

COMMUNITY ACTION PARTNERSHIP (LEICESTERSHIRE)

England & Wales · Charity number 1118572

Details

Other names	COMMUNITY ACTION BLABY DISTRICT, VOLUNTARY ACTION BLABY DISTRICT
Status	Registered
Legal form	CIO
Registered	2007-03-28
Register	View on the Charity Commission register

Contact

Address	35 Leicester Road Blaby Leicester LE8 4GR
Phone	01162887482
Email	Community@communityap.org.uk
Website	www.communityactionpartnership.org.uk

Activities

Objects: TO PROMOTE ANY CHARITABLE PURPOSES FOR THE BENEFIT OF THE COMMUNITY WITHIN THE AREA OF LEICESTERSHIRE AND THE NEIGHBOURING COMMUNITIES (HEREINAFTER CALLED 'THE AREA OF BENEFIT') AND IN PARTICULAR THE PROMOTION OF THE VOLUNTARY SECTOR AND VOLUNTEERING BY PROVIDING SERVICES IN SUPPORT OF VOLUNTARY AND COMMUNITY ORGANISATIONS AND VOLUNTEERS OPERATING WITHIN THE AREA OF BENEFIT, INCLUDING BRINGING THESE TOGETHER IN COMMON EFFORT FOR THE BENEFIT OF THE COMMUNITY

Activities: The objects of the CIO are(1) To provide low cost community transport to residents and organisations within Leicestershire,primarily for those who cannot easily access public transport.(2) To promote and provide any other charitable activities, including bringing people together,for the benefit of the community within Leicestershire

Classification

- **How:** Provides Services
- **What:** General Charitable Purposes, Disability, Economic/community Development/employment, Recreation, Other Charitable Purposes
- **Who:** Children/young People, Elderly/old People, People With Disabilities, People Of A Particular Ethnic Or Racial Origin, Other Charities Or Voluntary Bodies, Other Defined Groups, The General Public/mankind

Geography

- **Area of benefit:** BLABY
- Leicester City
- Leicestershire

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£158,446	£139,792	-	-
2024-03-31	£146,963	£124,802	-	-
2023-03-31	£140,353	£108,837	-	-
2022-03-31	£126,885	£100,467	-	-
2021-03-31	£105,331	£65,390	-	-

Trustees

Name	Role	Appointed
HARBANS THIRAY		2011-11-07
JOHN WHITING		2015-11-28
KEVIN JAMES HOWARD		2019-11-04
Marilyn Claire Mark		2018-03-06
Patricia Cornforth		2019-11-04

COMMUNITY ACTION PARTNERSHIP (LEICESTERSHIRE)

England & Wales - Charity number 1118572

Accounts

REGISTERED COMPANY NUMBER: CE024456 (England and Wales)
REGISTERED CHARITY NUMBER: 1118572

Report of the Trustees and
Unaudited Financial Statements for the Year Ended 31 March 2025
for
Community Action Partnership (Leics)

Woodford Norman Accounting Limited
7 Kevern Close
Wigston
Leicester
Leicestershire
LE18 2GR

Community Action Partnership (Leics)

Contents of the Financial Statements
for the Year Ended 31 March 2025

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Community Action Partnership (Leics)

Report of the Trustees for the Year Ended 31 March 2025

The trustees present their report and the accompanying financial statements for the charity for the year ended 31st March 2024.

OBJECTIVES AND ACTIVITIES

Objectives and activities

The charity's objectives are:

- (1) To provide low-cost community transport to residents and organisations within Leicestershire, primarily for those who cannot easily access public transport.
- (2) To promote and provide any other charitable activities, including bringing people together, for the benefit of the community within Leicestershire.

The charity's main activity is the provision of community transport for those in need and with limited access to transport who are resident within the districts of Blaby, Oadby and Wigston. This service is provided using a combination of its own vehicles and those of its volunteer drivers. At the year end its own vehicles comprised of a Renault Traffic (with wheelchair capacity) and a Peugeot Horizon Rifter, wheelchair accessible vehicle.

Summary of the Charity's main activities during the year

We continued to offer our transport facilities to our users, with most journeys being undertaken by our volunteer drivers. Demand increased during the year but driver availability limited passenger journeys to 11,057 (compared with 11,147 in 2023/24). A higher than usual short notice cancellation of journeys for medical appointments also impacted on the number of journeys that we could complete.

Unfortunately recruiting volunteer drivers continued to be problematical leading to some journey requests being refused. The trustees and staff will continue their recruitment efforts hopefully to increase available drivers so that all journey requests can be met.

At the year end the charity employed four part time staff, a Chief Officer, two Transport Co-ordinators and one Admin Support. It also had 26 volunteers, mostly drivers (2023/24: 27).

During summer 2024 a Transport Co-ordinator who had been on maternity leave returned to work, providing the charity with the opportunity to restructure its team, converting a temporary maternity cover Transport Co-ordinator role to Admin Support. This new role, on a trial basis, supported the whole team and freed up some time for it to undertake more promotional work in the community. However, with the resignation of a Transport Co-ordinator in March it is intended to revert to three part time staff (including the Admin Support role) from April 2025. This will be on a trial basis and, if successful, will lead to cost savings in the next financial year.

The trustees decided to replace the charity's aged Ford Transit wheelchair adapted minibus with a newer vehicle which better suited our current operational needs and in August 2024 took delivery of a new Renault Traffic Wheelchair accessible vehicle. This vehicle proved highly successful but, following flood damage in January 2025, it was written off by our insurers. A replacement used Renault Traffic (with a similar specification) was obtained in March. Fortunately, as the Ford Transit had not been sold at the time of the incident, services were not materially affected but additional costs were incurred ensuring that the Ford remained fit for purpose. The Ford was eventually sold in late March.

FINANCIAL REVIEW

Funding and reserves

The main source of the charity's income is derived from grants received from Leicestershire County Council plus nominal charges applied for the use of its services.

Most of its funds are deemed to be "Restricted Funds", where the funds are provided for a specific purpose, namely the provision of transport services. All financial decisions made by the trustees take account of that restriction.

The trustees' policy on reserves is to hold sufficient resources to facilitate the orderly wind down of the business within 3 months should a decision be made to stop operating. To achieve this the trustees estimate that the reserves should be £25,000, to allow for any salaries, redundancy and termination of lease contracts falling due. Currently reserves exceed that level.

Community Action Partnership (Leics)

Report of the Trustees

for the Year Ended 31 March 2025

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is governed by a Constitution of a Charitable Incorporated Organisation whose only voting members are its charity trustees. The constitution is dated 1st April 2020 and the charity became a Charitable Incorporated Organisation on 23rd December 2020, having previously been a limited company, limited by guarantee (Company Number: 05914102).

Under its Constitution trustees (apart from the first trustees) are appointed by resolution of the trustees at a properly convened meeting of the charity trustees.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

CE024456 (England and Wales)

Registered Charity number

1118572

Registered office

Office 4 Leatherline House Business Cent
71 Narrow Lane
Aylestone
Leicester
Leicestershire
LE2 8NA

Trustees

H Thiaray
Mrs M C Mark
J Whiting - Treasurer
K Howard
Ms P Cornforth

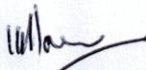
Company Secretary

Ms P Cornforth

Independent Examiner

Woodford Norman Accounting Limited
7 Kevern Close
Wigston
Leicester
Leicestershire
LE18 2GR

Approved by order of the board of trustees on 25/09/2025 and signed on its behalf by:



.....
K Howard - Trustee

Independent Examiner's Report to the Trustees of
Community Action Partnership (Leics)

Independent examiner's report to the trustees of Community Action Partnership (Leics) ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2025.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

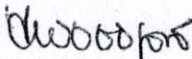
Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under Section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under Section 145(5) (b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by Section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of Section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Yvonne Woodford

Woodford Norman Accounting Limited
7 Kevern Close
Wigston
Leicester
Leicestershire
LE18 2GR

18 September 2025

Community Action Partnership (Leics)

Statement of Financial Activities
for the Year Ended 31 March 2025

	Notes	Unrestricted funds £	Restricted fund £	31.3.25 Total funds £	31.3.24 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies		-	154,810	154,810	144,223
Other income		-	3,636	3,636	2,740
Total		-	158,446	158,446	146,963
EXPENDITURE ON					
Raising funds		-	64,548	64,548	69,152
Charitable activities general		-	18,221	18,221	-
Other		-	57,023	57,023	55,650
Total		-	139,792	139,792	124,802
NET INCOME		-	18,654	18,654	22,161
RECONCILIATION OF FUNDS					
Total funds brought forward		-	246,777	246,777	224,616
TOTAL FUNDS CARRIED FORWARD		-	265,431	265,431	246,777

The notes form part of these financial statements

Community Action Partnership (Leics)

Balance Sheet
31 March 2025

	Notes	Unrestricted funds £	Restricted fund £	31.3.25 Total funds £	31.3.24 Total funds £
FIXED ASSETS					
Tangible assets	6	-	23,057	23,057	6,964
CURRENT ASSETS					
Debtors	7	-	6,372	6,372	9,989
Cash at bank		-	240,770	240,770	235,880
		-	247,142	247,142	245,869
CREDITORS					
Amounts falling due within one year	8	-	(4,768)	(4,768)	(6,056)
NET CURRENT ASSETS		-	242,374	242,374	239,813
TOTAL ASSETS LESS CURRENT LIABILITIES		-	265,431	265,431	246,777
NET ASSETS		-	265,431	265,431	246,777
FUNDS	9				
Restricted funds				265,431	246,777
TOTAL FUNDS				265,431	246,777

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2025.

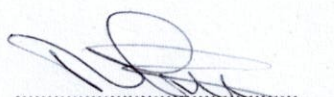
The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2025 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 25/09/2025 and were signed on its behalf by:


.....
J Whiting - Treasurer - Trustee

The notes form part of these financial statements

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Motor vehicles - 25% on cost

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

2. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	31.3.25	31.3.24
	£	£
Depreciation - owned assets	7,686	6,965
Deficit on disposal of fixed assets	5,209	-
	<u> </u>	<u> </u>

3. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2025 nor for the year ended 31 March 2024.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 March 2025 nor for the year ended 31 March 2024.

4. STAFF COSTS

	31.3.25	31.3.24
	£	£
Wages and salaries	59,339	49,945
	<u>59,339</u>	<u>49,945</u>

The average monthly number of employees during the year was as follows:

	31.3.25	31.3.24
Administrative staff	4	4
	<u>4</u>	<u>4</u>

No employees received emoluments in excess of £60,000.

5. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted funds £	Restricted fund £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	-	144,223	144,223
Other income	-	2,740	2,740
Total	<u>-</u>	<u>146,963</u>	<u>146,963</u>
EXPENDITURE ON			
Raising funds	-	69,152	69,152
Other	-	55,650	55,650
Total	<u>-</u>	<u>124,802</u>	<u>124,802</u>
NET INCOME	-	22,161	22,161
RECONCILIATION OF FUNDS			
Total funds brought forward	-	224,616	224,616
TOTAL FUNDS CARRIED FORWARD	<u>-</u>	<u>246,777</u>	<u>246,777</u>

Community Action Partnership (Leics)

Notes to the Financial Statements - continued
for the Year Ended 31 March 2025

6. TANGIBLE FIXED ASSETS

	Motor vehicles £
COST	
At 1 April 2024	38,640
Additions	30,743
Disposals	(38,640)
	<u>30,743</u>
At 31 March 2025	<u>30,743</u>
DEPRECIATION	
At 1 April 2024	31,676
Charge for year	7,686
Eliminated on disposal	(31,676)
	<u>7,686</u>
At 31 March 2025	<u>7,686</u>
NET BOOK VALUE	
At 31 March 2025	<u>23,057</u>
At 31 March 2024	<u>6,964</u>

7. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.3.25 £	31.3.24 £
Trade debtors	5,689	5,435
Other debtors	360	360
Tax	323	4,194
	<u>6,372</u>	<u>9,989</u>

8. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.3.25 £	31.3.24 £
Trade creditors	3,968	5,163
Other creditors	800	893
	<u>4,768</u>	<u>6,056</u>

9. MOVEMENT IN FUNDS

	At 1.4.24 £	Net movement in funds £	At 31.3.25 £
Restricted funds			
Restricted Funds	246,777	18,654	265,431
	<u>246,777</u>	<u>18,654</u>	<u>265,431</u>
TOTAL FUNDS	<u>246,777</u>	<u>18,654</u>	<u>265,431</u>

Community Action Partnership (Leics)

Notes to the Financial Statements - continued
for the Year Ended 31 March 2025

9. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Restricted funds			
Restricted Funds	158,446	(139,792)	18,654
TOTAL FUNDS	<u>158,446</u>	<u>(139,792)</u>	<u>18,654</u>

Comparatives for movement in funds

	At 1.4.23 £	Net movement in funds £	At 31.3.24 £
Restricted funds			
Restricted Funds	224,616	22,161	246,777
TOTAL FUNDS	<u>224,616</u>	<u>22,161</u>	<u>246,777</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Restricted funds			
Restricted Funds	146,963	(124,802)	22,161
TOTAL FUNDS	<u>146,963</u>	<u>(124,802)</u>	<u>22,161</u>

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.4.23 £	Net movement in funds £	At 31.3.25 £
Restricted funds			
Restricted Funds	224,616	40,815	265,431
TOTAL FUNDS	<u>224,616</u>	<u>40,815</u>	<u>265,431</u>

Community Action Partnership (Leics)

Notes to the Financial Statements - continued
for the Year Ended 31 March 2025

9. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Restricted funds			
Restricted Funds	305,409	(264,594)	40,815
TOTAL FUNDS	<u>305,409</u>	<u>(264,594)</u>	<u>40,815</u>

10. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 March 2025.

Community Action Partnership (Leics)

Detailed Statement of Financial Activities
for the Year Ended 31 March 2025

	31.3.25 £	31.3.24 £
INCOME AND ENDOWMENTS		
Donations and legacies		
Gifts	-	(1)
Car scheme - Oadby & Wigston	73,781	66,479
Transport scheme - Blaby distr	81,029	77,745
	<u>154,810</u>	<u>144,223</u>
Other income		
Bank Interest	3,636	2,740
Total incoming resources	<u>158,446</u>	<u>146,963</u>
EXPENDITURE		
Raising donations and legacies		
Wages	59,339	49,945
Other trading activities		
Loss on sale of tangible fixed assets	5,209	-
Other		
Fleet costs	16,042	13,107
Rent, rates & water	5,142	4,785
Volunteers' Costs	35,839	37,758
	<u>57,023</u>	<u>55,650</u>
Support costs		
Management		
Telephone	2,246	2,797
Print, postage & stationery	2,903	2,784
Computer & IT costs	4,236	5,497
Depreciation	7,686	6,965
	<u>17,071</u>	<u>18,043</u>
Finance		
Bank charges	350	364
Governance costs		
Accountancy and legal fees	800	800
Total resources expended	<u>139,792</u>	<u>124,802</u>
Net income	<u>18,654</u>	<u>22,161</u>

This page does not form part of the statutory financial statements

COMMUNITY ACTION PARTNERSHIP (LEICESTERSHIRE)

England & Wales - Charity number 1118572

Accounts

REGISTERED COMPANY NUMBER: CE024456 (England and Wales)
REGISTERED CHARITY NUMBER: 1118572

Report of the Trustees and
Unaudited Financial Statements for the Year Ended 31 March 2024
for
Community Action Partnership (Leics)

Woodford Norman Accounting Limited
7 Kevern Close
Wigston
Leicester
Leicestershire
LE18 2GR

Community Action Partnership (Leics)

Report of the Trustees for the Year Ended 31 March 2024

The trustees present their report and the accompanying financial statements for the charity for the year ended 31st March 2024.

OBJECTIVES AND ACTIVITIES

Objectives and activities

The charity's objectives are:

- (1) To provide low-cost community transport to residents and organisations within Leicestershire, primarily for those who cannot easily access public transport.
- (2) To promote and provide any other charitable activities, including bringing people together, for the benefit of the community within Leicestershire.

The charity's main activity is the provision of community transport for those in need and with limited access to transport who are resident within the districts of Blaby, Oadby and Wigston. This service is provided using a combination of its own vehicles and those of its volunteer drivers. At the year end its own vehicles comprised of a Ford Transit Minibus (with wheelchair capacity) and a Peugeot Horizon Rifter, wheelchair accessible vehicle.

Summary of the Charity's main activities during the year

We continued to offer our transport facilities to our users, with most journeys being undertaken by our volunteer drivers. Demand increased during the year but driver availability limited passenger journeys to 11,147 (compared with 11,188 in 2022/23). Unfortunately recruiting volunteer drivers continued to be problematical leading to some journey requests being refused. In the coming year the trustees and staff will continue their recruitment efforts hopefully to increase available drivers so that all journey requests can be met.

At the year end the charity employed four part time staff, a Chief Officer and three Transport Co-ordinators, one of whom being on maternity leave. It also had 27 volunteers, mostly drivers (2022/23: 30).

This year has mainly been one of consolidation especially settling into the new offices at Leatherline House and the implementation of a new fares structure from 1st April 2023. However, the charity's activities were impacted by staffing changes caused by the maternity leave on one Transport Co-ordinator and the resignation of another. That meant that from Summer 2023 it operated with two inexperienced Transport Co-ordinators, who required additional training and greater supervision.

FINANCIAL REVIEW

Funding and reserves

The main source of the charity's income is derived from grants received from Leicestershire County Council plus nominal charges applied for the use of its services.

Most of its funds are deemed to be "Restricted Funds", where the funds are provided for a specific purpose, namely the provision of transport services. All financial decisions made by the trustees take account of that restriction.

The trustees' policy on reserves is to hold sufficient resources to facilitate the orderly wind down of the business within 3 months should a decision be made to stop operating. To achieve this the trustees estimate that the reserves should be £25,000, to allow for any salaries, redundancy and termination of lease contracts falling due. Currently reserves exceed that level.

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Under its Constitution trustees (apart from the first trustees) are appointed by resolution of the trustees at a properly convened meeting of the charity trustees.

Community Action Partnership (Leics)

Report of the Trustees
for the Year Ended 31 March 2024

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number
CE024456 (England and Wales)

Registered Charity number
1118572

Registered office
Office 4 Leatherline House Business Cent
71 Narrow Lane
Aylestone
Leicester
Leicestershire
LE2 8NA

Trustees
H Thiaray
Mrs M C Mark
J Whiting - Treasurer
K Howard
Ms P Cornforth

Company Secretary
Ms P Cornforth

Independent Examiner
Woodford Norman Accounting Limited
7 Kevern Close
Wigston
Leicester
Leicestershire
LE18 2GR

Approved by order of the board of trustees on ^{25.11}27.11.2024 and signed on its behalf by:



.....
K Howard - Trustee

Independent Examiner's Report to the Trustees of
Community Action Partnership (Leics)

Independent examiner's report to the trustees of Community Action Partnership (Leics) ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2024.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under Section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under Section 145(5) (b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by Section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
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4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Yvonne Woodford

Woodford Norman Accounting Limited
7 Kevern Close
Wigston
Leicester
Leicestershire
LE18 2GR

26 September 2024

Community Action Partnership (Leics)

Statement of Financial Activities
for the Year Ended 31 March 2024

	Notes	Unrestricted funds £	Restricted fund £	31.3.24 Total funds £	31.3.23 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies		-	144,223	144,223	139,875
Other income		-	2,740	2,740	478
Total		-	146,963	146,963	140,353
EXPENDITURE ON					
Raising funds		-	69,152	69,152	55,604
Other		-	55,650	55,650	53,233
Total		-	124,802	124,802	108,837
NET INCOME		-	22,161	22,161	31,516
RECONCILIATION OF FUNDS					
Total funds brought forward		-	224,616	224,616	193,100
TOTAL FUNDS CARRIED FORWARD		-	246,777	246,777	224,616

The notes form part of these financial statements

Community Action Partnership (Leics)

Balance Sheet
31 March 2024

	Notes	Unrestricted funds £	Restricted fund £	31.3.24 Total funds £	31.3.23 Total funds £
FIXED ASSETS					
Tangible assets	6	-	6,964	6,964	13,929
CURRENT ASSETS					
Debtors	7	-	9,989	9,989	5,376
Cash at bank		-	235,880	235,880	211,122
		-	245,869	245,869	216,498
CREDITORS					
Amounts falling due within one year	8	-	(6,056)	(6,056)	(5,811)
NET CURRENT ASSETS		-	239,813	239,813	210,687
TOTAL ASSETS LESS CURRENT LIABILITIES		-	246,777	246,777	224,616
NET ASSETS		-	246,777	246,777	224,616
FUNDS	9				
Restricted funds				246,777	224,616
TOTAL FUNDS				246,777	224,616

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2024.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2024 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 25/11/2024 and were signed on its behalf by:


.....
J Whiting - Treasurer - Trustee

The notes form part of these financial statements

Community Action Partnership (Leics)

Notes to the Financial Statements
for the Year Ended 31 March 2024

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Motor vehicles - 25% on cost

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

2. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	31.3.24	31.3.23
	£	£
Depreciation - owned assets	6,965	-
	<u> </u>	<u> </u>

Community Action Partnership (Leics)

Notes to the Financial Statements - continued
for the Year Ended 31 March 2024

3. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2024 nor for the year ended 31 March 2023.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 March 2024 nor for the year ended 31 March 2023.

4. STAFF COSTS

	31.3.24	31.3.23
	£	£
Wages and salaries	49,945	43,893
	<u>49,945</u>	<u>43,893</u>

The average monthly number of employees during the year was as follows:

	31.3.24	31.3.23
Administrative staff	4	4
	<u>4</u>	<u>4</u>

No employees received emoluments in excess of £60,000.

5. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted funds £	Restricted fund £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	-	139,875	139,875
Other income	-	478	478
Total	<u>-</u>	<u>140,353</u>	<u>140,353</u>
EXPENDITURE ON			
Raising funds	-	55,604	55,604
Other	-	53,233	53,233
Total	<u>-</u>	<u>108,837</u>	<u>108,837</u>
NET INCOME	-	31,516	31,516
RECONCILIATION OF FUNDS			
Total funds brought forward	-	193,100	193,100
TOTAL FUNDS CARRIED FORWARD	<u>-</u>	<u>224,616</u>	<u>224,616</u>

Community Action Partnership (Leics)

Notes to the Financial Statements - continued
for the Year Ended 31 March 2024

6. TANGIBLE FIXED ASSETS

		Motor vehicles £
COST		
At 1 April 2023 and 31 March 2024		38,640
DEPRECIATION		
At 1 April 2023		24,711
Charge for year		6,965
At 31 March 2024		31,676
NET BOOK VALUE		
At 31 March 2024		6,964
At 31 March 2023		13,929

7. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.3.24	31.3.23
	£	£
Trade debtors	5,435	5,016
Other debtors	360	360
Tax	4,194	-
	<u>9,989</u>	<u>5,376</u>

8. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.3.24	31.3.23
	£	£
Trade creditors	5,163	5,061
Other creditors	893	750
	<u>6,056</u>	<u>5,811</u>

9. MOVEMENT IN FUNDS

	At 1.4.23	Net movement in funds	At
	£	£	31.3.24
Restricted funds			£
Restricted Funds	224,616	22,161	246,777
TOTAL FUNDS	<u>224,616</u>	<u>22,161</u>	<u>246,777</u>

Notes to the Financial Statements - continued
for the Year Ended 31 March 2024

9. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Restricted funds			
Restricted Funds	146,963	(124,802)	22,161
TOTAL FUNDS	<u>146,963</u>	<u>(124,802)</u>	<u>22,161</u>

Comparatives for movement in funds

	At 1.4.22 £	Net movement in funds £	At 31.3.23 £
Restricted funds			
Restricted Funds	193,100	31,516	224,616
TOTAL FUNDS	<u>193,100</u>	<u>31,516</u>	<u>224,616</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Restricted funds			
Restricted Funds	140,353	(108,837)	31,516
TOTAL FUNDS	<u>140,353</u>	<u>(108,837)</u>	<u>31,516</u>

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.4.22 £	Net movement in funds £	At 31.3.24 £
Restricted funds			
Restricted Funds	193,100	53,677	246,777
TOTAL FUNDS	<u>193,100</u>	<u>53,677</u>	<u>246,777</u>

Community Action Partnership (Leics)

Notes to the Financial Statements - continued
for the Year Ended 31 March 2024

9. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Restricted funds			
Restricted Funds	287,316	(233,639)	53,677
TOTAL FUNDS	<u>287,316</u>	<u>(233,639)</u>	<u>53,677</u>

10. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 March 2024.

COMMUNITY ACTION PARTNERSHIP (LEICESTERSHIRE)

England & Wales - Charity number 1118572

Accounts

REGISTERED COMPANY NUMBER: CE024456 (England and Wales)
REGISTERED CHARITY NUMBER: 1118572

Report of the Trustees and
Unaudited Financial Statements for the Year Ended 31 March 2023
for
Community Action Partnership (Leics)

Woodford Norman Accounting Limited
7 Kevern Close
Wigston
Leicester
Leicestershire
LE18 2GR

Community Action Partnership (Leics)

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for the Year Ended 31 March 2023

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Community Action Partnership (Leics)

Report of the Trustees for the Year Ended 31 March 2023

The trustees present their report and the accompanying financial statements for the charity for the year ended 31st March 2023.

OBJECTIVES AND ACTIVITIES

Objectives and activities

The charity's objectives are:

- (1) To provide low-cost community transport to residents and organisations within Leicestershire, primarily for those who cannot easily access public transport.
- (2) To promote and provide any other charitable activities, including bringing people together, for the benefit of the community within Leicestershire.

The charity's main activity is the provision of community transport for those in need and with limited access to transport who are resident within the districts of Blaby, Oadby and Wigston. This service is provided using a combination of its own vehicles and those of its volunteer drivers. At the year end its own vehicles comprised of a Ford Transit Minibus (with wheelchair capacity) and a Peugeot Horizon Rifter, wheelchair accessible vehicle.

Summary of the Charity's main activities during the year

We continued to offer our transport facilities to our users, with most journeys being undertaken by our volunteer drivers. Demand increased during the year with 11,188 passenger journeys being completed (compared with 10,340 in 2021/22). While new volunteers were recruited they have largely replaced those who had left, so the increased demands resulted in additional burdens on the team, with some lower priority journey requests being rejected. The trustees hope that in the coming year volunteer numbers can be increased so that all journey requests can be met.

At the year end the charity employed three part time staff, a Chief Officer and two Transport Co-ordinators. It also had 30 volunteers, mostly drivers (the same as the previous year).

As a result of the Oadby & Wigston Borough Council's decision to sell its offices in Wigston the charity had to find new office accommodation and, in early 2023, moved to new premises at Office 4, Leatherline House, 71 Narrow Lane, Aylestone. This move has resulted in additional accommodation costs but the trustees are satisfied that those ongoing costs can be met from existing funds.

Transport users pay a fee for journeys undertaken based on historical processes with different rates and systems applicable depending upon the local authority area covered. This approach caused confusion and inconsistencies so during the year the trustees undertook a thorough review and restructuring of its fare charging rates and rules, leading to a new fare charging regime being applied from 1st April 2023. The same rates now apply irrespective of the local authority area involved and there is a clearer link to the mileages involved. Importantly the new fares continue to provide a low cost transport option for those with public transport access difficulties.

FINANCIAL REVIEW

Funding and reserves

The main source of the charity's income is derived from grants received from Leicestershire County Council plus nominal charges applied for the use of its services.

Most of its funds are deemed to be "Restricted Funds", where the funds are provided for a specific purpose, namely the provision of transport services. All financial decisions made by the trustees take account of that restriction.

The trustees' policy on reserves is to hold sufficient resources to facilitate the orderly wind down of the business within 3 months should a decision be made to stop operating. To achieve this the trustees estimate that the reserves should be £25,000, to allow for any salaries, redundancy and termination of lease contracts falling due. Currently reserves exceed that level.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is governed by a Constitution of a Charitable Incorporated Organisation whose only voting members are its charity trustees. The constitution is dated 1st April 2020 and the charity became a Charitable Incorporated Organisation on 23rd December 2020, having previously been a limited company, limited by guarantee (Company Number: 05914102).

Under its Constitution trustees (apart from the first trustees) are appointed by resolution of the trustees at a properly convened meeting of the charity trustees.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

CE024456 (England and Wales)

Registered Charity number

1118572

Registered office

Office 4 Leatherline House Business Cent
71 Narrow Lane
Aylestone
Leicester
Leicestershire
LE2 8NA

Trustees

H Thiaray
Mrs M C Mark
M Wilson (resigned 8.6.22)
J Whiting - Treasurer
K Howard
Ms P Cornforth

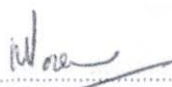
Company Secretary

Ms P Cornforth

Independent Examiner

Woodford Norman Accounting Limited
7 Kevern Close
Wigston
Leicester
Leicestershire
LE18 2GR

Approved by order of the board of trustees on 6th November /2023 and signed on its behalf by:


.....
K Howard - Trustee

Independent Examiner's Report to the Trustees of
Community Action Partnership (Leics)

Independent examiner's report to the trustees of Community Action Partnership (Leics) ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2023.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Yvonne Woodford
F M A A T
Woodford Norman Accounting Limited
7 Kevern Close
Wigston
Leicester
Leicestershire
LE18 2GR

25 August 2023

Community Action Partnership (Leics)

Statement of Financial Activities
for the Year Ended 31 March 2023

	Notes	Unrestricted funds £	Restricted fund £	31.3.23 Total funds £	31.3.22 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies		-	139,875	139,875	126,885
Other income		-	478	478	-
Total		-	140,353	140,353	126,885
EXPENDITURE ON					
Raising funds		-	55,604	55,604	62,409
Other		-	53,233	53,233	38,058
Total		-	108,837	108,837	100,467
NET INCOME		-	31,516	31,516	26,418
RECONCILIATION OF FUNDS					
Total funds brought forward		-	193,100	193,100	166,682
TOTAL FUNDS CARRIED FORWARD		-	224,616	224,616	193,100

The notes form part of these financial statements

Community Action Partnership (Leics)

Balance Sheet
31 March 2023

	Notes	Unrestricted funds £	Restricted fund £	31.3.23 Total funds £	31.3.22 Total funds £
FIXED ASSETS					
Tangible assets	6	-	13,929	13,929	13,929
CURRENT ASSETS					
Debtors	7	-	5,376	5,376	4,233
Cash at bank		-	211,122	211,122	181,137
		-	216,498	216,498	185,370
CREDITORS					
Amounts falling due within one year	8	-	(5,811)	(5,811)	(6,199)
NET CURRENT ASSETS		-	210,687	210,687	179,171
TOTAL ASSETS LESS CURRENT LIABILITIES		-	224,616	224,616	193,100
NET ASSETS		-	224,616	224,616	193,100
FUNDS	9				
Restricted funds				224,616	193,100
TOTAL FUNDS				224,616	193,100

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2023.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2023 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 6th / November / 2023 and were signed on its behalf by:


J Whiting - Treasurer - Trustee

The notes form part of these financial statements

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Motor vehicles - 25% on cost

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

2. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	31.3.23	31.3.22
	£	£
Depreciation - owned assets	-	10,265
	<u> </u>	<u> </u>

Notes to the Financial Statements - continued
for the Year Ended 31 March 2023

3. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2023 nor for the year ended 31 March 2022.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 March 2023 nor for the year ended 31 March 2022.

4. STAFF COSTS

	31.3.23	31.3.22
	£	£
Wages and salaries	43,893	39,722
	<u>43,893</u>	<u>39,722</u>

The average monthly number of employees during the year was as follows:

31.3.23	31.3.22
<u> </u>	<u> </u>

No employees received emoluments in excess of £60,000.

5. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted funds £	Restricted fund £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	750	126,135	126,885
EXPENDITURE ON			
Raising funds	-	62,409	62,409
Other	-	38,058	38,058
Total	<u>-</u>	<u>100,467</u>	<u>100,467</u>
NET INCOME	750	25,668	26,418
RECONCILIATION OF FUNDS			
Total funds brought forward	(750)	167,432	166,682
TOTAL FUNDS CARRIED FORWARD	<u>-</u>	<u>193,100</u>	<u>193,100</u>

Notes to the Financial Statements - continued
for the Year Ended 31 March 2023

6. TANGIBLE FIXED ASSETS

	Motor vehicles £
COST	
At 1 April 2022 and 31 March 2023	38,640
DEPRECIATION	
At 1 April 2022 and 31 March 2023	24,711
NET BOOK VALUE	
At 31 March 2023	13,929
At 31 March 2022	13,929

7. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.3.23 £	31.3.22 £
Trade debtors	5,016	4,233
Other debtors	360	-
	<u>5,376</u>	<u>4,233</u>

8. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.3.23 £	31.3.22 £
Trade creditors	5,061	5,239
Other creditors	750	960
	<u>5,811</u>	<u>6,199</u>

9. MOVEMENT IN FUNDS

	At 1.4.22 £	Net movement in funds £	At 31.3.23 £
Restricted funds			
Restricted Funds	193,100	31,516	224,616
TOTAL FUNDS	<u>193,100</u>	<u>31,516</u>	<u>224,616</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Restricted funds			
Restricted Funds	140,353	(108,837)	31,516
TOTAL FUNDS	<u>140,353</u>	<u>(108,837)</u>	<u>31,516</u>

9. MOVEMENT IN FUNDS - continued

Comparatives for movement in funds

	At 1.4.21 £	Net movement in funds £	At 31.3.22 £
Unrestricted funds			
Unrestricted Funds	(750)	750	-
Restricted funds			
Restricted Funds	167,432	25,668	193,100
TOTAL FUNDS	<u>166,682</u>	<u>26,418</u>	<u>193,100</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
Unrestricted Funds	750	-	750
Restricted funds			
Restricted Funds	126,135	(100,467)	25,668
TOTAL FUNDS	<u>126,885</u>	<u>(100,467)</u>	<u>26,418</u>

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.4.21 £	Net movement in funds £	At 31.3.23 £
Unrestricted funds			
Unrestricted Funds	(750)	750	-
Restricted funds			
Restricted Funds	167,432	57,184	224,616
TOTAL FUNDS	<u>166,682</u>	<u>57,934</u>	<u>224,616</u>

Notes to the Financial Statements - continued
for the Year Ended 31 March 2023

9. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
Unrestricted Funds	750	-	750
Restricted funds			
Restricted Funds	266,488	(209,304)	57,184
TOTAL FUNDS	<u>267,238</u>	<u>(209,304)</u>	<u>57,934</u>

10. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 March 2023.

Community Action Partnership (Leics)

Detailed Statement of Financial Activities
for the Year Ended 31 March 2023

	31.3.23	31.3.22
	£	£
INCOME AND ENDOWMENTS		
Donations and legacies		
Car scheme - Oadby & Wigston	67,378	59,873
Transport scheme - Blaby distr	72,497	67,012
	<u>139,875</u>	<u>126,885</u>
Other income		
Bank Interest	478	-
Total incoming resources	<u>140,353</u>	<u>126,885</u>
EXPENDITURE		
Raising donations and legacies		
Wages	43,893	39,722
Other		
Fleet costs	15,710	11,138
Rent, rates & water	840	-
Volunteers' Costs	36,683	26,920
	<u>53,233</u>	<u>38,058</u>
Support costs		
Management		
Telephone	2,201	1,719
Print, postage & stationery	3,046	2,043
Computer & IT costs	5,240	6,917
Sundries	-	671
Depreciation	-	10,265
	<u>10,487</u>	<u>21,615</u>
Finance		
Bank charges	474	322
Governance costs		
Accountancy and legal fees	750	750
Total resources expended	<u>108,837</u>	<u>100,467</u>
Net income	<u><u>31,516</u></u>	<u><u>26,418</u></u>

This page does not form part of the statutory financial statements

COMMUNITY ACTION PARTNERSHIP (LEICESTERSHIRE)

England & Wales - Charity number 1118572

Accounts

REGISTERED COMPANY NUMBER: CE024456 (England and Wales)
REGISTERED CHARITY NUMBER: 1118572

Report of the Trustees and
Unaudited Financial Statements for the Year Ended 31 March 2022
for
Community Action Partnership (Leics)

Woodford Norman Accounting Limited
7 Kevern Close
Wigston
Leicester
Leicestershire
LE18 2GR

Community Action Partnership (Leics)

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for the Year Ended 31 March 2022

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Community Action Partnership (Leics)

Report of the Trustees for the Year Ended 31 March 2022

The trustees present their report and the accompanying financial statements for the charity for the year ended 31st March 2022.

OBJECTIVES AND ACTIVITIES

Objectives and activities

The charity's objectives are:

- (1) To provide low-cost community transport to residents and organisations within Leicestershire, primarily for those who cannot easily access public transport.
- (2) To promote and provide any other charitable activities, including bringing people together, for the benefit of the community within Leicestershire.

The charity's main activity is the provision of community transport for those in need and with limited access to transport who are resident within the districts of Blaby, Oadby and Wigston. This service is provided using a combination of its own vehicles and those of its volunteer drivers. At the year end its own vehicles comprised of a Ford Transit Minibus (with wheelchair capacity) and a Peugeot Horizon Rifter, wheelchair accessible vehicle.

Summary of the Charity's main activities during the year

We continued to be affected by Covid 19 restrictions but were able to offer our transport facilities to our users, increasing the number and nature of journeys as restrictions were lifted during the year. It was also possible to improve our hospital visit procedures making them more helpful to the users.

As the service increased we were able to restore our staffing numbers to pre-pandemic levels ensuring that users continued to have an effective and supportive service. At the year end the charity employed three part time staff, a Chief Officer and two Transport Co-ordinators. It also had 30 volunteers, mostly drivers.

The charity also upgraded its aged IT and telephony systems to improve efficiency, enhance remote working and customer service.

During the year the charity undertook 10,340 passenger journeys, significantly up from 2,337 in the 2020/21 year and only marginally below pre-pandemic levels.

FINANCIAL REVIEW

Funding and reserves

The main source of the charity's income is derived from grants received from Leicestershire County Council plus nominal charges applied for the use of its services.

Most of its funds are deemed to be "Restricted Funds", where the funds are provided for a specific purpose, namely the provision of transport services. All financial decisions made by the trustees take account of that restriction.

The trustees' policy on reserves is to hold sufficient resources to facilitate the orderly wind down of the business within 3 months should a decision be made to stop operating. To achieve this the trustees estimate that the reserves should be £15,000, to allow for any salaries, redundancy and termination of lease contracts falling due. Currently reserves exceed that level.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is governed by a Constitution of a Charitable Incorporated Organisation whose only voting members are its charity trustees. The constitution is dated 1st April 2020 and the charity became a Charitable Incorporated Organisation on 23rd December 2020, having previously been a limited company, limited by guarantee (Company Number: CE024456).

Under its Constitution trustees (apart from the first trustees) are appointed by resolution of the trustees at a properly convened meeting of the charity trustees.

Community Action Partnership (Leics)

Report of the Trustees
for the Year Ended 31 March 2022

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number
CE024456 (England and Wales)

Registered Charity number
1118572

Registered office
Oadby & Wigston Borough Council Offices
Station Road
Wigston
Leicester
Leicestershire
LE18 2DR

Trustees
H Thiaray
Mrs M C Mark
M Wilson
J Whiting - Treasurer
K Howard
Ms P Cornforth

Company Secretary
Ms P Cornforth

Independent Examiner
Woodford Norman Accounting Limited
7 Kevern Close
Wigston
Leicester
Leicestershire
LE18 2GR

Approved by order of the board of trustees on 5/9/2022 and signed on its behalf by:



.....
K Howard - Trustee

Independent Examiner's Report to the Trustees of
Community Action Partnership (Leics)

Independent examiner's report to the trustees of Community Action Partnership (Leics) ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2022.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Yvonne Woodford

Yvonne Woodford
F M A A T
Woodford Norman Accounting Limited
7 Kevern Close
Wigston
Leicester
Leicestershire
LE18 2GR

29 August 2022

Community Action Partnership (Leics)

Statement of Financial Activities
for the Year Ended 31 March 2022

	Notes	Unrestricted funds £	Restricted fund £	31.3.22 Total funds £	31.3.21 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies		750	126,135	126,885	102,831
Other income		-	-	-	2,500
Total		<u>750</u>	<u>126,135</u>	<u>126,885</u>	<u>105,331</u>
EXPENDITURE ON					
Raising funds	2	-	62,409	62,409	52,410
Other		-	38,058	38,058	12,980
Total		<u>-</u>	<u>100,467</u>	<u>100,467</u>	<u>65,390</u>
NET INCOME		<u>750</u>	<u>25,668</u>	<u>26,418</u>	<u>39,941</u>
RECONCILIATION OF FUNDS					
Total funds brought forward		(750)	167,432	166,682	126,741
TOTAL FUNDS CARRIED FORWARD		<u>-</u>	<u>193,100</u>	<u>193,100</u>	<u>166,682</u>

The notes form part of these financial statements

Community Action Partnership (Leics)

Balance Sheet
31 March 2022

	Notes	Unrestricted funds £	Restricted fund £	31.3.22 Total funds £	31.3.21 Total funds £
FIXED ASSETS					
Tangible assets	7	-	13,929	13,929	24,194
CURRENT ASSETS					
Debtors	8	-	4,233	4,233	693
Cash at bank		-	181,137	181,137	148,660
		-	185,370	185,370	149,353
CREDITORS					
Amounts falling due within one year	9	-	(6,199)	(6,199)	(6,865)
NET CURRENT ASSETS					
		-	179,171	179,171	142,488
TOTAL ASSETS LESS CURRENT LIABILITIES					
		-	193,100	193,100	166,682
NET ASSETS					
		-	193,100	193,100	166,682
FUNDS					
Unrestricted funds	10			-	(750)
Restricted funds				193,100	167,432
TOTAL FUNDS					
				193,100	166,682

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2022.

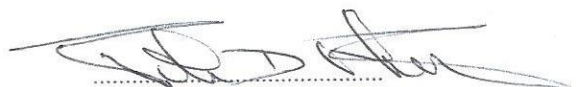
The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2022 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 5/9/2022 and were signed on its behalf by:


J Whiting - Treasurer - Trustee

The notes form part of these financial statements

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Motor vehicles - 25% on cost

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Notes to the Financial Statements - continued
for the Year Ended 31 March 2022

2. RAISING FUNDS

Raising donations and legacies

	31.3.22	31.3.21
	£	£
Staff costs	39,722	31,553
Support costs	22,687	20,857
	<u>62,409</u>	<u>52,410</u>

3. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	31.3.22	31.3.21
	£	£
Depreciation - owned assets	10,265	9,035
Surplus on disposal of fixed assets	-	(2,500)
	<u>-</u>	<u>(2,500)</u>

4. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2022 nor for the year ended 31 March 2021.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 March 2022 nor for the year ended 31 March 2021.

5. STAFF COSTS

	31.3.22	31.3.21
	£	£
Wages and salaries	39,722	31,553
	<u>39,722</u>	<u>31,553</u>

The average monthly number of employees during the year was as follows:

31.3.22	31.3.21
<u> </u>	<u> </u>

No employees received emoluments in excess of £60,000.

Notes to the Financial Statements - continued
for the Year Ended 31 March 2022

6. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted funds £	Restricted fund £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	2,235	100,596	102,831
Other income	-	2,500	2,500
Total	2,235	103,096	105,331
EXPENDITURE ON			
Raising funds	2,235	50,175	52,410
Other	-	12,980	12,980
Total	2,235	63,155	65,390
NET INCOME	-	39,941	39,941
RECONCILIATION OF FUNDS			
Total funds brought forward	(750)	127,491	126,741
TOTAL FUNDS CARRIED FORWARD	(750)	167,432	166,682

7. TANGIBLE FIXED ASSETS

	Motor vehicles £
COST	
At 1 April 2021 and 31 March 2022	38,640
DEPRECIATION	
At 1 April 2021	14,446
Charge for year	10,265
At 31 March 2022	24,711
NET BOOK VALUE	
At 31 March 2022	13,929
At 31 March 2021	24,194

Notes to the Financial Statements - continued
for the Year Ended 31 March 2022

8. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR	31.3.22	31.3.21
	£	£
Trade debtors	4,233	1,443
Accruals	-	(750)
	<u>4,233</u>	<u>693</u>

9. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR	31.3.22	31.3.21
	£	£
Trade creditors	5,239	6,865
Other creditors	960	-
	<u>6,199</u>	<u>6,865</u>

10. MOVEMENT IN FUNDS		Net movement in funds	At
	At 1.4.21	in funds	31.3.22
	£	£	£
Unrestricted funds			
Unrestricted Funds	(750)	750	-
Restricted funds			
Restricted Funds	167,432	25,668	193,100
	<u>166,682</u>	<u>26,418</u>	<u>193,100</u>

Net movement in funds, included in the above are as follows:

	Incoming resources	Resources expended	Movement in funds
	£	£	£
Unrestricted funds			
Unrestricted Funds	750	-	750
Restricted funds			
Restricted Funds	126,135	(100,467)	25,668
	<u>126,885</u>	<u>(100,467)</u>	<u>26,418</u>

Notes to the Financial Statements - continued
for the Year Ended 31 March 2022

10. MOVEMENT IN FUNDS - continued

Comparatives for movement in funds

	At 1.4.20 £	Net movement in funds £	At 31.3.21 £
Unrestricted funds			
Unrestricted Funds	(750)	-	(750)
Restricted funds			
Restricted Funds	127,491	39,941	167,432
TOTAL FUNDS	<u>126,741</u>	<u>39,941</u>	<u>166,682</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
Unrestricted Funds	2,235	(2,235)	-
Restricted funds			
Restricted Funds	103,096	(63,155)	39,941
TOTAL FUNDS	<u>105,331</u>	<u>(65,390)</u>	<u>39,941</u>

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.4.20 £	Net movement in funds £	At 31.3.22 £
Unrestricted funds			
Unrestricted Funds	(750)	750	-
Restricted funds			
Restricted Funds	127,491	65,609	193,100
TOTAL FUNDS	<u>126,741</u>	<u>66,359</u>	<u>193,100</u>

Notes to the Financial Statements - continued
for the Year Ended 31 March 2022

10. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
Unrestricted Funds	2,985	(2,235)	750
Restricted funds			
Restricted Funds	229,231	(163,622)	65,609
TOTAL FUNDS	<u>232,216</u>	<u>(165,857)</u>	<u>66,359</u>

11. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 March 2022.

Community Action Partnership (Leics)

Detailed Statement of Financial Activities
for the Year Ended 31 March 2022

	31.3.22 £	31.3.21 £
INCOME AND ENDOWMENTS		
Donations and legacies		
Gifts	-	(1)
Car scheme - Oadby & Wigston	59,873	48,969
Transport scheme - Blaby distr	67,012	51,953
Miscellaneous income	-	1,910
	<u>126,885</u>	<u>102,831</u>
Other income		
Gain on sale of tangible fixed assets	-	2,500
	<u>126,885</u>	<u>105,331</u>
EXPENDITURE		
Raising donations and legacies		
Wages	39,722	31,553
Other		
Fleet costs	11,138	7,190
Volunteers' Costs	26,920	5,790
	<u>38,058</u>	<u>12,980</u>
Support costs		
Management		
Telephone	1,719	905
Print, postage & stationery	2,043	2,734
Computer & IT costs	6,917	6,073
Sundries	671	1,140
Depreciation	10,265	9,035
	<u>21,615</u>	<u>19,887</u>
Finance		
Bank charges	322	220
Governance costs		
Accountancy and legal fees	750	750
	<u>100,467</u>	<u>65,390</u>
Total resources expended		
	<u>100,467</u>	<u>65,390</u>
Net income	<u>26,418</u>	<u>39,941</u>

This page does not form part of the statutory financial statements

COMMUNITY ACTION PARTNERSHIP (LEICESTERSHIRE)

England & Wales - Charity number 1118572

Accounts

REGISTERED COMPANY NUMBER: CE024456 (England and Wales)
REGISTERED CHARITY NUMBER: 1118572

Report of the Trustees and
Unaudited Financial Statements for the Year Ended 31 March 2021
for
Community Action Partnership (Leics)

Woodford Norman Accounting Limited
7 Kevern Close
Wigston
Leicester
Leicestershire
LE18 2GR

Community Action Partnership (Leics)

Contents of the Financial Statements
for the Year Ended 31 March 2021

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Balance Sheet	5
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Detailed Statement of Financial Activities	12

Community Action Partnership (Leics)

Report of the Trustees
for the Year Ended 31 March 2021

The trustees present their report and the accompanying financial statements for the charity for the year ended 31st March 2021.

OBJECTIVES AND ACTIVITIES

Objectives and activities

The charity's objectives are:

- (1) To provide low-cost community transport to residents and organisations within Leicestershire, primarily for those who cannot easily access public transport.
- (2) To promote and provide any other charitable activities, including bringing people together, for the benefit of the community within Leicestershire.

The charity's main activity is the provision of community transport for those in need and with limited access to transport who are resident within the districts of Blaby, Oadby and Wigston. This service is provided using a combination of its own vehicles and those of its volunteer drivers. At the year end its own vehicles comprised of a Ford Transit Minibus (with wheelchair capacity) and a Peugeot Horizon Rifter, wheelchair accessible vehicle.

Summary of the Charity's main activities during the year

This year's activities have been severely affected by the Covid 19 pandemic. When the first UK lockdown occurred in March 2020 the charity stopped all transport activities. Staff remained employed dealing with administration from home and providing a telephone friendship contact facility to its users, many of whom were classed as vulnerable.

As the lockdown lifted, steps were taken to ensure that the office and vehicles were operated in a covid secure manner and a limited transport service (mainly for medical appointments) was resumed. Over the following months the level of service was increased (but not to pre Covid levels). This service continued through the subsequent national and local lockdown periods and from January 2021 expanded to include transporting people to their vaccination centres.

The trustees continued to manage the charity's affairs via email and Zoom meetings and pursued its plan to convert from a company limited by guarantee to Charitable Incorporated Organisation status, which was completed on 23rd December 2020.

Also, in October 2020 the charity purchased a nearly new Peugeot Horizon Rifter, wheelchair accessible vehicle to replace its 10 year old Citroen Berlingo vehicle.

At the year end the charity employed two part time staff, a Chief Officer and a Transport Co-ordinator. It also had 35 volunteers, mostly drivers.

During the year the charity undertook 2,337 passenger journeys, down from 10,886 in the 2019/2020 year. It also undertook over 1,000 telephone friendship contacts.

FINANCIAL REVIEW

Funding and reserves

The main source of the charity's income is derived from grants received from Leicestershire County Council plus nominal charges applied for the use of its services.

Most of its funds are deemed to be "Restricted Funds", where the funds are provided for a specific purpose, namely the provision of transport services. All financial decisions made by the trustees take account of that restriction.

The trustees' policy on reserves is to hold sufficient resources to facilitate the orderly wind down of the business within 3 months should a decision be made to stop operating. To achieve this the trustees estimate that the reserves should be £15,000, to allow for any salaries, redundancy and termination of lease contracts falling due. Currently reserves exceed that level.

Community Action Partnership (Leics)

Report of the Trustees
for the Year Ended 31 March 2021

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is governed by a Constitution of a Charitable Incorporated Organisation whose only voting members are its charity trustees. The constitution is dated 1st April 2020 and the charity became a Charitable Incorporated Organisation on 23rd December 2020, having previously been a limited company, limited by guarantee (Company Number: CE024456).

Under its Constitution trustees (apart from the first trustees) are appointed by resolution of the trustees at a properly convened meeting of the charity trustees.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number
CE024456 (England and Wales)

Registered Charity number
1118572

Registered office
Oadby & Wigston Borough Council Offices
Station Road
Wigston
Leicester
Leicestershire
LE18 2DR

Trustees
H Thiaray
Mrs M C Mark
M Wilson
J Whiting
K Howard
Ms P Cornforth-Treasurer

Company Secretary
H Thiaray

Independent Examiner
Woodford Norman Accounting Limited
7 Kevern Close
Wigston
Leicester
Leicestershire
LE18 2GR

Approved by order of the board of trustees on 7 September 2021 and signed on its behalf by:



K Howard - Trustee

Independent Examiner's Report to the Trustees of
Community Action Partnership (Leics)

Independent examiner's report to the trustees of Community Action Partnership (Leics) ('the Company')
I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2021.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Yvonne Woodford

Yvonne Woodford
F M A A T
Woodford Norman Accounting Limited
7 Kevern Close
Wigston
Leicester
Leicestershire
LE18 2GR

7 September 2021

Community Action Partnership (Leics)

Statement of Financial Activities
for the Year Ended 31 March 2021

	Notes	Unrestricted funds £	Restricted fund £	31.3.21 Total funds £	31.3.20 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies		2,235	100,596	102,831	137,754
Other trading activities	2	-	-	-	10
Other income		-	2,500	2,500	-
Total		<u>2,235</u>	<u>103,096</u>	<u>105,331</u>	<u>137,764</u>
 EXPENDITURE ON					
Raising funds	3	2,235	50,175	52,410	56,797
Charitable activities		-	-	-	3,838
Costs of letting property		-	12,980	12,980	48,916
Other		-	63,155	65,390	109,551
Total		<u>2,235</u>	<u>63,155</u>	<u>65,390</u>	<u>109,551</u>
NET INCOME		-	39,941	39,941	28,213
 RECONCILIATION OF FUNDS					
Total funds brought forward		(750)	127,491	126,741	98,528
TOTAL FUNDS CARRIED FORWARD		<u>(750)</u>	<u>167,432</u>	<u>166,682</u>	<u>126,741</u>

The notes form part of these financial statements

Community Action Partnership (Leics)

Balance Sheet
31 March 2021

	Notes	Unrestricted funds £	Restricted fund £	31.3.21 Total funds £	31.3.20 Total funds £
FIXED ASSETS					
Tangible assets	8	-	24,194	24,194	16,234
CURRENT ASSETS					
Debtors	9	(750)	1,443	693	2,727
Cash at bank and in hand		-	148,660	148,660	115,067
		<u>(750)</u>	<u>150,103</u>	<u>149,353</u>	<u>117,794</u>
CREDITORS					
Amounts falling due within one year	10	-	(6,865)	(6,865)	(7,287)
		<u>(750)</u>	<u>143,238</u>	<u>142,488</u>	<u>110,507</u>
NET CURRENT ASSETS/(LIABILITIES)					
		<u>(750)</u>	<u>167,432</u>	<u>166,682</u>	<u>126,741</u>
TOTAL ASSETS LESS CURRENT LIABILITIES					
		<u>(750)</u>	<u>167,432</u>	<u>166,682</u>	<u>126,741</u>
NET ASSETS					
		<u>(750)</u>	<u>167,432</u>	<u>166,682</u>	<u>126,741</u>
FUNDS	11				
Unrestricted funds				(750)	(750)
Restricted funds				167,432	127,491
TOTAL FUNDS				<u>166,682</u>	<u>126,741</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2021.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2021 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 7 September 2021 and were signed on its behalf by:



J Whiting - Trustee

The notes form part of these financial statements

Notes to the Financial Statements
for the Year Ended 31 March 2021

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Hire purchase and leasing commitments

Rentals paid under operating leases are charged to the Statement of Financial Activities on a straight line basis over the period of the lease.

2. OTHER TRADING ACTIVITIES

	31.3.21	31.3.20
	£	£
Rental Income	-	10
	=====	=====

Community Action Partnership (Leics)

Notes to the Financial Statements - continued
for the Year Ended 31 March 2021

3. **RAISING FUNDS**

Raising donations and legacies	31.3.21	31.3.20
	£	£
	31,553	40,146
Staff costs	20,857	16,651
Support costs	<u>52,410</u>	<u>56,797</u>

4. **NET INCOME/(EXPENDITURE)**

Net income/(expenditure) is stated after charging/(crediting):

	31.3.21	31.3.20
	£	£
Depreciation - owned assets	9,035	5,411
Other operating leases	-	3,838
Surplus on disposal of fixed assets	<u>(2,500)</u>	<u>-</u>

5. **TRUSTEES' REMUNERATION AND BENEFITS**

There were no trustees' remuneration or other benefits for the year ended 31 March 2021 nor for the year ended 31 March 2020.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 March 2021 nor for the year ended 31 March 2020.

6. **STAFF COSTS**

	31.3.21	31.3.20
	£	£
Wages and salaries	31,553	40,146
	<u>31,553</u>	<u>40,146</u>

The average monthly number of employees during the year was as follows:

	31.3.21	31.3.20
	<u> </u>	<u> </u>

No employees received emoluments in excess of £60,000.

Notes to the Financial Statements - continued
for the Year Ended 31 March 2021

7. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES	Unrestricted funds £	Restricted fund £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	7,974	129,780	137,754
Other trading activities	10	-	10
Total	<u>7,984</u>	<u>129,780</u>	<u>137,764</u>
EXPENDITURE ON			
Raising funds	3,690	53,107	56,797
Charitable activities	3,838	-	3,838
Costs of letting property	456	48,460	48,916
Other	<u>7,984</u>	<u>101,567</u>	<u>109,551</u>
Total	<u>-</u>	<u>28,213</u>	<u>28,213</u>
NET INCOME			
RECONCILIATION OF FUNDS			
Total funds brought forward	(750)	99,278	98,528
TOTAL FUNDS CARRIED FORWARD	<u>(750)</u>	<u>127,491</u>	<u>126,741</u>
8. TANGIBLE FIXED ASSETS			Motor vehicles £
COST			21,645
At 1 April 2020			16,995
Additions			<u>38,640</u>
At 31 March 2021			
DEPRECIATION			5,411
At 1 April 2020			9,035
Charge for year			<u>14,446</u>
At 31 March 2021			
NET BOOK VALUE			24,194
At 31 March 2021			<u>16,234</u>
At 31 March 2020			<u>16,234</u>

Community Action Partnership (Leics)

Notes to the Financial Statements - continued
for the Year Ended 31 March 2021

9. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR		31.3.21	31.3.20
		£	£
Trade debtors		1,443	3,477
Accruals		(750)	(750)
		<u>693</u>	<u>2,727</u>
10. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR		31.3.21	31.3.20
		£	£
Trade creditors		<u>6,865</u>	<u>7,287</u>
11. MOVEMENT IN FUNDS		Net	At
	At 1.4.20	movement	31.3.21
	£	in funds	£
Unrestricted funds	(750)	-	(750)
Unrestricted Funds			
Restricted funds	127,491	39,941	167,432
Restricted Funds			
	<u>126,741</u>	<u>39,941</u>	<u>166,682</u>
TOTAL FUNDS			
Net movement in funds, included in the above are as follows:			
	Incoming	Resources	Movement
	resources	expended	in funds
	£	£	£
Unrestricted funds	2,235	(2,235)	-
Unrestricted Funds			
Restricted funds	103,096	(63,155)	39,941
Restricted Funds			
	<u>105,331</u>	<u>(65,390)</u>	<u>39,941</u>
TOTAL FUNDS			

11. MOVEMENT IN FUNDS - continued

Comparatives for movement in funds

	At 1.4.19 £	Net movement in funds £	At 31.3.20 £
Unrestricted funds Unrestricted Funds	(750)	-	(750)
Restricted funds Restricted Funds	99,278	28,213	127,491
TOTAL FUNDS	<u>98,528</u>	<u>28,213</u>	<u>126,741</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds Unrestricted Funds	7,984	(7,984)	-
Restricted funds Restricted Funds	129,780	(101,567)	28,213
TOTAL FUNDS	<u>137,764</u>	<u>(109,551)</u>	<u>28,213</u>

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.4.19 £	Net movement in funds £	At 31.3.21 £
Unrestricted funds Unrestricted Funds	(750)	-	(750)
Restricted funds Restricted Funds	99,278	68,154	167,432
TOTAL FUNDS	<u>98,528</u>	<u>68,154</u>	<u>166,682</u>

Community Action Partnership (Leics)

Notes to the Financial Statements - continued
for the Year Ended 31 March 2021

11. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds Unrestricted Funds	10,219	(10,219)	-
Restricted funds Restricted Funds	232,876	(164,722)	68,154
TOTAL FUNDS	<u>243,095</u>	<u>(174,941)</u>	<u>68,154</u>

12. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 March 2021.

Community Action Partnership (Leics)

Detailed Statement of Financial Activities
for the Year Ended 31 March 2021

	31.3.21 £	31.3.20 £
INCOME AND ENDOWMENTS		
Donations and legacies	(1)	-
Gifts	48,969	61,339
Car scheme - Oadby & Wigston	51,953	74,204
Transport scheme - Blaby distr	1,910	2,211
Miscellaneous income	<u>102,831</u>	<u>137,754</u>
Other trading activities	-	10
Rental Income		
Other income	2,500	-
Gain on sale of tangible fixed assets	<u>105,331</u>	<u>137,764</u>
Total incoming resources		
EXPENDITURE		
Raising donations and legacies	31,553	40,146
Wages		
Charitable activities	-	3,838
Costs of letting property		
Other	7,190	10,105
Mini bus costs	5,790	38,811
Volunteers' Costs	<u>12,980</u>	<u>48,916</u>
Support costs		
Management	905	506
Telephone	2,734	2,684
Print, postage & stationery	6,073	6,254
Computer & IT costs	1,140	543
Sundries	9,035	5,411
Motor vehicles	<u>19,887</u>	<u>15,398</u>
Finance	220	367
Bank charges		
Governance costs	750	886
Accountancy and legal fees	<u>65,390</u>	<u>109,551</u>
Total resources expended	<u>39,941</u>	<u>28,213</u>
Net income		

This page does not form part of the statutory financial statements