# THE SOUTH ATLANTIC MEDAL ASSOCIATION (1982) (SAMA 82)

England & Wales · Charity number 1118842

## Details

| | |
|---|---|
| **Other names** | SOUTH ATLANTIC MEDAL ASSOCIATION (82) |
| **Status** | Registered |
| **Legal form** | Charitable company |
| **Company number** | 06113679 |
| **Registered** | 2007-04-17 |
| **Register** | View on the Charity Commission register |

## Contact

| | |
|---|---|
| **Address** | Unit 1 Hall House<br>Llanover Business Centre<br>Abergavenny<br>Monmouthshire<br>NP7 9HA |
| **Phone** | 01495741592 |
| **Email** | sama@sama82.org.uk |
| **Website** | www.sama82.org.uk |

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## Activities

**Objects:** 2. The Charity's Main Objectives are:- 2.1. to promote the efficiency of the United Kingdom armed forces and other supporting units by maintaining contact between serving members of the armed forces and members and former members of the armed forces, the Merchant Navy, and other UK units that served in operations in the South Atlantic in 1982;2.2. to advance the education of the public and members of the armed forces in matters relating to operations in the South Atlantic in 1982;2.3. to promote good citizenship for the benefit of the public at large by commemorating the contribution made by those United Kingdom participants who died through the action during operations in the South Atlantic in 1982, and by maintaining a book of commemoration and remembrance available on the internet, as a memorial to the personnel and civilians who died in the operations in the South Atlantic in 1982;2.4. to relieve individuals who are in receipt of the South Atlantic Medal 1982 issued by the United Kingdom for their service in the South Atlantic during the period between 2 April 1982 and the 21 October 1982, and also their dependants, who are in need by virtue of hardship, sickness or old age by:2.4.1. making grants of money to them or2.4.2. providing or paying for goods, services, facilities, or assistance for them or2.4.3. making grants of money to other persons or bodies who provide goods, services, or facilities to those in need or2.4.4. sponsoring return visits to the Falkland Islands for those in need of relief from trauma or distress caused by their involvement in the 1982 South Atlantic operations.

**Activities:** Maintaining links between serving armed forces and former members of armed forces and Merchant Navy who served in conflict.Education of the public in relation to the conflict. Assisting those who served in the conflict and their dependents by making grants, providing facilities and/or sponsoring return visits for those in need of relief from trauma or distress caused by serving in the conflict.

## Classification

- **How:** Makes Grants To Individuals, Makes Grants To Organisations, Provides Advocacy/advice/information, Acts As An Umbrella Or Resource Body, Other Charitable Activities
- **What:** Education/training, The Prevention Or Relief Of Poverty
- **Who:** Other Charities Or Voluntary Bodies, The General Public/mankind

## Geography

- Throughout England And Wales

## Finances

| Period end | Income | Expenditure | Assets | Employees |
|---|---|---|---|---|
| 2025-12-31 | £97,945 | £53,173 | - | - |
| 2024-12-31 | £91,046 | £52,725 | - | - |
| 2023-12-31 | £64,402 | £55,440 | - | - |
| 2022-12-31 | £154,393 | £93,460 | - | - |
| 2021-12-31 | £101,184 | £39,920 | - | - |

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## Trustees

| Name | Role | Appointed |
|---|---|---|
| **Thomas Herring** | Chair | 2017-04-01 |
| ALAN DODSWORTH | | 2023-02-23 |
| ANDREW JAMES LOCKETT | | |
| CHRISTOPHER ALAN HOWE MBE | | 2020-04-26 |
| IAN BERRY | | 2026-06-04 |
| MICHAEL SHERRINGTON | | 2023-04-01 |
| ROBIN PAUL TURK | | 2023-04-01 |
| STEPHEN PETER PENFOLD | | 2020-04-26 |

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**THE SOUTH ATLANTIC MEDAL ASSOCIATION (1982) (SAMA 82)**

England & Wales - Charity number 1118842

# Accounts

# The South Atlantic Medal Association (1982) (SAMA 82)

A Company Limited by Guarantee – formed on 19 February 2007 - Registered Number 06113679
Registered as a Charity on 17 April 2007 – Registered Number 1118842

Patron His Majesty King Charles III
Association Founded by Rick Jolly OBE and Denzil Connick BEM

President: Commodore Jamie Miller, CBE Royal Navy

Honorary life vice-presidents: Malcolm Hunt; Martin Reed; John Philips; Mike Bowles; John Erskine; Kevin Greathurst; Dr Morgan O'Connell; Julian Thompson; Sir James Dutton; Jane Adams; Gordon Mather; Stephen Adams; Nicci Pugh.

Directors as at the 2 April 2025: Thomas Herring, Andrew Lockett MBE, Christopher Howe MBE, Stephen Penfold, Alan Dodsworth, Brian Sherrington, Michael Sherrington, Robin Turk.
Directors as at the 31 December 2025: Thomas Herring, Andrew Lockett MBE, Christopher Howe MBE, Stephen Penfold, Alan Dodsworth, Brian Sherrington, Michael Sherrington, Robin Turk

Secretary: Joanne Stevens

In 2022, South Atlantic Medal holders were given the freedom of the Falkland Islands and the cities of Portsmouth and Plymouth.

# Annual Report

Period 1 January 2025 to 31 December 2025

## 1. Objectives

1.1. to promote the efficiency of the United Kingdom armed forces and other supporting units by maintaining contact between serving members of the armed forces and members and former members of the armed forces, the Merchant Navy, and other UK units that served in operations in the South Atlantic in 1982.

1.2. to advance the education of the public and members of the armed forces in matters relating to operations in the South Atlantic in 1982.

1.3. to promote good citizenship for the benefit of the public at large by commemorating the contribution made by those United Kingdom participants who died through the action during operations in the South Atlantic in 1982, and by maintaining a book of commemoration and remembrance available on the internet, as a memorial to the personnel and civilians who died in the operations in the South Atlantic in 1982;

1.4. to relieve individuals who are in receipt of the South Atlantic Medal 1982 issued by the United Kingdom for their service in the South Atlantic during the period between 2 April 1982 and the 21 October 1982, and also their dependants, who are in need by virtue of hardship, sickness or old age by:

1.4.1. making grants of money to them or,

1.4.2. providing or paying for goods, services, facilities, or assistance for them or,

1.4.3. making grants of money to other persons or bodies who provide goods, services, or facilities to those in need or,

1.4.4. sponsoring return visits to the Falkland Islands for those in need of relief from trauma or distress caused by their involvement in the 1982 South Atlantic operations.

## 2. Changes to the Articles and Memorandum

2.1. The Articles and Memorandum of the Association introduced on the 2 April 2022 remains in use.

## 3. Chairman's Report 2025

3.1. The Association platoon paraded at the Cenotaph on remembrance Sunday; there was a good turnout although the long wait to march off tested older legs. The silver lining was that we were highlighted by the TV coverage as we marched toward and past the memorial at Whitehall. Many Association veterans with families met and took lunch within the Union Jack Club (UJC) afterwards, this is a standing event and non-members who are medal holders are welcome to attend.

3.2. The annual general meeting was held on 5th April at the Hilton Garden Inn, Abingdon Oxfordshire. A drumhead service was held on the 6th April at the Hotel officiated by our Chaplain, the Reverend Martin Kirkbride. The guest of honour was the Lord Lieutenant of Oxfordshire Mrs Marjorie Glasgow, accompanied by her husband.

3.3. The Airborne Riders continue to complete the ride of respect in remembrance of those killed in action (KIA) the Association is most grateful for the funds raised and donated to SAMA 82.

3.4. The Association holds five standards, which are available for events on request. These are located around the UK; on-going maintenance is carried out when required. Member volunteers act as standard bearers; training is available for any member wishing to become a bearer.

3.5. Our areas and branches continue to operate in support of the main Association; one branch may be forced to close due to lack of personnel. We are actively seeking interested veterans who wish to form their own branch for their areas, giving them support and advice, with training, to formulate raising the profile of the Association.

3.6. The Association of Dunkirk Little Ships continues to invite Falkland Veterans to their annual cruise on the River Thames. This popular event is welcomed by our members, and we would like to thank the Dunkirk Little Ships for their support of SAMA 82.

3.7. The Association continues to enhance contact with the new government; we are very grateful to them for the continuing provision of flight places, on an indulgence basis, for veterans to and from the islands via the air-bridge. Veterans in need of comfort from their experience in 1982, are encouraged to return; group visits and family support is encouraged for those who wish to return. The aim is to prioritise those in need and the many first timers, augmented by group leaders and repeat flyers. We are grateful to the Falkland Island Government Office (FIGO) in London who handle the full price flights for non-veterans alongside flights for the Islands citizens**.**

## 4. Secretary Report 2025

4.1. During 2025 the SAMA 82 office relocated to a smaller more suitable location with better facilities and internet connection.

4.2. For many years the Ministry of Defence has provided the concessionary flight scheme. We are grateful for their commitment and support in ensuring that medal holders can travel at a hugely reduced fare. The scheme ran smoothly for most of the year, but sadly the MoD were unable to offer seats or flights were cancelled on a few occasions.

4.3. Work is always ongoing to improve and maintain our website. We strive to provide comprehensible and accurate information and recollection of the Falklands conflict. We are currently working on a project to create a UK memorial information section on our website.

4.4. The SAMA 82 office endeavours to run efficiently and reduce our carbon footprint. We try to ensure that all our correspondence is digital, and our website is used as an integral part of the SAMA 82 office administration. All applications are now made through a paperless website application process.

4.5. We encourage members to complete a Gift Aid form, and this can easily be completed on the SAMA 82 website. Gift Aid is not of any cost to yourselves but allows the Association to claim an extra 25% of any donations you make to SAMA 82 from the UK Government.

4.6. The SAMA 82 Newsletter is published twice a year for members and its beneficiaries. We take this opportunity to remind members that the newsletter if for you and we encourage anyone to submit entries. Whether it be a short story about their time in the conflict, a visit to the Islands, an event they are organising or have attended, a poem, a small gallery of images, any fundraising efforts you have completed or organising – it can be anything suitable and relatable for the membership.

4.7. As a charity, we rely on donations. Whether donations are made directly or through volunteers' collections or via an event sponsorship such as climbing a mountain, a cycle ride. It is entirely up to you, how you wish to support SAMA 82 by fundraising so whatever your idea is, we're grateful for your support. If anyone if thinking about raising funds for

SAMA 82, please visit the website for further details on how to donate or download a sponsorship forms. We also ask that you inform the SAMA 82 office who can offer you support and circulate information to beneficiaries.

4.8. Jo and Marie from the office wish to take this opportunity to say "thank you" to all members for their continued support.

## 5. Public Relations and Charity Liaison

5.1. Media Roundup

5.1.1. 2025 was another reasonably quiet year for SAMA 82 with regard to PR and specific large events. Encouragingly though, many recurring local activities continued throughout the year within the respective geographical areas. These events are mostly run by regional co-ordinators, assistants and families, all of which go toward collecting essential funds for SAMA 82 but also contribute to raising the awareness of locals about FI82 veterans living within their local communities.

5.1.2. The usual mixed nature of enquiries from UK press and other media continued throughout 2025, with either the Chairman or one of the Trustees dealing accordingly. This ranged from newspaper interviews, live radio, academia and other Associations etc. All other enquiries, some from overseas, were efficiently dealt with by the office staff, albeit with some consultation with Chairman and Trustees.

5.2. Significant Live Events

5.2.1. The 2025 AGM weekend took place at the Hilton Garden Inn Hotel, Abingdon, Oxfordshire 4-6 April 2025. The AGM was held Sat 5 April at 1500 with 45 (40 voting) in attendance. With fine weather in abundance, a most successful AGM took place, with a variety of updates supported by full reports which were provided by the Chairman and Trustees. The official record of the meeting can always be found on the SAMA 82 website. As is custom, the AGM was immediately followed by an open forum. The Chairman welcomed everyone to the open forum and then introduced Richard Hyslop, Head of the Falkland Island Government Office (FIGO) London. Richard then provided a comprehensive and most interesting update of significant activities and events that have taken place in the Falkland Islands during the previous 12 months. This was followed by a short update from Gary Clement, FVF FI, who provided news on recent events and the running of Liberty Lodge in Stanley. Thank you to both Richard and Gary for attending the AGM and Open Forum.

5.2.2. The traditional AGM weekend gala dinner followed the AGM on the same evening of 5 April and was a great success with 75 sitting down to enjoy fine food and wine, plus the excellent company and comradeship of fellow veterans, wives and partners. Members were very generous with the donation of raffle prizes and auction items which raised nearly £800.00 on the night. Thank you to all those that donated prizes and to those that made successful bids in the auction. After the dinner, appropriate toasts, and activities were completed, and finally we were entertained by a very competent DJ who played many popular songs from 'earlier eras', dancing went on into the night, for some!

5.2.3. The annual service of remembrance was once again held in June at the Pangbourne Chapel, again it was very well attended with high numbers of SAM veterans and families amongst many distinguished guests.

5.2.4. The UK 'Ride of Respect' (RoR) took place across the UK again this year and in a similar format to recent years. This was the 7th consecutive year of the Falklands Ride of Respect. The aim of the Ride of Respect is to visit every gravesite & memorial around the UK of those killed in action during the 1982 Falklands Conflict to pay respects, honour the fallen and in remembrance of everyone, who never came home to their loved ones. To date this amazing fundraising event, which is organised annually by Major (Retd) Paul Moore RE, Airborne Forces Riders, has raised thousands of pounds for SAMA 82. The motorcycle ride was held in 15 separate regions around the UK over the weekend of 7/8 June 2025.

5.2.5. The very first FI82 Veteran meet with FI Students took place on Wed 29 October 2025 at the Queen Street Café in London. This was the initiative of Michael Betts of the FIGO and supported by SAMA 82. The event was a great

success which allowed FI students studying in the UK to meet up with various FI82 veterans in order to receive a few short talks followed by an open Q & A session. Thank you to all who supported it on the day. The event will no doubt be repeated in the coming year or so.

5.2.6. Well done to all those who gave their time to organise these events which of course are often run as fund raisers for SAMA 82. Thank you.

5.3. **Remembrance Weekend 2025**

5.3.1. 111 FI82 Veterans turned out for the 2025 Remembrance Sunday Parade at the Cenotaph, London. Once again led by our 3 Para Chairman, Tom Herring (accompanied by Trustees, Chris Howe MBE and Robin Turk). With 'firm instructions and encouragement' from our very own Parade Marshall, Russell Ellis (aka ELI) SAMA 82 members gathered 'in orderly' fashion at the traditional pre parade muster in Horse Guards. With the weather set fair, it was indeed a lovely morning to meet and greet fellow veterans. With hip flasks fully charged and, in the plenty, it was an emotional but also a timely gathering of like-minded SAMA 82 members. Several who had not met up in many years, and for some it was to be a new experience altogether having never before paraded at the Cenotaph on Remembrance Sunday.

5.3.2. As predicted, weather stayed dry and mostly sunny for our muster and march through to Whitehall. Again, this year the SAMA 82 platoon was the largest platoon and quite unusually one of the first past the Cenotaph. As in 2024, we did receive very good coverage from the live BBC streaming as indicated by the many veterans getting acknowledgements from family and friends alike. The SAMA 82 platoon was again most noticeable due to many wearing the very distinguishable SAM coloured scarves. It was also great to see many other FI82 veterans in other Associations/Units also parading in the SAM scarves. It certainly does give SAM holders first class coverage and recognition on Remembrance Sunday. BZ to all the scarf knitters and clackers and thank you to our families who always provide support and witness this annual event.

5.4. Summary

5.4.1. 2025 has been a satisfactory and successful year, once again essentially due to our events, support initiatives, and community engagement, where we have continued to honour and support our veterans and families. We look forward to building on these achievements in the coming years.

## 6. Pilgrimage, statistics and Report

6.1. The office costs for each flight is generally in excess of £50.

6.2.

| | A | B | C | D | E |
|---|---|---|---|---|---|
| | **Total Applications Received** | **Concession Fare Total Successful** | **Concession Fare Total Not successful** | **Applicant withdrawal** | **No Flight Available** |
| **2012** | 227 | 203 | 24 | 19 | 5 |
| **2013** | 132 | 114 | 18 | 13 | 5 |
| **2014** | 85 | 62 | 23 | 19 | 0 |
| **2015** | 114 | 93 | 21 | 18 | 3 |
| **2016** | 171 | 102 | 69 | 27 | 42 |
| **2017** | 201 | 144 | 57 | 22 | 35 |
| **2018** | 173 | 55 | 118 | 18 | 26 |
| **2019** | 172 | 68 | 104 | 22 | 15 |

| | | | | | |
|---|---|---|---|---|---|
| **2020** | 196 | 21 | 175 | 9 | 136 |
| **2021** | 97 | 0 | 97 | 0 | 97 |
| **2022** | 233 | 65 | 169 | 37 | 1 |
| **2023** | 205 | 142 | 63 | 56 | 7 |
| **2024** | 247 | 153 | 94 | 29 | 65 |
| **2025** | 212 | 148 | 64 | 37 | 27 |

6.3. A – Total number of concessionary flight applications received at SAMA office.

6.4. B – Number of flights that were purchased through the SAMA 82 concessionary flight scheme.

6.5. C – Number of applications where no concessionary flight was purchased (A - B). C also equals D+E.

6.6. D – Number of applications cancelled by applicants. (included in C)

6.7. E – Number of flights that the MoD could not allocate. (included in C)

6.8. The association is grateful to the Ministry of Defence for giving beneficiaries access to flights to the Falkland Islands over past years.

## 7. Cenotaph Remembrance and Lunch

7.1. Representation at the National Remembrance at the Cenotaph was well attended by Association beneficiaries with approximately 111 veterans or next of kin of those killed in action marching in the SAMA platoon.

7.2. On completion of the parade, 49 participants retired to the UJC for a lunchtime reception.

## 8. Data Protection

8.1. In an era where data breaches and cyber threats dominate headlines, the importance of data protection has never been more critical, the Association continue to maintain and review procedures and arranged compliance of the relevant data protection regulations.

8.2. During this year Data Protection Audits were carried out on physical and electronic locations where data is held with a report containing a gap analysis and remedial recommendations was submitted to Trustees. Where practicable, these remedial actions were taken immediately.

8.3. In line with current data protection legislation the trustees maintain the following:

8.3.1. A Data Breach Log

8.3.2. A Data Controller Log

8.3.3. A Data Processor Log

8.3.4. A Data Subject Request Log

8.3.5. A Risk Assessment quantifying the severity of consequences and the likelihood of breach.

8.3.6. A Privacy Statement for the website. This privacy statement was also published in the newsletter.

## 9. Website and social media

9.1. Website:

9.1.1 The website continues to work well on its new platform with zero outages logged.

9.1.2 In line with current data protection guidelines, this year we introduced a password manager plug-in which forces a password reset on all users after a set period, it also does the same if a user has not logged on for an extended period. The password used must comply with current industry standards.

9.1.3 It has 1275 registered users, a decrease 116 on 2024.

9.1.4 Our online Garden of Remembrance (GOR) continues to flourish, with only 9 of the 258 tribute pages not showing any data. Our Webmaster continues to search for data from certified/official sources.

9.1.5 The large touchscreen computer in the Falklands Memorial Chapel which runs our Garden of Remembrance continues to work well. We have received some via positive feedback from the Trustees and users at the Chapel.

9.2. Social Media

9.2.1 Our Facebook continues to grow. This is restricted to members only and allows two-way communication between members and the Association.

9.2.2 It currently has 1636 Registered users, an increase of 47 on 2024

9.2.3 Posts are monitored electronically, as well as manually by Office Staff and Trustees.

## 10. Health, Safety and the Environment

10.1. Trustees have discovered no event that gives rise to concern about the conduct relating to health, safety and the environment during 2025.

10.2. The most significant operation during the year was to move the association office from its location near Pontypool to a new location in Llanover. The plan was carried out by the Association Secretary under overview by the trustee with specific duties for the office. No risks were identified as significant, and so work was carried out under the general written risk assessments and any necessary unwritten risk assessments. Specific care was carried out to ensure that full use was made of recycling opportunities, where equipment and documentation, no longer needed after the move, were disposed of.

10.3. The new office is on the ground floor and has level access throughout and the WC is fully accessible for ambulatory disabled and wheelchair users. All internal doors meet fire regulations and new office fire extinguishers and blankets were renewed as part of the office move process.

10.4. With the new office location in place, trustees will reappraise the policy covering health, safety and the environment to ensure it focuses on features of the new location. The increased familiarisation with the new office location will help address any new risks and opportunities for improvement over the early part of the year.

10.5. Health, safety and environmental compliance throughout the wider activities of our supporters, volunteers, members and those affected by association activities, remains challenging in ensuring that these activities are conducted sensibly, within the knowledge of the association's duties and responsibilities. This is a reason for the association not to engage in adventurous and risky activities for fund raising or other purposes.

10.6. As an employer, we are required to comply with the full range of legal obligations relating to health, safety and the environment.

## 11. SAMA 82 AGM Weekend 2025

11.1. The 2025 AGM weekend took place at the Hilton Garden Inn Hotel, Abingdon, Oxfordshire over the weekend of April 4th – 6th. The AGM was held on the Sat at 1500 with approximately 45 members in attendance. The AGM was successful covering the standard protocol and reports presented by the Trustees.

11.2. Following the official section of the AGM and after a short break an open forum was held giving the attendees the opportunity to raise questions and points of interest.

11.3. A review of recent activities taking place on or directly affecting the Falkland Islands and Islanders was presented by Richard Hyslop, Head of the Falkland Island Government Office (FIGO) London, followed by an update from Gary Clement regarding the operations of Liberty Lodge in Port Stanley.

11.4. The traditional AGM weekend gala dinner took place on the evening of Saturday 5th, which once again was a great success enjoyed by attendees joined by wives and partners. Dinner and speeches were followed by a most successful raffle and auction raising almost £800.00. A big thank you to all who provided prizes and items for auction, the variety and number of auction lots never ceases to amaze me.

11.5. On Sunday 6th the AGM weekend remembrance service was held in the hotel with the service being led by RN Chaplain, Revd. Martin Kirkbride. The service was styled as a Drum Head service made possible by the Drum Head assembly kindly being provided by SAMA 82 member Mark (Tommo) Thompson.

11.6. We were very pleased to have HM Lord-Lieutenant of Oxfordshire, Marjorie Neasham Glasgow BEM, accompanied by her husband Mr Dine Glasgow join us for the service who both then spent time talking to many attendees.

11.7. Overall, it was a very successful weekend, and we look forward to as many members as possible joining us for the 2026 AGM being held in the Robinswood Hotel, Gloucester over the weekend of 27th – 30th March 2026. We hope to see you there and remember there is no charge for attendance at the AGM meeting.

## 12. Activities

12.1. The Association engages in the following activities.

12.1.1. Sponsoring pilgrimages to the Falkland Islands to enable beneficiaries to come to terms with any PTSD or other emotional issues caused by their participation in the conflict. Few sponsored flights could take place in 2024 due to the Ministry of Defence postponement of concessionary flights.

12.1.2. Publishing a regular newsletter to all on the address list so that veterans can keep in touch with fraternity organizations, veterans, and the armed forces of today.

12.1.3. Maintaining and developing a web site with information about the association and the conflict.

12.1.4. Maintaining memorials at the NMA and a virtual garden of remembrance on our website in commemoration of those who died.

12.1.5. Maintaining a welfare structure so that those in need can be given access to the appropriate service charity or service support network.

12.1.6. Maintaining and developing a list of relevant memorials regularly updated to cover mainly the United Kingdom and the Falkland Islands.

12.1.7. Providing grants for South Atlantic veterans and dependants in need and for beneficiaries in need of immediate cash during an unforeseen crisis.

12.1.8. Running a regional structure to reach out to beneficiaries though local contacts.

12.1.9. Providing marked products to enhance the camaraderie of beneficiaries, project the work of the association and the lessons learned from the conflict.

12.1.10. Parading SAMA standards at armed forces events, public events and private funerals.

12.1.11. Presenting displays and materials at armed forces days and other armed forces and military events across the United Kingdom.

12.1.12. Office open hours are 10am to 1pm Monday, Tuesday and Thursday – Targeted at the association beneficiaries, it also welcomed other veterans who may wish to support the association and its objectives. We encourage beneficiaries to prioritise contacting the SAMA office by email. The association secretary is available outside these times for cases of emergency.

## 13. Fund Raising Arrangements

13.1. The association has the following key fund-raising sources:

13.1.1. Initial membership fee of £10 per applicant which gives membership for life in accordance with the membership rules.

13.1.2. Membership fees for associate membership and honorary membership as set by the trustees and it is a one-off fee for life.

13.1.3. Investments mainly within “The BlackRock Armed Forces Charities Growth and Income Fund.

13.1.4. Just giving arrangements.

13.1.5. Membership donations.

13.1.6. Corporate donations and grants from other charities.

13.1.7. Other donations from those with an interest in the work of the association or the history and development of the South Atlantic.

13.1.8. Sales from the shop run from the office.

13.1.9. Collections at armed forces events in combination with a display of the association’s activities.

13.1.10. Local branch organised fundraising.

13.1.11. The HMRC provision of gift aid.

13.1.12. Trustees monitor and regulate fund raising activities and require a business plan for each project arrangement.

## 14. Achievements 2025

14.1. Sold £1485 of marked products to veterans and others.

14.2. Provided welfare grants of £2900.

14.3. Paraded the standard approx. 14 times (plus 9 funerals).

14.4. Membership numbers. SAMA 82 currently has 4699 members.

14.5. New members in 2025 were 99.

14.6. Successfully relocated Office to a modern, purpose-built facility with better facilities.

## 15. Made representation at the following events

15.1. SAMA 82 Annual General Meeting
15.2. Pangbourne Remembrance Service
15.3. Remembrance Parade, Cenotaph London.
15.4. Remembrance Day Service, Edinburgh
15.5. Remembrance Day Service, Aberdeen
15.6. Ride of Respect Memorial Visits (UK wide & Falkland Islands)
15.7. Association of Dunkirk Little Ships Veterans Cruise
15.8. Veterans Reunion Florida, USA Branch
15.9. Liberation Day Service in Portsmouth
15.10. Liberation Day in Plymouth
15.11. HMS Coventry Reunion
15.12. HMS Fearless Reunion
15.13. SAMA 82 Havant Branch Meetings
15.14. SAMA 82 Scotland Branch AGM & Dinner
15.15. Birmingham Military Tattoo
15.16. HMS Brilliant Reunion
15.17. Armed Forces Day – Plymouth, Weymouth,
15.18. Eden Camp Falklands Service
15.19. Royal Hospital Chelsea Veterans Day
15.20. Liberation Day Service Chorley
15.21. Camping & Caravan Branch meetings
15.22. HMS Intrepid Reunion
15.23. Merchant Navy Day Service
15.24. HMS Invincible Reunion
15.25. Buckingham Palace Garden Party (The Not Forgotten)
15.26. Motorhome Shows for charities – Newbury, Norwich & Malvern
15.27. Sir Galahad Remembrance Service – Cardiff
15.28. Battles in History Exhibition
15.29. Standing with Giants Exhibition – Dorset
15.30. Christmas Turkey & Tinsel Lunch Tours – (The Not Forgotten)
15.31. Military Talks by membership/veterans – London
15.32. Summer Garden Parties Drive In – (The Not Forgotten).

## 16. Wider Maritime Community

16.1. The merchant service is often overlooked in the analysis of conflict, and this report gives us a rare opportunity to express awareness of the importance of the Merchant Navy, including the Royal Fleet Auxiliaries. Admiral Sir John Fieldhouse, C-in-C Fleet in 1982 said this:

> "I cannot say too often, or too clearly, how important has been the Merchant Navy's contribution to our effort. Without the ships taken up from trade, the operation could not have been undertaken, and I hope this message is clearly understood by the British Nation."

Admiral the Right Honourable Baron West of Spithead, GCB, DSC, PC. Commanding Officer of HMS Ardent at the time of the 1982 conflict made this statement:

"The Merchant Navy was absolutely critical to our success in the conflict. Without the ships taken up from trade the conflict could not have been fought and won. Ships and men of the Merchant Navy stood shoulder to shoulder with the Royal Navy as they did during the two world wars; and have done since. In 1982 they shared equally in the courage, and the suffering, and ultimately, the victory."

The South Atlantic Medal Association recognizes the importance of those of the Merchant Navy who contributed to the South Atlantic conflict and wishes to express an unchanging welcome to all participants in the South Atlantic Conflict of 1982.

## 17. Financial Review (values in brackets for 2024).

17.1. Following Andrew's decision to step down from the Treasurer role last year, we worked together for the first half of this year, before I took over full time in the second half. I would like to place on record my personal thanks to Andrew help and patience, during the handover process.

17.2. The Association finances remain in good shape. Our portfolio made gains of just over £44,500. The stock market did gain somewhat despite the insecurity and instability in the world. Our banked and cash assets (for central funds) at the end of 2025 were £567,590.54 (£522,818.40) a total gain of £44,772.14

17.3. The accounts of the three branch funds are stable and well managed. I would like to take this opportunity to thank the fund raisers and treasurers of the funds for Scotland, Camping and Caravan, Havant branches for their dedicated work.

17.4. A financial summary is distributed around the room, as is the Statement of Financial Position.

17.5. The association is committed to and pays wages above the national living wage. We normally enjoy employment allowance that keeps us free from employer national insurance payments.

17.6. The SAMA Finance Policy (Policy Number 04) is the in-house document covering the procedure for the management of the association funds. This document was last revised 19th August 2024 with a review date of 14th August 2028.

17.7. Total incoming funds for the central funds for year 2025, £97,944.92 (£91,351.21) which includes investment gain.

17.8. There are a number of funding streams of donations, and they are as follows for financial year 2025:

- 17.8.1. Members' donations: £25,208.45 (£17,188.99).
- 17.8.2. Corporate donations and grants: £100.00 (£235).
- 17.8.3. Grants from other charities for year: £0 (£0)
- 17.8.4. Other donations not within the descriptions above were 2721.22 (£27524.01).

17.9. Our investment with BlackRock ended the year at £522,852.40 (£461,567.54) a gain of £61,284.86. A return on investment of 13.21% over the fiscal year.

17.10. We did submit a Gift aid claim in July, however this has still to be paid at the time of writing this report, following conversations with HMRC, the problem was resolved and a resubmission completed. This will be received in the 2026 accounts.

17.11. Sales of branded items from both the online shop and Area representatives realised £2932.24.00 (£1942.57) with stock costs being £1104.00 (£6610.00). The shop has always run at a loss, but it achieves our promotional aims, despite the additional office cost involved. It does provide the opportunity to bring recognition of SAMA 82 by the branding.

17.12. Subscriptions – for the purpose of joining the Association totalled £2170 (£400).

17.13. Total central expenditure funds were £53,172.78 (£52,724.96). Please refer to the published Summary of Income & Expenditure Document.

17.14. Office costs including NI, tax, wages, pension, premises costs, postage, equipment repairs & purchase, Insurance and printing & stationery were £38,528.55 (£34,179.36). This increase reflects the increase in costs of items and the relocation of the office to newer, more up to date premises in Quarter 02.

17.15. The inspector of accounts Mr Timothy Parrott kindly gave his services free of charge. Mr Parrott has expressed the wish to step down from his audit role but has stated that he will continue until a suitable person is found to replace him. We extend our gratitude to Mr Parrott for his dedicated service.

17.16. Trustees have trimmed the number of ringfenced/restricted funds, with three now remaining.

17.16.1. The NMA Memorial Fund - to maintain the memorial at the National Memorial Arboretum in Staffordshire. The memorial was funded by kind donations from service charities, veterans of the South Atlantic conflict and other supporters at a cost of over £60,000. It was dedicated in 2012. This currently stands at £12,963 (£12,963).

17.16.2. The Family Flight Support Scheme was created using absorbed monies from the Falklands Families Fund. These funds will (and have been) used to assist Dependants (next of kin) of those killed in the 1982 to visit the Falklands via the Airbridge or commercial airline. With priority given to those who haven't visited the islands previously. The amount held at the end of 2025 was £7959.70 (£8709.70)

17.16.3. Benches Fund (Stanley) – maintenance of the Sea Front Bench in Stanley. This currently stands at £1345.07 (£1345.07)

17.16.4. The total of ringfenced/restricted funds stands at £22,267.77 (£23,017.77)

17.17. Recurring annual charges, such as insurance, are expensed on payment provided they are less than £1000.

17.18. The office premises is rented from the Llanover and Coldbrook Estate. It provides excellent office space with up-to-date communications (digital telephony and broadband) facilities with staff and visitor parking. Apart from the memorial at the National Memorial Arboretum, no property is in the ownership of the association or is/has been held in the names of trustees. The status of the memorial is that it was built and paid for by the association on land gifted for the purpose of holding memorials. Whilst this structure has little expectation of being sold it remains an asset and the association's responsibility. It is in the interest of the Association to maintain it in good condition and apply a notional valuation.

17.19. Strengths, weaknesses, opportunities, and threats

17.19.1. Strengths: The trustee body works well, and the association has an excellent and well-motivated office staff. The Association updates suitable procedures for its operation and has the support of major service charities that provide guidance, advice, and a forum for expressing concerns the charity may have. The area, regional and branch system works well, although it has come under some strain lately. The association is always short on numbers for local leadership.

17.19.2. Weaknesses:

17.19.2.1. The Expenditure of Account A outweighed the income this year and was supported by the reserves in the deposit account (Account C). The Treasurer will monitor this along with Trustees, however more ways to fundraise may be required or the utilisation of investment gain acquired within our BlackRock account.

17.19.2.2. The association sees that the wider participation of the veterans is a weak point but, without doubt, the various events that are staged, and to which SAMA 82 sends representatives, always attracts veterans from the conflict, some of whom have never heard of the association. The association donations are cyclical with bursts of income every five years. Trustees are frequently reminded of the aging and losses amongst the older participants of the association.

17.19.3. Opportunities:

17.19.3.1. To carry on some of the work of the FFA and to use the funds made available for the effective benefit of the wider South Atlantic Family. This was completed in quarter 01 and was ringfenced for the Family Flight Support Scheme.

17.19.3.2. The charity also foresees the growing need to support the elderly, rather than the pilgrim, and to fortify its trustee board with non-veterans to ensure its continuation until the 14 June 2042. It has already started to lay provision for this change although discussions are ongoing about extending the life of the association by ten years.

17.19.4. Threat: The MoD allows the South Atlantic veterans to use spare seat capacity on their regular flights to the Falkland Islands thus lowering the cost of making a pilgrimage to the islands. This is a much-appreciated privilege, and it is greatly treasured by the association. If this facility was closed to the association, it would clearly be a huge set-back for the organization and for those in need of help. Unfortunately, such decisions are often embedded in political expediency, and it will be difficult for SAMA to influence outcomes. Nevertheless, we continue to talk harmoniously with the Minister for Veterans over the continuation of this much appreciated facility and, so far, the MoD has taken great care to enable best use of the flight facility by South Atlantic veterans.

17.20. The Association has a further 18 years of expected life and should wind up on the 14 June 2042 (with possible expansion to 2052) in recognition that those who served in the conflict, and still alive, would be under the care of

other viable arrangements. It recognizes the need to reduce and exhaust financial reserves towards the end of its life. Discussion is underway over whether the descendants of the medal holders would wish to continue the existence of the association by making changes to the objectives appropriate to the changing purpose at a time around 2042

17.21. Where a restricted fund is materially in deficit fund allocations are made at the start of the ensuing financial year to offset the deficit.

17.22. The financial accounts and documents were sent to the inspector (Mr Timothy Parrott) on the **19th January 2026**. Mr Tim Parrott emailed his approval of the accounts on the **23rd February 2026**. The association is grateful for his hard work.

17.23. Three branches, Caravan and Camping, Scotland, and Havant manage their own funds which are inspected prior to the SAMA 82 AGM. Their funds are managed and accounted for in accordance with the articles and memorandum of the association and are included in the statement of financial position summarising the assets and liabilities of the association. The trustees maintain a document defining the rules associated with the running of branches which is periodically updated.

17.24. Trustee remuneration: No payments were made to trustees except those permitted for the payment of out-of-pocket expenses mainly on travel, subsistence and accommodation.

## 18. Structure

18.1. The original governing documents are the articles and memorandum of the company originally set up on the 19 February 2007. These governing documents have been updated firstly to enable the use of remote meetings and secondly to update the objectives and improve the readability of the rules and legal requirements. Both improvements were approved by the Charity Commission and Companies House in 2021-2022. The articles and memorandum were approved by the membership at the AGM 2022 and brought into effect on the 1 June 2022. The charity is set up as a private company limited by guarantee and is registered with the charity commissioners. The guarantee requires, in the event of the association winding up with liabilities, each member to pay £1 to defray the liability.

## 19. Governance and Trustees

1.1. The trustees are selected or proposed and then democratically elected by members from armed forces veterans, merchant navy, serving armed forces, retired people, and associated civilians. Candidates need an interest in and an understanding of the South Atlantic and its very special features. Some potential trustees take part in the regional networks and are elected on the basis of aptitude, interest and willingness to undertake the duties of a trustee. Training is organized to ensure that new trustees are properly informed so that they understand the duties, responsibility of trustees and range of qualities required within the governing body. Trustees have a duty to ensure that trustees are fit and proper persons to carry out the task of managing the charity and that any shortfall in meeting this standard is identified and appropriately managed. Candidate trustees offer themselves for election at the AGM. Trustees have the power to co-opt new trustees between successive AGMs. The upper limit of trustee numbers is nine.

1.2. From the 14 June 2017 associate members gained full voting rights alongside full members.

1.3. At each AGM no fewer than three trustees must step down and may offer themselves for re-election.

1.4. The training undertaken includes:

1.4.1. The read list of SAMA documentation and COBSEO sources training notes.

1.4.2. Where possible trustees attend training courses provided by COBSEO or legal teams on their behalf.

## 20. Management

| | |
|---|---|
| Chairman | Tom Herring |
| Treasurer | Alan Dodsworth |
| Secretary & Newsletter editor | Jo Stevens, |
| Governance & documentation | Andrew Lockett, Alan Dodsworth, Jo Stevens |
| AGM planning | Stephen Penfold |
| Annual Report collation | Alan Dodsworth |
| Welfare | Joe Erskine (Non trustee) |
| Social media | Marie Hurcum/Alan Dodsworth |
| Areas/Branches | Robin Turk |
| Public Relations | Chris Howe |
| Pilgrimage/NMA PR | Chris Howe |

| | |
|---|---|
| Concessionary Flights | Tom Herring |
| Expenses & reimbursement. | Alan Dodsworth |
| Appeals/Tribunals. | Tom Herring |
| Office Management. | Brian Sherrington |
| Liaison with other Charities | Robin Turk/Tom Herring (Pangbourne) |
| Data Protection | Joanne Stevens/Alan Dodsworth |
| Health, Safety & Environment. | Michael Sherrington |
| Safeguarding | Jo Stevens |
| Website/Garden of Remembrance. | Jo Stevens/Alan Dodsworth |
| Newsletter compiling | Marie Hurcum (employee) |
| NMA Memorial | Joanne Stevens/Chris Howe |
| Finance Committee. | Jo Stevens/Tom Herring /Brian Sherrington/Alan Dodsworth |
| Seafarers / ABF Liaison | Tom Herring |
| Equal Opportunities. | Alan Dodsworth |
| Grant Management Committee. | Brian Sherrington/Chris Howe/ Robin Turk |
| World-wide South Atlantic Memorials | Marie Hurcum |
| Collaborative events (Airborne Riders) | Tom Herring/Chris Howe |

## 21. General Organisation

21.1 The charity has two part time employees who run the office and the day-to-day activities of the association. The key employee is the Secretary of the Association. The Secretary is assisted by an office assistant. The office is open to the public weekly between 10am to 1pm on Monday, Tuesday, and Thursday.

21.2 There are three categories of member: full, associate and honorary. A procedure defines the democratic rights and duties of members. A joining fee of £10 is requested on joining. No further fees are mandatory.

21.3 In order to maintain good communication with the public, beneficiaries and members, the association has provided a new website which is maintained and continually improved to meet the needs of beneficiaries.

## 22. Regional Arrangements & other Charities

22.1. United Kingdom:

- 22.1.1. Yorkshire and Derbyshire – Tim Lewis
- 22.1.2. Lincolnshire and Nottinghamshire – Vacant
- 22.1.3. Lancashire, Cheshire, Merseyside, Manchester and Isle of Man – Vacant
- 22.1.4. SAMA 82 Scotland Branch – Don Clark
- 22.1.5. Staffordshire, Shropshire, Herefordshire, Worcestershire, Warwickshire and West Midlands – Vacant
- 22.1.6. Kent, Sussex, Surrey and London – Robin Turk/Eon Matthews
- 22.1.7. Cambridgeshire, Northamptonshire, Bedfordshire, Hertfordshire, Essex, Norfolk and Suffolk – Nick Nicholson
- 22.1.8. Hampshire, Isle of Wight, Berkshire and Wiltshire – Vacant
- 22.1.9. Dorset and Somerset – Vacant
- 22.1.10. Devon and Cornwall – Roger Weale
- 22.1.11. Oxfordshire, Middlesex Gloucestershire and Buckinghamshire – Tim Parrott
- 22.1.12. Cumbria, Northumberland Tyne & Wear and Durham – Vacant
- 22.1.13. North Wales – David Jones
- 22.1.14. South Wales, Hereford – Vacant
- 22.1.15. Guernsey and Jersey – Tim Slann
- 22.1.16. SAMA 82 Camping & Caravan Branch – Steve Butterworth
- 22.1.17. SAMA 82 HMS Sheffield Branch – Vacant
- 22.1.18. SAMA 82 Havant Branch – Phil Bundy

22.2. Overseas Representatives:

- 22.2.1. Spain & Portugal – Stephen Bland
- 22.2.2. Scandinavia – Graham Cordwell
- 22.2.3. Australia – Andy Brayshaw
- 22.2.4. Falklands Islands – Gary Clement

22.2.5. United States of America – Keith Douglas

22.3. The following organisations have a close charitable relationship with the Association:

22.3.1. ABF The Soldiers Fund: Former holder of South Atlantic Fund Money.

22.3.2. Seafarers.

22.3.3. The Not-Forgotten Association. This association has been very generous to individual members of the association in providing hospitality and entertainment.

22.3.4. The Royal Navy and Royal Marines fund.

22.3.5. SAMA Falkland Islands: Operates to support SAMA visitors and the islanders.

22.3.6. Combat Stress: Organisation that provides professional treatment for persons suffering from PTSD.

22.3.7. Armed Forces Common Investment Fund (BlackRock) changed its identity to the BlackRock Armed Forces Charities Growth and Income Fund: An investment scheme for service charities to pool spare resources into one managed fund that benefits from scale. The whole fund is estimated to be about £413 million and in which SAMA is but a small participant.

22.3.8. COBSEO: Confederation of British Service Charities who provide information, guidance, training and top-level connections for Service Charities.

22.3.9. Royal Chelsea Hospital.

22.3.10. Falkland Islands Government

22.3.11. Ministry of Defence

22.3.12. SSAFA: Processes welfare and grant applications for beneficiaries.

## 23. Governance Documentation

23.1. These are available on application.

23.2. The Charity is managed under a several procedures which defines the processes to be followed. Procedures are authorised by trustees, published electronically, and reviewed periodically for update.

23.3. Policy 11 Membership Rules was reviewed and updated in 2025

23.4. Policy 20 Grant management procedure was reviewed and updated in 2025

23.5. Document Name and date authorised

23.5.1. Policy 2 Spend Algorithm 19.8.24

23.5.2. Policy 3 Reimbursement of expenses 2.9.24

23.5.3. Policy 4 Financial Arrangements 19.8.24

23.5.4. Policy 5 Regional Co-ordinators 2.9.24

23.5.5. Policy 6 Branch Rules 2.12.24

23.5.6. Policy 7 Association Structure and Organisation 19.8.24

23.5.7. Policy 8 Conflict of interest 30.9.24

23.5.8. Policy 9 Company Objectives 16.9.24

23.5.9. Policy 10 Safeguarding Vulnerable Adults 30.9.24

23.5.10. Policy 11 Membership Rules 18.12.25

23.5.11. Policy 12 Data Protection Policy 14.10.24

23.5.12. Policy 13 Staff Handbook 2.9.24

23.5.13. Policy 14 Health and Safety 23.2.23

23.5.14. Policy 15 Records - Retention & Destruction 30.9.24

23.5.15. Policy 16 Relationships Argentine Veterans 28.10.24

23.5.16. Policy 17 Complaint Procedure 14.10.24

23.5.17. Policy 18 Volunteers 28.10.24

23.5.18. Policy 19 Equal opportunities 28.10.24

23.5.19. Policy 20 Grant management procedure 10.05.25

23.5.20. Policy 21 Privacy Statement 28.10.24

23.5.21. Policy 22 Social Media 2.12.24

23.5.22. Policy 23 Bullying 11.11.24

23.5.23. Policy 24 Presidents and Honorary Vice Presidents 16.9.24

23.5.24. Policy 25 Trustees 11.11.24

23.5.25. Policy 26 Whistleblowing 11.11.24

23.5.26. Policy 27 Concessionary flights 11.11.24

23.5.27. Policy 30 Asset management 2.12.24

## 24. The SAMA memorial at the National Memorial Arboretum Staffordshire

24.1. NMA Memorial - The SAMA 82 Memorial at the National Memorial Arboretum in Staffordshire, is designed to reflect the Falklands Islands' landscape. The main memorial is a 7ft (1.92m) curved wall made from Cotswold stone. Rocks given from the Falkland Islands landscape have been placed around the curved stone wall. The memorial wall itself is modelled on the larger cemetery in San Carlos Bay. The site also features two benches and several granite plaques on rocks taken from the Falklands. The memorial was officially unveiled at the SAMA 82 AGM Service 2012.

24.2. Renovation of the NMA Memorial was untaken in 2022.

## 25. Reference and Administrative details

25.1. Name of Charity: The South Atlantic Medal Association (1982) (SAMA 82).

25.2. Patron: His Majesty King Charles III.

25.3. President: Commodore Jamie Miller CBE Royal Navy.

25.4. Short Name: SAMA 82.

25.5. Charity Number: 1118842.

25.6. Company Number: 06113679.

25.7. Registered Office and Principal Office: Unit 1 Hall House, Llanover Business Centre, Abergavenny, Monmouthshire. NP7 9HA.

25.8. Directors as at the 2 April 2025: Thomas Herring, Andrew Lockett MBE, Christopher Howe MBE, Stephen Penfold, Alan Dodsworth, Robin Turk, Brian Sherrington, Michael Sherrington.

25.9. Directors as at the 31 December 2025: Thomas Herring, Andrew Lockett MBE, Christopher Howe MBE, Stephen Penfold, Alan Dodsworth, Robin Turk, Brian Sherrington, Michael Sherrington.

25.10. The above were also Trustees of the charity during the same periods.

# Annex 01

**Scotland Branch – Update (National AGM 2026)**

"First my apologies for not being able to attend this AGM in person

Just a quick update as to what's happening north of the border.

With our membership spread across the cities, islands and wilds of Scotland there are difficulties in generating opportunities in coming together, which makes our annual Reunion Dinner preceded by the Branch AGM a very much looked forward to event. The Scotland Branch Membership stands at about 200 email addresses and over one hundred members of the Scotland Branch Facebook and WhatsApp forums which are used to keep in touch with one another.

It is the underpinning policy of the Branch to parade the Branch Standard wherever the opportunity arises to maintain awareness of the Branch in Scotland, be it at Remembrance or Memorial Parades, or sadly at the funeral of a branch member/recipient of the South Atlantic Medal.

This year is the 19th anniversary of the formation of the Scotland Branch then based in Aberdeen and has steady growth since. With our Branch AGM in June, we look to what we as a branch can do next year to commemorate the 45th Anniversary of the Falklands War in the tandem with the SAMA82's National Events which will, no doubt, be broached at this year's National AGM.

My Best Wishes to those at the National AGM.

Don Clark

Scotland Branch Chairman"

# The South Atlantic Medal Association (1982) (SAMA82)

A Company Limited by Guarantee – formed on 19 February 2007 - Registered Number 06113679
Registered as a Charity on 17 April 2007 – Registered Number 1118842

Patron His Majesty King Charles III
Association Founded by Rick Jolly OBE and Denzil Connick BEM

President: Commodore Jamie Miller, CBE Royal Navy

Honorary life vice-presidents: Malcolm Hunt; Martin Reed; John Philips; Mike Bowles; John Erskine; Kevin Greathurst; Dr Morgan O'Connell; Julian Thompson; Sir James Dutton; Jane Adams; Gordon Mather; Stephen Adams; Nicci Pugh.

Directors as at the 2 April 2025: Thomas Herring, Andrew Lockett MBE, Christopher Howe MBE, Stephen Penfold, Alan Dodsworth, Brian Sherrington, Michael Sherrington, Robin Turk.
Directors as at the 31 December 2025: Thomas Herring, Andrew Lockett MBE, Christopher Howe MBE, Stephen Penfold, Alan Dodsworth, Brian Sherrington, Michael Sherrington, Robin Turk

Secretary: Joanne Stevens

In 2022, South Atlantic Medal holders were given the freedom of the Falkland Islands and the cities of Portsmouth and Plymouth.

# Short Annual Report

Period 1 January 2025 to 31 December 2025

**1** Andrew Lockett and Alan Dodsworth were joint Treasurers for the first half of the year, with Alan Dodsworth taking over full time in the second half.

**2** Information within this report refers to the accounting year 1 Jan 2024 to 31 December 2024 unless otherwise stated**.**

**3 Accounts maintained**

| | |
|---|---|
| Account A | HSBC: Current Account |
| Account B | HSBC: An account linked to PayPal Account E. |
| Account C | HSBC: A deposit account. |
| Account D | BlackRock: An investment account with the Armed Forces Charities Growth & Income. An account used by many armed forces charities. |
| Account E | A PayPal: An account used to collect donations and sales payments. |
| Account F | An emergency cash fund of £100 retained by the office for rapid supply of cash to beneficiaries. |

**4 Records:** The accounts were kept using spreadsheets and were inspected by Timothy Parrott.

**5 Income**

5.1 The income of the association comes mainly from membership donations, membership fees, non-member donations, corporate donations, grants, investments with the Armed Forces Charity Growth and income and sales. The association is grateful to all persons who donate to the purposes of the association, particularly those who do so regularly through the direct debit or other schemes.

5.2 Where donations are given for specific purposes, the amounts are accounted for in a restricted fund and a running total maintained.

5.3 The following dedicated money is accounted for (other categories are introduced where necessary)

5.3.1 Pilgrimage ongoing, Whitehall Remembrance Parade and Lunch, the maintenance and ongoing support of the memorial at the National Memorial Arboretum, The Family Flight Support Scheme, the Falkland Islands Harbour Front Benches and specified short term projects.

5.4 Members' and others' donations remain confidential.

**6 Travel, Subsistence, reimbursement payments to or for Directors, Trustees, Employees, Supporters and Post Holders**

6.1 Stephen Penfold £530.45, Alan Dodsworth £429.08, £450 (9 x £50 travel subsidy) for SAMA 82 Veterans attending the Veterans and FI Student event, held in London.

**7 Sales from SAMA Shop**

7.1 The shop, by its promotion of the association, is always non-profit making. We thank the office for the considerable work required to maintain the shop.

**8 Website**

8.1 The website continues to work well on its new platform and has not required significant expenditure, other than to populate and maintain it, together with the preservation of our domain and domain name.

**9 Insurance**

9.1 Policy Bee Ltd was selected for our insurance in November 2024; and remains comparative value for money. The premium did not increase in 2025.

**10 Branch Accounts**

10.1 At the end of 2025 SAMA three Camping and Caravan, Scotland and Havant.

10.2 Each of the branches maintain their own inspected accounts which are entered on the Association's Statement of Financial Position. The trustees extend thanks to the treasurers of these funds.

**11 Company property and wealth**

11.1 A property record is maintained, and appreciation and depreciation are calculated annually and entered on to the balance sheet. This provides a necessary record of "ownership" and the location of SAMA property.

**12 End of year balance (Central Funds)**

12.1 Our end of year cash balance (Money in bank and investments) for central funds including restricted funds was £567,590.54, last year was £522,818.40, a total gain of £44,772.14

**13 Trustees review of annual report**

13.1 Trustees accepted the findings of the inspection by Timothy Parrott, and this was recorded in the trustee minutes. We thank Timothy Parrott for his generous and diligent work as SAMA's inspector of accounts.

**14 Submission to Companies House and Charity Commissioners**

14.1 The association secretary carries out the functions of reporting statutory and obligatory information to Companies House and the Charity Commission. This was carried out successfully for 2025.

**15 Grants**

15.1 The association continues to make grants for those in need and for the wider benefit of the beneficiaries. This money comes from the general and the Family Flight Support Scheme funding streams.

**16 Summary**

16.1 Membership growth continues at a slower volume.

**17 Associated Documentation**

17.1 Full report – long report, statement of financial position – (balance sheet), summary & income and expenditure – table, inspector's summary and report, stock assessment and valuation, asset list.

# The South Atlantic Medal Association (1982) (SAMA82)

## Statement of income and expenditure - year ended 31 December 2025

Company Number 06113679; Charity Number 1118842

| Year Ended | Central Funds only | Year Ended |
|---|---|---|
| **31-Dec-24** | **Receipts** | **31-Dec-25** |
| 400.00 | Membership fees | 2170.00 |
| 17188.99 | Membership donations | 25208.45 |
| 27524.01 | Other donations | 2672.73 |
| 754.00 | Funds raised at/for AGM | 778.00 |
| 235.00 | Corporate Donations & Grants | 100.00 |
| 1942.57 | Sales | 2932.24 |
| 0.00 | Pilgrimage | 0.00 |
| 4163.57 | Gift Aid * | 0.00 |
| 36579.48 | Investment Gain | 61284.86 |
| 832.07 | Interest paid gross | 596.53 |
| 305.36 | Paypal Donation | 469.52 |
| 402.00 | Area Income | 0.00 |
| 1024.16 | Members Money and Deposits Returned | 150.00 |
| 0.00 | Bank Error - Recovery | 1582.59 |
| **91351.21** | **Total Receipts** | **97,944.92** |
| | | |
| | **Expenditure** | |
| 6610.00 | Sales- Purchase of stock | 1104.00 |
| 27343.12 | Employee costs | 28475.57 |
| 4579.78 | Premises costs | 7514.68 |
| 200.07 | Post and Carriage | 397.30 |
| 390.19 | Equipment Repairs/Purchase | 875.28 |
| 349.70 | Fund Raising cost | 446.40 |
| 596.60 | Insurance | 596.60 |
| 1069.60 | Printing and Stationery | 669.12 |
| 133.00 | Legal and professional | 154.00 |
| 174.08 | Committee and other | 0.00 |
| 0.00 | AGM | 3528.49 |
| 140.27 | Bank and Finance | 102.19 |
| 0.00 | Travel and Subsistence Governance | 1409.53 |
| 1709.47 | Web site | 741.64 |
| 0.00 | Pilgrimage Sponsorship | 0.00 |
| 2224.23 | Area Representative Costs & Storage | 342.24 |
| 2017.99 | Remembrance Lunch & receptions & memorial | 830.00 |
| 4920.00 | Grants awarded | 2900.00 |
| 0.00 | Money returned to Members | 0.00 |
| 250.00 | Parading standard and Wreaths | 329.60 |
| 16.86 | Bank Error - Payment | 1582.59 |
| 0.00 | UJC Remembrance Support | 1173.55 |
| **52724.96** | **Total Expenditure** | **53172.78** |
| 0.00 | Investment Loss | 0.00 |
| **38626.25** | **Total Gain/Loss** | **44772.14** |

Prepared by Alan Dodsworth: Treasurer Date: 19th January 2026

I confirm that I have inspected the account files, bank statements, the Statement of Income and Expenditure, Statement of assets and liabilities and the Statement of Financial Position that have been kept for the year ended 31 December 2025 and that the above details are a true summary.

Tim Parrott: Inspector of Accounts: Date: 23rd February 2026

# The South Atlantic Medal Association (1982) (SAMA82)

## Statement of Assets and Liabilities - year ended 31 December 2025

Company Number 06113679; Charity Number 1118842

| Central Funds Only | | | |
|---|---|---|---|
| 31-Dec-24 | Schedule of Bank and Other Asset Balances | 31-Dec-25 | Gain/Loss |
| 9030.65 | HSBC Current 81118358 | 6323.36 | -2707.29 |
| 6195.67 | HSBC Number 2 01504660 | 7935.01 | 1739.34 |
| 45619.18 | HSBC Deposit 41517236 | 30216.59 | -15402.59 |
| 461567.54 | BlackRock Armed Forces Charities Growth & Income A | 522852.40 | 61284.86 |
| 305.36 | Paypal | 163.18 | -142.18 |
| 100.00 | Cash (For Office Emergency Purposes) | 100.00 | 0.00 |
| **522,818.40** | Total | **567,590.54** | **44,772.14** |
| Central Funds Only | | | |
| **522,818.40** | Current Cash & Investment Assets (Including restricted funds) | **567,590.54** | **44,772.14** |
| 12,334.80 | Fixed Assets (property) | 10969.18 | -1365.62 |
| 7,496.14 | Fixed Assets (Other) | 6371.72 | -1124.42 |
| 13,700.80 | Stock Assets | 14277.50 | 576.70 |
| 556,350.14 | Total of Current and Fixed Assets | 599208.94 | 42,858.80 |
| 0.00 | Cash Liabilities (other) | 0.00 | 0.00 |
| 0.00 | Total Liabilities | 0.00 | 0.00 |
| 556,350.14 | Residual Assets | 599208.94 | 42,858.80 |
| | | | |
| 31-Dec-24 | Branch Funds separate from Central Funds - capital and reserves | 31-Dec-25 | Gain/Loss |
| 1493.54 | Scotland | 1389.42 | -104.12 |
| 1403.64 | Camping and Caravan | 1483.10 | 79.46 |
| 865.54 | Havant Branch | 929.54 | 64.00 |
| 3762.72 | Total | 3802.06 | 39.34 |
| **560,112.86** | Total of Central and Branch assets | **603,011.00** | **42,898.14** |

Prepared by Alan Dodsworth: Treasurer: Date: 19th January 2026

I confirm that I have inspected the account files, bank statements, the Statement of Income and Expenditure, Statement of assets and liabilities and the Statement of Financial Position that have been kept for the year ended 31 December 2025 and that the above details are a true summary

Tim Parrott: Inspector of Accounts: Date: 23rd February 2026

**The South Atlantic Medal Association (1982)**
**Financial Summary 2025**
**Company Number 06113679/Charity Number 1118842**

| | | Central Funds | Branches/Regions | | | |
|---|---|---|---|---|---|---|
| | | Unrestricted Funds | Scotland | Camping & Caravan | Havant | All funds |
| Fixed Assets | Property | £10,969.18 | £0.00 | £0.00 | £0.00 | £10,969.18 |
| | Other | £6,371.72 | £0.00 | £0.00 | £0.00 | £6,371.72 |
| Stock Assets | Sale Stock | £14,277.50 | £0.00 | £0.00 | £0.00 | £14,277.50 |
| Financial Assets | Cash & Bank | £44,738.14 | £1,389.42 | £1,483.10 | £929.54 | £48,540.20 |
| Investment Assets | | £522,852.40 | £0.00 | £0.00 | £0.00 | £522,852.40 |
| **Total Assets** | | **£599,208.94** | **£1,389.42** | **£1,483.10** | **£929.54** | **£603,011.00** |
| Current Liabilites | | £0.00 | £0.00 | £0.00 | £0.00 | £0.00 |
| Non Current Liabilites | | £0.00 | £0.00 | £0.00 | £0.00 | £0.00 |
| **Total Liabilites** | | **£0.00** | **£0.00** | **£0.00** | **£0.00** | **£0.00** |
| **Net Assets** | | **£599,208.94** | **£1,389.42** | **£1,483.10** | **£929.54** | **£603,011.00** |
| **Capital & Reserves** | | **£599,208.94** | **£1,389.42** | **£1,483.10** | **£929.54** | **£603,011.00** |

**From: Mr Tim Parrott - Inspector of Accounts**
46 Bridge Mead
Ebley
Stroud GL5 4BP

25 February 2026

**To: Mr Alan Dodsworth - Treasurer**
South Atlantic Medal Association 1982
Unit 1 Hall House
Llanover Business Centre
Abergavenny
Monmouthshire
NP7 9HA

**Dear Alan**

**Inspection of SAMA Accounts 1 Jan 2025 to 31 Dec 2025**

I have inspected the accounts and found them to be an accurate record of the SAMA 82's financial activities.

.

Your sincerely



Tim Parrott

**THE SOUTH ATLANTIC MEDAL ASSOCIATION (1982) (SAMA 82)**

England & Wales - Charity number 1118842

# Accounts

# The South Atlantic Medal Association (1982) (SAMA 82)

A Company Limited by Guarantee – formed on 19 February 2007 - Registered Number 06113679
Registered as a Charity on 17 April 2007 – Registered Number 1118842

Patron His Majesty King Charles III
Association Founded by Rick Jolly and Denzil Connick

President: Commodore Jamie Miller, CBE Royal Navy

Honorary life vice-presidents: Malcolm Hunt; Martin Reed; John Philips; Mike Bowles; John Erskine; Kevin Greathurst; Dr Morgan O'Connell; Julian Thompson; Sir James Dutton; Jane Adams; Gordon Mather; Stephen Adams; Nicci Pugh.

Directors as at the 2 April 2024: Thomas Herring, Andrew Lockett, Christopher Howe MBE, Stephen Penfold, Alan Dodsworth, Brian Sherrington, Michael Sherrington, Robin Turk.
Directors as at the 31 December 2024 Thomas Herring, Andrew Lockett MBE, Christopher Howe MBE, Stephen Penfold, Alan Dodsworth, Brian Sherrington, Michael Sherrington, Robin Turk

Secretary Joanne Stevens

In 2022, South Atlantic Medal holders were given the freedom of the Falkland Islands and the cities of Portsmouth and Plymouth.

# Annual Report

Period 1 January 2024 to 31 December 2024

## 1. Objectives

1.1. to promote the efficiency of the United Kingdom armed forces and other supporting units by maintaining contact between serving members of the armed forces and members and former members of the armed forces, the Merchant Navy, and other UK units that served in operations in the South Atlantic in 1982;

1.2. to advance the education of the public and members of the armed forces in matters relating to operations in the South Atlantic in 1982;

1.3. to promote good citizenship for the benefit of the public at large by commemorating the contribution made by those United Kingdom participants who died through the action during operations in the South Atlantic in 1982, and by maintaining a book of commemoration and remembrance available on the internet, as a memorial to the personnel and civilians who died in the operations in the South Atlantic in 1982;

1.4. to relieve individuals who are in receipt of the South Atlantic Medal 1982 issued by the United Kingdom for their service in the South Atlantic during the period between 2 April 1982 and the 21 October 1982, and also their dependants, who are in need by virtue of hardship, sickness or old age by:

1.4.1. making grants of money to them or,

1.4.2. providing or paying for goods, services, facilities, or assistance for them or,

1.4.3. making grants of money to other persons or bodies who provide goods, services, or facilities to those in need or,

1.4.4. sponsoring return visits to the Falkland Islands for those in need of relief from trauma or distress caused by their involvement in the 1982 South Atlantic operations.

## 2. Changes to the Articles and Memorandum

2.1. The Articles and Memorandum of the Association introduced on the 2 April 2022 remains in use.

# 3. Chairman's Report 2024

3.1. On behalf of myself and the Association membership, I would like to congratulate our long serving Trustee and Treasurer, Andrew Lockett Royal Navy, on his well-deserved award of an MBE in 2024. Andrew has served as Treasurer since 2005 when SAMA was simply a club, before being transformed into a Company and Registered charity. He will hand over his treasury role in 2025 but will remain a trustee of the Association.

3.2. An unfortunate event came to light in 2024, of the illegal wearing of the South Atlantic Medal (SAM) with or without Rosette. This concerned a high-ranking police officer. I attended a tribunal over the matter which concluded that the police officer was not entitled to wear a SAM. The Tribunal brought about considerable press coverage, resulting in other instances of the wearing of the SAM, which are now being investigated. The Association takes seriously any allegations and will follow up accordingly.

3.3. The Association platoon paraded at the Cenotaph on remembrance Sunday; there was a good turnout although the long wait to march off tested older legs. The silver lining was that we were highlighted by the TV coverage as we marched toward and past the memorial at Whitehall. Many Association veterans with families met and took lunch within the Union Jack Club (UJC) afterwards, this is a standing event and non-members who are medal holders are welcome to attend.

3.4. The annual general meeting was held in Hull, with the Sunday service in Hull Minster. Our next AGM is to be held at Abingdon in April 2025. Abingdon has service links, being the base for the Number One Parachute Training school prior to the present venue at Brize Norton. The service will be held within the host hotel.

3.5. The Airborne Riders continue to complete the ride of respect in remembrance of those killed in action (KIA) the Association is most grateful for the funds raised and donated to SAMA 82.

3.6. This year we lost two valued contributors to the Association and our Board of Trustees. They were Ann Townsend, trustee between 2010 and 2014 and a mother of a veteran killed-in-action, and the Reverend Brown, deputy chaplain to SAMA and father of a Falkland veteran. May they rest in peace.

3.7. The Association holds five standards, which are available for events on request. These are located around the UK; on-going maintenance is carried out when required. Member volunteers act as standard bearers; training is available for any member wishing to become a bearer.

3.8. A major revision has been carried out by our diligent office concerning Rules and Regulations, with a review being carried out by trustees. May I thank Joanne and Marie, and the trustees for their assistance.

3.9. Our areas and branches continue to operate in support of the main Association; one branch may be forced to close due to lack of personnel. Although the branch has declared that it has closed there are some outstanding financial matters outstanding for which closure cannot be accepted at this time. Trustees are actively seeking interested veterans who wish to form their own branch for their areas, giving them support and advice, with training, to formulate raising the profile of the Association.

3.10. The Association of Dunkirk Little Ships continues to invite Falkland Veterans to their annual cruise on the River Thames. This popular event is welcomed by our members, and we would like to thank the Dunkirk Little Ships for their support of SAMA 82.

3.11. The Association continues to enhance contact with the new government; we are very grateful to them for the continuing provision of flight places, on an indulgence basis, for veterans to and from the islands via the air-bridge. Veterans in need of comfort from their experience in 1982, are encouraged to return; group visits and family support is encouraged for those who wish to return. The aim is to prioritise those in need and the many first timers, augmented by group leaders and repeat flyers. We are grateful to the Falkland Island Government Office (FIGO) in London who handle the full price flights for non-veterans alongside flights for the Islands citizens**. Thomas Herring, Chairman**

# 4. Secretary Report

4.1. 2024 was an extremely busy year for the SAMA 82 office. For many years the Ministry of Defence has provided the concessionary flight scheme. We are grateful for their commitment and support in ensuring that medal holders can travel at a hugely reduced fare. The scheme ran smoothly until later in the year; unfortunately the MoD was only able to offer a limited number of seats from September onwards.

4.2. Much work has been done to improve our website. This is ongoing as we strive to provide comprehensive, accurate and easily readable information and recollection of the Falklands conflict. In 2024 we added a comprehensive library of books written about the conflict and the book of condolence section was improved. We thank Alan Dodsworth for his continuing efforts in maintaining and growing the virtual Garden of Remembrance.

4.3. The SAMA 82 office endeavours to run efficiently and reduce our carbon footprint. We try to ensure that most of the correspondence is digital, and our website is used as an integral part of the SAMA 82 office administration. All applications are now made through a paperless website application process.

4.4. We encourage members to complete a **gift aid form**, and this can easily be completed on the SAMA 82 website. Gift aid is funded by recovering the tax you have paid on your income to HMRC. So you must be a UK tax payer. It

allows the association to claim an extra 25% of any donations (If you are a higher rate taxpayer, then the benefit to the association is even greater).

4.5. The SAMA 82 newsletter is published twice a year for members and its beneficiaries. We take this opportunity to remind members that the newsletter is for you; we encourage anyone to submit entries. Whether it be a short story about their time in the conflict, a visit to the islands, an event they are organising or have attended, a poem, a small gallery of images, any fundraising efforts you have completed or organising – it can be anything suitable and relatable for the membership and the many other readers of the newsletter.

4.6. As a charity, we rely on donations. Whether donations are made directly or through volunteers' collections or via an event sponsorship, such as climbing a mountain or a cycle ride. It is entirely up to you, how you wish to support SAMA 82 by fundraising so whatever your idea is, we're grateful for your support. If anyone is thinking about raising funds for SAMA 82, please visit the website for further details on how to donate or download a sponsorship form. We also ask that you inform the SAMA 82 office. We can offer you support, and circulate information to beneficiaries.

4.7. Jo and Marie from the office wish to take this opportunity to say "thank you" to all members for their continued support.

# 5. Public Relations and Charity Liaison

5.1. **Media Roundup**. Now the 42nd anniversary year of the FI82 conflict, and as in 2023, a reasonably quiet year for SAMA 82 with regard to PR and special large events. Although the usual level of activity has continued within each geographical area, mostly run by regional co-ordinators and assistants, but essentially considerably less attention on the media (national or international) front. There have of course been a few enquiries from UK press concerning various issues that have come to the foreground throughout 2024. However, all enquiries were appropriately dealt with leaving nothing of significance to report that has not already been well documented by the UK press. (e.g. Police Chief Constable, NORTHAMPTONSHIRE, say no more).

5.2. **Significant Live Events** The 2024 AGM/Dinner weekend took place in the HULL area and went well. Albeit, as expected, the number of attendees was once again down on previous years, in particular, compared to the 40th anniversary in 2022. Although HULL did see a good number of our Merchant Navy members attending the dinner, and in particular the MV NORLAND was well represented.

5.3. The evening raffle and auction that took place during the gala dinner did manage to raise well over £1,000.00. Thank you to all those that very kindly donated items for both auction and raffle. Next year the AGM is to be held in Abingdon, Oxfordshire on Saturday 5 April 2025, all details on the SAMA 82 website. Why not consider joining your fellow SAM holders?

5.4. SAMA 82 was represented by a small fund-raising team at this year's Silverstone Motor GP in July. A full report of this event can be found in the recent newsletter.

5.5. The UK 'Ride of Respect' (RoR) took place across the UK again this year and in a similar format to 2023. The event saw many simultaneous rides across the UK over a given period, where the Airborne Force Riders, and many others, were well supported with many turning out along local RoR routes and remembrance venues. Well done to all that organised, took part and to those that supported this annual fund raising and remembrance event.

5.6. The annual service of remembrance was once again held in June at the Pangbourne Chapel; this was once again very well attended with high numbers of SAM veterans and families amongst many distinguished guests.

5.7. As in previous years, throughout 2024, many local events took place across the UK; many of these were reported in the newsletters of 2024; please read the newsletters for further information. Well done to all those who gave their time to organise these events which of course are often run as fund raisers for SAMA 82. Thank you.

5.8. **Remembrance Weekend 2024** Although numbers were down again this year, the turnout for the traditional remembrance Sunday parade at the Cenotaph had just over 100 SAM veterans marching and all in fine spirit! The weather was reasonably kind to us, and all 'survived' the very long wait on Whitehall to parade past the Cenotaph at the very end of the march past. However, we did manage to attract excellent coverage on the live BBC streaming for national TV.

5.9. Post parade, SAMA 82 members and families attended a post parade luncheon at the Union Jack Club where we were joined by Richard Hyslop (Falklands Island Government Office London).

5.10. **Summary** 2024 has been a satisfactory and successful year essentially due to our events, support initiatives, and community engagement, where we have continued to honour and support our veterans and families. We look forward to building on these achievements in the coming year.

# 6. Pilgrimage, statistics and Report

6.1. The trustees are looking into a scheme that helps to cover some of the costs of administering the flight applications. The office costs for each flight is generally in excess of £50.

6.2.

| | A | B | C | D | F |
|---|---|---|---|---|---|
| | **Total Applications Received** | **Concession Fare Total Successful** | **Concession Fare Total Not successful** | **Applicant withdrawal** | **No Flight Available** |
| **2012** | 227 | 203 | 24 | 19 | 5 |
| **2013** | 132 | 114 | 18 | 13 | 5 |
| **2014** | 85 | 62 | 23 | 19 | 0 |
| **2015** | 114 | 93 | 21 | 18 | 3 |
| **2016** | 171 | 102 | 69 | 27 | 42 |
| **2017** | 201 | 144 | 57 | 22 | 35 |
| **2018** | 173 | 55 | 118 | 18 | 26 |
| **2019** | 172 | 68 | 104 | 22 | 15 |
| **2020** | 196 | 21 | 175 | 9 | 136 |
| **2021** | 97 | 0 | 97 | 0 | 97 |
| **2022** | 233 | 65 | 169 | 37 | 1 |
| **2023** | 205 | 142 | 63 | 56 | 7 |
| **2024** | 247 | 153 | 94 | 29 | 65 |

6.3. A – Total number of concessionary flight applications received at SAMA office.

6.4. B – Number of flights that were purchased through the SAMA 82 concessionary flight scheme.

6.5. C – Number of applications where no concessionary flight was purchased (A - B). C also equals D+F

6.6. D – Number of applications cancelled by applicants. (included in C)

6.7. The association is grateful to the Ministry of Defence for giving beneficiaries access to flights to the Falkland Islands over past years.

# 7. Cenotaph Remembrance and Lunch

7.1. Representation at the National Remembrance at the Cenotaph was well attended by Association beneficiaries with approximately 138 veterans or next of kin of those killed in action marching in the SAMA platoon.

7.2. On completion of the parade, 42 participants retired to the UJC for a lunchtime reception.

# 8. Data Protection

8.1. Trustees produced procedures and arranged compliance of the relevant data protection regulations. This will continue to be expanded and tested against the requirements.

8.2. The trustees maintain the following:

8.2.1. A risk assessment quantifying the severity of consequences and the likelihood of breach.

8.2.2. Identification of classes and individuals of data holders and classes of data held.

8.2.3. Identification of classes of data subjects associated with the risk classification and identifying the heading under which the data is held – consent, contract, legal obligation, vital interests, public interest, legitimate interest.

8.2.4. Procedure identifying the measures necessary to minimise risk, control and protect data, create the relevant expertise, assess through audit the compliance and short-comings and the reports required for trustees and annual reporting.

8.2.5. Trustees have produced and published a privacy statement for the website. This privacy statement was also published in the newsletter.

8.3. In 2024, the Association was reported to the Information Commissioner. The report alleged the non-compliant publication of material about individuals, who had received unauthorised payments from the FVF charity, within the SAMA 82 spring newsletter for 2024. The 2024 Spring edition of the SAMA Newsletter identified payments to an FVF trustee and a connected person (the trustee's wife). The information published was taken directly from the annual reports contained on the Companies House web site. The Association submitted a defence for the publication of the

information, and this was accepted. The information commissioner's office informed the Association that "it has no case to answer".

# 9. Web site and Social Media

9.1. Website:

9.1.1 The website was moved to a new host platform in July 2024. The migration took some 2 days to complete with the minimal disruption to users/visitors.

9.1.2 Since that time, it has proved to be a much more stable platform with zero downtime/outages.

9.1.3 It has 1391 registered users, an increase of 18% on 2023.

9.1.4 Our online Garden of Remembrance (GOR) continues to flourish, with only 9 of the 258 tribute pages not showing any data. Our Webmaster continues to search for data from certified/official sources.

9.1.5 In May & June 2024 our Webmaster worked in conjunction with the IT team at Pangbourne College to install a large touchscreen computer in the Falklands Memorial Chapel which runs our GOR 24/7. This allows all visitors to easily navigate the pages to learn more about the 258 Servicemen and Civilians that were lost in 1982. We are pleased to inform you that this continues to work well.

9.2. Social Media

9.2.1 Our Facebook continues to grow. This is restricted to members only and allows two-way communication between members and the Association.

9.2.2 It currently has 1589 Registered users, a 4% increase on 2023.

9.2.3 Posts are monitored electronically, as well as manually by Office Staff and Trustees.

# 10. Health, Safety and the Environment

10.1. **Code of Practice (COP)** The purpose of the COP is to define the association's commitment to ensure, as far as is reasonably practical, that the H & S of the membership, our staff and representatives, visitors, partners and others associated with our activities is paramount to the Association. It also commits the association to the minimisation of any environment outcomes of its activities.

10.2. Statement of Intent SAMA trustees believe that H & S and environmental issues are a high priority governing the way the Association conducts its activities. Our aim is to conduct our activities in a structured manner to protect the H & S of our staff, members, third parties and the environment. Where existing standards are set by similar oganisations our goal will be to match or exceed their performance.

10.3. Points to note:

10.3.1. Regional Coordinators and Area Representatives appraised of policy.

10.3.2. Suppliers and Partners in collaboration were made aware of the policy.

10.3.3. Recognition of the H & S policies of others and adherence to by ourselves.

10.3.4. Office and Meeting Room professionally safety assessed and recorded.

10.3.5. Display Screen Equipment (DSE) assessments carried out annually.

10.3.6. Emergency procedure maps produced and available for meeting attendees.

10.3.7. Health & Safety is a permanent agenda item at Trustee meetings.

10.3.8. SAMA 82 staff office furniture ergonomically assessed and updated to meet current staff needs.

10.4. Michael Sherrington is the trustee with special tasking for health, safety and the environment.

# 11. SAMA 82 AGM Weekend 2024

11.1. The 2024 AGM took place over the weekend of April 5th - 8th and was held in Kingston-upon-Hull at the Mercure Hotel. Hull is significant to many of the association members as a number of the STUFT vessels (Ships Taken Up From Trade) were based there along with their crews and families.

11.2. On Sunday the attendees travelled to the centre of Hull in a double decker bus decorated in full Falklands remembrance livery to join the local congregation at Hull Minster for the opportunity to remember those KIA during the 1982 conflict. Hull Minster contains many fine examples of 17th century medieval brickwork, is Britain's largest Parish Church and contains many references to the City's seafaring history, making it an excellent location to remember and reflect.

11.3. The details of the AGM itself are well documented and following the formal elements of the meeting there was an open forum during which the future plans for Liberty Lodge were presented by Falkland Islander Brain Summers. The open forum remains a great opportunity for members to raise questions in person or remotely and to air points of view.

11.4. On Saturday evening dinner and entertainment were enjoyed by all and the combined raffle, auction and other incidental income raised a significant sum for the Association coffers. General feedback from those attending was positive and we look forward to getting together at the Hilton, Abingdon in 2025.

# 12. Activities

12.1. The Association engages in the following activities.

12.1.1. Sponsoring pilgrimages to the Falkland Islands to enable beneficiaries to come to terms with any PTSD or other emotional issues caused by their participation in the conflict.

12.1.2. Publishing a regular newsletter to all on the address list so that veterans can keep in touch with fraternity organizations, veterans, and the armed forces of today.

12.1.3. Maintaining and developing a web site with information about the association and the conflict.

12.1.4. Maintaining memorials at the NMA and a virtual garden of remembrance on our website in commemoration of those who died.

12.1.5. Maintaining a welfare structure so that those in need can be given access to the appropriate service charity or service support network.

12.1.6. Maintaining and developing a list of relevant memorials regularly updated to cover mainly the United Kingdom and the Falkland Islands.

12.1.7. Providing grants for South Atlantic veterans and dependants in need and for beneficiaries in need of immediate cash during an unforeseen crisis.

12.1.8. Running a regional structure to reach out to beneficiaries though local contacts.

12.1.9. Providing marked products to enhance the camaraderie of beneficiaries, project the work of the association and the lessons learned from the conflict.

12.1.10. Parading SAMA standards at armed forces events, public events and private funerals.

12.1.11. Presenting displays and materials at armed forces days and other armed forces and military events across the United Kingdom.

12.1.12. Office open hours are 10am to 1pm Monday, Tuesday and Thursday – Targeted at the association beneficiaries, it also welcomed other veterans who may wish to support the association and its objectives. We encourage beneficiaries to prioritise contacting the SAMA 82 office by email. The association secretary is available outside these times for cases of emergency.

# 13. Fund Raising Arrangements

13.1. The association has the following key fund-raising sources:

13.1.1. Initial membership fee of £10 per applicant which gives membership for life in accordance with the membership rules.

13.1.2. Membership fees for associate membership and honorary membership as set by the trustees and it is a one-off fee for life.

13.1.3. Investments mainly within “The BlackRock Armed Forces Charities Growth and Income Fund.

13.1.4. Just giving arrangements.

13.1.5. Membership donations.

13.1.6. Corporate donations and grants from other charities.

13.1.7. Other donations from those with an interest in the work of the association or the history and development of the South Atlantic.

13.1.8. Sales from the shop run from the office.

13.1.9. Collections at armed forces events in combination with a display of the association’s activities.

13.1.10. Local branch organised fundraising.

13.1.11. The HMRC provision of gift aid.

13.1.12. Trustees monitor and regulate fund raising activities and require a business plan for each project arrangement.

# 14. Achievements 2024

14.1. Sold £1942.57 (1981.69) of marked products to veterans and others.

14.2. Provided welfare grants of £4920 (£250)

14.3. Paraded the standard approx. 14 times (plus 9 funerals).

14.4. Membership numbers. SAMA 82 currently has 4607 (4486) members.

14.5. New members in 2024 is 110 (129).

# 15. Made representation at the following events

15.1. SAMA 82 Annual General Meeting

15.2. Pangbourne Remembrance Service (person)

15.3. Remembrance Parade, Cenotaph London. Approximately 138 members participated.

15.4. Remembrance Day Service, Edinburgh

15.5. Remembrance Day Service, Glasgow

15.6. Ride of Respect Memorial Visits (UK wide & Falkland Islands)

15.7. Flag Raising Service, Plymouth

15.8. Association of Dunkirk Little Ships Veterans Cruise

15.9. Veterans Reunion Florida, USA Branch

15.10. Liberation Day Service in Portsmouth

15.11. Liberation Day in Plymouth

15.12. HMS Coventry Reunion

15.13. HMS Fearless Reunion

15.14. SAMA 82 Havant Branch Gala Dinner

15.15. SAMA 82 Scotland Branch AGM & Dinner

15.16. Birmingham Military Tattoo

15.17. Two separate D-day 80 Services in Plymouth

15.18. HMS Brilliant Reunion

15.19. Bridport Garden Centre

15.20. Sherbourne Garden Centre

15.21. Falklands Resistance Memorial service at the National Memorial Arboretum

15.22. Armed Forces Day – Plymouth, Weymouth, St Neots, Eastbourne

15.23. Silverstone Grand Prix Veterans Village

15.24. Bench Rededication Service in Plymouth

15.25. Eden Camp Falklands Service

15.26. Royal Hospital Chelsea Veterans Day

15.27. Liberation Day Service Chorley

15.28. Camping & Caravan Branch meetings

15.29. HMS Intrepid Reunion

15.30. Merchant Navy Day Service

15.31. HMS Invincible Reunion

15.32. Buckingham Palace Garden Party (TNF)

15.33. Motorhome Shows for charities – Newbury, Norwich & Malvern

# 16. Wider Maritime Community

16.1. The association is very keen to ensure that the Merchant Navy is a key participant in the association's governance, activities and benefits. We don't doubt that there is a cultural difference based on the purpose of the military and the trading purpose of the Merchant Navy. The recognition is marked by the sacrifices of the merchant seamen in the two world wars that continued into the South Atlantic Conflict. Indeed, the conflict and its outcome would not have been possible without the support of the STUFT ships and their compliments. Whilst outnumbered in persons by the military the merchant fleet outnumbered the military in ships. We continue to treasure the support, expertise and innovation of the merchant fleet and their courageous crews. Merchant men and women, you will not be forgotten; we value your full and equal participation in our association.

# 17. Financial Review (values in brackets for 2023).

17.1. The Association finances are in good shape. The accounts made some significant gains of around £38,000 in our reserves but of course lost out to inflation. The stock market has reached some sort of plateau and is reluctant to move forward with all the uncertainty and instability in the world. SAMA has a five-year cycle. We reach a peak of activity, donations and spending in years ending with a two and a seven. After these years there is a rapid decline in income from charitable sources and from the generous gifts of members, a slowing of spending, and a reduction in applications for membership. This report is for a year ending with a four and as predicted the pace of financial activity has fallen. Our banked and cash assets, for central funds, at the end of 2024 were £522,816.91 (£484496.51 Last year) a gain of £38,320.40.

17.2. The accounts of branch funds are reasonably stable with a couple of issues. Sadly, the Christchurch treasurer has died and there are only fragments of the financial records. Our latest information is that the branch was closing down and the funds were in the state of run-down. You will note therefore that the Christchurch branch balance has been reported as a zero and the branch has closed. It is the treasurer's moment to thank the fund raisers and treasurers of the funds for Scotland, Camping and Caravan, Havant for their dedicated work.

17.3. The financial summary is distributed around the room as are the Statement of Financial Position

17.4. After a difficult emotional year, a troublesome HSBC bank, Alan Dodsworth and myself will be operating together as treasurers until such time as Alan is happy to go solo on the finances of the association.

17.5. The association is committed to and pays wages above the national living wage. We normally enjoy employment allowance that keeps us free from employer national insurance payments.

17.6. The SAMA 82 procedure "FinanceArrangement-04" is the in-house document covering the procedure for the management of the association funds. This document was last revised on the 19 August 2024.

17.7. Total incoming funds for the central funds for year 2024, £91,045.85(£64,402.12) includes investment gain or loss.

17.8. There are a number of sources of donations, and they are as follows for financial year 2024:

17.8.1. Members' donations: £17010.22 (£15,385.32).

17.8.2. Corporate donations and grants: £235.00 (£1615.28).

17.8.3. Grants from other charities for year: £0 (£0)

17.8.4. Other donations not within the descriptions above were £27524.01 (£17641.88). The association was again particularly grateful for the ride of respect which aggregated a very large donation to the association.

17.9. Our investment with BlackRock increased by £36,579.48 (£16973.53).

17.10. Gift aid claim for 2024 £4163.57 (£2526.27)

17.11. Sales from branded items realised £1942.57 (£1981.69) and stock costs were £6610.00 (£3797.04). The shop has always run at a loss, but it achieves our promotional aims, despite the additional office cost involved. It does provide the opportunity to bring recognition of SAMA 82 by the branding.

17.12. Subscriptions – for the purpose of joining the Association totalled £400 (£890).

17.13. Total central outgoing funds were £52724.96 (£55440.03)

17.14. Office costs including NI, tax, wages, pension, premises costs, routine office costs such as stationery and improvement of equipment and lighting £34179.36 (£32071.20)

17.15. The inspector of accounts Mr Timothy Parrott kindly gave his services free of charge. Mr Parrott has agreed to inspect the accounts for 2025. We extend our gratitude to Mr Parrott for his dedicated service.

17.16. Trustees have trimmed the number of restricted funds with three now remaining. These are the Falkland Families fund, The NMA memorial fund to maintain the memorial, and the Sea front bench fund. Being funded mainly or completely from general funds the pilgrimage fund, HMS Sheffield fund, Memorial Sunday Lunch Fund have been closed as these have either been embodied with the general fund as they are largely funded by the general fund and never have a positive annual balance.

17.16.1. Memorial – The memorial at the National Memorial Arboretum was funded by kind donations from service charities, veterans of the South Atlantic conflict and other supporters at a cost of over £60,000. It was dedicated in 2012. A residue of £12963 (£12,963) is available for continued maintenance.

17.16.2. Falkland Families Association FFA – money for SAMA to disperse under a written agreement with the FFA and their legacy officers. £8709.70 (£11109.70) remains from this fund which is open to application from former FFA members for travel to and from the Falkland Islands.

17.16.3. The sea front bench fund for the Falkland Islands - £1345.07 (£1185)

17.17. The office is rented premises from Torfaen Council and provides a compact office sufficient for needs. It also provides an excellent meeting room, office, storeroom with attached kitchen.

17.18. Apart from the memorial at the National Memorial Arboretum, no property is in the ownership of the association or is or has been held in the names of trustees. The status of the memorial is that it was built and paid for by the association on land gifted for the purpose of holding memorials. Whilst this structure has little expectation of being sold it remains an asset and the association's responsibility. It is in the interest of the Association to maintain it in good condition and apply a notional valuation.

17.19. Inflation reduced the association's monetary assets by an estimated value of about £14,000. However, the use of generally available inflation figures, which are normally targeted at domestic consumption, cannot be reliably used for the spending pattern of the association.

17.20. Recurring annual charges, such as insurance, are expensed on payment provided they are less than £1000.

17.21. Strengths, weaknesses, opportunities, and threats

17.21.1. Strengths: The association has had a stable income over the last few years, and this has matched the outgoings closely. The trustee body works well, and the association has an excellent and well-motivated office staff. The Association updates suitable procedures for its operation and has the support of major service charities that provide guidance, advice, and a forum for expressing concerns the charity may have. The area, regional and branch system works well, although it has come under some strain lately. The association is always short on numbers for local leadership.

17.21.2. Weaknesses: The association sees that the wider participation of the veterans is a weak point but, without doubt, the various events that are staged, and to which SAMA 82 sends representatives, always attracts veterans from the conflict, some of whom have never heard of the association. The association donations are cyclical with bursts of income every five years. Trustees are frequently reminded of the aging and losses amongst the older participants of the association.

17.21.3. Opportunities: To carry on some of the work of the FFA and to use the funds made available for the effective benefit of the wider South Atlantic Family. The FFA fund agreement specified that the residual funds shall be transferred to the general fund for SAMA use ten years after they were originally transferred to SAMA 82 in 2023. With covid affecting this early agreement the time period has been extended to twelve years (2025).

17.21.4. Opportunities: The charity also foresees the growing need to support the elderly, rather than the pilgrim, and to fortify its trustee board with non-veterans to ensure its continuation until the 14 June 2042. It has already started to lay provision for this change although discussions are ongoing about extending the life of the association by ten years.

17.21.5. Threat: The MoD allows the South Atlantic veterans to use spare seat capacity on their regular flights to the Falkland Islands thus lowering the cost of making a pilgrimage to the islands. This is a much-appreciated privilege, and it is greatly treasured by the association. If this facility was closed to the association, it would clearly be a huge set-back for the organization and for those in need of help. Unfortunately, such decisions are often embedded in political expediency, and it will be difficult for SAMA to influence outcomes. Nevertheless, we continue to talk harmoniously with the Minister for Veterans over the continuation of this much appreciated facility and, so far, the MoD has taken great care to enable best use of the flight facility by South Atlantic veterans.

17.22. The Association has a further 18 years of expected life and should wind up on the 14 June 2042 in recognition that those who served in the conflict, and still alive, would be under the care of other viable arrangements. It recognizes the need to reduce and exhaust financial reserves towards the end of its life. Discussion is underway over whether the descendants of the medal holders would wish to continue the existence of the association by making changes to the objectives appropriate to the changing purpose at a time around 2042.

17.23. Where a restricted fund is materially in deficit fund allocations are made at the start of the ensuing financial year to offset the deficit.

17.24. The financial accounts and documents were sent to the inspector (Mr Timothy Parrott) on the 16 February 2025. Mr Tim Parrott emailed his approval of the accounts on the 20 March 2025

17.25. Three branches, Caravan and Camping, Scotland, and Havant manage their own funds which are inspected prior to the SAMA 82 AGM. Their funds are managed and accounted for in accordance with the articles and memorandum of the association and are included in the statement of financial position summarising the assets and liabilities of the association. The trustees maintain a document defining the rules associated with the running of branches which is periodically updated.

17.26. Unfortunately, the Christchurch branch has decided to close following the death of the treasurer and the inability to assemble an active management committee.

17.27. The association is grateful for the hard work of Timothy Parrott who has inspected the accounts.

17.28. Trustee remuneration: No payments were made to trustees except those permitted for the payment of out-of-pocket expenses mainly on travel, subsistence and accommodation.

# 18. Structure

18.1. The original governing documents are the articles and memorandum of the company originally set up on the 19 February 2007. These governing documents have been updated firstly to enable the use of remote meetings and secondly to update the objectives and improve the readability of the rules and legal requirements. Both improvements were approved by the Charity Commission and Companies House in 2021-2022. The articles and memorandum were approved by the membership at the AGM 2022 and brought into effect on the 1 June 2022. The charity is set up as a private company limited by guarantee and is registered with the charity commissioners. The guarantee requires, in the event of the association winding up with liabilities, each member to pay £1 to defray the liability.

# 19. Governance and Trustees

19.1. The trustees are selected or proposed and then democratically elected by members from armed forces veterans, merchant navy, serving armed forces, retired people, and associated civilians. Candidates need an interest in and an understanding of the South Atlantic and its very special features. Some potential trustees take part in the regional networks and are elected on the basis of aptitude, interest and willingness to undertake the duties of a trustee. Training is organized to ensure that new trustees are properly informed so that they understand the duties, responsibility of trustees and range of qualities required within the governing body. Trustees have a duty to ensure that trustees are fit and proper persons to carry out the task of managing the charity and that any shortfall in meeting this standard is identified and appropriately managed. Candidate trustees offer themselves for election at the AGM. Trustees have the power to co-opt new trustees between successive AGMs. The upper limit of trustee numbers is nine.

19.2. From the 14 June 2017 associate members gained full voting rights alongside full members.

19.3. At each AGM no fewer than three trustees must step down and may offer themselves for re-election.

19.4. The training undertaken includes:

19.4.1. The read list of SAMA documentation and COBSEO sources training notes.

19.4.2. Where possible trustees attend training courses provided by COBSEO or legal teams on their behalf.

# 20. Management

| | |
|---|---|
| Chairman | Tom Herring |
| Treasurer | Andrew Lockett, |
| Secretary & Newsletter editor | Jo Stevens, |
| Governance & documentation | Andrew Lockett, Alan Dodsworth, Jo Stevens |
| AGM planning | Stephen Penfold |
| Annual Report collation | Andrew Lockett |
| Welfare | Joe Erskine (Non trustee) |
| Social media | Marie Hurcum/Alan Dodsworth |
| Areas/Branches | Robin Turk |
| Public Relations | Chris Howe |
| Pilgrimage/NMA PR | Chris Howe |
| Concessionary Flights | Tom Herring |
| Expenses & reimbursement. | Andrew Lockett |
| Appeals/Tribunals. | Tom Herring |
| Office Management. | Brian Sherrington |
| Liaison with other Charities | Robin Turk/Tom Herring (Pangbourne) |
| Data Protection | Joanne Stevens/Alan Dodsworth |
| Health, Safety & Environment. | Michael Sherrington |
| Safeguarding | Jo Stevens |
| Website/Garden of Remembrance. | Jo Stevens/Alan Dodsworth |
| Newsletter compiling | Marie Hurcum (employee) |
| NMA Memorial | Joanne Stevens/Chris Howe |
| Finance Committee. | Andrew Lockett/Jo Stevens/Tom Herring /Brian Sherrington/Alan Dodsworth |
| Seafarers / ABF Liaison | Tom Herring |
| Equal Opportunities. | Alan Dodsworth |
| Grant Management Committee. | Brian Sherrington/Chris Howe/ Robin Turk |
| World-wide South Atlantic Memorials | Marie Hurcum |
| Collaborative events (Airborne Riders) | Tom Herring/Chris Howe |

# 21. General Organisation

19.1 The charity has two part time employees who run the office and the day-to-day activities of the association. The key employee is the Secretary of the Association. The Secretary is assisted by an office assistant. The office is open to the public weekly between 10am to 1pm on Monday, Tuesday, and Thursday.

19.2 There are three categories of member: full, associate and honorary. A procedure defines the democratic rights and duties of members. A joining fee of £10 is requested on joining. No further fees are mandatory.
19.3 In order to maintain good communication with the public, beneficiaries and members, the association has provided a new website which is maintained and continually improved to meet the needs of beneficiaries.

# 22. Regional Arrangements & other Charities

22.1. Association's objectives and fraternity:
- Yorkshire and Derbyshire – Tim Lewis
- Lincolnshire and Nottinghamshire – Vacant
- Lancashire, Cheshire, Merseyside, Manchester and Isle of Man – Vacant
- SAMA 82 Scotland Branch – Don Clark
- Staffordshire, Shropshire, Herefordshire, Worcestershire, Warwickshire and W/Midlands, - Vacant
- Kent, Sussex, Surrey and London – Robin Turk/Eon Matthews
- Cambridgeshire, Northamptonshire, Bedfordshire, Hertfordshire, Essex, Norfolk and Suffolk – Nick Nicholson
- Hampshire, Isle of Wight, Berkshire and Wiltshire - Vacant
- Dorset and Somerset – Tony Powell
- Devon and Cornwall – Roger Weale
- Oxfordshire, Middlesex Gloucestershire and Buckinghamshire – Tim Parrott
- Cumbria, Northumberland Tyne & Wear and Durham - Vacant
- North Wales – David Jones
- South Wales, Hereford - Vacant
- Guernsey and Jersey – Tim Slann
- SAMA 82 Camping & Caravan Branch – Terry Beddoes
- SAMA (82) HMS Sheffield Branch - Vacant
- SAMA (82) Havant Branch – Phil Bundy

22.2. Overseas Representatives:
- Spain & Portugal – Stephen Bland
- Scandinavia – Graham Cordwell
- Australia – Andy Brayshaw
- Falklands Islands – Gary Clement
- United States of America – Keith Douglas

22.3. The following Organisations have a close charitable relationship with the Association:
- ABF The Soldiers Fund: Former holder of South Atlantic Fund Money and a supplier of grants to the Association.
- Seafarers: Supplier of grants to the Association.
- The Not-Forgotten Association. This association has been very generous to individual members of the association in providing hospitality and entertainment.
- The Royal Navy and Royal Marines fund.
- SAMA Falkland Islands: Operates to support SAMA visitors and the islanders.
- Combat Stress: Organisation that provides professional treatment for persons suffering from PTSD.
- Armed Forces Common Investment Fund (BlackRock) changed its identity to the BlackRock Armed Forces Charities Growth and Income Fund: An investment scheme for service charities to pool spare resources into one managed fund that benefits from scale. The whole fund is estimated to be about £315 million and in which SAMA is but a small participant.
- COBSEO: Confederation of British Service Charities who provide information, guidance, training and top- level connections for Service Charities.
- Royal Chelsea Hospital.
- Falkland Islands Government
- Ministry of Defence
- SSAFA : Processes welfare and grant applications for beneficiaries.

# 23. Governance Documentation

23.1. These are available on application.
23.2. The Charity is managed under a several procedures which defines the processes to be followed. Procedures are authorised by trustees, published electronically, and reviewed periodically for update.
23.3. Most policies were fully reviewed during 2024.
23.4. **Document Name and date authorised**
Spend Algorithm 19.8.24

Reimbursement of expenses 2.9.24
Financial Arrangements 19.8.24
Regional Co-ordinators 2.9.24
Branch Rules 2.12.24
Association Structure and Organisation 19.8.24
Conflict of interest 30.9.24
Company Objectives 16.9.24
Safeguarding Vulnerable Adults 30.9.24
Membership Rules 14.10.24
Data Protection Policy 14.10.24
Staff Handbook 2.9.24
Records - Retention & Destruction 30.9.24
Relationships Argentine Veterans 28.10.24
Complaint Procedure 14.10.24
Volunteers 28.10.24
Equal opportunities 28.10.24
Privacy Statement 28.10.24
Social media (new) 2.12.24
Bullying (new) 11.11.24
Presidents and Honorary Vice Presidents 16.9.24
Trustees 11.11.24
Whistleblowing 11.11.24 27
Concessionary flights 11.11.24
Asset management 2.12.24

# 24. The SAMA memorial at the National Memorial Arboretum Staffordshire

24.1. NMA Memorial - The SAMA 82 Memorial at the National Memorial Arboretum in Staffordshire, is designed to reflect the Falklands Islands' landscape. The main memorial is a 7ft (1.92m) curved wall made from Cotswold stone. Rocks given from the Falkland Islands landscape have been placed around the curved stone wall. The memorial wall itself is modelled on the larger cemetery in San Carlos Bay. The site also features two benches and several granite plaques on rocks taken from the Falklands. The memorial was officially unveiled at the SAMA 82 AGM Service 2012.

# 25. Reference and Administrative details

25.1. Name of Charity: The South Atlantic Medal Association (1982) (SAMA 82).
25.2. Patron: His Majesty King Charles III.
25.3. President: Commodore Jamie Miller CBE Royal Navy.
25.4. Short Name: SAMA 82.
25.5. Charity Number: 1118842.
25.6. Company Number: 06113679.
25.7. Registered Office and Principal Office: Unit 25 Torfaen Business Centre, Panteg Way, New Inn, Pontypool, Gwent, Wales NP4 0LS.
25.8. Directors as at the 2 April 2024: Thomas Herring, Andrew Lockett, Christopher Howe MBE, Stephen Penfold, Alan Dodsworth, Robin Turk, Brian Sherrington, Michael Sherrington.
25.9. Directors as at the 31 December 2024: Thomas Herring, Andrew Lockett MBE, Christopher Howe MBE, Stephen Penfold, Brian Sherrington, Michael Sherrington, Alan Dodsworth, Robin Turk
25.10. The above were also Trustees of the charity during the same periods.

# The South Atlantic Medal Association (1982) (SAMA 82)

A Company Limited by Guarantee – formed on 19 February 2007 - Registered Number 06113679

Registered as a Charity on 17 April 2007 – Registered Number 1118842

**Patron His Majesty King Charles III**

Association Founded by Rick Jolly and Denzil Connick President: Commodore Jamie Miller, CBE Royal Navy

Honorary life vice-presidents: Malcolm Hunt; Martin Reed; John Philips; Mike Bowles; John Erskine; Kevin Greathurst; Dr Morgan O'Connell; Julian Thompson; Sir James Dutton; Jane Adams; Gordon Mather; Stephen Adams; Nicci Pugh.

Directors as at the 2 April 2024: Thomas Herring, Andrew Lockett, Christopher Howe MBE, Stephen Penfold, Alan Dodsworth, Brian Sherrington, Michael Sherrington, Robin Turk.
Directors as at the 31 December 2024 Thomas Herring, Andrew Lockett MBE, Christopher Howe MBE, Stephen Penfold, Alan Dodsworth, Brian Sherrington, Michael Sherrington, Robin Turk
Secretary Joanne Stevens

In 2022, South Atlantic Medal holders were given the freedom of the Falkland Islands and the cities of Portsmouth and Plymouth.

## Short Annual Report - Period 1 January 2024 to 31 December 2024

Andrew Lockett was the treasurer throughout 2024**.**

Information within this report refers to the accounting year 1 Jan 2024 to 31 December 2024 unless otherwise stated**.**

**Accounts maintained**

Account A HSBC - Current Account
Account B HSBC - An account linked to paypal Account E.
Account C HSBC - A deposit account.
Account D BlackRock - An investment account with the Armed Forces Charities Growth & Income A Acc used by many armed forces charities.
Account E A paypal account; collects donations, sales payments and makes payment of web costs.
Account F An emergency cash fund of £100 retained for rapid supply of cash to beneficiaries.

### Records: **The accounts were kept using spread sheets and were inspected by Timothy Parrott.**

### Income

The income of the association comes mainly from membership donations, non-member donations, corporate donations, grants, investments with the Armed Forces Charity Growth and Income A Accumulation and sales. The association is grateful to all persons who donate to the purposes of the association, in particular, those who do so regularly through the direct debit or other schemes.

Where donations are given for specific purposes, the amounts are accounted for in a restricted fund and a running total maintained.

The following dedicated money is accounted for, other categories are introduced where necessary:

Pilgrimage ongoing, Whitehall Remembrance parade and Lunch, Memorial ongoing support and maintenance, FFA Fund, Falkland Islands Harbour Front Benches, Specified short term projects.

Members' and others' donations remain confidential.

### Travel, Subsistence, reimbursement payments to or for Directors, Trustees, Employees, Supporters and Post Holders

Tim Parrott £332.22; Tony Powell £287.81; Marie Hurcum £62.40.

## Sales from SAMA Shop

The shop, by its promotion of the association, is always non-profit making. We thank the office for the considerable work required to maintain the shop.

## Web site

The web site has settled down and has not required significant expenditure except to populate and maintain it.

## Insurance

Policy Bee Ltd was selected for our insurance in November 2024; the premium increased slightly.

## Branch Accounts

At the end of 2023 SAMA had five branches: Camping and Caravan, Scotland, Christchurch, Havant and HMS Sheffield. The HMS Sheffield branch, which had raised a significant sum of money, became inactive and was deemed closed with the balance embodied in the general fund at the start of financial year 2024. During 2024 the Christchurch branch folded with a zero balance. Each of the remaining branches maintains their own inspected accounts which are entered on the Association's Statement of Financial Position. The trustees extend their thanks to the treasurers of these funds.

## Company property and wealth

A property record is maintained, and appreciation and depreciation are calculated annually and entered on to the balance sheet. This provides a necessary record of "ownership", value and the location of SAMA property.

## End of year balance (Central Funds)

Our end of year cash balance (Money in bank and investments) for central funds including restricted funds was £522,816.91 (last year £484,496.51) a gain of £38,320.40

## Submission to Companies House and Charity Commissioners

The association secretary carries out the functions of reporting statutory and obligatory information to Companies House and the Charity Commission. This was carried out successfully for 2024.

## Grants

The association continues to make grants for those in need and for the wider benefit of the beneficiaries. This money comes from the general fund and the FFA money which has been placed in our care.

## Summary

Membership growth continues at a slower volume.

## Associated Documentation

Full report – long report, statement of financial position – (balance sheet), summary & income and expenditure – table, stock assessment and valuation, asset list

# The South Atlantic Medal Association (1982) (SAMA82)

## Statement of Financial Position as at 31 December 2024

Company Number: 06113679 Charity Number: 1118842

| | | Central Funds | | Branch Funds | | | | | |
|---|---|---|---|---|---|---|---|---|---|
| | | Unrestricted Funds | Restricted Funds | Scotland | Branch Campling and Caravan | Christchurch | HMS Sheffield Branch Absorbed in General Fund | Havant | All funds |
| *Fixed Assets* | *Equipment/ Property* | £12,334.80 | £7,496.14 | £0.00 | £0.00 | £0.00 | £0.00 | £0.00 | £19,830.94 |
| *Stock Asset* | *Sale Stock* | £13,700.80 | £0.00 | £0.00 | £0.00 | £0.00 | £0.00 | £0.00 | £13,700.80 |
| *Current Financial Assets* | *Cash & Bank* | £499,799.32 | £23,018.08 | £1,493.54 | £1,403.64 | £0.00 | £0.00 | £865.54 | £526,580.12 |
| **Current Assets** | | £513,500.12 | £23,018.08 | £1,493.54 | £1,403.64 | £0.00 | £0.00 | £865.54 | £540,280.92 |
| **Total Assets** | | £525,834.92 | £30,514.22 | £1,493.54 | £1,403.64 | £0.00 | £0.00 | £865.54 | £560,111.86 |
| *Current Liabilities* | | £0.00 | £0.00 | £0.00 | £0.00 | £0.00 | £0.00 | £0.00 | £0.00 |
| *Non Current Liabilities* | | £0.00 | £0.00 | £0.00 | £0.00 | £0.00 | £0.00 | £0.00 | £0.00 |
| **Total Liabilities** | | £0.00 | £0.00 | £0.00 | £0.00 | £0.00 | £0.00 | £0.00 | £0.00 |
| **Net Assets** | | £525,834.92 | £30,514.22 | £1,493.54 | £1,403.64 | £0.00 | £0.00 | £865.54 | £560,111.86 |
| **Capital & Reserves** | | £525,834.92 | £30,514.22 | £1,493.54 | £1,403.64 | £0.00 | £0.00 | £865.54 | £560,111.86 |

Notes:
Liabilities Nil

For the year ended 31st December 2024 the company was entitled to exemption from audit under Section 477 of the Companies Act 2006. The members have not required the company to obtain an audit in accordance with Section 476 of the Companies Act 2006. The Directors acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and for the preparation of accounts. These accounts have been prepared in accordance with the provisions applicable to companies subject to small companies' regime.

*Andrew Lockett 17 Carew Close, Crafthole, Torpoint, Cornwall, PL11 3EB*

Signature 25/3/2025

Andrew James Lockett (AJ Lockett)

Inspector of Accounts (Tim Parrott)

# The South Atlantic Medal Association (1982) (SAMA82)

## Statement of income and expenditure - year ended 31 December 2024

Company Number 06113679; Charity Number 1118842

| Year Ended 31-Dec-23 | Central Funds only | Year Ended 31-Dec-24 |
|---|---|---|
| | **Receipts** | |
| 890.00 | Membership fees | 400.00 |
| 15385.32 | Membership donations | 17010.22 |
| 17641.88 | Other donations | 27524.01 |
| 1305.00 | Funds raised at/for AGM | 754.00 |
| 1615.28 | Corporate donations & Grants | 235.00 |
| 1981.69 | Sales | 1942.57 |
| 4602.00 | Pilgrimage | 0.00 |
| 2516.27 | Gift Aid | 4163.57 |
| 16973.53 | Investment Gain | 36579.48 |
| 843.65 | Interest paid gross | 832.07 |
| 359.75 | Paypal Donation | 178.77 |
| 227.50 | Area Income | 402.00 |
| 60.25 | Money Returned by members and corrections | 1024.16 |
| **64,402.12** | **Total Receipts** | **91,045.85** |
| | **Expenditure** | |
| 3797.04 | Sales- Puchase of stock | 6610 |
| 25757.56 | Employee costs | 27343.12 |
| 4698.87 | Premises costs | 4579.78 |
| 399.00 | Post and Carriage | 200.07 |
| 624.39 | Printing and Stationery | 1069.6 |
| 67.20 | Equipment and repairs | 390.19 |
| 694.80 | Fund Raising cost | 349.7 |
| 524.18 | Insurance | 596.6 |
| 1140.63 | Web site | 1709.47 |
| 1767.00 | Legal and professional | 133 |
| 0.00 | Committee and other | 174.08 |
| 900.99 | AGM | 0 |
| 140.70 | Bank and Finance | 140.27 |
| 726.67 | Travel and Subsistence Governance | 0 |
| 9402.00 | Pilgrimage Sponsorship | 0 |
| 1137.00 | Area Representative Costs & Storage | 2224.23 |
| 2765.00 | Remembrance Lunch & receptions & memorial | 2017.99 |
| 250.00 | Grants awarded | 4920 |
| 182.85 | Money returned to Members | 0 |
| 464.15 | Parading standard and Wreaths | 250 |
| 0.00 | Unauthorised Payments | 16.86 |
| **55,440.03** | **Total Expenditure** | **52,724.96** |
| 0.00 | Investment Loss | **0.00** |
| **8,962.09** | **Total Gain/Loss** | **38,320.89** |

# The South Atlantic Medal Association (1982) (SAMA82)

## Statement of Assets and Liabilities - year ended 31 December 2024

Company Number 06113679; Charity Number 1118842

| | Central Funds Only | | |
|---|---|---|---|
| 31-Dec-23 | **Schedule of Bank and Other Asset Balances** | 31-Dec-24 | **Gain/Loss** |
| 7973.91 | HSBC Current 81118358 | 9030.65 | 1056.74 |
| 2546.08 | HSBC Number 2 01504660 | 6195.18 | 3649.10 |
| 48787.20 | HSBC Deposit 41517236 | 45619.18 | -3168.02 |
| 424988.06 | BlackRock Armed Forces Charities Growth & Income A Accumulation 50733 (Originally AFCIF 4367024 ) | 461567.54 | 36579.48 |
| 101.26 | Paypal | 304.36 | 203.10 |
| 100.00 | Cash (For Office Emergency Purposes) | 100.00 | 0.00 |
| **484,496.51** | **Total** | **522,816.91** | **38,320.40** |
| | **Central Funds Only** | | |
| 484,496.51 | Current Cash & Investment Assets including restricted funds | 522,816.91 | 38,320.40 |
| 8,821.84 | Fixed Assets (property) | 12,334.80 | 3512.96 |
| 9,039.89 | Fixed Assets (Other) | 7,496.14 | -1543.75 |
| 8,090.40 | Stock Assets | 13,700.80 | 5610.40 |
| 510,448.64 | **Total of Current and Fixed Assets** | 556,348.65 | 45,900.01 |
| 62.40 | Cash Liabilities (other) | 0 | 0 |
| 62.40 | **Total Liabilities** | 0 | 0 |
| **510,386.24** | Residual Assets | **556,348.65** | **45,962.41** |
| 31-Dec-23 | **Branch Funds separate from Central Funds - capital and reserves** | 31-Dec-24 | |
| 1386.65 | Scotland | 1493.54 | 106.89 |
| 1403.64 | Camping and Caravan | 1403.64 | 0.00 |
| 1138.65 | Christchurch | 0.00 | -1,138.65 |
| 0.00 | Minus Christchurch liabilities | 0.00 | 0.00 |
| 1036.24 | Havant Branch - set up Nov 2021 | 865.54 | -170.70 |
| 0.00 | Havant Branch liabilities | 0.00 | 0.00 |
| **4965.18** | **Total** | 3762.72 | **-1202.46** |
| **515,351.42** | Total of Central and Branch assets | **560,111.37** | **44,759.95** |

Prepared by Andrew Lockett: Teasurer Date: 25/3/25.

I confirm that I have inspected the account files, bank statements, the Statement of Income and Expenditure, Statement of assets and liabilities and the Statement of Financial Position that have been kept for the year ended 31 December 2024 and that the above details are a true summary.

Tim Parrott: Inspector of Accounts: Date: 25/3/25

From: Mr Timothy David Parrott BSc, C Eng, MCP

46 Bridge Mead
Ebley
Stroud
Gloucestershire GL5 4BP

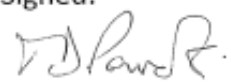
19 March 2025

Attn. Mr Andrew Lockett – Treasurer
South Atlantic Medal Association 1982
17 Carew Close
Crafthole
Torpoint
Cornwall PL11 3EB

**Reference: Inspection of SAMA 82 Accounts for period 1 Jan 2023 to 31 Dec 2024**

I have inspected the accounts and they are a true and accurate record of the finances of SAMA 82 for the year 2024.

Signed:



T D Parrott

**THE SOUTH ATLANTIC MEDAL ASSOCIATION (1982) (SAMA 82)**

England & Wales - Charity number 1118842

# Accounts

# The South Atlantic Medal Association (1982) (SAMA 82)

A Company Limited by Guarantee – formed on 19 February 2007 - Registered Number 06113679
Registered as a Charity on 17 April 2007 – Registered Number 1118842

Patron His Majesty King Charles III
Association Founded by Rick Jolly and Denzil Connick

President: Commodore Jamie Miller, CBE Royal Navy

Honorary life vice-presidents: Malcolm Hunt; Martin Reed; John Philips; Mike Bowles; John Erskine; Kevin Greathurst; Ann Townsend; Dr Morgan O'Connell; Julian Thompson; Sir James Dutton; Jane Adams; Gordon Mather; Stephen Adams; Nicci Pugh.

Directors as at the 2 April 2023: Thomas Herring, Andrew Lockett, Christopher Howe MBE, Stephen Penfold, Alan Dodsworth, Brian Sherrington, Michael Sherrington, Robin Turk.
Directors as at the 31 December 2023 Thomas Herring, Andrew Lockett, Christopher Howe MBE, Stephen Penfold, Alan Dodsworth, Brain Sherrington, Michael Sherrington, Robin Turk

Secretary Joanne Stevens

In 2022, South Atlantic Medal holders were given the freedom of the Falkland Islands and the cities of Portsmouth and Plymouth.

# Annual Report

Period 1 January 2023 to 31 December 2023

## 1. Objectives

1.1. to promote the efficiency of the United Kingdom armed forces and other supporting units by maintaining contact between serving members of the armed forces and members and former members of the armed forces, the Merchant Navy, and other UK units that served in operations in the South Atlantic in 1982;

1.2. to advance the education of the public and members of the armed forces in matters relating to operations in the South Atlantic in 1982;

1.3. to promote good citizenship for the benefit of the public at large by commemorating the contribution made by those United Kingdom participants who died through the action during operations in the South Atlantic in 1982, and by maintaining a book of commemoration and remembrance available on the internet, as a memorial to the personnel and civilians who died in the operations in the South Atlantic in 1982;

1.4. to relieve individuals who are in receipt of the South Atlantic Medal 1982 issued by the United Kingdom for their service in the South Atlantic during the period between 2 April 1982 and the 21 October 1982, and also their dependants, who are in need by virtue of hardship, sickness or old age by:

1.4.1. making grants of money to them or

1.4.2. providing or paying for goods, services, facilities, or assistance for them or

1.4.3. making grants of money to other persons or bodies who provide goods, services, or facilities to those in need or

1.4.4. sponsoring return visits to the Falkland Islands for those in need of relief from trauma or distress caused by their involvement in the 1982 South Atlantic operations.

## 2. Changes to the Articles and Memorandum

2.1. The Articles and Memorandum of the Association introduced on the 2 April 2022 remains in use.

2.2. objectives are given in section 1 of this report. The Articles and memorandum were also subject to a rearrangement of the paragraphs to make for easy reading. The actual requirements remained unchanged by this simplification.

## 3. Chairman's Report

3.1. In 2023, the Association lost co-founder Denzil Connick, a person whose determination and persistence brought about the creation of the Association in 1997. He died after a short illness.

3.2. He was awarded the British Empire Medal (BEM) in the very first Honours List of King Charles III, who is also the Royal Patron of the Association. Denzil was very pleased to accept the award, but died before the medal could be presented to him. The medal adorned the coffin alongside his South Atlantic Medal with Rosette and General Service Medal. This was a great comfort to his wife and family.

3.3. The year also saw the sad loss of a long serving trustee Lawrence (Chris) Jones, who had also represented the Association as our Regional Coordinator in the south-west. He had recently stood down from his duties to enjoy his retirement. The Association will miss his vibrant personality and his capability to create teams and harness their energy. The association sends condolences to his wife and family. May he rest in peace.

3.4. The Board welcomed four new volunteer trustees in 2023, to serve South Atlantic veterans, and we extend a warm welcome to them. Specific tasks and areas of responsibility were allocated, and the Board took the opportunity to initiate cross training to cover roles, should the need arise.

3.5. Trustees and members extend grateful thanks to the Airborne Riders, and their Chairman Paul Moore, who is a South Atlantic Veteran, for continuing to organise the yearly "Ride of Respect" around the graves and memorials of those killed in action in 1982. The ride this year took a different format, becoming regional by small groups of riders over two days, rather than one group covering the UK over two weeks. The event went very well, and I would like to thank all the regional rider groups for their participation and the donations raised. Trustees were able to attend various locations in support of the riders. To complete the circle, after delays, Paul and one other rider, were able to travel to the Islands via UK/FI Air Bridge. Using borrowed motorcycles, they paid respects at graves and memorials. With the help of the Falkland Islands Government Air Service, the ride was extended to west Falkland. Our sincere thanks go to all on the Islands who assisted this ride over five days. The donations raised from the rides in the UK and FI are greatly appreciated.

3.6. The SAMA 82 office in South Wales continues to support South Atlantic veterans with the highest standard of administration and organisation. Members are grateful to the whole team working together to make the South Atlantic Medal Association a successful charity.

3.7. The Association conveys our best wishes to our Royal Patron and we wish him good health.

# 4. Secretary Report

4.1. Due to the full resumption of the concessionary flight scheme, 2023 was an extremely busy year for the SAMA 82 office. For many years the Ministry of Defence has provided the concessionary flight scheme. We are grateful for their commitment and support in ensuring that medal holders can travel at a hugely reduced fare. The scheme run smoothly until later in the year and sadly the MoD were not able to provide concessionary flights for veterans to attend the Remembrance Day events being held in the Islands.

4.2. Much work has been done to improve our website. This is ongoing as we strive to provide comprehensible and accurate information and recollection of the Falklands conflict. In 2023 the new virtual Garden of Remembrance was launched, we thank Alan Dodsworth for his efforts in providing this.

4.3. We decided to create a photo gallery of Operation Taskforce and requested contributions from our membership. They immediately rose to the challenge, and we were inundated with images. I'm pleased to report that the 'Ships of the Task Force' section is now complete and viewable to the public on our website.

4.4. The SAMA 82 office endeavours to run efficiently and reduce our carbon footprint. We try to ensure that most of the correspondence is digital, and our website is used as an integral part of the SAMA 82 office administration. All applications are now made through a paperless website application process.

4.5. We encourage members to complete a Gift Aid form, and this can easily be completed on the SAMA 82 website. Gift Aid is not of any cost to yourselves but allows the Association to claim an extra 25% of any donations you make to SAMA 82 from the UK Government.

4.6. The SAMA 82 Newsletter is published twice a year for members and its beneficiaries. We take this opportunity to remind members that the newsletter if for you and we encourage anyone to submit entries. Whether it be a short story about their time in the conflict, a visit to the Islands, an event they are organising or have attended, a poem, a small gallery of images, any fundraising efforts you have completed or organising – it can be anything suitable and relatable for the membership.

4.7. As a charity, we rely on donations. Whether donations are made directly or through volunteers' collections or via an event sponsorship such as climbing a mountain, a cycle ride. It is entirely up to you, how you wish to support SAMA 82 by fundraising so whatever your idea is, we're grateful for your support. If anyone if thinking about raising funds for SAMA 82, please visit the website for further details on how to donate or download a sponsorship forms. We also ask that you inform the SAMA 82 office who can offer you support and advice.

4.8. Jo and Marie from the office wish to take this opportunity to say "thank you" to all members for their continued support.

# 5. Public Relations and Charity Liaison

5.1. Media Roundup

5.1.1. 2023, following on from the 40th anniversary year of the FI82 conflict, unlike 2022, was a much quieter year for SAMA 82 with regard to public relations. Of course, there has been the usual level of activity within each geographical area which was run by regional co-ordinators, but essentially far less on the media (national or international) front. There have been a few enquiries from UK press concerning a few issues that have come to the foreground, but all dealt with and nothing of significance to report.

5.2. Significant Live Events

5.2.1. The 2023 AGM weekend took place in Swindon and went well albeit, as expected, the number of attendees was down on the previous year for the 40th anniversary.

5.2.2. The UK 'Ride of Respect' (RoR) took place across the UK again this year but in a different format to previous years which saw many simultaneous rides across the UK. Once again, the Airborne Force Riders and many others were well supported with many turning out at local RoR routes and venues, well done all that took part and supported this annual event.

5.2.3. The RoR also took place down south in the FI during October, when Paul Moore and Charlie McColgan went down, loaned the bikes and equipment etc and visited many of the grave sites and memorials scattered around the Islands. Once again well done to the Airborne Riders.

5.2.4. The annual service of remembrance was once again held in June at Pangbourne Chapel, this was once again very well attended with high numbers of SAM veterans and families amongst many distinguished guests.

5.2.5. Throughout 2023, many local events also took place across the UK, as many of these were reported in the newsletters of 2023, please read for further information. Well done to all those who gave their time to organise these events which of course are often run as fund raisers for SAMA 82. Thank you.

5.3. Remembrance Weekend 2023

5.3.1. Another healthy turnout for the Remembrance Sunday Parade at the Cenotaph, and after the 40th anniversary of nearly 400 marching, this year we were reduced to 200 tickets with 178 actually parading. Afterwards, some SAMA 82 members and families attended a post parade luncheon at the Union Jack Club where we were joined by Richard Hyslop (FIGO London) and Teslyn Barkman one of the FI MLAs.

# 6. Reporting matters to the Charity Commission

6.1. The charity has continued its dialogue with the Charity Commission, over the unauthorised payment from another charity to a former trustee of the South Atlantic Medal Association. Trustees of SAMA 82 continue to believe that the unauthorised payment was a breach of trustee conduct. The report to the Charity Commission regarding the conduct of SAMA 82 in this matter, was reviewed by the Charity Commission, and the concern, by the association over SAMA 82 and the relationship with the former trustee, was closed down by the Charity Commission.

# 7. Pilgrimage Statistics and Report

7.1. The trustees are looking into a scheme that helps to cover some of the costs of administering the flight applications. The office costs for each flight is generally in excess of £50.

| | A | B | C | D | F |
|---|---|---|---|---|---|
| | **Total Applications Received** | **Concession Fare Total Successful** | **Concession Fare Total Not successful** | **Applicant withdrawal** | **No Flight Available** |
| **2012** | 227 | 203 | 24 | 19 | 5 |
| **2013** | 132 | 114 | 18 | 13 | 5 |
| **2014** | 85 | 62 | 23 | 19 | 0 |
| **2015** | 114 | 93 | 21 | 18 | 3 |
| **2016** | 171 | 102 | 69 | 27 | 42 |

| | | | | | |
|---|---|---|---|---|---|
| **2017** | 201 | 144 | 57 | 22 | 35 |
| **2018** | 173 | 55 | 118 | 18 | 26 |
| **2019** | 172 | 68 | 104 | 22 | 15 |
| **2020** | 196 | 21 | 175 | 9 | 136 |
| **2021** | 97 | 0 | 97 | 0 | 97 |
| **2022** | 233 | 65 | 169 | 37 | 1 |
| **2023** | 205 | 142 | 63 | 56 | 7 |

7.2. A – Total number of concessionary flight applications received at SAMA 82 office.

7.3. B – Number of flights that were purchased through the SAMA 82 concessionary flight scheme.

7.4. C – Number of applications where no concessionary flight was purchased (A - B). C also equals D+F

7.5. D – Number of applications cancelled by applicants. (included in C)

7.6. The association is grateful to the Ministry of Defence for giving beneficiaries access to flights to the Falkland Islands over past years.

7.7. Out of the 56 applications that were withdrawn 30 had already been purchased by another organisation, a concessionary flight was not required, and an application should not have been submitted. This process ceased in May 2023. If the 30 are disregarded from the stats this would achieve a success rate of 81%.

# 8. Cenotaph Remembrance and Lunch

8.1. Representation at the National Remembrance at the Cenotaph was well attended by Association beneficiaries with approximately 178 veterans or next of kin of those killed in action marching in the SAMA 82 platoon.

8.2. On completion of the parade, 50 participants retired to the UJC for a lunchtime reception.

# 9. Website and Social Media

9.1 There are 1175 registered users of the web site.

9.2 During 2023 Steve Cocks arranged for the hosting of our website to be controlled directly by the SAMA 82 office. Our appreciation to Steve Cocks for his help over the last few years and his ongoing support.

9.3 Since the control of the SAMA 82 website was handed over to us in June 2023, it has gone from strength to strength.

9.4 The site has been streamlined to 380 pages; but continues to meet the objectives of remembrance, education, communication, and information. The main part of the site is fully accessible to the public, whilst our restricted members' only area has 1185 registered users.

9.5 Our new online Garden of Remembrance went live to all members in July 2023.

9.6 Some considerable work has gone into the workflows, aesthetics and storage utilisation of the site, including a purge and tagging exercise of stored images, allowing a better user experience and futureproofing the site for the short and medium term. Our thanks go to Joanne Stevens, Marie Hurcum and Alan Dodsworth for their continued hard work.

9.7 The site and services remain stable, with only 1 outage throughout 2023, which in total lasted 3 days. This was due to a failure at the service providers end, compounded by the unavailability of the previous host controller. Now SAMA 82 has full hosting control, an incident such as this can be identified and resolved quicker.

9.8 The public area of the website contains general information, this includes history and aims of SAMA 82, details of the board of trustees, membership application, fund raising and donations, AGM and events notifications, welfare and support, SAMA 82 concessionary flight application, access to the online garden of remembrance, the Association shop and links to other organisations. A section detailing events and experiences of those who took part in the conflict includes a timeline, galleries, members experiences of the conflict and a poetry section.

9.9 The members only area of the website includes area and branch coordinators contact details, obituaries, Not Forgotten Association events and the collection of newsletters from 2009 onwards.

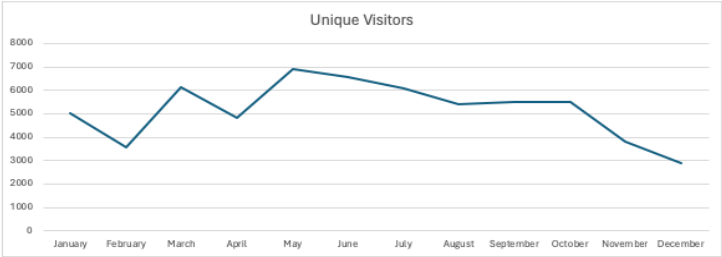
9.10 The Association utilises several social media platforms to communicate with the public, members and beneficiaries this includes Twitter to broadcast selected information to the public.

9.11 The South Atlantic Medal Association (1982) (SAMA 82) Facebook page is restricted to association members only and allows two-way communication between the members and the Association. There are over 1530 members of this page.

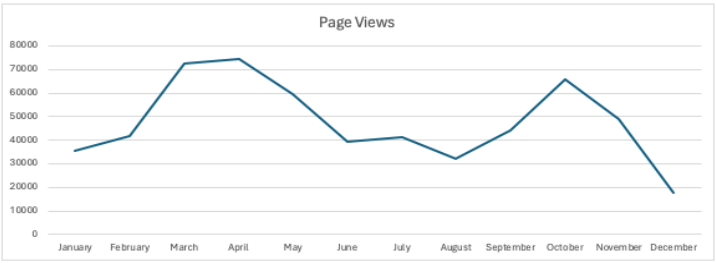
9.12 Online applications for membership, concessionary flights and events can now be completed via our website.

9.13 Site usage statistics 2023:

| Month | Unique Visitors | Average Per Day |
|---|---|---|
| January | 5043 | 163 |
| February | 3552 | 127 |
| March | 6126 | 198 |
| April | 4819 | 161 |
| May | 6914 | 223 |
| June | 6571 | 219 |
| July | 6109 | 197 |
| August | 5420 | 181 |
| September | 5517 | 184 |
| October | 5504 | 178 |
| November | 3827 | 128 |
| December | 2895 | 93 |




| Month | Page Views | Average Per Day |
|---|---|---|
| January | 35427 | 1143 |
| February | 41779 | 1492 |
| March | 72728 | 2346 |
| April | 74609 | 2487 |
| May | 59770 | 1928 |
| June | 39313 | 1310 |
| July | 41516 | 1339 |
| August | 32240 | 1075 |
| September | 44410 | 1480 |
| October | 65715 | 2120 |
| November | 48939 | 1631 |
| December | 17569 | 567 |




# 10. Data Protection

10.1. Trustees produced procedures and arranged compliance of the relevant data protection regulations. This will continue to be expanded and be tested against the requirements.

10.2. The trustees have prepared the following:

10.2.1 A risk assessment quantifying the severity of consequences and the likelihood of breach.

10.2.2 Identification of classes and individuals of data holders and classes of data held.

10.2.3 Identification of classes of data subjects associated with the risk classification and identifying the heading under which the data is held – consent, contract, legal obligation, vital interests, public interest, legitimate interest.

10.2.4 A procedure identifying the measures necessary to minimise risk, control and protect data, create the relevant expertise, assess through audit the compliance and short-comings and the reports required for trustees and annual reporting.

10.2.5 Trustees have produced and published a privacy statement for the website. This privacy statement was also published in the newsletter.

# 11. Health, Safety and the Environment

11.1. Code of Practice (COP), the purpose of the COP is to define the association's commitment to ensure as far as is reasonably practical that the H & S of the membership, our staff and representatives, visitors, partners and others associated with our activities is paramount to the Association and its five-year plan. It also commits the association to the protection of any environment if impacted by its activities.

11.2. Statement of Intent: We at SAMA 82 believe that H & S and environmental issues hold an equal standing in the way the Association conducts its undertakings. Our ultimate aim is to conduct our activities in a structured manner to protect the H & S of our staff, members, third parties and the environment. Where existing standards are set by partners our goal will be to exceed their expectations of ourselves as a Charity.

11.3. Points to note:

11.3.1. Regional Coordinators and Area Representatives appraised of policy.

11.3.2. Suppliers and Partners in collaboration were made aware of the policy.

11.3.3. Recognition of the H & S policies of others and adherence to by ourselves.

11.3.4. Office and Meeting Room professionally safety assessed and recorded.

11.3.5. Display Screen Equipment (DSE) assessments carried out annually.

11.3.6. Emergency procedure maps produced and available for meeting attendees.

11.3.7. Health & Safety is a permanent agenda item at Trustee meetings.

11.3.8. SAMA 82 staff office furniture ergonomically assessed and updated to meet current staff needs.

11.3.9. Stephen Penfold is the trustee with special tasking for health, safety and the environment.

# 12. SAMA 82 AGM Weekend 2023

12.1. The 2023 AGM weekend was held at the Alexandra House Hotel near Swindon and was followed by a service of remembrance at the Falkland Islands Memorial Chapel located in the grounds of Pangbourne College.

12.2. Alexandra House is actually built on the site of the former Princess Alexandra Hospital which cared for a number of our colleagues following repatriation in 1982, thus making this a poignant location for a SAMA 82 Association reunion.

12.3. On the Saturday there was an organised shopping trip into Swindon and Eon Matthews manned a stall in the hotel raising welcome funds through the sale of SAMA 82 merchandise.

12.4. The AGM itself is well documented and following the formal elements of the meeting there was an open forum during which the future of AGM weekends was discussed. From the feedback it was clear that even though our membership is aging along with the inevitable travel challenges, the annual opportunity to get together and swap the same old stories over a beer is really welcome, so long may they last.

12.5. On Saturday evening dinner and entertainment were enjoyed by all and the combined raffle, auction and other incidental income raised over £1305 for the Association coffers. The evening also saw a very surprised Nicci Pugh being presented with her much deserved Association Life Presidency.

12.6. Sunday saw a good gathering at the Falkland Island Memorial Chapel for a service of remembrance officiated by the Rev Martin Kirkbride followed by refreshments before everyone went on their way, rounding out a successful weekend.

# 13. Activities

13.1. The Association engages in the following activities.

13.1.1. Sponsoring pilgrimages to the Falkland Islands to enable beneficiaries to come to terms with any PTSD or other emotional issues caused by their participation in the conflict. Few sponsored flights could take place in 2022 due to the Ministry of Defence postponement of concessionary flights.

13.1.2. Publishing a regular newsletter to all on the address list so that veterans can keep in touch with fraternity organizations, veterans, and the armed forces of today.

13.1.3. Maintaining and developing a web site with information about the association and the conflict.

13.1.4. Maintaining memorials at the NMA and a virtual garden of remembrance on our website in commemoration of those who died.

13.1.5. Maintaining a welfare structure so that those in need can be given access to the appropriate service charity or service support network.

13.1.6. Maintaining and developing a list of relevant memorials regularly updated to cover mainly the United Kingdom and the Falkland Islands.

13.1.7. Providing grants for South Atlantic veterans and dependants in need and for beneficiaries in need of immediate cash during an unforeseen crisis.

13.1.8. Running a regional structure to reach out to beneficiaries though local contacts.

13.1.9. Providing marked products to enhance the camaraderie of beneficiaries, project the work of the association and the lessons learned from the conflict.

13.1.10. Parading SAMA 82 standards at armed forces events, public events and private funerals.

13.1.11. Presenting displays and materials at armed forces days and other armed forces and military events across the United Kingdom.

13.1.12. Office open hours are 10am to 1pm Monday, Tuesday and Thursday – Targeted at the association beneficiaries, it also welcomed other veterans who may wish to support the association and its objectives. We encourage beneficiaries to prioritise contacting the SAMA 82 office by email. The association secretary is available outside these times for cases of emergency.

# 14. Fund Raising Arrangements

14.1. The association has the following key fund-raising sources:

14.1.1. Initial membership fee of £10 per applicant which gives membership for life in accordance with the membership rules.

14.1.2. Membership fees for associate membership and honorary membership as set by the trustees and it is a one-off fee for life.
14.1.3. Investments mainly within "The BlackRock Armed Forces Charities Growth and Income Fund.
14.1.4. Just giving arrangements.
14.1.5. Membership donations.
14.1.6. Corporate donations and grants from other charities.
14.1.7. Other donations from those with an interest in the work of the association or the history and development of the South Atlantic.
14.1.8. Sales from the shop run from the office.
14.1.9. Collections at armed forces events in combination with a display of the association's activities.
14.1.10. Local branch organised fundraising.
14.1.11. The HMRC provision of gift aid.
14.2. Trustees monitor and regulate fund raising activities and require a business plan for each project arrangement.

## 15. Achievements 2023

15.1. Sold £5272.10 of marked products to veterans and others.
15.2. Provided a grant of £250.00 to enable veterans to engage with the Dunkirk Little Ships.
15.3. Paraded the standard approx. 25 times (including funerals).
15.4. Membership numbers. SAMA 82 currently has 4486 members.
15.5. New members in 2023 is 129.

## 16. Made representation at the following events:

16.1. SAMA 82 Annual General Meeting
16.2. Pangbourne Remembrance Service (held virtually & in person)
16.3. Remembrance Parade, Cenotaph London. Approximately 178 members participated.
16.4. Remembrance Day Service, Edinburgh
16.5. Remembrance Day Service, Glasgow
16.6. Scottish National War Memorial Annual Service, Edinburgh Castle
16.7. Ride of Respect Memorial Visits (UK wide & Falkland Islands)
16.8. Official Flag raising service, Plymouth
16.9. Association of Dunkirk Little Ships Veterans Cruise
16.10. Liberation Day Service, Brisbane, Australia
16.11. Veterans Reunion Florida, USA Branch
16.12. Falklands Freedom Parade, Gosport
16.13. HMS Coventry Reunion
16.14. HMS Fearless Reunion
16.15. SAMA 82 Havant Branch Gala Dinner
16.16. SAMA 82 Christchurch Branch Gala Dinner
16.17. HMS Glamorgan Reunion
16.18. Armed Forces Day – Plymouth, Falmouth, Teignmouth, Babbacombe, Eastbourne & Portsmouth
16.19. Thanksgiving Service Bradford CC Offices
16.20. The Band of His Majesty's Royal Marine Band Concert, Plymouth
16.21. Eden Camp Falklands Service
16.22. Royal Hospital Chelsea Veterans Day
16.23. Liberation Day Service Chorley
16.24. Camping & Caravan Branch meetings
16.25. HMS Intrepid Reunion
16.26. Battle Day Service
16.27. Eighth Hospital Ship Uganda Reunion
16.28. Merchant Navy Day Service
16.29. HMS Invincible Reunion
16.30. Commemoration Service Sidmouth RBL

16.31. Buckingham Palace Garden Party (TNF)
16.32. Veterans Charity Tea Dances Plymouth x2
16.33. RBL Festival of Remembrances – Leicester, Plymouth & Bedworth
16.34. Motorhome Shows for charities – Newbury, Norwich & Malvern
16.35. Caravan Club Rally

# 17. Wider Maritime Community

17.1. The association is very keen to ensure that the Merchant Navy is a key participant in the association's governance, activities and benefits. We don't doubt that there is a cultural difference based on the purpose of the military and the trading purpose of the Merchant Navy. The recognition is marked by the sacrifices of the merchant seamen in the two world wars that continued into the South Atlantic Conflict. Indeed, the conflict and its outcome would not have been possible without the support of the STUFT ships and their compliments. Whilst outnumbered in persons by the military the merchant fleet outnumbered the military in ships. We continue to treasure the support, expertise and innovation of the merchant fleet and their courageous crews. Merchant men and women, you will not be forgotten; we value your full and equal participation in our association.

# 18. Financial Review (values in brackets for 2022).

**18.1.** The Association finances are in good shape. The accounts made some minor gains of around £9000 in our reserves but of course lost out for a second year to inflation. The stock market has reached some sort of plateau and is reluctant to move forward with all the uncertainty and instability in the world. With eighteen years left of our planned future we must visualise how we are going to fund the future years and how we disperse our reserves by the date set for our closure. SAMA 82 has a five-year cycle. We reach a peak of activity, donations and spending in years ending with a two and a seven. After these years there is a rapid decline in income from charitable sources and from the generous gifts of members, a slowing of spending, and a reduction in applications for membership. This report is for a year ending with a three and as predicted the pace of financial activity has fallen. Our banked and cash assets, for central funds, at the end of 2023 were £484496.51 (Last year £475,534.52) a gain of £8962. The accounts of branch funds are stable, and reserves are positive. It is the treasurer's moment to thank the fund raisers and treasurers of the branch funds for Scotland, Camping and Caravan, Havant for their excellent work. **Unfortunately, we have failed to receive any information from Christchurch branch and their balance is deemed to be zero until further information can be obtained.**

18.2. The financial summary is distributed around the room as are the Statement of Financial Position. I am happy to take questions on policy now or if it involves detail then after the meeting.

18.3. Every Career comes to an end. I took over the treasurer job from my illustrious predecessor, Rick Jolly, in 2005 when the association was no more than a club, was very vulnerable and heading to insolvency. With the stewardship of Martin Read the association was given official and protected status and blossomed into a well-run charity and company. So it is time for me to hang up my calculator and, during the next year, I will be handing over the processes to my competent, and willing successor, fellow trustee, Alan Dodsworth. May I wish the association every success for the future and a fare wind for Alan.

18.4. The association is committed to and pays wages above the national living wage.

18.5. The association conducted a review of the pension arrangements for employees and made the necessary reports.

18.6. The SAMA 82 procedure "FinanceArrangement-04" is the in-house document covering the procedure for the management of the association funds. This document was last revised on the 10 Dec 2018.

18.7. Total incoming funds for the central funds for year 2023, £64,402.12 (£154,393.46)

18.8. There are a number of sources of donations, and they are as follows for financial year 2023:

18.8.1. Members' donations: £15,385.32 (£18,266.76).
18.8.2. Corporate donations and grants: £1615.28 (£29,436.97).
18.8.3. Grants from other charities for year 40 events: £0 (£22,200.00)
18.8.4. Other donations not within the descriptions above were £17641.88 (£57,662.35). The association was again particularly grateful for the ride of respect which aggregated a very large donation to the association.

18.9. Our investment with BlackRock increased by £79,973.53 (£42,377.43). However, this was helped by the investment of £60,000 from surplus funds held in the A and B accounts.

18.10. Gift aid claim 2021-2022 £2516.27, Claim for 22-23 to be submitted.

18.11. Sales from branded items realised £1981.69 (£11,054.78) and stock costs were £3797.04 (£8,054.14). The shop has always run at a loss as it achieves our promotional aims, despite the office cost involved, but it does provide the opportunity to bring recognition of SAMA 82 by the branding.

18.12. Subscriptions – for the purpose of joining the Association totalled £890 (£2,600).

18.13. Total central outgoing funds were £55440.13 (£93,460.61)

18.14. Office costs including NI, tax, wages, pension, premises costs, routine office costs such as stationery and improvement of equipment and lighting £32766.00 (££33,304.77).

18.15. The inspector of accounts Mr Timothy Parrott kindly gave his services free of charge. Mr Parrott has agreed to inspect the accounts for 2023. We extend our gratitude to Mr Parrott for his dedicated service.

18.16. Travel and subsistence Expenses £1863.77 (£3,222.50).

18.17. Welfare grants were given from the FFA money. A grant was made to Dunkirk Little ships for services provided to SAMA 82 beneficiaries.

18.18. There are seven non-transient restricted funds, with only three having a lasting positive balance. These are the former Falkland Families Fund, the seafront bench fund and the National Memorial fund for maintenance.

18.18.1. Pilgrimage – used for the purpose of sponsoring pilgrimage, providing grants and defraying expenses used in the support of the pilgrimage programme. This fund has now run out of donor defined funds and is supported from the general fund. However, it continues to accept dedicated donations.

18.18.2. Remembrance Parade and reception – To support the Whitehall veterans' march at the Cenotaph on remembrance Sunday. Veterans are invited to donate money for this purpose. The donated money funds the Lunch at the UJC. Status -£721.51 at the end of the year.

18.18.3. Memorial – The memorial at the National Memorial Arboretum was funded by kind donations from service charities, veterans of the South Atlantic conflict and other supporters at a cost of over £60,000. It was dedicated in 2012. A residue of £12963 (£12,963) remains for the continuing maintenance and care of the memorial. A significant refurbishment was undertaken in preparation for the 2022 events at a cost of £2,160.

18.18.4. Falkland Families Association FFA – money for SAMA 82 to disperse under a written agreement with the FFA and their legacy officers. £11109.70 (£15,909) remains from this fund which is open to application from former FFA members for travel to and from the Falkland Islands.

18.18.5. A sixth restricted fund dedicated to HMS Sheffield personnel began operation in 2016 and has accumulated £3,233.01, (£3,233.01). There were no office costs.

18.18.6. Pilgrims are asked to donate to sea-front benches for the Stanley foreshore as a mark of gratitude to the community for their hospitality to PTSD sufferers and visiting pilgrims. This stood at £775.00 at the end of 2019 and by the end of 2020 had reached £1,085, in 2021 it reached £1,185. There were no additional donations for this project during 2022. At the end of 2023 the fund stood at £1265.17.

18.18.7. The office is rented premises from Torfaen Council and provides a compact office sufficient for needs. It also provides an excellent meeting room, office, storeroom with attached kitchen.

18.19. Apart from the memorial at the National Memorial Arboretum, no property is in the ownership of the association or is or has been held in the names of trustees. The status of the memorial is that it was built and paid for by the association on land gifted for the purpose of holding memorials. Whilst this structure has little expectation of being sold it remains an asset and the association's responsibility. It is in the interest of the Association to maintain it in good condition and apply a notional valuation.

18.20. Inflation reduced the association's monetary assets by an estimated value of about £25,000. However, the use of generally available inflation figures, which are normally targeted at domestic consumption, cannot be reliably used for the spending pattern of the association.

18.21. Recurring annual charges, such as insurance, are expensed on payment provided they are less than £1000.

18.22. Strengths, weaknesses, opportunities, and threats

18.22.1. Strengths: The association has had a stable income over the last few years, and this has matched the outgoings closely. The trustee body works well, and the association has an excellent and well-motivated office staff. The Association updates suitable procedures for its operation and has the support of major service charities that provide guidance, advice, and a forum for expressing concerns the charity may have. The area, regional and branch system works well but the association is always short on numbers for local leadership.

18.22.2. Weaknesses: The association sees that the wider participation of the veterans is a weak point but, without doubt, the various events that are staged, and to which SAMA 82 sends representatives, always attracts veterans from the conflict, some of whom have never heard of the association. Over the last year a continuing growth in

membership has been witnessed. The association donations are cyclical with bursts of income every five years. Trustees are frequently reminded of the aging and losses amongst the older participants of the association.

18.22.3. Opportunities: To carry on some of the work of the FFA and to use the funds made available for the effective benefit of the wider South Atlantic Family. The FFA fund agreement specified that the residual funds shall be transferred to the general fund for SAMA 82 use ten years after they were originally transferred to SAMA 82. With covid affecting this early agreement the time period has been extended to twelve years (2025).

18.22.4. Opportunities: The charity also foresees the growing need to support the elderly rather than the pilgrim and to fortify its trustee board with non-veterans to ensure its continuation until the 14 June 2042. It has already started to lay provision for this change.

18.22.5. Threat: The MoD allows the South Atlantic veterans to use spare seat capacity on their regular flights to the Falkland Islands thus lowering the cost of making a pilgrimage to the islands. This is a much-appreciated privilege and it is greatly treasured by the association. If this facility was closed to the association, it would clearly be a huge set-back for the organization and for those in need of help. Unfortunately, such decisions are often embedded in political expediency, and it will be difficult for SAMA 82 to influence outcomes. Nevertheless, we continue to talk harmoniously with the Minister for Veterans over the continuation of this much appreciated facility and, so far, the MoD has taken great care to enable best use of the flight facility by South Atlantic veterans.

18.23. The Association has a further 18 years of expected life and should wind up on the 14 June 2042 in recognition that those who served in the conflict, and still alive, would be under the care of other viable arrangements. It recognizes the need to reduce and exhaust financial reserves towards the end of its life. Discussion is underway over whether the descendants of the medal holders would wish to continue the existence of the association by making changes to the objectives appropriate to the changing purpose at a time around 2042.

18.24. Where a restricted fund is materially in deficit fund allocations are made at the start of the ensuing financial year to offset the deficit.

18.25. The financial accounts and documents were sent to the inspector (Mr Timothy Parrott) on the 7 February 2024. The accounts were presented to the finance committee on the 11 March 2024 in a video meeting. Those attending the finance committee were Chairman Thomas Herring, Treasurer Andrew Lockett, Alan Dodsworth, Brian Sherrington, Inspector of account Tim Parrott and Secretary Jo Stevens. The trustees met on the 19 March 2024 to accept the accounts and reports.

18.26. Four branches, Caravan and Camping, Scotland, Havant, and Christchurch, manage their own funds which are inspected prior to the SAMA 82 AGM. Their funds are managed and accounted for in accordance with the articles and memorandum of the association and are included in the statement of financial position summarising the assets and liabilities of the association. The trustees maintain a document defining the rules associated with the running of branches which is periodically updated.

18.27. A fifth branch, The HMS Sheffield Branch, uses a ring-fenced fund within the main SAMA 82 accounts for their income and the provision of grants.

18.28. The association is grateful for the hard work of Timothy Parrott who has inspected the accounts. His report

18.29. Trustee remuneration: No payments were made to trustees except those permitted for the payment of out-of-pocket expenses mainly on travel, subsistence and accommodation.

# 19. Report by the Inspector of Accounts – Period 1 Jan 2023 to 31 Dec 2023

19.1. The funds value was provisionally £514,212.77 on the 31 Dec 2023. The accounts were inspected and reviewed by Timothy Parrott (member) and this report was submitted on the 11 March 2023. Mr Parrott attended the finance committee meeting on the 11 March 2024. The accounts remain provisional as Christchurch accounts are unavailable.

19.2. Mr Parrott's report.

19.2.1. Accounts have been inspected and found to be accurate in all respects.

19.2.2. The provisional funds value was £514,212.77 on the 31 Dec 2023. The Finance Committee need to review this total and set a new preferred maximum limit with regards to inflation and future demand.

# 20. Structure

20.1. The governing documents are the articles and memorandum of the company originally set up on the 19 February 2007. These governing documents have been updated firstly to enable the use of remote meetings and secondly to update the objectives and improve the readability of the rules and legal requirements. Both improvements were approved by the Charity Commission and Companies House in 2021-2022. The articles and memorandum were approved by the

membership at the AGM 2022 and brought into effect on the 1 June 2022. The charity is set up as a private company limited by guarantee and is registered with the charity commissioners. The guarantee requires, in the event of the association winding up with liabilities, each member to pay £1 to defray the liability.

# 21. Governance and Trustees

21.1. The trustees are selected or proposed and then democratically elected by members from armed forces veterans, merchant navy, serving armed forces, retired people, and associated civilians. Candidates need an interest in and an understanding of the South Atlantic and its very special features. Some potential trustees take part in the regional networks and are elected on the basis of aptitude, interest and willingness to undertake the duties of a trustee. Training is organized to ensure that new trustees are properly informed so that they understand the duties, responsibility of trustees and range of qualities required within the governing body. Trustees have a duty to ensure that trustees are fit and proper persons to carry out the task of managing the charity and that any shortfall in meeting this standard is identified and appropriately managed. Candidate trustees offer themselves for election at the AGM. Trustees have the power to co-opt new trustees between successive AGMs. The upper limit of trustee numbers is nine.

21.2. From the 14 June 2017 associate members gained full voting rights alongside full members.

21.3. At each AGM no fewer than three trustees must step down and may offer themselves for re-election.

21.4. The training undertaken includes:

21.4.1. The read list of SAMA 82 documentation and COBSEO sources training notes.

21.4.2. Where possible trustees attend training courses provided by COBSEO or legal teams on their behalf.

# 22. Management

| | |
|---|---|
| Chairman | Tom Herring |
| Treasurer | Andrew Lockett, |
| Secretary & Newsletter editor | Jo Stevens, |
| Governance & documentation | Andrew Lockett, Alan Dodsworth, Jo Stevens |
| AGM planning | Stephen Penfold |
| Annual Report collation | Andrew Lockett |
| Welfare | Joe Erskine (Non trustee) |
| Social media | Marie Hurcum/Alan Dodsworth |
| Areas/Branches | Michael Sherrington |
| Public Relations | Chris Howe |
| Pilgrimage/NMA PR | Chris Howe |
| Concessionary Flights | Tom Herring |
| Expenses & reimbursement. | Andrew Lockett |
| Appeals/Tribunals. | Tom Herring |
| Office Management. | Brian Sherrington |
| Liaison with other Charities | Robin Turk/Tom Herring (Pangborne) |
| Data Protection | Joanne Stevens/Alan Dodsworth |
| Health, Safety & Environment. | Robin Turk |
| Safeguarding | Jo Stevens |
| Website/Garden of Remembrance. | Jo Stevens/Alan Dodsworth |
| Newsletter compiling | Marie Hurcum (employee) |
| NMA Memorial | Joanne Stevens/Chris Howe |
| Finance Committee. | Andrew Lockett/Jo Stevens/Tom Herring /Brian Sherrington/Alan Dodsworth |
| Seafarers / ABF Liaison | Tom Herring |
| Equal Opportunities. | Alan Dodsworth |
| Grant Management Committee. | Brian Sherrington/Chris Howe/ Robin Turk |
| World-wide South Atlantic Memorials | Marie Hurcum |
| Collaborative events (Airborne Riders) | Tom Herring/Chris Howe |

# 23. General Organisation

19.1 The charity has two part time employees who run the office and the day-to-day activities of the association. The key employee is the Secretary of the Association. The Secretary is assisted by an office assistant. The office is open to the public weekly between 10am to 1pm on Monday, Tuesday, and Thursday.
19.2 There are three categories of member: full, associate and honorary. A procedure defines the democratic rights and duties of members. A joining fee of £10 is requested on joining. No further fees are mandatory.
19.3 In order to maintain good communication with the public, beneficiaries and members, the association has provided a new website which is maintained and continually improved to meet the needs of beneficiaries.

# 24. Regional Arrangements & other Charities

24.1. Association's objectives and fraternity:

- Yorkshire and Derbyshire – Tim Lewis
- Lincolnshire and Nottinghamshire – Vacant
- Lancashire, Cheshire, Merseyside, Manchester and Isle of Man – Vacant
- SAMA 82 Scotland Branch – Leslie Braby
- Staffordshire, Shropshire, Herefordshire, Worcestershire, Warwickshire and W/Midlands, - Vacant
- Kent, Sussex, Surrey and London – Robin Turk/Eon Matthews
- Cambridgeshire, Northamptonshire, Bedfordshire, Hertfordshire, Essex, Norfolk and Suffolk – Nick Nicholson
- Hampshire, Isle of Wight, Berkshire and Wiltshire - Vacant
- Dorset and Somerset – Tony Powell
- Devon and Cornwall – Roger Weale
- Oxfordshire, Middlesex Gloucestershire and Buckinghamshire – Tim Parrott
- Cumbria, Northumberland Tyne & Wear and Durham - Vacant
- North Wales – David Jones
- South Wales, Hereford - Vacant
- Guernsey and Jersey – Tim Slann
- SAMA 82 Christchurch & District Branch – Bill McAlester
- SAMA 82 Camping & Caravan Branch – Terry Beddoes
- SAMA 82 HMS Sheffield Branch - Vacant
- SAMA 82 Havant Branch – Phil Bundy

24.2. Overseas Representatives:

- Spain & Portugal – Stephen Bland
- Scandinavia – Graham Cordwell
- Australia – Andy Brayshaw
- Falklands Islands – Gary Clement
- United States of America – Keith Douglas

24.3. The following Organisations have a close charitable relationship with the Association:

- ABF The Soldiers Fund: Former holder of South Atlantic Fund Money and a supplier of grants to the Association.
- Seafarers: Supplier of grants to the Association.
- The Not-Forgotten Association. This association has been very generous to individual members of the association in providing hospitality and entertainment.
- The Royal Navy and Royal Marines fund.
- SAMA 82 Falkland Islands: Operates to support SAMA 82 visitors and the islanders.
- Combat Stress: Organisation that provides professional treatment for persons suffering from PTSD.
- Armed Forces Common Investment Fund (BlackRock) changed its identity to the BlackRock Armed Forces Charities Growth and Income Fund: An investment scheme for service charities to pool spare resources into one managed fund that benefits from scale. The whole fund is estimated to be about £315 million and in which SAMA 82 is but a small participant.
- COBSEO: Confederation of British Service Charities who provide information, guidance, training and top- level connections for Service Charities.
- Royal Chelsea Hospital.
- Falkland Islands Government
- Ministry of Defence

- SSAFA : Processes welfare and grant applications for beneficiaries.

## 25. Governance Documentation

25.1. These are available on application.
25.2. The Charity is managed under a several procedures which defines the processes to be followed. Procedures are authorised by trustees, published electronically, and reviewed periodically for update.

## 26. The SAMA 82 memorial at the National Memorial Arboretum Staffordshire

26.1. NMA Memorial - The SAMA 82 Memorial at the National Memorial Arboretum in Staffordshire, is designed to reflect the Falklands Islands' landscape. The main memorial is a 7ft (1.92m) curved wall made from Cotswold stone. Rocks given from the Falkland Islands landscape have been placed around the curved stone wall. The memorial wall itself is modelled on the larger cemetery in San Carlos Bay. The site also features two benches and several granite plaques on rocks taken from the Falklands. The memorial was officially unveiled at the SAMA 82 AGM Service 2012.
26.2. In 2022 the memorial was given a make-over in preparation for the AGM and ceremonies to mark the 40 years since the 1982 conflict in the South Atlantic.

## 27. Reference and Administrative details

27.1. Name of Charity: The South Atlantic Medal Association (1982) (SAMA 82).
27.2. Patron: His Majesty King Charles III.
27.3. President: Commodore Jamie Miller CBE Royal Navy.
27.4. Short Name: SAMA 82.
27.5. Charity Number: 1118842.
27.6. Company Number: 06113679.
27.7. Registered Office and Principal Office: Unit 25 Torfaen Business Centre, Panteg Way, New Inn, Pontypool, Gwent, Wales NP4 0LS.
27.8. Directors as at the 2 April 2023: Thomas Herring, Andrew Lockett, Christopher Howe MBE, Stephen Penfold, Alan Dodsworth, Robin Turk, Brian Sherrington, Michael Sherrington.
27.9. Directors as at the 31 December 2023: Thomas Herring, Andrew Lockett, Christopher Howe MBE, Stephen Penfold, Brian Sherrington, Michael Sherrington, Alan Dodsworth, Robin Turk
27.10. The above were also Trustees of the charity during the same periods.

## 28. The South Atlantic Medal Association 1982 is Supported by:-

# The South Atlantic Medal Association (1982) (SAMA 82)

A Company Limited by Guarantee – formed on 19 February 2007 - Registered Number 06113679
Registered as a Charity on 17 April 2007 – Registered Number 1118842

**Patron His Majesty King Charles III**

Association Founded by Rick Jolly and Denzil Connick President: Commodore Jamie Miller, CBE Royal Navy

Honorary life vice-presidents: Malcolm Hunt; Martin Reed; John Philips; Mike Bowles; John Erskine; Kevin Greathurst; Ann Townsend; Dr Morgan O'Connell; Julian Thompson; Sir James Dutton; Jane Adams; Gordon Mather; Stephen Adams; Nicci Pugh.

Directors as at the 2 April 2023: Thomas Herring, Andrew Lockett, Christopher Howe MBE, Stephen Penfold, Alan Dodsworth, Brian Sherrington, Michael Sherrington, Robin Turk.
Directors as at the 31 December 2023 Thomas Herring, Andrew Lockett, Christopher Howe MBE, Stephen Penfold, Alan Dodsworth, Brain Sherrington, Michael Sherrington, Robin Turk
Secretary Joanne Stevens

In 2022, South Atlantic Medal holders were given the freedom of the Falkland Islands and the cities of Portsmouth and Plymouth.

# Short Annual Report - Period 1 January 2023 to 31 December 2023

Andrew Lockett was the treasurer throughout 2023**.**

Information within this report refers to the accounting year 1 Jan 2023 to 31 December 2023 unless otherwise stated**.**

**Accounts maintained**

Account A HSBC - Current Account
Account B HSBC - An account linked to paypal Account E.
Account C HSBC - A deposit account.
Account D BlackRock - An investment account with the Armed Forces Charities Growth & Income A Acc used by many armed forces charities.
Account E A paypal account; collects donations, sales payments and makes payment of web costs.
Account F An emergency cash fund of £100 retained for rapid supply of cash to beneficiaries.

## Records: **The accounts were kept using spread sheets and were inspected by Timothy Parrott.**

**Income**

The income of the association comes mainly from membership donations, non-member donations, corporate donations, grants, investments with the Armed Forces Charity Growth and Income A Accumulation and sales. The association is grateful to all persons who donate to the purposes of the association, in particular, those who do so regularly through the direct debit or other schemes.

Where donations are given for specific purposes, the amounts are accounted for in a restricted fund and a running total maintained.

The following dedicated money is accounted for, other categories are introduced where necessary:

Pilgrimage ongoing, Whitehall Remembrance parade and Lunch, Memorial ongoing support and maintenance, FFA Fund, HMS Sheffield Fund, Falkland Islands, Harbour Front Benches, Specified short term projects.

Members' and others' donations remain confidential.

**Travel, Subsistence payments to or for Directors, Trustees, Employees, Supporters and Post Holders**

| | | | | | |
|---|---|---|---|---|---|
| J Fox | 61.10 | C Jones | 68.80 | S Penfold | 67.60 |
| C Howe | 128.40 | A Lockett | 191.45 | A Powell | 151.36 |
| M Hurcum | 173.34 | E Matthews | 329 .00 | P Wood | 40.90 |

**Sales from SAMA 82 Shop**

Sales slowed and the office has reduced the stock holdings for cost reductions. The shop, by its promotion of the association is always non-profit making. We thank the office for the considerable work required to maintain the shop.

**Web** site

The web site has settled down and has not required significant expenditure except to populate and maintain it.

**Insurance**

Policy Bee Ltd was selected for our insurance in November 2023, premium remained the same.

**Branch Accounts**

SAMA 82 has five branches: The Camping and Caravan, Scotland, Christchurch, HMS Sheffield and Havant. Each of these branches (Except HMS Sheffield) maintains their own audited accounts which are entered on the Association's Statement of Financial Position. The trustees extend their thanks to the treasurers of these funds.

Christchurch branch has not submitted any information for financial year 2023 and, despite efforts to expedite this issue, no information regarding the financial status of Christchurch has been forthcoming. As a result it has been assumed that the balance for end of year 2023 for Christchurch is zero. Further enquiries will be made to establish the future of the branch.

It is intended to transfer the HMS Sheffield funds into the general account as there has been no movement in the fund for many years and reassess other restricted funds for closure as they rarely or never have a positive balance

**Company property and wealth**

A property record is maintained, and appreciation and depreciation are calculated annually and entered on to the balance sheet. This provides a necessary record of "ownership" and the location of SAMA 82 property.

**End of year balance (Central Funds)**

Our end of year cash balance (Money in bank and investments) for central funds including restricted funds was £484,496.51 (Last year 2022: £475,534.52).

**Trustees review of annual report**

Trustees accepted the findings of the inspection by Timothy Parrott and this was recorded in the trustee minutes. We thank Timothy Parrott for his generous and diligent work as SAMA 82's inspector of accounts.

**Submission to Companies House and Charity Commissioners**

The association secretary carries out the functions of reporting statutory and obligatory information to Companies House and the Charity Commission. This was carried out successfully for 2023.

**Grants**

The association has made grants to or for the benefit of the association grant beneficiaries over the last year of £250 to the Dunkirk Little ships and £4800 from FFA funds for the pilgrimage of a of a family.

**Special Recognition**

The trustees express their special recognition for the efforts of Paul Moore who has, with his motor cycling colleagues, raised a significant sum of money towards the reserves. His commemoration at the Falkland memorials and graves of the killed-in-action, held during the summer of 2023, were powerful and suitable tributes.

**Summary**

The membership growth continues at a steady volume.

**Support**

The Association marks its special thanks for the past support of ABF The Soldiers' Charity and looks forward to continued support from them. We also thank Seafarers UK for their support.

**Associated Documentation**

Full report – long report, statement of financial position – (balance sheet), summary & income and expenditure – table, inspector's summary and report, stock assessment and valuation, asset list

# The South Atlantic Medal Association (1982) (SAMA82)

## Statement of Financial Position as at 31 December 2023

Company Number: 06113679 Charity Number: 1118842

| | | Central Funds | | Branch Funds | | | | | |
|---|---|---|---|---|---|---|---|---|---|
| | | Unrestricted Funds | Restricted Funds excluding HMS Sheffield funds | Scotland | Branch Campling and Caravan | Christchurch | HMS Sheffield Branch Restricted Fund (within central funds) | Havant | All funds |
| *Fixed Assets* | *Equipment /Property* | **£9,039.89** | **£8,821.84** | **£0.00** | **£0.00** | **£0.00** | **£0.00** | **£0.00** | **£17,861.73** |
| *Stock Asset* | *Sale Stock* | **£8,090.40** | **£0.00** | **£0.00** | **£0.00** | **£0.00** | **£0.00** | **£0.00** | **£8,090.40** |
| *Current Financial Assets* | *Cash & Bank* | **£455,925.37** | **£25,338.13** | **£1,386.65** | **£1,403.64** | **£1,138.65** | **£3,233.01** | **£1,036.24** | **£489,461.69** |
| **Current Assets** | | **£464,015.77** | **£25,338.13** | **£1,386.65** | **£1,403.64** | **£1,138.65** | **£3,233.01** | **£1,036.24** | **£497,552.09** |
| **Total Assets** | | **£473,055.66** | **£34,159.97** | **£1,386.65** | **£1,403.64** | **£0.00** | **£3,233.01** | **£1,036.24** | **£514,275.17** |
| *Current Liabilities* | | **£62.40** | **£0.00** | **£0.00** | **£0.00** | **£0.00** | **£0.00** | **£0.00** | **£62.40** |
| *Non Current Liabilities* | | **£0.00** | **£0.00** | **£0.00** | **£0.00** | **£0.00** | **£0.00** | **£0.00** | **£0.00** |
| **Total Liabilities** | | **£62.40** | **£0.00** | **£0.00** | **£0.00** | **£0.00** | **£0.00** | **£0.00** | **£62.40** |
| **Net Assets** | | **£472,993.26** | **£34,159.97** | **£1,386.65** | **£1,403.64** | **£0.00** | **£3,233.01** | **£1,036.24** | **£514,212.77** |
| **Capital and Reserves** | | **£472,993.26** | **£34,159.97** | **£1,386.65** | **£1,403.64** | **£0.00** | **£3,233.01** | **£1,036.24** | **£514,212.77** |

Notes:
Liabilities Hurcum expenses £62.40 paid in January 2024

For the year ended 31st December 2023 the company was entitled to exemption from audit under Section 477 of the Companies Act 2006. The members have not required the company to obtain an audit in accordance with Section 476 of the Companies Act 2006. The Directors acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and for the preparation of accounts. These accounts have been prepared in accordance with the provisions applicable to companies subject to small companies' regime.

*Andrew Lockett 17 Carew Close, Crafthole, Torpoint, Cornwall, PL11 3EB*

Signature 25/3/2025

Andrew James Lockett (AJ Lockett)

Inspector of Accounts (Tim Parrott)

# The South Atlantic Medal Association (1982) (SAMA82)

## Statement of income and expenditure - year ended 31 December 2023

Company Number 06113679; Charity Number 1118842

| Year Ended 31-Dec-22 | Central Funds only | Year Ended 31-Dec-23 |
|---|---|---|
| | **Receipts** | |
| 2600.00 | Membership fees | 890.00 |
| 18266.76 | Membership donations | 15385.32 |
| 57662.35 | Other donations | 17641.88 |
| 2475.00 | Funds raised at/for AGM | 1305.00 |
| 29436.97 | Corporate donations & Grants and Gift Aid | 1615.28 |
| 11054.78 | Sales | 1981.69 |
| 0.00 | Pilgrimage | 4602.00 |
| 0.00 | Gift Aid | 2516.27 |
| 0.00 | Investment Gain | 16973.53 |
| 136.71 | Interest paid gross | 843.65 |
| 0.00 | Paypal Donation | 359.75 |
| 0.00 | Area Income | 227.50 |
| 7887.01 | Rugby Income | 0.00 |
| 2405.00 | NMA Meal | 0.00 |
| 268.88 | Money Returned by members | 60.25 |
| 22200.00 | Grant from other Charities | 0.00 |
| **154,393.46** | **Total Receipts** | **64,402.12** |
| | **Expenditure** | |
| 8054.14 | Sales- Puchase of stock | 3797.04 |
| 21679.66 | Employee costs | 25757.56 |
| 9302.71 | Premises costs | 4698.87 |
| 1296.77 | Post and Carriage | 399.00 |
| 574.36 | Printing and Stationery | 624.39 |
| 3354.22 | Equipment and repairs | 67.20 |
| 731.20 | Fund Raising cost | 694.80 |
| 524.18 | Insurance | 524.18 |
| 407.63 | Web site | 1140.63 |
| 128.00 | Legal and professional | 1767.00 |
| 570.56 | Committee and other | 0.00 |
| 2665.14 | AGM | 900.99 |
| 225.31 | Bank and Finance | 140.70 |
| 3222.50 | Travel and Subsistence Governance | 726.67 |
| 0.00 | Pilgrimage Sponsorship | 9402.00 |
| 1850.42 | Area Representative Costs & Storage | 1137.00 |
| 4505.54 | Remembrance Lunch & receptions & memorial | 2765.00 |
| 13667.15 | Grants awarded | 250.00 |
| 108.68 | Money returned to Members | 182.85 |
| 2160.00 | Maintenance NMSA Memorial | 0.00 |
| 13150.94 | NMA 40th Anniversary | 0.00 |
| 5281.50 | Rugby fund raising and sponsorship | 0.00 |
| 0.00 | Parading standard and Wreaths | 464.15 |
| **93,460.61** | **Total Expenditure** | **55,440.03** |
| 42,377.43 | Investment Loss | **0.00** |
| **18,555.42** | **Total Gain/Loss** | **8,962.09** |

Andrew Lockett/Tim Parrott
Company 06113679 Charity 1118842

Financial year 2025
Income and expenditure

Date: 5 April 2025

# The South Atlantic Medal Association (1982) (SAMA82)

## Statement of Assets and Liabilities - year ended 31 December 2023

Company Number 06113679; Charity Number 1118842

| | Central Funds Only | | |
|---|---|---|---|
| 31-Dec-22 | **Schedule of Bank and Other Asset Balances** | 31-Dec-23 | **Gain/Loss** |
| 13580.28 | HSBC Current 81118358 | 7973.91 | -5606.37 |
| 5796.69 | HSBC Number 2 01504660 | 2546.08 | -3250.61 |
| 107943.55 | HSBC Deposit 41517236 | 48787.20 | -59156.35 |
| 348014.53 | BlackRock Armed Forces Charities Growth & Income A Accumulation 50733 (Originally AFCIF 4367024 ) | 424988.06 | 76973.53 |
| 99.47 | Paypal | 101.26 | 1.79 |
| 100.00 | Cash (For Office Emergency Purposes) | 100.00 | 0.00 |
| **475,534.52** | **Total** | **484,496.51** | **8,961.99** |
| | **Central Funds Only** | | |
| 475,534.52 | Current Cash & Investment Assets including restricted funds | 484,496.51 | 8,961.99 |
| 10,375.28 | Fixed Assets (property) | 8,821.84 | -1,553.44 |
| 13,351.09 | Fixed Assets (Other) | 9,039.89 | -4,311.20 |
| 6,115.20 | Stock Assets | 8,090.40 | 1,975.20 |
| 505,376.09 | **Total of Current and Fixed Assets** | 510,448.64 | 5,072.55 |
| 0.00 | Cash Liabilities (other) | 62.40 | |
| 0.00 | **Total Liabilities** | 62.40 | |
| **505,376.09** | Residual Assets | **510,386.24** | **5,010.15** |
| 31-Dec-22 | **Branch Funds separate from Central Funds - capital and reserves** | 31-Dec-23 | |
| 1245.25 | Scotland | 1386.65 | |
| 1747.61 | Camping and Caravan | 1403.64 | |
| 2620.00 | Christchurch | 0.00 | |
| -312 | Minus Christchurch liabilities | 0 | |
| 884.24 | Havant Branch - set up Nov 2021 | 1036.24 | |
| 0.00 | Havant Branch liabilities | 0.00 | |
| **6185.10** | **Total** | **3826.53** | |
| **511,561.19** | Total of Central and Branch assets | **514,212.77** | **2,651.58** |

Prepared by Andrew Lockett: Teasurer Date: 25/3/25

I confirm that I have inspected the account files, bank statements, the Statement of Income and Expenditure, Statement of assets and liabilities and the Statement of Financial Position that have been kept for the year ended 31 December 2023 and that the above details are a true summary.

Tim Parrott: Inspector of Accounts: Date: 25/3/25.

From: Mr Timothy David Parrott BSc, C Eng, MCP

46 Bridge Mead
Ebley
Stroud
Gloucestershire GL5 4BP

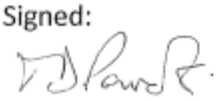
19 March 2025

Attn. Mr Andrew Lockett – Treasurer
South Atlantic Medal Association 1982
17 Carew Close
Crafthole
Torpoint
Cornwall PL11 3EB

**Reference: Inspection of SAMA 82 Accounts for period 1 Jan 2023 to 31 Dec 2024**

I have inspected the accounts and they are a true and accurate record of the finances of SAMA 82 for the year 2024.

Signed:



T D Parrott

**THE SOUTH ATLANTIC MEDAL ASSOCIATION (1982) (SAMA 82)**

England & Wales - Charity number 1118842

# Accounts

# The South Atlantic Medal Association (1982) (SAMA82)

## Statement of Financial Position as at 31 December 2022

Company Number: 06113679 Charity Number: 1118842

| | | Central Funds | | Branch Funds | | | | | |
|---|---|---|---|---|---|---|---|---|---|
| | | Unrestricted Funds | Restricted Funds excluding HMS Sheffield funds | Scotland | Branch Campling and Caravan | Christchurch | HMS Sheffield Branch Restricted Fund (within central funds) | Havant | All funds |
| ixed ssets | Equipment /Property | £13,351.09 | £10,375.28 | £0.00 | £0.00 | £0.00 | £0.00 | £0.00 | £23,726.37 |
| tock sset | Sale Stock | £6,115.20 | £0.00 | £0.00 | £0.00 | £0.00 | £0.00 | £0.00 | £6,115.20 |
| urrent inancial ssets | Cash & Bank | £442,243.55 | £30,057.96 | £1,245.25 | £1,747.61 | £2,620.00 | £3,233.01 | £884.24 | £482,031.62 |
| **urrent ssets** | | £448,358.75 | £30,057.96 | £1,245.25 | £1,747.61 | £2,620.00 | £3,233.01 | £884.24 | £488,146.82 |
| **otal ssets** | | £461,709.84 | £40,433.24 | £1,245.25 | £1,747.61 | £2,620.00 | £3,233.01 | £884.24 | £511,873.19 |
| urrent iabilities | | £0.00 | £0.00 | £0.00 | £0.00 | £312.00 | £0.00 | £0.00 | £312.00 |
| on urrent abilities | | £0.00 | £0.00 | £0.00 | £0.00 | £0.00 | £0.00 | £0.00 | £0.00 |
| **otal abilities** | | £0.00 | £0.00 | £0.00 | £0.00 | £312.00 | £0.00 | £0.00 | £312.00 |
| **t Assets** | | £461,709.84 | £40,433.24 | £1,245.25 | £1,747.61 | £2,308.00 | £3,233.01 | £884.24 | £511,561.19 |
| **ipital and eserves** | | £461,709.84 | £40,433.24 | £1,245.25 | £1,747.61 | £2,308.00 | £3,233.01 | £884.24 | £511,561.19 |

tes:
bilities Nil for central
counts

For the year ended 31st December 2022 the company was entitled to exemption from audit under Section 477 of the Companies Act 2006. The members have not required the company to obtain an audit in accordance with Section 476 of the Companies Act 2006. The Directors acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and for the preparation of accounts. These accounts have been prepared in accordance with the provisions applicable to companies subject to small companies' regime.

*Andrew Lockett 17 Carew Close, Crafthole, Torpoint, Cornwall, PL11 3EB*

Signature 8 March 2023

Andrew James Lockett (AJ Lockett)

Inspector of Accounts (Tim Parrott)

# The South Atlantic Medal Association (1982) (SAMA82)

## Statement of Assets and Liabilities - year ended 31 December 2022

Company Number 06113679; Charity Number 1118842

| | | Central Funds Only | | |
|---|---|---|---|---|
| 31-Dec-21 | | **Schedule of Bank and Other Asset Balances** | 31-Dec-22 | **Gain/Loss** |
| 11772.35 | | HSBC Current 81118358 | 13580.28 | 1807.93 |
| 5811.61 | | HSBC Number 2 01504660 | 5796.69 | -14.92 |
| 47806.84 | | HSBC Deposit 41517236 | 107943.55 | 60136.71 |
| 390391.96 | | BlackRock Armed Forces Charities Growth & Income A Accumulation 50733 (Originally AFCIF 4367024 ) | 348014.53 | -42377.43 |
| 1096.34 | | Paypal | 99.47 | -996.87 |
| 100.00 | | Cash (For Office Emergency Purposes) | 100.00 | 0.00 |
| **456,979.10** | | **Total** | **475,534.52** | **18,555.42** |
| | | **Central Funds Only** | | |
| 456,979.10 | | Current Cash & Investment Assets including restricted funds | 475,534.52 | 18,555.42 |
| 12,206.21 | | Fixed Assets (property) | 10,375.28 | -1,830.93 |
| 9,737.33 | | Fixed Assets (Other) | 13,351.09 | 3,613.76 |
| 7,426.20 | | Stock Assets | 6,115.20 | -1,311.00 |
| 486,348.84 | | **Total of Current and Fixed Assets** | 505,376.09 | 19,027.25 |
| 0.00 | | Cash Liabilities (other) | 0.00 | |
| 0.00 | | **Total Liabilities** | 0.00 | |
| **486,348.84** | | Residual Assets | **505,376.09** | **19,027.25** |
| 31-Dec-21 | | **Branch Funds separate from Central Funds - capital and reserves** | 31-Dec-22 | |
| 1126.73 | | Scotland | 1245.25 | |
| 1334.61 | | Camping and Caravan | 1747.61 | |
| 6264.00 | | Christchurch | 2620.00 | |
| -288 | | Minus Christchurch liabilities | -312 | |
| 910.00 | | Havant Branch - set up Nov 2021 | 884.24 | |
| -18.50 | | Havant Branch liabilities | 0.00 | |
| **9328.84** | | **Total** | **6185.10** | |
| **495,677.68** | | Total of Central and Branch assets | **511,561.19** | **15,883.51** |

Prepared by Andrew Lockett: Teasurer: [signature] Date: 8 March 2023

I confirm that I have inspected the account files, bank statements, the Statement of Income and Expenditure, Statement of assets and liabilities and the Statement of Financial Position that have been kept for the year ended 31 December 2022 and that the above details are a true summary.

Tim Parrott: Inspector of Accounts: [signature] Date: 8 March 2023

# The South Atlantic Medal Association (1982) (SAMA82)

## Statement of income and expenditure - year ended 31 December 2022

Company Number 06113679; Charity Number 1118842

| Year Ended 31-Dec-21 | Central Funds only | Year Ended 31-Dec-22 |
|---|---|---|
| | **Receipts** | |
| 1250.00 | Membership fees | 2600.00 |
| 16865.11 | Membership donations | 18266.76 |
| 19843.41 | Other donations | 57662.35 |
| 0.00 | Funds raised at/for AGM | 2475.00 |
| 9166.34 | Corporate donations & Grants | 29436.97 |
| 2884.67 | Sales | 11054.78 |
| 7640.64 | Furlough Grant and Sick Pay | 0.00 |
| 43395.01 | Investment Gain | 0.00 |
| 3.24 | Interest paid gross | 136.71 |
| 0.00 | Rugby Income | 7887.01 |
| 0.00 | NMA Meal | 2405.00 |
| 136.02 | Money Returned by members | 268.88 |
| 0.00 | Grant from other Charities | 22200.00 |
| **101,184.44** | **Total Receipts** | **154,393.46** |
| | **Expenditure** | |
| 2459.94 | Sales- Puchase of stock | 8054.14 |
| 22482.52 | Employee costs | 21679.66 |
| 4468.21 | Premises costs | 9302.71 |
| 386.09 | Post and Carriage | 1296.77 |
| 654.57 | Printing and Stationery | 574.36 |
| 1628.15 | Equipment and repairs | 3354.22 |
| 296.20 | Fund Raising | 731.20 |
| 524.18 | Insurance | 524.18 |
| 239.88 | Web site | 407.63 |
| 78.00 | Legal and professional | 128.00 |
| 143.88 | Committee and other | 570.56 |
| 0.00 | AGM | 2665.14 |
| 0.95 | Bank and Finance | 225.31 |
| 693.24 | Travel and Subsistence Governance | 3222.50 |
| 400.00 | Area Representative Costs & Storage | 1850.42 |
| 2277.00 | Remembrance Lunch & receptions | 4505.54 |
| 3110.00 | Grants awarded | 13667.15 |
| 77.55 | Money returned to Members | 108.68 |
| 0.00 | Maintenance NMSA Memorial | 2160.00 |
| 0.00 | NMA 40th Anniversary | 13150.94 |
| 0.00 | Rugby fund raising and sponsorship | 5281.50 |
| **39,920.36** | **Total Expenditure** | **93,460.61** |
| | Investment Loss | **42,377.43** |
| **61,264.08** | **Total Gain** | **18,555.42** |

# The South Atlantic Medal Association (1982) (SAMA82)

A Private Limited Company – formed on 19 February 2007 - Registered Number 06113679
Registered as a Charity on 17 April 2007 – Registered Number 1118842

Directors as at the 1 April 2022: Thomas Herring, Derek Cole, Andrew Lockett, Christopher Howe MBE, Timothy Lewis, Charles Jones, Ian Locke, Paul Holling, Stephen Penfold, Secretary Joanne Stevens
Directors as at the 31 December 2022: Thomas Herring, Andrew Lockett, Christopher Howe MBE, Timothy Lewis, Charles Jones, Ian Locke, Stephen Penfold, Brian Sherrington. Secretary Joanne Stevens

# Short Annual Report

Period 1 January 2022 to 31 December 2022

**In 2022, South Atlantic Medal holders were given the freedom of the Falkland Islands and the cities of Portsmouth and Plymouth.**

1 Andrew Lockett was the treasurer throughout 2022.

2 Information within this report refers to the accounting year 1 Jan 2022 to 31 December 2022 unless otherwise stated.

3 **Trustees:** We very much regret the death of trustee Paul Holling on the 6 April 2022. We have a deep appreciation of his work with us and we extend our sympathy to his family.

4 **Accounts maintained**

4.1 Account A HSBC - Current Account

4.2 Account B HSBC - An account linked to paypal Account E.

4.3 Account C HSBC - A deposit account.

4.4 Account D BlackRock - An investment account with the Armed Forces Charities Growth & Income A Acc used by many armed forces charities.

4.5 Account E A paypal account; collects donations, sales payments and makes payment of web costs.

4.6 Account F An emergency cash fund of £100 retained for rapid supply of cash to beneficiaries.

5 **Records:** The accounts were kept using spread sheets and were inspected by Timothy Parrott.

6 **Income**

6.1 The income of the association comes mainly from membership donations, non-member donations, corporate donations, grants, investments with the Armed Forces Charity Growth and Income A Accumulation and sales. The association is grateful to all persons who donate to the purposes of the association, in particular, those who do so regularly through the direct debit or other schemes. This year has been particularly good for the receipt of donations through the bank and this has exceeded £18000.

6.2 Where donations are given for specific purposes, the amounts are accounted for in a restricted fund and a running total maintained.

6.3 The following dedicated money is accounted for, other categories are introduced where necessary:

6.3.1 Pilgrimage ongoing.

6.3.2 Whitehall Remembrance parade and Lunch.

6.3.3 Memorial ongoing support and maintenance.

6.3.4 FFA Fund.

6.3.5 HMS Sheffield Fund.

6.3.6 Falkland Islands, Harbour Front Benches.

6.3.7 Specified short term projects.

6.4 Members' and others' donations remain confidential.

7 **Travel, Subsistence payments to or for Directors, Trustees, Employees, Supporters and Post Holders**

| | | | | | |
|---|---|---|---|---|---|
| Leslie Braby | 622.39 | Robert Headland | 47.30 | Timothy Lewis | 327.29 |
| Derek Cole | 96.80 | Thomas Herring | 1039.60 | Eon Matthews | 302.70 |
| David Cooper | 133.40 | Christopher Howe | 627.22 | Stephen Penfold | 817.79 |
| Jeffrey Fox | 220.55 | Charles Jones | 224.08 | Brian Sherrington | 313.80 |

8 **Sales from SAMA Shop**

8.1 Sales grew rapidly during the year alongside interest in the 40th anniversary. However, the shop is always loss-making, and measures have been taken to reduce stock for the coming years in the expectation of lighter demand compared to 2022.

8.2 Both Joanne Stevens and Marie Hurcum have worked diligently, and we are grateful for their hard work.

**9 Web site**

9.1 The web site has settled down and has not required significant expenditure except to populate and maintain it.

**10 Insurance**

10.1 Policy Bee Ltd was selected for our insurance in November 2022.

**11 Branch Accounts**

11.1 SAMA has five branches: The Camping and Caravan, Scotland, Christchurch, HMS Sheffield and Havant. Each of these branches (Except HMS Sheffield) maintains their own audited accounts which are entered on the Association's Statement of Financial Position. The trustees extend their thanks to the treasurers of these funds.

**12 Company property and wealth**

12.1 A property record is maintained, and appreciation and depreciation are calculated annually and entered on to the balance sheet. The purpose is to maintain a corporate record of the funds disposed in this way and support valuation for insurance purposes. It also provides a useful record of "ownership" and the location of SAMA property.

**13 End of year balance (Central Funds)**

13.1 Our end of year cash balance (Money in bank and investments) for central funds including restricted funds was £475,534.52 (Last year 2021: £456,979.10). This growth is due entirely to much higher donations and grants which compensated for a very poor year for the BlackRock investment.

**14 Management Accounts**

14.1 A set of management accounts is maintained to determine the cost of providing the objective outputs against established categories. This enables office and other costs, including governance costs, to be grossed up against the set objectives.

**15 Office Costs to achieve our key objectives (With overheads redistributed to the objective's costs)**

15.1 Pilgrimages £6730, Remembrance Lunch £6607, Newsletter £2912, Grants £134, Web site £5506, Parading Standards £1459, Area Organisation £2217, Shop losses £7624, Falkland Families £113. Total Office Costs £33,300. (Further explanation can be found in the long report.)

**16 Trustees review of annual report**

16.1 Trustees accepted the findings of the inspection by Timothy Parrott and this was recorded in the trustee minutes. We thank Timothy Parrott for his generous and diligent work as SAMA's inspector of accounts.

**17 Submission to Companies House and Charity Commissioners**

17.1 The association secretary carries out the functions of reporting statutory and obligatory information to Companies House and the Charity Commission. This was carried out successfully for 2022.

**18 Articles and Memorandum**

18.1 At the AGM in 2022 the Articles and Memorandum were changed in order to update the objectives so that they covered all medal holders. At the same time the clauses were renumbered for ease of understanding.

**19 Grants**

19.1 The association has made grants to or for the benefit of the association grant beneficiaries over the last year of £3110 (£3904)

**20 The Fortieth Anniversary 2022.**

20.1 There were many activities and events to mark the fortieth anniversary and a record of them forms part of the long report.

**21 Special Recognition**

21.1 The trustees express their special recognition for the efforts of Paul Moore who has, with his motor cycling colleagues, raised a significant sum of money towards the reserves. His commemoration at the memorials and graves of the killed-in-action, held during the summer of 2021, were powerful and suitable tributes.

**22 Summary**

22.1 The membership growth continues at a steady volume.

**23 Support**

23.1 The Association marks its special thanks for the past support of ABF The Soldiers' Charity and looks forward to continued support from them. We also thank Seafarers UK for their support.

**24 Associated Documentation**

24.1 Full report – long report, statement of financial position – (balance sheet), summary & income and expenditure – table, inspector's summary and report, stock assessment and valuation, asset list

# The South Atlantic Medal Association (1982) (SAMA82)

A Company Limited by Guarantee – formed on 19 February 2007 - Registered Number 06113679
Registered as a Charity on 17 April 2007 – Registered Number 1118842

Directors as at the 1 April 2022: Thomas Herring, Derek Cole, Andrew Lockett, Christopher Howe MBE, Timothy Lewis, Charles Jones, Ian Locke, Paul Holling, Stephen Penfold.
Directors as at the 31 December 2022 Thomas Herring, Andrew Lockett, Christopher Howe MBE, Timothy Lewis, Charles Jones, Ian Locke, Stephen Penfold, Brain Sherrington

Secretary Joanne Stevens

# Annual Report

Period 1 January 2022 to 31 December 2022

**In 2022, South Atlantic Medal holders were given the freedom of the Falkland Islands and the cities of Portsmouth and Plymouth.**

## 1. Objectives

1.1. to promote the efficiency of the United Kingdom armed forces and other supporting units by maintaining contact between serving members of the armed forces and members and former members of the armed forces, the Merchant Navy, and other UK units that served in operations in the South Atlantic in 1982;

1.2. to advance the education of the public and members of the armed forces in matters relating to operations in the South Atlantic in 1982;

1.3. to promote good citizenship for the benefit of the public at large by commemorating the contribution made by those United Kingdom participants who died through the action during operations in the South Atlantic in 1982, and by maintaining a book of commemoration and remembrance available on the internet, as a memorial to the personnel and civilians who died in the operations in the South Atlantic in 1982;

1.4. to relieve individuals who are in receipt of the South Atlantic Medal 1982 issued by the United Kingdom for their service in the South Atlantic during the period between 2 April 1982 and the 21 October 1982, and also their dependants, who are in need by virtue of hardship, sickness or old age by:

1.4.1. making grants of money to them or

1.4.2. providing or paying for goods, services, facilities, or assistance for them or

1.4.3. making grants of money to other persons or bodies who provide goods, services, or facilities to those in need or

1.4.4. sponsoring return visits to the Falkland Islands for those in need of relief from trauma or distress caused by their involvement in the 1982 South Atlantic operations.

## 2. Changes to the Articles and Memorandum

2.1. At the annual general meeting held on the 2 April 2022, at the Mickleover Hotel, a unanimous vote agreed the proposed revision to the articles and memorandum circulated to members in the calling notice for the meeting. The revised objectives are given in section 1 of this report. The Articles and memorandum were also subject to a rearrangement of the paragraphs to make for easy reading. The actual requirements remained unchanged by this simplification.

## 3. Patronage

3.1. Following the death of Her Majesty Queen Elizabeth II we welcome His Majesty King Charles III as our patron. He has been our long-term patron, as the Prince of Wales. His Majesty the King will be reconsidering the distribution of patronages in the near-future, and we may well see a change. The association will welcome whoever is appointed, if a change is deemed appropriate.

# 4. Paul Holling

4.1. Paul was a fine and creative trustee, much valued and liked. He died on the 6 April 2022 from a long-term illness just days after he attended the AGM weekend at Mickleover and the National Memorial Arboretum. We offer our sympathy to his family and give thanks for his long and effective contribution to the veterans of the South Atlantic.

# 5. Chairman's Report

**Recruiting Trustees; responsibility and reward**

Trustees make a gift to the community by giving their time free of remuneration for the benefit of the community.

We have been fortunate to enjoy the generous services of over 18 trustees in the life of SAMA82 as a registered charity.

The year of 2022 has seen the departure of trustees. Sadly and tragically, Paul Holling died after giving his services for a long period and becoming known for his expertise in the information technology world. He made an enduring contribution to the association. Charles Jones, the master of events and fund raising, to whom we owe much thanks, has stood down on health grounds. We thank them both for their time and dedication.

Being a trustee has some exacting demands, including being the custodian of the constitutional document and ensuring compliance with it. Such documents are lodged with regulatory bodies. SAMA82 recently updated its articles and memorandum. It was subject to careful scrutiny by both the Charity Commission and Companies House, which lasted over a year. It is the collective duty of the trustees to apply the constitutional document correctly.

For all the hard work trustees do, unless specifically allowed within the constitutional document, or with appropriate permission from the Charity Commission, trustees must not be remunerated. Our own documents says:

*No Director may*

- *be employed by, or receive any remuneration from the Charity unless the Directors obtain the prior written approval of the Commission and fully comply with any procedures it prescribes.*

(Note: Directors are also the trustees of a charity that is also a company.)

Other model articles and memorandum mandate similar requirements:

*The income and property of the Charity shall be applied solely towards the promotion of the objectives and no part shall be paid or otherwise transferred, directly or indirectly, by way of dividend, bonus or otherwise by way of profit, to members of the charity, and no trustee shall be appointed to any office of the charity paid by salary or fees or receive any remuneration or other benefit in money or money's worth from the charity.*

The good news is that trustees may be paid, out-of-pocket expenses, reasonably expended in the course of their duties for the charity.

Who cannot be a trustee?

You must be over 16 years, although for SAMA82 you must be over 18 years and you must not be disqualified.

Disqualification includes:

- Being disqualified as a company director,
- Have an unspent conviction for an offence involving dishonesty or deception,
- Be an undischarged bankrupt or have an IVA,
- Have been removed as a trustee of any charity by the Commission of court because of misconduct or mismanagement,
- Are on the sex offenders' register.

There are opportunities for lifting these restrictions in specific cases by application to the Charity Commission.

What is looked for in selecting candidates for trustee:

- Honesty and integrity,
- Absence of conflict of interest,
- Some special and useful skills,
- A motivation to support the community and give their time without remuneration,

- An ability to become knowledgeable about the governing document and how it must be applied, in particular knowledge of the wording of the objectives,
- An understanding of public benefit,
- An awareness of other compliance requirements such as employment law, tax and national insurance, pension issues, potential liabilities, traffic laws, health and safety law particularly where the charity employs one or more employees, insurance issues and investment,

Note: the constitutional document can be simply called a constitution, articles and memorandum or even a Royal Charter.

For further reading you should refer to the "Essential Trustee" published by the charity commission for England and Wales.

**Why then do you need this information?**

Trustees serve for a period then move on or retire having done their bit for the cause and the community. There is always the need to feed in new trustees, bring fresh ideas and energy, new and required skills and of course to carry out the day-to-day tasks only trustees can do.

So, if you think you have the qualities and time to make this important contribution, to the cause and the community in the future, then please contact the Chairman.

**Chairman's 2022 Review**

May I wish you all a very happy new year and I hope that you had a good Christmas 2022. For those undergoing treatment I hope that you recover fully soon, some spent the holiday period in hospital. One such, was our co-founder Denzil Connick; I am pleased to report that he is now at home, and in recovery, having had a heart procedure.

It has been a momentous year in 2022; my thanks to all those who assisted and took part, contributed and attended. We collaborate very closely with the Falkland Islands Government Office (FIGO) in London, they nominated SAMA on behalf of all veterans to have the freedom of the Falkland Islands bestowed upon them. I am pleased to report that the Falkland Islands Government and the inhabitants of the islands agreed, the honour of the freedom was given at the National Memorial Arboretum (NMA) in 2022. The event was organised by the Royal British Legion (RBL) who are the custodians of the NMA, our thanks to the RBL who went above the call of duty on behalf of ourselves.

A thank you also to the Ministry of Defence (MOD) for the recognition of the 40th anniversary (usually the 25th & 50th), we are already collaborating with the MOD for the 50th. The Airborne Riders aptly led by Paul Moore completed the ride of respect in the UK for the 3rd year running, raising considerable funds toward SAMA. For 2023 please look out for regionally coordinated organised rides on the 10th &11th June, your support will be much appreciated. With a fair wind it is hoped that a ride will be also held in the islands.

May I also thank our serving armed forces for their support and cooperation during 2022, and our trustees and regional coordinators for their nonstop efforts. A great success from a standing start after the lockdown, the future was still uncertain, and much was learnt on the job. Something veterans and serving personnel are very good at.

We could not have achieved this without the support of our SAMA office staff, with great efforts to inform, coordinate and generally organise us was the corner stone of our success.

My condolences to the families who lost a veteran in 2022, they will be missed. The country lost Her Majesty the Queen. Our Patron has now become His Majesty King Charles III. I have been in contact with His Majesty's private office recently; the news back is that there will be a review of His Majesty's patronages in early 2023. When I know more, I will disseminate the information through the normal channels.

Thomas Herring, Chairman.

# 6. Public Relations and Charity Liaison

6.1. Media Roundup

6.1.1. The 40th anniversary year of the FI82 conflict, as expected, was an extremely busy year for SAMA82 public relations. The very high level of PR activity during 2021 (reported on at the 2022 AGM) was largely in preparation for the 2022 'delivery' of various events and multimedia projects across the UK and associated networks, many of these projects were listed in the 2021 SAMA82 annual report; all came to fruition in either TV/Podcasts/Books/Live events. Of significant note was the assistance provided to TheVeteran.UK publisher who produced the official Falkland 40 anniversary commemorative publication. The full and final version of the F40 book was released on the

14 June 2022 to coincide with the commemorative event (Liberation Day) at the National Memorial Arboretum. There was a 'light' version released and sold at the Army v Navy rugby match at Twickenham on 30 April 2022. Any member still wishing to purchase a copy of either of these books can still do so via the SAMA82 website.

6.1.2. On a personal note, it was a very busy 18 months in the run up to 2022, most of this was of course due to the 40th anniversary and the attention it was bound to receive. The activities have been many and varied (listed previously); although busy, it has been an absolute privilege and honour to meet so many fellow FI82 veterans during the preparations and conversations whilst assisting the media. Hearing so many interesting, and often dramatic, accounts from my fellow veterans has been a fulfilling and at times an emotional experience. Thank you to all those that helped in fulfilling this PR role in the lead up to 2022.

6.2. Significant Live Events

6.2.1. The traditional Army v Navy rugby match held at Twickenham in April was this year designated as a Falklands 40 memorial match. It was well attended as was obvious by the many numbers of FI82 scarves on display.

6.2.2. St Paul's was the venue to hold a service of remembrance to mark the anniversary of 'Invasion Day'. SAM veterans, families and guests were joined by HRH The Princess Royal, a very moving service was conducted which included a selection of personal stories from both veterans and family members of those lost in 1982.

6.2.3. The RBL sponsored Victory Day event took place at the NMA on Tuesday 14 June and was well attended by many SAM veterans and families. The Prime Minister, Boris Johnson, attended and addressed the congregation during what was a fine day for weather and an opportunity to reflect after 40 years and to also meet up with fellow veterans and families.

6.2.4. The Hull Merchant Marine weekend took place in June, which was an extremely well organised event by Keith Thompson, well attended and certainly provided a great weekend for many of us that attended. The event culminated in a parade through the city centre which followed a service of remembrance in Hull Minster and afterwards a wreath laying at the local Cenotaph.

6.2.5. The annual service of remembrance was once again held in June at Pangbourne Chapel; this was very well attended with high numbers of SAM veterans and families amongst many distinguished guests.

6.2.6. A very special event was the SAM veterans' visit to the Royal Navy Fleet Carrier, HMS Queen Elizabeth, in July. It was a fantastic day and made so much more special with the attendance of HRH The Prince of Wales and the Duchess of Cornwall who took time out to chat with many of us in attendance. (Occurred prior to the death of Her Majesty Queen Elizabeth II on the 8 September)

6.2.7. Throughout 2022, but especially in the period of April to July, many local events also took place across the UK. Significantly, parades and services were held in Gosport, Fareham, Portsmouth, Plymouth plus so many other locations too many to mention, including with our SAMA Scotland veterans. Many dinners and social events also took place which were organised by individuals in their local home areas, many of these events were also held as fundraisers for SAMA82. Well done to all those who gave their time to organise these events.

6.3. Charity - Ride of Respect 2022

6.3.1. This event was once again organised and undertaken by the Airborne Forces Riders during the period between 2 – 15 May 2022, covering just about the whole of the UK. The locations visited were generally well-supported by SAM veterans and many others in most of the destinations. After liaison and agreement with Paul Moore, main organiser, a series of press releases were disseminated up and down the UK in order attract some well-deserved coverage and recognition. Once again, well done to the Airborne Forces Riders for raising funds for SAMA82 and for all the personal effort and expense they put into this undertaking. Thank you.

6.4. Standing with Giants Falklands 40 Exhibition – International Bomber Command Centre, Lincoln

6.4.1. The IBCC were fortunate enough to be offered the Standing with Giants display as a tribute of remembrance to the 258 lives lost to us during the 1982 conflict. As Trustee PR, and living local to Lincoln, I was invited to attend on the opening day and provided a couple of interviews with local TV news. The exhibit was amazing and was due to be there until the end of January 2023. They hosted a special invite tour and reception for local VIPs and SAM veterans on the 9 Nov 2022, which was well attended and a great event to witness as local interest was very high indeed. It was also an opportunity to sell the official Falklands 40 Commemorative book.

6.5. Remembrance Weekend 2022

6.5.1. There was a large turnout for the Remembrance Sunday Parade at the Cenotaph. Being the 40th anniversary, the RBL granted SAMA82 additional marching tickets. Subsequently, nearly 400 SAMA82 members paraded on the day and afterwards 120 SAMA members and family members attended a post parade dinner at the Union Jack Club.

The SAMA82 contingent was the largest on parade and was particularly distinguishable by the SAM scarves, Bravo Zulu to Rachel Simons for her initiative in starting this group of knitters and crocheters.

6.6. Looking Forward to 2023

6.6.1. Without doubt, 2023 will be a quieter year than 2022. However, due to COVID restrictions placed upon travel in recent years, there is a considerable back log of SAM veterans still looking to take trips South in the coming years. So, perhaps this will be the focus of activity for the next couple of years, bar the usual annual activities up and down the country, which are essential, in-order-to maintain the frequent connectivity of our fellow SAM veterans and families as time passes by.

# 7. Reporting matters to the Charity Commission

7.1. On 15th August 2022 the SAMA82 Charity reported a "Serious matter of Concern". In October the Charity Commission gave instruction for the matter to be regarded as having been dealt with.

7.2. No other "Serious matters of Concern" were reported during the year.

# 8. Pilgrimage Statistics and Report

8.1. The trustees are looking into a scheme that helps to cover some of the costs of administering the flight applications. The office costs for each flight is generally in excess of £50.

| | A | B | C | D | F | G | H |
|---|---|---|---|---|---|---|---|
| | Total Applications Received | Concession Fare Total Successful | Concession Fare Total Not successful | Applicant withdrawal | No Flight Available | Total Cost | Cost per successful Pilgrimage |
| 2012 | 227 | 203 | 24 | 19 | 5 | NA | |
| 2013 | 132 | 114 | 18 | 13 | 5 | NA | |
| 2014 | 85 | 62 | 23 | 19 | 0 | NA | |
| 2015 | 114 | 93 | 21 | 18 | 3 | £4324 | £46,50 |
| 2016 | 171 | 102 | 69 | 27 | 42 | £4131 | £40.5 |
| 2017 | 201 | 144 | 57 | 22 | 35 | £4747 | £32.9 |
| 2018 | 173 | 55 | 118 | 18 | 26 | £4455 | £81 |
| 2019 | 172 | 68 | 104 | 22 | 15 | £6961 | £102 |
| 2020 | 196 | 21 | 175 | 9 | 136 | £2224 | £105 |
| 2021 | 97 | 0 | 97 | 0 | 97 | £4500 | Infinite |
| 2022 | 233 | 65 | 169 | 37 | 1 | £2946 | £45.32 |

8.2. A – Total number of concessionary flight applications received at SAMA office.

8.3. B – Number of flights that were purchased through the SAMA 82 concessionary flight scheme.

8.4. C – Number of applications where no concessionary flight was purchased (A - B). C also equals D+F

8.5. D – Number of applications cancelled by applicants. (included in C)

8.6. G – Total cost of SAMA 82 concessionary flight scheme – mainly office time costs.

8.7. H = G/B

8.8. The association is grateful to the Ministry of Defence for giving beneficiaries access to flights to the Falkland Islands over past years. Exceptionally, for much of year 2022, no such facility was available because of the Covid pandemic.

# 9. Cenotaph Remembrance and Lunch

9.1. Representation at the National Remembrance at the Cenotaph was very well attended by Association beneficiaries with approximately 379 veterans marching in the SAMA platoon. Other SAMA beneficiaries also paraded with regimental, ship, and flight platoons.

9.2. On completion of the parade, participants retired to the UJC for a lunchtime reception paid for partly by the association as a grant and supported by attendees with a donation towards the cost. This year we held a 3 course 40th anniversary lunch after parade reception. The association encourages attendance by beneficiaries particularly if the experience helps them with any problems. The association would like to maintain both the remembrance march, and the reception afterwards, but the association needs sufficient attendees to ensure its viability. Once lost this venue would be very difficult to book.

9.3. Those who book their attendance with the RBL, through the SAMA office, should make sure they remain with the SAMA platoon throughout proceedings.

## 10. . Website and Social Media

10.1. The website has in excess of 500 pages that allow us to meet the objectives of remembrance, education, communication and information. The main part of the site is fully accessible to the public, additionally the website contains a restricted members' only area with over 1000 registered users.

10.2. The public area of the website contains general information, this includes history and aims of SAMA 82, details of the board of trustees, membership application, fund raising and donations, AGM and events notifications, welfare and support, SAMA concessionary flight application, access to the online garden of remembrance, The Association shop and links to other organisations. A section detailing events and experiences of those who took part in the conflict includes a timeline, galleries, members experiences of the conflict and a poetry section.

10.3. The members only area of the website includes area and branch coordinators contact details, obituaries, Not Forgotten Association events and the collection of newsletters from 2009 onwards.

10.4. Work has continued in 2022, to improve the navigation structure and appearance of the website. Thank you to Dan Skyrme for his ongoing work on updating and improving our website and his support to the office staff in ensuring the website is updated regularly.

10.5. A Falklands 40 area of the website was constructed with the purpose of educating the public on the history of the conflict and to co-ordinate Falklands 40 commemorations in 2022. In the spirit of co-operation, we offered our assistance and experience to advertise 86 events being arranged by other organisations in commemoration of the 40th Anniversary of the Falklands conflict.

10.6. During 2022 Steve Cocks once again arranged the hosting of our website. Our appreciation to Steve Cocks for his ongoing support.

10.7. The Association utilises several social media platforms to communicate with the public, members and beneficiaries this includes Twitter to broadcast selected information to the public.

10.8. The South Atlantic Medal Association 1982 [SAMA (82)] Facebook page is restricted to association members only and allows two-way communication between the members and the Association. There are 1438 members of this page. Appreciation to Joe Erskine for his ongoing efforts in managing the administrative aspect to the members only Facebook group.

10.9. Online applications for membership, concessionary flights and events can now be completed via our website.

## 11. Data Protection

11.1. Trustees produced procedures and arranged compliance of the relevant data protection regulations. This will continue to be expanded and be tested against the requirements.

11.2. The trustees have prepared the following:

6.2.1 A risk assessment quantifying the severity of consequences and the likelihood of breach.

6.2.2 Identification of classes and individuals of data holders and classes of data held.

6.2.3 Identification of classes of data subjects associated with the risk classification and identifying the heading under which the data is held – consent, contract, legal obligation, vital interests, public interest, legitimate interest.

6.2.4 A procedure identifying the measures necessary to minimise risk, control and protect data, create the relevant expertise, assess through audit the compliance and short-comings and the reports required for trustees and annual reporting.

6.2.5 Trustees have produced and published a privacy statement for the website. This privacy statement was also published in the newsletter.

## 12. Health, Safety and the Environment

12.1. Code of Practice (COP), the purpose of the COP is to define the association's commitment to ensure as far as is reasonably practical that the H & S of the membership, our staff and representatives, visitors, partners and others associated with our activities is paramount to the Association and its five-year plan. It also commits the association to the protection of any environment if impacted by its activities.

12.2. Statement of Intent: We at SAMA 82 believe that H & S and environmental issues hold an equal standing in the way the Association conducts its undertakings. Our ultimate aim is to conduct our activities in a structured manner to protect the H & S of our staff, members, third parties and the environment. Where existing standards are set by partners our goal will be to exceed their expectations of ourselves as a Charity.

12.3. Points to note:

- 12.3.1. Regional Coordinators and Area Representatives appraised of policy.
- 12.3.2. Suppliers and Partners in collaboration were made aware of the policy.
- 12.3.3. Recognition of the H & S policies of others and adherence to by ourselves.
- 12.3.4. Office and Meeting Room professionally safety assessed and recorded.
- 12.3.5. Display Screen Equipment (DSE) assessments carried out annually.
- 12.3.6. Emergency procedure maps produced and available for meeting attendees.
- 12.3.7. Health & Safety is a permanent agenda item at Trustee meetings.
- 12.3.8. SAMA staff office furniture ergonomically assessed and updated to meet current staff needs.
- 12.3.9. Stephen Penfold is the trustee with special tasking for health, safety and the environment.

## 13. Activities

13.1. The Association normally engages in the following activities; unfortunately, the association has been severely constrained in the activities it has been able to participate in throughout 2021 and legacy left from Covid-19 restrictions in 2022:

- 13.1.1. Sponsoring pilgrimages to the Falkland Islands to enable beneficiaries to come to terms with any PTSD or other emotional issues caused by their participation in the conflict. Few sponsored flights could take place in 2022 due to the Ministry of Defence postponement of concessionary flights.
- 13.1.2. Publishing a regular newsletter to all on the address list so that veterans can keep in touch with fraternity organizations, veterans, and the armed forces of today.
- 13.1.3. Maintaining and developing a web site with information about the association and the conflict.
- 13.1.4. Maintaining memorials at the NMA and a virtual garden of remembrance on our website in commemoration of those who died.
- 13.1.5. Maintaining a welfare structure so that those in need can be given access to the appropriate service charity or service support network.
- 13.1.6. Maintaining and developing a list of relevant memorials regularly updated to cover mainly the United Kingdom and the Falkland Islands.
- 13.1.7. Providing grants for South Atlantic veterans and dependants in need and for beneficiaries in need of immediate cash during an unforeseen crisis.
- 13.1.8. Running a regional structure to reach out to beneficiaries though local contacts.
- 13.1.9. Providing marked products to enhance the camaraderie of beneficiaries, project the work of the association and the lessons learned from the conflict.
- 13.1.10. Parading SAMA standards at armed forces events, public events and private funerals.
- 13.1.11. Presenting displays and materials at armed forces days and other armed forces and military events across the United Kingdom.
- 13.1.12. Office open hours are 10am to 1pm Monday, Tuesday and Thursday – Targeted at the association beneficiaries, it also welcomed other veterans who may wish to support the association and its objectives. We encourage beneficiaries to prioritise contacting the SAMA office by email. The association secretary is available outside these times for cases of emergency.

13.2. The 1982 conflict relied very heavily for its success on the logistic and support resources of the Royal Fleet Auxiliary and the rest of the Merchant Navy; both services suffered persons killed on duty including eight Hong Kong Chinese. The Merchant Service is a full and respected part of the association and benefits from the charity.

13.3. The Association much appreciated the joint RBL-MoD led pilgrimage to the islands in November of 2022. This was a great success and the policy of focusing on those requiring medical or mental support or those are fit, who have never returned to the islands, was a shining policy example.

# 14. Fund Raising Arrangements

14.1. The association has the following key fund-raising sources:

14.1.1. Initial membership fee of £10 per applicant which gives membership for life in accordance with the membership rules.

14.1.2. Membership fees for associate membership and honorary membership as set by the trustees and it is a one-off fee for life.

14.1.3. Investments mainly within "The BlackRock Armed Forces Charities Growth and Income Fund.

14.1.4. Just giving arrangements.

14.1.5. Membership donations.

14.1.6. Corporate donations and grants from other charities.

14.1.7. Other donations from those with an interest in the work of the association or the history and development of the South Atlantic.

14.1.8. Sales from the shop run from the office.

14.1.9. Collections at armed forces events in combination with a display of the association's activities.

14.1.10. Local branch organised fundraising.

14.1.11. The HMRC provision of gift aid.

14.2. Trustees monitor and regulate fund raising activities and require a business plan for each project arrangement.

# 15. Achievements 2022

15.1. Many activities throughout 2021 were cancelled due to the pandemic.

15.1.1. Pilgrimages to the Falkland Islands resumed in June 2022.
15.1.2. SAMA82 sold £11,054 of marked/SAMA branded products to veterans and others via the online shop.
15.1.3. Provided grants of £13667 which included fortieth anniversary events and welfare.
15.1.4. Paraded the standard approximately 22 times (including funerals).
15.1.5. Membership numbers; SAMA82 currently has 4365 members.
15.1.6. New members in 2022 – 280.

15.2. Made representation at the following events:

15.2.1. SAMA (82) Annual General Meeting.
15.2.2. Pangbourne Remembrance Service, Reading.
15.2.3. Remembrance Parade, Cenotaph London. Approximately 379 members participated.
15.2.4. Remembrance Day Service, Edinburgh.
15.2.5. Remembrance Day Service, Glasgow.
15.2.6. Scottish National War Memorial Annual Service, Edinburgh Castle.
15.2.7. Ride of Respect Memorial Visits (UK wide).
15.2.8. Official Flag raising service, Plymouth.
15.2.9. Association of Dunkirk Little Ships Veterans Cruise.
15.2.10. Liberation Day Service, Brisbane, Australia.
15.2.11. Veterans Reunion Florida, USA Branch.
15.2.12. Falklands 40 event at National Museum of the Royal Navy, Portsmouth.
15.2.13. Remembrance Service – HMS Argonaut Memorial, Staffordshire.
15.2.14. Falklands 40 Service - HMS Collingwood, Portsmouth.
15.2.15. Falklands 40 Service – Island War Memorial, St Peters Port, Guernsey.
15.2.16. HMS Alacrity Reunion Weekend, Plymouth.
15.2.17. Falklands 40 Memorial Service hosted by HMS Sheffield Association, Sheffield.
15.2.18. Falklands 40 Commemorative Service, Liverpool.
15.2.19. Falklands Freedom Parade, Gosport.
15.2.20. HMS Coventry Reunion Weekend, Portsmouth.
15.2.21. Falklands 40 Flag Raising Ceremony, Swansea.
15.2.22. HMS Fearless Reunion Weekend, Portsmouth.
15.2.23. Falklands 40 Service, Cardiff.

15.2.24. Falklands 40 Events, Carlisle.
15.2.25. SAMA (82) Havant Branch Gala Dinner, Christchurch.
15.2.26. SAMA (82) Christchurch Branch Gala Dinner, Christchurch.
15.2.27. HMS Glamorgan Reunion Weekend, Portsmouth.
15.2.28. Parliamentary service at St Margaret's Westminster.
15.2.29. Plymouth City Council Commemoration Service marking forty years.
15.2.30. Sir Galahad, Sir Tristram & LCU Foxtrot 4 - 40th Anniversary Services & Bench Unveilings, Portsmouth.
15.2.31. Armed Forces Day, Plymouth, Ashington, Blackpool, Malvern.
15.2.32. 40th Anniversary at the Blackpool & Fylde Arboretum, Blackpool.
15.2.33. 40th Anniversary Service, Ashington.
15.2.34. RBL Poole Branch Falklands 40 Service, Poole.
15.2.35. Thanksgiving Service, Falklands 40th, Bradford.
15.2.36. RBL Bridgwater Branch Falklands 40 Service, Somerset.
15.2.37. The Band of Her Majesty's Royal Marines Band Concert, Plymouth.
15.2.38. Eden Camp Museum Falklands 40 Event, Yorkshire.
15.2.39. Royal Hospital Chelsea Founders Day Event, London.
15.2.40. Drumhead Service & Parade, Aldershot.
15.2.41. SAMA (82) Scotland Branch AGM & Reunion Weekend, Dumfermline.
15.2.42. 40th Anniversary Service, Portsmouth Cathedral, Portsmouth.
15.2.43. HMS Queen Elizabeth Reception, Portsmouth.
15.2.44. 40th Anniversary Memorial Service, Plymouth.
15.2.45. Liberation Day Service, Chorley.
15.2.46. 40th Anniversary Events Weekend, Hull.
15.2.47. Marchwood Barracks, Veterans Regimental Dinner, Portsmouth.
15.2.48. Liberation Day Service, Staffordshire.
15.2.49. Camping & Caravan Branch Annual Camps & Falklands 40 Service.
15.2.50. HMS Intrepid Reunion Weekend, Southsea.
15.2.51. Falklands Conflict Remembrance Day Service, Rutland Railway Museum, Leicester.
15.2.52. Falklands 40 Service, Bury.
15.2.53. Falklands 40 Parliamentary Service of Thanks, London.
15.2.54. RBL Festival of Remembrance, Leicester.
15.2.55. RBL Wales Festival of Remembrance, Cardiff.
15.2.56. Festival of Remembrance, Durham Cathedral, Durham.
15.2.57. Battle Day Service, London.
15.2.58. Merchant Navy Day Service at Tower Hill, London.
15.2.59. Eighth Hospital Ship Uganda Reunion Weekend.
15.2.60. HMS Invincible Reunion Weekend, Portsmouth.
15.2.61. Mess Dinner Stonehouse Barracks.
15.2.62. St Paul's Cathedral Falkland Islands Government commemoration.
15.2.63. Speakers Reception, Palace of Westminster.
15.2.64. HMS Endurance dinner Portsmouth.
15.2.65. Garden Party 10 Downing Street.

## 16. Wider Maritime Community

16.1. The association is very keen to ensure that the Merchant Navy is a key participant in the association's governance, activities and benefits. We don't doubt that there is a cultural difference based on the purpose of the military and the trading purpose of the Merchant Navy. The recognition is marked by the sacrifices of the merchant seamen in the two world wars that continued into the South Atlantic Conflict. Indeed, the conflict and its outcome would not have been possible without the support of the STUFT ships and their compliments. Whilst outnumbered in persons by the military the merchant fleet outnumbered the military in ships. We continue to treasure the support, expertise and innovation of the merchant fleet and their courageous crews. Merchant men and women, you will not be forgotten; we value your full and equal participation in our association.

## 17. Financial Review (values in brackets for 2021).

17.1. At the end of the year the association had within the central funds, including unrestricted and restricted, the sum of £475,534.52 (£456,979.10) in the bank, cash and investments.

17.2. The association is committed to and pays wages above the national living wage.

17.3. The association is required to review the pension arrangements for all of its employees by the end of June 2023.

17.4. The SAMA procedure "FinanceArrangement-04" is the in-house document covering the procedure for the management of the association funds. This document was last revised on the 10 Dec 2018.

17.5. Total incoming funds for the central funds for year 2022, £154,393.46 (£101,184.44)

17.6. There are a number of sources of donations, and they are as follows for financial year 2022:

17.6.1. Members' donations: £18,266.76 (£16,865.11).

17.6.2. Corporate donations: £29,436.97 (£9,166.34).

17.6.3. Grants from other charities for year 40 events: £22,200.00

17.6.4. Other donations not within the descriptions above were £57,662.35 (£19,835.41) The association was again particularly grateful for the ride of respect which aggregated a very large donation to the association.

17.7. Losses on investment with BlackRock £42,377.43 (2021 gain of £43,395.01)

17.8. No gift aid claim has yet been completed for financial year 2021-2022. £0 (£3,532.16).

17.9. Sales from branded items realised (£11,054.78 (£2,884.67) and stock costs were £8,054.14 (2,459.94). The shop has always run at a loss because of the office cost involved but it does provide the opportunity to bring recognition of SAMA82 by the branding.

17.10. Subscriptions – for the purpose of joining the Association totalled £2,600 (£1,250).

17.11. Total central outgoing funds were £93,460.61 (£39,920.36)

17.12. Office costs including NI, tax, wages, pension, premises costs, routine office costs such as stationery and improvement of equipment and lighting £33,304.77. A breakdown of these costs against activities is provided below.

17.13. The inspector of accounts Mr Timothy Parrott kindly gave his services free of charge. Mr Parrott has agreed to inspect the accounts for 2023. We extend our gratitude to Mr Parrott for his dedicated service.

17.14. Travel and subsistence Expenses. The payment of expenses is governed by the SAMA document on reimbursement which was last reviewed and authorised 10 Dec 2018. Governance costs of travel and subsistence was £3,222.50 (£693.24).

17.15. Costs for travel, storage & subsistence for area management and representation £1,850.42 (£400).

17.16. The area conference was not held in 2022 and it is likely that, if it is restarted, it will be by remote means.

17.17. Welfare grants were lower than usual at £2,317.00. Corporate grants for the fortieth anniversary came to £9000 and two grants were made to Dunkirk Little ships and the FI Museum and National Trusts of £1,350 for services provided to SAMA beneficiaries.

17.18. Office Cost Breakdown: (the share of office cost by the listed activities)

17.19.

| | | Office Cost | Office Cost with overheads Redistributed (italics) |
|---|---|---|---|
| 17.19.1. | Pilgrimage arrangements | £2,945.72 | £6,731 |
| 17.19.2. | Remembrance Lunch & Cenotaph | £2,731.86 | £6,607 |
| 17.19.3. | SAMA Newsletter | £1,575.55 | £2,913 |
| 17.19.4. | FFA Fund (Former Falkland Families) | £73.32 | £113 |
| 17.19.5. | Outgoing Grants and Welfare | £60.29 | £134 |
| 17.19.6. | Web Site Maintenance and Information | £2,497.10 | £5,507 |
| 17.19.7. | Parading Standards | £805.21 | £1,460 |
| 17.19.8. | Area Organisation | £305.96 | £2,218 |
| 17.19.9. | Managing shop | £3,116.25 | £7,625 |
| *17.19.10.* | *Governance* | *£5,757.03* | - |
| *17.19.11.* | *Employment Training* | *£83.97* | - |
| *17.19.12.* | *Employment Leave* | *£8,707.41* | - |
| 17.19.13. | *General (not specific to above headings)* | *£4,645.10* | - |

17.20. Total Office Cost £33,304.77 (Including office improvements)

17.21. The grants committee continued activity in assessing and selecting suitable candidates for grants. The grants committee works to a written procedure.

17.22. There are seven non-transient restricted funds, with only three having a lasting positive balance. These are the former Falkland Families Fund, the seafront bench fund and the National Memorial fund for maintenance.

17.22.1. Pilgrimage – used for the purpose of sponsoring pilgrimage, providing grants and defraying expenses used in the support of the pilgrimage programme. This fund has now run out of donor defined funds and is supported from the general fund. However, it continues to accept dedicated donations.

17.22.2. Remembrance Parade and reception – To support the Whitehall veterans' march at the Cenotaph on remembrance Sunday. Veterans are invited to donate money for this purpose and the shortfall is made up from unrestricted funds.

17.22.3. Memorial – The memorial at the National Memorial Arboretum was funded by kind donations from service charities, veterans of the South Atlantic conflict and other supporters at a cost of over £60,000. It was dedicated in 2012. A residue of £12,963 (£15,123.26) remains for the continuing maintenance and care of the memorial. A significant refurbishment was undertaken in preparation for the 2022 events at a cost of £2,160.

17.22.4. Falkland Families Association FFA – money for SAMA to disperse under a written agreement with the FFA and their legacy officers. £15,909 (16,022.50) remains from this fund which is open to application from dependants for travel to and from the Falkland Islands.

17.22.5. A sixth restricted fund dedicated to HMS Sheffield personnel began operation in 2016 and has accumulated £3,233.01, (£3,233.01). There were no office costs.

17.22.6. Pilgrims are asked to donate to sea-front benches for the Stanley foreshore as a mark of gratitude to the community for their hospitality to PTSD sufferers and visiting pilgrims. This stood at £775.00 at the end of 2019 and by the end of 2020 had reached £1,085, in 2021 it reached £1,185. There were no additional donations for this project during 2022.

17.23. The office is rented premises from Torfaen Council and provides a compact office sufficient for needs. It also provides an excellent meeting room, office, storeroom with attached kitchen. Unfortunately, during the pandemic the office has only been available for use on a fleeting basis. Our office staff have returned to the office during 2022 and investments have been made in the furniture, equipment and quality of the lighting.

17.24. Apart from the memorial at the National Memorial Arboretum, no property is in the ownership of the association or is or has been held in the names of trustees. The status of the memorial is that it was built and paid for by the association on land gifted for the purpose of holding memorials. Whilst this structure has little expectation of being sold it remains an asset and the association's responsibility. It is in the interest of the Association to maintain it in good condition and apply a notional valuation.

17.25. Inflation. Inflation reduced the association's monetary assets by an estimated value of about £30,000. However, the use of generally available inflation figures, which are normally targeted at domestic consumption, cannot be reliably used for the spending pattern of the association.

17.26. Recurring annual charges, such as insurance, are expensed on payment provided they are less than £1000.

17.27. Strengths, weaknesses, opportunities, and threats

17.27.1. Strengths: The association has had a stable income over the last few years, and this has matched the outgoings closely. The trustee body works well, and the association has an excellent and well-motivated office staff. The Association updates suitable procedures for its operation and has the support of major service charities that provide guidance, advice, and a forum for expressing concerns the charity may have. The area, regional and branch system works well but the association is always short on numbers for local leadership.

17.27.2. Weaknesses: The association sees that the wider participation of the veterans is a weak point but, without doubt, the various events that are staged, and to which SAMA82 sends representatives, always attracts veterans from the conflict, some of whom have never heard of the association. Over the last year a continuing growth in membership has been witnessed. The association donations are cyclical with bursts of income every five years. Trustees are frequently reminded of the aging and losses amongst the older participants of the association.

17.27.3. Opportunities: To carry on some of the work of the FFA and to use the funds made available for the effective benefit of the wider South Atlantic Family. The FFA fund agreement specified that the residual funds shall be transferred to the general fund for SAMA use ten years after they were originally transferred to SAMA. With covid affecting this early agreement the time period has been extended to twelve years.

17.27.4. Opportunities: The charity also foresees the growing need to support the elderly rather than the pilgrim and to fortify its trustee board with non-veterans to ensure its continuation until the 14 June 2042. It has already started to lay provision for this change.

17.27.5. Threat: The MoD allows the South Atlantic veterans to use spare seat capacity on their regular flights to the Falkland Islands thus lowering the cost of making a pilgrimage to the islands. This is a much-appreciated privilege and it is greatly treasured by the association. If this facility was closed to the association, it would clearly be a huge set-back for the organization and for those in need of help. Unfortunately, such decisions are often embedded in political expediency, and it will be difficult for SAMA to influence outcomes. Nevertheless, we continue to talk harmoniously with the Minister for Veterans over the continuation of this much appreciated facility and, so far, the MoD has taken great care to enable best use of the flight facility by South Atlantic

veterans. 2022 however brought the flight routine back into full operation. Threatened legal action by another charity against SAMA82, of a civil nature, has so far not been pursued.

17.28. The Association has a further 19 years of expected life and should wind up on the 14 June 2042 in recognition that those who served in the conflict, and still alive, would be under the care of other viable arrangements. It recognizes the need to reduce and exhaust financial reserves towards the end of its life. Discussion is underway over whether the descendants of the medal holders would wish to continue the existence of the association by making changes to the objectives appropriate to the changing purpose at a time around 2042.

17.29. Where a restricted fund is materially in deficit fund allocations are made at the start of the ensuing financial year to offset the deficit.

17.30. The financial accounts and documents were sent to the inspector (Mr Timothy Parrott) on the 17 January 2022. The accounts were presented to the finance committee on the 14 February 2023 in a video meeting. Those attending the finance committee were Chairman Thomas Herring, Treasurer Andrew Lockett, Inspector of account Tim Parrott and Secretary Jo Stevens. The trustees met on the 23 February 2023 to accept the accounts and reports.

17.31. Four branches, Caravan and Camping, Scotland, Havant, and Christchurch, manage their own funds which are inspected prior to the SAMA82 AGM. Their funds are managed and accounted for in accordance with the articles and memorandum of the association and are included in the statement of financial position summarising the assets and liabilities of the association. The trustees maintain a document defining the rules associated with the running of branches which is periodically updated.

17.32. A fifth branch, The HMS Sheffield Branch, will use a ring-fenced fund within the main SAMA accounts for their income and the provision of grants.

17.33. The association is grateful for the hard work of Timothy Parrott who has inspected the accounts. His report commands a paragraph in this report.

17.34. For a statement of financial position & summary of income and expenditure – See separate tables.

17.35. Trustee remuneration: No payments were made to trustees except those permitted for the payment of out-of-pocket expenses mainly on travel, subsistence and accommodation.

## 18. Report by the Inspector of Accounts – Period 1 Jan 2022 to 31 Dec 2022

18.1. The funds value was £511,561.19* on the 31 Dec 2022. The accounts were inspected and reviewed by Timothy Parrott (member) and this report was submitted on the 22 February 2022. Mr Parrott attended the finance committee meeting on the 15 March 2022. * this includes branches, fixed assets, stock assets.

18.2. Mr Parrott's report.

18.2.1. Accounts have been inspected and found to be accurate in all respects.

18.2.2. The funds value was £511,561.19 on the 31 Dec 2022. The Finance Committee need to review this total and set a new preferred maximum limit with regards to inflation and future demand.

## 19. Structure

19.1. The governing documents are the articles and memorandum of the company originally set up on the 19 February 2007. These governing documents have been updated firstly to enable the use of remote meetings and secondly to update the objectives and improve the readability of the rules and legal requirements. Both improvements were approved by the Charity Commission and Companies House in 2021-2022. The articles and memorandum were approved by the membership at the AGM 2022 and brought into effect on the 1 June 2022. The charity is set up as a private company limited by guarantee and is registered with the charity commissioners. The guarantee requires, in the event of the association winding up with liabilities, each member to pay £1 to defray the liability.

## 20. Governance and Trustees

20.1. The trustees are selected or proposed and then democratically elected by members from armed forces veterans, merchant navy, serving armed forces, retired people, and associated civilians. Candidates need an interest in and an understanding of the South Atlantic and its very special features. Some potential trustees take part in the regional networks and are elected on the basis of aptitude, interest and willingness to undertake the duties of a trustee. Training is organized to ensure that new trustees are properly informed so that they understand the duties, responsibility of trustees and range of qualities required within the governing body. Trustees have a duty to ensure that trustees are fit and proper persons to carry out the task of managing the charity and that any shortfall in meeting this standard is identified and appropriately

managed. Candidate trustees offer themselves for election at the AGM. Trustees have the power to co-opt new trustees between successive AGMs. The upper limit of trustee numbers is nine.

20.2. From the 14 June 2017 associate members gained full voting rights alongside full members.

20.3. At each AGM no fewer than three trustees must step down and may offer themselves for re-election.

20.4. The training undertaken includes:

20.4.1. The read list of SAMA documentation and COBSEO sources training notes.

20.4.2. Where possible trustees attend training courses provided by COSEO or legal teams on their behalf.

## 21. Management

| | |
|---|---|
| Chairman | Thomas Herring |
| Treasurer | Andrew Lockett, |
| Secretary & Newsletter editor | Jo Stevens, |
| Governance & documentation | Andrew Lockett, Brian Sherrington, Joanne Stevens |
| AGM planning | Stephen Penfold |
| Annual Report collation | Andrew Lockett |
| Welfare | Joe Erskine (Non trustee) |
| Social media | Joe Erskine (Non trustee)/Marie Hurcum |
| Areas/Branches | Charles Jones |
| Public Relations | Christopher Howe |
| Pilgrimage/NMA PR | Jo Stevens |
| Concessionary Flights | Thomas Herring |
| Expenses & reimbursement. | Andrew Lockett |
| Appeals/Tribunals. | Thomas Herring |
| Office Management. | Brian Sherrington |
| Liaison with other Charities | Ian Locke |
| Data Protection | Joanne Stevens |
| Health, Safety & Environment. | Stephen Penfold |
| Safeguarding | Jo Stevens |
| Website/Garden of Remembrance. | Andrew Lockett/Jo Stevens |
| Newsletter compiling | Marie Hurcum (employee) |
| Five Year Plan | Andrew Lockett |
| NMA Memorial | Joanne Stevens |
| Finance Committee. | Andrew Lockett/Jo Stevens/Thomas Herring Chris Howe |
| Seafarers / ABF Liaison | Ian Locke |
| Equal Opportunities. | Thomas Herring |
| Grant Management Committee. | Timothy Lewis, Thomas Herring, Marie Hurcum |
| World-wide South Atlantic Memorials | Marie Hurcum – employee. |
| Fundraising | Charles Jones |
| Collaborative events (Airborne Riders) | Timothy Lewis |

## 22. General Organisation

19.1 The charity has two part time employees who run the office and the day to day activities of the association. The key employee is the Secretary of the Association. The Secretary is assisted by an office assistant. The office is open to the public weekly between 10am to 1pm on Monday, Tuesday, and Thursday.

19.2 There are three categories of members: full, associate and honorary. A procedure defines the democratic rights and duties of members. A joining fee of £10 is requested on joining. No further fees are mandatory.

19.3 In order to maintain good communication with the public, beneficiaries and members, the association has provided a new website which is maintained and continually improved to meet the needs of beneficiaries.

## 23. Regional Arrangements & other Charities

23.1. Association's objectives and fraternity:

- Yorkshire, Lincolnshire, Nottinghamshire and Derbyshire - Vacant
- Lancashire, Cheshire, Merseyside, Manchester and Isle of Man – Steve Kay
- SAMA(82) Scotland Branch – Leslie Braby
- Staffordshire, Shropshire, Herefordshire, Worcestershire, Warwickshire and W/Midlands, - Vacant
- Kent, Sussex, Surrey and London – Robin Turk/Eon Matthews
- Cambridgeshire, Northamptonshire, Bedfordshire, Hertfordshire, Essex, Norfolk and Suffolk – Nick Nicholson

- Hampshire, Isle of Wight, Berkshire and Wiltshire - Vacant
- Dorset and Somerset - Vacant
- Devon and Cornwall – Charles Jones (retiring)
- Oxfordshire, Middlesex Gloucestershire and Buckinghamshire
- Cumbria, Northumberland Tyne & Wear and Durham - Vacant
- North Wales – David Jones
- South Wales, Hereford - Vacant
- Guernsey and Jersey – Tim Slann
- SAMA (82) Christchurch & District Branch – Bill McAlester
- SAMA (82) Camping & Caravan Branch – Terry Beddoes
- SAMA (82) HMS Sheffield Branch - Vacant
- SAMA (82) Havant Branch – Phil Bundy

23.2. Overseas Representatives:

- Spain & Portugal - Vacant
- Scandinavia – Graham Cordwell
- Australia – Andy Brayshaw
- Falklands Islands – Gary Clement

23.3. The following Organisations have a close charitable relationship with the Association:

- ABF The Soldiers Fund: Former holder of South Atlantic Fund Money and a supplier of grants to the Association.
- Seafarers: Supplier of grants to the Association.
- The Not-Forgotten Association. This association has been very generous to individual members of the association in providing hospitality and entertainment.
- The Royal Navy and Royal Marines fund.
- SAMA Falkland Islands: Operates to support SAMA visitors and the islanders.
- Combat Stress: Organisation that provides professional treatment for persons suffering from PTSD.
- Armed Forces Common Investment Fund (BlackRock) changed its identity to the BlackRock Armed Forces Charities Growth and Income Fund: An investment scheme for service charities to pool spare resources into one managed fund that benefits from scale. The whole fund is estimated to be about £315 million and in which SAMA is but a small participant.
- COBSEO: Confederation of British Service Charities who provide information, guidance, training and top- level connections for Service Charities.
- Royal Chelsea Hospital.
- Falkland Islands Government
- Ministry of Defence
- SSAFA : Processes welfare and grant applications for beneficiaries.

## 24. Governance Documentation

24.1. These are available on application.

24.2. The Charity is managed under a several procedures defining the processes to be followed. Procedures are authorised by trustees, published electronically, and reviewed periodically for update.

## 25. The SAMA memorial at the National Memorial Arboretum Staffordshire

25.1. NMA Memorial - The SAMA82 Memorial at the National Memorial Arboretum in Staffordshire, is designed to reflect the Falklands Islands' landscape. The main memorial is a 7ft (1.92m) curved wall made from Cotswold stone. Rocks taken from the Falklands islands landscape have been placed around the curved stone wall. The memorial wall itself is modelled on the larger cemetery in San Carlos Bay. The site also features two benches and several granite plaques on rocks taken from the Falklands. The memorial was officially unveiled at the SAMA82 AGM Service 2012.

25.2. In 2022 the memorial was given a make-over in preparation for the AGM and ceremonies to mark the 40 years since the 1982 conflict in the South Atlantic.

## 26. Reference and Administrative details

26.1. Name of Charity: The South Atlantic Medal Association (1982) (SAMA82).

26.2. Patron: His Majesty King Charles III (on the death of His mother Her Majesty Queen Elizabeth II)

26.3. President: Commodore Jamie Miller CBE Royal Navy.

26.4. Short Name: SAMA82.

26.5. Charity Number: 1118842.

26.6. Company Number: 06113679.

26.7. Registered Office and Principal Office: Unit 25 Torfaen Business Centre, Panteg Way, New Inn, Pontypool, Gwent, Wales NP4 0LS.

26.8. Directors as at the 1 April 2022: Thomas Herring, Derek Cole, Andrew Lockett, Christopher Howe MBE, Timothy Lewis, Charles Jones, Ian Locke, Paul Holling, Stephen Penfold.

26.9. Directors as at the 31 December 2022: Thomas Herring, Andrew Lockett, Christopher Howe MBE, Timothy Lewis, Charles Jones, Ian Locke, Stephen Penfold, Brian Sherrington.

26.10. Paul Holling sadly and tragically died in office on the 6 April 2022, Derek Cole relinquished his trusteeship on the 9 August 2022, Brian Sherrington became a co-opted trustee on the 1 June 2022, Charles Jones resigned on the 31 December 2022.

26.11. The above were also Trustees of the charity during the same periods.

## 27. The South Atlantic Medal Association is Supported by:-

seafarers UK
Supporting the maritime community

ABF
THE SOLDIERS' CHARITY

**From: Mr Tim Parrott - Inspector of Accounts**
46 Bridge Mead
Ebley
Stroud GL5 4BP

8 March 2023

**To: Mr Andrew Lockett - Treasurer**
South Atlantic Medal Association 82
Unit 25 Torfaen Business Centre
Panteg Way
New Inn
Pontypool NP4 0LS

**Dear Andrew**

**Inspection of SAMA Accounts 1 Jan 2022 to 31 Dec 2022**

I have inspected the accounts and found them to be an accurate record of the SAMA 82's financial activities.

Documents are enclosed to support my inspection and my report for the charities commission is below.

## Report by the Inspector of Accounts – Period 1 Jan 2022 to 31 Dec 2022 – Tim Parrott

1.1. The funds value was £511,561.19** on the 31 Dec 2022. The accounts were inspected and reviewed by Tim Parrott (member) and this report was submitted on the 8 March 2023. Mr Parrott attended the finance committee meeting on the 14 February 2023.

** this includes branches, fixed assets, stock assets.

1.2. Mr Parrott's report.

1.2.1. Accounts have been inspected and found to be accurate in all respects.

Your sincerely

Tim Parrott

**THE SOUTH ATLANTIC MEDAL ASSOCIATION (1982) (SAMA 82)**

England & Wales - Charity number 1118842

# Accounts

# The South Atlantic Medal Association (1982) (SAMA82)

A Private Limited Company – formed on 19 February 2007 - Registered Number 06113679
Registered as a Charity on 17 April 2007 – Registered Number 1118842

Directors as at the 1 April 2021: Tom Herring, Derek Cole, Andrew Lockett, Chris Howe MBE, Tim Lewis, Chris Jones, Joe Locke, Paul Holling, Stephen Penfold.
Directors as at the 31 December 2021 Tom Herring, Derek Cole, Andrew Lockett, Chris Howe MBE, Tim Lewis, Chris Jones, Joe Locke, Paul Holling, Stephen Penfold.

Secretary Joanne Stevens

# Short Annual Report

## Period 1 January 2021 to 31 December 2021

1 Andrew Lockett was the treasurer throughout 2021.

2 Information within this report refers to the accounting year 1 Jan 2021 to 31 December 2021 unless otherwise stated.

3 **Accounts maintained**

3.1 Account A HSBC - Current Account

3.2 Account B HSBC - An account linked to paypal Account E.

3.3 Account C HSBC - A deposit account.

3.4 Account D BlackRock - An investment account with the Armed Forces Charities Growth & Income A Acc used by many armed forces charities. This fund carries 80% of the money held by the association.

3.5 Account E A paypal account; collects donations, sales payments and makes payment of web costs.

3.6 Account F An emergency cash fund of £100 retained for rapid supply of cash to beneficiaries.

4 **Records**

4.1 The accounts were kept using spread sheets and were inspected by Tim Parrott.

5 **Income**

5.1 The income of the association comes mainly from membership donations, non-member donations, corporate donations, grants, investments with the Armed Forces CIF and sales. The association is grateful to all persons who donate to the purposes of the association, in particular, those who do so regularly through the direct debit or other schemes. This year has been particularly good for the receipt of donations through the bank and this has exceeded £16800.

5.2 Where donations are given for specific purposes the amounts are accounted for in a restricted fund and a running total maintained.

5.3 The following dedicated money is accounted for, other categories are introduced where necessary:

5.3.1 Pilgrimage ongoing.

5.3.2 Whitehall Remembrance parade and Lunch

5.3.3 Memorial ongoing support and maintenance.

5.3.4 Newsletter

5.3.5 FFA Fund

5.3.6 HMS Sheffield Fund

5.3.7 Falkland Islands, Harbour Front Benches

5.3.8 Specified short term projects

5.4 Member's and others' donations remain confidential.

5.5 The association continued to usé the furlough scheme to absorb employee hours not needed because of the continuing reduced work-load and covid restrictions. The scheme ended in October 2021.

6 **Travel, Subsistence payments to or for Directors, Trustees, Employees and Post Holders**

| | | | |
|---|---|---|---|
| Tom Herring | £631.54 | Chris Howe MBE | £61.70 |

7 **Sales from SAMA Shop**

7.1 Sales have fallen away as the pandemic took hold and activity within SAMA82 slowed.

7.2 Both Jo Stevens and Marie Hurcum have worked diligently to make the shop operate effectively and we are grateful for their hard work.

7.3 The shop operates as a loss-making facility and this year's loss was £2076.

8 **Web site**

8.1 The web site has settled down and has not required significant expenditure except to populate and maintain it.

9 **Insurance**

9.1 Policy Bee Ltd was selected for our insurance in November 2021.



31/1/2022

10 **Branch Accounts**

10.1 SAMA has five branches: The Camping and Caravan, Scotland, Christchurch, HMS Sheffield and Havant. Each of these branches (Except HMS Sheffield) maintains their own audited accounts which are entered on the Association's Statement of Financial Position. The trustees extend their thanks to the treasurers of these funds who have met the quality and deadline requirements with such competence.

11 **Company property and wealth**

11.1 A property record is maintained, and appreciation and depreciation are calculated annually and entered on to the balance sheet. The purpose is to maintain a corporate record of the funds disposed in this way and support valuation for insurance purposes. It also provides a useful record of "ownership" and the location of SAMA property.

12 **End of year balance (Central Funds)**

12.1 Our end of year cash balance (Money in bank and investments) for central funds including restricted funds was £456,979.10 (Last year 2020: £395715.02). This growth is mainly due a much better return on our BlackRock investment and reduced expenditure due to covid.

13 **Management Accounts**

13.1 A set of management accounts are maintained to determine the cost of providing the objective outputs against established categories. This enables office and other costs, including governance costs, to be grossed up against the set objectives.

14 **Key expenditure to satisfy our objectives (including overheads - rounded):**

14.1 Pilgrimages £4600, Remembrance Lunch £2500, Newsletter £3900, Grants £3600, Web site £6100, Parading Standards £2200, Area Organisation £1600, Shop losses £2100, Wreaths respect £150, Transient project £1000.

15 **Pilgrimage funding in the future**

15.1 This fund continues as a restricted fund but is now supported by allocations from the general fund.

16 **Trustees review of annual report**

16.1 Trustees accepted the findings of the inspection by Tim Parrott and was recorded in the trustee minutes. With thank Tim for his generous and diligent work as SAMA's inspector.

17 **Submission to Companies House and Charity Commissioners**

17.1 The association secretary carries out the functions of reporting statutory and obligatory information to Companies House and the Charity Commission. This was carried out successfully for 2021.

18 **Articles and Memorandum**

18.1 At the AGM in 2021 the Articles and Memorandum were changed, in a similar fashion to many other charities and organization. The revision enabled the association to conduct all forms of meetings by digital means using the internet. Another review of the Articles and Memorandum has been conducted and further changes have been made to the objectives and the layout and numbering of the many clauses. This will be voted on during the 2022 AGM

19 **Grants**

19.1 The association has made grants to or for the benefit of the association grant beneficiaries over the last year of £3110 (£3904)

20 **Preparations** for fortieth anniversary 2022.

20.1 A suitable programme has been developed during the year, accompanied by appropriate applications for grants from charity recipients of the Falkland Island Fund that was generated by the goodwill of the British public in 1982. Despite the generosity of these charities, the association is expected to expend between £15000 to £30000 on the programme of events that will benefit all participants of the task force. The recent trustees' conserving policy has enabled us to prepare for this expenditure.

21 **Special Recognition**

21.1 The trustees express their special recognition of the efforts of Paul Moore who has, with his motor cycling colleagues, raised a significant sum of money towards the reserves. His commemoration at the memorials and graves of the killed-in-action, held during the summer of 2021, was a powerful and suitable tribute.

22 **Summary**

22.1 The membership growth continues at a steady volume.

23 **Support**

23.1 The Association marks its special thanks for the past support of ABF The soldiers' charity and looks forward to continued support from them.

24 **Associated Documentation**

24.1 Full report – long report, statement of financial position – (balance sheet), summary & income and expenditure – table, inspector's summary and report, stock assessment and valuation, asset list

# South Atlantic Medal Association (1982) (SAMA82)

A Company Limited by Guarantee – formed on 19 February 2007 - Registered Number 06113679
Registered as a Charity on 17 April 2007 – Registered Number 1118842

Directors as at the 1 April 2021: Tom Herring, Derek Cole, Andrew Lockett, Chris Howe MBE, Tim Lewis, Chris Jones, Joe Locke, Paul Holling, Stephen Penfold.
Directors as at the 31 December 2021 Tom Herring, Derek Cole, Andrew Lockett, Chris Howe MBE, Tim Lewis, Chris Jones, Joe Locke, Paul Holling, Stephen Penfold.

Secretary Joanne Stevens

# Annual Report

Period 1 January 2021 to 31 December 2021

## 1. Objectives

1.1. The Association has the following objectives:

1.2. The Company's name is The South Atlantic Medal Association (1982) (SAMA82).

1.3. The Charity's registered office is to be situated in Wales.

1.4. The Charity's main objectives are:-

1.4.1. to promote the efficiency of the armed forces by maintaining contact between serving members of the armed forces and members and former members of the armed forces and the Merchant Navy who served in the 1982 Falklands conflict;

1.4.2. to advance the education of the public and members of the armed forces in matters relating to the 1982 Falklands conflict;

1.4.3. to promote good citizenship for the benefit of the public at large by commemorating the contribution made by those who died during the Falklands conflict and in particular but not exclusively by maintaining within the precincts of the Falkland Island Memorial Chapel in Pangbourne College a virtual Garden of Remembrance open to the public as a memorial to those service personnel and civilians who died during the 1982 Falklands conflict;

1.4.4. to relieve serving and former members of the armed forces and the Merchant Navy and their dependents, who served in the 1982 Falklands conflict who are in need by virtue of hardship, sickness or old age by;

1.4.4.1. making grants of money to them, or

1.4.4.2. providing or paying for goods, services, facilities, or assistance for them, or

1.4.4.3. making grants of money to other persons or bodies who provide goods, services, or facilities to those in need, or

1.4.4.4. sponsoring return visits to the Falkland Islands for those in need of relief from trauma or distress caused by their involvement in the 1982 Falklands conflict.

1.5. Extensions to the Main Objectives

1.6. The following extensions to the main objectives have been authorised by the Directors.

1.6.1. The 1982 Falklands Conflict is to be construed as the period from the 2 April 1982 to the 21 October 1982 thereby including the immediate period after the cessation of hostilities until the 21 October 1982.

1.6.2. The 1982 Falklands Conflict is also known as the 1982 South Atlantic Conflict and includes the sea areas and islands in which hostilities took place in the defence or recovery of British Territory during 1982.

1.6.3. A supplementary category of beneficiaries is for those, who not being serving members of the armed forces or the Merchant Navy were integrated with the forces or the Merchant Navy during the hostilities. This category includes, but is not limited to, NAAFI staff, Chinese unofficials and civil servants. The dependants of these persons are also beneficiaries.

1.6.4. With regards to the unlawful occupation of British territories, at no time is the wording of the objectives to be construed as offering benefit to the Argentine public or members of the Argentine forces or support elements who took part in the planning, preparation, invasion, occupation, or withdrawal of such forces or support elements between 1976 and 1982 inclusive.



3/4/2022

1.7. For the use of Falkland Families Association funds managed by SAMA82, the following objectives shall apply:

1.7.1. To maintain and strengthen existing friendships between relatives and friends of those who died during the Falklands War of 1982 and between those relatives and friends and inhabitants of the Falkland Islands.

1.7.2. To be a mutually supportive and caring association for those whose friends or relatives died in the war.

## 2. Chairman's annual review

2.1. The Pandemic continued to adversely affect the activities the Association planned to achieve during 2021.

2.2. Our focus was to hold an AGM by remote means during 2021. The whole Board of Trustees, plus our part time administration employees, were involved in this novel method of running an AGM. As we had not held an AGM in the year 2020, a double meeting was held to cover both 2020 and 2021. Only a few members do not have an email address. The association has therefore been able to promulgate the key written reports in a timely fashion and with significant content. The cost savings in both trees and money was considerable.

2.3. The AGM was well attended and feedback from participants was very positive to glowing.

2.4. The proposed change to the articles and memorandum permitting the term "meeting" to be used for remote participation meetings was passed by a unanimous vote.

2.5. Each trustee reported a scripted section of the reports and could be heard and seen by the remote participants. This enabled the members to meet their elected trustee and see them perform part of their functions. A feedback method enabled contributions from the participants in the following open forum. Questions from our members and beneficiaries were encouraged in advance and sent in prior to the meeting for information, Answers were scripted and then explained by each presenting trustee.

2.6. Trustees who were co-opted in 2020 offered themselves for election. These were Joe Locke, Chris Howe MBE, Tim Lewis and Stephen Penfold. Four other trustees, required to retire at the AGM in 2020 and 2021 or for reasons of age were re-elected. They were Derek Cole, Chris Jones, Paul Holling, and Andrew Lockett.

2.7. Most of the planning and preparation has involved the 40th Anniversary in 2022 of the South Atlantic Conflict and the commemoration events both small and large. The Association will also celebrate 15 years as a registered Charity and 25 years as an association.

2.8. Of the combined events during Falklands 40, most will take place in collaboration with partner organisations, such as The Falkland Islands Government Office in London, The Falkland Islands Legislative Council some 8000 miles away and the Royal British Legion in the UK.

2.9. Much to the pleasure of attendees, the reduced restrictions in the UK allowed the annual march of Remembrance at the Cenotaph in London, The South Atlantic Medal Association 1982 was well represented by its unique membership of the Royal Navy, Army, Royal Air Force, Royal Fleet Auxiliary, Merchant Navy, Civil Servants, Hong Kong Chinese and dockyard support workers who aided preparation of ships for sea.

2.10. We now look forward to 2022, a momentous anniversary year with our youngest beneficiaries approaching 60 years of age and our eldest now in their eighties. Hopefully the Air Bridge to the Falkland Islands will reopen fully in 2022. A final "UK Ride of Respect" by the Airborne Riders will take place during 2022, taking in many of the graves and memorials to the fallen in 1982. When conditions allow, a similar event will be completed in the Falklands Islands on land, and at sea, to those who have no know grave. These events are self-supporting, enabled by the generosity of donations, with the residue presented to SAMA 82.

2.11. The RBL National Memorial Arboretum event on 14 June 2022 is a key moment when the Freedom of Stanley and The Falkland Islands is gifted to South Atlantic Medal Holders. The recipients, not only include the living, but also those killed-in-action, and those who have died since. The method of distributing a certificate to recipients is under discussion but will be announced in due course. Next of kin will be able to apply for the award certificate for those killed-in-action, and those who have died since.

2.12. With 20 years left, until 2042 when SAMA82 is planned to close, the trustees aim to achieve a vigorous program of care, support, and comradeship for the veterans of 1982.

2.13. A serious question has been raised at previous AGMs, as to whether SAMA82 should continue, in a modified form, run by our descendants. The charitable purposes would be specifically modified to meet the needs of those with interest in the South Atlantic, and the welfare of descendants of 1982 veterans. A wider discussion is needed, and there would have to be a transition towards an increasing number of trustee posts held by our descendants.

2.14. May I convey the best wishes of trustees and members of SAMA82 to the South Atlantic fraternity and wish you all well on this 40th Anniversary.

## 3. Change to the Articles and Memorandum

3.1. The Governing Document (Articles and Memorandum) was changed in a unanimous vote at the AGM for 2019/2020 held on the April 2021. The changes were accepted by Companies House and the Charity Commission. The change enabled trustees to hold meeting via remote arrangements. It also enabled the AGM and EGMs to be held within the same facility and arrangement. The Covid 2019 infection prompted this change which for many organisations improved efficiency, reduced cost and, fostered the ability to hold meetings more frequently, bringing about better communication and management.

3.2. A further change to the Governing document is proposed for 2022. This will bring about a better specification within our objectives and simplify the consistency between the name of the organisation and the benefit to the medal holder and dependant. The construction of the articles and memorandum is numbered in an archaic paragraph system and an opportunity has been taken to simplify this within a modern numbering system. The meaning of the paragraphs has been retained as the original except with regards to the objectives.

3.3. The preparation for the vote is almost complete. It is proposed that at the AGM 2022 attendees will be asked to vote on the changes to the objectives and the layout of the paragraphs. If attendees vote by 75% or more for the change, then the revised document will be forwarded to the Charity Commission and Companies House for approval. If approved, trustees will vote on a date of implementation and members will be informed. If it is not approved, then the association will retain the existing document in force and may resubmit a draft governing document more acceptable to the Charity Commission and Companies house, for approval by members, at a following AGM or hold an EGM.

## 4. Public Relations and Charity Liaison

4.1. Media Support Once again, due to the ongoing restrictions placed upon the UK by the COVID epidemic, most PR activities have been conducted either by Telcon or Zoom. However, unlike in 2020, the level of PR activity during 2021 has seen a sharp increase of considerable time and effort being given over to assisting several media companies with ongoing research and advice for various documentaries and publications. Of significant note is the assistance being provided to TheVeteran.UK publisher who are producing the official Falkland 40 anniversary commemorative publication; the same team that produced the F25 version. The F40 book is due to be released in June 2022 with the possibility of a 'light' 40-page version being available (an additional fund raiser) at the Army v Navy rugby match at Twickenham on 30 April.

4.2. Assistance has been provided to:

- 4.2.1. Ben Warwick Films
- 4.2.2. BFBS Productions
- 4.2.3. Craig Mcalpine TV
- 4.2.4. Falklands 40 Commemorative Book
- 4.2.5. Cockleshell Endeavour Kayak Event
- 4.2.6. BBC Wales News (Welsh language)
- 4.2.7. BBC Wales Cardiff
- 4.2.8. Patrick Bishop led production for CH4 TV
- 4.2.9. Blink Films Documentary (aired 2021)
- 4.2.10. Garden TV for BBC Documentary
- 4.2.11. National Newspapers Various
- 4.2.12. BBC Breakfast News

4.3. These projects are mostly intended to be released during the 40th anniversary of the FI82 conflict in 2022 and considerable effort and hours has been provided to these projects.

4.4. Ride of Respect This event was once again organised and undertaken by the Airborne Forces Riders. The event took place over a 16-day period between late July and early August, covering just about the whole of the UK by the time it was finished. The riders covered over 2500 miles in the 16 days and was well supported by SAM veterans and many others in most of the visited destinations. After liaison and agreement with Paul Moore, main organiser, a series of press releases were disseminated up and down the UK in order attract some well-deserved coverage and recognition. The Ride is to be repeated in 2022 during May but prior to the liberation day event at the NMA.

4.5. 40th Anniversary Planning The ongoing planning by the FI 40th Anniversary UK Committee, of which the SAMA82 Chairman is a member, has also gathered momentum. Close liaison and discussions have been regular to coordinate efforts and activities between the FI 40th Anniversary UK Committee, SAMA82, RBL, MoD and other associations that are stakeholders or have an interest in 2022 events. Ongoing.

4.6. Remembrance Weekend The other significant PR event was the turnout at the Cenotaph on Remembrance Sunday in November. This year went ahead as 'near normal' albeit with additional security procedures in place that unfortunately did slow down entry to Horse Guards considerably. Prior to the Sunday parade, press releases were forwarded to both the BBC and RBL which provided general background information on the SAMA platoon. Early discussions have also taken place with the BBC for SAM holders to be interviewed for the 2022 Remembrance weekend.

## 5. Reporting matters to the Charity Commission

5.1. The trustees have had no cause to report any matter to the Charity Commission for reasons of non-compliance, governance concern, money laundering or any other matter for which trustees have a duty to make such a report.

# 6. Pilgrimage Statistics and Report

6.1. The trustees are looking into a scheme that helps to cover some of the costs of administering the flight applications. The office costs for each flight is generally in excess of £50.

| | A | B | C | D | E | F | G | H |
|---|---|---|---|---|---|---|---|---|
| | **Total Applications Received** | **Concession Fare Total Successful** | **Concession Fare Total Not successful** | **Applicant withdrawal** | **FVF Purchase Scheme Successful** | **No Flight Available** | **Total Cost** | **Cost per successful Pilgrimage** |
| **2012** | 227 | 203 | 24 | 19 | 0 | 5 | NA | |
| **2013** | 132 | 114 | 18 | 13 | 0 | 5 | NA | |
| **2014** | 85 | 62 | 23 | 19 | 0 | 0 | NA | |
| **2015** | 114 | 93 | 21 | 18 | 0 | 3 | £4324 | £37.93 |
| **2016** | 171 | **102** | 69 | 27 | **16** | 42 | £4131 | £23.74 |
| **2017** | 201 | **144** | 57 | 22 | **31** | 35 | £4747 | £23.62 |
| **2018** | 173 | **55** | 118 | 18 | **74** | 26 | £4455 | £25.75 |
| **2019** | 172 | **68** | 104 | 22 | **67** | 15 | £6961 | £51.56 |
| **2020** | 196 | **21** | 175 | 9 | **28** | 136 | £2224 | £45.39 |
| **2021** | 97 | **0** | 97 | 0 | **0** | 97 | £4500 | Infinite |

6.2. A – Total number of concessionary flight applications received at SAMA office.

6.3. B – Number of flights that were purchased through the SAMA 82 concessionary flight scheme.

6.4. C – Number of applications where no concessionary flight was purchased (A - B). C also equals D+E+F

6.5. D – Number of applications cancelled by applicants. (included in C)

6.6. E – Flights purchased by the FVF through FIGO/LATAM where applicants had already applied for a concessionary flight (included in C)

6.7. F – Number of applicants where no flight was available and therefore did not travel (included in C)

6.8. G – Total cost of SAMA 82 concessionary flight scheme – mainly office time costs.

6.9. H = G/( B + E)

6.10. The association is grateful to the Ministry of Defence for giving beneficiaries access to flights to the Falkland Islands over past years. Exceptionally, year 2022, no such facility was available because of the Covid pandemic. The association is also grateful for the help and support with Libor money for flights, as controlled by the Falklands Veterans Foundation (FVF). The association recognises the great contribution of the FVF in helping-out in previous years. The FVF was generous in loaning Liberty Lodge to the Falkland Island Government for use as a temporary elderly care home as part of the FI Governments health care and isolation procedures.

6.11. All concessionary flights were cancelled throughout 2021, as the Ministry of Defence were unable to resume concessionary flights due to the ongoing Covid-19 situation.

# 7. Cenotaph Remembrance and Lunch

1.1. Representation at the National Remembrance at the Cenotaph was well attended by Association beneficiaries with approximately 134 veterans marching in the SAMA platoon. Other SAMA beneficiaries also paraded with regimental, ship and flight platoons.

1.2. On completion of the parade, participants retired to the UJC for a lunchtime reception paid for by the association as a grant and supported by attendees with a donation towards the cost. The association encourages attendance by beneficiaries particularly if the experience helps them with any problems. The association would like to maintain both the remembrance march, and the reception afterwards, but the association needs sufficient attendees to ensure its viability. Once lost this venue would be very difficult to book.

1.3. Those who book their attendance with the RBL, through the SAMA office, should make sure they remain with the SAMA platoon throughout proceedings.

# 8. Health, Safety and the Environment

8.1. Code of Practice (COP), the purpose of the COP is to define the association's commitment to ensure as far as is reasonably practical that the H & S of the membership, our staff and representatives, visitors, partners and others associated with our activities is paramount to the Association and its five-year plan. It also commits the association to the protection of any environment if impacted by its activities.

8.2. Statement of Intent: We at SAMA 82 believe that H & S and environmental issues hold an equal standing in the way the Association conducts its undertakings. Our ultimate aim is to conduct our activities in a structured manner to protect the H & S of our staff, members, third parties and the environment. Where existing standards are set by partners our goal will be to exceed their expectations of ourselves as a Charity.

8.3. Points to note:

8.3.1. Regional Coordinators and Area Representatives appraised of policy.

8.3.2. Suppliers and Partners in collaboration were made aware of the policy.

8.3.3. Recognition of others H & S policies and adherence by ourselves.

8.3.4. Office and Meeting Room professionally safety assessed and recorded.

8.3.5. Display Screen Equipment (DSE) assessments carried out annually.

8.3.6. Emergency procedure maps produced and available for meeting attendees.

8.3.7. Health & Safety is a permanent agenda item at Trustee meetings.

8.4. Stephen Penfold is the trustee with special tasking for health, safety and the environment.

## 9. Website and social media

9.1. The website has more than 410 pages that allow us to meet the objectives of remembrance, education, communication, and information. The main part of the site is fully accessible to the public, additionally the website contains a restricted members' only area with over 700 registered users.

9.2. The public area of the website contains general information, this includes history and aims of SAMA 82, details of the board of trustees, membership application, fund raising and donations, AGM and events notifications, welfare and support, SAMA concessionary flight application, access to the online garden of remembrance, The association shop and links to other organisations. A section detailing events and experiences of those who took part in the conflict includes a timeline, galleries, members experiences of the conflict and a poetry section.

9.3. The members only area of the website includes area and branch coordinators contact details, obituaries, Not Forgotten Association events, Forums for members discussions, SAMA 82 governing policies and the collection of newsletters from 2009 onwards.

9.4. Work has been undertaken in 2021, to improve the navigation structure and appearance of the website. Improvement to the appearance was aided by the subscription to Elemento Pro and the work untaken by the SAMA office staff and Dan Skyrme to ensure pages show consistency throughout. The navigation structure now comprises of using both index pages and a hierarchical menu system. It was recognised that the complexity of the menus was challenging when attempting to access information, particularly using tablets and mobile phones and changes were implemented that improved the structure and made it more engaging to the user. Thank you to Dan Skyrme who facilitated the changes to our website.

9.5. A Falklands 40 area of the website was constructed with the purpose of educating the public on the history of the conflict and to co-ordinate Falklands 40 commemorations in 2022. In the spirit of co-operation, we have offered our assistance and experience to advertise events being arranged by other organisations in commemoration of the 40th anniversary of the Falklands conflict.

9.6. The office staff were offered training in the use and development of the website, by volunteer Dan Skyrme. This has ensured that the SAMA office Staff are now in the position to quickly update the website in order to regularly share news and provide information on up-coming events.

9.7. During 2021 Steve Cocks once again arranged the hosting of our website. Our appreciation to Steve Cocks for his ongoing support.

9.8. The Association utilises several social media platforms to communicate with the public, members and beneficiaries this includes Twitter to broadcast selected information to the public.

9.9. The South Atlantic Medal Association 1982 [SAMA (82)] facebook page is restricted to association members only and allows two-way communication between the members and the Association. There are 1180 members of this page. Appreciation to Joe Erskine for his ongoing efforts in managing the administrative aspect to the members only facebook group.

## 10. Activities

10.1. The Association normally engages in the following activities, unfortunately the association has been severely constrained in the activities it has been able to participate in throughout 2021 due to Covid-19 restrictions:

10.1.1. Sponsoring pilgrimages to the Falkland Islands to enable beneficiaries to come to terms with any PTSD or other emotional issues caused by their participation in the conflict. No sponsored flights could take place in 2021 due to the Ministry of Defence postponement of all concessionary flights.

10.1.2. Publishing a regular newsletter to all on the address list so that veterans can keep in touch with fraternity organizations, veterans and the armed forces of today.

10.1.3. Maintaining and developing a web site with information about the association and the conflict.

10.1.4. Maintaining memorials at the NMA and a virtual garden of remembrance at Pangbourne College open to the public for the education of the public and as a public commemoration of those who died.

10.1.5. Maintaining a welfare structure so that those in need can be given access to the appropriate service charity or service support network.

10.1.6. Maintaining and developing a list of relevant memorials regularly updated to cover mainly the United Kingdom and the Falkland Islands.

10.1.7. Providing grants for South Atlantic veterans and dependants in need and for beneficiaries in need of immediate cash during an unforeseen crisis.

10.1.8. Running a regional structure to reach out to beneficiaries though local contacts.

10.1.9. Providing marked products to enhance the camaraderie of beneficiaries, project the work of the association and the lessons learned from the conflict.

10.1.10. Parading SAMA standards at armed forces events, public events and private funerals.

10.1.11. Presenting displays and materials at armed forces days and other armed forces and military events across the United Kingdom.

10.1.12. Office open hours are 10am to 1pm Monday to Thursday – Targeted at the association beneficiaries, it also welcomed other veterans who may wish to support the association and its objectives. The association secretary is available outside these times for cases of emergency.

10.2. The 1982 conflict relied very heavily for its success on the logistic and support resources of the Royal Fleet Auxiliary and the rest of the Merchant Navy; both services suffered persons killed on duty including six Hong Kong Chinese. The Merchant Service is a full and respected part of the association and benefits from the charity.

## 11. Fund raising arrangements

11.1. The association has the following key fund-raising sources:

11.1.1. Initial membership fee of £10 per applicant which gives membership for life in accordance with the membership rules.

11.1.2. Membership fees for associate membership and honorary membership as set by the trustees and it is a one-off fee for life.

11.1.3. Investments mainly within "The BlackRock Armed Forces Charities Growth and Income Fund.

11.1.4. Just giving arrangements.

11.1.5. Membership donations.

11.1.6. Corporate donations and grants from other charities.

11.1.7. Other donations from those with an interest in the work of the association or the history and development of the South Atlantic.

11.1.8. Sales from the shop run from the office.

11.1.9. Collections at armed forces events in combination with a display of the association's activities.

11.1.10. Local branch organised fundraising.

11.1.11. The HMRC provision of gift aid.

11.2. Trustees monitor and regulate fund raising activities and require a business plan for each project arrangement.

## 12. Achievements 2021

12.1. Many activities throughout 2021 were cancelled due to the pandemic.

12.1.1. No pilgrims could travel to the Falkland Islands as all flights were postponed. This was at a cost to SAMA of over £4500.

12.1.2. Sold £2806 of marked / branded products to veterans and others.

12.1.3. Provided grants to applicants in need of £2010.

12.1.4. Paraded the standard approx. 11 times (including funerals).

12.1.5. Membership numbers. SAMA82 currently has 4707 members.
12.1.6. New members in 2021 – 158

12.2. Made representation at the following events:
12.2.1. SAMA (82) annual general meeting (held virtually)
12.2.2. Pangbourne remembrance service (held virtually)
12.2.3. Remembrance parade, Cenotaph London. Approximately 134 members participated.
12.2.4. Remembrance day service, Edinburgh
12.2.5. Remembrance day service, Glasgow
12.2.6. Scottish National War Memorial annual service, Edinburgh Castle
12.2.7. Ride of Respect Memorial visits (UK wide)
12.2.8. Official flag raising service, Plymouth
12.2.9. Memorial bench unveiling ceremony, Plymouth
12.2.10. Liberation day service, Jigsaw Memorial, Tillingworth
12.2.11. Association of Dunkirk Little Ships Veterans Cruise
12.2.12. Liberation Day Service, Brisbane, Australia
12.2.13. Veteran coach trips to the National Memorial Arboretum
12.2.14. Afternoon tea with the Lord Mayor of Kingston-Upon-Hull
12.2.15. Veterans reunion Florida, USA Branch

## 13. Wider Maritime Community – Joe Locke

13.1. The trustee with ongoing tasking for the wider maritime participants Joe Locke, continued his work encouraging Merchant Navy, Royal Navy & former WRNs involvement with the association since taking on this role in 2021.

## 14. Financial Review (values in brackets for 2020). – Andrew Lockett

14.1. At the end of the year the association had within the central funds, including unrestricted and restricted, the sum of £456,979.10 (£395715.02) in the bank, cash and investments.

14.2. The association is committed to and pays wages above the national living wage.

14.3. The SAMA procedure "FinanceArrangement-04" is the in-house document covering the procedure for the management of the association funds. This document was last revised on the 10 Dec 2018.

14.4. Total incoming funds for the central funds including investment gains for 2021 £101184.05 (£72121.30)

14.5. There are a number of sources of donations, and they are as follows for financial year 2021:
14.5.1. Members' donations: £16,865.11 (£13087.16).
14.5.2. Corporate donations and grants: £9166.34 (£4222.91). In view of the stress caused by the Covid19 pandemic SAMA82 decided not to request a grant from ABF and wrote informing them of this decision.
14.5.3. Other donations not within the descriptions above were £19835.41 (£17061.66). The association was particularly grateful for the ride of respect which aggregated a very large donation to the association.

14.6. Gains on investment and interest for both Blackrock and HSBC £43398.25 (£31227.24) The market has exceeded expectations for two years now.

14.7. Two gift aid claims were complete during the financial year. £3532.16 (£0).

14.8. Sales from branded items realised £2,884.67 (£1699.10) and stock costs were £2459.94 (£3797.25). The shop has always run at a loss because of the office cost involved but it does provide the opportunity to bring recognition of SAMA by the branding.

14.9. Subscriptions – for the purpose of joining the Association totalled £1250 (£420).

14.10. Total central outgoing funds were £39920.36 (£43816.37)

14.11. Employee costs including NI, tax, wages, pension and training costs were £22482.52 (£22837.77). £7640.64 (£4403.23) was recovered from the tax payer under the Government's job retention scheme.

14.12. Premises costs including utilities and maintenance were £4468.21 (£4061.37).

14.13. Administrative costs including post, printing, stationery, equipment, repairs, fund raising costs, insurance were £3489.19 (£4474.55).

14.14. The inspector of accounts Mr Tim Parrott kindly gave his services free of charge. Mr Parrott has agreed to inspect the accounts for 2022. We extend our gratitude to Mr Parrott for his dedicated service.

14.15. Non employment expenditure on governance was £916.07 (£122.52

14.16. The association took measures to reduce printing costs and postage by sending out newsletters by email. This left the editing costs related to office staff as the only expense.

14.17. Travel and subsistence Expenses. The payment of expenses is governed by the SAMA document Reimbursement – 03 which was reviewed and authorised 10 Dec 2018. Governance costs of travel and subsistence was £693.24 (£0).

14.18. Costs for travel, storage & subsistence for area management and representation £400 (£76).

14.19. The area conference cost £0 (£0). There were no conferences in 2020 or 2021 and in future it may be held as an internet conference.

14.20. Grants given totalled £3110.00 (£882). No grants were given from the FFA fund. Agreement was reached between FFA representative and SAMA for an extension of two years to the time that the FFA money is transferred to SAMA82 use.

14.21. The grants committee continued activity in assessing and selecting suitable candidates for grants. The grants committee works to a written procedure.

14.22. There are seven non-transient restricted funds held by the Association:

14.22.1. Pilgrimage – used for the purpose of sponsoring pilgrimage, providing grants and defraying expenses used in the support of the pilgrimage programme. This fund has now run out of donor defined funds and is supported from the general fund. It continues to accept dedicated donations.

14.22.2. Remembrance Parade and reception – To support the Whitehall veterans' march at the Cenotaph on remembrance Sunday. Veterans are invited to donate money for this purpose and the shortfall is made up from unrestricted funds.

14.22.3. Newsletter – A fund dedicated to the production of the newsletter for which we are supported by the ABF. It is regretted that our long-term source of grant for the newsletter, Seafarers UK, has withdrawn their grant support. The Association thanks them for their past support and much appreciates the continued support of ABF the Soldiers Charity. No grant was requested from ABF during 2020 or 2021 as the Covid virus impacted and SAMA ceased printing the newsletter.

14.22.4. Memorial – The memorial at the National Memorial Arboretum was funded by kind donations from service charities, veterans of the South Atlantic conflict and other supporters at a cost of over £60,000. It was dedicated in 2012. A residue of about £15123.26 (£15653) remains for the continuing maintenance and care of the memorial. None of this money was used during 2021 but a significant refurbishment will be undertaken in preparation for the 2022 events.

14.22.5. Falkland Families Association FFA – money for SAMA to disperse under a written agreement with the FFA and their legacy officers. £16022.50 (£16022.50) remains from this fund which is open to application from dependants for travel to and from the Falkland Islands.

14.22.6. A sixth restricted fund dedicated to HMS Sheffield personnel began operation in 2016 and has accumulated £3233.01, (£3233.01). There were no office costs.

14.22.7. Pilgrims are asked to donate to sea-front benches for the Stanley foreshore as a mark of gratitude to the community for their hospitality to PTSD sufferers and visiting pilgrims. This stood at £775.00 at the end of 2019 and by the end of 2020 had reached £1085, in 2021 it reached £1185

14.23. The office is rented premises from Torfaen Council and provides a compact office sufficient for needs. It also provides an excellent meeting room, office, storeroom with attached kitchen. Unfortunately, during the pandemic the office has only been available for use on a fleeting basis.

14.24. Apart from the memorial at the National Memorial Arboretum, no property is in the ownership of the association or is or has been held in the names of trustees. The status of the memorial is that it was built and paid for by the association on land gifted for the purpose of holding memorials. Whilst this structure has little expectation of being sold it remains an asset and the association's responsibility. It is in the interest of the Association to maintain it in good condition and apply a notional valuation. For the end of 2021 this valuation was depreciated to £12206.21 (£14360.25). Work to maintain the memorial will commence in the spring of 2022.

14.25. Inflation. Inflation reduced the association's monetary assets by a value of about £20,000

14.26. Recurring annual charges, such as insurance, are expensed on payment provided they are less than £1000.

14.27. Strengths, weaknesses, opportunities, and threats

14.27.1. Strengths: The association has had a stable income over the last few years, and this has matched the outgoings closely. The trustee body works well, and the association has an excellent and well-motivated office staff. The Association prepares a five-year plan, updates suitable procedures for its operation and has the support of major service charities that provide guidance, advice, and a forum for expressing concerns the charity may have. The area, regional and branch system works well but the association is always short on numbers for local leadership.

14.27.2. Weaknesses: The association sees that the wider participation of the veterans is a weak point but, without doubt, the various events that are staged, and to which SAMA82 sends representatives, always attracts veterans from the conflict, some of whom have never heard of the association. Over the last year a continuing growth in membership has been witnessed. The association donations are cyclical with bursts of income every five years.

14.27.3. Opportunities: To carry on some of the work of the FFA and to use the funds made available for the effective benefit of the wider South Atlantic Family. The FFA fund agreement specified that the residual funds shall be transferred to the general fund for SAMA use ten years after they were transferred to SAMA.

14.27.4. Opportunities: The charity also foresees the growing need to support the elderly rather than the pilgrim and to fortify its trustee board with non-veterans to ensure its continuation until the 14 June 2042. It has already started to lay provision for this change.

14.27.5. Threat: The MoD allows the South Atlantic veterans to use spare seat capacity on their regular flights to the Falkland Islands thus lowering the cost of making a pilgrimage to the islands. This is a much appreciate privilege and it is greatly treasured by the association. If this facility was closed to the association, it would clearly be a huge set-back for the organization and for those in need of help. Unfortunately, such decisions are often embedded in political expediency, and it will be difficult for SAMA to influence outcomes. Nevertheless, we continue to talk harmoniously with the veterans' minister over the continuation of this much appreciated facility and, so far, the MoD has taken great care to enable best use of the flight facility by South Atlantic veterans. 2020 however brought the routine access to islands to a halt. This was to satisfy the protection of the islands and the spread of virus to and from veterans during travel. It is hoped that in due course the flights will open to veterans.

14.28. The Association has a further 20 years of expected life and should wind up on the 14 June 2042 in recognition that those who served in the conflict, and still alive, would be under the care of other viable arrangements. It recognizes the need to remain on a reduction of financial reserves towards the end of its life. Discussion is underway over whether the descendants of the medal holders would wish to continue the existence of the association by making changes to the objectives appropriate to the changing purpose at a time after 2042.

14.29. Where a restricted fund is materially in deficit fund allocations are made at the start of the ensuing financial year to offset the deficit.

14.30. The financial accounts and documents were sent to the inspector (Mr Tim Parrott) on the 23 January 2022. The accounts were presented to trustees on the 23 February 2022 in a video meeting. The finance committee met on the 15 March with Tim Parrott briefing the committee on his recommendations and findings.

14.31. Four branches, Caravan and Camping, Scotland, Havant, and Christchurch, manage their own funds which are inspected prior to the SAMA82 AGM. Their funds are managed and accounted for in accordance with the articles and memorandum of the association and are included in the statement of financial position summarising the assets and liabilities of the association. The trustees maintain a document defining the rules associated with the running of branches which is periodically updated. The Havant Branch opened their own account during 2021 and is now obliged to make an annual return of inspected and certified accounts which they have done for year 2021.

14.32. A fifth branch, The HMS Sheffield Branch, will use a ring-fenced fund within the main SAMA accounts for their income and the provision of grants.

14.33. The association is grateful for the hard work of Tim Parrott who has inspected the accounts. His report commands a paragraph in this report.

14.34. For a statement of financial position & summary of income and expenditure – See separate tables

## 15. How Trustees spend association money – Andrew Lockett

15.1. The management accounts identify the money spent on key activities that meet the objectives of the organisation. Money spent on such items as governance, employee leave, training and general office costs not associated with specific objectives is regarded as enabling expenditure, is treated as an overhead, and is distributed against the key activities on a proportional office time basis.

15.2. Pilgrimage **£4629** (regrettably no pilgrims were able to travel this year.)

15.3. Remembrance Day Lunch UJC and parade: Collected **£1004** as a subscription and spent another **£2520** to pay for the organisation for the parade and the lunch contract.

15.4. Newsletter: Two editions delivered by email with no printing costs **£3960**.

15.5. Grants: **£3110,** with administrative costs a total of **£3552**

15.6. Website**: £6180**

15.7. Parading Standard: **£2161** A new standard has been bought plus other supporting equipment

15.8. Area Management: **£1576**

15.9. Showing Respect and Wreaths: **£159**

15.10. Managing Shop: Income **£2538**, cost of sales **£4952**

15.11. Rugby Match Project: **£1036**

# 16. Report by the Inspector of Accounts – Period 1 Jan 2021 to 31 Dec 2021 – Tim Parrott

16.1. The funds value was £495,677.68** on the 31 Dec 2021. The accounts were inspected and reviewed by Tim Parrott (member) and this report was submitted on the 11 March 2022. Mr Parrott attended the finance committee meeting on the 15 March 2022. ** this includes branches, fixed assets, stock assets.

16.2. Mr Parrott's report.

16.2.1. Accounts have been inspected and found to be accurate in all respects.

16.2.2. The funds value was £495,677.68 on the 31 Dec 2021. The Finance Committee need to review this total and set a new preferred maximum limit with regards to inflation and future demand.

# 17. Structure

17.1. The governing documents are the articles and memorandum of the company set up on the 19 February 2007 and modified to allow for meetings by remote means at the AGM in 2021. The charity is set up as a private company limited by guarantee and is registered with the charity commissioners. The guarantee requires in event of the association winding up with liabilities each member will pay £1 to defray the liability.

# 18. Governance and Trustees

18.1. The trustees are selected or proposed and then democratically elected by members from armed forces veterans, merchant navy, serving armed forces, retired people, and associated civilians. Candidates need an interest in and an understanding of the South Atlantic and its very special features. Some potential trustees take part in the regional networks and are elected on the basis of aptitude, interest and willingness to undertake the duties of a trustee. Training is organized to ensure that new trustees are properly informed so that they understand the duties, responsibility of trustees and range of qualities required within the governing body. Trustees have a duty to ensure that trustees are fit and proper persons to carry out the task of managing the charity and that any shortfall in meeting this standard is identified and appropriately managed. Candidate trustees offer themselves for election at the AGM. Trustees have the power to co-opt new trustees between successive AGMs. The upper limit of trustee numbers is nine.

18.2. From the 14 June 2017 associate members gained full voting rights alongside full members.

18.3. At each AGM no fewer than three trustees must step down and may offer themselves for re-election.

18.4. The training undertaken includes:

18.4.1. The read list of SAMA documentation and COBSEO sources training notes.

18.4.2. Where possible trustees attend training courses provided by COSEO or legal teams on their behalf.

# 19. Management

| | |
|---|---|
| Chairman | Tom Herring |
| Vice Chairman | Derek Cole, |
| Treasurer | Andrew Lockett, |
| Secretary & Newsletter editor | Jo Stevens, |
| Governance & documentation | Andrew Lockett, |
| AGM planning | Stephen Penfold / Paul Nolan (Non trustee) |
| Welfare | Joe Erskine (Non trustee) |
| Social media | Joe Erskine (Non trustee) / Paul Holling |
| Areas/Branches | Chris Jones |
| Public Relations | Chris Howe |
| Pilgrimage/NMA PR | Derek Cole |
| Concessionary Flights | Tom Herring |
| Expenses & reimbursement | Andrew Lockett |
| Appeals/Tribunals | Tom Herring |
| Office Management | Derek Cole |
| Liaison with other Charities | Chris Howe |
| Data Protection | Joanne Stevens |
| Health, Safety & Environment | Stephen Penfold |

| | |
|---|---|
| Safeguarding | Jo Stevens |
| Website/Garden of Remembrance | Steve Cocks (Non trustee)/Paul Holling/Jo Stevens |
| Newsletter Editing & compiling | Joanne Stevens & Marie Hurcum (employees) |
| NMA Memorial | Joanne Stevens |
| Finance Committee | Andrew Lockett/Jo Stevens/Derek Cole/Tom Herring |
| Seafarers / ABF Liaison | Ian Locke |
| Equal Opportunities | Ian Locke |
| Grant Management Committee | Tim Lewis, Paul Holling, Ian Deacon (Non trustee) |
| World-wide South Atlantic Memorials | Marie Hurcum – employee. |
| Fundraising | Chris Jones |
| 40th Anniversary planning | Derek Cole / Tom Herring/ Paul Nolan / Stephen Penfold |
| AGM preparation | Tom Herring, Andrew Lockett, Joanne Stevens, Derek Cole |

## 20. General Organisation

20.1. Safeguarding – The office ensures that the risk to our office volunteer is minimised by ensuring at least one SAMA employee is present on the days that the individual attends the office. Advice from the individuals' case worker was sought on whether it was appropriate for the office manager and assistant to complete a disclosure and barring service check and it was confirmed that this was not necessary.

20.2. The charity has two part time employees who run the office and the day-to-day activities of the association. The key employee is the Secretary of the Association. The Secretary is assisted by an office assistant.

20.3. There are three categories of members: full, associate, and honorary. A procedure defines the democratic rights and duties of members. A joining fee of £10 is requested on joining. No further fees are mandatory.

20.4. To maintain good communication with the public, beneficiaries and members, the association has provided a new website which is maintained and continually improved to meet the needs of beneficiaries.

## 21. Regional Arrangements & other Charities

Association's objectives and fraternity:

Yorkshire, Lincolnshire, Nottinghamshire, and Derbyshire,
Lancashire, Cheshire, Merseyside, Manchester, and Isle of Man,
Scotland and Ireland,
SAMA(82) Scotland Branch,
Staffordshire, Shropshire, Herefordshire, Worcestershire, Warwickshire, and W/Midlands,
Kent, Sussex, Surrey and London,
Cambridgeshire, Northamptonshire, Bedfordshire, Hertfordshire, Essex, Norfolk, and Suffolk,
Hampshire, Isle of Wight, Berkshire, and Wiltshire,
Dorset and Somerset,
Devon and Cornwall,
Oxfordshire, Middlesex Gloucestershire, and Buckinghamshire,
Cumbria, Northumberland Tyne & Wear and Durham,
North Wales
Guernsey and Jersey
SAMA (82) Christchurch & District Branch,
SAMA (82) Camping & Caravan Branch,
SAMA (82) HMS Sheffield Branch.
SAMA (82 Havant Branch
Overseas Representatives:
Spain & Portugal,
Scandinavia,
United States of America,
Australia.

The following Organisations have a close charitable relationship with the Association:

ABF The Soldiers Fund: Former holder of South Atlantic Fund Money and a supplier of grants to the Association.
The Not-Forgotten Association. This association has been very generous to individual members of the association in providing hospitality and entertainment.
The Royal Navy and Royal Marines fund.
Falkland Veterans Association (FVF): Owner and manager of Liberty lodge, Stanley – accommodation for up to 12 visiting pilgrims. FVF is a registered charity and company and has the same beneficiary cohort as SAMA(82). Charity Number 1094950, Company number 04585276.
SAMA Falkland Islands: Operates to support SAMA visitors and the islanders.

Combat Stress: Organisation that provides professional treatment for persons suffering from PTSD.
Armed Forces Common Investment Fund (BlackRock) changed its identity to the BlackRock Armed Forces Charities Growth and Income Fund: An investment scheme for service charities to pool spare resources into one managed fund that benefits from scale. The whole fund is estimated to be about £315 million and in which SAMA is but a small participant.
COBSEO: Confederation of British Service Charities who provide information, guidance, training and top-level connections for Service Charities.
Royal British Legion
Royal Chelsea Hospital.
SSAFA – Formerly known as "Soldiers, Sailors, Airmen and Families Association".
Falkland Islands Government
Ministry of Defence

## 22. Governance Documentation

22.1. These are available on application.

22.2. The Charity is managed under a several procedures defining the processes to be followed. Procedures are authorised by trustees, published electronically, and reviewed periodically for update.

22.3. At the AGM of 2021 the meeting agreed a modification to the articles and memorandum by including a definition of the word "Meeting" to enable the association in the future to conduct its meetings through the internet. The change was submitted to the Charity Commission and Companies House for approval which was granted.

22.4. Work has proceeded to make a further significant change to tidy up the articles and memorandum. The change encompasses all those who were awarded the medal and ensures that the charity benefits only United Kingdom forces and participants in the conflict of 1982. The layout and numbering have been changed to ease the reading and understanding of the articles and memorandum.

## 23. The SAMA memorial at the National Memorial Arboretum Staffordshire

23.1. NMA Memorial - The SAMA82 Memorial at the National Memorial Arboretum in Staffordshire, is designed to reflect the Falklands Islands' landscape. The main memorial is a 7ft (1.92m) curved wall made from Cotswold stone. Rocks taken from the Falklands islands landscape have been placed around the curved stone wall. The memorial wall itself is modelled on the larger cemetery in San Carlos Bay. The site also features two benches and several granite plaques on rocks taken from the Falklands. The memorial was officially unveiled at the SAMA82 AGM Service 2012.

23.2. In 2020 the memorial was surveyed by the person who built it in 2012. The report suggested minor repairs and cleaning which the trustees are planning in preparation for the 40th anniversary of the conflict and the jubilee celebration of the creation of SAMA82

## 24. Reference and Administrative details

24.1. Name of Charity: The South Atlantic Medal Association (1982) (SAMA82).

24.2. Patron: HRH The Prince of Wales KG, KT, GCB, OM, AK, QSO, PC, ADC.

24.3. President: Commodore Jamie Miller CBE Royal Navy.

24.4. Short Name: SAMA82.

24.5. Charity Number: 1118842.

24.6. Company Number: 06113679.

24.7. Registered Office and Principal Office: Unit 25 Torfaen Business Centre, Panteg Way, New Inn, Pontypool, Gwent, Wales NP4 0LS.

24.8. Directors as at the 1 April 2021: Tom Herring, Derek Cole, Andrew Lockett, Chris Howe MBE, Tim Lewis, Chris Jones, Joe Locke, Paul Holling, Stephen Penfold.

24.9. Directors as at the 31 December 2021 Tom Herring, Derek Cole, Andrew Lockett, Chris Howe MBE, Tim Lewis, Chris Jones, Joe Locke, Paul Holling, Stephen Penfold.

24.10. The above were also Trustees of the charity during the same periods.

24.11. The title South Atlantic Medal Association 1982 comes from the name of the medal awarded to participants in the 1982 South Atlantic Conflict. The battle of the Falklands during World War 1 also resulted in the award of a South Atlantic Medal so the 1982 suffix is important to differentiate from this earlier award. The World War 1 battle is a significant commemorative annual event in the Falkland Calendar on the 8 December.

## 25. The South Atlantic Medal Association is Supported by:-

seafarers UK
Supporting the maritime community

ABF
THE SOLDIERS'
CHARITY

# The South Atlantic Medal Association (1982) (SAMA82)

## Statement of Financial Position as at 31 December 2021

Company Number: 06113679 Charity Number: 1118842

| | | Central Funds | | Branch Funds | | | | | |
|---|---|---|---|---|---|---|---|---|---|
| | | Unrestricted Funds | Restricted Funds excluding HMS Sheffield funds | Scotland | Branch Campling and Caravan | Christchurch | HMS Sheffield Branch Restricted Fund (within central funds) | Havant | All funds |
| *Fixed Assets* | *Equipment/ Property* | *£9,737.33* | *£12,206.21* | *£0.00* | *£0.00* | *£0.00* | *£0.00* | *£0.00* | ***£21,943.54*** |
| *Stock Asset* | *Sale Stock* | ***£7,426.20*** | ***£0.00*** | *£0.00* | *£0.00* | *£0.00* | *£0.00* | *£0.00* | ***£7,426.20*** |
| *Current Financial Assets* | *Cash & Bank* | *£422,600.33* | *£31,145.76* | *£1,126.73* | *£1,334.61* | *£6,264.00* | *£3,233.01* | *£910.00* | ***£466,614.44*** |
| **Current Assets** | | **£430,026.53** | **£31,145.76** | **£1,126.73** | **£1,334.61** | **£6,264.00** | **£3,233.01** | **£910.00** | **£474,040.64** |
| **Total Assets** | | **£439,763.86** | **£43,351.97** | **£1,126.73** | **£1,334.61** | **£6,264.00** | **£3,233.01** | **£910.00** | **£495,984.18** |
| *Current Liabilities* | | *£0.00* | *£0.00* | *£0.00* | *£0.00* | *£288.00* | *£0.00* | *£18.50* | *£306.50* |
| *Non Current Liabilities* | | *£0.00* | *£0.00* | *£0.00* | *£0.00* | *£0.00* | *£0.00* | *£0.00* | *£0.00* |
| **Total Liabilities** | | **£0.00** | **£0.00** | **£0.00** | **£0.00** | **£288.00** | **£0.00** | **£18.50** | **£306.50** |
| **Net Assets** | | **£439,763.86** | **£43,351.97** | **£1,126.73** | **£1,334.61** | **£5,976.00** | **£3,233.01** | **£891.50** | **£495,677.68** |
| **Capital and Reserves** | | **£439,763.86** | **£43,351.97** | **£1,126.73** | **£1,334.61** | **£5,976.00** | **£3,233.01** | **£891.50** | **£495,677.68** |

Notes:
Liabilities Nil

For the year ended 31st December 2021 the company was entitled to exemption from audit under Section 477 of the Companies Act 2006. The members have not required the company to obtain an audit in accordance with Section 476 of the Companies Act 2006. The Directors acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and for the preparation of accounts. These accounts have been prepared in accordance with the provisions applicable to companies subject to small companies' regime.

*Andrew Lockett 17 Carew Close, Crafthole, Torpoint, Cornwall, PL11 3EB*

Signature 3/4/2022

Andrew James Lockett (AJ Lockett)

Inspector of Accounts (Tim Parrott) 12 May 2022

# The South Atlantic Medal Association (1982) (SAMA82)

## Statement of income and expenditure - year ended 31 December 2021

Company Number 06113679; Charity Number 1118842

| Year Ended 31-Dec-20 | Central Funds only | Year Ended 31-Dec-21 |
|---|---|---|
| | **Receipts** | |
| 420.00 | Membership fees | 1250.00 |
| 13,087.16 | Membership donations | 16865.11 |
| 17,061.66 | Other donations | 19843.41 |
| 4,222.91 | Corporate donatations & Grants | 9166.34 |
| 1,699.10 | Sales | 2884.67 |
| 4,403.23 | Furlough Grant and Sick Pay | 7640.64 |
| 31,227.24 | Interest paid gross & investment gains | 43398.25 |
| 0.00 | Money Returned by members | 136.02 |
| **72,121.30** | **Total Receipts** | **101,184.44** |
| | | |
| | **Expenditure** | |
| 3,797.25 | Sales- Puchase of stock | 2459.94 |
| 22,837.77 | Employee costs | 22482.52 |
| 4,061.37 | Premises costs | 4468.21 |
| 515.27 | Post and Carriage | 386.09 |
| 418.05 | Printing and Stationery | 654.57 |
| 2,696.79 | Equipment and repairs | 1628.15 |
| 216.00 | Fund Raising | 296.20 |
| 628.44 | Insurance | 524.18 |
| 0.00 | Web site | 239.88 |
| 3,356.85 | Newsletter - printing | 0.00 |
| 78.00 | Legal and professional | 78.00 |
| 44.52 | Committee and other | 143.88 |
| 0.00 | AGM | 0.00 |
| 0.00 | Bank and Finance | 0.95 |
| 0.00 | Travel and Subsistence Governance | 693.24 |
| 0.00 | Area Conference & Meetings | 0.00 |
| 1,040.74 | Area Representative Costs & Storage | 400.00 |
| 0.00 | Remembrance Lunch & receptions | 2277.00 |
| 3,155.00 | Pilgrimage travel & subsistence | 0.00 |
| 882.00 | Grants awarded | 3110.00 |
| 88.32 | Money returned to Members | 77.55 |
| | | |
| **43,816.37** | **Total Expenditure** | **39,920.36** |
| | | |
| **28,304.93** | **Gain/Loss** | **61,264.08** |

43,816.37

12/5/22

# The South Atlantic Medal Association (1982) (SAMA82)

## Statement of Assets and Liabilities - year ended 31 December 2021

Company Number 06113679; Charity Number 1118842

| | | | |
|---|---|---|---|
| | **Central Funds Only** | | |
| 31-Dec-20 | **Schedule of Bank and Other Asset Balances** | 31-Dec-21 | **Gain/Loss** |
| 17473.80 | HSBC Current 81118358 | 11772.35 | -5701.45 |
| 2965.11 | HSBC Number 2 01504660 | 5811.61 | 2846.50 |
| 27803.60 | HSBC Deposit 41517236 | 47806.84 | 20003.24 |
| 346996.95 | BlackRock Armed Forces Charities Growth & Income A Accumulation 50733 (Originally AFCIF 4367024 ) | 390391.96 | 43395.01 |
| 375.56 | Paypal | 1096.34 | 720.78 |
| 100.00 | Cash (For Office Emergency Purposes) | 100.00 | 0.00 |
| **395,715.02** | **Total** | **456,979.10** | **61,264.08** |
| | **Central Funds Only** | | |
| 395,715.02 | Current Cash & Investment Assets including restricted funds | 456,979.10 | |
| 14,360.25 | Fixed Assets (property) | 12,206.21 | |
| 8,507.91 | Fixed Assets (Other) | 9,737.33 | |
| 6,408.00 | Stock Assets | 7,426.20 | |
| 424,991.18 | **Total of Current and Fixed Assets** | 486,348.84 | |
| 8,343.07 | SAMA Wales Escrow | 0.00 | |
| 43.6 | Cash Liabilities (other) | 0.00 | |
| 8,386.67 | **Total Liabilities** | 0.00 | |
| **416,604.51** | Residual Assets | **486,348.84** | **69,744.33** |
| 31-Dec-20 | **Branch Funds separate from Central Funds - capital and reserves** | 31-Dec-21 | |
| 1125.61 | Scotland - Low activity throughout 2020 & 2021 | 1126.73 | |
| 1599.38 | Camping and Caravan | 1334.61 | |
| 7684.00 | Christchurch | 6264.00 | |
| -288 | Minus Christchurch liabilities | -288 | |
| 0 | Havant Branch - set up Nov 2021 | 910.00 | |
| 0 | Havant Branch liabilities | -18.50 | |
| **10120.99** | **Total** | **9328.84** | |
| **426,725.50** | Total of Central and Branch assets | **495,677.68** | **68,952.18** |

Prepared by Andrew Lockett: Teasurer Signature Date: 3/4/2022

I confirm that I have inspected the account files, bank statements, the Statement of Income and Expenditure, Statement of assets and liabilities and the Statement of Financial Position that have been kept for the year ended 31 December 2021 and that the above details are a true summary.

Notes: Donation from SAMA Wales retained in escrow has been absorbed into the main funds following advice from Charity Commission.

Tim Parrott: Inspector of Accounts: Date: 12 May 2022