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**DIGITAL PIPELINE**  
(A company limited by guarantee)

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**UNAUDITED**

**TRUSTEES' REPORT AND FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 DECEMBER 2020**

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**DIGITAL PIPELINE**  
**(A company limited by guarantee)**

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**REFERENCE AND ADMINISTRATIVE DETAILS OF THE COMPANY, ITS TRUSTEES AND ADVISERS  
FOR THE YEAR ENDED 31 DECEMBER 2020**

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**Trustees**                      Jessica Norman (appointed 12 December 2019)  
                                        Michael Cook (appointed 12 December 2019)  
                                        Gerald Ackroyd (appointed 12 December 2019)

**Company registered  
number**                      06035936

**Charity registered  
numbers**                      1118674 and SC043181

**Registered office**                      4 Priory Park  
                                        Mills Road  
                                        Aylesford  
                                        Kent  
                                        ME20 7PP

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**TRUSTEES' REPORT**  
**FOR THE YEAR ENDED 31 DECEMBER 2020**

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The Trustees present their annual report together with the financial statements of the Digital Pipeline for the year 1 January 2020 to 31 December 2020. The Annual report serves the purposes of both a Trustees' report and a directors' report under company law. The Trustees confirm that the Annual report and financial statements of the charitable company comply with the current statutory requirements, the requirements of the charitable company's governing document and the provisions of the Statement of Recommended Practice (SORP) applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2019).

Since the Company qualifies as small under section 382 of the Companies Act 2006, the Strategic report required of medium and large companies under the Companies Act 2006 (Strategic Report and Directors' Report) Regulations 2013 has been omitted.

The Company also trades under the names *Computers 4 Charity incorporating Computers 4 Africa*.

### **COVID-19**

The Charity entered the year with a new Board of Trustees, new management and was in the process of being totally re-structured and re-invented. COVID-19 broke out in China.

On 23rd March 2020 the Prime Minister announced a national lockdown and all operations ceased for a time. Thereafter charitable activities were on much lower level.

The Charity changed its 'Working Name' to "*Computers 4 Charity - incorporating Computers 4 Africa*" as we could not export to Africa and there was a need here in the UK:

- In April the Charity received a request from Heart of Kent Hospice for laptops, so that doctors and nurses did not have to visit outpatients (95% of clients) to assess their health and risk spreading the virus, also be able to see their children and grandchildren. We then tried to get the hospice tablets to in-patients so they can face-time with and, ultimately, say their final 'goodbyes' to their families if, and when, they are diagnosed to be in their last hours.
- In June one veteran a week was committing suicide due, among other things, to unemployment. We started giving them laptops to help them job search and apply from home, instead of having to go into the Job Centre or local library; it is difficult to do these on a mobile phone.
- August saw an appeal for young carers and October for school students to catch up on their homework.

On 26th November 2020 the Charity signed a Memorandum of Understanding (MOU) with The Prince's Responsible Business Network "*Business in the Community*" (BITC) to be their Tech Appeal refurbisher partner. The Charity has been fulfilling requests for IT equipment from charities on BITC's *National Business Response Network* (NBRN).

The charity's income drastically reduced, down from £693,582 in 2019 to £231,107 in 2020. However, the charity made a surplus of £11,605, brought down its balance sheet deficit and managed to give away free-of-charge 152 computers to other charities and beneficiaries, conservatively valued at £33,540.

2021 also started with more COVID-19 lockdowns; but the charity is rebuilding its activities, helping more and more in need.

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**TRUSTEES' REPORT (CONTINUED)**  
**FOR THE YEAR ENDED 31 DECEMBER 2020**

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## **Objectives and activities**

### **I Policies and objectives**

The **Computers 4 Charity** appeal invites donations of surplus computers from organisations and people everywhere. With us contributors can donate **completely safely, minimise environmental impact and maximise community benefit**.

We **re-use** and **give-away** free-of-charge as much as possible, recycle as few as possible and **waste none**; your donations reduce carbon dioxide output. Each device given a second life through refurbishment means a new one does not have to be manufactured; **each refurbished laptop saving the planet from 30kg of CO2 emissions\***.

All are encouraged to use IT Asset Disposals (ITAD) for good. We **make the most of donations** to help those in need.

**All our refurbishing** is done in-house by us on a purely **charitable non-profit basis**, not by a commercial refurbisher; there is no profit making from the generosity of others. We are providing seven previously unemployed young people with jobs and training, and **create social value from the process**.

In working with Computers 4 Charity, donors are achieving **maximum community benefit**.

**Supporters can do some good** with unused laptops, tablets and PCs. Have them refurbished and given to those in **re-hab, young carers, homeless youth, hospices, charity volunteers, unemployed veterans** and UK charities supporting **schools in Africa**.

Unusable or surplus equipment is sold through our charity e-shop, components are re-used or recycled to fund the charity, **nothing goes to waste**.

Donations of IT equipment are:

- End-to-end secure
- Datawiped
- Safety tested
- Environmentally compliant
- Software licence legal
- Tracked and traced

Our team has been refurbishing computers since 1996, for 25 years.

Donors can help:

- Young carers
- Homeless youth
- Hospice patients
- Charity volunteers
- Unemployed veterans
- Bereaved Forces children
- UK charities supporting schools in Africa

\* Note: Calculated on the basis of **United Nations E-waste Coalition** *A New Circular Vision for Electronics: Time for a Global Reboot 2019* & **Harvard University** *Smaller, faster, greener: Examining the environmental impact of computation and the future of green computing, 2021*.

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**TRUSTEES' REPORT (CONTINUED)**  
**FOR THE YEAR ENDED 31 DECEMBER 2020**

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**Objectives and activities (continued)**

In setting objectives and planning for activities, the Trustees have given due consideration to general guidance published by the Charity Commission relating to public benefit, including the guidance 'Public benefit: running a charity (PB2)'.

**I Strategies for achieving objectives**

**Donations of IT equipment**

As a charity **we give away all we can free-of-charge**, and are self-funding through the sales of surplus equipment. For this we need to let as many people as possible know about the **safety and security** we offer them, bearing in mind that devices are actually very difficult to properly datawipe and handling any personal data inappropriately is a criminal offence.

**I Activities undertaken to achieve objectives**

**Datawiping**

We 100% datawipe IT donations, with data-wiping certificates available and end-to-end security, free-of-charge. We offer to do this to any standard preferred:

- HM Government IS5 (Infosec Standard 5),
- National Cyber Security Centre (NCSC) principles
- US Department of Defence standard (DoD 5220.22-M)
- NIST SP 800-88 Rev.2

Or method preferred:

- ATA Secure Erase
- BitRaser
- Blancco
- CBL Data Shredder
- CCleaner
- DBAN
- Disk Wipe
- Eraser
- KillDisk
- PCDiskEraser
- WipeDrive8

Data storage media can be very different, requiring customised data wiping. We take our data erasure responsibilities very seriously and we make a deliberate effort to stay up to date with the latest understanding of both data erasure and data recovery.

This has led us to developing a very flexible data-wiping service, allowing us to always use the best methods for each data storage medium. We also verify each wipe and if any drive fails digital erasure, it is destroyed and rendered physically unreadable.

We also test random samples with data recovery tools to see if any meaningful data can be retrieved; so far, we have never found remnant data on a drive we have wiped.

Although our chosen processes are completely effective, we also know that many organisations have extra

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**TRUSTEES' REPORT (CONTINUED)**  
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**Objectives and activities (continued)**

requirements, such as the need for drives to be wiped by a certain method or to a certain standard. In these cases, we are always able and willing to adapt to whatever your organisation needs and your ITAD policies.

Our data wipe is *General Data Protection Regulation (EU) 2016/679 (GDPR)* compliant, protects you (the donor) from identity theft, as well safeguarding the beneficiary.

Our data wipe log details the times and dates that each hard disk drive has been securely data wiped or destroyed and *Data Destruction Certificates* are available on request. We are registered as a *Data Controller* with the *Information Commissioner's Office (ICO)* as number Z3321434.

<https://ico.org.uk/ESDWebPages/Entry/Z3321434>

Please see the guidance from the National Cyber Security Centre (NCSC):

<https://www.ncsc.gov.uk/guidance/secure-sanitisation-storage-media>

**End-to-end security**

For highly sensitive data carriers, we use locked four-sided roll cages for bulk collections. All incoming devices are placed into a restricted area with three levels of access control until all data is erased. Our Workshop is based next door to Kent Police, with CCTV covering the whole area and 2m security fencing.

Notes

**Datawiping: re-formatting**

Our experience is that most people do not know how to datawipe their devices and often mistake a re-format to have this effect; unfortunately it does not. Re-formatting a hard drive merely removes the 'headers' and leaves all their personal data still there on the device. The legal problem is that even if a donor thinks they have wiped the data and signs a waiver or receipt, this has no effect in law. If anyone's personal data still exists on the device, regardless of what a donor has signed, it still exists and the law recognises this.

Whoever handles that device is subject to all the prevailing laws that apply, and these are onerous. They could knowingly, or unknowingly, be illegally handling personal data of the donor and anyone else the donor has collected data from or about (a criminal offence), as well as contravening electronic waste regulations, passing on unlicensed software and be responsible for residual liability.

**Data Protection Act 2018 - Criminal Offences**

Section 170 adds the offence of knowingly or recklessly retaining personal data (which may have been lawfully obtained) without the consent of the data controller.

<https://www.cps.gov.uk/legal-guidance/data-protection-act-2018-criminal-offences>

**Environment**

Each device given a second life through refurbishment means a new one does not have to be manufactured; each refurbished laptop saving the planet from 30kg of CO2 emissions.

The United Nations say "*Manufacture a tonne of laptops and potentially 10 tonnes of CO2 are emitted. When the carbon dioxide released over a device's lifetime is considered, it predominantly occurs during production*".

Research into the average weight of laptops currently in production indicates an average weight of over 3kg. Extrapolated, this means that every computer given a second life saves a new one needing to be manufactured, reducing Carbon Dioxide release by 30kg.

IT equipment donors will be offered CO2 Certificates, indicating the Carbon Dioxide reduction they have

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**Objectives and activities (continued)**

achieved by their donation.

**United Nations E-waste Coalition**

*A New Circular Vision for Electronics: Time for a Global Reboot, 2019*

[http://www3.weforum.org/docs/WEF\\_A\\_New\\_Circular\\_Vision\\_for\\_Electronics.pdf](http://www3.weforum.org/docs/WEF_A_New_Circular_Vision_for_Electronics.pdf)

**Harvard University**

*Smaller, faster, greener: Examining the environmental impact of computation and the future of green computing, 2021*

<https://www.seas.harvard.edu/news/2021/03/smaller-faster-greener>

**Environmental compliance**

We fulfil 100% of environmental rules, regulations and responsibilities, saving the computers from being scrapped, dumped or landfilled. In the event that we are given non-working IT equipment, that is “waste” (see notes), we are registered by the *Environment Agency* to carry out the repair or refurbishment of *Waste Electrical and Electronic Equipment (WEEE)* under waste exemption T11.

We hold:

- Waste Exemption Certificate (NC2/061484), Environment Permit (CBDL11078), the Environmental Permitting (England and Wales) Regulations 2016
- Registered Producers of Hazardous Waste number ODR619 as ID: HazWasteReg – 1583003,
- Registered Carrier of Controlled Waste PCD/CBDL11078
- Steps to Environmental Management Blue and Silver Level Certificate Number 1001345.

Notes

**Environment – “waste”**

We aim to only accept donations of working, operational computer equipment; that is “used” or “second hand” but “working” as originally designed and intended as its original purpose of manufacturing. This is not “waste”.

We do not want to recycle, we only refurbish and re-use; recycling destroys the computers. We do not break down IT equipment into its basic materials and recycle the metal, plastic, aluminium, gold, platinum, etc. Rather, we datawipe, clean and repair, sometimes upgrading with additional hard drives and RAM, then load fresh operating system software for re-use. At all times all the equipment is in working condition and fully operational, from beginning to end.

We ideally do not want to receive, handle or process non-working, broken or irreparable computer equipment; that is “waste”. However as we do occasionally unintentionally, or sometimes intentionally in order to receive other donations of value and use, accept or receive non-working equipment, we have all the environmental permits we understand are needed.

Just in case we are given equipment we cannot use we have secured all the relevant permissions to handle IT waste, bearing in mind a fundamental difference between commercial refurbishers and us; we own the equipment from the moment it is donated. Commercial refurbishers do not normally own the equipment they handle and so require a different set of environmental permits. All our equipment belongs to us from when we receive it up until we give it away or sell the surplus, including non-operational IT waste.

**Software**

We operate a 100% software licence compliant process. We load Microsoft Windows 10 on all that we give away to our beneficiaries, and on request for surplus sales. We ask that (where possible and practicable) those donating to us also include all physical copies of OEM software and licenses with the equipment they came preinstalled on, as these are associated with the motherboard.



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**Objectives and activities (continued)**

**Tracking**

Every item is 100% tracked and traced throughout. All equipment is given a unique ID number and barcode label, with a duplicate label attached to each Donor Form, the ID is scanned into our database and assigned to a donation. Everything is tested and checked for functionality and, along with the serial numbers and specifications, entered into our database.

On request, an audit report can be provided, including any client asset tag details that were present on the devices to help you with your own internal end of life procedures; all donor data is held securely.

Historically our staff have been vetted to HM Government '*Baseline Personnel Security Standard*' (BPSS) and our policy is to continue to implement this. Our most recent recruits are yet to go through this vetting, but it is our plan to implement this on an ongoing basis throughout our organisation.

Depending on volume, value and distance, for large-scale collections we use our own vehicles and drivers to collect your IT equipment, when and where it suits you, GPS tracked and geo-fenced. To request a collection, please fill out our collection form; alternatively, you can drop off your equipment at any of our appeal sites, or at our office.

**Safety**

We carry out 100% Portable Appliance Testing (PAT) safety checks on every item, by PAT Testers who hold a *2377-22 City and Guilds* qualification, especially verification of earth grounding continuity to protect future users. This complies with *British Standard BS 7671*.

**I Main activities undertaken to further the Company's purposes for the public benefit**

**Give-aways**

**Young carers**

There are over 700,000 young carers in the UK.

1/3 of young carers reported having a mental health problem and 1/4 have difficulties at school due to their caring responsibilities.

These are children under 18 who help look after someone in their family who is ill or disabled. They sometimes manage the whole family, including brothers and sisters.

This can include managing family finances, benefits, shopping, cooking, cleaning, helping someone out of bed, bathing, getting dressed, washing and ironing clothes, collecting prescriptions, giving medicine and communicating with the authorities.

COVID-19 has meant many young carers self-isolating to shield the vulnerable, not going to school and organising safety measures throughout the home. This can mean a year of missed schooling, handicapping their education, career and life potential. Other children don't understand carers' responsibilities and that carers have less free time than others, making friendships difficult.

Young carer families are often on benefits and live in poverty. They are less able to afford computers, which are critical for their schooling and important for their social lives.

You can help them.

A good computer can often transform a young carer's life for the better. Donate yours today!

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**TRUSTEES' REPORT (CONTINUED)**  
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**Objectives and activities (continued)**

**Homeless youth**

600,000 young people have lost their jobs due to COVID-19 in the UK, according to the Office for National Statistics (ONS), and many are now being evicted from their homes.

We are placing computers into homeless shelters so they can immediately seek work and somewhere long-term to live.

We are partnering with LandAid, Porchlight, Single Homeless Project, Evolve, Look Ahead and others.

**Hospices**

We are appealing for donations of unused IT equipment that we datawipe and refurbish, to get iPads, tablets and laptops to give away to hospices, so that patients can see their families and friends -

- Out-patients' health can be assessed by doctors and nurses without having to visit, and can see their children and grandchildren
- In-patients can face-time with and, ultimately, say their final 'goodbyes' to their families if, and when, they are diagnosed to be in their last hours.

Patients normally only go into hospice when they need intensive care, especially 24/7 pain management. Patients can be of any age, and include children. They are usually only allowed one fully gowned, masked, gloved family member in at a time to hold their hand and talk to them, if any. There are wonderful caring staff; but it is not quite the same as your brothers and sisters, granny or grandad, mum or dad also being with you. Being able to see your family, talk face-to-face, is so much better than just a phone call.

**Charity volunteers**

At our outreach events, we display an exhibition showing what volunteering looks like and encourage people to give their time to the community. We also invite local charities to nominate a volunteer to receive a free laptop, as a 'Thank You' and also enabling them to support their charity even more.

**Unemployed veterans**

We provide free laptops for unemployed veterans, who are nominated by a local charity at our event locations. This will help them job search and apply from home, instead of having to go into the Job Centre or local library; it is difficult to do these on a mobile phone.

**Bereaved Forces children**

There are over 1,000 bereaved military children in the UK without access to support.

Any sudden death is a devastating event for children. When the death is that of a member of the Armed Forces there are additional factors to consider, such as the traumatic nature of a death in a combat situation, intense media interest, repatriation, an inquest and a service inquiry.

If a person has been on active service or deployed elsewhere, it may be difficult for a child to comprehend that they won't be coming home as usual. It's natural to want to spare children from learning how the death happened, however, it will soon become public knowledge and it's better that they hear the facts first.

The family has often lost its bread-winner, a partner, a parent. Children can then go into shock and experience Post-Traumatic Stress Disorder (PTSD), disrupting their schooling and life chances.

Having their own device can be a source of solace, a way of reaching out to family and friends for encouragement, care and support.

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**TRUSTEES' REPORT (CONTINUED)**  
**FOR THE YEAR ENDED 31 DECEMBER 2020**

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**Objectives and activities (continued)**

<https://www.scottyslittlesoldiers.co.uk/>

<https://www.winstonswish.org/death-through-military/>

**Schools in Africa**

In some developing countries, the school is the tree with the widest branches and the teacher is the villager who can read and write the best, who may never have left the local region. With computers, school attendances often double and IT literate children get jobs earning several times what their parents do, supporting their extended families for a lifetime, helping their nation develop and lifting them out of poverty.

Digital Pipeline's "**Computers 4 Charity**" appeal delivers a World Class IT based education to an estimated 1.3 million children and, as Bill Gates said, "*Digital Pipeline ... can play a role in combating aids, malaria and other infectious diseases*". Now we are working through UK charities who support schools in Africa, to whom we donate laptops at our appeals.

**I History and future vision**

Digital Pipeline (now with 'Working Name' "*Computers 4 Charity incorporating Computers 4 Africa*") started out as an internal project within **Microsoft** in February 2004, was incorporated on 21st December 2006 and registered as a charity on 3rd April 2007. *Microsoft* was the *Founding Member*; see the personal video from **Bill Gates** on our *Computers 4 Charity* website at [www.computers4charity.org](http://www.computers4charity.org).

Bill Gates said: "***Digital Pipeline offers an innovative approach to the effective reuse of technology***"

In January 2011 *Computers 4 Africa* merged into ***Digital Pipeline*** and in January 2020 Digital Pipeline restructured and changed its 'Working Name' to "***Computers 4 Charity***".

**Future**

For the future the charity plans to launch the ***Computers 4 Charity Network***:

**Our Aim: Local computer re-use**

Our aim is to establish a national network of local computer refurbishers who will all work under our umbrella and coordination, to universal quality standards. This will minimise our environmental impact, and maximise our community impact.

We want to minimise our *road miles carbon footprint*, re-use computers locally and support regional refurbishers, as well as their local communities.

**CyberCycle**

In 1996 our team was running CyberCycle in London, datawiping and refurbishing IT equipment for charities and non-profits.

We provided our volunteer IT graduates with work references, which enabled them to get jobs as a result – this was observed and put into the Labour Party manifesto by *Rt Hon Peter Mandelson* in January 1997.

We were then asked to pioneer the government's '*New Deal*' programme with *Rt Hon Tony Blair*, setting up and establishing 20 CyberCycle computer refurbishing workshops across the UK. These were hosted by other charities and community organisations, providing work experience, training and IT engineering qualifications for the young unemployed.

This has left us in a unique position; we know a lot of people who also refurbish IT equipment all over the

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**TRUSTEES' REPORT (CONTINUED)**  
**FOR THE YEAR ENDED 31 DECEMBER 2020**

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**Objectives and activities (continued)**

country and there is goodwill between us. Our relationships are key.

Computer refurbishers usually work in silos, alone, and perceive other refurbishers as competitors. We are uniquely different, having people we know everywhere who are willing to work with us as partners.

**National Network: Building Upon Success**

Bill Gates said that our charity is "*forging partnerships to ensure that affordable high quality computers, donated by businesses, reach underserved communities*".

We would like to fulfil his dream.

We plan on working with one refurbisher in each region and nation: *Scotland, North East, North West, Midlands, Wales, South West, East of England and South East*; a total of eight. At a future stage, we will explore the possibilities in *Northern Ireland* and the *Irish Republic*; possibly up to ten across the British Isles.

Our largest single donation was 30,000 computers from the *Department for Work and Pensions*, when we successfully 100% sub-contracted out all the datawiping and refurbishment. We discovered and learnt the hard way how to manage refurbishing at multiple locations and with a range of sub-contract partners.

**Business in the Community (BITC)**

Our team has worked with BITC since 1996, when *Patrick O'Meara* arranged a series of "*Seeing is Believing*" visits to CyberCycle by groups of business leaders, 25 years ago.

During 2013/14 we worked with BITC's Business Emergency Recovery Group (BERG), facilitated by *Joey Tabone*, and were delighted to be publicly thanked by *HRH The Prince of Wales* at the *BITC Responsible Business Awards* on 8 July 2014 in the Royal Albert Hall.

On 26th November 2020 we signed a Memorandum of Understanding (MOU) with BITC to be their *Tech Appeal* refurbisher partner, both refurbishing ourselves and working with sub-contract partners.

Our hope is to fulfil our role as BITC's *Tech Appeal* refurbisher partner through the *Computers 4 Charity Network*. This way we minimise our environmental impact, and maximise our community impact.

**Notes on "Road Miles Carbon Footprint"**

For vehicles, average figures for CO2 emissions per kilometre for road travel for 2013 in Europe, normalised to the NEDC test cycle, are provided by the *International Council on Clean Transportation*:

Light commercial vehicles: 175 g CO2/km (281 g/mile)

Average figures for the United States are provided by the US Environmental Protection Agency, based on the EPA Federal Test Procedure, for the following categories:

Trucks: 280 g CO2/km (450 g/mile)

[https://en.wikipedia.org/wiki/Carbon\\_footprint](https://en.wikipedia.org/wiki/Carbon_footprint)

There is a concept called "*Food Miles*"; maybe we should call these "*Computer Miles*"?

Our plan is to actively seek solutions that reduce our computer miles by working with regional partners, creating greater impact in these places and encouraging better stakeholder conversations between businesses and the communities they serve.

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**TRUSTEES' REPORT (CONTINUED)**  
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**Achievements and performance**

**I Review of activities**

For a list of donors - see the addendum at the end of the accounts.

Donations have been given to:

- Aid for Ummah
- Alabaré Christian Care and Support
- Annie's Orphans
- Armed Forces Cov. Hub Lancashire
- Books 2 Africa
- Borough Green Primary School
- Bristol Home for Veterans
- Broadstairs Town Shed
- Canterbury and Herne Bay Volunteer Centre
- Community Works
- Daylight Foodbank
- Wealden Talking News
- Doncaster SSAFA
- East Ham Hospice
- Empower the Gambia
- Imago Young Carers
- Friends of Sussex Hospices
- Kent County Council Social Services
- MYTime Young Carers
- Keep Britain Tidy
- Paddock Wood Primary School
- PATCH (Pembrokeshire Action to Combat Hardship)
- Paul Sartori Hospice
- Pembrokeshire People First
- Phoenix Women's Aid
- Pilgrims Hospice
- Prospect Hospice
- School Gambia
- Shalom Hospice
- SSAFA
- SSAFA Wiltshire
- St. Catherine's Hospice
- Taylor Made Dreams
- The Brick
- The Foxton Centre
- Voluntary Action Doncaster
- Volunteer Centre
- Weston Hospice Care
- Wigan Armed Forces HQ
- Young Carers x 3
- Wisdom Hospice

These free-of-charge donations totalled 152 computers/laptops and conservatively valued at £33,540.

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**Achievements and performance (continued)**

**Financial review**

**I Going concern**

After making appropriate enquiries, the Trustees have a reasonable expectation that the Company has adequate resources to continue in operational existence for the foreseeable future. For this reason, they continue to adopt the going concern basis in preparing the financial statements. Further details regarding the adoption of the going concern basis can be found in the accounting policies.

**I Reserves policy**

Much of the company's charitable work cannot be expressed in financial terms and the aim of the Trustees is to accumulate a sufficient corpus of funds so that this work can be carried on. The charity also accumulates stocks of donated PCs and other IT equipment which are held in reserve to meet the needs and specific requests from other charities.

**I Deficit**

There was a net deficiency of assets of £17,188 at the balance sheet date, however the Trustees have confirmed continued funding arrangements and support and consider the company retains sufficient working capital and funding streams to continue trading for the foreseeable future.

**I Principal funding**

The Charity is principally funded by the income from its on-line eBay charity shop sales.

**Structure, governance and management**

**I Constitution**

Digital Pipeline is registered as a charitable company limited by guarantee and was set up by a Memorandum of Association dated 10 December 2006 and is a registered charity number 1118674 in England and Wales and SC043181 in Scotland.

**I Methods of appointment or election of Trustees**

The management of the Company is the responsibility of the Trustees who are elected and co-opted under the terms of the Memorandum of Association.

**I Organisational structure and decision-making policies**

Details of the organisational structure:

- Board of Members
- Board of Trustees/Directors
- Honorary Chief Executive
- Marketing, HR/Administration, Finance, ICT, Operations

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**TRUSTEES' REPORT (CONTINUED)**  
**FOR THE YEAR ENDED 31 DECEMBER 2020**

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**Structure, governance and management (continued)**

**I Policies adopted for the induction and training of Trustees**

All Trustees are already familiar with the work of the charity and have a wide knowledge of business and commerce. They are guided by the Memorandum and Articles of Association, a copy of which is distributed to new Trustees along with copies of the latest financial statements. Trustees are then introduced to people involved with the organisation. Meetings are arranged with key people involved in the organisation to discuss information contained in the Trustees Induction Pack - these include: Trustees, Staff, Contractors and Volunteers. No formal training is undertaken.

**Members' liability**

The Members of the Company guarantee to contribute an amount not exceeding £10 to the assets of the Company in the event of winding up.

**Statement of Trustees' responsibilities**

The Trustees (who are also the directors of the Company for the purposes of company law) are responsible for preparing the Trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year. Under company law, the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the Company and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles of the Charities SORP (FRS 102);
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards (FRS 102) have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Company will continue in business.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the Company's transactions and disclose with reasonable accuracy at any time the financial position of the Company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the Company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by order of the members of the board of Trustees on 24 September 2021 and signed on their behalf by:

**Jessica Norman**  
(Chair of Trustees)

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**DIGITAL PIPELINE**  
**(A company limited by guarantee)**

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**INDEPENDENT EXAMINER'S REPORT**  
**FOR THE YEAR ENDED 31 DECEMBER 2020**

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**Independent examiner's report to the Trustees of Digital Pipeline ('the Company')**

I report to the charity Trustees on my examination of the accounts of the Company for the year ended 31 December 2020.

**Responsibilities and basis of report**

As the Trustees of the Company (and its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Charities and Trustee Investment (Scotland) Act 2005 ('the 2005 Act'), the Charities Accounts (Scotland) Regulations 2006 (as amended) ('the 2006 Accounts Regulations') and the Companies Act 2006 ('the 2006 Act'). You are satisfied that the accounts of the Company are not required by charity or company law to be audited and have chosen instead to have an independent examination.

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the Company's accounts carried out under section 44(1)(c) of the 2005 Act and section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the requirements of Regulation 11 of the 2006 Accounts Regulations and the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

**Independent examiner's statement**

Since the Company is required by company law to prepare its accounts on an accruals basis and is registered as a charity in Scotland your examiner must be a member of a body listed in Regulation 11(2) of the 2006 Accounts Regulations. I can confirm that I am qualified to undertake the examination because I am a registered member of the Association of International Accountants, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act and Regulation 4 of the 2006 Accounts Regulations; or
2. the accounts do not accord with those records and with the accounting requirements of Regulation 8 of the 2006 Accounts Regulations; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

This report is made solely to the Company's Trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008 and Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. My work has been undertaken so that I might state to the Company's Trustees those matters I am required to state to them in an Independent examiner's report and for no other purpose. To the fullest extent



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**DIGITAL PIPELINE**  
**(A company limited by guarantee)**

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**INDEPENDENT EXAMINER'S REPORT (CONTINUED)**  
**FOR THE YEAR ENDED 31 DECEMBER 2020**

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permitted by law, I do not accept or assume responsibility to anyone other than the Company and the Company's Trustees as a body, for my work or for this report.

Signed:

Marcel Jung

Dated: 24 September 2021

ICPA (Fellow), FFA/FIPA, FAIA

**IT & Accounting Solutions Limited**

Certified Practising Accountants

28 Harrow Way

Maidstone

Kent

ME14 5TU

**DIGITAL PIPELINE**  
(A company limited by guarantee)

**STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING INCOME AND EXPENDITURE ACCOUNT)  
FOR THE YEAR ENDED 31 DECEMBER 2020**

	Note	Unrestricted funds 2020 £	Total funds 2020 £	Total funds 2019 £
<b>Income from:</b>				
Donations and legacies	3	44,567	44,567	75,245
Charitable activities	4	176,207	176,207	618,337
Other income	5	10,333	10,333	-
		<u>231,107</u>	<u>231,107</u>	<u>693,582</u>
<b>Total income</b>				
<b>Expenditure on:</b>				
Raising funds	6	6,976	6,976	14,253
Charitable activities	7	212,526	212,526	594,803
		<u>219,502</u>	<u>219,502</u>	<u>609,056</u>
<b>Total expenditure</b>				
		<u>11,605</u>	<u>11,605</u>	<u>84,526</u>
<b>Net movement in funds</b>				
<b>Reconciliation of funds:</b>				
Total funds brought forward		(28,793)	(28,793)	(113,319)
Net movement in funds		11,605	11,605	84,526
		<u>(17,188)</u>	<u>(17,188)</u>	<u>(28,793)</u>
<b>Total funds carried forward</b>				

The Statement of financial activities includes all gains and losses recognised in the year.

The notes on pages 19 to 28 form part of these financial statements.

**DIGITAL PIPELINE**  
**(A company limited by guarantee)**  
**REGISTERED NUMBER: 06035936**

**BALANCE SHEET**  
**AS AT 31 DECEMBER 2020**

	Note	2020 £	2019 £
<b>Fixed assets</b>			
Tangible assets	12	2,541	361
		<u>2,541</u>	<u>361</u>
<b>Current assets</b>			
Debtors	13	3,423	87,036
Cash at bank and in hand		13,302	2,294
		<u>16,725</u>	<u>89,330</u>
Creditors: amounts falling due within one year	14	(36,454)	(118,484)
<b>Net current liabilities</b>		<u>(19,729)</u>	<u>(29,154)</u>
<b>Total assets less current liabilities</b>		<u>(17,188)</u>	<u>(28,793)</u>
<b>Net liabilities excluding pension asset</b>		<u>(17,188)</u>	<u>(28,793)</u>
<b>Total net assets</b>		<u><u>(17,188)</u></u>	<u><u>(28,793)</u></u>
<b>Charity funds</b>			
Restricted funds	16	-	-
Unrestricted funds	16	(17,188)	(28,793)
<b>Total funds</b>		<u><u>(17,188)</u></u>	<u><u>(28,793)</u></u>

The Company was entitled to exemption from audit under section 477 of the Companies Act 2006.

The members have not required the company to obtain an audit for the year in question in accordance with section 476 of Companies Act 2006.

The Trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and preparation of financial statements.

The financial statements have been prepared in accordance with the provisions applicable to entities subject to the small companies regime.

The financial statements were approved and authorised for issue by the Trustees on 24 September 2021 and signed on their behalf by:

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**DIGITAL PIPELINE**  
**(A company limited by guarantee)**  
**REGISTERED NUMBER: 06035936**

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**BALANCE SHEET (CONTINUED)**  
**AS AT 31 DECEMBER 2020**

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**Jessica Norman**  
(Chair of Trustees)

The notes on pages 19 to 28 form part of these financial statements.

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**DIGITAL PIPELINE**  
**(A company limited by guarantee)**

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**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 DECEMBER 2020**

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**1. General information**

Digital Pipeline using Working Name '*Computers 4 Charity - incorporating Computers 4 Africa*' is a company limited by guarantee incorporated in England and Wales and registered charity number 1118674 in England and Wales and SC043181 in Scotland. The registered office is Unit 4 Priory Park, Mills Road, Aylesford, Kent, ME20 7PP.

**2. Accounting policies**

**2.1 Basis of preparation of financial statements**

The financial statements have been prepared in accordance with the Charities SORP (FRS 102) - Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Digital Pipeline meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

**2.2 Going concern**

These financial statements are prepared on the going concern basis.

The charity has net current liabilities of £19,729 (2019 - £29,154) and a total net liability position of £17,188 (2019 - £28,793) indicating a working capital shortfall and reliance on the support of its creditors and Trustees.

The Trustees consider it appropriate to prepare the accounts on the going concern basis.

**2.3 Income**

All income is recognised once the Company has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

Grants are included in the Statement of financial activities on a receivable basis. The balance of income received for specific purposes but not expended during the period is shown in the relevant funds on the Balance sheet. Where income is received in advance of entitlement of receipt, its recognition is deferred and included in creditors as deferred income. Where entitlement occurs before income is received, the income is accrued.

**2.4 Expenditure**

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use.

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**DIGITAL PIPELINE**  
**(A company limited by guarantee)**

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**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 DECEMBER 2020**

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**2. Accounting policies (continued)**

**2.4 Expenditure (continued)**

Expenditure on raising funds includes all expenditure incurred by the Company to raise funds for its charitable purposes and includes costs of all fundraising activities events and non-charitable trading.

Expenditure on charitable activities is incurred on directly undertaking the activities which further the Company's objectives, as well as any associated support costs.

All expenditure is inclusive of irrecoverable VAT.

**2.5 Government grants**

Government grants relating to tangible fixed assets are treated as deferred income and released to the Statement of financial activities over the expected useful lives of the assets concerned. Other grants are credited to the Statement of financial activities as the related expenditure is incurred.

**2.6 Tangible fixed assets and depreciation**

Tangible fixed assets costing £250 or more are capitalised and recognised when future economic benefits are probable and the cost or value of the asset can be measured reliably.

Tangible fixed assets are initially recognised at cost. After recognition, under the cost model, tangible fixed assets are measured at cost less accumulated depreciation and any accumulated impairment losses. All costs incurred to bring a tangible fixed asset into its intended working condition should be included in the measurement of cost.

Depreciation is charged so as to allocate the cost of tangible fixed assets less their residual value over their estimated useful lives, using the straight-line method.

Depreciation is provided on the following basis:

Plant and machinery	-	33% straight line
Motor vehicles	-	20% straight line
Fixtures and fittings	-	25% straight line
Office equipment	-	20% and 33% straight line

**2.7 Stocks**

For resale - the Trustees consider it impractical, considering the time cost, to measure the fair value of goods donated for resale and therefore donated goods are recognised when they are sold.

For donation to beneficiaries - the charity aims to recognise donated goods for distribution to its beneficiaries as a component of donations when it is distributed, with an equivalent amount recognised as charitable expenditure and measured at its fair value.

**2.8 Debtors**

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

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**DIGITAL PIPELINE**  
**(A company limited by guarantee)**

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**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 DECEMBER 2020**

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**2. Accounting policies (continued)**

**2.9 Cash at bank and in hand**

Cash at bank and in hand includes cash and short-term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

**2.10 Liabilities and provisions**

Liabilities are recognised when there is an obligation at the Balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably.

Liabilities are recognised at the amount that the Company anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

Provisions are measured at the best estimate of the amounts required to settle the obligation. Where the effect of the time value of money is material, the provision is based on the present value of those amounts, discounted at the pre-tax discount rate that reflects the risks specific to the liability. The unwinding of the discount is recognised in the Statement of financial activities as a finance cost.

**2.11 Financial instruments**

The Company only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

**2.12 Pensions**

The Company operates a defined contribution pension scheme and the pension charge represents the amounts payable by the Company to the fund in respect of the year.

**2.13 Fund accounting**

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the Company and which have not been designated for other purposes.

**DIGITAL PIPELINE**  
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2020**

**3. Income from donations and legacies**

	<b>Unrestricted funds 2020 £</b>	<b>Total funds 2020 £</b>	<i>Total funds 2019 £</i>
Donations	33,886	<b>33,886</b>	75,245
Government grants	10,681	<b>10,681</b>	-
	<u>44,567</u>	<u><b>44,567</b></u>	<u>75,245</u>

**4. Income from charitable activities**

	<b>Unrestricted funds 2020 £</b>	<b>Total funds 2020 £</b>	<i>Total funds 2019 £</i>
Sale of IT Equipment	35,848	<b>35,848</b>	101,163
Appeals (PR income)	134,596	<b>134,596</b>	476,007
Sub-lease rental income	-	-	27,601
Overhead recovery income	5,763	<b>5,763</b>	13,566
	<u>176,207</u>	<u><b>176,207</b></u>	<u>618,337</u>

**5. Other incoming resources**

	<b>Unrestricted funds 2020 £</b>	<b>Total funds 2020 £</b>	<i>Total funds 2019 £</i>
Sale of assets	10,333	<b>10,333</b>	-



**DIGITAL PIPELINE**  
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2020**

**6. Expenditure on raising funds**

**Costs of raising voluntary income**

	<b>Unrestricted funds 2020 £</b>	<b>Total funds 2020 £</b>	<i>Total funds 2019 £</i>
Marketing and other fundraising costs	6,976	<b>6,976</b>	14,253

**7. Analysis of expenditure on charitable activities**

**Summary by fund type**

	<b>Unrestricted funds 2020 £</b>	<b>Total funds 2020 £</b>	<i>Total funds 2019 £</i>
Sale of IT Equipment	201,081	<b>201,081</b>	556,550
Appeals (PR income)	11,445	<b>11,445</b>	38,253
	<u>212,526</u>	<u><b>212,526</b></u>	<u>594,803</u>

**8. Analysis of expenditure by activities**

	<b>Activities undertaken directly 2020 £</b>	<b>Support costs 2020 £</b>	<b>Total funds 2020 £</b>
Sale of IT Equipment	12,387	188,694	<b>201,081</b>
Appeals (PR income)	8,187	3,258	<b>11,445</b>
	<u>20,574</u>	<u>191,952</u>	<u><b>212,526</b></u>

**DIGITAL PIPELINE**  
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2020**

**8. Analysis of expenditure by activities (continued)**

	<i>Activities undertaken directly 2019 £</i>	<i>Support costs 2019 £</i>	<i>Total funds 2019 £</i>
Sale of IT Equipment	31,013	525,537	556,550
Appeals (PR income)	34,990	3,263	38,253
	<u>66,003</u>	<u>528,800</u>	<u>594,803</u>

**9. Independent examiner's remuneration**

	<b>2020 £</b>	<b>2019 £</b>
Fees payable to the Company's independent examiner for the independent examination of the Company's annual accounts	<b>500</b>	-
Fees payable to the Company's independent examiner in respect of:		
All other services not included above	<u>-</u>	<u>1,500</u>

**10. Staff costs**

	<b>2020 £</b>	<b>2019 £</b>
Wages and salaries	<b>71,960</b>	274,184
Social security costs	<b>849</b>	12,584
Contribution to defined contribution pension schemes	<b>223</b>	3,913
	<u><b>73,032</b></u>	<u>290,681</u>

During the year 14 staff were made redundant costing the charity £30,606 in redundancy payments.

**DIGITAL PIPELINE**  
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2020**

**10. Staff costs (continued)**

The average number of persons employed by the Company during the year was as follows:

	<b>2020 No.</b>	<i>2019 No.</i>
Administration	-	2
Appeals	1	2
Warehouse	1	14
	<u>2</u>	<u>18</u>

No employee received remuneration amounting to more than £60,000 in either year.

The Honorary Chief Executive role was undertaken pro bono during the year.

**11. Trustees' remuneration and expenses**

During the year, no Trustees received any remuneration or other benefits (2019 - £NIL).

During the year ended 31 December 2020, no Trustee expenses have been incurred (2019 - £NIL).

**12. Tangible fixed assets**

	<b>Plant and machinery £</b>	<b>Motor vehicles £</b>	<b>Fixtures and fittings £</b>	<b>Office equipment £</b>	<b>Total £</b>
<b>Cost or valuation</b>					
At 1 January 2020	36,276	20,705	80,747	7,557	145,285
Additions	2,554	-	586	-	3,140
Disposals	(35,644)	(20,705)	(80,745)	(4,369)	(141,463)
At 31 December 2020	<u>3,186</u>	<u>-</u>	<u>588</u>	<u>3,188</u>	<u>6,962</u>
<b>Depreciation</b>					
At 1 January 2020	36,276	20,705	80,747	7,196	144,924
Charge for the year	632	-	61	266	959
On disposals	(35,644)	(20,705)	(80,745)	(4,369)	(141,463)
Rounding	-	-	-	1	1
At 31 December 2020	<u>1,264</u>	<u>-</u>	<u>63</u>	<u>3,094</u>	<u>4,421</u>

**DIGITAL PIPELINE**  
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2020**

**12. Tangible fixed assets (continued)**

	Plant and machinery £	Motor vehicles £	Fixtures and fittings £	Office equipment £	Total £
<b>Net book value</b>					
At 31 December 2020	1,922	-	525	94	2,541
At 31 December 2019	-	-	-	360	360

**13. Debtors**

	2020 £	2019 £
<b>Due within one year</b>		
Trade debtors	465	-
Other debtors	2,958	60,216
Prepayments and accrued income	-	26,820
	3,423	87,036

**14. Creditors: Amounts falling due within one year**

	2020 £	2019 £
Debenture loans	30,000	30,000
Payments received on account	-	20,000
Trade creditors	1,989	36,219
Other taxation and social security	3,965	17,218
Other creditors	-	10,843
Accruals and deferred income	500	4,204
	36,454	118,484

Debenture loan totalling £30,000 repayable on demand paying monthly interest at 6% per annum.

**DIGITAL PIPELINE**  
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2020**

**15. Financial instruments**

	2020 £	2019 £
<b>Financial assets</b>		
Financial assets measured at fair value through income and expenditure	<b>13,302</b>	<b>2,294</b>

Financial assets measured at fair value through income and expenditure comprise cash balances.

**16. Statement of funds**

**Statement of funds - current year**

	Balance at 1 January 2020 £	Income £	Expenditure £	Balance at 31 December 2020 £
<b>Unrestricted funds</b>				
General Funds - all funds	(28,793)	231,107	(219,502)	(17,188)

**17. Summary of funds**

**Summary of funds - current year**

	Balance at 1 January 2020 £	Income £	Expenditure £	Balance at 31 December 2020 £
General funds	(28,793)	231,107	(219,502)	(17,188)

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**DIGITAL PIPELINE**  
**(A company limited by guarantee)**

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**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 DECEMBER 2020**

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**18. Analysis of net assets between funds**

**Analysis of net assets between funds - current period**

	<b>Unrestricted funds 2020 £</b>	<b>Total funds 2020 £</b>
Tangible fixed assets	2,541	<b>2,541</b>
Current assets	16,725	<b>16,725</b>
Creditors due within one year	(36,454)	<b>(36,454)</b>
<b>Total</b>	<u>(17,188)</u>	<u><b>(17,188)</b></u>

**19. Pension commitments**

The charity operates a defined contribution pension scheme for all qualifying employees. The assets of the scheme are held separately from those of the charity in an independently administered fund.

The pension cost charge represents contributions payable by the charity to the fund and amounted to £223 (2019 - £3,913). At the balance sheet date £ Nil (2019 - £2,064) was payable to the fund and is included in other creditors.

**Donors include:**

290 (W.SM) Squadron Air	Giotech Ltd	Pipers Corner School
2nd Woodley Scout Group	Global Outreach Tanzania	Pirtek
Accord Group	Go Experience.com	Pop Developments Ltd
Acorn Veterinary Surgery	Go-Train	Porsche GB
Age UK Berkshire	Gray IT	Prima Stage School
Aggregate Industries	Guideline Lift Services	Production Resource Group UK
Agil8	Harambee For Kenya	Pro-Net Systems
Agile One	Harvestore Systems (Holdings)	Read Computer Services
AIS Ltd	Highway Learning& Support	Reanimated Games
Alan Rogers Ltd	Holy Family School	Recom
Amaze	Family School	Renault Retail Group UK Ltd
American International	Howard Nurseries	Rev Gary Owen
Ampletech	Integrity	Ridhwaa Seminary
Andrew Halstead	ISG Construction	Robson Forth Limited
Ashanti Development	Jerroms Business Solutions	Rotary Club Chelmsford
Ashurst CE Aided Primary	JJ Systems	Scott Wilkie Primary School
Astute Mobile Data	Jubilee Resource Hub	SCVIDLER
Bass Educational	Judah Praise Community Centre	Sega Of Europe Ltd
BIBUS (UK) Ltd	KDC Projects Ltd	SEO NUTS
BT	Kent Business Finance Ltd	Simplify
Buzz website Design	Kilomo Primary School	South African Children and
BWOC Ltd	Kimberly Clark	Sovereign
Catalyst Commercial	Kings Lynn Samaritans	St Johns URC Orpington
CD Electrical Services	Kings Norton Coaches	St Lawrence CE School
Chester Development	Koch Membrane Systems	St Martins Church Coventry
Children Liver Disease	Kotiken Charles	St Martins School
Childrer Salon Ltd	Lakenheath Community Primary	St. Giles, Exhall, Parochial
Citizens Advice Bureau	Lee Evans Partnership	Steps to Work
Clemence Consulting	Lobster Net	Stirling Transport
Clemence Hoar Cummings	Lombard Odier Asset	STST
Club Chemistry	London Hairdressing Academy	Suez (Sita)
Collins Aerospace	Lorenden School	Susie K Brooks AIP (Hypnotist,
Colmore Intermediate Ltd	Love of God Foundation	T&B Engineering Ltd
Compton Hospice	Make a Difference to Maidstone	Techsurgeons Ltd
Computer Network	Maes Glas Vets	Terence Foster (EPA Ltd)
Conservative Party	MCS-Aware	The Beeches Primary School
Coole Bevis LLP	Medway Valley Countryside	The Code Company
Cornerstone Church	Medway Youth Trust	The Economist Group
DG Cities	Michelson Diagnostics	The Franconian Sausage Co
Diocese of Mpwapwa	MindLab International Ltd	The Hive Chorleywood
Doggett Jones Ltd	Mission and Relief Logistics Ltd	The Living Well
Downs Junior School	MoneyPlus	The School of Saint Yared
Dream for the Future	Mooncup Ltd	TMJ Legal Services
Easy Internet	Morrison Utility Services	Tomorrow's Accelerating
Education Enrichment	Mpeni School, Malawi	TPS Global Logistic
Elaine Burton	MVCP	Training Associate
Elzware Ltd	National Police Aid Convoys	Tydesley Distribution Services
Ex Hidden Hearing Ltd	New Hope Foundation Africa	Tyre-Line
Family Trust	Nicol and Co Estate Agents	Ursuline College
Fargo Systems Ltd	Nonington CEP School	Valley Park Secondary School
Filmsmiths	Oaklands Primary School	West Row School
First Choice Computers Ltd	Obart Pumps	Wested Logistics
Fly Victor	Our Ladys Catholic Primary	Whitstable Umbrella Centre
Four Fifty Partnership	Padre Pio College of Health And	WM Housing Group
George Cook	Penbow Displays	Wycliffe UK Ltd
George White Jnr School	Penny Drop Solutions	Zambia Orphans Aid UK