

# CAMDEN PEOPLE FIRST

England & Wales · Charity number 1118732

## Details

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Other names	CPF
Status	Registered
Legal form	Charitable company
Company number	05562231
Registered	2007-04-10
Register	<a href="#">View on the Charity Commission register</a>

## Contact

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Address	215 Eversholt Street Amphill Square London
Phone	02073882007
Email	<a href="mailto:info@camdenpeoplefirst.co.uk">info@camdenpeoplefirst.co.uk</a>
Website	<a href="http://www.camdenpeoplefirst.org.uk">www.camdenpeoplefirst.org.uk</a>

## Activities

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**Objects:** 1. TO SUPPORT PEOPLE WITH LEARNING DIFFICULTIES LIVING OR WORKING IN THE LONDON BOROUGH OF CAMDEN THROUGH SERVICES WHICH ENABLE PEOPLE WITH LEARNING DIFFICULTIES TO OBTAIN THEIR FULL RIGHTS AND PRIVILEGES AS CITIZENS;2. TO ADVANCE AND PROMOTE THE EDUCATION OF PEOPLE WITH LEARNING DIFFICULTIES IN SELF-ADVOCACY; AND3. TO ADVANCE PUBLIC EDUCATION ABOUT THE NEEDS OF PEOPLE WITH LEARNING DISABILITIES.

**Activities:** None Statutory Advocacy support services- enabling individual with a learning disability to be empowered to speak up for themselves or their peers.Disability hate crime project- support individual with a learning disability to report hate crime to the police.Easy Read and communication service - support with editing.Advice and guidance - support with welfare benefit and housing issues.

## Classification

- **How:** Provides Advocacy/advice/information
- **What:** General Charitable Purposes, Education/training, Disability, The Prevention Or Relief Of Poverty, Other Charitable Purposes
- **Who:** People With Disabilities

## Geography

- **Area of benefit:** THE LONDON BOROUGH OF CAMDEN
- Camden

## Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£81,360	£44,295	-	-
2024-03-31	£71,451	£70,026	-	-
2023-03-31	£55,689	£70,141	-	-
2022-03-31	£99,650	£92,455	-	-
2021-03-31	£122,638	£98,642	-	-

## Trustees

Name	Role	Appointed
JIDE AKINBIYI	Chair	2014-12-04
ALICE ETHERINGTON		
ANGELA DAVIES		
Christine Mannion		2022-12-09
FRANCES MOSTAFA		
Michaela Mamara		2021-12-09
Paul Edward Tomlinson		2024-08-21
Raymond Reid		2024-08-21
Sanjay Ramphal		2024-08-21
Shelim Miah		2022-12-09

**CAMDEN PEOPLE FIRST**

England & Wales - Charity number 1118732

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# Accounts

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Company registration number: 05562231

Charity registration number: 1118732

# Camden People First

(A company limited by guarantee)

Annual Report and Financial Statements

for the Year Ended 31 March 2025

Moracle Limited Chartered Accountants & Registered Auditors  
960 Capability Green  
Luton  
LU1 3PE

# Camden People First

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## Camden People First

### Reference and Administrative Details

<b>Chairman</b>	Mr Jide Akimbiyi
<b>Trustees</b>	Ms Alice Etherington Sanjay, Ramphal Miss Michaela Mamara Ms Frances Mostafa Christina, Mannion Ms Angela Rose Davies Mr Raymond Reid Paul Edward Tomlinson Shelim Miah
<b>Charity Registration Number</b>	1118732
<b>Company Registration Number</b>	05562231
<b>Registered Office</b>	The charity is incorporated in United Kingdom. 215 Eversholt Street Amthill Square Eversholt Street London NW1 1DE
<b>Principal Office</b>	215 Eversholt Street Amthill Square Eversholt Street London NW1 1DE
<b>Independent Examiner</b>	Moracle Limited Chartered Accountants & Registered Auditors 960 Capability Green Luton LU1 3PE

## **Camden People First**

### **Trustees' Report For The Year Ended 31 March 2025**

The trustees, who are directors for the purposes of company law, present the annual report together with the financial statements and auditors' report of the charitable company for the year ended 31 March 2025.

#### **Trustees and officers**

The trustees and officers serving during the year and since the year end were as follows:

Trustees:

Ms Alice Etherington  
Sanjay, Ramphal (appointed 21 August 2024)  
Miss Michaela Mamara  
Ms Frances Mostafa  
Christina, Mannion  
Ms Angela Rose Davies  
Mr Raymond Reid  
Paul Edward Tomlinson (appointed 21 August 2024)  
Shelim Miah

Chairman:

Mr Jide Akimbiyi

## **Camden People First**

### **Trustees' Report (continued) For The Year Ended 31 March 2025**

#### **Chair's report**

I have been the chair for CPF for 8 years as well as a lived experience person with a learning disability, I have experience how important it is to listen to the voice of people with a learning disability and to make sure their voices are heard and action put into place to support us with our needs by also given us choice and control.

During this financial year, we have gone through ups and down, good as well as difficult times, but we are also delighted to say a big thank you to our members who had voice their concerns as to how Important it is to be a self-advocate as well as having an independent professional advocate to support them with challenges they cannot handle by themselves.

Our commitment to advocacy for people with learning disability has been going on for 40 years and this has been made possible by stakeholders and supporters such as Camden Council and other trust funds like National lottery, Julia and Hans Rausing Trust, Sommers Town big Local, Trust for London, City bridge foundation, and of course one of our main donors (Photo symbol).

The Julia and Hans Rausing funding helped with supporting our advocacy service enabling time for our advocate to do a city and guilds in advocacy level 4 course. We are proud to announce that we successfully achieve the accreditation of the Quality Performance Mark (QPM) which has made other agencies aware of what we do and has resulted in receiving referrals and offers of working in partnership with other local agencies. Furthermore, the QPM accreditation has enabled CPF to identify potential contracts with the local authority as well as procurement.

I would also like to extend our sincere gratitude to our dedicated staff and volunteers who had worked tirelessly to make sure our office is open for people to come in and ask for support or just a chat about things affecting them or just been able to know that there is a place they can go for information or signposting support or even drop in for a cup of coffee and biscuits.

## Camden People First

### Trustees' Report (continued) For The Year Ended 31 March 2025

For this financial year, we would also like to extend our sincere thanks to the following specific stakeholders and funders who has funded us ensuring our doors are open for our advocacy support, either through drop-in, appointments or telephone advocacy support:

- **Julia and Hans Rausing Trust** - Advocacy and Welfare Benefit Project: £20,000
- **Camden Council Welfare Benefit Support Project**: £10,000
- **Project - Easy Read (Photosymbols)**: £12,090
- **Lloyds Bank Foundation**: £25,000
- **Crest WF General RSTBL Somers town Big Local** - Support Cost: £14,270.

Last but not least a big thank you to Moracle Foundation for all their support ensuring our financial management are in place. A big thank you to Lesoft-wareman for the up keep and maintenances of all our IT services. Not forgetting all other small business in the local area for support in various ways.

#### Report from Sommers Town Big Local

During this financial year, we received tremendous capacity support from Somers Town Big Local (STBL). Please see below summary of their report.

Camden People First has been working incredibly hard to address any and all governance concerns and place the organisation on a more sustainable foundation moving forward. This has included securing some additional funding from Camden Council and Somers Town Big Local as well as taking on a significant level of hands on support from the Somers Town Big Local team which has included fundraising support, governance and business planning support, and frequent meetings with both Camden People First's trustees, members and stakeholders.

This has allowed for Claudia, the volunteer Development Director, to spread her workload a bit more manageably and has created a stronger support system around her and her team. As part of the strategy to create a more sustainable organisation moving forward, Claudia has stepped into a Trustee role which has opened up a new staff vacancy for a Development Director to begin early 2025 and both Claudia and Somers Town Big Local have put in place the information needed and will continue to provide support to the new role to ensure proper succession planning and onboarding is in place and delivered.

One of the initial pieces of support was around assessing the current skills present across the members, staff, and trustees. From this, while there was a significant amount of resource in the welfare and advocacy side of things as well as administration, we recognised the need for additional experience in governance, operations, and management to help spread the workload across a team and more effectively utilise and mobilise all the people who had skills to bring to the table.

During the 9 months of support, two new Trustees (including Claudia) have been brought on board. This has allowed for the board to fill two main skills needs: Governance, and Welfare & Advocacy. The team is looking at potentially recruiting another Trustee to continue filling out the board with additional experience and will focus on filling the Fundraising & Income Generation Trustee role first.

Alongside the added Trustees which have been brought on to help spread the workload and provide a strong support system around the Camden People First Team, there has also been significant progress made in fundraising.

All in all, we're happy with the direction things have been going and are hopeful that with the recently acquired funding and expanding the team through upcoming recruitment, CPF will be in a strong position going into the next financial year.

## Camden People First

### Trustees' Report (continued) For The Year Ended 31 March 2025

#### Camden People First's Advocacy project

At Camden People First (CPF) our Advocacy Support is free and an independent service that collaborates with other agencies, such as the local council, and other relevant services that we may refer on our service users (SU's) for additional support when needed. e.g. when someone needs legal advice, which is outside our remit.

Though we may interact professionally with other agencies in this way, we still remain independent and are able to concentrate on prioritising our SU's needs to the fullest, without being embroiled in conflicts of interests.

**It has been a challenging year for our free Advocacy Support at CPF which we have overcome with positive results.**

Our core purpose is to provide independent advocacy support to adults who have a global leaning disability as defined by our local council. With strict adherence to the Advocacy Charter, CPF have empowered many service users (SU) to have a voice and grow in self-confidence, allowing them to express their needs without fear of reprisal or prejudgement. In this regard many of our SU have received much support from our ongoing independent advocacy service. Some of our current members/ service users joined CPF as young people from the age of 25 and upwards and have continued to benefit from our services well into their twilight years.

For this financial year, CPF have provided Free Independent Advocacy Support (344) times to 59 individuals with a learning disability, 29 Neurodivergence and 2 mental health. Our services have including visits to the local Job centres, advocacy assistance over the phone, drop-ins for enquiries, booked advocacy and welfare benefits appointments etc.. During this financial year we have worked mainly with the local Bangladeshi community in Camden to provide support with housing needs, such as support to find energy suppliers, rent and heating costs as well as assisting with changes to welfare benefits. We have also advocated on the behalf of those in which English is not their first language, by providing consent and registration forms for example in Arabic including easy read for service users who have dyslexia and other communication needs. We also support many families from overseas without immigration issues or barriers, who have arrived in England with children who need specialist medical care. This has prompted a need for new welfare benefit claims for care and child allowance. This has also led to collaborating with external agencies and other professionals such as GPs, school Educational Health and Care Plan (EHCP) provider. The migration to universal credit and all the issues this created. Many had fears around rent arrears, which led to fears of losing their home, whilst on the face of crushing debt. The funding helped with our service users who had many financial concerns due to the rise in cost of living and reduction in welfare benefit payments. With the additional day supplied we were able to allay the fears of many of our service users, who have shown their appreciation in thanking CPF for the relief gained after CPF advocated on their behalf and voiced their concerns, to landlords, rent officers, social services and educational providers. We have also successfully signposted and referred service users who needed specialised legal or debt advice. CPF have continued to give access for young service users who needed funding for clothing, and food as well as access to food banks. This has been enabled by use of CPF 's database of local services and charities which is continually updated as new services appear or are reformed.

CPF advocacy project service provide telephone, drop-in and outreach advocacy support.

We have also supported our service users to apply for grants for furniture, clothing and access to foodbanks.

Our telephone advocacy telephone lines and drop-in sessions are open Tuesday and Wednesday 10am -12pm and our appointment bookings are available Tuesday and Wednesday from 2 - 4pm. Our telephone advocacy services ranges from supporting service users with phone calls to benefits agencies such as DWP, the Job centre, housing officers and the local rent team.

## Camden People First

### Trustees' Report (continued) For The Year Ended 31 March 2025

CPF drop-in service provides face to face meetings with service users, supporting them with filling benefit forms such as, Personal Independent payments, (PIP) Disability Living allowance (DLA) carer allowance, and universal credit migrations which are completed online. We also receive referrals from our website, which is currently supported by a software Recite me. This software enables CPF service users with reading and language needs to access information on our website. All this is due to the funding received from Julia and Hans.

Our Outreach support service covers accompanying service users to job centre appointments, work focus appointments and initial set-ups for training courses.

Our referral, information and signposting services provide indebt collaboration with other organisations, whereby our service users are supported with their consent to complete our internal online referral form. As we are a part of the Camden Advice Network, we also receive referrals from the network database.

#### **Please refer to CPF's demographic numbers below:**

##### Gender and Known Ethnicity

30 Females used CPF services 136 times, 24 Males used CPF services 126 times.

34 other used CPF services 1 time

95 Somers Town 24 Haverstock 24 Kentish Town 17 Regents Park

14 Gospel Oak 11 Old Holborn & Convent Garden

8 Kentish Town North & Fortune Green 5 Kings Cross

8 Asian/Bangladeshi 70 Visits 3 Kuwait 37 2 African 19 5 White 14

2 Arab 4 1Hindu 1 1Filipino 2 1British 1 1Iranian 1

##### **Age Groups**

3 Age 16-24 27 Sessions 2 Age 25-29 7 Sessions

2 Age 30-39 20 Sessions 4 Age 40-49 71 Sessions

4 Age 50-59 6 Sessions 6 Age 60-69 17 Sessions

## Camden People First

### Trustees' Report (continued) For The Year Ended 31 March 2025

2 Age 70-79 9 Sessions

#### Types of Disability

27 Learning disability 143 Sessions

10 Non-learning Disability (usually in support of family member/s) 55

9 Physically disabled 49

8 Mental health 21

1 Bi-polar 1

1 psychosis 1

#### Neurodivergent

4 ADHD 26 SESSIONS

5 Autistic 27

5 Dyslexia 14

- Advocacy 169 Sessions - Advocacy and welfare benefit support total - (59) new clients + (29) pre-existing
- Support with welfare benefit claims - (88), resulting in £72,583.26 of benefits- (88), resulting in £72,583.26 of benefit secured
- 25 General Housing Support - Housing needs support, including support to apply for grants for furniture, clothing and access to foodbanks - (25) resulting in £1,700 of reduced utility bills via the Housing Support Fund and £1,500 of rent arrears resolved
- 3 In need of Information and referrals - (7)
- 11 Phone calls to Job Centre
- Telephone advice - (25)
- Drop in - (42)
- 2 Accompanying to the Job Centre
- 12 benefit Phone calls
- 10 needing form filling support
- 43 Welfare Benefits 312 sessions
- 7 Successful Cost of Living claims - Totalling £2400
- 14 Council Tenants
- 1 Temporary Accommodation
- 2 Private Landlord
- 2 Homeless
- 5 Housing Association
- 26 Non-council Tenant
- 1 Hotel
- 1 Sheltered Housing

## Camden People First

### Trustees' Report (continued) For The Year Ended 31 March 2025

#### Future Plans

- Recruiting of a 3 day a week permanent director
- Having an open door service (coffee mornings) at least 1 day a week for members to socialise and meet for friendly chat and peer support
- Handing over all CPF day to day book keeping, payroll and all account support to Moracle Foundation
- Putting funding application to Award for All, Greggs Foundation, Three Guineas trust, London Catalyst, Henry Smith Foundation, Trust for London, CIL funding, Equality funding and more to be identify.
- A robust Three-year business Plan with capacity support funding from Lloyds Bank Foundation.
- Identifying partnership working with organisation/s that provides support with younger adult with LD and neurodivergence
- Marketing and communication team to enhance CPF business profile and easy read project
- Strengthen partnership working relation with Camden Council Safeguarding Partnership Board, Planning Together, Autism Partnership board and Camden Advice Network.

#### Financial Review

During the year ended 31 March 2025, the Charity's total income amounted to £81,360, an increase from £71,451 in the year ended 31 March 2024. Total expenditure for the year was £44,295, compared with £70,026 in the previous year. This resulted in a net surplus for the year and a strengthening of the Charity's financial position.

At 31 March 2025, the fund balances carried forward were as follows:

General unrestricted funds: £68,165

Designated funds: £1,492

Restricted funds: £2,930

The Charity's total funds at the year end were £72,587. The full Statement of Financial Activities is set out on page 10 of the financial statements.

#### Policy on Reserves

The Board of Trustees aims to develop and maintain a level of unrestricted reserves sufficient to ensure that the Charity can meet its current obligations and any known future liabilities. A formal reserves policy will be agreed and adopted by the Trustees during the next financial year.

In the meantime, the Trustees seek to maintain reserves at a level that would allow the Charity to continue its core activities during a period of unforeseen financial difficulty. The Charity's objective is to hold unrestricted reserves equivalent to a minimum of three months' core operating costs.

At the year end, the Charity's free reserves (being unrestricted funds not invested in fixed assets or designated for specific purposes) stood at £68,165 (2024: £26,371). The Trustees consider this level of reserves to be appropriate and to provide a significantly improved level of financial resilience compared with the previous year.

#### Investment policy and objectives

## Camden People First

### Trustees' Report (continued) For The Year Ended 31 March 2025

The Memorandum & Articles of Association provides that the organisation invests monies not immediately required for its own purposes in or upon such investments, securities or property, as may be thought fit. At the present time the Trustees' policy is to maintain all such monies on deposits earning a market rate of interest.

#### **Structure, governance and management**

##### *Nature of governing document*

The organisation is a company limited by guarantee and a charity. It is operated under the rules of its memorandum and articles of association. It has no share capital and the liability of each member in the event of winding-up is limited to £1.

##### *Recruitment and appointment of trustees*

The Directors of the Company are also Charity Trustees for the purpose of Charity Law.

Under the requirements of the memorandum of Association the members of the Trustee are elected at the annual general meeting. All of the trustees are members of the company and guarantee to contribute an amount not exceeding £1 in the event of a winding up.

#### **Statement of trustees' responsibilities**

The trustees (who are also the directors of Camden People First for the purposes of company law) are responsible for preparing the trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), including FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland".

Company law requires the trustees to prepare financial statements for each financial year. Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including its income and expenditure, of the charitable company for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards, comprising FRS 102 have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records that can disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.


## Camden People First

### Trustees' Report (continued) For The Year Ended 31 March 2025

#### Disclosure of information to auditor

Each trustee has taken steps that they ought to have taken as a trustee in order to make themselves aware of any relevant audit information and to establish that the charity's auditor is aware of that information. The trustees confirm that there is no relevant information that they know of and of which they know the auditor is unaware.

The annual report was approved by the trustees of the charity on 31 December 2025 and signed on its behalf by:

  
.....  
Mr Jide Akimbiyi  
Chairman

## Camden People First

### Independent Examiner's Report to the trustees of Camden People First For The Year Ended 31 March 2025

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2025.

#### Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

#### Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of Camden People First as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



.....  
Morlai Kargbo, FCCA

Morale Limited Chartered Certified Accountants & Registered Auditors  
960 Capability Green  
Luton  
LU1 3PE

31 December 2025

## Camden People First

### Statement of Financial Activities for the Year Ended 31 March 2025 (Including Income and Expenditure Account and Statement of Total Recognised Gains and Losses)

	Note	Unrestricted funds £	Restricted funds £	31 March 2025 £	31 March 2024 £
<b>Income and Endowments from:</b>					
Donations and legacies	3	51,360	-	51,360	12,250
Charitable activities	4	-	30,000	30,000	59,200
Total income		<u>51,360</u>	<u>30,000</u>	<u>81,360</u>	<u>71,450</u>
<b>Expenditure on:</b>					
Charitable activities	5	(12,776)	(31,519)	(44,295)	(70,026)
Total expenditure		<u>(12,776)</u>	<u>(31,519)</u>	<u>(44,295)</u>	<u>(70,026)</u>
Net income/(expenditure)		<u>38,584</u>	<u>(1,519)</u>	<u>37,065</u>	<u>1,424</u>
Net movement in funds		38,584	(1,519)	37,065	1,424
<b>Reconciliation of funds</b>					
Total funds brought forward		<u>31,073</u>	<u>4,449</u>	<u>35,522</u>	<u>34,098</u>
Total funds carried forward	17	<u><u>69,657</u></u>	<u><u>2,930</u></u>	<u><u>72,587</u></u>	<u><u>35,522</u></u>

All of the charity's activities derive from continuing operations during the above two periods.

The funds breakdown for 2024 is shown in note 17.

The notes on pages 14 to 24 form an integral part of these financial statements.

**Camden People First**

**(Registration number: 05562231)  
Balance Sheet as at 31 March 2025**


	Note	31 March 2025 £	31 March 2024 £
<b>Fixed assets</b>			
Tangible assets	12	-	374
<b>Current assets</b>			
Debtors	13	-	1,039
Cash at bank and in hand	14	74,283	43,354
		<u>74,283</u>	<u>44,393</u>
<b>Creditors: Amounts falling due within one year</b>	15	<u>(1,696)</u>	<u>(9,245)</u>
<b>Net current assets</b>		<u>72,587</u>	<u>35,148</u>
<b>Net assets</b>		<u><u>72,587</u></u>	<u><u>35,522</u></u>
<b>Funds of the charity:</b>			
<b>Restricted income funds</b>			
Restricted funds	17	2,930	4,449
<b>Unrestricted income funds</b>			
Unrestricted funds		<u>69,657</u>	<u>31,073</u>
<b>Total funds</b>	17	<u><u>72,587</u></u>	<u><u>35,522</u></u>

For the financial year ending 31 March 2025 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the charity to obtain an audit of its accounts for the year in question in accordance with section 476; and
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

The financial statements on pages 12 to 24 were approved by the trustees, and authorised for issue on 31 December 2025 and signed on their behalf by:

.....  
  
 Mr Jide Akimbiyi  
 Chairman

The notes on pages 14 to 24 form an integral part of these financial statements.

## Camden People First

### Notes to the Financial Statements for the Year Ended 31 March 2025

#### 1 Charity status

The charity is limited by guarantee, incorporated in United Kingdom, and consequently does not have share capital. Each of the trustees is liable to contribute an amount not exceeding £1 towards the assets of the charity in the event of liquidation.

The address of its registered office is:

215 Eversholt Street  
Amthill Square  
Eversholt Street  
London  
NW1 1DE

#### 2 Accounting policies

##### Summary of significant accounting policies and key accounting estimates

The principal accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

##### Statement of compliance

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)) (issued in October 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

##### Basis of preparation

Camden People First meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

##### Going concern

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern nor any significant areas of uncertainty that affect the carrying value of assets held by the charity.

##### Income and endowments

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of the income receivable can be measured reliably.

# Camden People First

## Notes to the Financial Statements for the Year Ended 31 March 2025 (continued)

### 2 Accounting policies (continued)

#### *Donations and legacies*

Donations are recognised when the charity has been notified in writing of both the amount and settlement date. In the event that a donation is subject to conditions that require a level of performance by the charity before the charity is entitled to the funds, the income is deferred and not recognised until either those conditions are fully met, or the fulfilment of those conditions is wholly within the control of the charity and it is probable that these conditions will be fulfilled in the reporting period.

#### **Expenditure**

All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregate similar costs to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources, with central staff costs allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use. Other support costs are allocated based on the spread of staff costs.

#### *Charitable activities*

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

#### **Governance costs**

These include the costs attributable to the charity's compliance with constitutional and statutory requirements, including audit, strategic management and trustees meetings and reimbursed expenses.

#### **Taxation**

The charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

#### **Tangible fixed assets**

Individual fixed assets costing £500 or more are initially recorded at cost, less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

#### **Depreciation and amortisation**

Depreciation is provided on tangible fixed assets so as to write off the cost or valuation, less any estimated residual value, over their expected useful economic life as follows:

<b>Asset class</b>	<b>Depreciation method and rate</b>
Furniture and Fixtures	25% Straight Line

## Camden People First

### Notes to the Financial Statements for the Year Ended 31 March 2025 (continued)

#### 2 Accounting policies (continued)

##### Trade debtors

Trade debtors are amounts due from customers for merchandise sold or services performed in the ordinary course of business.

Trade debtors are recognised initially at the transaction price. They are subsequently measured at amortised cost using the effective interest method, less provision for impairment. A provision for the impairment of trade debtors is established when there is objective evidence that the charity will not be able to collect all amounts due according to the original terms of the receivables.

##### Cash and cash equivalents

Cash and cash equivalents comprise cash on hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

##### Borrowings

Interest-bearing borrowings are initially recorded at fair value, net of transaction costs. Interest-bearing borrowings are subsequently carried at amortised cost, with the difference between the proceeds, net of transaction costs, and the amount due on redemption being recognised as a charge to the Statement of Financial Activities over the period of the relevant borrowing.

Interest expense is recognised on the basis of the effective interest method and is included in interest payable and similar charges.

Borrowings are classified as current liabilities unless the charity has an unconditional right to defer settlement of the liability for at least twelve months after the reporting date.

##### Fund structure

Unrestricted income funds are general funds that are available for use at the trustees discretion in furtherance of the objectives of the charity.

Designated funds are unrestricted funds set aside for specific purposes at the discretion of the trustees.

Restricted income funds are those donated for use in a particular area or for specific purposes, the use of which is restricted to that area or purpose.

## Camden People First

### Notes to the Financial Statements for the Year Ended 31 March 2025 (continued)

#### 3 Income from donations and legacies

	Unrestricted funds General £	Restricted funds £	31 March 2025 £	31 March 2024 £
Donations and legacies;				
Donations from Individuals	51,360	-	51,360	12,250
	<u>51,360</u>	<u>-</u>	<u>51,360</u>	<u>12,250</u>

#### 4 Income from charitable activities

	Unrestricted funds General £	Restricted funds £	31 March 2025 £	31 March 2024 £
	-	30,000	30,000	59,200
	<u>-</u>	<u>30,000</u>	<u>30,000</u>	<u>59,200</u>

#### 5 Expenditure on charitable activities

	Unrestricted funds General £	Restricted funds £	31 March 2025 £	31 March 2024 £
Direct Costs	1,434	2,372	3,806	10,341
Staff Costs	7,589	17,878	25,467	41,710
Support Costs	3,753	11,269	15,022	17,975
	<u>12,776</u>	<u>31,519</u>	<u>44,295</u>	<u>70,026</u>

## Camden People First

### Notes to the Financial Statements for the Year Ended 31 March 2025 (continued)

#### 6 Analysis of governance and support costs

##### Support costs allocated to charitable activities

	Governance costs £	Premises costs £	Office costs £	Other Costs £	31 March 2025 £
Charitable Costs	1,600	9,565	3,270	587	15,022
					<b>31 March 2024</b>
Charitable Costs					£ 17,976

##### Governance costs

	31 March 2025 £	2024 £
Independent examiner fees		
Examination of the financial statements	1,600	1,560
	1,600	1,560

#### 7 Net incoming/outgoing resources

Net incoming resources for the year include:

	31 March 2025 £	31 March 2024 £
Independent Examiner Fees	1,600	1,560

#### 8 Trustees remuneration and expenses

No trustees, nor any persons connected with them, have received any remuneration from the charity during the year.

No trustees have received any other benefits from the charity during the year.

## Camden People First

### Notes to the Financial Statements for the Year Ended 31 March 2025 (continued)

#### 9 Staff costs

The aggregate payroll costs were as follows:

	<b>31 March 2025 £</b>	<b>31 March 2024 £</b>
<b>Staff costs during the year were:</b>		
Wages and salaries	22,776	36,699
Social security costs	1,943	2,089
Pension costs	748	2,922
	<u>25,467</u>	<u>41,710</u>

The average monthly headcount of staff during the year was 2 (2024: 3) and the average number of full-time equivalent employees during the year was as follows:

	<b>31 March 2025 No</b>	<b>31 March 2024 No</b>
Charitable Activity	1	1
Support Activity	1	2
	<u>2</u>	<u>3</u>

No employee received emoluments of more than £60,000 during the year.

#### 10 Independent examiner's remuneration

	<b>31 March 2025 £</b>	<b>31 March 2024 £</b>
Examination of the financial statements	<u>1,600</u>	<u>1,560</u>

## Camden People First

### Notes to the Financial Statements for the Year Ended 31 March 2025 (continued)

#### 11 Taxation

The charity is a registered charity and is therefore exempt from taxation.

#### 12 Tangible fixed assets

	<b>Furniture and equipment</b>	<b>Total</b>
	<b>£</b>	<b>£</b>
<b>Cost</b>		
At 1 April 2024	4,488	4,488
At 31 March 2025	4,488	4,488
<b>Depreciation</b>		
At 1 April 2024	4,488	4,488
At 31 March 2025	4,488	4,488
<b>Net book value</b>		
At 31 March 2025	-	-
At 31 March 2024	-	-

#### 13 Debtors

	<b>31 March 2025</b>	<b>31 March 2024</b>
	<b>£</b>	<b>£</b>
Other debtors	-	1,039

#### 14 Cash and cash equivalents

	<b>31 March 2025</b>	<b>31 March 2024</b>
	<b>£</b>	<b>£</b>
Cash at bank	74,283	43,354

## Camden People First

### Notes to the Financial Statements for the Year Ended 31 March 2025 (continued)

#### 15 Creditors: amounts falling due within one year

	<b>31 March 2025</b>	<b>31 March 2024</b>
	£	£
Other creditors	96	8,645
Accruals	1,600	600
	1,696	9,245

#### 16 Pension and other schemes

##### Defined contribution pension scheme

The charity operates a defined contribution pension scheme. The pension cost charge for the year represents contributions payable by the charity to the scheme and amounted to £Nil (2024 - £Nil).

#### 17 Funds

	<b>Balance at 1 April 2024</b>	<b>Incoming resources</b>	<b>Resources expended</b>	<b>Balance at 31 March 2025</b>
	£	£	£	£
<b>Unrestricted funds</b>				
<i>General</i>				
Total general funds	26,371	51,360	(9,566)	68,165
<i>Designated</i>				
Easy Read projects	4,702	-	(3,210)	1,492
<b>Total unrestricted funds</b>	31,073	51,360	(12,776)	69,657

## Camden People First

### Notes to the Financial Statements for the Year Ended 31 March 2025 (continued)

#### 17 Funds (continued)

	Balance at 1 April 2024 £	Incoming resources £	Resources expended £	Balance at 31 March 2025 £
<b>Restricted funds</b>				
Julia And Hans Rausing Trust - Advocacy and Welfare Benefit Project	-	20,000	(19,137)	863
Camden Council Resilience Fund	283	-	-	283
National Lottery Reaching Community (Disability Hate & Mate Crime) (Restricted)	3,328	-	(1,704)	1,624
Camden Council (LCIL346) - Easy Read	838	-	(711)	127
Camden Council Welfare Benefit Support Project	-	10,000	(9,967)	33
<b>Total restricted funds</b>	<u>4,449</u>	<u>30,000</u>	<u>(31,519)</u>	<u>2,930</u>
<b>Total funds</b>	<u><u>35,522</u></u>	<u><u>81,360</u></u>	<u><u>(44,295)</u></u>	<u><u>72,587</u></u>

## Camden People First

### Notes to the Financial Statements for the Year Ended 31 March 2025 (continued)

#### 17 Funds (continued)

	Balance at 1 April 2023 £	Incoming resources £	Resources expended £	Balance at 31 March 2024 £
<b>Unrestricted funds</b>				
<i>General</i>				
Total general funds	24,489	12,250	(10,368)	26,371
<i>Designated</i>				
Easy Read projects	5,071	-	(369)	4,702
<b>Total unrestricted funds</b>	<b>29,560</b>	<b>12,250</b>	<b>(10,737)</b>	<b>31,073</b>
<b>Restricted</b>				
Julia And Hans Rausing Trust - Advocacy and Welfare Benefit Project	-	20,000	(20,000)	-
Camden Council Resilience Fund	603	-	(320)	283
National Lottery Reaching Community (Disability Hate & Mate Crime) (Restricted)	3,935	-	(609)	3,326
Camden Council (LCIL346) - Easy Read	-	22,486	(21,646)	840
Camden Council ODF Capacity 2023	-	5,000	(5,000)	-
Camden Council Welfare Benefit Support Project	-	10,000	(10,000)	-
Somers Town Big Local (Community Chest)	-	1,715	(1,715)	-
<b>Total restricted funds</b>	<b>4,538</b>	<b>59,201</b>	<b>(59,290)</b>	<b>4,449</b>
<b>Total funds</b>	<b>34,098</b>	<b>71,451</b>	<b>(70,027)</b>	<b>35,522</b>

#### 18 Analysis of net assets between funds

	Unrestricted funds Designated £	Restricted funds £	Total funds at 31 March 2025 £
Current assets	71,256	3,027	74,283
Current liabilities	-	(1,696)	(1,696)
<b>Total net assets</b>	<b>71,256</b>	<b>1,331</b>	<b>72,587</b>

## Camden People First

### Notes to the Financial Statements for the Year Ended 31 March 2025 (continued)

#### 18 Analysis of net assets between funds (continued)

	<b>Unrestricted funds Designated £</b>	<b>Restricted funds £</b>	<b>Total funds at 31 March 2024 £</b>
Tangible fixed assets	-	374	374
Current assets	31,073	13,320	44,393
Current liabilities	-	(9,245)	(9,245)
Total net assets	<u>31,073</u>	<u>4,449</u>	<u>35,522</u>

#### 19 Related party transactions

There were no related party transactions in the year.

**CAMDEN PEOPLE FIRST**

England & Wales - Charity number 1118732

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# Accounts

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**Company registration number: 05562231**

**Charity registration number: 1118732**

**Camden People First**

**(A company limited by guarantee)**

**Annual Report and Financial Statements**

**For the Year Ended 31 March 2024**

# Camden People First

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# Camden People First

## Reference and Administrative Details

**Chairman** Mr Jide Akinbiyi

**Trustees**

Alice Etherington  
Sanjay Ramphal  
Christine Mannion  
Paul Edward Tomlinson  
Raymond Reid  
Shelim Miah  
Michaela Mamara  
Frances Mostafa  
Angela Davies  
Gillian Arnold

**Secretary** Frances Mostafa

**Principal Office**

215 Eversholt Street  
Amthill Square  
Eversholt Street  
London  
NW1 1DE

**Registered Office**

215 Eversholt Street  
Amthill Square  
Eversholt Street  
London  
NW1 1DE

The charity is incorporated in United Kingdom.

**Company Registration Number** 05562231

**Charity Registration Number** 1118732

**Independent Examiner**

Morlai Kargbo, FCCA  
Manging Director  
Moracle Limited  
Chartered Certified Accountants & Registered Auditors  
960 Capability Green  
Luton, England, LU1 3PE  
United Kingdom

## **Camden People First**

### **Chairs' Report**

It has been a very busy year for Camden People first. We have used this year to come back fully to the office and we have been able to start most of our meetings including trustees meeting as well as members meeting.

Our dedicated and very supportive staff and volunteers has made sure most of our good projects like the advocacy and welfare benefit project are available (3) days a week to support people who needs support with either advocacy or welfare benefit support.

We have to say a big thank you to our Development Manager, who volunteer this entire period and has worked so hard to make sure we get funding to run our project. We also receive great support from her supporting trustees with making sure they are doing what they say they will do to make Camden People First stronger.

We have made sure what we said we will do last year has been done. We have had the office open (4) days a week from 9.30am till 4.30pm for either drop-in for a chat or meet with peers to socialise as well supporting people with support they need.

This year, we were able to take 32 people with a learning disability to Margate and this happened from the funding we receive from Sommers Town Big Local (STBL). We are also happy to announce the generous funding we received from Julia and Hans Rausing Trust- this funding made a huge impact on the work of our welfare project as well as our advocacy project. We also want to thank Camden Council for their funding support with our welfare benefit project and other support we have been getting from them such as funding advice and way forward for Camden People First. We also want to say thank you to Moracle Accounting Firm for their full support with helping us to manage our money and given us advice as to how we can remain in a good position financial wise. A big thank you to le- software man for all IT support making sure we are fully able to carry out our day to day computing and all IT works especially out meetings on zoom.

Though we had some good news we also have some sad news, as the funding we make to National lottery was not successful this time round, though we have had good amount of funding from them in the past few years. We also lost one of our good members who would not miss any of the event or meetings we organised, Rest in Peace Jean M and you will be missed.

To end my report, I promise you all that we will make sure Camden People First stay stronger and bigger and we will be working in partnership with Sommers town Big Local for support on this and to make sure this happens.

# Camden People First

## Trustees' Report

### ACHIEVEMENT AND PERFORMANCE

#### What We Have Achieved

##### **Welfare Benefits project**

At Camden People First (CPF) we provide free Welfare Benefit support for those in the local community, with the majority of our service users registered with the local council's 'Camden Learning Disability Service', (CLDS).

As we are a part of the Camden Advice Network (CAN) most of our referrals are from their database.

It has been a busy year at **Camden People First** (CPF) as we have successfully **raised £83,010.28 in welfare benefits for the local community, covering a 5-year period.** This includes Council Tax, Person Independent Payments (PIP) Care Allowance, Disability Living Allowance (DLA) Employment Support Allowance (ESA) and Housing Benefit, Rent arrears as well as Cost of living claims.

The local council's online platform Plinth, formerly known as Time to Spare, continues to provide a valuable supply of referrals from the local council and other subsidiary charitable agencies, as well as providing an accessible database, for keeping CPF SU's files and report notes confidential.

The **Plinth Advice Network service** is also, useful for providing quarterly monitoring reports for the local council, and annual reports for other funders.

**See below table for breakdown of claims:**

##### **Personal Independence Payments (PIP)**

12 claimants

34 Attendances

6 Were Female

6 Were Male

9 Had a learning disability

5 Were Bengali

2 Had Mental Health

##### **Disability Living Allowance DLA**

5 claimants

13 Attendances

7 Drop-ins

2 Were Female

3 Was Male

2 Had a learning disability

1 cared for a disabled child

## Camden People First

### Trustees' Report (continued)

## Learning Disability and Disabled Attendances

### 2023-24

- Learning disability 85
- ADHD 8
- Physically Disabled 17
- Bi-Polar 12
- Mental Health 16
- Psychosis 1
- Known Council Tenants 11
- Known Non-Council Tenants 2
- Housing Association/social housing 2
- Sheltered Housing 1
- Hotel 6

With an increase in funding from the **Julia and Hans Rausing Trust** who contacted CPF with their generous offer we have been able to broaden our remit to include those with learning disabilities combined with Dyslexia and/or Autism and Mental Health.

We have also increased our volunteer numbers, alongside with our voluntary Bengali translator we have had two volunteer receptionists. One with a learning disability and the other from the Bengali community, who was quite helpful in taking details from our Bengali Drop-ins inquiring about our services.

The high levels of the local Bengali community needing CPF support for claiming Disability Living Allowance (DLA) continues and we are expecting an increase in numbers of Service Users (SU's) of all the learning disability demography to need assistance during the migration of all benefits claimants onto Universal Credit in the coming months.

The Cost-of-living Crisis has created a deluge of Plinth referrals received by CPF, struggling with debt which have to be signposted or referred onto other agencies/charities that provide support with managing debt.

Fortunately, there has been no problems for our beneficiaries when claiming the financial support, they need. With strong supporting letters and step-by-step guidance many successful benefit Awards have been granted for those with learning disabilities including their carers or parents.

#### Telephone Information and Drop-ins

CPF telephone Welfare support line is open Tuesdays and Wednesdays from 10am to 12pm. During these times CPF is available by staff mobile or the office landline to take enquires about Benefit claims, Cost of Living applications, housing repairs, and rent arrears.

After the initial appointment for completing consent forms and establishing the beneficiaries needs CPF are then ready to book more appointments to begin form filling and dealing with any issues that may arise, such as contacting GP's, Social services, DWP and schools if the application is by a parent for a child.

We also aim to achieve remedy by signposting and information sharing if we are unable to assist when beneficiaries need support outside our remit.

## **Camden People First**

### **Trustees' Report (continued)**

**CPF Appointments are booked for Wednesdays 2 – 4pm. We envisage to change the appointment booking times to a whole day, depending on the beneficiaries' needs.**

**For this financial year (62) Booked appointments was provided with pre-existing beneficiaries of 12 and 11 new clients**

#### **Easy Read and Communication project**

This report will highlight what Camden People First's (CPF) Easy Read group have been doing in the period of April 2023 to March 2024. In our last Easy Read report, we mentioned we would like to continue to put ourselves out there in search for more Easy Read opportunities. We were able to achieve this by taking part in zoom meetings and helping out with Easy Read documents where we can. We have also achieved this by our continuous monthly newsletter uploads, in which we talk about worldwide news and important updates on what is going on around us, mentioning activities and fun day's out that people with learning difficulties can take part in and be informed about. Further to this, we were able to take part in a photoshoot with Photo symbols, which will go on their website for everyone to use and help people with learning difficulties to better understand documents more. We have also been working hard to perfect the CPF website, ensuring it is in the greatest form of Easy Read with no jargon. We have created separate sections of referral to make it easier for people with learning difficulties to refer themselves for help and have ensured the "Recite Me" function is in use to help those who are not able to read. Additionally, we have been uploading our monthly newsletters to our website, ensuring accessibility for those who may not have access to the other social media platforms we post them on.

As last year's report was from April 2022 – March 2023, some of the projects we mentioned in our last report have overlapped as we worked on the Victoria Stuart project in to May 2023. The members enjoyed this greatly as the team from Kingston University visited our office and played interactive games with our members. They spoke about the importance of people with learning difficulties having a say in their own end-of-life care planning, which was a touchy subject for the members, but was an important discussion as it allowed members to understand they too are able to make their own decisions on this matter. We have also continued to work closely with University College London Hospital (UCLH), providing them with our videography and photogenic expertise.

Further to this, CPF Easy Read team have been working hard with someone from Cambridge University on Easy Read projects, reviewing documents together via zoom and informing them of any jargon or misunderstood images in the documents provided. The documents worked on were all medical issues, including gallstones, heavy periods and varicose veins. Members were awarded vouchers at the end of the sessions and it is clear they enjoyed the zoom meetings as they constantly asked whether a new topic we can all work on may arise. With members and trustee meetings also recommencing, the Easy Read team have been putting together invitations, agenda's and minutes from previous meetings into Easy Read. Lastly, this year members also worked hard on CPF's internal policies, creating Easy Read versions of them as requested in the QPM award for CPF advocacy project. Once passed the online stage, a site visit took place in which members were interviewed to see whether CPF would get the qualification or not. Members were excited to express all the work they have done for CPF and why we deserve the award.

For the next year, we plan to continue to promote and create Easy Read documents in hope that we will accumulate more funding for Camden People First.

# Camden People First

## Trustees' Report (continued)

### Advice and Advocacy

**Our free Advocacy Support at Camden People First (CPF) has branched out as a separate project for our provision for people with a learning disability**

With additional financial support from a new benefactor Julia and Hanns Raus CPF has been able to separate our welfare benefit support from our Free independent advocacy service. This has enabled CPF to be more specific with the support we provide for people with learning disabilities.

**Most of our Service Users have a global learning disability with CPF's remit for advocacy support depending on the local council's definition of a learning disability. This is defined as those usually with an IQ below 70, slow development in speech and understanding with the onset from childhood leading to a lasting effect on development.**

CPF's Advocacy support is independent of any connection to any governing bodies, such as the council, schools and other practises, though we do interact on a professional basis with many agencies, we are free from becoming embroiled in conflicts of interest.

To summarise this Introduction CPF with the support of funding from Julia Hans and Raus has made a great impact on our advocacy project

e.g. We have increased our office opening int times from 2 days to 3 days a week, which enable us to provide more support for individuals in need.

**We have also increased our volunteer numbers, alongside with our voluntary Bengali translator we have included two volunteer receptionists. One with a learning disability and the other from the Bengali community. The latter has been quite helpful in taking details from our Bengali Drop-ins enquiring about our Advocacy service.**

### For this financial year:

CPF have provided Independent Advocacy Support 169 times to 49 of individuals with a learning disability during the financial year 2023 to 2024.

CPF Advocacy support includes, drop-ins, telephone support, outreach support, information sharing, signposting and referral internally and externally. With the support from Camden council CPF has had the opportunity to invest in a database named Plinth (formerly known as Time to Spare) which is a pathway for most of our referral cases as well as our website. CPF advocacy support is case note focussed which adhere to the Advocacy Charter of **National Development Team for Inclusion (NDTI)**

The Table below indicates the breakdown of the demography and types of Advocacy support provided

**34 were Female with 74 Attendances and 19 were Male with 95 Attendances**

## Camden People First

### Trustees' Report (continued)

**25 Drop-ins** – which include queries on legal advice, housing and rent information, updates on health conditions, concerns community projects, emotional support. With CPF telephone support line, the issues are quite similar to the queries from the Drop-in enquires. The majority of the times the first telephone call is to gather initial information which then follows onto an appointment for more in-depth support.

#### Types of Disability

22 Had a learning Disability  
10 were Physically disabled  
6 had mental health  
2 had ADHD  
2 Bi-polar  
4 no learning disability  
2 – psychosis

#### Types of Support

10 Needed supports around housing  
7 needed information  
4 were signposted  
3 for Council Tax  
3 Freedom Pass  
11 Phone calls to Job Centre  
2 Accompanying to the Job Centre  
12 benefit Phone calls

#### Ethnicity

8 - Asian/Bangladeshi  
5 - African  
3 - were White  
2 - Arab  
1 - Afghan  
1 - Black British  
1 - Somali  
1 – Ukraine  
27 – Other

#### Age Group

2 - Age 16-24  
2 - Age 25-29  
6 - Age 30-39  
3 - Age 40-49  
6 - Age 50-59  
4 - Age 60-69  
2 - Age 70-79

## Camden People First

### Trustees' Report (continued)

#### Feedbacks (Welfare Benefits project)

*"Thank you for the £500 pounds"*

*"Thank you for getting my benefits. Now I can pay my bills"*

*"Thanks, I really appreciate this. I was not expecting to get all this backdated"*

*"£6,000 paid to me from my PIP"*

#### Feedbacks(Easy Read and Communication project)

##### Feedback from easy tread editors (service users)

SR

- *"I think it has been pretty well – I enjoy being part of the project and I want to do Easy Read more. I enjoy the projects that we do and I was part of the hate and mate crime. I like helping Angela and Raymond and I like choosing pictures to match the words. I think Easy Read is going well so there is nothing to change, except from having more outreach so we can have more deals. Easy Read has been not as busy as the start of the year but we talk about what is going on in the news and look at photos. It was good when we worked with Leila and we had to see if the pictures matched the words to help her project. We learnt about veins and varicose veins which is when your veins get big in the leg. I think that is good we learnt about it in Easy Read because when people look at the pictures they can understand it better because it is jargon."*

AD

- *"Easy Read is doing really good. I like Sanjay and Raymond and Miriam helping me. I like that we made Easy Read invitations about the members meeting and the agenda. In the members meeting I like that the police came and spoke to us about not being alone in the dark if you are outside and how to keep safe. I liked making the invitation for the members meeting and the trustees meeting in Easy Read because we did not have one for a long time. It made me excited because no one could go to the office because of covid but we are allowed to come in now and see everyone. I think all the staff have done really good in Easy Read especially Miriam. She has been really good and if we didn't have Miriam we would not have the project".*

RR

- *"The Easy Read is good and it is always good when Angela, Sanjay and Jide helps. We learn about putting the pictures to match the words and that is very good. I like making the newsletters because they are lovely and it tells you about a lot of things about what is going on in the world and the different activities Camden has. We have been working on the website and it is good because we learn how to use it. It is important because we can check on the website and see what is happening. The website is in Easy Read which is good because we make it easier for people to understand".*

## Camden People First

### Trustees' Report (continued)

#### Feedbacks(Advice and Advocacy)

*"I wish your office is opened every day because you do very good job and you helping a lot of people" – Service user*

*"I really do not know what we would do without you. Thank you so much" – Service user*

*"I really miss coming to the office to do my job. I like when I'm helping out to do the shredding of important papers" – Service user*

*"I miss the disco. I wish you could start the disco again" – Service user*

*"I've only known you for 2 days, but you have done so much for me" – Service user*

*"Wow, this is good. You don't usually get phone calls from people wanting to help you" – Service user*

*"I wish I'd known the advocate all this time. She is very helpful and she listened to my problem and supported me and my son to make sure our gas and electric bill was sorted" – Service user*

*"I am so grateful that you found an art class for my daughter. I've been asking social services to find something for my daughter to involved in – Service user's mum*

*"Thank you, you are a very good organisation" – Service user*

*"Thank you for your information. I feel I can go ahead and do what I need to do now" – Service user*

*"Your advocate should be paid more" – stake*

# Camden People First

## Trustees' Report (continued)

### **Financial review**

The Charity's income was £ 71,451 in the year ended 31 March 2024 compared to £55,689 in the year ended 31 March 2023. The total expenditure was £70,026 in the year to 31 March 2024 compared to £70,141 in the year ended 31 March 2023. The fund balance carried forward at 31 March 2024 was £ 25,371 on General Funds, £ 4,702 on Designated Funds and £4,450 on restricted funds. The full Statement of Financial Activities is set out on page 18 of these accounts.

### ***Policy on reserves***

The Board of Trustees aim to develop and maintain a level of unrestricted reserves which ensures that there are adequate funds to meet current and known future liabilities.

A formal policy on reserves will be agreed in the next financial year by the Trustees.

Reserves will be maintained at a level which ensures that Camden People First core activity could continue during a period of unforeseen difficulties.

Camden People First aims to have reserves equivalent to a minimum of 3 months core costs.

The Charity's free reserves (funds not tied up in fixed assets or designated) stood at £25,997 (2023: £24,115) at the year end.

### ***Investment policy and objectives***

The Memorandum & Articles of Association provides that the organisation invests monies not immediately required for its own purposes in or upon such investments, securities or property, as may be thought fit. At the present time the Trustees' policy is to maintain all such monies on deposits earning a market rate of interest.

### **Structure, governance and management**

#### ***Nature of governing document***

The organisation is a company limited by guarantee and a charity. It is operated under the rules of its memorandum and articles of association. It has no share capital and the liability of each member in the event of winding-up is limited to £1.

#### ***Recruitment and appointment of trustees***

The Directors of the Company are also Charity Trustees for the purpose of Charity Law.

Under the requirements of the memorandum of Association the members of the Trustee are elected at the annual general meeting. All of the trustees are members of the company and guarantee to contribute an amount not exceeding £1 in the event of a winding up.

## Trustees' Report (continued)

### Statement of Trustees' Responsibilities

The trustees (who are also the directors of Camden People First for the purposes of company law) are responsible for preparing the trustees' report and the financial statements in accordance with the United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations.

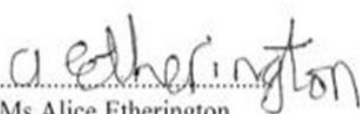
Company law requires the trustees to prepare financial statements for each financial year. Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

#### APPROVAL

Approved by the trustees of the charity on 18 December 2024 and signed on its behalf by:

  
.....  
Ms Alice Etherington  
(Treasurer)

## Camden People First

### Independent Examiner's Report to the trustees of Camden People First

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 March 2024 which are set out on pages 18 to 28

#### Respective responsibilities of trustees and examiner

As the charity's trustees of Camden People First (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of Camden People First are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

#### Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of Camden People First as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



.....  
Morlai Kargbo, FCCA  
Managing Director  
Moracle Limited  
Chartered Certified Accountants & Registered Auditors  
960 Capability Green  
Luton, England, LU1 3PE  
United Kingdom

18 December 2024

## Camden People First

### Statement of Financial Activities for the Year Ended 31 March 2024 (Including Income and Expenditure Account and Statement of Total Recognised Gains and Losses)

	Note	Unrestricted Funds £	Restricted funds £	Total 2024 £	Total 2023 £
<b>Income and Endowments from:</b>					
Donations and legacies	2	12,250	-	12,250	13,860
Charitable activities	3	-	59,201	59,201	41,829
Other trading activities	4		-		-
<b>Total income</b>		<b>12,250</b>	<b>59,201</b>	<b>71,451</b>	<b>55,689</b>
<b>Expenditure on:</b>					
Charitable activities	5	10,737	59,289	70,026	(70,140)
<b>Total expenditure</b>		<b>10,737</b>	<b>59,289</b>	<b>70,026</b>	<b>(70,140)</b>
Net income/(expenditure)		1,513	(88)	1,425	(14,451)
Net income/(expenditure) before transfers		1,513	(88)	1,425	(14,451)
<b>Reconciliation of funds</b>					
Total funds brought forward		29,560	4,538	34,098	48,549
Total funds carried forward	13	<b>31,073</b>	<b>4,450</b>	<b>35,523</b>	<b>34,098</b>

All of the charity's activities derive from continuing operations during the above two periods.

The notes form part of the financial statements.

**Camden People First**  
**(Registration number: 05562231)**

**Balance Sheet as at 31 March 2024**

	Note	2024 £	2023 £
<b>Fixed assets</b>			
Tangible assets	11	374	374
<b>Current assets</b>			
Debtors		1,039	1,039
Cash at bank and in hand		43,354	61,552
<b>Creditors: Amounts falling due within one year</b>	12	(9,244)	(28,867)
<b>Net current assets</b>		<b>35,149</b>	<b>33,724</b>
<b>Net assets</b>		<b>35,523</b>	<b>34,098</b>
<b>Funds of the charity:</b>			
<b>Restricted funds</b>		4,450	4,538
<b>Unrestricted income funds</b>			
General funds		26,371	24,489
Designated funds		4,702	5,071
<b>Total funds</b>	13	<b>35,523</b>	<b>34,098</b>

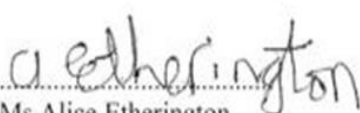
For the financial year ending 31 March 2024 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the charity to obtain an audit of its accounts for the year in question in accordance with section 476; and
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements on pages 18 to 28 were approved by the trustees, and authorised for issue on 18 December 2024 and signed on their behalf by:

  
 Ms Alice Etherington  
 (Treasurer)

The Notes form part of the financial statements

# Camden People First

## Notes to the Financial Statements for the Year Ended 31 March 2024

### 1 Accounting policies

#### Summary of significant accounting policies and key accounting estimates

The principal accounting policies applied in the preparation of these financial statements are set out below.

These policies have been consistently applied to all the years presented, unless otherwise stated.

#### Statement of compliance

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102). They also comply with the Companies Act 2006 and Charities Act 2011.

#### Basis of preparation

Camden People First meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

#### Income and endowments

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of the income receivable can be measured reliably.

#### Expenditure

All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregate similar costs to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources, with central staff costs allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use. Other support costs are allocated based on the spread of staff costs.

### 2 Income from donations and legacies

	Unrestricted funds		
		Total	Total
	General	2024	2023
	£	£	£
Donations and legacies:			
Donations from individuals	12,250	12,250	13,860
	<u>12,250</u>	<u>12,250</u>	<u>13,860</u>
	<u>          </u>	<u>          </u>	<u>          </u>

## Camden People First

### Notes to the Financial Statements for the Year Ended 31 March 2024

#### 3 Income from charitable activities

	<b>Restricted funds</b>	<b>Total 2024</b>	<b>Total 2023</b>
Covid 19 Support Fund /National Lottery	-	-	<i>10,000</i>
Julia And Hans Rausing Trust - Advocacy And Welfare Benefit Project	20,000	20,000	-
Camden Council Welfare Benefit Support Project	10,000	10,000	-
Camden Council ODF Capacity 2023	5,000	5,000	-
Camden Council (LCIL346) - Easy Read	22,486	22,486	-
Camden Council – Advice and Advocacy	-	-	<i>10,000</i>
City Bridge Trust – London Community	-	-	<i>21,829</i>
Somers Town Big Local (Community Chest)	1,715	1,715	-
	59,201	59,201	<i>41,829</i>

#### 4 Income from other trading activities

	<b>Unrestricted funds</b>	<b>Total</b>	<b>Total</b>
	<b>General</b>	<b>2024</b>	<b>2023</b>
	<b>£</b>	<b>£</b>	<b>£</b>
Trading income;			
Other trading income	-	-	-
	-	-	-
	-	-	-

## Camden People First

### Notes to the Financial Statements for the Year Ended 31 March 2024

#### 5 Expenditure on charitable activities

	Note	Unrestricted Funds £	Restricted funds £	Total 2024 £	Total 2023 £
Direct Costs		680	9,572	10,341	8,315
Staff costs		3,861	37,849	41,710	42,384
Allocated support costs	6	6,107	11,868	17,975	19,442
		10,648	59,289	70,026	70,141

#### 6 Analysis of support costs

##### Support costs allocated to charitable activities

	Governance costs £	Staff costs £	Office Costs £	Premises costs £	Other support costs £	Total 2024 £	Total 2023 £
Charitable Costs	-	-	6,658	9,442	315	16,415	17,882
Governance Costs	1,560	-	-	-	-	1,560	1,560
	1,560	-	6,658	9,442	315	17,975	19,442

## Camden People First

### Notes to the Financial Statements for the Year Ended 31 March 2024

#### 7 Net income/(expenditure)

Net income/(expenditure) for the year include:

	<b>2024</b>	<b>2023</b>
	<b>£</b>	<b>£</b>
Depreciation of fixed assets	-	375
Independent Examiner fees	1,560	1,560
	<u>          </u>	<u>          </u>

#### 8 Trustees remuneration and expenses

No trustees, nor any persons connected with them, have received any remuneration from the charity during the year.

No trustees have received any other benefits from the charity during the year.

#### 9 Staff costs

The aggregate payroll costs were as follows:

**Staff costs during the year were:**

Wages and salaries including pension - £41,710 (2023: £42,384).

Average number of employees – 3 (2023:4).

No employee received emoluments of more than £60,000 during the year.

#### 10 Taxation

The charity is a registered charity and is therefore exempt from taxation on its charitable activities.

## Camden People First

### Notes to the Financial Statements for the Year Ended 31 March 2024

#### 11 Tangible fixed assets

	<b>Computer equipment</b>	<b>Total</b>
	<b>£</b>	<b>£</b>
<b>Cost</b>		
At 1 April 2023	4,473	4,473
At 31 March 2024	4,473	4,473
<b>Depreciation</b>		
At 1 April 2023	4,099	4,099
Depreciation	-	-
At 31 March 2024	4,099	4,099
<b>Net book value</b>		
At 31 March 2024	374	374
At 31 March 2023	374	374

#### 12 Creditors: amounts falling due within one year

	<b>2024</b>	<b>2023</b>
	<b>£</b>	<b>£</b>
Trade creditors	2,164	24,768
	2,164	24,768

## Camden People First

### Notes to the Financial Statements for the Year Ended 31 March 2024

<b>13 Fund summary – Current Year</b>	<b>Balance at 1 April 2023</b>	<b>Incoming resources</b>	<b>Resources expended</b>	<b>Transfers Between funds</b>	<b>Balance at 31 March 2024</b>
	£	£	£	£	£
<b>General</b>					
Project -Easy Read		12,250	(10,368)		1,882
CPF Social Enterprise	29,560		(369)		29,191
<b>Total Unrestricted Funds</b>	<u>29,560</u>	<u>12,250</u>	<u>(10,737)</u>	<u>-</u>	<u>31,073</u>
<b>Restricted funds</b>					
Julia And Hans Rausing Trust - Advocacy And Welfare Benefit Project	-	20,000	(20,000)	-	-
Camden Council Resilience Fund	603	-	(320)	-	283
National Lottery Reaching Community (Disability Hate & Mate Crime) (Restricted)	3,935	-	(608)	-	3,327
Camden Council (LCIL346) - Easy Read	-	22,486	(21,646)	-	840
Camden Council ODF Capacity 2023	-	5,000	(5,000)	-	-
Camden Council Welfare Benefit Support Project	-	10,000	(10,000)	-	-
Somers Town Big Local (Community Chest)	-	1,715	(1,715)	-	-
<b>Total restricted funds</b>	<u>4,538</u>	<u>59,201</u>	<u>(59,289)</u>	<u>-</u>	<u>4,450</u>
<b>Designated funds</b>					
Easy Read project	5,071	-	(369)		4,702
<b>Total Designated funds</b>	<u>5,071</u>	<u>-</u>	<u>(369)</u>		<u>4,702</u>
<b>Total funds</b>	<b>34,098</b>	<b>71,451</b>	<b>70,026</b>	<b>-</b>	<b>35,523</b>

## Camden People First

### Notes to the Financial Statements for the Year Ended 31 March 2024

<b>13.1 Fund summary – Prior Year</b>	<b>Balance at 1 April 2022 £</b>	<b>Incoming resources £</b>	<b>Resources expended £</b>	<b>Balance at 31 March 2023 £</b>
<i>General</i>				
CPF Social Enterprise	36,369	13,860	20,670	29,559
<b>Restricted funds</b>				
National Lottery Fund - Disability Hate & Mate Crime	9,116	-	(5,181)	3,935
Camden Council Advice and Advocacy		10,000	(10,000)	-
City Bridge Trust	564	-	(564)	-
Camden Council(OMD)	2,500	-	(2500)	-
Camden Council Resilience Fund	-	10,000	(9,397)	603
Camden Council LCIL 346	-	21,829	(21,829)	-
Big Lottery -Award for All	-	-	-	-
National Lottery Covid 19 Support Fund	-	-	-	-
<b>Total restricted funds</b>	12,180	41,829	(49,471)	4,538
<b>Designated Funds</b>				
Easy Read Project	7,047	-	1,977	5,071
<b>Total Designated Funds</b>	7,047	-	1,977	5,071
<b>Total funds</b>	<b>48,549</b>	<b>55,689</b>	<b>70,141</b>	<b>34,098</b>

## Camden People First

### Notes to the Financial Statements for the Year Ended 31 March 2024

#### 14 Analysis of net assets between funds

	Unrestricted	Restricted	Total funds
	funds	funds	
	£	£	£
Tangible fixed assets	-	374	374
Current assets	31,073	13,320	44,393
Current liabilities	-	(9,244)	(9,244)
Total net assets	<u>31,073</u>	<u>4,450</u>	<u>35,523</u>

#### 15 Related party transactions

There were no related party transactions in the current and previous year.

**CAMDEN PEOPLE FIRST**

England & Wales - Charity number 1118732

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# Accounts

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**Company registration number: 05562231**

**Charity registration number: 1118732**

## **Camden People First**

**(A company limited by guarantee)**

### **Annual Report and Financial Statements**

**For the Year Ended 31 March 2023**

# Camden People First

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**Camden People First**  
**Reference and Administrative Details**

**Chairman** Mr Jide Akinbiyi

**Trustees** Ms Alice Etherington

Gill Arnold

Angela Davies

Christine Mannion

Raymond Reid

Dave Bryan

Michaela Mamara

Ursula Allsopp

**Secretary** Frances Mostafa

**Principal Office**  
215 Eversholt Street  
Amthill Square  
Eversholt Street  
London  
NW1 1DE

**Registered Office**  
215 Eversholt Street  
Amthill Square  
Eversholt Street  
London  
NW1 1DE

The charity is incorporated in United Kingdom.

**Company Registration Number** 05562231

**Charity Registration Number** 1118732

**Independent Examiner** Morlai Kargbo, FCCA  
Manging Director  
Moracle Limited  
Chartered Certified Accountants & Registered Auditors  
960 Capability Green  
Luton, England, LU1 3PE  
United Kingdom

## Camden People First

### Chair's Report

Another year to let our members and supporters know what we have been up to. What we have done well and what we promised we will do for the future and where we have not been too good at what we plan to do.

2022 – 2023 brings some good news and not so good news as most of Camden People First main core funding and project funding came to an end and we were unable to secure further funding due to staff shortage and other external factors, for example the cost-of-living fund which has seen an impact on small charities making it harder for small charities to access funding.

Our irreplaceable development worker who has been working with the organisation for 12 years as full-time staff, though she was on a payroll for 3 days a week had to stop being on payroll due to lack of funding for her position but we are very grateful she still remains with the organisation as an incredible volunteer working 2 days a week. Her tremendous support to drive Camden People First through has enabled the organisation to secure funding for the organisation advice and easy read project. She has worked tirelessly with the organisation accountancy firm (Moracle) to work on organisation budget and management account for the trustee board.

This financial year, we also lost our wonderful finance officer who has been with the organisation for 10 years mostly as part-time staff and volunteering most of her other days. Kimberly, now provides support as a volunteer on payroll on a weekend when she is free.

We plan to fundraise for the post of a director and we want to recruit more new members especially younger members to be a part of the trustee board. Most of the current trustees have been on the board for over 10 years and are very happy to stay on as they are very experienced in the field of learning disability being experts by experience themselves. We also plan to have at least 1 or 2 people who are not learning disabled to be on the board especially someone with good knowledge of finance and governance.

We hope to see a good financial year for the coming year as with the great support of our development manager, she has made application to various trusts and funders and fingers crossed hope they will all be accepted.

We are happy to say that our advice and welfare project has provided huge support to most people with learning disabilities to access the cost of living fund as well as other benefit support such as DLA, PIP and other welfare benefit support.

I would like to say thank you to all our members for their understanding in the short of service provision for example, members meeting and social event. We hope to resume all our services again in the coming year.

Finally, a huge thank you to all the organisations and individuals who have supported the work of Camden People First, either by funding or in-kind support and donation.

Jide AKINBIYI

Jide Akinbiyi  
(Chair)

## **Camden People First**

### **Development Manager Report**

At Camden People First (CPF) we aim to support as many people as possible with learning disabilities from the local community. Stumbling blocks may arise when people with other social needs are keen to use our services.

To overcome this problem, we actively encourage and empower those with more diverse needs, through the use of our internal and external referral and signposting services, enabling them to seek further support.

CPF work alongside our local council's online Advice Network named Time to Spare where many people in need of supportive and charitable services are referred to the online portal.

ALL USER ENGAGEMENTS TOTAL - 263

153- Female

110- Male

134 - Cost of Living funds

71- Welfare benefit

11- Advocacy

17- Information sharing

20 Referral

10- others (general support)

CPF Advice Services have been successful in achieving a wide range of support for our local Bengali community.

With our own internal volunteer interpreter, who also has a learning disability, we have achieved positive outcomes for many welfare benefit claims such as, Disability Living Allowance (DLA) Personal Independent Payments (PIP) and Universal Credit.

The Advice services support the service users to making calls to Department of work and Pension, making phone calls about housing issues, such as rent arrears, and utility price increases.

Also due to the impact of the rise in the Cost of Living, CPF supported 134 service users to access the Cost of Living, fund provided by the government for those in need. All were supported to complete the Camden council online Cost of living application forms and were successfully awarded. CPF is pleased to say that during this financial year we raised £13,000 in income for service users.

### **ADVOCACY SERVICES**

During this financial year CPF was not able to provide many people with advocacy support due to constraints on funding and resources. Though there is a high need of advocacy support for people with learning disabilities who have highlighted that they prefer CPF to support them with their advocacy needs.

CPF plan to apply for funding for our Advocacy project which will employ a separate advocacy worker who will supply two days of advocacy support including case recording and attending best interest meetings as well as other outreach benefit support.

## **Camden People First Trustees' Report**

We are currently updating our Advocacy Service in line with QPM requirements and expect to be fully active as a qualified Advocacy Service by January 2024.

This will assist CPF to reach more people with learning disability in need of our advocacy service and for us to help our current service users more efficiently.

In total during this financial year CPF supported 11 people with in depth advocacy support including case recording.

### **TELEPHONE ADVICE and DROP-INS**

CPF telephone advice line is every Wednesday from 10am to 12pm and ranges from queries about Camden Council Cost of Living applications, housing issues, such as tenancy allocations, housing repairs, rent arrears signposting and information sharing.

With most of our service users we make conference calls to benefit agencies, enabling the service user to speak up for themselves after introductions are made and verbal consent given.

Though CPF had a separate mobile advice line we are now looking at having a separate advice office land line.

CPF drop-in services are open Wednesdays 2 – 4pm. During these times the office is open for service users with a learning disability to drop by without having a pre-arranged appointment. Drop-in services range from enquiries about school transport, clothing, travel

passes, legal information, housing matters, medical issues, they may have. Supporting people to make telephone calls to the benefit offices, GP's and various departments of Camden council.

CPF drop-in cases generally are picked up for in-depth support including case recording which can be looked into further by providing service users with a booked appointment.

- TELEPHONE ADVICE
- Telephone Advice 25
- Female 15
- Male 10
- Benefit advice 11
- Advocacy 4
- Cost of Living Fund 10

The highest proportion of our service users are female and tend to be Bengali. This is because CPF is based in Somers town Ward in Camden which has a high proportion of Bengali community and within this community at least 3 in 5 families are supporting someone with learning disability.

## **Camden People First**

### **Trustees' Report**

#### **SERVICE USERS' FEEDBACK**

“Camden People first, I do not know what I would have done if your support was not there. You gave me and my family our dignity and make us feel we are human again. You are all good at listening to peoples' problem and were you can not help them directly, you still try your best to send them to other organisation who can support them with what they came to you for help with”.

“This good organisation has supported me and my family again to get our DLA sorted out for our 2 children who are also disabled. We don't speak English but Bengali and the lady who is working at Camden People First helped me to get a volunteer interpreter who helped to translate for us.”

“What are really like about Camden People First is that as soon as they know what support you need, they try to give you an appointment very quick and then spend some good time with you to provide the support you need. They do not rush you or make you feel that you are not worth it”

“Volunteering at Camden People First as an office worker makes me feel that I can be employ by any big organisation as long as they try to understand my needs that I have got learning difficulty and sometimes forget to do things”.

“I missed the funky moves disco and healthy eating club Camden People First use to do. I was able to make new friends from this club as well as been able to have a healthy home cooked food for as little as £5 a three-course meal that is from various culture, such as jollof rice, vegetable curry, macaroni cheese and fried fish and plantain”.

#### **EASY READ**

This report will highlight what Camden People First's Easy Read group have been doing in the period of April 2022 and March 2023. Our members have been quite busy throughout the year, working on things such as the monthly newsletter, constantly changing and improving the CPF website, and participating in projects with the NHS to improve the quality of life of people with learning disabilities.

#### **What is going well for the Easy Read group?**

Members have continued to meet up every Monday morning to formulate a monthly newsletter to keep members of the public updated on what is going on in the world. The newsletter includes information about current and upcoming news, upcoming activities and fun day out for people with learning disabilities, help with the promotion of news from other organisations and much more. CPF members reflect at the end of each session to talk about how it went and always give positive feedback. Members believe the sessions are important as the newsletters posted are in Easy Read, so give other people with learning disabilities an easier way of getting involved and knowing what is going on around them.

## **Camden People First**

### **Trustees' Report**

In addition to the newsletters, members also participated in external projects such as one with UCLH and one with Kingston University. The former involved members attending UCLH hospital on multiple occasions to assist the hospital and provide help from the perspective of those with learning disabilities. One reason for attending included capturing pictures and videos of our members in the hospital to help in the promotion of 'hospital passports' in which the hospital had introduced a way for people with learning disabilities to be seen efficiently. The 'passport' included information about the persons disabilities to allow them to be seen faster as there is also information on how to help assist the patient further with a person-centred approach. Members really enjoyed this project as they could relate fully and agreed it was an essential thing to have, so loved the idea of helping to promote it.

Other reasons for visiting the hospital included being part of a panel of judges interviewing different potential employees of the hospital looking to take on a role which would involve looking after and caring for people with learning disabilities. Members also enjoyed this as they were given a chance to have a say on the qualities they think people who work with LD members should have.

The other project members participated in during the last year was a project with Kingston University, who were doing a project on the approaches for end-of-life care planning with people with learning disabilities. CPF members understood this would be a sensitive topic but were still willing to participate and were able to greatly help with the information shared.

They enjoyed themselves greatly as the University team came to the office and played games to break the ice and to help explain their visions further.

Finally, members have also been working on improving and updating the CPF website regularly. We are able to see the amount of people who view the website, which increases each time and we are also getting many self-referrals through it. Members also like the 'ReciteMe' feature on the website as it is a tool in which those who are unable to read can use as the page will be read aloud for them. It is also a useful tool as it includes many different languages for those who may not speak English. Members enjoy the website as it is easy to use and has their pictures on it.

#### **What could be better about Easy Read?**

It has been agreed by all that Easy Read is going very well, however it would be better if we had more frequent Easy Read projects to participate in. Members have reported they get sad when we do not have new projects for a long period of time as they really enjoy them and could sometimes get bored if not for them.

#### **What do we plan to do?**

Camden People First Easy Read group plan to continue to put ourselves out there in the search for more Easy Read opportunities. We will also continue to post monthly Easy Read newsletters to help those with learning disabilities to be able to know what is going on around them. We plan to also take part in more photoshoots with Photosymbols to provide more pictures for their website for us and others to use.

#### **Feedback from members**

I enjoy making Easy Read because it is fun. I like to help out other members of the group with their reading when they get stuck. We worked on some policies and they were interesting. We checked to make sure they were understandable for other people with learning disabilities. It is a bit sad that we have not had any Easy Read contracts because I would like to keep working on Easy Read documents. I think is important because it helps people to understand what they are reading. I enjoyed taking part in listening to a person speak when she was applying for a job at UCLH. I was part of the panel and we did an interview for two people to see who is suitable for the job. We also did work on the Camden People First website. The website is fun and enjoyable because it gets people involved in our projects. It also looks nice and I like seeing my face on it. It looks nice and presentable.

## **Camden People First**

### **Trustees' Report**

#### **Thank you**

We would like to say a big thank you again this year to all the organisations, funders, donors and people who have supported the work of Camden People First. Some of you have given us financial support and some your time as volunteers or advisers.

Camden Council

National Lottery

City bridge

Potters brooks

Photosymbols

Le softwareman

St Mary's church

Moracle

All individual volunteers, staff and members.

#### **Financial review**

The Charity's income was £55,689 in the year ended 31 March 2023 compared to £99,650 in the year ended 31 March 2022. The total expenditure was £70,141 in the year to 31 March 2023 compared to £92,455 in the year ended 31 March 2022. The fund balance carried forward at 31 March 2023 was £29,559 on unrestricted funds, and £4,538 on restricted funds. The full Statement of Financial Activities is set out on page 12 of these accounts.

#### ***Policy on reserves***

The Board of Trustees aim to develop and maintain a level of unrestricted reserves which ensures that there are adequate funds to meet current and known future liabilities.

A formal policy on reserves will be agreed in the next financial year by the Trustees. Reserves will be maintained at a level which ensures that Camden People First core activity could continue during a period of unforeseen difficulties.

Camden People First aims to have reserves equivalent to a minimum of 3 months core costs. The Charity's free reserves (funds not tied up in fixed assets or designated) stood at £24,115 (2022: £29,322) at the year end.

#### ***Investment policy and objectives***

The Memorandum & Articles of Association provides that the organisation invests monies not immediately required for its own purposes in or upon such investments, securities or property, as may be thought fit. At the present time the Trustees' policy is to maintain all such monies on deposits earning a market rate of interest.

# Camden People First

## Trustees' Report

### **Structure, governance and management**

#### *Nature of governing document*

The organisation is a company limited by guarantee and a charity. It is operated under the rules of its memorandum and articles of association. It has no share capital and the liability of each member in the event of winding-up is limited to £1.

#### *Recruitment and appointment of trustees*

The Directors of the Company are also Charity Trustees for the purpose of Charity Law.

Under the requirements of the memorandum of Association the members of the Trustee are elected at the annual general meeting. All of the trustees are members of the company and guarantee to contribute an amount not exceeding £1 in the event of a winding up.

### **Small companies provision statement**

This report has been prepared in accordance with the small companies regime under the Companies Act 2006.

### **Statement of Trustees' Responsibilities**

The trustees (who are also the directors of Camden People First for the purposes of company law) are responsible for preparing the trustees' report and the financial statements in accordance with the United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations.

Company law requires the trustees to prepare financial statements for each financial year. Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

## **Camden People First**

### **Trustees' Report**

The trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

#### **Approval**

Approved by the trustees of the charity on 15 January 2024 and signed on its behalf by:

## Camden People First

### Independent Examiner's Report to the trustees of Camden People First

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 March 2023 which are set out on pages 13 to 22.

#### Respective responsibilities of trustees and examiner

As the charity's trustees of Camden People First (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of Camden People First are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

#### Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of Camden People First as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

.....  
Morlai Kargbo, FCCA  
Managing Director  
Moracle Limited  
Chartered Certified Accountants and Registered Auditors  
960 Capability Green  
Luton, England  
United Kingdom  
LU1 3PE

15 January 2024

## Camden People First

### Statement of Financial Activities for the Year Ended 31 March 2023 (Including Income and Expenditure Account and Statement of Total Recognised Gains and Losses)

		Unrestricted Funds	Restricted funds	Total 2023	Total 2022
	Note	£	£	£	£
<b>Income and Endowments from:</b>					
Donations and legacies	2	13,860	-	13,860	25,752
Charitable activities	3	-	41,829	41,829	70,068
Other trading activities	4	-	-	-	3,830
Total income		<u>13,860</u>	<u>41,829</u>	<u>55,689</u>	<u>99,650</u>
<b>Expenditure on:</b>					
Charitable activities	5	(20,670)	(49,471)	(70,141)	(92,455)
<b>Total expenditure</b>		<b>(20,670)</b>	<b>(49,471)</b>	<b>(70,141)</b>	<b>(92,455)</b>
Net income/(expenditure)		(6,810)	(7,642)	(14,452)	23,996
Net income/(expenditure) before transfers		(6,810)	(7,642)	(14,452)	23,996
<b>Reconciliation of funds</b>					
Total funds brought forward		36,369	12,180	48,549	17,359
Total funds carried forward	13	<u>29,559</u>	<u>4,538</u>	<u>34,097</u>	<u>41,355</u>

All of the charity's activities derive from continuing operations during the above two periods.

The notes form part of the financial statements.

**Camden People First**  
**(Registration number: 05562231)**  
**Balance Sheet as at 31 March 2023**

	Note	2023 £	2022 £
<b>Fixed assets</b>			
Tangible assets	11	374	-
<b>Current assets</b>			
Debtors		1,039	-
Cash at bank and in hand		61,551	97,224
<b>Creditors: Amounts falling due within one year</b>	12	(28,867)	(48,675)
<b>Net current assets</b>		<u>33,723</u>	<u>48,549</u>
<b>Net assets</b>		<u>34,097</u>	<u>45,549</u>
<b>Funds of the charity:</b>			
<b>Restricted funds</b>		4,538	12,180
<b>Unrestricted income funds</b>			
General funds		24,489	29,322
Designated funds		5,070	7,047
<b>Total funds</b>	13	<u>34,097</u>	<u>48,549</u>

For the financial year ending 31 March 2023 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the charity to obtain an audit of its accounts for the year in question in accordance with section 476; and
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements on pages 13 to 22 were approved by the trustees, and authorised for issue on 15 January 2024 and signed on their behalf by:

# Camden People First

## Notes to the Financial Statements for the Year Ended 31 March 2023

### 1 Accounting policies

#### Summary of significant accounting policies and key accounting estimates

The principal accounting policies applied in the preparation of these financial statements are set out below.

These policies have been consistently applied to all the years presented, unless otherwise stated.

#### Statement of compliance

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102). They also comply with the Companies Act 2006 and Charities Act 2011.

#### Basis of preparation

Camden People First meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

#### Income and endowments

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of the income receivable can be measured reliably.

#### Expenditure

All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregate similar costs to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources, with central staff costs allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use. Other support costs are allocated based on the spread of staff costs.

### 2 Income from donations and legacies

	Unrestricted		
	funds		
		Total	Total
	General	2023	2022
	£	£	£
Donations and legacies;			
Donations from individuals	13,860	13,860	25,752
	<u>13,860</u>	<u>13,860</u>	<u>25,752</u>
	<u>          </u>	<u>          </u>	<u>          </u>

## Camden People First

### Notes to the Financial Statements for the Year Ended 31 March 2023

#### 3 Income from charitable activities

	Restricted funds	Total 2023	Total 2022
Covid 19 Support Fund / National Lottery	10,000	10,000	57,328
Camden Council (OMD)	-	-	2,500
Camden Council – Advice and Advocacy	10,000	10,000	-
City Bridge Trust – London Community	21,829	21,829	240
Disability Hate & Mate Crime- DHMC /National Lottery	-	-	10,000
	<b>41,829</b>	<b>41,829</b>	<b>70,068</b>

#### 4 Income from other trading activities

	Unrestricted funds	Total 2023	Total 2022
	General	2023	2022
	£	£	£
Trading income;			
Other trading income	-	-	3,830
	-	-	<b>3,830</b>

## Camden People First

### Notes to the Financial Statements for the Year Ended 31 March 2023

#### 5 Expenditure on charitable activities

	Note	Unrestricted Funds £	Restricted funds £	Total 2023 £	Total 2022 £
Direct Cost		-	8,315	8,315	5,258
Staff costs		-	42,384	42,384	67,791
Allocated support costs	6	9,696	9,746	19,442	19,406
		<u>9,696</u>	<u>60,445</u>	<u>70,141</u>	<u>98,642</u>

#### 6 Analysis of support costs

##### Support costs allocated to charitable activities

	Governance costs £			Other support costs £		Total 2023 £	Total 2022 £
	-	-	Office Costs £	Premises costs £	-		
Charitable Costs	-	-	8,101	9,326	455	17,882	16,470
Governance Costs		1,560	-	-	-	1,560	2,936
		<u>1,560</u>	<u>8,101</u>	<u>9,326</u>	<u>455</u>	<u>19,442</u>	<u>19,406</u>

## Camden People First

### Notes to the Financial Statements for the Year Ended 31 March 2023

#### 7 Net income/(expenditure)

Net income/(expenditure) for the year include:

	<b>2023</b>	<b>2022</b>
	<b>£</b>	<b>£</b>
Depreciation of fixed assets	375	375
Independent Examiner fees	1,560	1,560
	<u>          </u>	<u>          </u>

#### 8 Trustees remuneration and expenses

No trustees, nor any persons connected with them, have received any remuneration from the charity during the year.

No trustees have received any other benefits from the charity during the year.

#### 9 Staff costs

The aggregate payroll costs were as follows:

**Staff costs during the year were:**

Wages and salaries including pension - £42,384 (2022: £67,790).

Average number of employees – 4 (2022: 4).

No employee received emoluments of more than £60,000 during the year.

#### 10 Taxation

The charity is a registered charity and is therefore exempt from taxation on its charitable activities.

## Camden People First

### Notes to the Financial Statements for the Year Ended 31 March 2023

<b>11 Tangible fixed assets</b>	<b>Computer equipment</b>	<b>Total</b>
	<b>£</b>	<b>£</b>
<b>Cost</b>		
At 1 April 2022	4,473	4,473
At 31 March 2023	4,473	4,473
<b>Depreciation</b>		
At 1 April 2022	3,724	4,099
Depreciation	375	374
At 31 March 2023	4,099	4,473
<b>Net book value</b>		
At 31 March 2023	374	-
At 31 March 2022	749	374
 <b>12 Creditors: amounts falling due within one year</b>		
	<b>2023</b>	<b>2022</b>
	<b>£</b>	<b>£</b>
Trade creditors	24,768	2,717
	24,768	2,717

## Camden People First

### Notes to the Financial Statements for the Year Ended 31 March 2023

<b>13 Fund summary – Current Year</b>	<b>Balance at 1 April 2022 £</b>	<b>Incoming resources £</b>	<b>Resources Expended £</b>	<b>Transfers Between funds £</b>	<b>Balance at 31 March 2023 £</b>
<b>General</b>					
CPF Social Enterprise	29,322	13,860	(18,693)	-	24,489
<b>Total Unrestricted Funds</b>	<u>29,322</u>	<u>13,860</u>	<u>(18,693)</u>	<u>-</u>	<u>24,489</u>
<b>Restricted funds</b>					
National Lottery Fund - Disability Hate & Mate Crime	9,116	-	(5,181)	-	3,935
Camden Council Advice and Advocacy	-	10,000	(10,000)	-	-
City Bridge Trust	564	-	(564)	-	-
Camden Council (OMD)	2,500	-	(2,500)	-	-
Camden Council Resilience Fund	-	10,000	(9,397)	-	603
Camden Council LCIL346	-	21,829	(21,829)	-	-
BIG LOTTERY - AWARD FOR ALL	-	-	-	-	-
National Lottery Covid 19 Support Fund	-	-	-	-	-
<b>Total restricted funds</b>	<u>12,180</u>	<u>41,829</u>	<u>(49,471)</u>	<u>-</u>	<u>4,538</u>
<b>Designated funds</b>					
Easy Read project	7,047	-	(1,977)	-	5,070
<b>Total Designated funds</b>	<u>7,047</u>	<u>-</u>	<u>(1,977)</u>	<u>-</u>	<u>5,070</u>
<b>Total funds</b>	<b>48,549</b>	<b>55,689</b>	<b>(70,141)</b>	<b>-</b>	<b>34,097</b>

## Camden People First

### Notes to the Financial Statements for the Year Ended 31 March 2023

<b>13.1 Fund Summary Prior Year</b>	<b>Balance at 1</b>	<b>Incoming</b>	<b>Resources</b>	<b>Transfers</b>	<b>Balance at 31</b>
	<b>April 2021</b>	<b>Resources</b>	<b>Expended</b>	<b>Between Funds</b>	<b>March 2022</b>
	£	£	£	£	£
General					
CPF Social Enterprise	13,990	29,582	(14,250)	-	29,322
<b>Total Unrestricted Funds</b>	<b>33,990</b>	<b>29,582</b>	<b>(14,250)</b>	<b>-</b>	<b>29,322</b>
<b>Restricted funds</b>					
National Lottery Fund - Disability Hate & Mate Crime	5,906	57,328	(54,118)	-	9,116
Camden Council (OMD)	-	2,500	-	-	2,500
City Bridge Trust	1,292	-	(728)	-	564
National Lottery COVID 19 Support fund		5,161	(5,536)	-	(375)
Open Space Event / Capital Grant		-	(682)	-	
<b>Total restricted funds</b>	<b>7,198</b>	<b>59,828</b>	<b>(54,846)</b>	<b>-</b>	<b>12,180</b>
<b>Designated funds</b>					
Easy Read project	20,000	-	12,953	-	7,047
<b>Total Designated funds</b>	<b>20,000</b>	<b>-</b>	<b>12,593</b>	<b>-</b>	<b>7,047</b>
<b>Total funds</b>	<b>41,355</b>	<b>99,650</b>	<b>(92,455)</b>	<b>-</b>	<b>48,549</b>

## Camden People First

### Notes to the Financial Statements for the Year Ended 31 March 2023

#### 14 Analysis of net assets between funds

	Unrestricted	Restricted	Total funds
	funds	funds	
	£	£	£
Tangible fixed assets	-	374	374
Current assets	29,559	33,031	62,590
Current liabilities	-	(28,867)	(28,867)
Total net assets	<u>29,559</u>	<u>4,538</u>	<u>34,097</u>

#### 15 Related party transactions

There were no related party transactions in the current and previous year.

**CAMDEN PEOPLE FIRST**

England & Wales - Charity number 1118732

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# Accounts

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**Company registration number: 05562231**

**Charity registration number: 1118732**

## **Camden People First**

**(A company limited by guarantee)**

### **Annual Report and Financial Statements**

**For the Year Ended 31 March 2022**

# Camden People First

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**Camden People First**  
**Reference and Administrative Details**

**Chairman** Mr Jide Akinbiyi

**Trustees** Ms Alice Etherington

Gill Arnold

Angela Davies

Christine Mannion

Raymond Reid

Dave Bryan

Michaela Mamara

Ursula Allsopp

**Secretary** Frances Mostafa

**Principal Office** 215 Eversholt Street

Amthill Square

Eversholt Street

London

NW1 1DE

**Registered Office** 215 Eversholt Street

Amthill Square

Eversholt Street

London

NW1 1DE

The charity is incorporated in United Kingdom.

**Company Registration Number** 05562231

**Charity Registration Number** 1118732

**Independent Examiner** Morlai Kargbo, FCCA  
Manging Director  
Moracle Limited  
Chartered Certified Accountants & Registered Auditors  
960 Capability Green  
Luton, England, LU1 3PE  
United Kingdom

## Camden People First

### Chair's Report

My name is Jide and I am the chair of Camden People First. I have been a member of Camden People First for almost all my life. I have a learning difficulty as I do not like to say I have a learning disability. Because if I do get the right support, I can do things independently with very little help.

I have been very sad and upset because during the Covid we have not been able to meet as members and trustees of Camden People First and I really do miss my friends. I missed our discos and healthy eating lunch club.

Camden People First staff and volunteers have been working very hard to make sure people with learning difficulties like myself get the right support they need and to be able to speak up for themselves. We are very lucky to get good staff as they help to keep the office open (1) day a week during this difficult time and we plan to have the office open (3) days a week from April 2022.

Most of our members have taken the covid and flu vaccine, so we are ready to go out and start doing things that we enjoying doing best.

We are planning a lot of good things for next year and we do hope there will be no more covid to stop us from doing what we enjoy doing best.

Thank you to everyone that has supported us during this time.

Jide AKINBIYI

.....  
Jide Akinbiyi  
(Chair)

## **Camden People First**

### **Development Manager Report**

For this financial year, Camden People First has been successful in empowering its staff, volunteers and users involved by providing in-house on line and telephone advice, support with supervision and training pertaining to the various aspect of their job roles. My interaction with staff, users involves and volunteers increased to 55%.

As we were still partially open for direct face to face physical contact in the office due to the Covid restraints, it has been difficult to provide some of our invaluable services directly to our members, this service includes our social activities such as our quarterly discos and healthy eating lunch club. It has also been difficult for us to have our quarterly members meeting as most of our members are not fully equipped or in favour of online meetings through zoom.

As the development manager, it has also been a very trying period for me due to family bereavements and impacted health issues, hence fundraising for the organisation has not been to prioritise which has a dull impact on the organisation income generating process. I was only able to do one application to Camden council (CIL) programme for **£44,314** and this was successfully awarded in April 2022 for our Easy read project.

30% of my time was also spent on attending network, partnership and collaborative meetings via zoom and teams. The introduction of Camden Council Time to Spear database (CRM) and the Advice Network saw an increase in collaboration partnership working with the advice network and 25% of my time spent on emails communication.

Overall, we have planned together with management committee to make fundraising a number (1) priority for the next financial year and since September 2022, we have been writing applications and proposal for various project funding. We have reached the second stage of our QPM kite mark and we hope to achieve the award by June 2023.

I would like to extend my sincere gratitude to all those who have supported Camden People First, especially Camden community partnership team for funding our new website which is seeing a huge increase of new people visiting the site and requesting support for our advice and advocacy service.

**Thank you to all the following organisations and people who have helped us throughout this financial year:**

National Lottery Fund

Camden Council

Photo symbol

Potter Brookes

St Mary's Magdalen Centre

Lesoft-wareman

Volunteers and staff

Moracle Limited

  
.....  
Claudia Macauley  
(Development Manager)

## Camden People First Trustees' Report

### FINANCIAL REVIEW

The Charity's income was £99,650 in the year ended 31 March 2022 compared to £122,638 in the year ended 31 March 2021. The total expenditure amounted to £92,455 in the year ended to 31 March 2022 compared to 98,642 in the year ended 31 March 2021.

Camden People First ended the 2021/2022 financial year with a fund balance carried forward of £38,199 in general unrestricted funds. The Charity's reserves policy is to maintain unrestricted reserves to cover three months' core expenditure.

The Charity's free reserve ( i.e. Funds not tied up in Fixed Assets or Designated) stood at £31,152 at the year end.

### Reserves Policy

The organisation's current reserves policy is simply to maintain sufficient cash flow for known commitments and to:

- Meet contractual liabilities should the organisation have to close. This includes redundancy pay, amounts due to creditors, and commitments under leases.
- Meet unexpected costs such as the breakdown of equipment, building costs, staff cover in case of illness, maternity leave, parental leave and legal costs defending the Charity's interests
- Ensure that the organisation can continue to provide appropriate services to those who need them. Within this context, to minimise recruitment, staff training, staff induction and marketing costs by avoiding the need for redundancies caused by a financial crisis and to provide working capital when funding is paid in arrears.

### Advice and Advocacy Project

At **Camden People First**, we support people with learning disabilities to gain confidential and free advice, we may also advocate on their behalf when needed for housing repairs and benefit applications. Our aim is to support people with learning disabilities to achieve independence and a full and active involvement with their community.

In total during the period 1<sup>st</sup> April 2021 – 31<sup>st</sup> March 2022 CPF supported 23 service users with learning disabilities and diverse needs and requests. (Please refer to the graphs)

We have been successful in achieving such outcomes by working alongside other local charities and agencies **via Camden Council's Advice and Network (CAN)** website on the **Time to Spare** platform, which we joined in January 2021. The website is updated regularly with input from attending organisations Network meetings enabling each agency to monitor and record confidential information whilst maintaining privacy for our Service users.

Though we had a slow start at the beginning of 2021, engagements have steadily increased throughout the year, especially after we joined CAN (Camden Advice Network) in July 2021. This is reflected by a sharp increase in the number of Service Users engaging with our charity through the later stages of 2021, which will become more evident in the next financial year of 2022/2023.

During this financial year Covid impacted the number of service users interacting with our services, as our office and many other agencies were partially closed.

## **Camden People First**

### **Trustees' Report (Continued)**

#### **Demography**

**Camden People First**, (CPF) is based in an area of North West London with an above average Bangladeshi population, most of whom Bengali is their first language. To overcome this, we have one of our Trustee members volunteer as our internal translator and he has been very proficient in providing this support, usually with completing Disability Living Allowance (DLA) application forms, for Bengali parents who are applying for their children.

We also maintain via our own internal database (Excel sheets) information contact with other local agencies whom can support our Bengali client base and others that we might not be able provide support for due to resource constraints.

CPF provide support for people with learning disabilities from all walks of life. we are inclusive of all diversities, races, sexualities, cultures and beliefs.

#### **Support provided**

As shown in the graphs above we have supported many of our Service users with a variety of needs, some of which are listed below;

- Disability living allowance (**DLA**) applications
- **ESA** applications
- **Bereavement** support application form
- **60-Plus** and **Freedom pass** travel cards
- **Taxi-card** and **Dial a Ride** applications
- Interacting with external agencies such as **Age UK** and other council services,
- Support with the **Household support fund** including **Wish-Plus** and foodbank
- Signposting and online referrals via our own internal database and via Time to Spare Advice Network
- Contact with external professional bodies on the behalf of our service users e.g. GP surgeries, social services and other medical practitioners
- Enabling our service users to interact independently with **benefit agencies, banks** via conference phone calls
- Referring Users onto **Mary Ward Centre**, and **London Irish Centre** for debt advice.
- Support with utility bills such as British gas
- **Drop-in**
- **Telephone Advice**

**Camden People First  
Trustees' Report (Continued)**

**Total users by requests for support**

<i>Total User Engagements</i>	<i>Drop in</i>	<i>Advice &amp; Advocacy</i>	<i>Phone Advice</i>	<i>Female</i>	<i>Male</i>	<i>Ethnicity</i>	<i>Information</i>	<i>Benefits</i>	<i>Appts</i>	<i>Other</i>
526	152	276	197	193	185	Bengali - 5	77	126	73	380
						Black British - 2				
						English - 2				
						Ethiopian - 1				
						Portuguese - 1				
						Mixed - 1				
						Irish - 1				
						African - 1				
						Others - 9				

## **Camden People First**

### **Trustees' Report (continued)**

#### **Future Developments**

CPF look forward to a bright future in continuing to support all those in need who have learning disabilities within Camden, Islington and Hampstead. Through the **Cost-of-Living Crisis fund** which has replaced **The Household support fund**, we will continue to support those in need of financial support, food, advice, and advocacy.

#### **Easy Read Project**

Throughout the past year during April 2021 and March 2022, our Easy Read team of (4) adult with a learning disability, supported by a coordinator have been quite busy.

We worked with NHS North East London helping them to put their LeDeR report into Easy Read, did some photo shoots with photo symbol, worked on our newsletters to let everyone know what we were up to and what was happening around the world, and we also put many important policies into Easy Read.

Both the Easy Read team and myself as the coordinator all enjoy working together and I am happy with the way it has been going. Members all listen to each other with respect and have improved their reading skills, helping each other out when someone is stuck and remembering not to speak over each other.

Throughout the year, members also now have confidence speak up about when something is jargon so we can change it or anything else they do not like, e.g. the chosen pictures or images.

We have been working on putting Camden People First policies and procedures into easy read so our members and learning disabilities staff and volunteers will be able to understand the policy and feel part of the work force of Camden People first.

The Easy Read policies we have worked on have helped our easy read volunteers and users involve, as it has information they need to know about, like what to do if you are worried about something or if you are being bullied at work, and who to turn to for help.

The different policies we have worked on in our Easy Read meetings also helped them to understand different things they may not have known otherwise, such as how data and personal information is protected, and what the main causes of death in people with learning difficulties were during COVID.

Our user involves volunteers in the easy read project received monthly user involvement allowance and this empowers and build their self-esteem in a working place environment.

There is nothing I would like to change about the Easy Read project because I think it runs as smoothly as it should.

**Camden People First**  
**Trustees' Report (continued)**

**Feedback from Easy Read team**

How is Easy Read going?

Sanjay;

- *It is going well. I enjoy doing Easy Read because its enjoyable to change the wording. I like helping others read when they are stuck, I like the discussions we have when we do our Easy Read project and I like looking for which pictures to choose on Photo symbols*
- *I don't think there is anything I do not like about Easy Read*
- *I do not want to change anything about Easy Read because it is a good format; the pictures and layout of the Easy Read we do is okay*

Raymond;

- *Easy Read is good because we work as a team and help each other out.*
- *I like how Sanjay helps us out when we are stuck, he is very good at it.*
- *I like doing Easy Read because we can help out more people to understand it*

Michaela;

- *I don't like when people do not speak one at a time*
- *I like picking the pictures and I like when I see myself on Photo symbols*

Shelim

- *We listen to each other when they speak and to their questions and help each other*
- *We do not share any personal details to anyone, only the people we are supposed to*
- *Easy Read policies show us who to contact if we are worried*
- *I like Easy Read because it helps people who have learning difficulties to understand the pictures if they cannot read*

Angela

- *Easy Read for myself is very good and I like when people help me to learn to speak up for myself*
- *When I get stuck, I like how the team helps me out with it*
- *I like working as a team with everyone*
- *I like Easy Read because it helps people to listen to each other and not speak over each other*
- *I like the photo shoots because I like when people take pictures of me*
- *I like coming to Easy Read because I get to see everyone*

**Users involves feedbacks on the NHS North East London project**

- *It was very good, especially when we had to pick out the pictures and put the words into Easy Read*
- *We enjoyed making the NHS report*
- *We learnt about keeping safe, how to take care of yourself by making sure you get an annual health check, the main causes of death in people with learning disabilities*

## **Camden People First Trustees' Report (continued)**

- *The pictures are good for people to understand what is happening*
- *We enjoyed working with Beatrice and the NHS*
- *I like having new Easy Read projects to help other people understand different things*

### **Users involves feedbacks with Photoshoot**

- *It was wonderful, we enjoyed the experience*
- *Enjoyed talking about Easy Read*
- *Liked having our pictures taken*
- *I liked changing into different clothes and coming back out with something else on - Michaela*
- *Took very nice pictures with different poses*
- *Photo symbols were very friendly – Karl and Pete*

### **Users involves feedbacks Easy Read Policies**

- *Liked going through them to find out what they mean*
- *Policies helped to teach us how to be safe, what to do if you feel like you are not safe, who to call if you feel unsafe or if you were being bullied at work*
- *Data protection policies showed us how CPF will keep your data safe*
- *I like the policies because I have been bullied and the bullying policy told me what to do if it happens again – Angela*
  
- *Policies we liked working on; Safeguarding policy because it's important to know how to keep safe – Angela*
- *Data protection – tells you that your information will be kept safe – Sanjay*
- *Bullying policy – tells you have to be nice to each other – Angela*

### **Users involves feedbacks on Newsletter**

- *Good because it shows people what CPF are doing*
- *Updates people on what is going on around us – current news events like Queen Jubilee, weather conditions, war in Ukraine, Prime Minister, TFL strikes*
- *Has good information in it - Sanjay*

## Camden People First

### Independent Examiner's Report to the trustees of Camden People First

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 March 2022 which are set out on pages 12 to 21.

#### Respective responsibilities of trustees and examiner

As the charity's trustees of Camden People First (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of Camden People First are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

#### Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of Camden People First as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



.....  
Morlai Kargbo, FCCA  
Managing Director  
Oracle Limited  
Chartered Certified Accountants and Registered Auditors  
960 Capability Green  
Luton, England  
United Kingdom  
LU1 3PE

20 December 2022

## Camden People First

### Statement of Financial Activities for the Year Ended 31 March 2022 (Including Income and Expenditure Account and Statement of Total Recognised Gains and Losses)

		Unrestricted	Restricted	Total	Total
		Funds	funds	2022	2021
Note	£	£	£	£	£
<b>Income and Endowments from:</b>					
Donations and legacies	2	25,752	-	25,752	15,140
Charitable activities	3	-	70,068	70,068	85,572
Other trading activities	4	3,830	-	3,830	21,926
Total income		<u>29,582</u>	<u>70,068</u>	<u>99,650</u>	<u>122,638</u>
<b>Expenditure on:</b>					
Charitable activities	5	(25,373)	(67,082)	(92,455)	(98,642)
<b>Total expenditure</b>		<b>(25,373)</b>	<b>(67,082)</b>	<b>(92,455)</b>	<b>(98,642)</b>
Net income/(expenditure)		4,209	2,986	7,195	23,996
Net income/(expenditure) before transfers		4,209	2,986	7,195	23,996
<b>Reconciliation of funds</b>					
Total funds brought forward		33,990	7,365	41,355	17,359
Total funds carried forward	13	<u>38,199</u>	<u>10,351</u>	<u>48,550</u>	<u>41,355</u>

All of the charity's activities derive from continuing operations during the above two periods.

The notes form part of the financial statements.

**Camden People First**  
**(Registration number: 05562231)**  
**Balance Sheet as at 31 March 2022**

	Note	2022 £	2021 £
<b>Fixed assets</b>			
Tangible assets	11	-	374
<b>Current assets</b>			
Debtors		-	5,560
Cash at bank and in hand		97,224	43,270
<b>Creditors: Amounts falling due within one year</b>	12	(48,675)	(2,298)
<b>Net current assets</b>		<u>48,549</u>	<u>40,981</u>
<b>Net assets</b>		<u>45,549</u>	<u>41,335</u>
<b>Funds of the charity:</b>			
<b>Restricted funds</b>		12,180	7,365
<b>Unrestricted income funds</b>			
General funds		29,322	13,990
Designated funds		7,047	20,000
<b>Total funds</b>	13	<u>48,549</u>	<u>41,335</u>

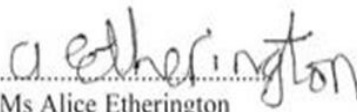
For the financial year ending 31 March 2022 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the charity to obtain an audit of its accounts for the year in question in accordance with section 476; and
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to Companies subject to the small companies regime.

The financial statements on pages 12 to 21 were approved by the trustees, and authorised for issue on 20 December 2022 and signed on their behalf by:

  
 Ms Alice Etherington  
 (Treasurer)

# Camden People First

## Notes to the Financial Statements for the Year Ended 31 March 2022

### 1 Accounting policies

#### Summary of significant accounting policies and key accounting estimates

The principal accounting policies applied in the preparation of these financial statements are set out below.

These policies have been consistently applied to all the years presented, unless otherwise stated.

#### Statement of compliance

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102). They also comply with the Companies Act 2006 and Charities Act 2011.

#### Basis of preparation

Camden People First meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

#### Income and endowments

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of the income receivable can be measured reliably.

#### Expenditure

All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregate similar costs to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources, with central staff costs allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use. Other support costs are allocated based on the spread of staff costs.

### 2 Income from donations and legacies

	<b>Unrestricted funds</b>		
		<b>Total</b>	<b>Total</b>
	<b>General</b>	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>	<b>£</b>
Donations and legacies;			
Donations from individuals	25,752	25,752	15,140
	<u>25,752</u>	<u>25,752</u>	<u>15,140</u>
	<u>25,752</u>	<u>25,752</u>	<u>15,140</u>

## Camden People First

### Notes to the Financial Statements for the Year Ended 31 March 2022

#### 3 Income from charitable activities

	<b>Restricted funds</b>	<b>Total 2022</b>	<b>Total 2021</b>
Covid 19 Support Fund / National Lottery	-	-	5,161
Camden Council (OMD)	2,500	2,500	2,500
City Bridge Trust – London Community	564	564	14,203
Disability Hate & Mate Crime- DHMC /National Lottery	9,117	9,117	56,208
	<b>12,180</b>	<b>12,180</b>	<b>85,572</b>
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

#### 4 Income from other trading activities

	<b>Unrestricted funds</b>	<b>Total 2022</b>	<b>Total 2021</b>
	<b>General</b>	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>	<b>£</b>
Trading income;			
Other trading income	36,369	36,369	21,926
	<b>36,369</b>	<b>36,369</b>	<b>21,926</b>
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

## Camden People First

### Notes to the Financial Statements for the Year Ended 31 March 2022

#### 5 Expenditure on charitable activities

	Note	Unrestricted Funds £	Restricted funds £	Total 2022 £	Total 2021 £
Direct Cost		5258	-	5,258	9,823
Staff costs		52,918	14,873	67,791	69,022
Allocated support costs	6	5,242	14,164	19,406	19,796
		<u>63,418</u>	<u>29,037</u>	<u>92,455</u>	<u>98,642</u>

#### 6 Analysis of support costs

##### Support costs allocated to charitable activities

	Governance costs £			Office Costs £		Premises costs £		Other support costs £		Total 2022 £	Total 2021 £
Charitable Costs	-	-	2,655	11,509	2,306	16,470	18,583				
Governance Costs	2,936	-	-	-	-	2,936	1,213				
	<u>2,936</u>	<u>2,655</u>	<u>11,509</u>	<u>2,306</u>	<u>19,406</u>	<u>19,796</u>					

## Camden People First

### Notes to the Financial Statements for the Year Ended 31 March 2021

#### 7 Net income/(expenditure)

Net income/(expenditure) for the year include:

	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
Depreciation of fixed assets	375	375
Independent Examiner fees	1,560	1,333
	<u>          </u>	<u>          </u>

#### 8 Trustees remuneration and expenses

No trustees, nor any persons connected with them, have received any remuneration from the charity during the year.

No trustees have received any other benefits from the charity during the year.

#### 9 Staff costs

The aggregate payroll costs were as follows:

**Staff costs during the year were:**

Wages and salaries including pension - £67,790 (2021: £71,622).

Average number of employees – 4 (2021: 3).

No employee received emoluments of more than £60,000 during the year.

#### 10 Taxation

The charity is a registered charity and is therefore exempt from taxation on its charitable activities.

## Camden People First

### Notes to the Financial Statements for the Year Ended 31 March 2022

<b>11 Tangible fixed assets</b>	<b>Computer equipment</b>	<b>Total</b>
	<b>£</b>	<b>£</b>
<b>Cost</b>		
At 1 April 2021	4,473	4,473
At 31 March 2022	4,473	4,473
<b>Depreciation</b>		
At 1 April 2022	4,099	4,099
Depreciation	374	374
At 31 March 2022	4,473	4,473
<b>Net book value</b>		
At 31 March 2022	-	-
At 31 March 2021	374	374
 <b>12 Creditors: amounts falling due within one year</b>	 <b>2022</b>	 <b>2021</b>
	<b>£</b>	<b>£</b>
Trade creditors	48,675	2,298
	48,675	2,298

## Camden People First

### Notes to the Financial Statements for the Year Ended 31 March 2022

<b>13 Fund summary – Current Year</b>	<b>Balance at 1 April 2021 £</b>	<b>Incoming resources £</b>	<b>Resources expended £</b>	<b>Transfers Between funds £</b>	<b>Balance at 31 March 2022 £</b>
<i>General</i>					
CPF Social Enterprise	13,990	29,582	(14,250)	-	29,322
<b>Total Unrestricted Funds</b>	<u>13,990</u>	<u>29,582</u>	<u>(14,250)</u>	<u>-</u>	<u>29,322</u>
<b>Restricted funds</b>					
National Lottery Fund - Disability Hate & Mate Crime	5,906	57,328	(54,118)		9,116
City Bridge Trust	1,292	-	(728)	-	564
Camden Council (OMD)		2,500	-	-	2,500
<b>Total restricted funds</b>	<u>7,198</u>	<u>59,828</u>	<u>(54,846)</u>	<u>-</u>	<u>12,180</u>
<b>Designated funds</b>					
Easy Read project	20,000	-	12,953	-	7,047
<b>Total Designated funds</b>	<u>20,000</u>	<u>-</u>	<u>12,953</u>	<u>-</u>	<u>7,047</u>
<b>Total funds</b>	<b>41,355</b>	<b>99,650</b>	<b>(92,455)</b>	<b>-</b>	<b>48,549</b>

## Camden People First

### Notes to the Financial Statements for the Year Ended 31 March 2021

13.1 Fund Summary Prior Year	Balance at 1	Incoming	Resources	Transfers	Balance at 31
	April 2020	Resources	Expended	Between Funds	March 2021
	£	£	£	£	£
General					
CPF Social Enterprise	8,724	37,066	(11,799)	(20,000)	13,990
<b>Total Unrestricted Funds</b>	<b>8,724</b>	<b>37,066</b>	<b>(11,799)</b>	<b>-</b>	<b>33,990</b>
<b>Restricted funds</b>					
National Lottery Fund - Disability Hate & Mate Crime	7,818	56,208	(57,745)	-	6,281
Camden Council Advice and Advocacy	135	10,000	(9,968)	-	167
City Bridge Trust		14,203	(12,911)	-	1,292
National Lottery COVID 19 Support fund		5,161	(5,536)	-	(375)
Open Space Event / Capital Grant	681	-	(682)	-	
<b>Total restricted funds</b>	<b>8,635</b>	<b>85,572</b>	<b>(86,842)</b>	<b>-</b>	<b>7,365</b>
<b>Designated funds</b>					
Easy Read project	-	-	-	20,000	20,000
Total Designated funds	-	-	-	<b>20,000</b>	<b>20,000</b>
<b>Total funds</b>	<b>17,359</b>	<b>122,638</b>	<b>(98,642)</b>	<b>-</b>	<b>41,355</b>

## Camden People First

### Notes to the Financial Statements for the Year Ended 31 March 2022

#### 14 Analysis of net assets between funds

	Unrestricted	Restricted	Total funds
	funds	funds	
	£	£	£
Tangible fixed assets	-	-	-
Current assets	36,369	60,855	97,224
Current liabilities	-	(48,675)	(48,675)
Total net assets	<u>12,180</u>	<u>36,369</u>	<u>48,549</u>

#### 15 Related party transactions

There were no related party transactions in the current and previous year

**CAMDEN PEOPLE FIRST**

England & Wales - Charity number 1118732

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# Accounts

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**Company registration number: 05562231**

**Charity registration number: 1118732**

**Camden People First**

**(A company limited by guarantee)**

**Annual Report and Financial Statements**

**For the Year Ended 31 March 2021**

# Camden People First

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# Camden People First

## Reference and Administrative Details

**Chairman** Mr Jide Akinbiyi

**Trustees** Ms Alice Etherington

Gill Arnold

Angela Davies

Christine Mannion

Raymond Reid

Dave Bryan

Michaela Mamara

Ursula Allsopp

**Secretary** Frances Mostafa

**Principal Office** 215 Eversholt Street

Amthill Square

Eversholt Street

London

NW1 1DE

**Registered Office** 215 Eversholt Street

Amthill Square

Eversholt Street

London

NW1 1DE

The charity is incorporated in United Kingdom.

**Company Registration Number** 05562231

**Charity Registration Number** 1118732

**Independent Examiner** Morlai Kargbo, FCCA  
Manging Director  
Moracle Limited  
Ashley House

Ashley Road

London

N17 9LZ

## Camden People First

### Chair's Report

I would like to start my report by saying a 'BIG THANK YOU' to Claudia and all the staff who has worked so hard during this difficult time to make sure Camden People First continue to do the good job we always do.

This year has been very sad as we also lost 2 other members and was not able to attend their funeral. It has also been a sad year, because all our social activities such as our disco was all cancelled due to the Covid lockdown. Most of us were not able to see our friends in person and go for our usual day to day work duties and other things we enjoying doing, like going to the café for breakfast or lunch and this has caused many upsets for a lot of us with learning difficulties.

On the other hand, most of us were able to see our friends and family on zoom or WhatsApp video calls. Most of us were given training to know how to use social media site to keep in touch, which was very good. For some of us who lives with our parent, it has been a challenge for the parent as places like day centres were close and parent have to provide full support during the days and was very stressful for them.

It was very sad we were not able to have any trustee and our members meetings this year, again due to the Covid lockdown as our support staff was focusing more on getting funding to make sure staff were able to get computer or laptop to work from home.

Again, it was very sad when we did not do any photo shoots modelling with photo symbol. For most people with learning difficulty, being able to model for big company gives us confidence and increase our social interaction skills, as this encourages most of us with learning difficulties to feel good within ourselves and lift our confidence. We hope we will do some shoot next year as we are all looking forward to a good year.

I would like to end my report by saying we hope we will all be able to meet in person again next year and advice all to be positive, stay safe and have a wonderful new year.

Jide AKINBIYI

.....  
Jide Akinbiyi  
(Chair)

# Camden People First

## Development Manager Report

This financial year has been a strange year for everyone, though charity organisations has been the worst hit. It was a very odd experience for me to move from working in the office with my colleagues and seeing our members coming in to the office to meet with friends and carry out their work to moving on line working from home remotely.

During this financial year, we planned to carry out charity fundraising events such as our disco and healthy eating open public events, jumble sales, etc. and due to the Covid lock down none of these were done.

On a positive note, we were able to secure some Covid funding from the National Lottery and City Bridge Trust for setting up some of our members with learning difficulties and staff to work from home. Funding was granted for IT resources to enabling us to move on line and work remotely from home. Funding was also granted to support our finance department to move on line.

The big positive impact of the Covid funding was the enablement of our learning difficulties staff and volunteers were provided with IT technology such as android tablets and internet access, this enabled them to still be a part of the organisation work force and was able to meet weekly on zoom to carry out their various job rolls in conjunction with their supervisors. Having the facilities to IT technology, we held (3) staff and volunteers' meetings on Zoom and WhatsApp's social media platform. It is the excitement on the faces of our members that made me realised how importance it is for people to keep in touch with friends and colleagues during the difficult times.

Bear in mind, for most of our learning difficulties member's, social media platform is not the best way to connect with people, as some of them do faces problem using technology. As an organisation, we sometimes do have our own share of problems, i.e., Wi-Fi system is unstable or other technical problems with IT, but nevertheless we were successful in reaching the needs of most of our members and staff if not all.

During this financial year, our advice and advocacy service faced the most difficult challenged in supporting our members with their benefit and other related issues as it is hard to support one on the phone or social media dealing with stress and anxiety. Support was given through collaborative partnership working with Camden Advice Network which we are a part of. Setting up of this network came at an ideal time, therefore, we would like to thank Camden council for funding us and supporting organisations to be set up in a meaningful CRM (Client Relationship Management) system.

Last but not least, I will like to extend our sincere gratitude to Moracle, photo symbol and le- soft wareman for all your hard work ensuring we were able to go on line with all our services.



.....  
Claudia Macauley  
(Development Manager)

# **Camden People First**

## **Trustees' Report**

### **Achievements and performance**

#### **What We Have Achieved**

##### **Disability Hate and Mate Crime project**

In this time away from the office, all Camden Council hate crime partnership meetings have also come to a stop. The Disability hate and mate crime project coordinator was told that all efforts have been focused on getting much needed supplies to those in need, and that is why work has had to stop.

In a short meeting with one of the Camden Council partners, they had shared that there has been a big drop in the reporting of hate crimes. They do not believe that hate crimes have gone down because all places that people would normally go to or have access to, have had to shut and it is unclear as to where people can now go for help and support.

It is not as easy as just suggesting new places, as we are aware many times people are afraid of going somewhere new and talking to new people, many times they feel that they won't be listened to and mostly not comfortable to share personal experiences with strangers.

A lot of attention has turned to COVID-19

Through the use of twitter and other social media platforms, we were made aware that lots of vulnerable people have been targeted in this time. We have made it our duty to let people know how to stay safe in this time, without causing fear and upset, as many people live alone and are already feeling isolated and overwhelmed.

For some of our learning difficulty volunteers we have had difficulty getting them involved, as they do not have the right equipment. For example, it was brought to our attention that some don't even have WIFI and just use the data on their phone. This means, any extra use of that data like taking

## **Camden People First**

### **Trustees' Report (continued)**

part in meetings would result in them running out of data and a more expensive phone bill for going over.

New ways have been taken to get our learning difficulty staff and volunteers who are experiencing these problems back involved with our projects such as, getting tablets with their own data. This would also ensure that they have a screen big enough to read and take part.

Moving forward, for the remainder of the year I (the project coordinator) and my learning difficulty assistant are working together to come up with a plan on how best we can use social media, to reconnect with the public and also hear the voices of the learning difficulty community on how they have been affected and how best we can try and support them in this time.

#### **The biggest challenges**

Not being able to get back to work in the office

Not being able to do the project, with workshops and presentations it has interrupted everything we were planning to do

Everything we planned to do, all the plans that we made had to be put on hold

# Camden People First

## Trustees' Report (continued)

### Easy Read

Our easy read project saw a huge success during this financial year. All of our easy read editors with learning difficulties were provided with either laptop or android tablet to work from home. Editors felt this was one of the best things that happened to them during the lock down as they were able to carry out their jobs and not felt left out of the team. We received lots of contract from NHS England and this job was done in partnership with IC Works and photo symbol. Below are the jobs that were done during the financial year:

1. Royal Berkshire Fire and Rescue Service strategy documents Set and Have Your Say
2. NHS England 'When you leave the hospital to go home x3 leaflets' CO-VID 19
3. Parliamentary & Health Services Ombudsman- Complaints Standards documents and online survey
4. NHS England & Department of Health - COVID Letter
5. NHS People Plan - Action for Us All
6. NHS People Plan letter for shielding patients
7. NHS England - Focus Group Report
8. Hampshire County Council SEND consultation
9. London Borough of Barking & Dagenham -Complaints Leaflets and 12 x Templated Easy Read Letters
10. NHS Report- Net Zero
11. NHS England London Workforce Race Strategy for Improvement
12. NHS England Learning Disability and Autism Dashboard
13. NHS England Healthcare Strategy 2021-2026
14. NHS England Easy Read version of Oversight Reviews for Patients Health and Social Care Innovation
15. NHS England Exec Summary
16. TFL - In-Vehicle CCTV Consultation Text and Online Survey text
17. NHS - Complaints Standard Summary and Report

## **Camden People First**

### **Trustees' Report (continued)**

#### **Advice and Advocacy**

Our advice and advocacy service experienced a drop-in service due to the Covid lock down as members prefer to come to the drop in session for support and get face to face support.

We were able to set up a telephone advice line but again not many people were able to use it due to the charges on the use of mobile phones, though we were successful in returning the few calls we received via users choice of communication of which most were through what app video calls. This project is funded by Camden council and we received an additional 3 months funding in July/August from City Bridge Trust to set up the online telephone advice line.

For this financial year we were able to offer 18 services to our members including advice and advocacy. Due to lockdown it was difficult to communicate so we had to use conference calls and WhatsApp calls to support our members with their benefit and advice. We held two conference calls with Department of Work and Pension (DWP). We were also working very closely with the Camden Advice Network (CAN).

## Camden People First

### Trustees' Report (continued)

#### Feedbacks (*Learning difficulty staff and volunteer feedback hate crime project*)

- **Raymond - trustee**
  - What did you do during the lockdown?
    - *“I was at home - most of the time tidying up”*
    - *“I played music on zoom with Andrew Warlpole”*
  - How did you find the lockdown?
    - *“It was alright in a way but it was boring staying at home and you couldn't even go to the shops”*
    - *“It was difficult because I couldn't see friends or relatives, but I called some of my relatives on WhatsApp”*
    - *“It was easier to call on WhatsApp but I would prefer to see people face to face”*
  - Did you learn anything or do anything new?
    - *“During lockdown I learnt a lot by staying at home watching Jamie Oliver on TV because I had more time”*
    - *“I watched the cooking programme and learnt how to make a roast chicken I never made before; the one where you split it open and season it on both sides”*
  - Was there anything good about lockdown?
    - *“It's over now so we can go out and see family and friends”*
- **Angela - trustee**
  - How did you find lockdown?
    - *“It's been a terrible year for everyone”*
    - *“Lockdown was bad, I couldn't see my sister for nearly a year”*

## Camden People First

### Trustees' Report (continued)

- *“It was disgusting - I don't like being stuck at home and it's difficult to wear a face mask all the time when you go outside”*
- *“I had a zoom call to do music with Andy Warpole and the Little Venice Band – It felt really good having zoom calls”*
- *“I went to view a dead body - that was good – but it made me feel very upset and I am still very upset now - he was a very good friend. Before he died, he had a fall and told me not to tell anyone about it”*
  
- What was difficult during lockdown?
  - *“I had a problem during lockdown; I got scammed. Someone rang me and pretended to be a policeman”*
  - *“He lied and said he's from the police and I got scammed of nearly £4k. Did you know I had to go into respite because I wasn't in a good state so I had to be referred to respite to get more support”*
  
- **Sanjay - easy read staff LD**
  - How did you find lockdown and what was your experience?
    - *“I felt really bad and anxious because I couldn't go and see my family”*
    - *“I couldn't go to the gym because of lockdown. Everywhere was closed but it is important to stay fit”*
    - *“I like going to the gym and I like playing tennis”*
  
  - Did you like anything about lockdown?
    - *“It was nice to stay home and look after my mum because she wasn't well”*
    - *“I got a dog during lockdown and now I look after it”*
    - *“Sometimes I did easy read with Camden People First and Ian because I'm good at English”*
    - *“I had a meeting with the autism partnership board”*
    - *“I'm happy I got a tablet from Camden People First because I was able to use zoom and I still uses it now. It makes it easier”*

## Camden People First

### Trustees' Report (continued)

- *“Its good because I can use it in my room which is more private. I use it for my meetings, easy read project and my autism partnership board”*
  
- What did you not like about lockdown?
- *“Zoom is okay but I would like to see people in person”*
- *“I missed having photoshoots with Karl”*
- *“I missed the funky move disco Camden People First does”*
  
- Is there anything you would like to share about your experience?
  - *“It has been difficult but some good things came out of it like getting a dog and helping my mum and dad a lot”*
  - *“It was good to spend time with my family and my new dog. It has lots of energy.”*
  
- **Shelim - trustee**
  - During lockdown what did you do?
    - *“I stayed home helping the children with their homework and their reading. I got messages for zoom sent on WhatsApp”*
    - *“Sometimes I went to the shop if I needed to”*
    - *“I did a hate crime project on zoom with Yolande. I like it on zoom but sometimes it's difficult to do it on zoom so I wanted to go to the office but I couldn't”*
    - *“I only did one easy read with Ian*
    - *“Camden People First helped by advising me to stay home and told me how to keep safe on zoom”*
    - *“I got help from Charmaine to fill benefit forms. I went to the office to see her.” (benefit advice worker - Camden People First)*
    - *“I got a letter from the job centre and took a picture and sent it to Claudia on WhatsApp. Claudia called the job centre and linked me in a conference call. The lady said I didn't need to go into the office. I was worried before but not after the call. I couldn't go into the job centre because of the lockdown but the woman said I do not need to be worried and she just wanted to see how I was doing”*

## Camden People First

### Trustees' Report (continued)

- *“I found it difficult because I couldn't go out”*
- *“I can't go see my friends, family or even neighbours – I couldn't go my sister's house because of the virus”*
- What was good about lockdown?
  - *“Being reminded to wear face covering and keeping safe by washing hands”*
  - *“I got a tablet from Camden People First. I was happy when I got it because it's lockdown and I can't go to the office but I could do work on zoom with the tablet from home and other staff could do work from their house too.”*
- What was bad about lockdown?
  - *“I was sad because I was not able to go to the office to do hate and mate crime project. Even though we done it on zoom it was still hard because we couldn't do the paperwork, we could only speak about it”*
- **Carer's feedback**
  - How did you find supporting them during lockdown;
    - *“I had to buy more things as everyone was home all the time”*
    - *“I was able to walk because I enjoy walking and there was no public transport and the place was quiet”*
    - *“I prefer when there was very little people travelling during lockdown”*
    - *“It was difficult to look after everyone at home because the children were home and I had to look after my husband too”*
    - *“Everyone was bored”*
    - *“I helped the children do online videos and activities with school”*
    - *“I spent lots of time with the children; playing, teaching and helping them to read and teaching them other things”*
    - *“I watched music videos and played music when cooking at home. Music helped me when I was busy because it didn't make me feel bored”*

## Camden People First

### Trustees' Report (continued)

- *“I watched some Bangladeshi videos, I didn't watch much when there was no lockdown because I didn't have time. I had to look after my children and pick them up from school. When it was lockdown, I had more time to watch videos and listen to music because everyone was home”*
- *“I had time at home to watch videos because there were no more ESOL classes and the children watch with me too”*
- *“I found it hard staying at home to look after the children and my husband who all have learning disabilities”*

### April 2020 – June 2020

Since March we have been getting used to working from home, which has been a huge change for everyone. When lockdown started we could not continue with our project as planned. A big reason for this was because we did not have the right equipment, and so, our work came to a stop.

While we were waiting for our new equipment, we were able to use the temporary work phone to stay in contact with our Disability hate and hate crime team and have regular weekly check-ins to reduce feelings of isolation and growing fear in scary moments for our staff and volunteers.

*“I felt very bored and didn't have anything to do, easy read is all I had to look forward to. I'm so use to being in the office and not at home it's made me feel depressed, lazy, hopeless and anxious because there has been nothing to do or anywhere to go. It has been difficult on me because of the lockdown I wasn't able to see my friends or family and that made me upset.” – Learning difficulty assistant*

At least once a week we would have a group video call on WhatsApp, so that our learning difficulty staff and volunteers could speak with each other. The project coordinator would also call them one-by-one to make sure they are well, and give them a safe space to speak in case there was anything they would want to talk about privately.

In this time, we have, been kept very busy with our Easy Read+. Almost weekly we have been able to work on documents from home using zoom and the new office equipment. This has been very good for our learning difficulty staff and volunteers, it has kept them involved and lifted their spirits during this time, as many have voiced their worries about feeling lonely and with no clear information of when things will return back to normal.

## **Camden People First**

### **Trustees' Report (continued)**

#### **Future Plans**

Our plan for 2021 – 2022

- To have a new website which will be accessible and user friendly
- To strengthen our Easy Read project
- To strengthen our partnership with Photosymbols and Camden Council
- To empower our trustees to become more independent
- To recruit more trustees and co-opted members
- To strengthen our advice and advocacy project
- To strengthen our social activity project
- To work in partnership with local community groups in Somers Town
- To be more financially sustainable
- To be able to speak up for ourselves and run our own organisation

## **Camden People First**

### **Trustees' Report (continued)**

#### **Extending our Gratitude**

Thank you

We would like to say thank you to the following people who have had a great impact on Camden People First;

- National Lottery
- City Bridge Trust
- Camden Council
- Photosymbols
- Potter Brookes
- Moracle
- Le-Software Man
- All our dedicated staff and volunteers

## **Camden People First**

### **Trustees' Report (continued)**

#### **Financial review**

The Charity's income was £122,638 in the year ended 31 March 2021 compared to £114,691 in the year ended 31 March 2020. The total expenditure was £98,642 in the year to 31 March 2021 compared to £104,994 in the year ended 31 March 2020. The fund balance carried forward at 31 March 2021 was £33,990 on unrestricted funds, and 7,365 on restricted funds. The full Statement of Financial Activities is set out on page 20 of these accounts.

#### ***Policy on reserves***

The Board of Trustees aim to develop and maintain a level of unrestricted reserves which ensures that there are adequate funds to meet current and known future liabilities.

A formal policy on reserves will be agreed in the next financial year by the Trustees.

Reserves will be maintained at a level which ensures that Camden People First core activity could continue during a period of unforeseen difficulties.

Camden People First aims to have reserves equivalent to a minimum of 3 months core costs.

The Charity's free reserves (funds not tied up in fixed assets or designated) stood at £13,990 (2020: £8,724) at the year end.

#### ***Investment policy and objectives***

The Memorandum & Articles of Association provides that the organisation invests monies not immediately required for its own purposes in or upon such investments, securities or property, as may be thought fit. At the present time the Trustees' policy is to maintain all such monies on deposits earning a market rate of interest.

#### **Structure, governance and management**

##### ***Nature of governing document***

The organisation is a company limited by guarantee and a charity. It is operated under the rules of its memorandum and articles of association. It has no share capital and the liability of each member in the event of winding-up is limited to £1.

##### ***Recruitment and appointment of trustees***

The Directors of the Company are also Charity Trustees for the purpose of Charity Law.

Under the requirements of the memorandum of Association the members of the Trustee are elected at the annual general meeting. All of the trustees are members of the company and guarantee to contribute an amount not exceeding £1 in the event of a winding up.

##### **Small companies provision statement**

This report has been prepared in accordance with the small companies regime under the Companies Act 2006.

## Camden People First

### Trustees' Report (continued) Camden People First

#### Statement of Trustees' Responsibilities

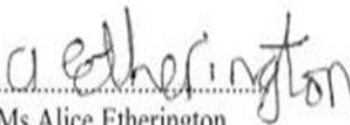
The trustees (who are also the directors of Camden People First for the purposes of company law) are responsible for preparing the trustees' report and the financial statements in accordance with the United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations.

Company law requires the trustees to prepare financial statements for each financial year. Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the trustees of the charity on 23 December 2021 and signed on its behalf by:

  
Ms Alice Etherington  
(Treasurer)

## Camden People First

### Independent Examiner's Report to the trustees of Camden People First

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 March 2021 which are set out on pages 20 to 29.

#### Respective responsibilities of trustees and examiner

As the charity's trustees of Camden People First (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of Camden People First are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

#### Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of Camden People First as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



.....  
Morlai Kargbo, FCCA  
Managing Director  
Moracle Limited  
Chartered Certified Accountants and Registered Auditors  
Ashley House, Ashley Road  
London  
N17 9LZ

23 December 2021

## Camden People First

### Statement of Financial Activities for the Year Ended 31 March 2021 (Including Income and Expenditure Account and Statement of Total Recognised Gains and Losses)

	Note	Unrestricted Funds £	Restricted funds £	Total 2021 £	Total 2020 £
<b>Income and Endowments from:</b>					
Donations and legacies	2	15,140	-	15,140	12,823
Charitable activities	3	-	85,572	85,572	92,844
Other trading activities	4	21,926	-	21,926	9,024
<b>Total income</b>		<b>37,066</b>	<b>85,572</b>	<b>122,638</b>	<b>114,691</b>
<b>Expenditure on:</b>					
Charitable activities	5	(11,799)	(86,842)	(98,642)	(104,994)
<b>Total expenditure</b>		<b>(11,799)</b>	<b>(86,842)</b>	<b>(98,642)</b>	<b>(104,994)</b>
Net income/(expenditure)		25,266	(1,270)	23,996	(9,697)
Net income/(expenditure) before transfers		25,266	(1,270)	23,996	(9,697)
<b>Reconciliation of funds</b>					
Total funds brought forward		8,724	8,635	17,359	7,662
Total funds carried forward	13	<b>33,990</b>	<b>7,365</b>	<b>41,335</b>	<b>17,359</b>

All of the charity's activities derive from continuing operations during the above two periods.

The notes form part of the financial statements.

**Camden People First**  
**(Registration number: 05562231)**

**Balance Sheet as at 31 March 2021**

	Note	2021 £	2020 £
<b>Fixed assets</b>			
Tangible assets	11	374	749
<b>Current assets</b>			
Cash at bank and in hand		43,270	18,908
<b>Creditors: Amounts falling due within one year</b>	12	(2,289)	(2,298)
<b>Net current assets</b>		<u>40,981</u>	<u>16,610</u>
<b>Net assets</b>		<u>41,335</u>	<u>17,359</u>
<b>Funds of the charity:</b>			
<b>Restricted funds</b>		7,365	8,635
<b>Unrestricted income funds</b>			
General funds		13,990	8,724
Designated funds		20,000	-
<b>Total funds</b>	13	<u>41,335</u>	<u>17,359</u>

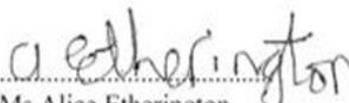
For the financial year ending 31 March 2021 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the charity to obtain an audit of its accounts for the year in question in accordance with section 476; and
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements on pages 20 to 29 were approved by the trustees, and authorised for issue on 26 March 2021 and signed on their behalf by:

  
 Ms Alice Etherington  
 (Treasurer)

The Notes form part of the financial statements.

# Camden People First

## Notes to the Financial Statements for the Year Ended 31 March 2021

### 1 Accounting policies

#### Summary of significant accounting policies and key accounting estimates

The principal accounting policies applied in the preparation of these financial statements are set out below.

These policies have been consistently applied to all the years presented, unless otherwise stated.

#### Statement of compliance

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102). They also comply with the Companies Act 2006 and Charities Act 2011.

#### Basis of preparation

Camden People First meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

#### Income and endowments

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of the income receivable can be measured reliably.

#### Expenditure

All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregate similar costs to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources, with central staff costs allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use. Other support costs are allocated based on the spread of staff costs.

### 2 Income from donations and legacies

	<b>Unrestricted funds</b>		
	<b>General</b>	<b>Total</b>	<b>Total</b>
	<b>£</b>	<b>2021</b>	<b>2020</b>
		<b>£</b>	<b>£</b>
Donations and legacies;			
Donations from individuals	15,140	15,140	12,823
	<u>15,140</u>	<u>15,140</u>	<u>12,823</u>
	<u>          </u>	<u>          </u>	<u>          </u>

## Camden People First

### Notes to the Financial Statements for the Year Ended 31 March 2021

#### 3 Income from charitable activities

	Restricted funds	Total 2021	Total 2020
Adult Social Care – Capital Grant	-	-	5,950
Covid 19 Support Fund	5,161	5,161	-
Camden Council – Advice and Advocacy	10,000	10,000	-
City Bridge Trust – London Community	14,203	14,203	-
Disability Hate & Mate Crime- DHMC	56,208	56,208	81,434
Transition Support Awards	-	-	5,460
	85,572	85,572	92,844

#### 4 Income from other trading activities

	Unrestricted funds	Total 2021	Total 2020
	General	2021	2020
	£	£	£
Trading income;			
Other trading income	21,926	21,926	9,024
	21,926	21,926	9,024

## Camden People First

### Notes to the Financial Statements for the Year Ended 31 March 2021

#### 5 Expenditure on charitable activities

	Note	Unrestricted Funds £	Restricted funds £	Total 2021 £	Total 2020 £
Direct Cost		1,685	8,138	9,823	19,730
Staff costs		13,569	55,426	69,022	58,028
Allocated support costs	6	398	19,398	19,796	27,236
		15,679	82,962	98,642	104,994

#### 6 Analysis of support costs

##### Support costs allocated to charitable activities

	Governance costs £	Office Costs £	Premises costs £	Other support costs £	Total 2021 £	Total 2020 £
Charitable Costs	-	12,124	6,045	414	18,583	26,170
Governance Costs	1,213	-	-	-	1,213	960
	1,213	12,124	6,045	414	19,796	27,130

## Camden People First

### Notes to the Financial Statements for the Year Ended 31 March 2021

#### 7 Net income/(expenditure)

Net income/(expenditure) for the year include:

	2021	2020
	£	£
Depreciation of fixed assets	375	375
Independent Examiner fees	1,560	1,333
	<u>          </u>	<u>          </u>

#### 8 Trustees remuneration and expenses

No trustees, nor any persons connected with them, have received any remuneration from the charity during the year.

No trustees have received any other benefits from the charity during the year.

#### 9 Staff costs

The aggregate payroll costs were as follows:

**Staff costs during the year were:**

Wages and salaries including pension - £71,622 (2020: £58,028).

Average number of employees – 3 (2020: 2).

No employee received emoluments of more than £60,000 during the year.

#### 10 Taxation

The charity is a registered charity and is therefore exempt from taxation on its charitable activities.

## Camden People First

### Notes to the Financial Statements for the Year Ended 31 March 2021

<b>11 Tangible fixed assets</b>	<b>Computer equipment</b>	<b>Total</b>
	<b>£</b>	<b>£</b>
<b>Cost</b>		
At 1 April 2020	4,473	4,473
At 31 March 2021	4,473	4,473
<b>Depreciation</b>		
At 1 April 2020	3,724	3,724
Depreciation	375	375
At 31 March 2021	4,099	3,724
<b>Net book value</b>		
At 31 March 2021	374	749
At 31 March 2020	749	749
<b>12 Creditors: amounts falling due within one year</b>	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
Trade creditors	857	660
	857	660

## Camden People First

### Notes to the Financial Statements for the Year Ended 31 March 2021

<b>13 Fund summary – Current Year</b>	<b>Balance at 1 April 2020</b>	<b>Incoming resources</b>	<b>Resources expended</b>	<b>Transfers Between funds</b>	<b>Balance at 31 March 2021</b>
	£	£	£	£	£
<i>General</i>					
CPF Social Enterprise	8,724	37,066	(11,799)	(20,000)	13,990
<b>Total Unrestricted Funds</b>	<b>8,724</b>	<b>37,066</b>	<b>(11,799)</b>	<b>-</b>	<b>33,990</b>
<b>Restricted funds</b>					
National Lottery Fund - Disability Hate & Mate Crime	7,818	56,208	(57,745)	-	6,281
Camden Council Advice and Advocacy	135	10,000	(9,968)	-	167
City Bridge Trust	-	14,203	(12,911)	-	1,292
National Lottery COVID 19 Support fund	-	5,161	(5,536)	-	(375)
Open Space Event / Capital Grant	681	-	(682)	-	-
<b>Total restricted funds</b>	<b>8,635</b>	<b>85,572</b>	<b>(86,842)</b>	<b>-</b>	<b>7,365</b>
<b>Designated funds</b>					
Easy Read project	-	-	-	20,000	20,000
<b>Total Designated funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>20,000</b>	<b>20,000</b>
<b>Total funds</b>	<b>17,359</b>	<b>122,638</b>	<b>(98,642)</b>	<b>-</b>	<b>41,355</b>

## Camden People First

### Notes to the Financial Statements for the Year Ended 31 March 2021

<b>13.1 Fund summary – Prior Year</b>	<b>Balance at 1 April 2019 £</b>	<b>Incoming resources £</b>	<b>Resources expended £</b>	<b>Balance at 31 March 2020 £</b>
<i>General</i>				
CPF Social Enterprise	1,054	21,847	(14,177)	8,724
<b>Restricted funds</b>				
National Lottery Fund - Disability Hate & Mate Crime	165	81,434	(24,736)	56,863
Transition Support Awards	152	5,460	(16,185)	(10,573)
Organisational Development	482	-	(49,896)	(49,414)
Open Space Event / Capital Grant	5,809	5,950		11,759
<b>Total restricted funds</b>	6,608	92,844	(90,817)	8,635
<b>Total funds</b>	<b>7,662</b>	<b>114,691</b>	<b>(104,994)</b>	<b>17,359</b>

## Camden People First

### Notes to the Financial Statements for the Year Ended 31 March 2021

#### 14 Analysis of net assets between funds

	Unrestricted	Restricted	Total funds
	funds	funds	
	£	£	£
Tangible fixed assets	-	374	374
Current assets	33,990	9,280	43,270
Current liabilities	-	(2,298)	(2,298)
Total net assets	<u>33,990</u>	<u>7,365</u>	<u>41,335</u>

#### 15 Related party transactions

There were no related party transactions in the current and previous year.