuation of this much appreciated facility and, so far, the MoD has taken great care to enable best use of the flight facility by South Atlantic veterans. 2020 however brought the routine access to islands to a halt. This was to satisfy the protection of the islands and the spread of virus to and from veterans during travel. It is hoped that in due course the flights will open to veterans.
- 14.28. The Association has a further 20 years of expected life and should wind up on the 14 June 2042 in recognition that those who served in the conflict, and still alive, would be under the care of other viable arrangements. It recognizes the need to remain on a reduction of financial reserves towards the end of its life. Discussion is underway over whether the descendants of the medal holders would wish to continue the existence of the association by making changes to the objectives appropriate to the changing purpose at a time after 2042.
- 14.29. Where a restricted fund is materially in deficit fund allocations are made at the start of the ensuing financial year to offset the deficit.
- 14.30. The financial accounts and documents were sent to the inspector (Mr Tim Parrott) on the 23 January 2022. The accounts were presented to trustees on the 23 February 2022 in a video meeting. The finance committee met on the 15 March with Tim Parrott briefing the committee on his recommendations and findings.
- 14.31. Four branches, Caravan and Camping, Scotland, Havant, and Christchurch, manage their own funds which are inspected prior to the SAMA82 AGM. Their funds are managed and accounted for in accordance with the articles and memorandum of the association and are included in the statement of financial position summarising the assets and liabilities of the association. The trustees maintain a document defining the rules associated with the running of branches which is periodically updated. The Havant Branch opened their own account during 2021 and is now obliged to make an annual return of inspected and certified accounts which they have done for year 2021.
- 14.32. A fifth branch, The HMS Sheffield Branch, will use a ring-fenced fund within the main SAMA accounts for their income and the provision of grants.
- 14.33. The association is grateful for the hard work of Tim Parrott who has inspected the accounts. His report commands a paragraph in this report.
- 14.34. For a statement of financial position & summary of income and expenditure – See separate tables

## 15. How Trustees spend association money – Andrew Lockett

- 15.1. The management accounts identify the money spent on key activities that meet the objectives of the organisation. Money spent on such items as governance, employee leave, training and general office costs not associated with specific objectives is regarded as enabling expenditure, is treated as an overhead, and is distributed against the key activities on a proportional office time basis.
- 15.2. Pilgrimage **£4629** (regrettably no pilgrims were able to travel this year.)
- 15.3. Remembrance Day Lunch UJC and parade: Collected **£1004** as a subscription and spent another **£2520** to pay for the organisation for the parade and the lunch contract.
- 15.4. Newsletter: Two editions delivered by email with no printing costs **£3960**.
- 15.5. Grants: **£3110**, with administrative costs a total of **£3552**
- 15.6. Website: **£6180**
- 15.7. Parading Standard: **£2161** A new standard has been bought plus other supporting equipment

15.8. Area Management: **£1576**

15.9. Showing Respect and Wreaths: **£159**

15.10. Managing Shop: Income **£2538**, cost of sales **£4952**

15.11. Rugby Match Project: **£1036**

## 16. Report by the Inspector of Accounts – Period 1 Jan 2021 to 31 Dec 2021 – Tim Parrott

16.1. The funds value was £495,677.68\*\* on the 31 Dec 2021. The accounts were inspected and reviewed by Tim Parrott (member) and this report was submitted on the 11 March 2022. Mr Parrott attended the finance committee meeting on the 15 March 2022. \*\* this includes branches, fixed assets, stock assets.

16.2. Mr Parrott's report.

16.2.1. Accounts have been inspected and found to be accurate in all respects.

16.2.2. The funds value was £495,677.68 on the 31 Dec 2021. The Finance Committee need to review this total and set a new preferred maximum limit with regards to inflation and future demand.

## 17. Structure

17.1. The governing documents are the articles and memorandum of the company set up on the 19 February 2007 and modified to allow for meetings by remote means at the AGM in 2021. The charity is set up as a private company limited by guarantee and is registered with the charity commissioners. The guarantee requires in event of the association winding up with liabilities each member will pay £1 to defray the liability.

## 18. Governance and Trustees

18.1. The trustees are selected or proposed and then democratically elected by members from armed forces veterans, merchant navy, serving armed forces, retired people, and associated civilians. Candidates need an interest in and an understanding of the South Atlantic and its very special features. Some potential trustees take part in the regional networks and are elected on the basis of aptitude, interest and willingness to undertake the duties of a trustee. Training is organized to ensure that new trustees are properly informed so that they understand the duties, responsibility of trustees and range of qualities required within the governing body. Trustees have a duty to ensure that trustees are fit and proper persons to carry out the task of managing the charity and that any shortfall in meeting this standard is identified and appropriately managed. Candidate trustees offer themselves for election at the AGM. Trustees have the power to co-opt new trustees between successive AGMs. The upper limit of trustee numbers is nine.

18.2. From the 14 June 2017 associate members gained full voting rights alongside full members.

18.3. At each AGM no fewer than three trustees must step down and may offer themselves for re-election.

18.4. The training undertaken includes:

18.4.1. The read list of SAMA documentation and COBSEO sources training notes.

18.4.2. Where possible trustees attend training courses provided by COSEO or legal teams on their behalf.

## 19. Management

Chairman	Tom Herring
Vice Chairman	Derek Cole,
Treasurer	Andrew Lockett,
Secretary & Newsletter editor	Jo Stevens,
Governance & documentation	Andrew Lockett,
AGM planning	Stephen Penfold / Paul Nolan (Non trustee)
Welfare	Joe Erskine (Non trustee)
Social media	Joe Erskine (Non trustee) / Paul Holling
Areas/Branches	Chris Jones
Public Relations	Chris Howe
Pilgrimage/NMA PR	Derek Cole
Concessionary Flights	Tom Herring
Expenses & reimbursement	Andrew Lockett
Appeals/Tribunals	Tom Herring
Office Management	Derek Cole
Liaison with other Charities	Chris Howe
Data Protection	Joanne Stevens
Health, Safety & Environment	Stephen Penfold



Safeguarding	Jo Stevens
Website/Garden of Remembrance	Steve Cocks (Non trustee)/Paul Holling/Jo Stevens
Newsletter Editing & compiling	Joanne Stevens & Marie Hurcum (employees)
NMA Memorial	Joanne Stevens
Finance Committee	Andrew Lockett/Jo Stevens/Derek Cole/Tom Herring
Seafarers / ABF Liaison	Ian Locke
Equal Opportunities	Ian Locke
Grant Management Committee	Tim Lewis, Paul Holling, Ian Deacon (Non trustee)
World-wide South Atlantic Memorials	Marie Hurcum – employee.
Fundraising	Chris Jones
40th Anniversary planning	Derek Cole / Tom Herring/ Paul Nolan / Stephen Penfold
AGM preparation	Tom Herring, Andrew Lockett, Joanne Stevens, Derek Cole

## 20. General Organisation

- 20.1. Safeguarding – The office ensures that the risk to our office volunteer is minimised by ensuring at least one SAMA employee is present on the days that the individual attends the office. Advice from the individuals' case worker was sought on whether it was appropriate for the office manager and assistant to complete a disclosure and barring service check and it was confirmed that this was not necessary.
- 20.2. The charity has two part time employees who run the office and the day-to-day activities of the association. The key employee is the Secretary of the Association. The Secretary is assisted by an office assistant.
- 20.3. There are three categories of members: full, associate, and honorary. A procedure defines the democratic rights and duties of members. A joining fee of £10 is requested on joining. No further fees are mandatory.
- 20.4. To maintain good communication with the public, beneficiaries and members, the association has provided a new website which is maintained and continually improved to meet the needs of beneficiaries.

## 21. Regional Arrangements & other Charities

Association's objectives and fraternity:

Yorkshire, Lincolnshire, Nottinghamshire, and Derbyshire,  
Lancashire, Cheshire, Merseyside, Manchester, and Isle of Man,  
Scotland and Ireland,  
SAMA(82) Scotland Branch,  
Staffordshire, Shropshire, Herefordshire, Worcestershire, Warwickshire, and W/Midlands,  
Kent, Sussex, Surrey and London,  
Cambridgeshire, Northamptonshire, Bedfordshire, Hertfordshire, Essex, Norfolk, and Suffolk,  
Hampshire, Isle of Wight, Berkshire, and Wiltshire,  
Dorset and Somerset,  
Devon and Cornwall,  
Oxfordshire, Middlesex Gloucestershire, and Buckinghamshire,  
Cumbria, Northumberland Tyne & Wear and Durham,  
North Wales  
Guernsey and Jersey  
SAMA (82) Christchurch & District Branch,  
SAMA (82) Camping & Caravan Branch,  
SAMA (82) HMS Sheffield Branch.  
SAMA (82) Havant Branch  
Overseas Representatives:  
Spain & Portugal,  
Scandinavia,  
United States of America,  
Australia.

The following Organisations have a close charitable relationship with the Association:

ABF The Soldiers Fund: Former holder of South Atlantic Fund Money and a supplier of grants to the Association.

The Not-Forgotten Association. This association has been very generous to individual members of the association in providing hospitality and entertainment.

The Royal Navy and Royal Marines fund.

Falkland Veterans Association (FVF): Owner and manager of Liberty lodge, Stanley – accommodation for up to 12 visiting pilgrims. FVF is a registered charity and company and has the same beneficiary cohort as SAMA(82). Charity Number 1094950, Company number 04585276.

SAMA Falkland Islands: Operates to support SAMA visitors and the islanders.

Combat Stress: Organisation that provides professional treatment for persons suffering from PTSD.  
Armed Forces Common Investment Fund (BlackRock) changed its identity to the BlackRock Armed Forces Charities Growth and Income Fund: An investment scheme for service charities to pool spare resources into one managed fund that benefits from scale. The whole fund is estimated to be about £315 million and in which SAMA is but a small participant.  
COBSEO: Confederation of British Service Charities who provide information, guidance, training and top-level connections for Service Charities.  
Royal British Legion  
Royal Chelsea Hospital.  
SSAFA – Formerly known as “Soldiers, Sailors, Airmen and Families Association”.  
Falkland Islands Government  
Ministry of Defence

## 22. Governance Documentation

- 22.1. These are available on application.
- 22.2. The Charity is managed under a several procedures defining the processes to be followed. Procedures are authorised by trustees, published electronically, and reviewed periodically for update.
- 22.3. At the AGM of 2021 the meeting agreed a modification to the articles and memorandum by including a definition of the word “Meeting” to enable the association in the future to conduct its meetings through the internet. The change was submitted to the Charity Commission and Companies House for approval which was granted.
- 22.4. Work has proceeded to make a further significant change to tidy up the articles and memorandum. The change encompasses all those who were awarded the medal and ensures that the charity benefits only United Kingdom forces and participants in the conflict of 1982. The layout and numbering have been changed to ease the reading and understanding of the articles and memorandum.

## 23. The SAMA memorial at the National Memorial Arboretum Staffordshire

- 23.1. NMA Memorial - The SAMA82 Memorial at the National Memorial Arboretum in Staffordshire, is designed to reflect the Falklands Islands' landscape. The main memorial is a 7ft (1.92m) curved wall made from Cotswold stone. Rocks taken from the Falklands islands landscape have been placed around the curved stone wall. The memorial wall itself is modelled on the larger cemetery in San Carlos Bay. The site also features two benches and several granite plaques on rocks taken from the Falklands. The memorial was officially unveiled at the SAMA82 AGM Service 2012.
- 23.2. In 2020 the memorial was surveyed by the person who built it in 2012. The report suggested minor repairs and cleaning which the trustees are planning in preparation for the 40<sup>th</sup> anniversary of the conflict and the jubilee celebration of the creation of SAMA82

## 24. Reference and Administrative details

- 24.1. Name of Charity: The South Atlantic Medal Association (1982) (SAMA82).
- 24.2. Patron: HRH The Prince of Wales KG, KT, GCB, OM, AK, QSO, PC, ADC.
- 24.3. President: Commodore Jamie Miller CBE Royal Navy.
- 24.4. Short Name: SAMA82.
- 24.5. Charity Number: 1118842.
- 24.6. Company Number: 06113679.
- 24.7. Registered Office and Principal Office: Unit 25 Torfaen Business Centre, Panteg Way, New Inn, Pontypool, Gwent, Wales NP4 0LS.
- 24.8. Directors as at the 1 April 2021: Tom Herring, Derek Cole, Andrew Lockett, Chris Howe MBE, Tim Lewis, Chris Jones, Joe Locke, Paul Holling, Stephen Penfold.
- 24.9. Directors as at the 31 December 2021 Tom Herring, Derek Cole, Andrew Lockett, Chris Howe MBE, Tim Lewis, Chris Jones, Joe Locke, Paul Holling, Stephen Penfold.
- 24.10. The above were also Trustees of the charity during the same periods.
- 24.11. The title South Atlantic Medal Association 1982 comes from the name of the medal awarded to participants in the 1982 South Atlantic Conflict. The battle of the Falklands during World War 1 also resulted in the award of a South Atlantic Medal so the 1982 suffix is important to differentiate from this earlier award. The World War 1 battle is a significant commemorative annual event in the Falkland Calendar on the 8 December.



**25. The South Atlantic Medal Association is Supported by:-**



# The South Atlantic Medal Association (1982) (SAMA82)

## Statement of Financial Position as at 31 December 2021

Company Number: 06113679 Charity Number: 1118842

		Central Funds		Branch Funds					
		Unrestricted Funds	Restricted Funds excluding HMS Sheffield funds	Scotland	Branch Camping and Caravan	Christchurch	HMS Sheffield Branch Restricted Fund (within central funds)	Havant	All funds
Fixed Assets	Equipment/Property	£9,737.33	£12,206.21	£0.00	£0.00	£0.00	£0.00	£0.00	£21,943.54
Stock Asset	Sale Stock	£7,426.20	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£7,426.20
Current Financial Assets	Cash & Bank	£422,600.33	£31,145.76	£1,126.73	£1,334.61	£6,264.00	£3,233.01	£910.00	£466,614.44
<b>Current Assets</b>		<b>£430,026.53</b>	<b>£31,145.76</b>	<b>£1,126.73</b>	<b>£1,334.61</b>	<b>£6,264.00</b>	<b>£3,233.01</b>	<b>£910.00</b>	<b>£474,040.64</b>
<b>Total Assets</b>		<b>£439,763.86</b>	<b>£43,351.97</b>	<b>£1,126.73</b>	<b>£1,334.61</b>	<b>£6,264.00</b>	<b>£3,233.01</b>	<b>£910.00</b>	<b>£495,984.18</b>
Current Liabilities		£0.00	£0.00	£0.00	£0.00	£288.00	£0.00	£18.50	£306.50
Non Current Liabilities		£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
<b>Total Liabilities</b>		<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£288.00</b>	<b>£0.00</b>	<b>£18.50</b>	<b>£306.50</b>
<b>Net Assets</b>		<b>£439,763.86</b>	<b>£43,351.97</b>	<b>£1,126.73</b>	<b>£1,334.61</b>	<b>£5,976.00</b>	<b>£3,233.01</b>	<b>£891.50</b>	<b>£495,677.68</b>
<b>Capital and Reserves</b>		<b>£439,763.86</b>	<b>£43,351.97</b>	<b>£1,126.73</b>	<b>£1,334.61</b>	<b>£5,976.00</b>	<b>£3,233.01</b>	<b>£891.50</b>	<b>£495,677.68</b>

Notes:  
Liabilities Nil

For the year ended 31st December 2021 the company was entitled to exemption from audit under Section 477 of the Companies Act 2006. The members have not required the company to obtain an audit in accordance with Section 476 of the Companies Act 2006. The Directors acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and for the preparation of accounts. These accounts have been prepared in accordance with the provisions applicable to companies subject to small companies' regime.

Andrew Lockett 17 Carew Close, Craftthole, Torpoint, Cornwall, PL11 3EB

Signature

Andrew James Lockett (AJ Lockett)

Inspector of Accounts (Tim Parrott)

*[Signature]*

12 May 2022



# The South Atlantic Medal Association (1982) (SAMA82)

## Statement of income and expenditure - year ended 31 December 2021

Company Number 06113679; Charity Number 1118842

Year Ended	Central Funds only	Year Ended
31-Dec-20	Receipts	31-Dec-21
420.00	Membership fees	1250.00
13,087.16	Membership donations	16865.11
17,061.66	Other donations	19843.41
4,222.91	Corporate donations & Grants	9166.34
1,699.10	Sales	2884.67
4,403.23	Furlough Grant and Sick Pay	7640.64
31,227.24	Interest paid gross & investment gains	43398.25
0.00	Money Returned by members	136.02
<b>72,121.30</b>	<b>Total Receipts</b>	<b>101,184.44</b>
	<b>Expenditure</b>	
3,797.25	Sales- Purchase of stock	2459.94
22,837.77	Employee costs	22482.52
4,061.37	Premises costs	4468.21
515.27	Post and Carriage	386.09
418.05	Printing and Stationery	654.57
2,696.79	Equipment and repairs	1628.15
216.00	Fund Raising	296.20
628.44	Insurance	524.18
0.00	Web site	239.88
3,356.85	Newsletter - printing	0.00
78.00	Legal and professional	78.00
44.52	Committee and other	143.88
0.00	AGM	0.00
0.00	Bank and Finance	0.95
0.00	Travel and Subsistence Governance	693.24
0.00	Area Conference & Meetings	0.00
1,040.74	Area Representative Costs & Storage	400.00
0.00	Remembrance Lunch & receptions	2277.00
3,155.00	Pilgrimage travel & subsistence	0.00
882.00	Grants awarded	3110.00
88.32	Money returned to Members	77.55
<b>43,816.37</b>	<b>Total Expenditure</b>	<b>39,920.36</b>
<b>28,304.93</b>	<b>Gain/Loss</b>	<b>61,264.08</b>

43,816.37

TLP. 12/5/22

The South Atlantic Medal Association (1982) (SAMA82)			
Statement of Assets and Liabilities - year ended 31 December 2021			
	Company Number 06113679; Charity Number 1118842		
	<b>Central Funds Only</b>		
31-Dec-20	<b>Schedule of Bank and Other Asset Balances</b>	31-Dec-21	<b>Gain/Loss</b>
17473.80	HSBC Current 81118358	11772.35	-5701.45
2965.11	HSBC Number 2 01504660	5811.61	2846.50
27803.60	HSBC Deposit 41517236	47806.84	20003.24
346996.95	BlackRock Armed Forces Charities Growth & Income A Accumulation 50733 (Originally AFCIF 4367024 )	390391.96	43395.01
375.56	Paypal	1096.34	720.78
100.00	Cash (For Office Emergency Purposes)	100.00	0.00
<b>395,715.02</b>	<b>Total</b>	<b>456,979.10</b>	<b>61,264.08</b>
	<b>Central Funds Only</b>		
395,715.02	Current Cash & Investment Assets including restricted funds	456,979.10	
14,360.25	Fixed Assets (property)	12,206.21	
8,507.91	Fixed Assets (Other)	9,737.33	
6,408.00	Stock Assets	7,426.20	
<b>424,991.18</b>	<b>Total of Current and Fixed Assets</b>	<b>486,348.84</b>	
8,343.07	SAMA Wales Escrow	0.00	
43.6	Cash Liabilities (other)	0.00	
<b>8,386.67</b>	<b>Total Liabilities</b>	<b>0.00</b>	
<b>416,604.51</b>	<b>Residual Assets</b>	<b>486,348.84</b>	<b>69,744.33</b>
31-Dec-20	<b>Branch Funds separate from Central Funds - capital and reserves</b>	31-Dec-21	
1125.61	Scotland - Low activity throughout 2020 & 2021	1126.73	
1599.38	Camping and Caravan	1334.61	
7684.00	Christchurch	6264.00	
-288	Minus Christchurch liabilities	-288	
0	Havant Branch - set up Nov 2021	910.00	
0	Havant Branch liabilities	-18.50	
<b>10120.99</b>	<b>Total</b>	<b>9328.84</b>	
<b>426,725.50</b>	<b>Total of Central and Branch assets</b>	<b>495,677.68</b>	<b>68,952.18</b>

Prepared by Andrew Lockett: Treasurer:

*Signature*

Date: 31/1/2022

I confirm that I have inspected the account files, bank statements, the Statement of Income and Expenditure, Statement of assets and liabilities and the Statement of Financial Position that have been kept for the year ended 31 December 2021 and that the above details are a true summary.

Notes: Donation from SAMA Wales retained in escrow has been absorbed into the main funds following advice from Charity Commission.

Tim Parrott: Inspector of Accounts:

*Signature*

Date: 12 May 2022