

**Company registration number: 05562231**

**Charity registration number: 1118732**

**Camden People First**

**(A company limited by guarantee)**

**Annual Report and Financial Statements**

**For the Year Ended 31 March 2021**

## **Camden People First**

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## Camden People First

### Reference and Administrative Details

**Chairman** Mr Jide Akinbiyi

**Trustees** Ms Alice Etherington

Gill Arnold

Angela Davies

Christine Mannion

Raymond Reid

Dave Bryan

Michaela Mamara

Ursula Allsopp

**Secretary** Frances Mostafa

**Principal Office** 215 Eversholt Street

Amthill Square

Eversholt Street

London

NW1 1DE

**Registered Office** 215 Eversholt Street

Amthill Square

Eversholt Street

London

NW1 1DE

The charity is incorporated in United Kingdom.

**Company Registration Number** 05562231

**Charity Registration Number** 1118732

**Independent Examiner** Morlai Kargbo, FCCA  
Manging Director  
Moracle Limited  
Ashley House

Ashley Road

London

N17 9LZ

## Camden People First

### Chair's Report

I would like to start my report by saying a 'BIG THANK YOU' to Claudia and all the staff who has worked so hard during this difficult time to make sure Camden People First continue to do the good job we always do.

This year has been very sad as we also lost 2 other members and was not able to attend their funeral. It has also been a sad year, because all our social activities such as our disco was all cancelled due to the Covid lockdown. Most of us were not able to see our friends in person and go for our usual day to day work duties and other things we enjoying doing, like going to the café for breakfast or lunch and this has caused many upsets for a lot of us with learning difficulties.

On the other hand, most of us were able to see our friends and family on zoom or WhatsApp video calls. Most of us were given training to know how to use social media site to keep in touch, which was very good. For some of us who lives with our parent, it has been a challenge for the parent as places like day centres were close and parent have to provide full support during the days and was very stressful for them.

It was very sad we were not able to have any trustee and our members meetings this year, again due to the Covid lockdown as our support staff was focusing more on getting funding to make sure staff were able to get computer or laptop to work from home.

Again, it was very sad when we did not do any photo shoots modelling with photo symbol. For most people with learning difficulty, being able to model for big company gives us confidence and increase our social interaction skills, as this encourages most of us with learning difficulties to feel good within ourselves and lift our confidence. We hope we will do some shoot next year as we are all looking forward to a good year.

I would like to end my report by saying we hope we will all be able to meet in person again next year and advice all to be positive, stay safe and have a wonderful new year.

Jide AKINBIYI

Jide Akinbiyi  
(Chair)

## Camden People First

### Development Manager Report

This financial year has been a strange year for everyone, though charity organisations has been the worst hit. It was a very odd experience for me to move from working in the office with my colleagues and seeing our members coming in to the office to meet with friends and carry out their work to moving on line working from home remotely.

During this financial year, we planned to carry out charity fundraising events such as our disco and healthy eating open public events, jumble sales, etc. and due to the Covid lock down none of these were done.

On a positive note, we were able to secure some Covid funding from the National Lottery and City Bridge Trust for setting up some of our members with learning difficulties and staff to work from home. Funding was granted for IT resources to enabling us to move on line and work remotely from home. Funding was also granted to support our finance department to move on line.

The big positive impact of the Covid funding was the enablement of our learning difficulties staff and volunteers were provided with IT technology such as android tablets and internet access, this enabled them to still be a part of the organisation work force and was able to meet weekly on zoom to carry out their various job rolls in conjunction with their supervisors. Having the facilities to IT technology, we held (3) staff and volunteers' meetings on Zoom and WhatsApp's social media platform. It is the excitement on the faces of our members that made me realised how importance it is for people to keep in touch with friends and colleagues during the difficult times.

Bear in mind, for most of our learning difficulties member's, social media platform is not the best way to connect with people, as some of them do faces problem using technology. As an organisation, we sometimes do have our own share of problems, i.e., Wi-Fi system is unstable or other technical problems with IT, but nevertheless we were successful in reaching the needs of most of our members and staff if not all.

During this financial year, our advice and advocacy service faced the most difficult challenged in supporting our members with their benefit and other related issues as it is hard to support one on the phone or social media dealing with stress and anxiety. Support was given through collaborative partnership working with Camden Advice Network which we are a part of. Setting up of this network came at an ideal time, therefore, we would like to thank Camden council for funding us and supporting organisations to be set up in a meaningful CRM (Client Relationship Management) system.

Last but not least, I will like to extend our sincere gratitude to Moracle, photo symbol and le- soft wareman for all your hard work ensuring we were able to go on line with all our services.



.....  
**Claudia Macauley**  
**(Development Manager)**

# **Camden People First**

## **Trustees' Report**

### **Achievements and performance**

#### **What We Have Achieved**

##### **Disability Hate and Mate Crime project**

In this time away from the office, all Camden Council hate crime partnership meetings have also come to a stop. The Disability hate and mate crime project coordinator was told that all efforts have been focused on getting much needed supplies to those in need, and that is why work has had to stop.

In a short meeting with one of the Camden Council partners, they had shared that there has been a big drop in the reporting of hate crimes. They do not believe that hate crimes have gone down because all places that people would normally go to or have access to, have had to shut and it is unclear as to where people can now go for help and support.

It is not as easy as just suggesting new places, as we are aware many times people are afraid of going somewhere new and talking to new people, many times they feel that they won't be listened to and mostly not comfortable to share personal experiences with strangers.

A lot of attention has turned to COVID-19

Through the use of twitter and other social media platforms, we were made aware that lots of vulnerable people have been targeted in this time. We have made it our duty to let people know how to stay safe in this time, without causing fear and upset, as many people live alone and are already feeling isolated and overwhelmed.

For some of our learning difficulty volunteers we have had difficulty getting them involved, as they do not have the right equipment. For example, it was brought to our attention that some don't even have WIFI and just use the data on their phone. This means, any extra use of that data like taking

## **Camden People First**

### **Trustees' Report (continued)**

part in meetings would result in them running out of data and a more expensive phone bill for going over.

New ways have been taken to get our learning difficulty staff and volunteers who are experiencing these problems back involved with our projects such as, getting tablets with their own data. This would also ensure that they have a screen big enough to read and take part.

Moving forward, for the remainder of the year I (the project coordinator) and my learning difficulty assistant are working together to come up with a plan on how best we can use social media, to reconnect with the public and also hear the voices of the learning difficulty community on how they have been affected and how best we can try and support them in this time.

#### **The biggest challenges**

Not being able to get back to work in the office

Not being able to do the project, with workshops and presentations it has interrupted everything we were planning to do

Everything we planned to do, all the plans that we made had to be put on hold

## **Camden People First**

### **Trustees' Report (continued)**

#### **Easy Read**

Our easy read project saw a huge success during this financial year. All of our easy read editors with learning difficulties were provided with either laptop or android tablet to work from home. Editors felt this was one of the best things that happened to them during the lock down as they were able to carry out their jobs and not felt left out of the team. We received lots of contract from NHS England and this job was done in partnership with IC Works and photo symbol. Below are the jobs that were done during the financial year:

1. Royal Berkshire Fire and Rescue Service strategy documents Set and Have Your Say
2. NHS England 'When you leave the hospital to go home x3 leaflets' CO-VID 19
3. Parliamentary & Health Services Ombudsman- Complaints Standards documents and online survey
4. NHS England & Department of Health - COVID Letter
5. NHS People Plan - Action for Us All
6. NHS People Plan letter for shielding patients
7. NHS England - Focus Group Report
8. Hampshire County Council SEND consultation
9. London Borough of Barking & Dagenham -Complaints Leaflets and 12 x Templated Easy Read Letters
10. NHS Report- Net Zero
11. NHS England London Workforce Race Strategy for Improvement
12. NHS England Learning Disability and Autism Dashboard
13. NHS England Healthcare Strategy 2021-2026
14. NHS England Easy Read version of Oversight Reviews for Patients Health and Social Care Innovation
15. NHS England Exec Summary
16. TFL - In-Vehicle CCTV Consultation Text and Online Survey text
17. NHS - Complaints Standard Summary and Report



## **Camden People First**

### **Trustees' Report (continued)**

#### **Advice and Advocacy**

Our advice and advocacy service experienced a drop-in service due to the Covid lock down as members prefer to come to the drop in session for support and get face to face support.

We were able to set up a telephone advice line but again not many people were able to use it due to the charges on the use of mobile phones, though we were successful in returning the few calls we received via users choice of communication of which most were through what app video calls. This project is funded by Camden council and we received an additional 3 months funding in July/August from City Bridge Trust to set up the online telephone advice line.

For this financial year we were able to offer 18 services to our members including advice and advocacy. Due to lockdown it was difficult to communicate so we had to use conference calls and WhatsApp calls to support our members with their benefit and advice. We held two conference calls with Department of Work and Pension (DWP). We were also working very closely with the Camden Advice Network (CAN).

## Camden People First

### Trustees' Report (continued)

#### Feedbacks (*Learning difficulty staff and volunteer feedback hate crime project*)

- **Raymond - trustee**

- What did you do during the lockdown?
  - *"I was at home - most of the time tidying up"*  
*"I played music on zoom with Andrew Warlpole"*
- How did you find the lockdown?
  - *"It was alright in a way but it was boring staying at home and you couldn't even go to the shops"*
  - *"It was difficult because I couldn't see friends or relatives, but I called some of my relatives on WhatsApp"*
  - *"It was easier to call on WhatsApp but I would prefer to see people face to face"*
- Did you learn anything or do anything new?
  - *"During lockdown I learnt a lot by staying at home watching Jamie Oliver on TV because I had more time"*
  - *"I watched the cooking programme and learnt how to make a roast chicken I never made before; the one where you split it open and season it on both sides"*
- Was there anything good about lockdown?
  - *"It's over now so we can go out and see family and friends"*

- **Angela - trustee**

- How did you find lockdown?
  - *"It's been a terrible year for everyone"*
  - *"Lockdown was bad, I couldn't see my sister for nearly a year"*

## Camden People First

### Trustees' Report (continued)

- *"It was disgusting - I don't like being stuck at home and it's difficult to wear a face mask all the time when you go outside"*
- *"I had a zoom call to do music with Andy Warpole and the Little Venice Band – It felt really good having zoom calls"*
- *"I went to view a dead body - that was good – but it made me feel very upset and I am still very upset now - he was a very good friend. Before he died, he had a fall and told me not to tell anyone about it"*
- What was difficult during lockdown?
  - *"I had a problem during lockdown; I got scammed. Someone rang me and pretended to be a policeman"*
  - *"He lied and said he's from the police and I got scammed of nearly £4k. Did you know I had to go into respite because I wasn't in a good state so I had to be referred to respite to get more support"*
- **Sanjay - easy read staff LD**
  - How did you find lockdown and what was your experience?
    - *"I felt really bad and anxious because I couldn't go and see my family"*
    - *"I couldn't go to the gym because of lockdown. Everywhere was closed but it is important to stay fit"*
    - *"I like going to the gym and I like playing tennis"*
  - Did you like anything about lockdown?
    - *"It was nice to stay home and look after my mum because she wasn't well"*
    - *"I got a dog during lockdown and now I look after it"*
    - *"Sometimes I did easy read with Camden People First and Ian because I'm good at English"*
    - *"I had a meeting with the autism partnership board"*
    - *"I'm happy I got a tablet from Camden People First because I was able to use zoom and I still uses it now. It makes it easier"*

## Camden People First

### Trustees' Report (continued)

- *"Its good because I can use it in my room which is more private. I use it for my meetings, easy read project and my autism partnership board"*
- What did you not like about lockdown?
- *"Zoom is okay but I would like to see people in person"*
- *"I missed having photoshoots with Karl"*
- *"I missed the funky move disco Camden People First does"*
- Is there anything you would like to share about your experience?
  - *"It has been difficult but some good things came out of it like getting a dog and helping my mum and dad a lot"*
  - *"It was good to spend time with my family and my new dog. It has lots of energy."*
- **Shelim - trustee**
  - During lockdown what did you do?
    - *"I stayed home helping the children with their homework and their reading. I got messages for zoom sent on WhatsApp"*
    - *"Sometimes I went to the shop if I needed to"*
    - *"I did a hate crime project on zoom with Yolande. I like it on zoom but sometimes it's difficult to do it on zoom so I wanted to go to the office but I couldn't"*
    - *"I only did one easy read with Ian"*
    - *"Camden People First helped by advising me to stay home and told me how to keep safe on zoom"*
    - *"I got help from Charmaine to fill benefit forms. I went to the office to see her." (benefit advice worker - Camden People First)*
    - *"I got a letter from the job centre and took a picture and sent it to Claudia on WhatsApp. Claudia called the job centre and linked me in a conference call. The lady said I didn't need to go into the office. I was worried before but not after the call. I couldn't go into the job centre because of the lockdown but the woman said I do not need to be worried and she just wanted to see how I was doing"*

## Camden People First

### Trustees' Report (continued)

- *"I found it difficult because I couldn't go out"*
- *"I can't go see my friends, family or even neighbours – I couldn't go my sister's house because of the virus"*
- What was good about lockdown?
  - *"Being reminded to wear face covering and keeping safe by washing hands"*
  - *"I got a tablet from Camden People First. I was happy when I got it because it's lockdown and I can't go to the office but I could do work on zoom with the tablet from home and other staff could do work from their house too."*
- What was bad about lockdown?
  - *"I was sad because I was not able to go to the office to do hate and mate crime project. Even though we done it on zoom it was still hard because we couldn't do the paperwork, we could only speak about it"*
- **Carer's feedback**
  - How did you find supporting them during lockdown;
    - *"I had to buy more things as everyone was home all the time"*
    - *"I was able to walk because I enjoy walking and there was no public transport and the place was quiet"*
    - *"I prefer when there was very little people travelling during lockdown"*
    - *"It was difficult to look after everyone at home because the children were home and I had to look after my husband too"*
    - *"Everyone was bored"*
    - *"I helped the children do online videos and activities with school"*
    - *"I spent lots of time with the children; playing, teaching and helping them to read and teaching them other things"*
    - *"I watched music videos and played music when cooking at home. Music helped me when I was busy because it didn't make me feel bored"*

## Camden People First

### Trustees' Report (continued)

- *“I watched some Bangladeshi videos, I didn't watch much when there was no lockdown because I didn't have time. I had to look after my children and pick them up from school. When it was lockdown, I had more time to watch videos and listen to music because everyone was home”*
- *“I had time at home to watch videos because there were no more ESOL classes and the children watch with me too”*
- *“I found it hard staying at home to look after the children and my husband who all have learning disabilities”*

### April 2020 – June 2020

Since March we have been getting used to working from home, which has been a huge change for everyone. When lockdown started we could not continue with our project as planned. A big reason for this was because we did not have the right equipment, and so, our work came to a stop.

While we were waiting for our new equipment, we were able to use the temporary work phone to stay in contact with our Disability hate and hate crime team and have regular weekly check-ins to reduce feelings of isolation and growing fear in scary moments for our staff and volunteers.

***“I felt very bored and didn't have anything to do, easy read is all I had to look forward to. I'm so used to being in the office and not at home it's made me feel depressed, lazy, hopeless and anxious because there has been nothing to do or anywhere to go. It has been difficult on me because of the lockdown I wasn't able to see my friends or family and that made me upset.” – Learning difficulty assistant***

At least once a week we would have a group video call on WhatsApp, so that our learning difficulty staff and volunteers could speak with each other. The project coordinator would also call them one-by-one to make sure they are well, and give them a safe space to speak in case there was anything they would want to talk about privately.

In this time, we have, been kept very busy with our Easy Read+. Almost weekly we have been able to work on documents from home using zoom and the new office equipment. This has been very good for our learning difficulty staff and volunteers, it has kept them involved and lifted their spirits during this time, as many have voiced their worries about feeling lonely and with no clear information of when things will return back to normal.

## **Camden People First**

### **Trustees' Report (continued)**

#### **Future Plans**

Our plan for 2021 – 2022

- To have a new website which will be accessible and user friendly
- To strengthen our Easy Read project
- To strengthen our partnership with Photosymbols and Camden Council
- To empower our trustees to become more independent
- To recruit more trustees and co-opted members
- To strengthen our advice and advocacy project
- To strengthen our social activity project
- To work in partnership with local community groups in Somers Town
- To be more financially sustainable
- To be able to speak up for ourselves and run our own organisation

## **Camden People First**

### **Trustees' Report (continued)**

#### **Extending our Gratitude**

Thank you

We would like to say thank you to the following people who have had a great impact on Camden People First;

- National Lottery
- City Bridge Trust
- Camden Council
- Photosymbols
- Potter Brookes
- Moracle
- Le-Software Man
- All our dedicated staff and volunteers



## **Camden People First**

### **Trustees' Report (continued)**

#### **Financial review**

The Charity's income was £122,638 in the year ended 31 March 2021 compared to £114,691 in the year ended 31 March 2020. The total expenditure was £98,642 in the year to 31 March 2021 compared to £104,994 in the year ended 31 March 2020. The fund balance carried forward at 31 March 2021 was £33,990 on unrestricted funds, and 7,365 on restricted funds. The full Statement of Financial Activities is set out on page 20 of these accounts.

#### ***Policy on reserves***

The Board of Trustees aim to develop and maintain a level of unrestricted reserves which ensures that there are adequate funds to meet current and known future liabilities.

A formal policy on reserves will be agreed in the next financial year by the Trustees.

Reserves will be maintained at a level which ensures that Camden People First core activity could continue during a period of unforeseen difficulties.

Camden People First aims to have reserves equivalent to a minimum of 3 months core costs.

The Charity's free reserves (funds not tied up in fixed assets or designated) stood at £13,990 (2020: £8,724) at the year end.

#### ***Investment policy and objectives***

The Memorandum & Articles of Association provides that the organisation invests monies not immediately required for its own purposes in or upon such investments, securities or property, as may be thought fit. At the present time the Trustees' policy is to maintain all such monies on deposits earning a market rate of interest.

#### **Structure, governance and management**

##### ***Nature of governing document***

The organisation is a company limited by guarantee and a charity. It is operated under the rules of its memorandum and articles of association. It has no share capital and the liability of each member in the event of winding-up is limited to £1.

##### ***Recruitment and appointment of trustees***

The Directors of the Company are also Charity Trustees for the purpose of Charity Law.

Under the requirements of the memorandum of Association the members of the Trustee are elected at the annual general meeting. All of the trustees are members of the company and guarantee to contribute an amount not exceeding £1 in the event of a winding up.

#### **Small companies provision statement**

This report has been prepared in accordance with the small companies regime under the Companies Act 2006.

## **Camden People First**

### **Trustees' Report (continued) Camden People First**

#### **Statement of Trustees' Responsibilities**

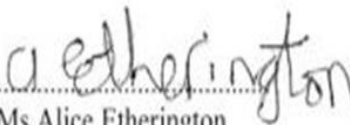
The trustees (who are also the directors of Camden People First for the purposes of company law) are responsible for preparing the trustees' report and the financial statements in accordance with the United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations.

Company law requires the trustees to prepare financial statements for each financial year. Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the trustees of the charity on 23 December 2021 and signed on its behalf by:

  
Ms Alice Etherington  
(Treasurer)

## Camden People First

### Independent Examiner's Report to the trustees of Camden People First

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 March 2021 which are set out on pages 20 to 29.

#### Respective responsibilities of trustees and examiner

As the charity's trustees of Camden People First (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of Camden People First are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

#### Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of Camden People First as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



.....  
Morlai Kargbo, FCCA  
Managing Director  
Moracle Limited  
Chartered Certified Accountants and Registered Auditors  
Ashley House, Ashley Road  
London  
N17 9LZ

23 December 2021

## Camden People First

### Statement of Financial Activities for the Year Ended 31 March 2021 (Including Income and Expenditure Account and Statement of Total Recognised Gains and Losses)

		Unrestricted	Restricted	Total	Total
		Funds	funds	2021	2020
	Note	£	£	£	£
<b>Income and Endowments from:</b>					
Donations and legacies	2	15,140	-	15,140	12,823
Charitable activities	3	-	85,572	85,572	92,844
Other trading activities	4	21,926	-	21,926	9,024
Total income		<u>37,066</u>	<u>85,572</u>	<u>122,638</u>	<u>114,691</u>
<b>Expenditure on:</b>					
Charitable activities	5	(11,799)	(86,842)	(98,642)	(104,994)
<b>Total expenditure</b>		<b>(11,799)</b>	<b>(86,842)</b>	<b>(98,642)</b>	<b>(104,994)</b>
Net income/(expenditure)		25,266	(1,270)	23,996	(9,697)
Net income/(expenditure) before transfers		25,266	(1,270)	23,996	(9,697)
<b>Reconciliation of funds</b>					
Total funds brought forward		8,724	8,635	17,359	7,662
Total funds carried forward	13	<u>33,990</u>	<u>7,365</u>	<u>41,335</u>	<u>17,359</u>
		<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>

All of the charity's activities derive from continuing operations during the above two periods.

The notes form part of the financial statements.

**Camden People First**  
**(Registration number: 05562231)**

**Balance Sheet as at 31 March 2021**

		2021	2020
	Note	£	£
<b>Fixed assets</b>			
Tangible assets	11	374	749
<b>Current assets</b>			
Cash at bank and in hand		43,270	18,908
<b>Creditors: Amounts falling due within one year</b>	12	(2,289)	(2,298)
<b>Net current assets</b>		<u>40,981</u>	<u>16,610</u>
<b>Net assets</b>		<u>41,335</u>	<u>17,359</u>
<b>Funds of the charity:</b>			
<b>Restricted funds</b>		7,365	8,635
<b>Unrestricted income funds</b>			
General funds		13,990	8,724
Designated funds		20,000	-
<b>Total funds</b>	13	<u>41,335</u>	<u>17,359</u>

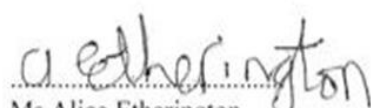
For the financial year ending 31 March 2021 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the charity to obtain an audit of its accounts for the year in question in accordance with section 476; and
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements on pages 20 to 29 were approved by the trustees, and authorised for issue on 26 March 2021 and signed on their behalf by:

  
 Ms Alice Etherington  
 (Treasurer)

The Notes form part of the financial statements.

# Camden People First

## Notes to the Financial Statements for the Year Ended 31 March 2021

### 1 Accounting policies

#### Summary of significant accounting policies and key accounting estimates

The principal accounting policies applied in the preparation of these financial statements are set out below.

These policies have been consistently applied to all the years presented, unless otherwise stated.

#### Statement of compliance

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102). They also comply with the Companies Act 2006 and Charities Act 2011.

#### Basis of preparation

Camden People First meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

#### Income and endowments

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of the income receivable can be measured reliably.

#### Expenditure

All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregate similar costs to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources, with central staff costs allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use. Other support costs are allocated based on the spread of staff costs.

### 2 Income from donations and legacies

	Unrestricted funds		
		Total	Total
	General	2021	2020
	£	£	£
Donations and legacies;			
Donations from individuals	15,140	15,140	12,823
	<u>15,140</u>	<u>15,140</u>	<u>12,823</u>

## Camden People First

### Notes to the Financial Statements for the Year Ended 31 March 2021

#### 3 Income from charitable activities

	Restricted funds	Total 2021	Total 2020
Adult Social Care – Capital Grant	-	-	5,950
Covid 19 Support Fund	5,161	5,161	-
Camden Council – Advice and Advocacy	10,000	10,000	-
City Bridge Trust – London Community	14,203	14,203	-
Disability Hate & Mate Crime- DHMC	56,208	56,208	81,434
Transition Support Awards	-	-	5,460
	<u>85,572</u>	<u>85,572</u>	<u>92,844</u>
	<u>                    </u>	<u>                    </u>	<u>                    </u>

#### 4 Income from other trading activities

	Unrestricted funds		
		Total	Total
	General	2021	2020
	£	£	£
Trading income;			
Other trading income	21,926	21,926	9,024
	<u>21,926</u>	<u>21,926</u>	<u>9,024</u>
	<u>                    </u>	<u>                    </u>	<u>                    </u>

## Camden People First

### Notes to the Financial Statements for the Year Ended 31 March 2021

#### 5 Expenditure on charitable activities

		Unrestricted	Restricted	Total	Total
		Funds	funds	2021	2020
	Note	£	£	£	£
Direct Cost		1,685	8,138	9,823	19,730
Staff costs		13,569	55,426	69,022	58,028
Allocated support costs	6	398	19,398	19,796	27,236
		<u>15,679</u>	<u>82,962</u>	<u>98,642</u>	<u>104,994</u>
		<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>
		<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>

#### 6 Analysis of support costs

##### Support costs allocated to charitable activities

	Governance			Other support		Total	Total
	costs	Office Costs	Premises costs	costs	2021	2020	
	£	£	£	£	£	£	
Charitable Costs	-	12,124	6,045	414	18,583	26,170	
Governance Costs	1,213	-	-	-	1,213	960	
	<u>1,213</u>	<u>12,124</u>	<u>6,045</u>	<u>414</u>	<u>19,796</u>	<u>27,130</u>	



**Camden People First**  
**Notes to the Financial Statements for the Year Ended 31 March 2021**

**7 Net income/(expenditure)**

Net income/(expenditure) for the year include:

	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
Depreciation of fixed assets	375	375
Independent Examiner fees	1,560	1,333
	<u>          </u>	<u>          </u>

**8 Trustees remuneration and expenses**

No trustees, nor any persons connected with them, have received any remuneration from the charity during the year.

No trustees have received any other benefits from the charity during the year.

**9 Staff costs**

The aggregate payroll costs were as follows:

**Staff costs during the year were:**

Wages and salaries including pension - £71,622 (2020: £58,028).

Average number of employees – 3 (2020: 2).

No employee received emoluments of more than £60,000 during the year.

**10 Taxation**

The charity is a registered charity and is therefore exempt from taxation on its charitable activities.

# Camden People First

## Notes to the Financial Statements for the Year Ended 31 March 2021

### 11 Tangible fixed assets

	Computer equipment £	Total £
<b>Cost</b>		
At 1 April 2020	4,473	4,473
At 31 March 2021	<u>4,473</u>	<u>4,473</u>
<b>Depreciation</b>		
At 1 April 2020	3,724	3,724
Depreciation	375	375
At 31 March 2021	<u>4,099</u>	<u>3,724</u>
<b>Net book value</b>		
At 31 March 2021	<u>374</u>	<u>749</u>
At 31 March 2020	<u>749</u>	<u>749</u>

### 12 Creditors: amounts falling due within one year

	2021 £	2020 £
Trade creditors	857	660
	<u>857</u>	<u>660</u>

## Camden People First

### Notes to the Financial Statements for the Year Ended 31 March 2021

<b>13 Fund summary – Current Year</b>	<b>Balance at 1 April 2020</b>	<b>Incoming resources</b>	<b>Resources expended</b>	<b>Transfers Between funds</b>	<b>Balance at 31 March 2021</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
<i>General</i>					
CPF Social Enterprise	8,724	37,066	(11,799)	(20,000)	13,990
<b>Total Unrestricted Funds</b>	<b>8,724</b>	<b>37,066</b>	<b>(11,799)</b>	<b>-</b>	<b>33,990</b>
<b>Restricted funds</b>					
National Lottery Fund - Disability Hate & Mate Crime	7,818	56,208	(57,745)	-	6,281
Camden Council Advice and Advocacy	135	10,000	(9,968)	-	167
City Bridge Trust	-	14,203	(12,911)	-	1,292
National Lottery COVID 19 Support fund	-	5,161	(5,536)	-	(375)
Open Space Event / Capital Grant	681	-	(682)	-	-
<b>Total restricted funds</b>	<b>8,635</b>	<b>85,572</b>	<b>(86,842)</b>	<b>-</b>	<b>7,365</b>
<b>Designated funds</b>					
Easy Read project	-	-	-	20,000	20,000
<b>Total Designated funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>20,000</b>	<b>20,000</b>
<b>Total funds</b>	<b>17,359</b>	<b>122,638</b>	<b>(98,642)</b>	<b>-</b>	<b>41,355</b>

## Camden People First

### Notes to the Financial Statements for the Year Ended 31 March 2021

<b>13.1 Fund summary – Prior Year</b>	<b>Balance at 1 April 2019 £</b>	<b>Incoming resources £</b>	<b>Resources expended £</b>	<b>Balance at 31 March 2020 £</b>
<i>General</i>				
CPF Social Enterprise	1,054	21,847	(14,177)	8,724
<b>Restricted funds</b>				
National Lottery Fund - Disability Hate & Mate Crime	165	81,434	(24,736)	56,863
Transition Support Awards	152	5,460	(16,185)	(10,573)
Organisational Development	482	-	(49,896)	(49,414)
Open Space Event / Capital Grant	5,809	5,950		11,759
<b>Total restricted funds</b>	<b>6,608</b>	<b>92,844</b>	<b>(90,817)</b>	<b>8,635</b>
<b>Total funds</b>	<b>7,662</b>	<b>114,691</b>	<b>(104,994)</b>	<b>17,359</b>

## Camden People First

### Notes to the Financial Statements for the Year Ended 31 March 2021

#### 14 Analysis of net assets between funds

	Unrestricted	Restricted	
	funds	funds	Total funds
	£	£	£
Tangible fixed assets	-	374	374
Current assets	33,990	9,280	43,270
Current liabilities	-	(2,298)	(2,298)
Total net assets	33,990	7,365	41,335

#### 15 Related party transactions

There were no related party transactions in the current and previous year.